

1 **Historic Preservation Commission Meeting**

2 **June 16, 2022**

3 Pete Hammer calls meeting to order at 5:34pm.

4 Roll call is taken. Present: Pete Hammer, Jo Ann Kuehner, Kristi Kaech, Debbie Franz

5 Motion carried unanimously to approve the agenda for June 16.

6 Motion carried unanimously to approve minutes from May 19.

7 No Citizen Business. Old Business regarding Cowlitz Trail. Pete Hammer plans to get caught up with
8 that. He will provide the commissioners with more information from the other agencies he will be
9 working with.

10 Amelia Schwartz, City Planner notifies commissioners for New Business that next month Historic
11 Preservation Commission will be having a Public Hearing for RE Bennett and Cascade to be added to the
12 register. She will get the public notice out and Tammy will lead that special hearing.

13 Pete Hammer moves to Commission Business. Amelia Schwartz explains officer elections for Chair and
14 Vice Chair. Jo Ann Kuehner nominates Pete Hammer for Chair. Kristi Kaech seconds the motion. All in
15 favor. Motion carried unanimously. Kristi Kaech nominates Jo Ann Kuehner for Vice Chair. Pete
16 Hammer proposes a vote for Vice Chair. All in favor. Motion carried unanimously.

17 Amelia Schwartz provides explanation to commissioners on the use and purposes of the dropbox link
18 she has created which includes Commission Rules from 1999. The information includes an ordinance
19 and commission voted upon rules. Explains Code versus the Comprehensive Plan.

20 Commissioners discuss the option of having a secretary. Pete Hammer proposes review of the
21 ordinances every 2 to 3 years. Amelia Schwartz recommends 3 years as that is the length of time for the
22 commissioner's terms.

23 Jo Ann Kuehner talks about the commission establishing subcommittees. Suggests the potential of
24 building subcommittees. Amelia Schwartz suggests a records committee to create a digital list of what
25 the city has in the registrar. Recommends bringing on people from Experience Chehalis.

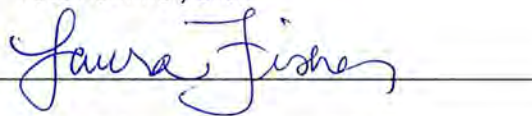
26 Pete Hammer closes the meeting at 5:55pm. Moves to the workshop to review existing HPC binders.

27 Amelia Schwartz hands out the binders that are available for review. The commissioners spend time

28 reviewing. She suggests forming a committee to help organize the records. Pete Hammer considers
29 talking with the Museum to help coordinate information. Jo Ann Kuehner asks if the Historic
30 Preservation Commission might consider being a part of the decision making for signage and paintings
31 on the side of historic buildings. Amelia Schwartz shares that the murals may be connected to
32 Experience Chehalis. She suggests that the commissioners become an active correspondent with
33 Experience Chehalis to establish a connection and communication going forward.

34 Pete Hammer closes the workshop. Jo Ann Kuehner motions to adjourn the meeting. Kristi Kaech
35 seconds the motion. Motion carried unanimously. Meeting adjourned at 6:21pm.

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37 Approved by: 

38 Pete Hammer, Chair
39 Recorded by: 
40 Laura Fisher, Permit Technician