



Community Development Department

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CHEHALIS HISTORIC PRESERVATION COMMISSION AGENDA

Regular meeting of November 18th, 2021

@ 5:30 PM

Chehalis City Hall, 350 North Market Boulevard

Peter Hammer, Commissioner
Doug Peterson, Commissioner
Michele Gallagher, Commissioner
Kristi Kaech, Commissioner
Debbie Franz, Commissioner

Tammy Baraconi, Planning Manager
Amelia Schwartz, City Planner
Laura Fisher, Permit Tech

AGENDA ITEMS:

1. Call to Order
2. Roll Call
3. Approval of the Agenda for November 18th, 2021.
4. Approval of Meeting Minutes February 18th, 2021.
5. Citizen Business (this is an opportunity for members of the audience to address the Commission on matters not listed elsewhere on the agenda).
6. Old Business (items not resolved from previous meetings)
7. New Business
8. Commission Business
 - a. Introduction of new City Planner and Permit Technician
 - b. Discussion of Historic Preservation in Comprehensive Plan Updates
 - c. What are the overarching goals of the HPC to be put in the Comprehensive Plan?
 - d. What are the policies that will be necessary to reach these goals?
9. Adjourn Meeting
 - a. Next meeting to be held December 16th, 2021
10. Open Public Workshop – Continued discussion regarding 2021 goals for Historic Preservation Commission.

Join Zoom Meeting

<https://us06web.zoom.us/j/89641397450>

Meeting ID: 896 4139 7450

One tap mobile

+12532158782,,89641397450# US (Tacoma)

+13462487799,,89641397450# US (Houston)

Find your local number: <https://us06web.zoom.us/u/kemleN9IeF>

Minutes

1. Michele Gallagher calls the meeting to order at 5:30pm.
2. Laura Fisher takes roll call. Commissioners present are Kristi Kaech, Debbie Franz, and Michele Gallagher via Zoom
3. Michele Gallagher requests approval from commissioners present for the agenda for today's meeting as well as approval of meeting minutes of February 18th, 2021. Motion approved.
4. No citizens present in the audience to address.
5. Michele Gallagher asks commissioners present if any old business needs to be addressed from previous meetings. Nothing old to be resolved or discussed.
6. Amelia Schwartz City Planner brings up new business introducing herself as new staff for the city of Chehalis.
7. Laura Fisher Permit Technician introduces herself as new staff also for the city of Chehalis.
8. Amelia Schwartz City Planner begins going over ideas for the comprehensive plan with commissioners present. Brings to attention the power point presentation with slides addressing updating the comprehensive plan to contain a section for the Historic Preservation Commission. Proposes suggestions for potential values, goals, and policies that might be created for the Historic Preservation Commission section of the comprehensive plan. Gives the commissioners present an opportunity to preview examples and suggestions.
9. Each commissioner present provide ideas and suggestions towards their personal values, goals, and policy ideas to apply toward the future comprehensive plans section on the Historic Preservation Commission.
10. These suggestions are discussed as potential options that can be applied towards the values, goals, and policies going forward as Amelia Schwartz City Planner compiles their recommendations.
11. The commissioners present brainstorm ideas and share with Amelia Schwartz City Planner.
12. Amelia Schwartz City Planner suggest to commissioners that any further ideas, comments, recommendations, be sent via email to her so that she might compile a draft for the comprehensive plan.
13. Amelia Schwartz City Planner addresses new business regarding an email sent to the Community Development Department from the Friends of Westside Park recommending it to be reconsidered as part of the historic district.
14. Tammy Baraconi Building and Planning Manager provides the commissioners with recommendations requiring a report from the Friends of Westside Park. This report might include its history, how it was used, and how it adds to the historic district etc.
15. Amelia Schwartz City Planner asks for the opinion of the commissioners based on the request via email from the Friends of Westside Park.
16. The commissioners present look forward to the report from the Friends of Westside Park regarding this request, and plan to review that information when it is provided.
17. Michele Gallagher calls the meeting adjourned at 6:18pm.