# **City of Chehalis**



## Quarterly Council Financial Report Third Quarter 2021

For the Period Ending September 30, 2021 (January through June)

**City of Chehalis, Washington** 

#### CHEHALIS CITY COUNCIL MEETING AGENDA REPORT

The Honorable Mayor and City Council
Jill Anderson, City Manager
Chun Saul, Finance Director
October 25, 2021
2021 Third Quarter Financial Status Report

#### DISCUSSION

This document provides a summary review of the City's financial activities and status for the third quarter ending September 30, 2021.

The attached financial statements include 1) Summary of Revenues, Expenditures, and Fund Balances – Budget to Actual for all city funds combined and 2) Two-year comparative financial statements for the General Fund and the major enterprise funds.

The financial statements have been formatted to be consistent with the budget for ease of comparison and review of information. Comparisons and variances shown are based on straight line projections. **The YTD target for the third quarter is 75% (9 of 12 months).** 

#### **CITY-WIDE OVERVIEW**

Overall, on a city-wide basis, the city has received \$21,899,966 or 72.6% of the 2021 total revenue budget (including transfers-in) and has expensed \$19,313,641 or 62.8% of the 2021 total expenditure budget (including transfers-out) through September 30, 2021. Total revenues exceeded total expenditures by \$2,586,325. The city-wide total fund balance as of September 30, 2021, is \$27,731,403.

						ΥT	D Variance
							Actual to
	2021						Target
	Amended		YTD Actual	YTI	D% of		Positive
City-Wide, All Funds	 Budget	9/30/2021		Βι	Budget		Negative)
Revenues & Transfers In	\$ 30,181,683	\$	21,899,966		72.6%	\$	(736,296)
Expenditures & Transfers Out	30,772,093		19,313,641		62.8%		3,765,429
Excess Revenue Over (under) Expendit	(590,410)		2,586,325		-438.1%	\$	3,029,133
Beginning Cash & Investments	25,145,078		25,145,078		100.0%		
Ending Cash & Investments	\$ 24,554,668	\$	27,731,403		112.9%		

Other than the General Fund, all other funds are restricted funds that are used to account for specific revenues or resources that are legally restricted or designated to finance particular activities of the city, such as transportation benefit district (TBD), lodging tax, utilities, and Airport funds.

Total YTD city-wide revenues received is \$736,296 or 2.4% below the nine-month target amount. The key contributing factor for this variance is due to intergovernmental grant receipts.

- Intergovernmental grants and state shared revenues received through September is \$811,853 below the nine-month target amount. The grants are reimbursement-based grants and include state TIB grant for a transportation project and Federal FAA grant for an Airport project. After eligible costs are incurred, grant billings will be submitted for reimbursements.
- Whereas the City's total tax revenues are ahead of the nine-month target amounts. Below table provides a summary of all tax revenues.

		YTD Actual		Variance to
City-wide Tax Revenues	2021 Budget	9/30/2021	Prct Rec'd	YTD Target
Property taxes	\$ 1,980,859	\$ 1,192,877	60.2% \$	(292,767)
Sales tax	5,718,100	4,518,977	79.0%	230,402
Utility tax	1,619,400	1,326,824	81.9%	112,274
Leasehold tax	54,700	41,055	75.1%	30
Sales tax - TBD	1,286,000	1,022,923	79.5%	58,423
Hotel/Motel tax	219,500	188,392	85.8%	23,767
REET	224,900	294,341	130.9%	125,666
TOTALS	\$ 11,103,459	\$ 8,585,389	77.3% \$	257,795

The City has expensed 62.8% of the 2021 budget through September. This is \$3,765,429 or 12.2% below the nine-month target amount. About \$1,809,966 or 48% of the variance is related to capital project expenditures. Total 2021 capital budget is \$7,045,723 and only 49.3% of the 2021 capital budget has been used through September. Operating expenditures through September is about 68.1% of the 2021 budget and is \$1,328,923 or 6.9% below the nine-months target amount.

Additional information on the revenue and expenditure variances for the General Fund and the major enterprise funds are explained in more detail in the fund overview sections below.

#### **GENERAL FUND OVERVIEW**

The General Fund's YTD total revenue is \$8,299,699 or 75.2% of the 2021 budget. This is \$23,596 or 0.2% above the nine-month target amount.

YTD total expenditures and transfers is \$7,878,609 or 68.9% of the 2021 budget. This is \$703,704 or 6.1% below the nine-month target amount.

YTD total revenues exceeded the total expenditures by \$421,090. The ending cash and investments (fund balance) as of September 30, 2021, is \$2,661,829, which is about 24.1% of the 2021 general fund revenue budget.

						Y	TD Variance		
					YTD	Actual to Targe			
	202	21 Amended	Y	TD Actual	Actual %		Positive		
General Fund Summary		Budget	9	/30/2021	of Budget		(Negative)		
Revenues & Transfers-In	\$	11,034,803	\$	8,299,699	75.2%	\$	23,596		
Expenditures & Transfers-out		11,443,082		7,878,609	68.9%		703,704		
Revenues Over (Under) Expenditures		(408,279)		421,090	-103.1%		727,300		
Beginning Fund Balance		2,240,739		2,240,739	_				
Ending Fund Balance	\$	1,832,460	\$	2,661,829	_				
Ending Fund Balance % of Revenue		16.6%		24.1%	-				

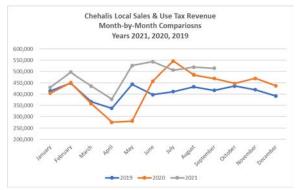
#### **General Fund Revenues:**

2021 YTD total tax revenues is \$7,079,733 or 75.5% of the 2021 budget. This is \$49,939 above the ninemonth target amount. 2021 YTD tax revenues increased \$772,781 or 12.3% when compared to this time last year. Total tax revenues make up 85.3% of total general fund revenues received through September 2021.

			YTD % of Variance				ariance YTD		2020-20201			
			Y	TD Actual	Budget Target vs.		YTD Actual		YTD	% Incr.		
General Fund Revenues	2	021 Budget	9	/30/2021	Re	ec'd		Actual	9/30/2020	Сс	omparison	(decr.)
Property Taxes	\$	1,980,859	\$	1,192,877	6	0.2%	\$	(292,767)	\$1,150,165	\$	42,712	3.7%
Sales and Use Taxes		5,718,100		4,518,977	7	9.0%		230,402	3,874,093		644,884	16.6%
Utility Taxes		1,619,400		1,326,824	8	1.9%		112,274	1,237,453		89,371	7.2%
Other Taxes		54,700		41,055	7	5.1%		30	45,241		(4,186)	-9.3%
Subtotal for Tax Revenues		9,373,059		7,079,733	7	5.5%		49 <i>,</i> 939	6,306,952		772,781	12.3%
Licenses and Permits		335,720		328,648	9	7.9%		76,858	152,842		175,806	115.0%
Intergovernmental		623,361		342,957	5	5.0%		(124,564)	326,121		16,836	5.2%
Charges for Goods & Services		410,575		332,672	8	1.0%		24,741	144,816		187,856	129.7%
Fines and Forfeitures		120,705		80,462	6	6.7%		(10,067)	88,482		(8,020)	-9.1%
Miscellaneous		171,383		135,227	7	8.9%		6,690	157,704		(22,477)	-14.3%
Subtotal for Non-Tax Revenues		1,661,744		1,219,966	7	3.4%		(26,342)	869,965		350,001	40.2%
Total Revenues	\$	11,034,803	\$	8,299,699	7	5.2%	\$	23,597	\$7,176,917	\$ :	1,122,782	15.6%

**Property Tax:** YTD received is \$1,192,877 which is \$292,767 or 14.8% below the nine-month target amount. This is normal trend for this time of the year.

**Sales Tax**: YTD received is \$4,518,977 or 79.0% of the 2021 budget. This is \$230,402 or 4.0% above the nine-month target amount. 2021 YTD sales tax revenue increased \$644,884 or about 16.6% when compared to 2020 YTD sales tax revenue. Sales tax is the City's largest revenue source and makes up 54.4% of the total general fund revenues received through September 2021.



The chart illustrates the month-to-month comparisons for Chehalis local sales tax distributions received in years 2021, 2020 & 2019.

**Utility Tax:** Total YTD received is \$1,326,824 or 81.9% of the 2021 budget and is \$112,274 above the ninemonth target amount. 2021 YTD utility tax revenue increased \$89,371 or 7.2% when compared to this time last year. Telephone utility tax revenue continues to decline while electricity and gas utility tax revenues increased from this time last year.

**Licenses and Permits**: Total YTD received is \$328,648 or 97.9% of the 2021 budget and is \$76,858 above the nine-month target amount. This amount includes business licenses and permit fees (i.e., business license fees and franchise fees) and non-business license and permit fees (i.e., building permit fees, animal licenses and gun permits. While business license fee revenue is consistent with the budget projection, building permit fee revenue has exceeded the 2021 budget at the end of September. YTD building permit fee revenue is \$222,664 or 108.4% of the 2021 budget. 2021 YTD building permit fee increased \$163,041 or 273.5% when compared to this time last year.

**Intergovernmental Revenue:** YTD total received is \$342,957 or 55.0% of the 2021 budget. This category includes intergovernmental grants, state shared revenues, and the Main Street B&O Tax Credit. State RCO grant is budgeted for \$233,425, but no payments has been received yet.

**Charges for goods and services**: Total YTD revenue is \$332,672 or 81.0% of the 2021 budget. This category includes charges for fire and police services, plan review fees, and recreation program fees. Recreation program fees make up about 45% of the budget in this category. YTD recreation program revenue is \$150,633 or 69.6% of the 2021 budget. Plan review fees received to-date is \$115,000 or 107.5% of the 2021 budget. 2021 YTD plan review fee revenues increased 85,698 or 292.5% when compared to this time last year.

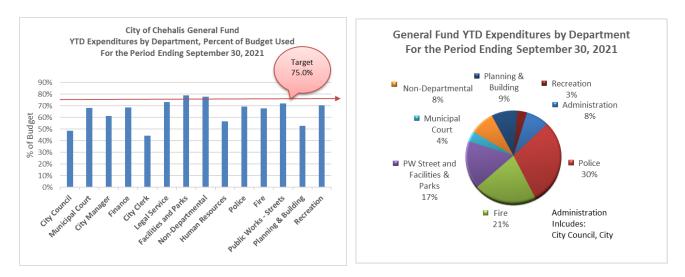
**Miscellaneous:** Total YTD revenues is \$135,227 or 78.9% of the 2021 budget. This amount includes field and facility rentals, interest earnings, seizures & forfeitures, proceeds of surplus sales, and insurance recoveries, etc. YTD downtown parking fees collected is \$13,407. YTD recreation fields and facility rental revenue is \$43,650.

#### **General Fund Expenditures and Transfers-out**

YTD expenditures and transfers through September is \$7,878,609 or 68.9% of the 2021 budget. This is \$703,704 or about 6.1% below the nine-month target amount. YTD expenditures for most departments are within the nine-month target amount with the following exceptions:

- Facilities and Parks department has used 78.9% of their 2021 budget through September. This exceeds the nine-month target amount by \$26,619. Summer months are busy for this department. Hiring several seasonal hourly staff and purchasing bulk of maintenance supplies in the second and third quarters are the key contributing factors for this variance.
- Non-departmental department has used 77.7% of the 2021 budget through September. This exceeds the nine-month target amount by \$50,207. The main contributing factor for this variance is due to transfers out. 2021 budgeted transfers out to reserve funds are 83% complete at the end of September.

YTD expenditures for public safety (police and fire) and Public Works Street and Facilities and Parks make up about 50.7% and 17.0% of the general fund total expenditures, respectively.



Bottom Line: Overall, the general fund operated within the budget parameters.

#### ENTERPRISE FUND OVERVIEW

#### Wastewater Fund

YTD total revenues received is \$4,295,304 or 77.6% of the 2021 budget. This is \$146,521 above the ninemonth target amount. YTD charges for services (rate billing) exceeded the nine-month target amount by \$173,286 or 3.4%. YTD hookup/connection fee revenue is 104.8% of the 2021 budget.

YTD operating expenditures is \$2,429,355 or 71.0% of the 2021 budget. This is \$136,696 or 4.0% below the nine-month target amount. Debt service payment to-date is 51.1% of the 2021 budget, and capital expenditures to-date is 63.6% of the 2021 budget.

YTD total revenues exceeded total expenditures by \$580,480 at the end of September 2021.

#### Water Fund

YTD total revenues received is \$2,300,792 or 71.0% of the 2021 budget. This is \$128,156 or 4.0% below the nine-month target amount.

YTD charges for services (rate billing) is 71.9% of the 2021 budget. This is \$90,901 or 3.1% below the ninemonth target amount. However, 2021 YTD revenue for water services increased \$142,054 when compared to 2020 YTD. Historically, water consumptions go up during the summer and fall months.

YTD operating expenditures is \$1,669,712 or 67.9% of the 2021 budget. This is \$175,479 below the ninemonth target amount. Total capital expenditures to-date is 48.3% of the 2021 budget while debt services payment is 99.8% of the 2021 budget.

YTD total expenditures exceeded the total revenues by \$211,855 at the end of September 2021.

#### Storm and Surface Water Fund

YTD total revenues received is \$543,250 or 76.5% of the 2021 budget. This is \$10,926 or 1.5% above the nine-month target amount.

YTD operating expenditures is \$291,345 or 52.6% of the 2021 budget. This is \$124,305 below the ninemonth target amount. The key contributing factors for this variance include 1) hiring delay for the Street Superintendent position, which is 50% funded by the Storm and Surface Water Fund 2) only 23.3% of operating supplies budget has been used through the end of September.

YTD capital expenditure is \$321,510 or 81.7% of the 2021 budget.

YTD total expenditures exceeded the total revenues by \$69,942 at the end September 2021.

#### Airport Fund

YTD total revenues received is \$2,315,174 or 55.0% of the 2021 budget. This is \$839,669 below the ninemonth target amount. The key contributing factors for this variance include 1) Federal FAA grant for the Airport pavement project is budgeted for \$1,346,070 and only 32.0% or \$472,071 has been received through September 2) CARB loan proceeds for the above ground fuel storage project was budgeted for \$750,000 but only \$362,760 or 48.4% has been received through September.

Fuel sales and rental/lease revenues to-date is \$35,693 or about 1.7% below the nine-month target amount.

YTD operating expenditures is \$983,716 or 75.6% of the 2021 budget. This is \$7,689 above the nine-month target amount. 2021 capital expenditure budget is \$2,118,930, but only \$330,913 or 15.6% of the 2021 budget has been used through September.

YTD total revenues exceeded total expenditures by \$902,943 at the end September 2021.

#### TREASURER'S REPORT – CASH AND INVESTMENTS

The city's total cash, deposits, and investments as of September 30, 2021, is \$27,731,403. About 86.0% or \$23,808,307 is invested and earns interests. The remaining 14.0% or \$3,923,096 is deposited in non-interest-bearing checking accounts to cover on-going cash flow needs.

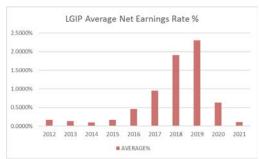
City of Chehalis Cash, Deposits & Investments - Total Combined All Funds											
Account Type Balance 9/30/2021 % of Total											
Checking & Revolving Cash Fund	\$ 3,923,096	14%									
Local Government Investment Pool (LGIP)	18,733,010	68%									
US Govt Agency Securities (Bonds)	5,075,297	18%									
Total	\$ 27,731,403	100%									

A summary of cash funds and investment types are as follows:

Only \$2,661,829 or 9.6% of the total cash and investments belongs to the General Fund. Other than the General Fund, all other funds are restricted funds which account for specific revenues or resources that are legally restricted or designated to finance particular activities of the city, such as transportation benefit district, lodging tax, utilities, and Airport funds.

2021 YTD total investment interest earnings through September 30, 2021, is \$24,119. This is a \$132,710 decrease from this time last year.

YTD average net earnings rates for LGIP for 2021 and 2020 were 0.1096% and 0.7942%, respectively. The LGIP net earnings rate has declined from 1.7225% in January 2020 to 0.0870% in September 2021.



#### FISCAL IMPACT

As shown.

#### RECOMMENDATION

It is recommended that the City Council review this information and let staff know if there are any questions.

#### **SUGGESTED MOTION**

N/A

#### City of Chehalis Revenues, Expenditures, and Fund Balances - Budget to Actual 2021 Third Quarter Financial Statements - All Funds As of September 30, 2021

	Beginning F	und Balance		Revenues & T	ransfers		E	xpenditures &	Transfers		Changes in F	und Balance	Ending Fu	nd Balance
	2021		2021	YTD			2021	YTD		YTD %	2021	YTD	2021	YTD
	Amended	Actual	Amended	9/30/2021		YTD % of	Amended	9/30/2021		of	Amended	9/30/2021	Amended	9/30/2021
Fund Type/Name	Budget	1/1/2021	Budget	Actual	Balance	Budget	Budget	Actual	Balance	Budget	Budget	Actual	Budget	Actual
General Fund & Sub-Funds:														
General Fund	\$ 2,240,739	\$ 2,240,739	\$ 11,034,803	\$ 8,299,699	\$ 2,735,104	75.2%	\$ 11,443,082	\$ 7,878,609	\$ 3,564,473	68.9%	\$ (408,279)	\$ 421,090	1,832,460	\$ 2,661,829
<u>Sub-funds:</u>														
Dedicated Street Fund	188,475	188,475	116,950	101,119	15,831	86.5%	184,520	41,977	142,543	22.7%	(67,570)	59,142	120,905	247,617
Building Abatement Fund	51,614	51,614	100	35	65	35.0%	-	-	-	0.0%	100	35	51,714	51,649
Compensated Absences Fund	198,020	198,020	200,400	200,133	267	99.9%	151,000	151,086	(86)	100.1%	49,400	49,047	247,420	247,067
LEOFF 1 OPEB Reserve Fund	101,107	33,607	166,100	94,643	71,457	57.0%	168,300	89,720	78,580	53.3%	(2,200)	4,923	98,907	38,530
Federal & State Grant Fund	-	-	1,066,299	1,068,602	(2,303)		335,181	-	335,181	0.0%	731,118	1,068,602	731,118	1,068,602
Automotive/Equip. Reserve Fund	108,178	108,178	206,514	206,557	(43)	100.0%	46,500	83	46,417	0.2%	160,014	206,474	268,192	314,652
Total sub-funds	647,394	579,894	1,756,363	1,671,089	85,274	95.1%	885,501	282,866	602,635	31.9%	870,862	1,388,223	1,518,256	1,968,117
Total General Fund and Sub-Funds	2,888,133	2,820,633	12,791,166	9,970,788	2,820,378	78.0%	12,328,583	8,161,475	4,167,108	66.2%	462,583	1,809,313	3,350,716	4,629,946
Special Revenue Funds:														
Arterial Street Fund	98,528	98,528	160,600	104,901	55,699	65.3%	168,300	133,850	34,450	79.5%	(7,700)	(28,949)	90,828	69,579
Transportation Benefit Dist. Fund	3,105,160	3,105,160	1,751,740	1,041,089	710,651	59.4%	1,637,650	1,049,457	588,193	64.1%	114,090	(8,368)	3,219,250	3,096,792
Tourism Fund	110,053	110,053	219,500	188,467	31,033	85.9%	256,563	130,634	125,929	50.9%	(37,063)	57,833	72,990	167,886
Community Block Grant Fund	24,592	24,592	50	17	33	34.0%	1,000	-	1,000	0.0%	(950)	17	23,642	24,609
HUD Block Grant Fund	88,424	88,424	180	60	120	33.3%	2,000	-	2,000	0.0%	(1,820)	60	86,604	88,484
Total Special Revenue Funds	3,426,757	3,426,757	2,132,070	1,334,534	797,536	62.6%	2,065,513	1,313,941	751,572	63.6%	66,557	20,593	3,493,314	3,447,350
Debt Service Funds:														
2011 G.O. Bond Fund	5	5	301,934	301,933	1	100.0%	301,934	211,995	89.939	70.2%	-	89,938	5	89,943
Total Debt Service Fund	5	5	301,934	301,933	1	100.0%	301,934	211,995	89,939	70.2%	-	89,938	5	89,943
Capital Project Funds:	050 474	050 474	744 000	206 524	405 450	42 40/	4 200 405	005 702	274 402	70.20/	(5 40 202)	(670.470)	440.274	270 205
Public Facilities Reserve Fund	958,474	958,474	711,982	306,524	405,458	43.1%	1,260,185	985,703	274,482	78.2%	(548,203)	(679,179)	410,271	279,295
First Quarter REET Fund Second Quarter REET Fund	217,375 240,627	217,375 240,627	115,100 110,700	147,302 147,356	(32,202) (36,656)		130,196 75,131	130,195 75,131	1	100.0% 100.0%	(15,096) 35,569	17,107 72,225	202,279 276,196	234,482 312,852
Total Capital Project Funds	1,416,476	1,416,476	937,782	601,182	(30,030) <b>336,600</b>	64.1%	1,465,512	1,191,029	274,483	81.3%	(527,730)	(589,847)	888,746	826,629
Total Capital Project Funds	1,410,470	1,410,470	557,782	001,182	330,000	04.178	1,403,312	1,191,029	274,405	81.376	(327,730)	(383,847)	000,740	820,025
Proprietary Funds:														
Garbage Fund	8,318	8,318	6,115	4,910	1,205	80.3%	6,100	3,652	2,448	59.9%	15	1,258	8,333	9,576
Wastewater Fund	5,368,364	5,368,364	5,531,711	4,295,304	1,236,407	77.6%	5,812,570	3,714,824	2,097,746	63.9%	(280,859)	580,480	5,087,505	5,948,844
Water Fund	7,990,124	7,990,124	3,238,597	2,300,792	937,805	71.0%	3,918,107	2,512,647	1,405,460	64.1%	(679,510)	(211,855)	7,310,614	7,778,269
Storm & Surface Water Fund	1,699,119	1,699,119	709,765	543,250	166,515	76.5%	948,100	613,192	334,908	64.7%	(238,335)	(69,942)	1,460,784	1,629,177
Airport Fund	1,391,726	1,391,726	4,206,458	2,315,174	1,891,284	55.0%	3,601,769	1,412,231	2,189,538	39.2%	604,689	902,943	1,996,415	2,294,669
Total Proprietary Funds	16,457,651	16,457,651	13,692,646	9,459,430	4,233,216	69.1%	14,286,646	8,256,546	6,030,100	57.8%	(594,000)	1,202,884	15,863,651	17,660,535
Fiduciary Funds:														
Firemen's' Pension Fund	956,056	1,023,556	15,480	13,709	1,771	88.6%	13,300	3,097	10,203	23.3%	2,180	10,612	958,236	1,034,168
Custodial Court Fund	-	-	103,800	58,025	45,775	55.9%	103,800	53,842	49,958	51.9%	-	4,183	-	4,183
Custodial Other Agency Fund	-	-	206,805	160,365	46,440	77.5%	206,805	121,716	85,089	58.9%	-	38,649	-	38,649
Total Fiduciary Funds	956,056	1,023,556	326,085	232,099	93,986	71.2%	323,905	178,655	145,250	55.2%	2,180	53,444	958,236	1,077,000
TOTAL ALL CITY FUNDS	\$ 25,145,078	\$ 25,145,078	\$ 30,181,683	\$ 21,899,966	\$ 8,281,717	72.6%	\$ 30,772,093	\$ 19,313,641	\$ 11,458,452	62.8%	\$ (590,410)	\$ 2,586,325	\$ 24,554,668	\$ 27,731,403
Note: May contain rounding differen	ces of +/-1													

#### City of Chehalis Comparative Revenues, Expenditures, and Fund Balances - Budget to Actual September 2020 and 2021 General Fund

				Y	TD Target % *	75.00%		
GENERAL FUND (#001)	2020 Amended Budget	YTD Actual 9/30/2020	2020 YTD % of Budget	2021 Amended Budget	YTD Actual 9/30/2021	2021 YTD % of Budget		Change YTD Actual 2021- 2020
GENERAL FOND (#001)	Buuget	9/30/2020	Duugei	Buuget	5/50/2021	Duugei	vs. Actual	2020
Revenues:								
Taxes:								
Property Taxes		\$ 1,150,165	59.4%		\$ 1,192,877	60.2%	, ,	
Sales and Use Taxes	4,893,500	3,874,093	79.2%	5,718,100	4,518,977	79.0%	230,402	644,884
Utility Taxes	1,592,635	1,237,453	77.7%	1,619,400	1,326,824	81.9%	112,274	89,371
Other Taxes Total Taxes	50,168 <b>8,474,145</b>	45,241	90.2% <b>74.4%</b>	54,700	41,055	75.1% <b>75.5%</b>	30 <b>49,939</b>	(4,186)
Total Taxes	0,474,145	6,306,952	74.4%	9,373,059	7,079,733	15.5%	49,939	772,781
Non-Tax Revenues:								
Licenses and Permits	195,780	152,842	78.1%	335,720	328,648	97.9%	76,858	175,806
Intergovernmental Revenues	882,282	326,121	37.0%	623,361	342,957	55.0%	(124,564)	16,836
Charges for Goods & Services	180,670	144,816	80.2%	410,575	332,672	81.0%	24,741	187,856
Fines and Forfeitures	120,190	88,482	73.6%	120,705	80,462	66.7%	(10,067)	(8,020)
Miscellaneous	122,669	157,704	128.6%	171,383	135,227	78.9%	6,689	(22,477)
Total Non-Tax Revenues	1,501,591	869,965	57.9%	1,661,744	1,219,966	73.4%	(26,343)	350,001
Other Fund Sources:								
Transfers-in	51,000	_	0.0%	_	_	0.0%	_	_
Total Other Fund Sources	51,000	_	0.0%	_	_	0.0%	_	_
	01,000	_	0.070			0.070	_	_
Total Revenues	\$ 10,026,736	\$ 7,176,917	71.6%	\$ 11,034,803	\$ 8,299,699	75.2%	\$ 23,596	\$ 1,122,782
Expenditures								
Expenditures by Department:	<b>•</b> • • • • • • • •		50 40/			40.00/	<b>•</b> • • • • • •	<b>A</b> ( <b>T</b> A <b>F</b> A)
City Council	\$ 91,601	. ,	58.1%		. ,	48.6%	. ,	,
Municipal Court	399,558 199,081	354,507 150,440	88.7% 75.6%	428,316 228,215	291,884	68.1% 61.2%	29,353 31,409	(62,623)
City Manager Finance	286,298	215,901	75.6%	226,215	139,752 196,783	68.7%	18,193	(10,688) (19,118)
City Clerk	85.367	58.822	68.9%	100.176	44.608	44.5%	30.524	(14,214)
Legal Service	75,673	54,337	71.8%	79,700	58,495	73.4%	1,280	4,158
Facilities and Parks	1,082,802	805,068	74.4%	1,302,886	1,027,372	78.9%	(50,207)	222,304
Non-Departmental	534,793	225,994	42.3%	974,887	757,784	77.7%	(26,619)	531,790
Human Resources	139,311	93,458	67.1%	123,750	70,003	56.6%	22,810	(23,455)
Police	3,337,741	2,416,162	72.4%	3,425,310	2,377,866	69.4%	191,117	(38,296)
Fire	2,432,267	1,706,305	70.2%	2,374,715	1,611,883	67.9%	169,153	(94,422)
Public Works - Streets	620,487	391,192	63.0%	606,257	437,275	72.1%	17,418	46,083
Planning & Building	698,027	321,833	46.1%	1,031,455	545,917	52.9%	227,674	224,084
Recreation	339,790	225,067	66.2%	386,350	273,080	70.7%	16,683	48,013
Total Expenditures	10,322,796	7,072,345	68.5%	11,443,082	7,878,609	68.9%	703,704	806,264
	R							
Excess Revenues Over (Under)	¢ (000.000)	¢ 404 ==0	05 00/	¢ (400.070)	¢ 404.000	400 404	707 000	¢ 040 540
Expenditures	\$ (296,060)	\$ 104,572	-35.3%	\$ (408,279)	\$ 421,090	-103.1%	727,300	\$ 316,518
Beginning Fund Balance	1,804,262	1,804,262	100.0%	2,240,739	2,240,739	100.0%	-	436,477
Fadia a Frand Dale	4 - 4 - 66 - 66 - 6	A 4 000 00 -	400.007	<b>*</b> 4 000 400	A 0.001.000		A 707 000	<u> </u>
Ending Fund Balance	\$ 1,508,202	\$ 1,908,834	126.6%	\$ 1,832,460	\$ 2,661,829	145.3%	\$ 727,300	\$ 752,995

Foot Note:

\* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year.

^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.

### City of Chehalis Expenditures by Category - Budget to Actual September 2020 and 2021 **General Fund**

				YT	D Target % *	75.00%			
	2020		2020 YTD	2021		2021 YTD		Variance	Change YTD
	Amended	YTD Actual	% of	Amended	YTD Actual	% of	2021 YTD	YTD Target	Actual 2021-
GENERAL FUND (#001)	Budget	9/30/2020	Budget	Budget	9/30/2021	Budget	Target	vs. Actual	2020
Expenditures by Category:									
Salaries	\$ 4,970,156	\$3,716,595	74.8%	\$ 5,244,050	\$3,697,252	70.5%	\$3,933,038	\$ 235,786	\$ (19,343)
Benefits	2,207,302	1,567,169	71.0%	2,312,533	1,561,918	67.5%	1,734,400	172,482	(5,251)
Subtotal for Payroll	7,177,458	5,283,764	73.6%	7,556,583	5,259,170	69.6%	5,667,437	408,268	(24,594)
Supplies	409,893	266,261	65.0%	490,129	322,592	65.8%	367,597	45,005	56,331
Services	2,635,817	1,493,518	56.7%	2,863,037	1,815,766	63.4%	2,147,279	331,512	322,248
Capital Outlay	164,013	117,737	71.8%	65,040	53,464	82.2%	48,780	(4,684)	(64,273)
Debt Service	114,432	96,767	84.6%	128,406	99,703	77.6%	96,305	(3,398)	2,936
Custodial Activity	-	67,787	0.0%	38,243	35,278	92.2%	28,682	(6,596)	(32,509)
Transfers-out	245,332	171,113	69.7%	747,844	615,533	82.3%	560,883	(54,650)	444,420
Inferfund Charges	(424,149)	(424,602)	100.1%	(446,200)	(322,897)	72.4%	(334,650)	(11,753)	101,705
Total Expenditures	10,322,796	7,072,345	521.4%	11,443,082	7,878,609	68.9%	8,582,313	703,704	806,264
	-	-		-	-		-	-	-

Foot Note:

\* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year. ^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.

#### City of Chehalis Comparative Revenues and Expenditures - Budget to Actual September 2020 and 2021 Wastewater Fund

					TD Target % *	75.00%				
	2020		2020 YTD	2021		2021 YTD	*Variance		nange YTD	
	Amended	YTD Actual	% of	Amended	YTD Actual	% of	YTD Target	Ac		
Wastewater Fund (#404)	Budget	9/30/2020	Budget	Budget	9/30/2021	Budget	vs. Actual		2020	
Revenues:										
Operating Revenues:										
Charges for Services	\$ 5,056,865	\$ 3,803,330	75.2%	\$ 5,082,600	\$ 3,985,236	78.4%	\$ 173,286	\$	181,906	
Hookup/Connection Fee	57,920	29,222	50.5%	119,200	124,955	104.8%	35,555		95,733	
Capacity Charge (Cost Share)	277,380	138,689	50.0%	277,400	138,689	50.0%	(69,361	)	-	
Intergovernmental Revenues	4,400	-	0.0%	36,211	38,211	105.5%	11,053		38,211	
Late Payment Fees	15,450	14,426	93.4%	1,200	360	30.0%	(540	)	(14,066)	
Interest Earnings	67,250	52,952	78.7%	10,000	4,152	41.5%	(3,348	)	(48,800)	
Rental Income	3,550	3,545	99.9%	3,500	3,651	104.3%	1,026		106	
Miscellaneous Other	1,540	306	19.9%	1,600	50	3.1%	(1,150	)	(256)	
Total Operating Revenues	5,484,355	4,042,470	73.7%	5,531,711	4,295,304	77.6%	146,521		252,834	
Other Fund Sources:										
Custodial Activities	-	480	0.0%	-	-	0.0%	-		(480)	
Total Other Fund Source	-	480	0.0%	-	-	0.0%	-		(480)	
Total Revenues & Fund Sources	\$ 5,484,355	\$ 4,042,950	73.7%	\$ 5,531,711	\$ 4,295,304	77.6%	\$ 146,521	\$	252,354	
Expenditures:										
Operating Expenditures:										
Wages	\$ 1,066,122	\$ 707,743	66.4%	\$ 1,090,100	\$ 784,071	71.9%	\$ 33,504	\$	76,328	
Benefits	563,775	353,649	62.7%	561,200	374,724	66.8%	46,176		21,075	
Supplies	438,652	371,964	84.8%	460,666	370,043	80.3%	(24,543)	)	(1,921)	
Services	1,103,176	811,713	73.6%	1,309,434	900,517	68.8%	81,559		88,804	
Total Operating Expenditures:	3,171,725	2,245,069	70.8%	3,421,400	2,429,355	71.0%	136,696		184,286	
Other Expenditures:										
Capital Outlay	1,071,116	491,011	45.8%	508,300	323,246	63.6%	57,979		(167,765)	
Debt Service	1,879,905	962,139	51.2%	1,882,870	962,223	51.1%	449,930		84	
Custodial Receipts / Deposits	-	480	0.0%	-		0.0%	-		(480)	
Interfund Loan Disbursements	-	-	0.0%	-	-	0.0%	-		-	
Total Other Expenditures	2,951,021	1,453,630	49.3%	2,391,170	1,285,469	53.8%	507,909		(168,161)	
Total Expenditures	\$ 6,122,746	\$ 3,698,699	60.4%	\$ 5,812,570	\$ 3,714,824	63.9%	\$ 644,605	\$	16,125	
Excess Revenues Over (Under)										
Expenditures	\$ (638,391)	\$ 344,251	-53.9%	\$ (280,859)	\$ 580,480	-206.7%	\$ 791,126	\$	236,229	
Beginning Fund Balance	5,374,991	5,374,991	100.0%	5,368,364	5,368,364	100.0%	_		(6,627)	
		0,077,001	100.070	0,000,004	0,000,004	100.0 %			,	
Ending Fund Balance	\$ 4,736,600	\$ 5,719,242	120.7%	\$ 5,087,505	\$ 5,948,844	116.9%	\$ 791,126	\$	229,602	

Foot Note:

\* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year. ^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.

#### City of Chehalis Comparative Revenues and Expenditures - Budget to Actual September 2020 and 2021 Water Fund

				YTD Tar	aet % *	75.00%		
	2020		2020 YTD	2021	got /o	2021 YTD	<b>^Variance</b>	Change
	Amended	YTD Actual	% of	Amended	YTD Actual	% of	YTD Target	•
WATER FUND (#405)	Budget	9/30/2020	Budget	Budget	9/30/2021	Budget	vs. Actual	2021-2020
Revenues:			Ŭ			•		
Operating Revenues:								
Charges for Services	\$ 2,864,810	\$ 1,964,763	68.6%	\$ 2,930,290	\$ 2,106,817	71.9%	\$ (90,901)	\$ 142,054
Hookup/Connectoin Fee	61,770	41,722	67.5%	120,300	92,491	76.9%	2,266	50,769
Intergovernmental Revenues	5,500		0.0%	-	61	0.0%	61	61
Late Payment Fees	7,820	7,283	93.1%	800	762	95.3%	162	(6,521)
Interest Earnings	59,120	53,755	90.9%	13,876	12,724	91.7%	2,317	(41,031)
Other Receipts	230	(603)	-262.2%	3,200	4,011	125.3%	1,611	4,614
Total Operating Revenues	2,999,250	2,066,920	68.9%	3,068,466	2,216,866	72.2%	(84,484)	149,946
Other Funding Source								
Interfund Loan Repayment	69,490	51,991	74.8%	70,911	53,052	74.8%	(131)	1,061
Customer Deposits	-	-	0.0%	98,120	22,506	22.9%	(51,084)	22,506
Other Resources	-	4,118	0.0%	1,100	8,368	760.7%	7,543	4,250
Total Other Fund Source	69,490	56,109	80.7%	170,131	83,926	49.3%	(43,672)	27,817
Total Revenues & Fund Sources	\$ 3,068,740	\$ 2,123,029	69.2%	\$ 3,238,597	\$ 2,300,792	71.0%	\$ (128,156)	\$ 177,763
Expenditures								
Operating Expenditures	<b>A A A A A</b>	• • • • • • • •			• • • • • • • •	70.404		
Wages	\$ 848,476	,,	71.5%		\$ 635,353	70.1%	44,687	28,744
Benefits	430,881	281,087	65.2%	445,900	291,165	65.3%	43,260	10,078
Supplies	344,456	214,551	62.3%	336,136	181,617	54.0%	70,485	(32,934)
Services	718,738	599,635	83.4%	771,499	561,577	72.8%	17,047	(38,058)
Total Operating Expenditures	2,342,551	1,701,882	72.7%	2,460,255	1,669,712	67.9%	175,479	(32,170)
Other Expenditures								
Capital Expenditures	2,262,297	510,452	22.6%	1,176,200	567,609	48.3%	314,541	57,157
Debt Service	286,278	290,320	101.4%	238,852	238,285	99.8%	(59,146)	(52,035)
Refunds of Deposits	-	-	0.0%	42,800	37,041	86.5%	(4,941)	37,041
Total Other Expenditures	2,548,575	800,772	31.4%	1,457,852	842,935	57.8%	250,454	42,163
Total Expenditures	\$ 4,891,126	\$ 2,502,654	51.2%	\$ 3,918,107	\$ 2,512,647	64.1%	\$ 425,933	\$ 9,993
Excess Revenues Over (Under)								
Excess Revenues Over (Under)	\$ (1,275,134)	\$ (379,625)	29.8%	\$ (679,510)	\$ (211,855)	31.2%	\$ 297,777	\$ 167,770
	ψ (1,270,134)	φ (3/3,023)	23.0%	φ (0/3,310)	φ (211,055)	51.2%	φ 231,111	φ ΙΟΙ,ΙΙΟ
Beginning Fund Balance	7,437,091	7,437,091	100.0%	7,990,124	7,990,124	100.0%	-	553,033
	<b>A A A A A A A A A A</b>						<u> </u>	
Ending Fund Balance	\$ 6,161,957	\$ 7,057,466	114.5%	\$ 7,310,614	\$ 7,778,269	106.4%	\$ 297,777	\$ 720,803

Foot Note: \* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year.

^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.

#### City of Chehalis Comparative Revenues and Expenditures - Budget to Actual September 2020 and 2021 Storm and Surface Water Fund

					YTD Target % *		75.00%						
	2020			2020 YTD		2021			2021 YTD		Variance		ange YTD
Storm Water Fund (#406)	Amended Budget		TD Actual 0/30/2020	% of Budget		mended Budget		D Actual /30/2021	% of Budget		TD Target s. Actual	Ac	tual 2021- 2020
	Buugei		0/30/2020	Buugei		Buuyei	3	30/2021	Buuget	V	S. Actual		2020
<u>Revenues:</u> Operating Revenues:													
Charges for Goods & Services	\$ 677,01	5\$	546,159	80.7%	¢	677,015	\$	533,467	78.8%	¢	25,706	\$	(12,692)
Hookup/Connection Fee	4.75		2,494	52.5%	ψ	29.750	ψ	8,240	27.7%	ψ	(14,073)	Ψ	5,746
Intergovernmental Revenue	3,10		2,434	0.0%		29,750		0,240	0.0%		(14,073)		5,740
Late Payment Fees	2,20		2,066	93.9%		_		1	0.0%		1		(2,065)
Interest Earnings	9,23		8,057	87.3%		3.000		1.199	40.0%		(1,051)		(6,858)
Other Misc. Revenues	0,20	-	311	0.0%				343	0.0%		343		32
Total Operating Revenues	696,29	5	559,087	80.3%		709,765		543,250	76.5%		10,926		(15,837)
rotal operating revenues	000,20	•	000,001	00.070		,		010,200	1 010 /0		.0,010		(10,001)
Other Fund Sources:													
Custodial Activities		-	26	0.0%		-		-	0.0%		-		(26)
Total Other Fund Sources		-	26	0.0%		-		-	0.0%		-		(26)
Total Revenues & Fund Sources	\$ 696,29	5\$	559,113	80.3%	\$	709,765	\$	543,250	76.5%	\$	10,926	\$	(15,863)
Expenditures:													
Operating Expenditures:													
Wages	\$ 259,45	1 \$	189,218	72.9%	¢	266,350	\$	146,269	54.9%	¢	53,494	¢	(42,949)
Benefits	φ 239,43 131,53		93.937	72.9%	ψ	147.710	ψ	84,914	57.5%	ψ	25,869	Ψ	(9,023)
Supplies	60,85		62,189	102.2%		66,284		15,473	23.3%		34,240		(46,716)
Services	64,25		48,620	75.7%		73,854		44,689	60.5%		10,702		(3,931)
Total Operating Expenditures	516,08		393,964	76.3%		<b>554,198</b>		291,345	<b>52.6%</b>		124,305		(102,619)
	010,00		000,004	10.070		004,100		201,040	02.070		124,000		(102,010)
Other Expenditures:													
Capital Expenditures	175,20	C	-	0.0%		393,498		321,510	81.7%		(26,386)		321,510
Debt Service		-	168	0.0%		404		337	83.4%		(34)		169
Custodial Activities		-	-	0.0%		-		-	0.0%		-		-
Total Other Expenditures	175,20	D	168	0.1%		393,902		321,847	81.7%		(26,420)		321,679
Total Expenditures	691,28	3	394,132	57.0%		948,100		613,192	64.7%		97,885		219,060
Excess Revenues Over (Under)	* <b>5</b> .4		404.004	0004 -0/	*	(000 005)		(00.0.(0))	00.00/	*	400.044	*	(004.000)
Expenditures	\$ 5,01	2\$	164,981	3291.7%	\$	(238,335)	\$	(69,942)	29.3%	\$	108,811	\$	(234,923)
Beginning Fund Balance	1,264,66	2	1,264,662	100.0%		1,699,119		1,699,119	100.0%		-		434,457
Ending Fund Balance	\$ 1,269,67	4 \$	1,429,643	112.6%	\$	1,460,784	\$	1,629,177	111.5%	\$	108,811	\$	199,534

Foot Note:

\* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year. ^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.

#### City of Chehalis Comparative Revenues and Expenditures - Budget to Actual September 2020 and 2021 **Airport Fund**

				YTD Target % *		75.00%			
Airport Fund (#407)	2020 Amended Budget	YTD Actual 9/30/2020	2020 YTD % of Budget	2021 Amended Budget	YTD Actual 9/30/2021	2021 YTD % of Budget	<sup>^</sup> Variance YTD Target vs. Actual	Change YTD Actual 2021- 2020	
Revenues:									
Operating Revenues:									
Fuel sales	\$ 675,000	\$ 577,522	85.6%	\$ 650,000	\$ 480,553	73.9%	\$ (6,947)	\$ (	96,969)
Rents & Leases	1,142,694	810,752	71.0%	1,198,611	870,212	72.6%	(28,746)		59,460
Other Misc. Revenues	1,950	244	12.5%	1,300	225	17.3%	(750)		(19)
Late Payment Fees	-	89	0.0%	-	30	0.0%	30		(59)
Interest Earnings	9,750	7,581	77.8%	3,000	1,233	41.1%	(1,017)		(6,348)
Total Operating Revenues	1,829,394	1,396,188	76.3%	1,852,911	1,352,253	73.0%	(37,430)	(4	43,935)
Other Fund Sources:									
Intergovernmental - Capital Grants	321,684	196,575	61.1%	1,475,447	472,071	32.0%	(634,514)	2	75,496
Custodial Activities	15,256	166,564	1091.8%	128,100	128,090	100.0%	32,015	(	38,474)
Interfund Loan Receipts	-	-	0.0%	-	-	0.0%	-		-
Proceeds from Sale of Capital Assets	-	-	0.0%	-	-	0.0%	-		-
Debt Proceeds (Bonds/Loans)	500,000	-	0.0%	750,000	362,760	48.4%	(199,740)	3	62,760
Total Other Fund Sources	836,940	363,139	43.4%	2,353,547	962,921	40.9%	(802,239)	5	99,782
Total Revenues & Fund Sources	\$ 2,666,334	\$ 1,759,327	66.0%	\$ 4,206,458	\$ 2,315,174	55.0%	\$ (839,669)	\$5	55,847
Expenditures:									
Wages	\$ 312,092	\$ 221,810	71.1%	\$ 340,700	\$ 256,189	75.2%	\$ (664)	\$	34,379
Benefits	179,291	118,044	65.8%	157,800	119,621	75.8%	(1,271)		1,577
Supplies	592,480	493,328	83.3%	576,600	436,227	75.7%	(3,777)	(	57,101)
Services	233,890	165,016	70.6%	226,269	171,679	75.9%	(1,977)		6,663
Total Operating Expenditures	1,317,753	998,198	75.8%	1,301,369	983,716	75.6%	(7,689)	(	14,482)
Other Expenditures:									
Capital Expenditures	850,375	69,804	8.2%	2,118,930	330,913	15.6%	1,258,285	2	61,109
Debt Service	99,795	91,611	91.8%	110,559	44,550	40.3%	38,369	(•	47,061)
Custodial Activities	100,076	214,184	214.0%	-	-	0.0%	-	(2	14,184)
Interfund Loan Payment	69,490	51,991	74.8%	70,911	53,052	74.8%	131		1,061
Total Other Expenditures	1,119,736	427,590	38.2%	2,300,400	428,515	18.6%	1,296,785		925
Total Expenditures	\$ 2,437,489	\$ 1,425,788	58.5%	\$ 3,601,769	\$ 1,412,231	39.2%	\$ 1,289,096	\$ (	13,557)
Excess Revenues Over (Under)									
Expenditures	\$ 160,163	\$ 333,539	208.2%	\$ 604,689	\$ 902,943	149.3%	\$ 449,427	\$ 5	69,404
Beginning Fund Balance	1,051,418	1,051,418	100.0%	1,391,726	1,391,726	100.0%	-	34	40,308
Ending Fund Balance	\$ 1,211,581	\$ 1,384,957	114.3%	\$ 1,996,415	\$ 2,294,669	114.9%	\$ 449,427	\$9	09,712

Foot Note: \* The target percentage of budget is calculated as the month of reporting (9 for September) divided by the number of months (12) in the year.

^ Variance from YTD target amount to YTD actual amount. Positive variance, if YTD revenue>target amount and YTD expenditure<target amount.