

# City of Chehalis

## 2023 Adopted Budget





City of Chehalis, Washington  
2023 Adopted Budget

## Elected Officials and City Administration

### Elected Officials

**Anthony Ketchum, Mayor**  
District 3: Expires 12/31/2023

**Robert Spahr, Mayor Pro-Tem**  
At Large: Expires 12/31/2025

**Dr. Isaac Pope, Councilor**  
District 4: Expires 12/31/2023

**Kevin Carns, Councilor**  
At Large: Expires 12/31/2023

**Daryl Lund, Councilor**  
District 2: Expires 12/31/2023

**Katherine McDougall, Councilor**  
At Large: Expires 12/31/2025

**Gerald Lord, Councilor**  
District 1: Expires 12/31/2023

### City Administration

Jill Anderson, City Manager  
Erin Hillier, City Attorney  
Kassi Mackie, City Clerk  
Glenn Schaffer, Human Resources/Risk Manager  
Randy Kaut, Police Chief  
Tedd Hendershot, Fire Chief  
Lance Bunker, Public Works Director  
Chun Saul, Finance Director  
Lilly Wall, Recreation Manager  
Tammy Baraconi, Planning & Building Manager  
Dale McBeth, Municipal Court Judge  
Madisen Lester, Municipal Court Administrator  
Brandon Rakes, Airport Operations Coordinator  
Andrew Hunziker, Property/Facility Manager  
Judd Riddle, Street/Storm Superintendent

### Contact Information

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**Telephone: (360) 345-1042**

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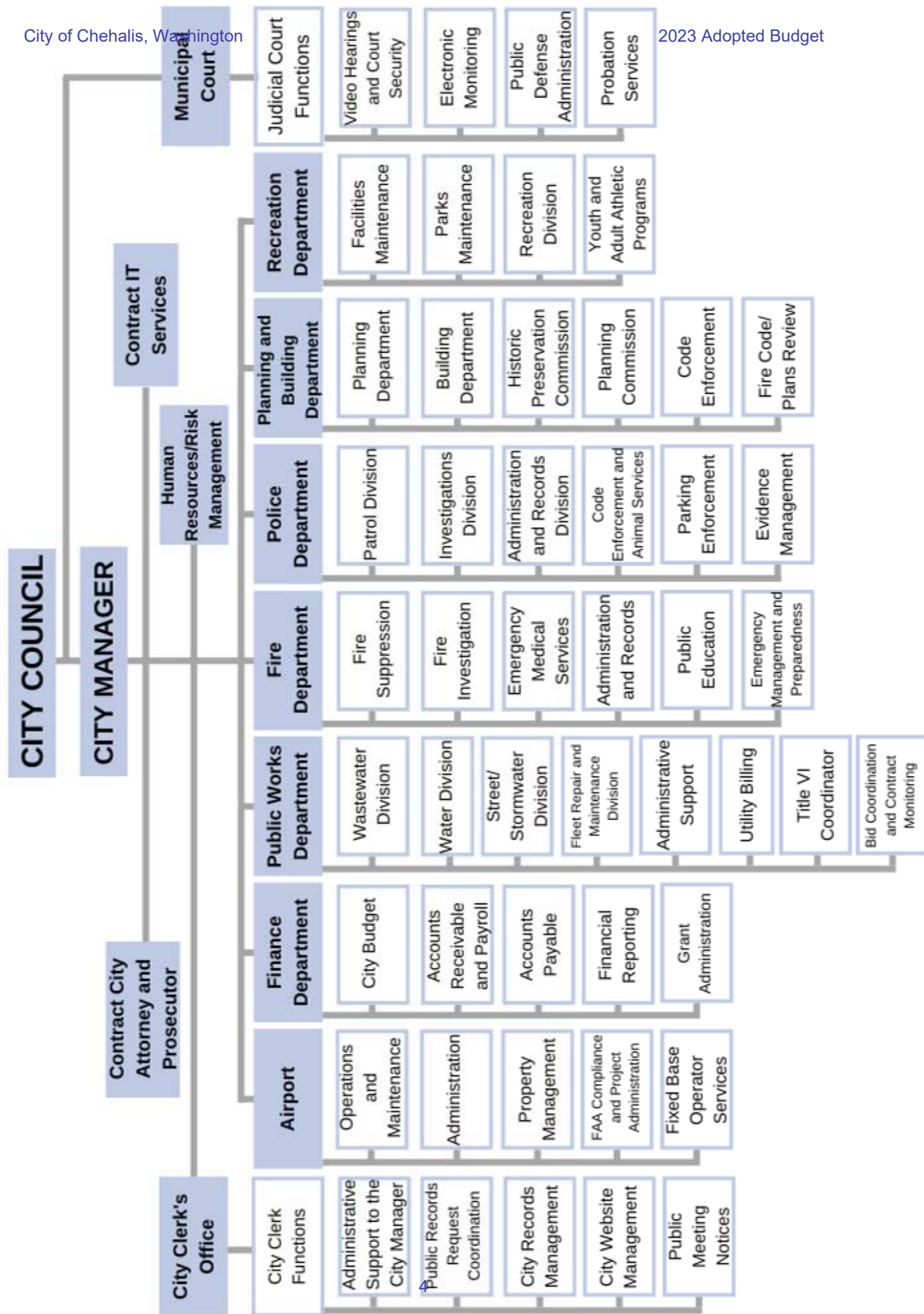
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## About Chehalis

### ***Where is Chehalis?***

The City of Chehalis is located in Lewis County, WA and has a population of just over 7,500. Chehalis is approximately 30 miles south of Olympia, the State's Capitol and 90 miles south of Seattle, Washington's largest city, providing residents the opportunity of living in a thriving small community, with easy access to amenities and services available in bigger cities. This prime location on the I-5 Corridor halfway between Seattle and Portland also makes Chehalis ideally situated for industrial, commercial, and residential growth.

Chehalis is a community where historic charm and character are preserved and cherished, while welcoming the future. Old Town is thriving with historic buildings have been reborn with charming boutiques and inviting eateries. The State Avenue Business District is home to a number of longstanding, locally owned businesses, while our Westside Shopping District offers several name brand stores and family-friendly restaurants just off the I-5. From Chehalis, you can also easily access the beauty of the Pacific Northwest, including the Willapa Trail, the Mt St. Helens National Volcanic Monument, and Mount Rainer National Park.

### ***City Government***

Chehalis was incorporated on November 23, 1883 and operates under the laws of the State of Washington applicable to a non-charter code city with a Council-Manager form of government. The City Council serves as the legislative branch of city government. The seven Councilors, who select the Mayor from among themselves, are the City's only elected officials. Together they develop the goals and policies necessary to identify the municipal services and the projects needed to move the City toward the vision of the community's future within the limited budgetary resources available. The Council appoints a City Manager who is responsible for implementing the City Council's policy direction and manage the daily operations of the municipal organization consistent with the City Council's direction.

The City is a general-purpose government that provides police and fire services, parks and recreation activities, water supply, treatment and distribution, sewage collection and treatment, storm drainage infrastructure and maintenance, street infrastructure and maintenance, planning and zoning, building code enforcement, a municipal court, and general administrative services. The accounting and reporting policies of the city conform to generally accepted accounting principles for local government.

### ***Chehalis History***

Originally founded as Saundersville in 1852, it wasn't until 1870 that the name was changed to Chehalis, an Indian word meaning "shifting and shining sand." Two years later, in 1872, Chehalis became the Lewis County seat and was incorporated on November 23, 1883. Our rich history is reflected in the design and architecture of both residential and commercial areas, with three historic districts that are recognized on the National Register of Historic Places. Exploring the 40+ historic buildings Downtown is easy with the Historic Downtown Chehalis Walking Tour booklet, which features facts and stories that bring history to life.

### ***Living in Chehalis***

Living in Chehalis provides an opportunity to appreciate the best of history while investing in the future. With an outstanding school district, the next generation is being prepared to make the City even better in the years to come. The Chehalis Foundation and the Chehalis Community Renaissance Team are also actively supporting efforts to make Chehalis even better in the future.

Started in 2009, the City's Community Renaissance Team has completed numerous successful projects, including remodel of downtown public restrooms; wayfinding signs and pedestrian kiosks; improvement and expansion of holiday decorations; and downtown beautification. With the help of generous donors and dedicated volunteers, the CCRT team is currently administering a successful façade grant improvement program, providing downtown banners; and working with the Port of Chehalis to operate a coworking space in downtown Chehalis.

## About Chehalis

Looking for unique activities and events? Chehalis is a great place for family fun. In Chehalis, you can step aboard the Chehalis-Centralia Railroad & Museum's beautifully restored 1916 steam locomotive for a scenic ride through the winding Chehalis River valley. There is also a Civil War re-enactment where hundreds of living historians take to the field in battle and provide demonstrations about what life was like in military and civilian camps. ChehalisFest provides fun for the entire family every summer along with visits to the City's Aquatics Center at beautiful Recreation Park. When the weather turns cooler, downtown shopping and the annual Santa Parade brings Holiday fun for everyone.

For more information about the City of Chehalis, please visit us at [ci.chehalis.wa.us](http://ci.chehalis.wa.us) or call us at (360) 345-1042. We would love to share more about our community.



## Mission Statement and Strategic Plan

### ***Mission Statement***

*While honoring the past and preparing for the future, the City of Chehalis provides municipal services and programs for the benefit of residents, businesses, and visitors in our community.*

### ***Four Year Goals 2019-2023***

- ❖ ***Maintain*** and enhance financial stability
- ❖ ***Enhance*** and modernize technology
- ❖ ***Increase*** and optimize staffing levels
- ❖ ***Improve*** and maintain the infrastructure
- ❖ ***Enhance*** and maintain facilities (Recreation Park, Dispatch Center, and Fire Station)

## **BUDGET PROCEDURE**

### **SCOPE OF BUDGET**

Annual appropriated budgets are adopted for all governmental fund types, capital projects, and for all proprietary funds on the cash basis of accounting.

Annual appropriated budgets are adopted at the level of the fund; revenue and expenditure ledgers are used to compare the budgeted amounts with actual revenues and expenditures. As a management control device, the subsidiary ledgers monitor expenditures for individual functions and activities by object class.

Appropriations for general and special revenue funds lapse at year-end, except for appropriations for capital projects, which are typically carried forward from year to year through budget amendment procedure until fully expended or until the purpose of the appropriation has been accomplished or abandoned.

### **PROCEDURES FOR ADOPTING THE ORIGINAL BUDGET**

The city's budget procedures are mandated by RCW 35A.33. The steps in the budget process are typically as follows:

- A. The city council has a work session in July to review the mid-year current budget status and provide guidelines for the next year's budget preparation. Public input is encouraged.
- B. Department budget requests for the next year are submitted in August, with mission statements, service highlights, goals and objectives, and service and performance measures. These requests are reviewed by the city manager and finance director.
- C. The recommended budget is balanced by the end of September and the document is assembled and distributed by the end of October.
- D. The council reviews the recommended budget in work sessions and regular meetings beginning in late October or early November. A formal public hearing on the budget is also held during this process.
- E. The council makes adjustments to the recommended budget and adopts, by ordinance, a final balanced budget by December 31.
- F. Within 30 days of adoption, the final budget document is made available to the public.

### **AMENDING THE BUDGET**

The city manager is authorized to transfer budgeted amounts between departments within any fund and between object classes within departments. Traditionally, city council approval is sought prior to any new financial commitment that requires the use of budgeted reserve accounts. Any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the city council.

When the city council determines that it is in the best interest of the city to increase or decrease appropriations for a particular fund, it may do so by ordinance. Budgetary amendments usually are not material in relation to original appropriations. They are usually made during the middle and near the end of a fiscal year.

## **BASIS OF ACCOUNTING/BUDGETING**

### **BASIS OF PRESENTATION - FUND ACCOUNTING**

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund has a specific role and responsibility. Each fund is accounted for with a separate set of single-entry accounts that comprises its cash and investments, revenues, and expenditures, as appropriate. Revenues and expenditures within each fund are closely monitored to ensure accuracy, accountability, and efficiency. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the City of Chehalis:

#### **GOVERNMENTAL FUND TYPES:**

Governmental funds are used to account for activities typically associated with state and local government operations. There are four governmental fund types used by the City of Chehalis:

##### **General Fund and General Fund Sub-Funds**

This fund is the primary operating fund of the City of Chehalis. It accounts for all financial resources except those required or elected to be accounted for in another fund and is generally considered to represent the ordinary operations of the City. In addition to the regular General Fund, the City has established sub-funds (managerial funds) per Council direction to provide revenues and reserve monies for specific activities and purposes. They include the Street Fund, Building Abatement Fund, LEOFF 1 OPEB Reserve Fund, Compensated Absences Reserve Fund, and Automotive/Equipment Reserve Fund. The General Fund covers Police, Fire, Administration, Planning and Building Development, Finance, Legal, and Legislative Services. Major revenue sources include property tax, sales and use tax, utility tax, licenses and permit fees, charges for services, and state shared revenues.

##### **Special Revenue Funds**

These funds account for proceeds of specific revenues that are legally restricted or designated to finance particular activities of the City, other than debt service or capital projects. Other restricted resources are accounted for in debt service, trust, and capital projects.

Special Revenue Funds include Arterial Street, Transportation Benefit District (TBD), Tourism, 1982-90 CDBG, HUD Block Grant, and Federal Grant Control funds. Beginning with the adoption of the 2022 budget, the Arterial Street Fund was combined into the Street Fund. The Tourism Fund accounts for Hotel/Motel taxes. The use of the TBD revenue is restricted by law and must be used for specific transportation projects contained in the City's transportation plan. Improvements can range from roads and transit service to sidewalks and transportation demand management. Projects may also include the operation, preservation, and maintenance of these facilities or programs.

##### **Debt Service Funds**

These funds are used to account for the accumulation of resources for, and payment of general long-term debt principal and interest from governmental resources. Payment for general obligation bonds is backed by full faith and credit of the City. Typically, primary source of revenue to these fund is from property tax. The General Obligation Bonds Fund is the only debt service fund currently used in the City. A portion of the general fund revenues, a portion of the revenues received in the two REET funds, and a portion of the hotel/motel taxes as approved by the LTAC are used for the City's general obligation bonds debt service payments.

##### **Capital Project Funds**

These funds account for financial resources which are designated for the acquisition or construction of general government capital projects. Proprietary fund resources are directly expensed from the individual fund. Capital project funds include the Public Facilities Reserve, First Quarter Percent REET, Second Quarter Percent REET, and Park Improvement funds. The revenues received into the Real Estate Excise Taxes (REET) funds are restricted by law to be used to finance particular general capital improvement projects and debt service relating to those projects.

#### **PROPRIETARY FUND TYPES:**

Proprietary Funds are used to account for services to the general public where all or most of the costs, including depreciation, are to be financed or recovered from users of such services. There are two generic fund types in this category: Enterprise Funds and Internal Services Fund. The City does not have internal services fund currently.

**Enterprise Funds**

These funds account for operations that provide goods or services to the general public and are supported primarily by user charges similar to private business enterprises. Enterprise funds include the Garbage, Water Utility, Wastewater Utility, Storm & Surface Water Utility, and Airport funds.

**FIDUCIARY FUND TYPES:**

Fiduciary funds account for assets held by the City on behalf of other individuals, other governments, and other funds. There are two fund types in this category: Pension Trust Fund and Agency Fund. Pension Trust funds account for the operation of a trust established for employee retirement benefits. Agency Funds account for funds held in an agency capacity for others by the City.

**Firemen's Pension Fund**

This fund is used to account for the accumulation of resources for pension benefit payments to qualified firefighter retirees and their survivors.

**Custodial Funds**

Custodial funds are used to account for funds that are held by the City for the benefit of others. Include such items as court trust revenues, sales and leasehold taxes collected for the state, and fees collected for other entities. There are no appropriated budget in these funds.

**BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The City of Chehalis uses cash basis of accounting. Revenues are recognized only when cash is received, and expenditures are recognized when paid, including those properly chargeable against the report year budget appropriations as required by state law. Purchases of capital assets are expensed during the year of acquisition. There is no capitalization of capital assets, nor allocation of depreciation expense. Inventory is expensed when purchased.

**Budgets and Budgetary Accounting**

The City of Chehalis adopts an annual appropriated budget for 27 funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at fiscal year-end. Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting. When Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, department, and object class, it may do so by ordinance approved by a simple majority.

Budgeted amounts are authorized to be transferred between departments within any fund/object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City of Chehalis' legislative body. These values EXCLUDE estimated ending cash, they are for actual expenditures, capital uses/debt payments and transfers.

###

# CITY OF CHEHALIS

## 2023 BUDGET MESSAGE



November 1, 2022

**Dear Honorable Mayor Ketchum and Members of the City Council,**

The 2023 Budget reflects the ongoing commitment to the City's mission:

*While honoring the past and preparing for the future, the City of Chehalis provides municipal services for the benefit of residents, businesses, and visitors in our community.*

In the pages that follow, you will see the presentation of the City's proposed goals for 2023 and the financial resources needed to achieve those goals. The goals for each department are part of a work plan to provide municipal services to the community in 2023; along with an investment of resources to plan for the future. Each department summary also includes an overview of the City's accomplishments in 2022. The work that was done in 2022 could not have been achieved without your individual commitments to serve on the City Council, the dedicated staff, and a community that continues to be generous in every way.

As I present the 2023 Budget to you for consideration, I am thankful for the opportunity to serve as your City Manager. It is an honor to lead the City's staff to provide important municipal services to Chehalis residents, businesses, and visitors consistent with City Council policy direction.

### **Budget Process**

The process of preparing the budget documents begins in late July. At that time, each department prepared their respective draft budgets for 2023 to maintain the level of service provided in 2022. After the compilation of the requests, the Finance Director, Chun Saul, and I met with each department to review their 2023 proposed budget. Modifications to the initial draft budget requests were made and information was updated as more details became available. Reductions in discretionary expenses were made when possible; however, the cost of insurance; supplies; fuel; and services are increasing significantly as the nation deals with the highest inflation in decades. In addition, the 2023 Budget has been prepared while collective bargaining with the City's four employee unions continues.

The Preliminary Draft Budget was then prepared and distributed to the City Council Budget Committee, which invested nearly 30 hours of time in meetings to carefully review the budgets with each department, including enterprise funds that are restricted and can only be used consistent within the applicable laws and auditing standards.

The Budget Committee's recommendations were then incorporated into the 2023 Budget. Generally speaking, the Committee recommended staying the course, while carefully monitoring economic conditions as the impact the City's budget situation throughout the year.

### **Cautious Optimism in Changing Economic Conditions**



The impacts of COVID-19 restrictions on day-to-day operations in 2022 were negligible, which created a greater sense of “normalcy;” however, labor shortages and supply chain issues have made it difficult to fill some positions, impacted project schedules, and limited equipment and vehicle acquisition. Inflation has had a much greater impact on the preparation of the 2023 Budget than in years past and that will likely become even more pronounced when the results of collective bargaining are available in early 2023.

There is also a lot of talk about a potential recession hitting the United States in 2023. In addition, the very “hot” housing market that has characterized the last few years seems to be “cooling” as interest rates hit highs not seen in decades. Yet, there continues to be development interest in Lewis County in general, including strong commercial and residential development interest in the City of Chehalis and its Urban Growth Area. It is too early to tell how, if, or when these issues will impact the City’s General Fund revenues, which continue to meet or beat estimates.

The 2023 Budget reflects a realistic assessment of the cost to maintain municipal services in an inflationary environment and maintain staff positions that are needed to provide municipal services for the community that is asking for more services, not less. The 2023 Budget projects the use of a very small amount of beginning fund balance, which can easily be attributed to one-time expenses; however, the full impact of Collective Bargaining agreements has not been included and will almost certainly require a budget amendment in early 2023 as those agreements are finalized for City Council consideration. It is important to note that the 2023 Budget includes five General Fund positions that were approved in 2022 that have been vacant for most of the year due to the difficulty of finding qualified candidates and one additional police officer position for a half-year, anticipating the hire would occur in the second half of 2023.

Factors that could offset the City’s increasing costs to provide services, include the projection that Honda will open for business in the second half of 2023, and the owners of the existing Chevy dealership have submitted plans for a new facility with I-5 visibility, near their existing Toyota dealership, creating the beginnings of a Chehalis Auto Row. If local consumer spending remains relatively constant, City revenues also benefit from stores like Walmart and Home Depot, as well as the ongoing commitment of our community to support local shops and restaurants.

These factors influenced revenue projections which reflect cautious optimism. The 2023 Budget sales and use tax revenue is based on an assumption of an approximate 5% increase from 2022 amended budget projection. This is a significant influencing factor on the 2023 Budget, which has been prepared using the fund balance estimated to be available at the close of 2022 with an estimated fund balance of \$1,621,113 at the end of 2023, which is approximately 13% of the General Fund Budget. However, unanticipated revenues, as well as savings for vacant positions in 2022 and 2023, will likely increase the final number when the books are closed on 2022 in late January.

A complete financial summary of the budget has been prepared by the Finance Director, Chun Saul. It includes an overview of the major funds, including the General Fund and can be found immediately following this budget message.

### **Budget Committee Recommendations**

Mayor Pro-Tem Spahr, Councilor Lord, and Councilor McDougall served as the City Council's Budget Committee. As mentioned above, the Committee generally recommends staying the course even in the midst of negative predictions about the economy and the threat of recession. They did not want to over-react to the negativity when revenues continue to meet or exceed estimates and there is an ongoing need to invest in the people, facilities, and equipment required to provide services to the public.

After careful review of each budget and considering the proposals, the City Council Budget Committee concluded that the City's strong starting and ending fund balance estimates justified maintaining all positions and budgeting for the addition of one more police officer beginning in July of 2023. These conclusions were made in recognition that the 2023 Budget, which if adopted in November 2022, will need to be amended after the conclusion of the collective bargaining process and that will require the use of the ending fund balance, which is using "one-time" money to fund ongoing expenses. This reflects the Committees understanding that staff and money need to be available in order to accomplish the City's goals, including maintaining its facilities.

While careful monitoring will be needed, the Committee is not recommending reductions until there is more information on the actual impacts of the collective bargaining agreements and evidence of a recession on the revenues that impact the City's ability to provide services through its staff, including police and fire which make up 50+ percent of the City's General Fund budget.

The 2023 Budget continues the use of ARPA funds to offset costs for eligible positions. The Budget Committee is recommending that ARPA funds continue to be used to fund two firefighters and one police officer in 2023 and 2024; the one-time expense to purchase police body cameras and the associated software in 2023; as well as one-third of the one-time expense to purchase a vactor truck that will be used by the City's Street, Stormwater and Water operations. The Committee is also recommending that the City Council defer the use of banked capacity in 2023, as the City will likely have a greater need for it in future years.

### **Ongoing Budget Considerations**

While the City is addressing its current fiscal issues with cautious and careful optimism, the economic indicators for the U.S. economy appear to be more negative than positive. There are also some issues that will have significant budget impacts in the coming years, including but not limited to the following:

- **Collective Bargaining:** The City's four labor groups have collective bargaining agreements that expire on December 31, 2022. Negotiations with the separate groups are well underway. This is a particularly challenging time to be negotiating employee salaries, with inflation hitting 10% earlier this year. This creates significant pressure to increase salaries and wages to keep pace with the cost of living and to remain competitive with other agencies that also need a skilled workforce. In addition, the State's Revised Code of Washington (RCW) provides legal parameters on what agencies are comparable to Chehalis. The State also has binding arbitration for the settlement of Police and Fire collective bargaining contracts, which means that a state arbitrator can mandate what the City pays its police and/or firefighters if the decision cannot be made locally and is ultimately arbitrated.

- **Facility Maintenance:** There is a need to make a long-term commitment to properly maintain the \$4+ million investment made at Recreation Park, including the Sports Complex and Penny Playground. Like the Gail and Carolyn Shaw Aquatics Center and the Vernetta Smith Library, the City is very fortunate to have a community willing to invest in providing new community facilities. It costs more to keep new, larger, and more advanced facilities maintained on a day to day and year to year basis than old ones. This is a privilege and a responsibility that requires regular attention and investment.

In addition, the City needs to maintain its other parks and facilities, as well as the street scape and associated landscapes. In addition, ongoing maintenance and repair or replacement of the City's aging buildings and facilities, particularly the building of a new permanent fire station, will continue to require investment of very limited General Fund and other potentially applicable resources. In October of 2020, the City purchased a property for a new permanent fire station with funding through a Limited Tax General Obligation Bond. It is anticipated that a voter approved levy will be needed to construct the new permanent station. The City has completed the interim fire station using manufactured buildings on one parcel that is a part of the new fire station site. Planning for the new station will be aided by the work on the interim Fire Station; however, this will be a multi-year planning process for design and preliminary engineering to identify cost; development of a funding plan; preparation of construction ready planning documents; and ultimately construction.

- **Vehicle Replacement:** While Police patrol cars are on a regular replacement schedule, when available, an annual appropriation is still needed and could be compromised if expenses continue to increase faster than revenues. Many of the vehicles used by General Fund activities, particularly Parks and Facilities are more than a decade old, some are nearly 30 years old, and in need of replacement. The Fire Department Aid Car is in the amended 2022 budget but will likely carryover to 2023, with plans to apply for a grant to offset a portion of the costs. The City's Fire Ladder Truck will also need to be replaced as soon as financially feasible, with an estimated price tag of \$1 million. The City's Street Sweeper is 27+years old and is requiring regular repairs to keep it operational. It has an estimated replacement cost of \$500,000. The Ladder Truck and Street Sweeper are not in the 2023 Budget due to limited resources.
- **Retirements and a Changing Work Force:** Over the last three years, the City has replaced approximately half of its full -time workforce, including seven long-time management employees who retired from the City after as many as 34 years of service. Fortunately, the City had set aside funds to address this several years ago in anticipation of transition, which has helped reduce the one-time burden of the payments of vacation and sick leave accruals cash outs due to long-time employees, which was particularly high in 2021. This fund remains in place and has sufficient funds to pay cash outs for several more long-time employees in 2023. There are intangible and tangible costs associated with the departure of so many employees retiring in a short period of time. The City is dealing with and will continue to work through the challenges associated with the loss of institutional knowledge and establishing a positive and productive organizational culture with so many new employees that we trust will serve the City well in the years to come.
- **911 Dispatch:** The work to develop a new governance structure for Lewis County 9-1-1 will continue in 2023. Regardless of the path chosen, the costs associated with 911 will increase in the years to come, due to the staffing, technology and infrastructure demands

associated with making any changes, including the much-needed replacement of the antiquated equipment currently being used. Fortunately, there have been strides made to secure funding for upgrading the system with federal funds. This will help set the stage for the future of 9-1-1 in Lewis County.

- ***Annexations:*** The City Council would like to proceed with annexation of portions of the Urban Growth Area. The in-depth planning and analysis needed to update the City's Comprehensive Plan to support the City's annexation application started in 2021 and was essentially completed in 2022. There are several steps needed to proceed, including discussions with the impacted agencies, most notably Lewis County Fire District #6. It is a potentially complicated process that will need specialized legal and other professional expertise. The 2023 Budget includes \$50k for this project.
- ***Water Rights Acquisition:*** The acquisition of water rights to ensure that there is water for new development over the next 50 years has been an important goal of the City. Acquisition opportunities became available in 2021 and those continue to be acted on.
  - ***Marwood Water Rights:*** The City has executed a purchase and sale agreement to purchase 160+ acre feet of water, known as the Marwood Farm Water Rights. This agreement was approved in 2022 and moving through the process which involves the Department of Ecology. The 2023 Budget includes Water Funds to complete this purchase.
  - ***TransAlta Water Rights:*** In September of 2021, the City Council approved an agreement with Centralia to share in the costs of obtaining water rights from TransAlta. The agreement includes commitments to invest an estimated \$5 million dollars in the acquisition of the water rights, as well as the legal and administrative costs related to the application. Work with Trans Alta, the City of Centralia, and the Department of Ecology has continued; however, questions about the future of the Skookumchuck Dam were raised in early 2022 that have added a complication to the discussions. While the 2023 Budget does not include the funds for the purchase, it includes funds for the legal and financial consultants needed to provide options and recommendations related to the purchase, which will likely need to be funded with a bond purchase during 2023.

### **Recognition of Key Budget Contributors**

As you know, the City's budget represents the work done by many members of the staff throughout the organization over the course of several months, as well as the careful review done by the City Council Budget Committee.

Mayor Pro-Tem Bob Spahr, Councilor Jerry Lord, and Councilor Kate McDougall invested significant time and effort to provide guidance and insights through the preliminary draft budget review process. Their willingness to stay the course during very uncertain economic times reflects the balancing act between projections and needs. It is recognized that there is a risk in cutting too soon because it will reduce services as well as cutting too late, making more reductions needed. The commitment is to monitor revenues and expenses carefully, with optimism that budget estimates will be met and that the City has the time and ability to identify changing economic conditions to adjust accordingly if they do not.

Chun Saul, the City's Finance Director, deserves special recognition for the large amounts of time and energy that she devoted to the preparation of a complete budget document and the accompanying financial analysis. This year, she had the opportunity to mentor several members

of the team that were working on the budget for the first time. As always, she provided support to the department directors, managers, and program administrators and their staff, who also did a commendable job of preparing their budgets. I am very appreciative of Chun's financial acumen, ongoing commitment, and high standard of professionalism during budget season and throughout the year. As Chun plans for her well-earned retirement at the end of 2023, the City will have the very difficult task of finding a new Finance Director.

### **Looking to 2023 and Beyond**

The 2023 Budget includes the allocation of much needed resources to maintain services and staffing levels, as well as continued investment in the maintenance of the City's facilities. There is also a significant investment in planning for the future, including funds to initiate a major update to the City's Comprehensive Plan, move toward Annexations, and the purchase of water rights. This investment in planning will take place with a healthy mix of seasoned and new staff providing a balance to the process and ultimate recommendations.

There is excitement with the opportunities 2023 holds along with the recognition that the City is very reliant on sales tax revenues that are vulnerable if a recession occurs. Therefore, I will remain vigilant, along with the Finance Director in monitoring expenditures and revenue trends, including recession indicators. The City Council Budget Committee plans to continue to meet throughout the year to provide careful oversight of the City's budget circumstances and provide recommendations to the City Council for any adjustments that might be needed during the year. As always, financial reports will be provided throughout the year to keep the entire City Council informed and to obtain policy direction as needed.

Thank you for your ongoing support as we all work together to fulfill the City's mission to provide municipal services for residents, businesses, and visitors. It is truly an honor to serve you, the staff, and the community as City Manager as we work toward the City's vision to become a thriving community for current and future generations.

Sincerely,

*Jill Anderson*

Jill Anderson  
City Manager



## 2023 BUDGET SUMMARY OVERVIEW



### CITYWIDE – ALL FUNDS

The total 2023 Budget for all funds (including operating transfers) includes anticipated revenues of \$30,040,104 and expenditures of \$32,252,432, which is a decrease of \$12,025,680 or 28.5% in overall expenditures from the 2022 amended budget of \$44,278,112. The decrease is substantially all related to the one-time intra-fund transfers within each of the city's enterprise funds, including utilities and the Airport funds in 2022.

The many funds that comprise the city-wide budget are used to separate the primary functions and activities. Funds can be grouped by type: **Governmental** which includes the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Project Funds; **Proprietary** which includes Enterprise Funds (utilities and Airport), and **Fiduciary**. Each fund has specific functions to perform and in each, the revenues and expenditures must be self-balancing.

The General Fund provides the primary general governmental functions. In addition to the General Fund, the City maintains five sub-funds of the General fund for specific purposes: the Street Fund, Building Abatement Fund, Compensated Absences Reserve Fund, LEOFF 1 OPEB Reserve Fund, and Automotive/Equipment Reserve Funds. Together, they provide the general governmental services.

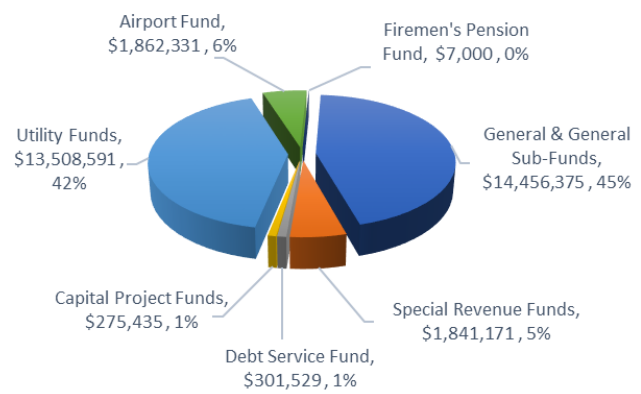
Special Revenue Funds include: the Arterial Street Fund, Transportation Benefit District Fund, Tourism Fund, Community Development Block Grant Fund, HUD Grant Fund, and Federal Grant Control Fund.

Capital Project Funds include: the Public Facilities Reserve Fund, Park Improvement Fund, and the First Quarter Percent and the Second Quarter Percent REET funds.

There are seven separate funds that account for the city's utilities and two separate funds for the Airport Fund.

The Fiduciary Fund with budget appropriation is the City's Firemen's Pension Fund.

**Total 2023 City Budget by Major Fund Types**  
**\$32,252,432**



Overall, the City has twenty-seven funds in which it records its revenues and expenditures associated with providing services to its citizens.

### GENERAL FUND (FUND 001)

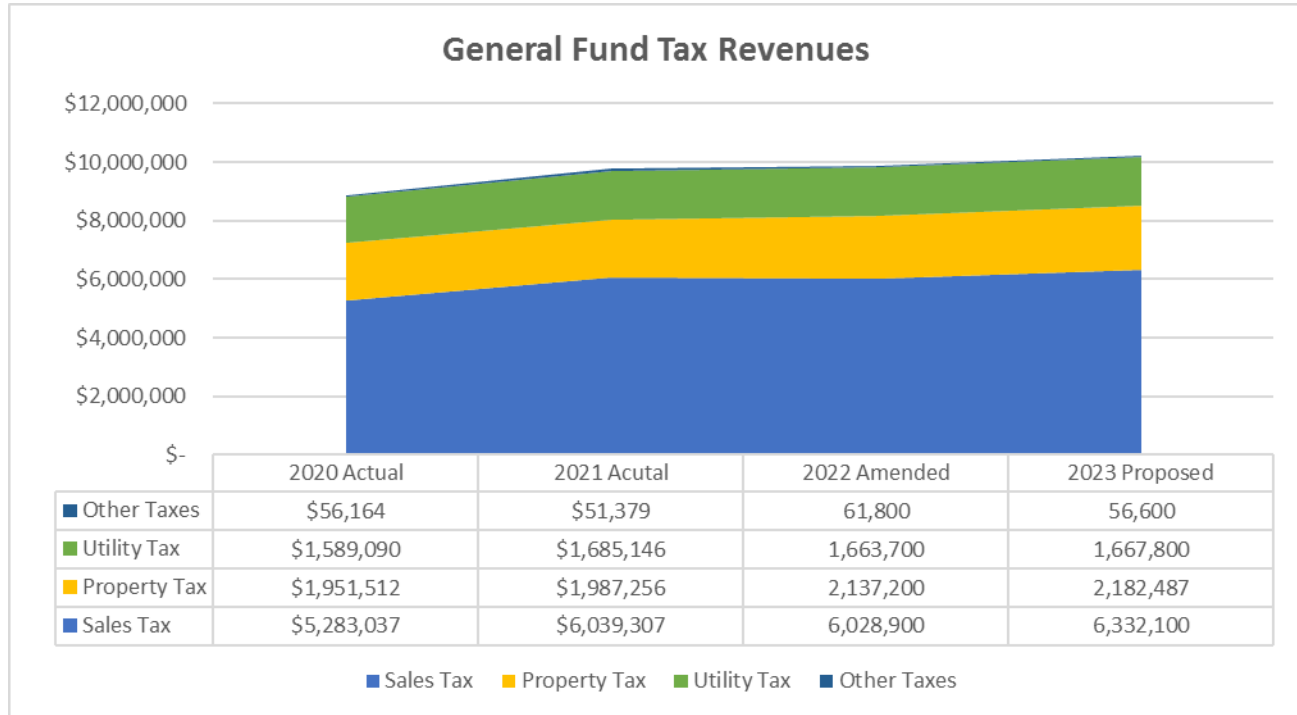
The 2023 Budget for the General Fund projects a beginning fund balance of \$1,650,858, revenues at \$12,397,218, and expenditures at \$12,426,963 (including operating transfers out).

A use of \$29,745 of the General Fund reserves (beginning cash) was needed to balance the 2023 Budget as submitted, leaving an estimated ending fund balance of \$1,621,113 at the end of 2023. However, unanticipated revenue, as well as savings for vacant positions in 2022 and 2023, will likely change the outcome.

### General Fund Revenues

The 2023 General Fund revenues are projected at \$12,397,218 which includes \$480,000 transfers in from other city funds. Compared to the 2022 amended budget, this is a decrease of 0.1% or \$6,658.

Total tax revenue projected is \$10,238,987 and makes up 82.6% of the General Fund revenues which support the governmental services provided by the General Fund. The total tax revenue projected in the 2023 budget is 3.5% or \$347,387 increase from the amended 2022 budget.

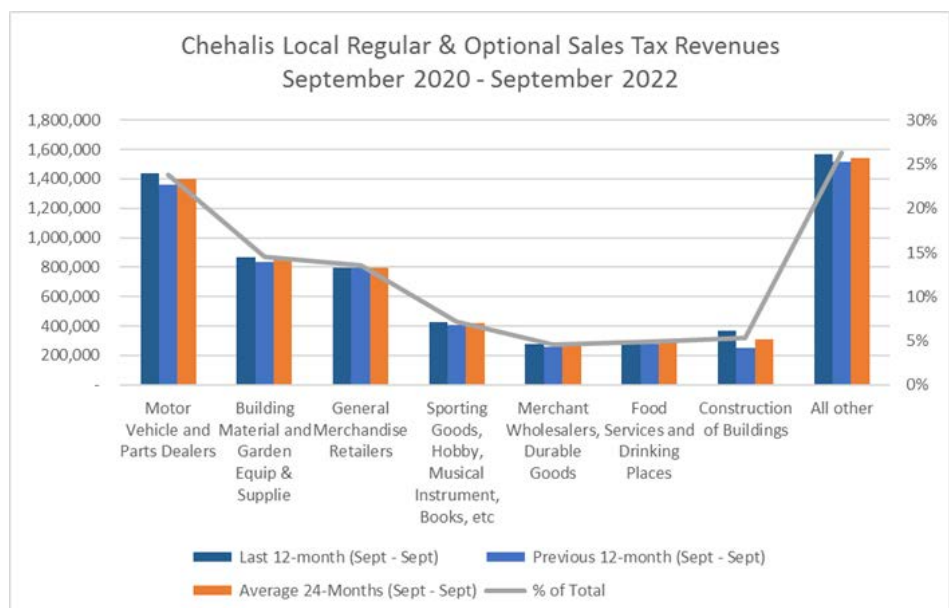


**Sales and use tax** is the largest revenue source for the City and makes up about 51.1% of the 2023 General Fund revenue budget. Sales and use tax have continued in an upward trend over the last two years. The average growth rate for sales tax from September to September since 2020 to 2022 is about 5.4%. However, the level of uncertainty remains high with the looming concerns for inflation and recession and the economic forecasts are inconsistent regarding whether or not collections over the next year will show the same strength.

The 2023 sales and use tax is projected to increase about 5.0% over the amended 2022 budget which is approximately the same as the 2021 actual sales tax revenues.

Typically, sales tax revenues from construction activities are considered one-time in nature and are recommended to be excluded from future revenue projections unless other economic or financial data can support the continued growth.

However, the 2023 projected sales tax revenue includes the typical average construction sales tax, which is about 6% of total local sales tax during the past ten-year period. The major categories of sales taxes are motor vehicle and part dealers, general merchandise stores, building and garden materials and equipment, and other retailers and wholesalers, and food services; together these comprise about 77% of all sales tax revenues.



**Property tax** is the second largest revenue source for the City and makes up about 17.6% of the 2023 General Fund revenues. Property tax revenue is projected at \$2,182,487 in the 2023 budget, up by \$45,287 or 2.1% from the 2022 amended budget. The 2023 Budget as submitted includes the total 2022 regular and EMS levy amounts of \$2,144,707 plus 1% statutory maximum allowed increase without a vote of \$21,447 plus an estimated tax increase from new construction for \$20,799. The new construction tax will be provided by the County Assessor and may be updated for the Final budget.

**Utility tax** is the third largest revenue source used to fund municipal services. Utility tax revenue is projected at \$1,667,800 based on the last three-year average collections and makes up about 13.5% of the 2023 General Fund revenues. Revenue projected is a \$4,100 or 0.2% increase from the 2022 amended budget. The telephone utility tax revenue continues to decline whereas all other utility taxes remain steady with only slight increases over the last few years. Overall, the average growth rate for total utility tax is about 1.0% over the last four-year period.

**Licenses and Permits.** The revenue is projected at \$436,400 in the 2023 budget. Compared to the 2022 amended budget, this is a decrease of 6.5% or \$30,500. The City has significant increase in building permit activities in 2021 and 2022 over year 2020. It is anticipated that building permit activities will remain strong in 2023; however, it is uncertain whether the revenue would be as strong as in 2022. The 2023 budget projection is based on two-year average for 2021 and 2022.

**Intergovernmental grants.** The 2023 Budget includes a \$242,900 reduction in intergovernmental grant revenues from 2022. The 2022 budget included one-time awards from state Recreation and Conservation Office (RCO) for flood storage basin master plan study in the amount of \$233,425.

**Fees for Services.** The revenue is projected at \$481,100 in the 2023 budget. Compared to the 2022 amended budget, this is a decrease of \$10,900 or 2.2%. This budget decrease is to reflect the actual revenues collected in 2022 from the Shaw Aquatic Center activities.

**Transfers In.** The 2023 Budget includes a \$480,000 interfund transfers which includes a \$420,000 of the American Rescue Plan Act (ARPA) funds from the Federal Grant Control Fund, \$15,000 from the Tourism Fund, and \$45,000 from the Second Quarter Percent REET Fund. ARPA funds are designated to fund the purchase of police body cameras and staffing of one police officer and two firefighter positions. The lodging tax funds is designated for LTAC approved parks and recreation program. The REET fund is designated for funding the planned improvements at the Recreation Park.

Other revenues are expected to remain relatively stable.

### **General Fund Expenditures**

The 2023 Expenditures for the General Fund as submitted is \$12,426,963 which includes operating transfers out to other funds of \$1,080,226. The 2023 Budget is an approximate 7.8% or \$1,045,257 decrease from 2022 amended budget of \$13,472,220. About 87% or \$906,993 of the decrease is related to the operating transfers out to the general fund sub-funds.

Municipal services are delivered primarily through people, which is the largest ongoing cost to the General Fund. Salaries and benefits make up almost 63% of the total General Fund expenditures. Additional salaries and benefits of \$436,915 (or 3.5% of the total General Fund expenditures) is budgeted in the Street Fund which is primarily funded through general fund revenues.

The City currently has three labor unions. The current collective bargaining agreements for all three labor unions expire on 12/31/2022. In 2023, there will be four labor unions. The collective bargaining negotiations are currently in progress with all four labor unions which pay increase is one of the main components.

The 2023 Budget as submitted includes employer-paid health insurance premiums and welfare increases and an estimated four percent wage increase for all employees, including represented and non-represented employees. It is anticipated that the actual outcome of the collective bargaining negotiations will likely differ from the preliminary projections.

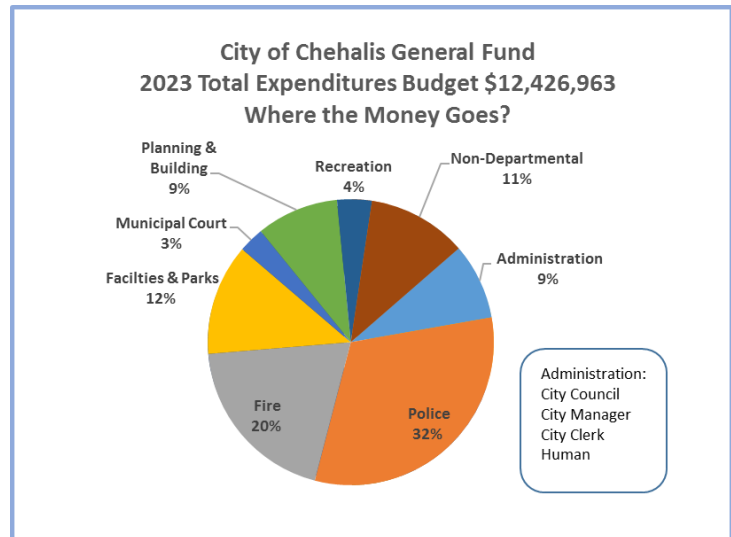
The 2023 Budget includes filling five General Fund positions that are currently vacant and an additional police officer for a half-year, anticipating the hire will occur in the second half of the year 2023.

A significant burden that the city continues to struggle is the rising cost of employee salaries and benefits, which is significantly higher than revenue growth.

The combined budgets of the Police and Fire Departments represent 52.0% of the 2023 General Fund expenditures, which reflects the high priority of keeping residents and visitors in Chehalis safe. The facilities and parks maintenance receives the next single highest level of funding. About 6.6% of General Fund budget is allocated for city street maintenance which is included in the non-departmental budget as transfers out to the Street Fund.

### **Ending General Fund Balance**

The estimated ending fund balance at the end of 2023 as submitted in the 2023 Budget is \$1,621,113, which is about 13% of the 2023 General Fund projected revenues.



However, unanticipated revenues, as well as savings for vacant positions in 2022 and 2023, will likely change the outcome.

Maintaining operating reserves at 10% of the revenue budget is the policy goal of the City Council, and the projected ending fund balance at the end of 2023 meets the suggested reserve goals. While the 13% operating reserve may seem large, it still comes far short of actual needs when considering the total cost of all of the infrastructure needs, deferred capital improvements for general and park facilities, and vehicle and equipment replacements. In addition to the General Fund, the City maintains the following sub-funds of the General fund for specific purposes: Street Fund, Building Abatement Fund, Compensated Absences Reserve Fund, LEOFF 1 OPEB Reserve Fund, and Automotive/Equipment Reserve Fund. However, the fund balances in these funds are less than adequate when considering the ongoing need.

## ***SUMMARIES OF RESTRICTED FUNDS***

### **Street Fund (Fund 003), Formerly Dedicated Street Fund – 4% Sales Tax**

In 2014, the City Council adopted a policy to allocate 4% of the City's sales tax revenue be transferred to this fund to be used and accumulated for needed city street repairs and improvements. Beginning in 2022, the General Fund Street Department and Arterial Street Funds are combined to the formerly Dedicated Street Fund – 4% Sales Tax and renamed as the Street Fund. The funding sources for the Street Fund come from transfers from the General Fund, state shared Motor Vehicle Fuel Tax, state and Federal grants, and other revenues that are restricted to be used for street purposes.

The 2023 projected total revenue is \$1,186,109 which includes a total of \$1,023,495 transfers in from other city funds. The expenditures budget is \$1,395,412. The estimated 2023 ending fund balance is \$74,802. Maintaining certain level of fund balance in this fund can be used to leverage grants and loans in the future.

### **Building Abatement Fund (Fund 004)**

The Building Abatement Fund was established by the City Council in 2017 for the purpose of removing hazards to public health and safety and potentially address aesthetic concerns related to abandoned buildings in our community. The 2023 Budget includes a \$50 interest earnings and no expenditures. The estimated fund balance at the end of 2023 is \$51,759.

**Arterial Street Fund (Fund 102)**

The Arterial Street Fund is a special revenue fund that accounts for the state distributed motor vehicle fuel tax (MVFT) that is restricted to use for city street purposes. The MVFT distribution is based on population. The MVFT is the only revenue source for this fund. The City uses this fund primarily for the “oiling and chip sealing” program for our city streets. This fund was combined with the Street Fund in 2022. The 2023 budget includes a \$6,027 transfer out of the remaining fund balance to the Street Fund, which results in the ending fund balance of zero in 2023.

**Transportation Benefit District Fund (Fund 103)**

On February 14, 2017, the voters of Chehalis approved a 0.2% increase to the sales tax to fund the Transportation Benefit District for a term of ten years. The increase went into effect in July 2017. The use of these funds is restricted by law and must be used for specific transportation projects contained in the City’s transportation improvement plan. Improvements can range from roads and transit service to sidewalks and transportation demand management. Projects may also include the operation, preservation, and maintenance of these facilities or programs.

2023 revenue is estimated at \$1,448,900 which includes an estimated transportation benefit district sales tax of \$1,434,900 and an estimated investment interest of \$14,000. Total expenditures budgeted in 2023 is \$906,410. The estimated fund balance at the end of 2023 is \$4,315,286.

**Tourism Fund (Fund 107)**

The Lodging Tax Advisory Committee (LTAC) requested funding for organizations that advertise and promote tourism in the city and “put heads in beds”. The sole revenue source (except for interest earnings on the fund balance) for this fund is the local Hotel/Motel sales tax and special local Hotel/Motel tax.

2023 revenue is projected at \$291,400, which is a \$56,330 or 24.0% increase from the 2022 amended budget. The proposed expenditure budget is \$332,394, and an estimated fund balance at the end of 2023 is \$76,194. The operating reserve level currently set by the LTAC is \$50,000.

**Compensated Absences Reserve Fund (Fund 110)**

The Compensated Absences Reserve Fund was established in 1985 for the purpose of setting aside funds to be used for compensation of employees for cash outs for unused accrued leaves; approved disability leaves; approved unemployment benefits; and authorized severance pay. No additional funding (other than investment interest) is in the 2023 budget. Total expenditures budget is \$111,700 which is for cash outs of three General Fund employees planned on retiring in 2023.

**LEOFF1 OPEB Reserve Fund (Fund 115)**

The LEOFF1 OPEB Reserve Fund was created with the 2020 Budget adoption to provide funding for LEOFF 1 retiree medical benefits. A portion of the regular property tax levy up to \$22.5 cents per \$1,000 assessed valuation is the sole funding source other than interest earnings on the fund balance. The 2023 Budget includes \$236,098 transfer in from the General Fund for a portion of the regular property tax levy, with expenditures budget of \$157,000. The estimated fund balance at the end of 2023 is \$196,375.

**Community and Housing Development Block Grant Funds (Funds 195 and 197)**

The CDBG and HUD Block Grant Funds were created to provide home rehabilitation loans which were funded by the Community Development Block Grant and the Department of Housing & Urban Development Grant. The balance of the loans will be received by the City as ownership of these properties are transferred to anyone other than the original loan holder. As of October 1, 2022, the outstanding loan principal on CDBG and HUD loans were \$81,963.91 and \$38,148.94, respectively.

No loan repayment revenue is projected in the 2023 budget. The estimated fund balance for the CDBG and HUD Grant funds at the end of 2023 are \$23,038 and \$86,286, respectively. If loan repayment in a year is less than \$35,000, the income is considered miscellaneous income and can be used for any community development activity including a CDBG eligible activity or a project benefiting low-and moderate-income persons. There are no plans to



spend the remaining fund balances in 2023; however, the Council Budget Committee would like to explore how the City might best use these funds in the future consistent with any legal restriction on their use.

#### **Federal Grant Control Fund (Fund 199)**

This fund was established in 2012 to track and manage various federal and state grant funds and has not had any activity since 2015. With receipt of the Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA) of 2021, this fund was re-activated to track and manage the ARPA funds. The ARPA funds are restricted funds and must be used for the eligible costs defined in the U.S. Treasury Interim Final Rules. The total of ARPA funds received in 2021 and 2022 is \$2,137,642. No additional funding is expected in 2023. The 2023 expenditure budget is \$593,340. The estimated fund balance at the end of 2023 is \$1,140,229. The ARPA funds must be used by 12/31/2024.

#### **G.O. Bond - Debt Service Fund (Fund 200)**

The Debt Service Fund was created to record the payments on the 2011 General Obligation Bonds. Additionally, the City issued a Limited Tax General Obligation (LTGO) Bond in 2019 for the Recreation Park improvement project and Limited Tax General Obligation (LTGO) Bond in 2020 for future fire station land acquisition and the temporary fire station project. The 2023 debt service expenditure budget is \$301,529. The two REET funds provide funds to cover the 2011 LTGO and 2020 LTGO debt services payment and the Tourism fund provides funds for the 2019 LTGO debt service payment.

#### **Public Facilities Reserve Fund (Fund 301)**

The Public Facilities Reserve Fund was established many years ago to set aside monies over time to prepare for significant maintenance, repairs, and renovation of the City's buildings, which are used to provide public services to our community. The funding sources for this fund come from the General Fund reserves, bonds and loans, state and federal grants, REET funds, and other dedicated funding such as community donations for park facility improvement projects. In 2022, the Parks Improvements Reserve Fund (Fund 303) was established and transferred the reserved fund balance for the Recreation Park improvement.

The 2023 Budget has no expenditures. The estimated fund balance at the end of 2023 is \$364,316, which is committed for future fire station project and other general city buildings and facilities improvements.

#### **Automotive/Equipment Reserve Fund (Fund 302)**

This fund was established for the purpose of setting aside money on a regular basis to be able to replace the City's vehicles and equipment as needed. The fundings source is transfer in from the General Fund.

2023 Budget has no additional revenues but has expenditures budget of \$365,300. The estimated fund balance at the end of 2023 is \$377,653.

#### **Park Improvement Fund (Fund 303)**

The Park Improvement Fund is being established in 2022 to accumulate and provide funds for capital improvements to the city's park facilities. The 2023 budget includes \$56,600 transfers in from the Tourism Fund for future Recreation Park ball fields capital improvements. The estimated fund balance at the end of 2023 is \$160,500.

#### **First and Second Quarter Percent REET Funds (Funds 305 and 306)**

The First and Second Quarter Percent Real Estate Excise Tax (REET) Funds were established in accordance with state requirements to account for real estate excise taxes which have specific criteria for usage.

The 2023 Budget includes transfers out to the G.O. Debt Service Fund to provide funding for the 2011 LTGO Bonds and 2020 LTGO Bond debt service payments.

The 2023 projected revenues and expenditures for the First Quarter Percent REET fund are \$167,000 and \$130,760, respectively, with an estimated ending fund balance of \$320,918.

The 2023 projected revenues and expenditures for the Second Quarter Percent REET fund are \$171,800 and \$144,675, respectively, with an estimated ending fund balance of \$447,499.

**Garbage Fund (Fund 402)**

This fund is used to account for the revenues and expenditures associated with the city's organic waste disposal site at Stan Hedwall Park. For 2023, the projected revenue is \$6,240 and expenditures is \$6,240, with an estimated ending fund balance of \$7,559.

**Wastewater Fund (Fund 404) and Wastewater Capital Fund (Fund 414)**

The Wastewater Capital Fund (414) was established with the adoption of the 2022 Budget to provide dedicated revenues and reserve dollars for capital improvements and replacements of new and existing wastewater collection and treatment facilities and systems.

The 2023 Budget for the combined total Wastewater funds is \$6,025,000 of revenues (including interfund transfer of \$454,500) and expenditures of \$7,138,629. The total estimated fund balance at the end of 2023 is \$3,831,428 which comprise of \$1,053,047 for three and one-half months of operating reserve, \$1,882,891 for annual debt service reserve, and \$889,510 for capital reserve.

**Water Fund (Fund 405) and Water Capital Fund (Fund 415)**

The Water Capital Fund (415) was established with the adoption of the 2022 Budget to provide dedicated revenues and reserve dollars for capital improvements and replacements of new and existing water production and distribution facilities and systems.

The 2023 Budget for the combined total Water funds is \$4,240,310 of revenues (including interfund transfer of \$868,300) and expenditures of \$5,278,203. The total estimated fund balance at the end of 2023 is \$6,483,225 which comprise of \$801,530 for three and one-half months of operating reserve, \$233,770 for annual debt service reserve, and \$5,456,870 for capital reserve.

**Storm & Surface Water Fund (Fund 406) and Storm & Surface Water Capital Fund (Fund 416)**

The Storm & Surface Water Utility Fund provides planning, construction, operation, and maintenance of the City's storm drainage system. The Storm & Surface Water Capital Fund (416) was established with the adoption of the 2022 Budget to provide dedicated revenues and reserve dollars for capital improvements and replacements of new and existing stormwater collection and treatment facilities and systems.

The 2023 Budget for the combined total Storm and Surface Water funds is \$913,570 of revenues (including interfund transfer of \$164,300) and expenditures of \$1,085,519. The total estimated fund balance at the end of 2023 is \$1,425,583 which comprise of \$189,813 for three and one-half months of operating reserve and \$1,235,770 for capital reserve.

**Airport Fund (Fund 407) and Airport Capital Fund (417)**

The Airport Fund is dedicated and restricted to the operation of the Chehalis-Centralia Airport. The Airport Capital Fund (417) was established with the adoption of the 2022 Budget to provide dedicated revenues and reserve dollars for capital improvements and replacements of new and existing Airport facilities and capital assets.

The 2023 Budget for the combined total Airport funds is \$2,518,080 of revenues (including interfund transfer of \$83,800) and expenditures of \$1,862,331. The total estimated fund balance at the end of 2023 is \$2,969,552 which comprise of \$471,851 for three and one-half months of operating reserve, \$73,255 for annual debt service reserve, and \$2,331,616 for capital reserve.

**Firemen's Pension Fund (Fund 611)**

This fund is restricted to payments for supplemental or "excess pension benefits" to retirees who had pre-LEOFF service credits. LEOFF is the acronym for Law Enforcement Officers and Firefighters Retirement System. Funding

was provided with a property tax of \$22.5 cents per \$1,000 assessed valuation from the City's regular property tax levy and the annual Fire Insurance Premium Tax distribution from the state.

The pension levy is no longer received in this fund starting 2020, as the 2019 actuarial study determined that this fund is sufficiently funded to pay all future pension benefits. However, the annual fire insurance premium tax will continue to be received in this fund.

The 2023 Adopted Budget includes \$13,500 in estimated fire insurance premium tax, \$20,000 in investment interest, and \$7,000 in expenditures for pension benefits. The estimated fund balance at the end of 2023 is \$1,061,360.

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## **CITY REVENUE DESCRIPTION**

Revenue is the money that comes from taxes, fees and charges, and intergovernmental disbursements. The revenue collected is then used to provide a range of municipal services, including public safety, street maintenance, development services, parks and recreation and human services. The non-operating part of the budget accounts for principal and interest payments on outstanding debts, capital improvements, and reserves. Revenues in 2023 will continue to be reviewed throughout the year and will be adjusted accordingly.

Each of the funds detailed within the 2023 Budget have a specific purpose and responsibility. The funds act much like separate checking accounts maintained by family members. Each fund accounts for all revenues and all expenditures/expense transactions that occur throughout the year. This allows the City to accurately record revenues and authorize and monitor expenditures as to source and purpose for greater accountability and improved efficiency. This is critical because most of the City's funds are legally restricted to specific activities.

Most traditional local government functions, including legislative services; legal; administration; finance; police; fire; parks and recreation; planning and building inspections; facility maintenance are budgeted within the General Fund. Starting in 2022, street maintenance is budgeted in the Street Fund, which is a sub-fund of the General Fund.

Following is a list of many of the funding sources for the City. This list is not meant to be all-inclusive but is meant to assist in understanding how and where much of the money comes from in the support of general services of the City.

### **TAXES**

#### **Property Tax – Regular and Emergency Medical Service (EMS) Levy**

Property tax levies are typically used by local governments for operating and maintenance costs. They are not commonly used for capital improvements.

Property taxes are the second largest source of revenue in the General Fund for the City. All real and personal property (except where exempt by law) is assessed by the Lewis County Assessor at 100 percent of the property's true and fair market value. Every parcel in the county must be physically inspected and reappraised at least once every six years. Assessed values are adjusted each year based on market value changes. The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities, including Chehalis. Collections are distributed after the end of each month. Property tax revenues are recognized when cash is received by the City of Chehalis. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

Cities and counties with a population under 10,000 may not increase their total levy amount more than 1% annually, known as the "levy lid" (excluding levies for new construction or increases in state-assessed utility valuations) over the previous year's lawful levy amount. However, local governments can exceed the 1% levy lid if they have banked capacity available under RCW 84.55.092. If a jurisdiction did not take the maximum 1% increase in the past, it will have banked capacity available. The City of Chehalis had a banked capacity of approximately \$235,000 going into 2023 tax levy year.

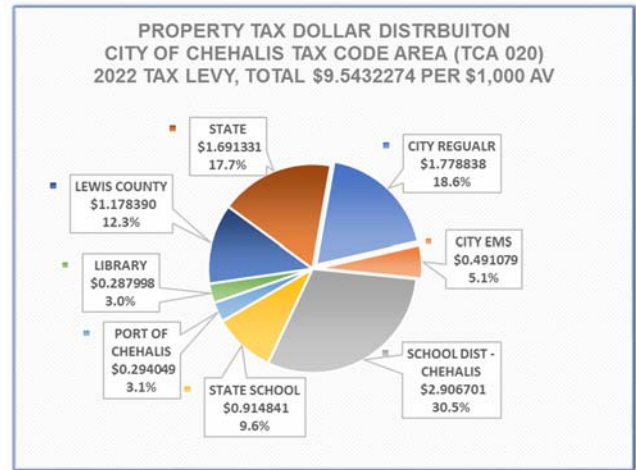
Local governments may also exceed the 1% levy lid for one or more years if they have not reached their statutory levy rate limit through a "levy lid lift". This option requires voter approval with a simple majority of votes. The maximum rate allowed by state law for cities is \$3.60 per \$1,000 assessed valuation (AV). An additional \$0.225 is allowed for a taxing district that has a Firemen's Pension Fund and is also in a library and/or fire district, for a total of \$3.825. The maximum allowable rate for Chehalis' regular levy is \$3.325 ( $\$3.60 + \$0.225 - \$0.5 = \$3.325$ ), because the City has annexed into the Timberland Regional Library system and has relinquished up to \$.50 of the \$3.60 maximum.

The new construction levy does not increase the overall tax rate paid by property owners. The annual tax impact on a property owner is usually different than the percent increase of the levy, since it depends on several factors such as changes in the assessed valuation of the property, growth in the City's overall assessed valuation, and levy increases by other taxing districts. While new growth and development will increase the City's property tax revenues, providing services to these areas will also increase operating and maintenance costs.

Although property taxes represent a major source of funding for City services, the portion of each property owner's total tax bill allocated to the City is relatively small.

**Regular Levy:** The 2022 regular property tax levy by the City was \$1.778838 per \$1,000 of assessed valuation. \$0.225 of the \$1.778838 was allocated by the Council to the LEOFF 1 OPEB reserve fund to provide funding for the City's LEOFF 1 police and firefighter retiree healthcare benefits. The remaining revenue generated by the regular tax levy is currently used for operations and maintenance.

**EMS Levy:** The state authorizes a rate up to \$0.50 per \$1,000 AV in property tax for emergency medical purposes. The citizens of Chehalis passed an emergency medical service ballot measure in 1989 to assess \$0.25 per \$1,000 AV. In 1993, they again passed an additional \$0.25 per \$1,000 AV, and the use was broadened to include all emergency medical costs including staffing. The 2022 EMS levy rate was \$0.491078 per \$1,000 AV.



The following schedule shows property tax receipts for the last ten years.

#### City of Chehalis Property Tax Revenue Collections (Last Ten Years)

USE	2022 <sup>^</sup>	2021	2020 <sup>^^</sup>	2019 <sup>1</sup>	2018	2017 <sup>2</sup>	2016	2015	2014	2013
General Purpose	\$ 909,163	\$ 1,494,191	\$ 1,447,433	\$ 1,419,034	\$ 1,284,729	\$ 1,317,799	\$ 1,239,018	\$ 1,247,319	\$ 1,221,741	\$ 1,205,330
Firemen's Pension & LEOFF 1 OPEB <sup>^^</sup>	\$ 131,014	\$ 156,245	\$ 172,852	\$ 162,518	\$ 156,379	\$ 143,492	\$ 134,426	\$ 134,353	\$ 130,733	\$ 129,107
EMS	\$ 285,020	\$ 336,821	\$ 331,227	\$ 323,613	\$ 309,136	\$ 314,676	\$ 297,504	\$ 234,598	\$ 231,302	\$ 228,349
<b>TOTAL</b>	<b>\$ 1,325,197</b>	<b>\$ 1,987,257</b>	<b>\$ 1,951,512</b>	<b>\$ 1,905,165</b>	<b>\$ 1,750,244</b>	<b>\$ 1,775,967</b>	<b>\$ 1,670,948</b>	<b>\$ 1,616,270</b>	<b>\$ 1,583,776</b>	<b>\$ 1,562,786</b>

#### Foot Notes:

<sup>^</sup> Tax Collected Year-to-date 10/31/2022

<sup>^^</sup> Starting 2020, up to \$0.225/\$1000 AV is being allocated to provide funding for LEOFF1 retiree medical benefits (OPEB) as a part of the annual budget adoption.

<sup>1</sup> Ord NO. 994-B authorized \$81,719 use of banked capacity. The City had approximately \$243,000 banked capacity going into 2021 tax levy year.

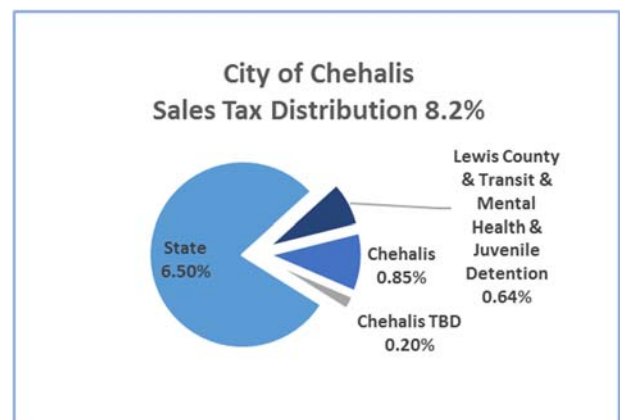
<sup>2</sup> Industrial Area Annexation

#### Retail Sales and Use Tax

Sales tax is levied on the sale of consumer goods (except most food products and services) and construction. The amount of revenue generated by sales tax fluctuates from year to year due to changes in the economy, buying habits of consumers, and the level of construction taking place in the City. Local governments may collect a tax on retail sales of up to 1.0%. The City of Chehalis imposes 1.0% on local retail sales tax. A 0.15% of the 1.0% goes to the County.

Counties may impose a non-voted 0.1% sales tax for criminal justice purposes. This sales tax may only be imposed by the county, but the county must share its revenue with all cities and towns in the county. 0.01% is shared with the City of Chehalis.

The combined sales tax rate for Chehalis, WA is 8.2%. This is the total of state, county, city sales tax, and City of Chehalis Transportation Benefit District (TBD) rates. The Washington State sales tax rate is currently 6.5%, in addition the State deducts a 0.01% administration fee and Lewis County receives 0.64%. The City of Chehalis TBD receives 0.2%. The City's effective rate is 0.85%.





**Utility Taxes**

Utility taxes are levied on the gross operating revenues that public and private utilities earn from operations within the boundaries of the City. This applies to electric, natural gas, water, sewer, surface water, solid waste, cable TV, and telephone. There are no restrictions on the tax rates for water, sewer, surface water, and solid waste utilities. However, legislation passed in 1982 limits the tax rate on electric, gas, steam, and telephone utilities to 6%. The City must ask voters to approve a rate higher than 6% for these utilities.

Cell phone and pager services may be taxed at the same rate as other telephone services; however, the federal internet Tax Freedom Act Amendments Act of 2007, Public Law 110-108, prohibits the imposition of state and local taxes on internet services.

In Chehalis, a 6% tax is collected on cable TV, electricity, natural gas, telephone, water, sewer, and solid waste.

**Real Estate Excise Tax (REET)**

Real Estate Excise Tax is levied on all sales of real estate, measured by the full selling price, including the amount of any liens, mortgages, and other debts given to secure the purchase. The State levies this tax at the rate of 1.28%.

Cities are also authorized (RCW 82.46) to impose a local tax of 0.25% of the purchase price of real estate within the city limits. The Growth Management Act authorizes collection of another 0.25%. Both the first and second 0.25% are to be used solely for financing capital projects specified in the City's Capital Facilities Plan. Capital projects are defined as those public works projects of a local government for the planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and parks. In addition, the first 0.25% may be used for acquisition of parks and recreation facilities. However, the acquisition of land for parks is not a permitted use of the second 0.25% funds.

The revenue source could be applied directly to a specific project or need in the Capital Facilities Plan, or it could be used for bond redemption.

**Business & Occupation (B&O) Tax**

RCW 35.11 authorizes cities to collect this tax on the gross revenue or gross income of businesses conducting business within the City limits, not to exceed a rate of 0.2%.

B&O taxes are imposed by the legislative body and do not require voter approval unless the rate exceeds 0.2% of gross receipts or gross income. However, all ordinances that imposes B&O tax for the first time or raise rates must provide for a referendum procedure using the procedures in RCW 35.21.706, regardless of whether or not the city has otherwise adopted powers of initiative and referendum.

All revenues generated by a B&O tax are unrestricted and may be used for any lawful governmental purpose. The City of Chehalis does not have this tax, so this revenue source is not available.

**Hotel/Motel Tax**

Hotel/Motel tax is levied upon charges made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and other transient accommodations in the City. Most cities or towns may impose a lodging tax up to 4%. There are two lodging tax options: 1) A "basic" or "state-shared" lodging tax up to 2% (RCW 67.28.180) that is taken as a credit against the 6.5% state sales tax rate, so that the lodging patron does not see any tax increase. Since the tax is taken as a credit against the state sales tax, what a patron pays in retail sales tax and the hotel/motel tax combined is equal to the retail sales tax in the jurisdiction. 2) An "additional" or "special" lodging tax up to 2% on top of the state sales tax rate that results in a higher tax bill for the patron. If a city imposes both options at the maximum rate, that would bring the total local lodging tax rate to 4%. The City of Chehalis imposes both options at the maximum rate.

The lodging tax is imposed on all charges for furnishing lodging at hotels, motels, and similar establishments (including bed & breakfasts and RV parks) for a continuous period of less than one month. It is collected and administered by the Washington State Department of Revenue. State law requires that these taxes be credited to a special fund with limitations on use, principally to generate tourism/convention activities that bring new visitors to our area, as prescribed by RCW 67.28.310. The City of Chehalis has created the Tourism Fund for this purpose. Cities with over 5,000 population, like Chehalis, are required to have a "Lodging Tax Advisory Committee" of at least five members appointed by the City Council.

### Leasehold Excise Tax

The State of Washington imposes a 12.84% leasehold excise tax on the act or privilege of occupying or using publicly owned, or specified privately owned, real or personal property. In addition, any city or town is authorized to levy and collect a leasehold excise tax up to 4% of the taxable rent on the occupancy or use of the same publicly owned real or personal property within its jurisdictional limits. Counties have similar leasehold excise tax authority up to a rate of 6%. Revenues are unrestricted and may be used for any lawful governmental purpose. Leasehold excise taxes imposed by cities and counties are credited against the 12.84% state leasehold excise tax. These local leasehold excise taxes do not require voter approval. The City imposes a 4% leasehold excise tax of taxable rent. The City collects the 12.84% leasehold tax and remits the full amount to the Department of Revenue (DOR). The DOR, after deducting an administrative fee, distributes the taxes back to cities on a bimonthly basis.

## LICENSES & PERMITS

### Building Related Permits

This category consists primarily of revenue collected by the Planning & Building Department. Included in this category are building permits, plumbing permits, and mechanical permits. Fees imposed for permits are typically subject to a base charge determined by the type of permit, plus additional fees determined by either the dollar value or size (square foot or number of units) of the project.

### Planning/Land Development Permits

Approvals for the use of property, including subdivisions, special use permits, and site plan reviews comprise this category of revenue and also includes civil plan review charges. Fees are typically set to reflect the relative cost to process the application, with permits that require a public hearing having higher fees due to the cost of the Hearing Examiner and public notices.

### Business Licenses and Permits

This category includes the issuance of business licenses. The fee structure for business permits is typically an annual fee or one-time charge depending on the particular type of license or permit. The City of Chehalis also requires businesses with no physical presence in Chehalis that are doing business in the City (e.g. contractors) to obtain a business license through the State.

### Franchise Fees

Franchise fees are charges levied on private utilities for the right to use city streets, alleys, and other public properties. Cable TV franchise fees are governed by federal rather than state law and may be levied at a rate of five percent of gross revenues, regardless of the cost of managing the franchise process. The Federal Communication Commission ruled in 2002 that cable companies do not have to pay franchise fees on cable modem services.

## INTERGOVERNMENTAL REVENUES

### State Shared Revenues

The State of Washington shares some of the revenues it collects with counties, cities, and towns across the state. These revenues come from a variety of sources and are often distributed on a per capita basis, although some shared revenues are distributed according to other criteria. State shared revenues are distributed on either a monthly or quarterly basis, although not all quarterly revenues are distributed in the same month of the quarter.

The population figure used in the 2023 Budget is 7,365 as determined by the Office of Financial Management for Washington State as of April 1, 2022. This figure is important when determining distribution of state shared revenues on a per capita basis. The table shows the amount of state shared revenues projected in the 2023 Budget as provided by MRSC.

2023 State Shared Revenues - Estimated			
Share Revenues	Per Capita Amount	Total Population	Est. 2023 Revenue
Liquor Profits	\$ 7.65	7,365	\$ 56,342
Liquor Excise Tax	\$ 6.86	7,365	\$ 50,524
Criminal Justice - Population Based	\$ 0.36	7,365	\$ 2,651
Criminal Justice - Special Program	\$ 1.27	7,365	\$ 9,354
Motor Vehicle Fuel Tax	\$ 18.20	7,365	\$ 134,043
Increased MVFT	\$ 1.14	7,365	\$ 8,396
Multi-Modal Distribution	\$ 1.30	7,365	\$ 9,575
Marijuana Excise Tax*	\$ -	7,365	\$ 34,300
<b>Total</b>	<b>\$ 36.78</b>		<b>\$ 305,185</b>

\*Combination of per capita and retail sales. Used last 2-year average revenues.

### **Liquor Excise Tax and Liquor Profits**

In Washington State, liquor sales were controlled by a state-operated monopoly until Initiative 1183 passed in November 2011 which privatized the distribution and retail sale of liquor, effective June 1, 2012. The markups on liquor have been replaced as a state revenue source by license fees that are paid to the state by retailers and distributors. Liquor revenue is received by the cities from two sources - liquor excise taxes and liquor profits.

Liquor excise tax is imposed on actual liquor and wine sales. Revenues are partially restricted. At least 2% of the distribution must be used to support approved alcoholism or drug addiction treatment programs and at least 20.23% must be used for public safety programs. The remaining 77.77% is unrestricted and may be used for any lawful governmental purpose.

Liquor profits are flat distribution from liquor licensing fees. Revenues are partially restricted. At least 2% must be used for a drug or alcohol treatment program and the remaining 98% is unrestricted and may be used for any lawful governmental purpose.

### **Marijuana Excise Tax**

Initiative 502 (I-502), which was approved by voters in 2012, legalized recreational marijuana and authorized marijuana excise taxes. Marijuana excise taxes are imposed and collected by the State of Washington; as of 2018, the state imposes a 37% marijuana excise tax on the retail sale of marijuana, marijuana concentrates, and marijuana-infused products. Cities and counties may *not* impose additional local excise taxes upon sale of marijuana. However, the state shares some of the excise tax revenues with the cities and counties. The actual revenues received by cities depend on legislative appropriations from the state budget. Marijuana excise tax distributions depend in significant part upon local marijuana policies and regulations.

There are two separate components to marijuana excise tax distributions: 1) Per capita share: Distributed on a strictly per capita (population) basis to all cities, towns, and counties that allow the siting of marijuana producers, processors, and retailers. Any jurisdiction that prohibits marijuana producers, processors, or retailers is not eligible. 2) Retail share: Distributed to all cities, towns, and counties where licensed marijuana retailers are physically located, and in proportional share to total statewide marijuana retail sales.

The restrictions on the use of marijuana excise tax revenues are somewhat murky, as there is no clear statute stating how the funds must be used. However, the notes in RCW 69.50.540 reference RCW 69.50.101 and the state intent of Initiative 502, which states that marijuana legalization will “[allow] law enforcement resources to be focused on violent and property crimes, education, health care, research, substance abuse prevention”. Payments are distributed quarterly on the last business day of March, June, September, and December. The 2023 Budget includes an estimated revenue of \$34,300.

### **Criminal Justice Revenues**

The Washington State Legislature approved the Criminal Justice Funding Act in a special session of the Legislature in July 1990. The principal focus of the Act is to provide funding for county and city criminal justice systems, including police protection, mitigation of congested court systems, and relief of overcrowded jails. The City of Chehalis currently qualifies in two of the five possible funding areas for cities: Special Programs and Population. Distributions come in several forms, but all are restricted to use for Criminal Justice purposes.

### **Motor Vehicle Fuel Tax (Gas Tax)**

Fuel taxes in Washington are assessed as cents per gallon sold, not the dollar value of the sales, which means that MVFT distributions depend on the number of gallons sold, not the price per gallon. Cities and towns receive MVFT distributions on a per capita basis. Revenues must be placed in a designated city street fund and used for highway or street purposes, including the construction, maintenance, and operations of city streets and roads. Cities must use at least 0.42% for pedestrian, equestrian, or bicycle trails, unless such amount would be \$500 or less per year. The 2023 gas tax revenue is budgeted in the Street Fund

### **Increased Motor Vehicle Fuel Tax and Multimodal Distribution**

All cities and towns receive a share of the increases to the state multimodal funds and increased motor vehicle fuel tax (“MVFT”) passed by the legislature in 2015 (RCW 46.68.126) on a strictly per capital (population) basis. Unlike the regular MVFT distributions, the multimodal distributions and increased MVFT funds are direct appropriations from the “connecting Washington” account established within the state motor vehicle fund. These distributions are not adjusted for inflation and will remain the same each year unless changed by the state legislature. Unlike regular

MVFT distributions, these allocations are not impacted by actual fuel tax collections or transportation licensing fees. Multimodal and increased MVFT are distributed to all cities and towns on a strictly per capita (population) basis.

Revenues are restricted. Multimodal funds may be used for any transportation purpose. Increased MVFT funds must be used for street or highway purposes (including eligible pedestrian, equestrian, or bicycle trails).

### **CHARGES FOR SERVICES**

#### **Planning and Development Fees**

These fees are collected for services related to the issuance of permits and the review of plans for compliance with City codes. Fees are generally collected at a level estimated to recover the cost of the service provided.

#### **Water Utility Rates**

Water revenues fund costs associated with the operations of the water system, repairs and maintenance to the system, and fund needed capital improvements to the utility for growth and overall system operations. Revenues are garnered through rate charges to customers, system development charges to new customers, interest earnings on investments, and other connection charges and fees.

#### **Wastewater Utility Rates**

Wastewater revenues fund costs associated with the operations of the wastewater system, repairs and maintenance to the system, and fund needed capital improvements to the utility as needed for growth and overall system operations. Revenues are garnered through rate charges to customers, system development charges to new customers, interest earnings on investments, and other connection charges and fees.

#### **Stormwater Utility Rates**

Stormwater revenues collected from customers are used to fund operations and maintenance of the stormwater collection system, support capital improvements to the system, assist with education and outreach, and financially support street infrastructure capital improvements that have stormwater elements.

### **OTHER REVENUE**

#### **Investment Income**

In the City of Chehalis, available cash is invested with the Local Government Investment Pool and certain U.S. Government securities. The amount of interest received will vary with interest rates and the amount of cash available for investment during any particular budget year. Interest income is allocated to City funds according to average cash balance held by participating funds.

#### **Rentals and Leases**

Sources of rental and lease income include the rental of City owned facilities for events, the leasing of City owned land for cell-tower usage, and the Airport hangars and the Airport owned land for commercial business.

#### **Other Financing Sources**

Other financing sources represent those funding sources that are one-time or non-recurring in nature. Examples include general long-term debt issue such as general obligation bonds, bank loans, interfund loans, insurance proceeds, proceeds from sale of capital assets, restitutions, and grants.

#### **Interfund Transfers**

Some funds receive revenues from other funds in the form of an interfund transfer. These transfers may represent payments for service, an operating transfer, or a concentration of revenues for a specific project.

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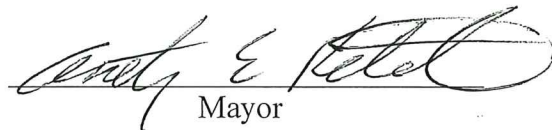
**ORDINANCE NO. 1060-B****AN ORDINANCE OF THE CITY OF CHEHALIS,  
WASHINGTON, ADOPTING THE BUDGET OF THE CITY  
OF CHEHALIS FOR THE YEAR 2023 AND PROVIDING  
FOR THE EFFECTIVE DATE HEREOF.**

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DOES ORDAIN  
AS FOLLOWS:**

**Section 1.** Attached hereto and identified as Exhibit "A," in summary form, are the total of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined for the budget of the City for 2023, and by this reference said Exhibit "A," showing a total estimated ending fund balance of \$25,112,535 is incorporated herein as if set forth in full and the same is hereby adopted in full.

**Section 2.** This ordinance is a legislative act delegated by statute to the City Council of the City of Chehalis, is not subject to referendum and shall take effect the 30<sup>th</sup> day of November, 2022.

**PASSED** by the City Council of the City of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 28<sup>th</sup> day of Nov., 2022, on first reading.

  
Mayor

Attest:

  
City Clerk

Approved as to form and content:

  
City Attorney



**CITY OF CHEHALIS**  
**2023 BUDGET SUMMARY- ALL FUNDS**

Fund No.	Fund Name	Estimated Beginning Fund Balance 01/01/2023	Revenues	Transfers In	Expenditures	Transfers Out	Estimated Ending Fund Balance 12/31/2023	Change in Fund Balance Increase (Decrease)	% Change
001	General Fund	\$ 1,650,858	\$ 11,917,218	\$ 480,000	\$ 11,346,737	\$ 1,080,226	\$ 1,621,113	\$ (29,745)	-1.8%
003	Street Fund	284,105	162,614	1,023,495	1,395,412	-	74,802	(209,303)	-73.7%
004	Building Abatement Fund	51,709	50	-	-	-	51,759	50	0.1%
102	Arterial Street Fund	6,027	-	-	-	6,027	-	(6,027)	-100.0%
103	Transportation Benefit District Fund	3,772,796	1,448,900	-	906,410	-	4,315,286	542,490	14.4%
107	Tourism Fund	117,188	291,400	-	189,700	142,694	76,194	(40,994)	-35.0%
110	Compensated Absences Reserve Fund	185,554	4,000	-	111,700	-	77,854	(107,700)	-58.0%
115	LEOFF 1 OPEB Reserve Fund	115,277	2,000	236,098	157,000	-	196,375	81,098	70.4%
195	Community Development Block Grant Fund	23,638	400	-	1,000	-	23,038	(600)	-2.5%
197	HUD Block Grant Fund	86,586	1,700	-	2,000	-	86,286	(300)	-0.3%
199	Federal Grant Control Fund	1,713,569	20,000	-	-	593,340	1,140,229	(573,340)	-33.5%
200	General Obligation Bond Fund	6	-	301,529	301,529	-	6	-	0.0%
301	Public Facilities Reserve Fund	357,316	7,000	-	-	-	364,316	7,000	2.0%
302	Automotive/Equipment Reserve Fund	733,353	9,600	-	365,300	-	377,653	(355,700)	-48.5%
303	Parks Improvement Fund	101,900	2,000	56,600	-	-	160,500	58,600	57.5%
305	First Quarter REET Fund	284,678	167,000	-	-	130,760	320,918	36,240	12.7%
306	Second Quarter REET Fund	420,374	171,800	-	-	144,675	447,499	27,125	6.5%
402	Garbage Fund	7,559	6,240	-	6,240	-	7,559	-	0.0%
404	Wastewater Fund	3,339,257	5,550,500	-	5,493,339	454,500	2,941,918	(397,339)	-11.9%
405	Water Fund	1,604,518	3,272,010	-	2,981,873	868,300	1,026,355	(578,163)	-36.0%
406	Storm and Surface Water Fund	225,032	729,270	-	600,189	164,300	189,813	(35,219)	-15.7%
407	Airport Fund	18,487	2,394,280	-	1,691,031	83,800	637,936	619,449	3350.7%
414	Wastewater Capital Fund	1,605,800	20,000	454,500	1,190,790	-	889,510	(716,290)	-44.6%
415	Water Capital Fund	5,916,600	100,000	868,300	1,428,030	-	5,456,870	(459,730)	-7.8%
416	Storm and Surface Water Capital Fund	1,372,500	20,000	164,300	321,030	-	1,235,770	(136,730)	-10.0%
417	Airport Capital Fund	2,295,316	40,000	83,800	87,500	-	2,331,616	36,300	1.6%
611	Firemen's Pension	1,034,860	33,500	-	7,000	-	1,061,360	26,500	2.6%
<b>TOTALS</b>		<b>\$ 27,324,863</b>	<b>\$ 26,371,482</b>	<b>\$ 3,668,622</b>	<b>\$ 28,583,810</b>	<b>\$ 3,668,622</b>	<b>\$ 25,112,535</b>	<b>\$ (2,212,328)</b>	<b>-8.1%</b>

**CITY OF CHEHALIS**  
**2023 REVENUE BUDGET SUMMARY - ALL FUNDS**

Fund No.	Fund Name	Estimated Beginning Fund Balance 01/01/2023	Revenues	Transfers In	Transfer Type	2023 Total Revenues & Transfers In	Total Appropriation with Fund Balance
001	General Fund	\$ 1,650,858	\$ 11,917,218	\$ 480,000	1, 3	\$ 12,397,218	\$ 14,048,076
003	Street Fund	284,105	162,614	1,023,495	1, 3	1,186,109	1,470,214
004	Building Abatement Fund	51,709	50	-		50	51,759
102	Arterial Street Fund	6,027	-	-		-	6,027
103	Transportation Benefit District Fund	3,772,796	1,448,900	-		1,448,900	5,221,696
107	Tourism Fund	117,188	291,400	-		291,400	408,588
110	Compensated Absences Reserve Fund	185,554	4,000	-		4,000	189,554
115	LEOFF 1 OPEB Reserve Fund	115,277	2,000	236,098	1, 3	238,098	353,375
195	Community Development Block Grant Fund	23,638	400	-		400	24,038
197	HUD Block Grant Fund	86,586	1,700	-		1,700	88,286
199	Federal Grant Control Fund	1,713,569	20,000	-		20,000	1,733,569
200	General Obligation Bond Fund	6	-	301,529	2	301,529	301,535
301	Public Facilities Reserve Fund	357,316	7,000	-		7,000	364,316
302	Automotive/Equipment Reserve Fund	733,353	9,600	-		9,600	742,953
303	Parks Improvement Fund	101,900	2,000	56,600	3	58,600	160,500
305	First Quarter REET Fund	284,678	167,000	-		167,000	451,678
306	Second Quarter REET Fund	420,374	171,800	-		171,800	592,174
402	Garbage Fund	7,559	6,240	-		6,240	13,799
404	Wastewater Fund	3,339,257	5,550,500	-		5,550,500	8,889,757
405	Water Fund	1,604,518	3,272,010	-		3,272,010	4,876,528
406	Storm and Surface Water Fund	225,032	729,270	-		729,270	954,302
407	Airport Fund	18,487	2,394,280	-		2,394,280	2,412,767
414	Wastewater Capital Fund	1,605,800	20,000	454,500	3	474,500	2,080,300
415	Water Capital Fund	5,916,600	100,000	868,300	3	968,300	6,884,900
416	Storm and Surface Water Capital Fund	1,372,500	20,000	164,300	3	184,300	1,556,800
417	Airport Capital Fund	2,295,316	40,000	83,800	3	123,800	2,419,116
611	Firemen's Pension	1,034,860	33,500	-		33,500	1,068,360
<b>TOTALS</b>		<b>\$ 27,324,863</b>	<b>\$ 26,371,482</b>	<b>\$ 3,668,622</b>		<b>\$ 30,040,104</b>	<b>\$ 57,364,967</b>

Transfer Types: 1=Operating, 2=Debt Service, 3=Capital, Equity or Reserves

**CITY OF CHEHALIS**  
**2023 EXPENDITURE BUDGET SUMMARY - ALL FUNDS**

Fund No.	Fund Name	Operating Purpose	Debt Service Purpose	Capital Purpose	Reserve Purposes	Expenditures w/o Transfers Out	Transfers Out	Transfer Type	Total Expenditures & Transfers Out	Estimated Ending Fund Balance 12/31/2023	2023 Total Appropriation with Fund Balance
001	General Fund	\$ 11,145,027	\$ 2,800	\$ 198,910	\$ -	\$ 11,346,737	\$ 1,080,226	1, 3	\$ 12,426,963	\$ 1,621,113	\$ 14,048,076
003	Street Fund	1,138,867	43,205	213,340	-	1,395,412	-		1,395,412	74,802	1,470,214
004	Building Abatement Fund	-	-	-	-	-	-		-	51,759	51,759
102	Arterial Street Fund	-	-	-	-	-	6,027	1	6,027	-	6,027
103	Transportation Benefit District Fund	100,000	-	806,410	-	906,410	-		906,410	4,315,286	5,221,696
107	Tourism Fund	189,700	-	-	-	189,700	142,694	1, 2	332,394	76,194	408,588
110	Compensated Absences Reserve Fund	111,700	-	-	-	111,700	-		111,700	77,854	189,554
115	LEOFF 1 OPEB Reserve Fund	157,000	-	-	-	157,000	-		157,000	196,375	353,375
195	Community Development Block Grant Fund	1,000	-	-	-	1,000	-		1,000	23,038	24,038
197	HUD Block Grant Fund	2,000	-	-	-	2,000	-		2,000	86,286	88,286
199	Federal Grant Control Fund	-	-	-	-	-	593,340	1, 3	593,340	1,140,229	1,733,569
200	General Obligation Bond Fund	-	301,529	-	-	301,529	-		301,529	6	301,535
301	Public Facilities Reserve Fund	-	-	-	-	-	-		-	364,316	364,316
302	Automotive/Equipment Reserve Fund	-	-	365,300	-	365,300	-		365,300	377,653	742,953
303	Parks Improvement Fund	-	-	-	-	-	-		-	160,500	160,500
305	First Quarter REET Fund	-	-	-	-	-	130,760	2	130,760	320,918	451,678
306	Second Quarter REET Fund	-	-	-	-	-	144,675	1, 2, 3	144,675	447,499	592,174
402	Garbage Fund	6,240	-	-	-	6,240	-		6,240	7,559	13,799
404	Wastewater Fund	3,610,448	1,882,891	-	-	5,493,339	454,500	3	5,947,839	2,941,918	8,889,757
405	Water Fund	2,748,103	233,770	-	-	2,981,873	868,300	3	3,850,173	1,026,355	4,876,528
406	Storm and Surface Water Fund	599,769	420	-	-	600,189	164,300	3	764,489	189,813	954,302
407	Airport Fund	1,617,776	73,255	-	-	1,691,031	83,800	3	1,774,831	637,936	2,412,767
414	Wastewater Capital Fund	-	-	1,190,790	-	1,190,790	-		1,190,790	889,510	2,080,300
415	Water Capital Fund	-	-	1,428,030	-	1,428,030	-		1,428,030	5,456,870	6,884,900
416	Storm and Surface Water Capital Fund	-	-	321,030	-	321,030	-		321,030	1,235,770	1,556,800
417	Airport Capital Fund	-	-	87,500	-	87,500	-		87,500	2,331,616	2,419,116
611	Firemen's Pension	7,000	-	-	-	7,000	-		7,000	1,061,360	1,068,360
<b>TOTALS</b>		<b>\$ 21,434,630</b>	<b>\$ 2,537,870</b>	<b>\$ 4,611,310</b>	<b>\$ -</b>	<b>\$ 28,583,810</b>	<b>\$ 3,668,622</b>		<b>\$ 32,252,432</b>	<b>\$ 25,112,535</b>	<b>\$ 57,364,967</b>

Transfer Types: 1=Operating, 2=Debt Service, 3=Capital, Equity or Reserves

**CITY OF CHEHALIS  
SUMMARY OF BUDGET TOTALS - ALL FUNDS  
TOTAL INCLUDING FUND BALANCES**

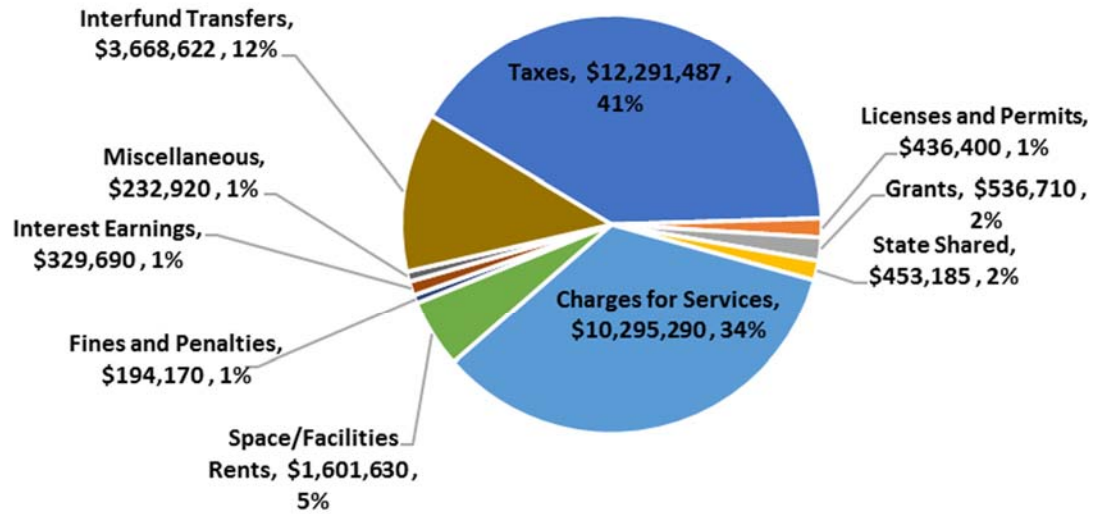
<b>Fund No.</b>	<b>Fund Name</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
001	General Fund	\$ 11,765,084	\$ 13,538,478	\$ 15,123,078	\$ 14,048,076	\$ (1,075,002)	-7.1%
003	Street Fund	274,092	339,020	1,316,681	1,470,214	153,533	11.7%
004	Building Abatement Fund	13,593	51,659	51,709	51,759	50	0.1%
102	Arterial Street Fund	261,500	241,477	96,855	6,027	(90,828)	-93.8%
103	Transportation Benefit District Fund	3,812,304	4,489,745	7,472,796	5,221,696	(2,251,100)	-30.1%
107	Tourism Fund	635,082	382,625	375,174	408,588	33,414	8.9%
110	Compensated Absences Reserve Fund	198,020	398,201	247,254	189,554	(57,700)	-23.3%
115	LEOFF 1 OPEB Reserve Fund	173,172	189,899	271,977	353,375	81,398	29.9%
195	Community Development Block Grant Fund	24,592	24,613	24,638	24,038	(600)	-2.4%
197	HUD Block Grant Fund	88,424	88,501	88,586	88,286	(300)	-0.3%
199	Federal Grant Control Fund	-	1,068,806	2,144,399	1,733,569	(410,830)	-19.2%
200	General Obligation Bond Fund	160,915	301,938	299,521	301,535	2,014	0.7%
301	Public Facilities Reserve Fund	3,737,356	1,733,963	962,316	364,316	(598,000)	-62.1%
302	Automotive/Equipment Reserve Fund	241,884	314,791	733,353	742,953	9,600	1.3%
303	Parks Improvement Fund	-	-	200,750	160,500	(40,250)	-20.0%
305	First Quarter REET Fund	257,357	418,967	415,172	451,678	36,506	8.8%
306	Second Quarter REET Fund	273,783	442,287	493,631	592,174	98,543	20.0%
402	Garbage Fund	13,072	13,230	14,559	13,799	(760)	-5.2%
404	Wastewater Fund	10,855,818	11,075,129	10,875,751	8,889,757	(1,985,994)	-18.3%
405	Water Fund	11,257,584	11,321,027	10,853,327	4,876,528	(5,976,799)	-55.1%
406	Storm and Surface Water Fund	2,202,377	2,421,416	2,101,052	954,302	(1,146,750)	-54.6%
407	Airport Fund	3,353,452	4,444,373	3,031,910	2,412,767	(619,143)	-20.4%
414	Wastewater Capital Fund	-	-	2,147,800	2,080,300	(67,500)	-3.1%
415	Water Capital Fund	-	-	6,757,600	6,884,900	127,300	1.9%
416	Storm and Surface Water Capital Fund	-	-	1,430,400	1,556,800	126,400	8.8%
417	Airport Capital Fund	-	-	2,977,526	2,419,116	(558,410)	-18.8%
611	Firemen's Pension	1,033,346	1,037,462	1,048,160	1,068,360	20,200	1.9%
<b>TOTAL TOTALS</b>		<b>\$ 50,632,807</b>	<b>\$ 54,337,607</b>	<b>\$ 71,555,975</b>	<b>\$ 57,364,967</b>	<b>\$ (14,191,008)</b>	<b>-19.8%</b>

**CITY OF CHEHALIS  
SUMMARY BY REVENUE AND EXPENDITURE CATEGORY  
ALL FUNDS**

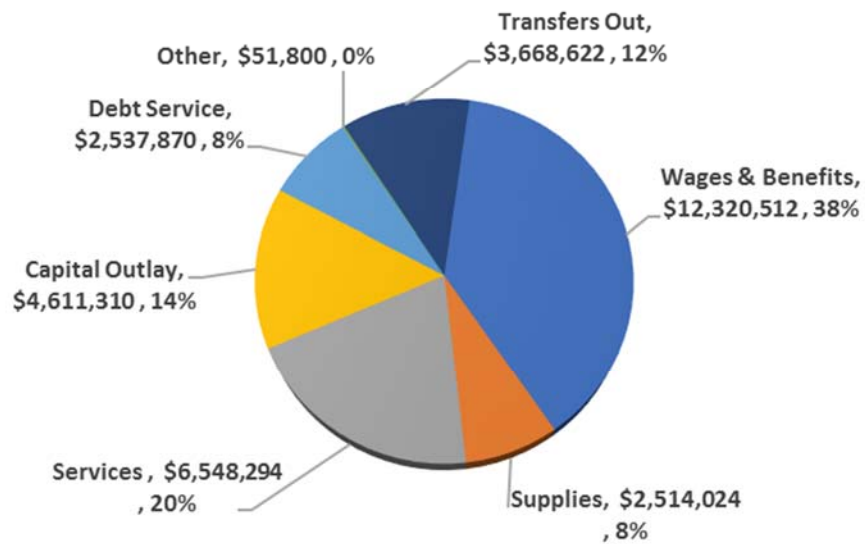
Category	2020 Actual	2021 Actual	2022 Amended budget	2023 Adopted Budget	Change 2022- 2023	% Change
<b><u>REVENUE SOURCE</u></b>						
<b>Tax Revenues:</b>						
Property Tax	\$ 1,951,512	\$ 1,987,256	\$ 2,137,200	\$ 2,182,487	\$ 45,287	2.1%
Sales Tax	5,283,037	6,039,307	6,028,900	6,332,100	303,200	5.5%
Sales Tax - TBD	1,196,187	1,365,827	1,365,100	1,434,900	69,800	5.6%
Hotel/Motel Tax	212,388	272,466	235,000	290,000	55,000	23.4%
Utility Tax	1,589,090	1,685,146	1,663,700	1,667,800	4,100	0.3%
Leasehold Excise Tax	56,164	51,379	61,800	56,600	(5,200)	-8.4%
Real Estate Excise Tax	240,440	402,818	252,400	327,600	75,200	29.8%
<b>Total Tax Revenues</b>	<b>10,528,818</b>	<b>11,804,199</b>	<b>11,744,100</b>	<b>12,291,487</b>	<b>547,387</b>	<b>4.9%</b>
<b>Other Revenues:</b>						
Licenses and Permits	224,054	410,375	466,900	436,400	(30,500)	-6.6%
Intergovernmental Grants	1,550,887	1,835,147	5,355,316	536,710	(4,818,606)	-95.4%
State Shared	479,129	497,428	449,583	453,185	3,602	0.8%
Charges for Services	10,040,413	10,656,715	10,427,620	10,295,290	(132,330)	-1.3%
Fines and Forfeits	141,993	105,442	192,270	194,170	1,900	1.0%
Interest Earnings	199,019	42,691	124,891	369,690	244,799	546.5%
Rents and Leases	1,198,162	1,256,850	1,362,580	1,601,630	239,050	17.5%
Miscellaneous	383,768	283,735	203,016	49,300	(153,716)	-322.3%
Custodial and Refundable Deposits	168,103	162,780	140,620	143,620	3,000	3.1%
Interfund Loan Repayment	69,482	70,911	54,135	-	(54,135)	-100.0%
Interfund Loan Financing	-	-	-	-	-	0.0%
Debt Issuance Proceeds	1,724,000	602,837	147,163	-	(147,163)	-100.0%
Proceeds from Disposal of Capital Asset	-	-	-	-	-	0.0%
Transfers In	619,499	1,463,440	14,219,484	3,668,622	(10,550,862)	-78.5%
<b>Total Other Revenues</b>	<b>16,798,509</b>	<b>17,388,351</b>	<b>33,143,578</b>	<b>17,748,617</b>	<b>(15,394,961)</b>	<b>-48.4%</b>
<b>TOTAL REVENUES</b>	<b>\$ 27,327,327</b>	<b>\$ 29,192,550</b>	<b>\$ 44,887,678</b>	<b>\$ 30,040,104</b>	<b>\$ (14,847,574)</b>	<b>-34.6%</b>
<b><u>EXPENDITURES</u></b>						
Salaries/Wages	\$ 6,971,327	\$ 7,297,133	\$ 8,043,310	\$ 8,388,848	345,538	4.3%
Benefits	3,242,323	3,258,219	3,912,510	3,931,664	19,154	0.5%
Supplies	1,932,859	1,859,929	2,501,471	2,514,024	12,553	0.5%
Services	4,445,626	4,993,218	6,231,765	6,548,294	316,529	5.5%
Capital Outlay	5,502,872	5,942,840	6,619,142	4,611,310	(2,007,832)	-32.7%
Debt Service	2,586,323	2,690,414	2,602,839	2,537,870	(64,969)	-2.5%
Interfund Loan	-	-	-	-	-	0.0%
Interfund Loan Repayment	72,787	72,787	54,591	-	(54,591)	-100.0%
Custodial Disbursements	204,121	49,862	93,000	51,800	(41,200)	-84.4%
Transfer Out	619,499	1,463,439	14,219,484	3,668,622	(10,550,862)	-78.5%
Interfund Service Charges	2	1	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 25,577,739</b>	<b>\$ 27,627,842</b>	<b>\$ 44,278,112</b>	<b>\$ 32,252,432</b>	<b>\$ (12,025,680)</b>	<b>-28.5%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>\$ 1,749,588</b>	<b>\$ 1,564,708</b>	<b>\$ 609,566</b>	<b>\$ (2,212,328)</b>	<b>\$ (2,821,894)</b>	<b>-430.3%</b>
<b>Beginning Cash, January 1</b>	<b>23,395,489</b>	<b>25,145,077</b>	<b>26,715,297</b>	<b>27,324,863</b>	<b>609,566</b>	<b>2.5%</b>
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 25,145,077</b>	<b>\$ 26,709,785</b>	<b>\$ 27,324,863</b>	<b>\$ 25,112,535</b>	<b>\$ (2,212,328)</b>	<b>-8.8%</b>

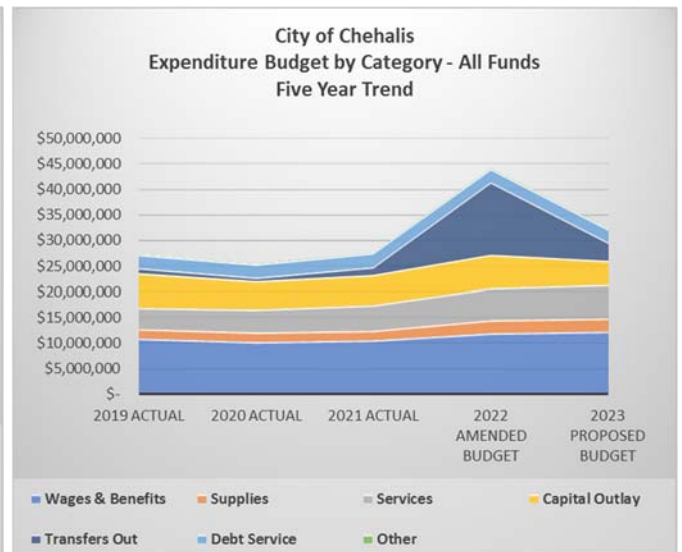
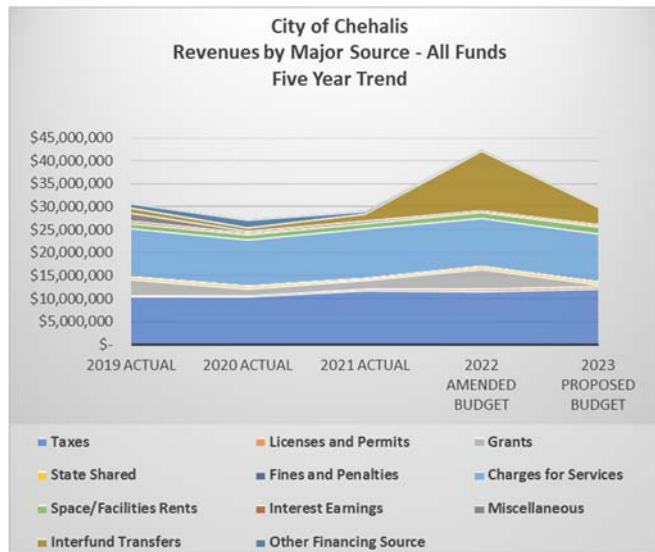
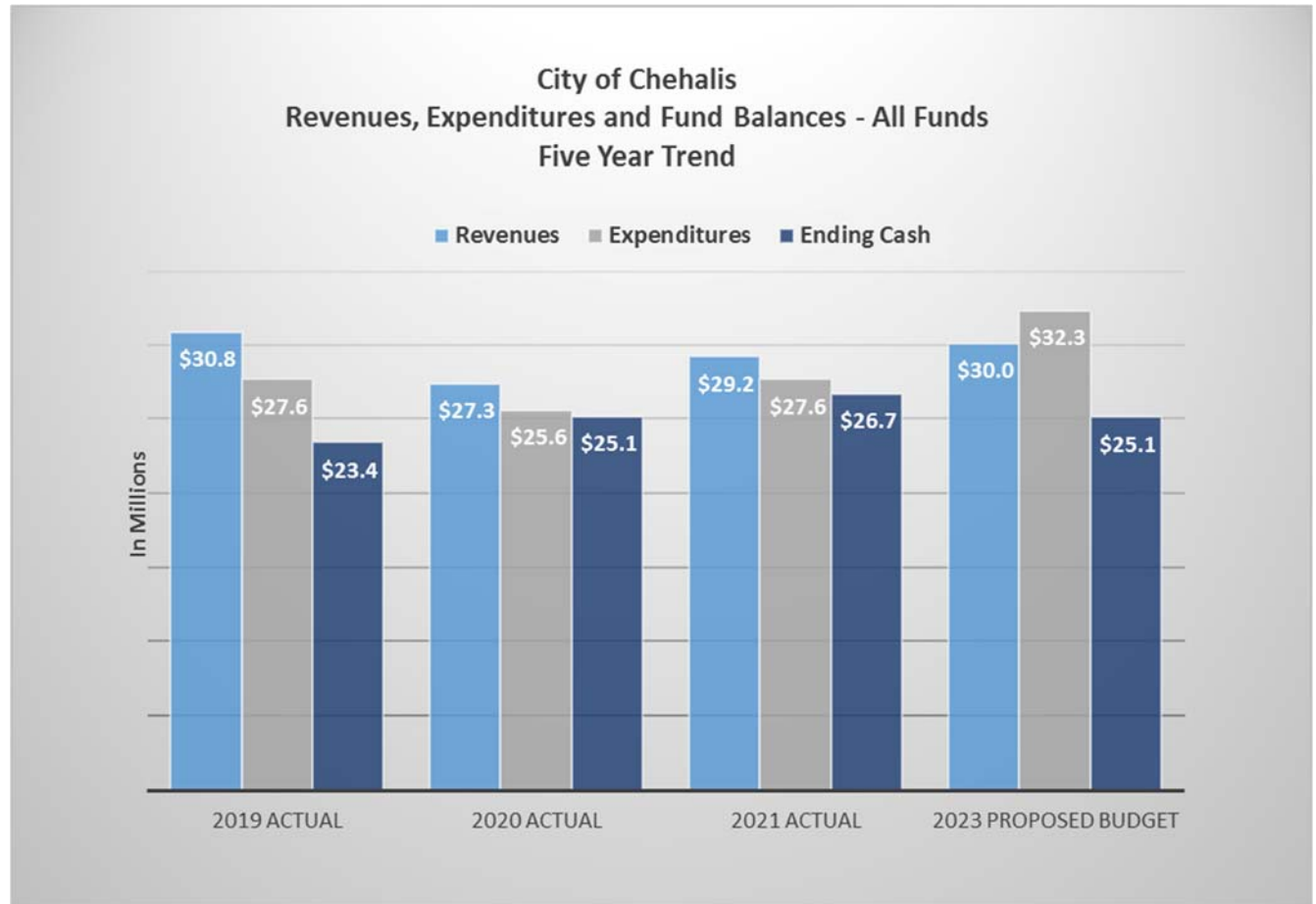


**City of Chehalis All-Funds  
2023 Revenue Funding Sources by Type  
\$30,040,104**



**City of Chehalis All-Funds  
2023 Expenditures by Category  
\$32,252,432**





## 2023 CAPITAL BUDGET LIST

Department/Description	BARS Acct	Type	Project Code	2022 Adopted Budget	2022 Final Amended Budget	2023 Adopted Budget
<b>General Fund:</b>						
<b>Facilities and Parks</b>						
JD Mower Lease Payment	001.F2.594.018.71/81	Equipment		12,542	12,542	14,910
One Pickup Truck (Parks & Facilities)	001.F2.594.076.64.00	Equipment		15,000	15,000	-
Other Equipment	001.F2.594.018.64.00	Equipment		540	540	-
3 Utility Trailers	001.F2.594.076.64.00	Equipment		9,000	9,000	-
One Small Area Mower	001.F2.594.076.64.00	Equipment		9,000	9,000	-
Soccer Goals	001.F2.594.030.64.00	Equipment		-	-	10,000
City hall front office remodel Stormwater	001.F2.594.030.63.00	Construction		-	-	-
Upgrade on Circle Drive	001.F2.594.030.63.00	Construction		-	-	20,000
<i>Total Facilities and Parks</i>				<b>46,082</b>	<b>46,082</b>	<b>44,910</b>
<b>Police</b>						
One Patrol Car (Police)	001.H1.594.021.64.00	Equipment		47,000	47,000	-
Body Cameras with Software	001.H1.594.021.64.00	Equipment		120,000	120,000	120,000
<i>Total Police</i>				<b>167,000</b>	<b>167,000</b>	<b>120,000</b>
<b>Fire</b>						
Fire Brush Truck F350 with communications equipment	001.I1.594.022.64.00	Equipment		65,805	65,805	-
Oil Spill & Haz-Mat Response Equipment	001.I1.594.022.64.00	Equipment		-	-	-
Swiftwater Boat replacement	001.I1.594.022.64.00	Equipment		-	20,000	-
Fire station at Sitka Outdoor lighting	001.I1.594.022.64.00	Equipment		-	20,000	-
Rosenbauer Best TM Battery Extinguishing System	001.I1.594.022.64.00	Equipment		-	-	34,000
<i>Total Fire</i>				<b>65,805</b>	<b>105,805</b>	<b>34,000</b>
<b>Total General Fund (001)</b>				<b>278,887</b>	<b>318,887</b>	<b>198,910</b>
<b>Street Fund</b>						
1/3 of one new Vactor Truck (WA/STW/ST)	003.01.594.044.64.00	Equipment		-	-	173,340
Traffic Counter	003.02.594.048.64.00	Equipment		-	-	10,000
1/4 of Vehicle Maint. Shop Parts Cleaner	003.10.594.032.64.00	Equipment		-	-	5,000
1/4 of Vehicle Maint. Shop Tool Kits (2 sets)	003.10.594.032.64.00	Equipment		-	-	25,000
<b>Total Street Fund</b>				<b>-</b>	<b>-</b>	<b>213,340</b>
<b>Transportation Benefit District (TBD) Fund (103)</b>						
Pacific Avenue Reconstruction	103.03.595.030.65.30	Construction	t008.1006	-	111,000	-
Williams Ave & 12th Street Intersection Retainage Release	103.03.595.030.65.30	Construction	t012.1006	-	-	-
Right of Way Construction	103.03.595.030.65.32	Construction	n/a	-	-	-
Chehalis Avenue Reconstruction - Construction	103.03.595.030.65.30	Construction	t011.1006	1,350,000	1,791,600	-
Chehalis Avenue Reconstruction - Design & Engineering	103.03.595.030.65.41	Engineering	t011.1001/1003	150,000	339,700	-
Main Street Resurfacing (Grind & Overlay) - Construction	103.03.595.030.65.33	Construction	t016.1006	600,000	-	631,260
National Avenue Resurfacing - Construction	103.03.595.030.65.33	Construction	t015.1006	600,000	600,000	-
National Avenue Resurfacing - Engineering (Design)	103.03.595.030.65.41	Engineering	t015.1003	150,000	150,000	-
Main Street Grind & Overlay - Design Engineering	103.03.595.030.65.41	Engineering	t016.1001/1003	150,000	150,000	-
Main Street Grind & Overlay Construction - Engineering	103.03.595.030.65.41	Engineering		-	-	75,150
Downtown Market Boulevard Reconstruction - Design	103.03.595.030.65.41	Engineering		600,000	-	-
1/3 Market Blvd Renaissance Streetscape Design	103-03.595.010.65.40	Engineering		-	-	100,000
<b>Total TBD Fund (103)</b>				<b>3,600,000</b>	<b>3,142,300</b>	<b>806,410</b>
<b>Public Facilities Reserve Fund (301)</b>						
Parks and Recreation & Finance Office Renovation	301.44.594.018.62.00	Building		50,000	50,000	-
Police Evidence Garage	301.44.594.021.62.00	Building		80,000	80,000	-
Temporary Fire Station Project	301.44.594.022.62.00	Building		-	293,850	-
<b>Total Public Facilities Reserve Fund (301)</b>				<b>130,000</b>	<b>423,850</b>	<b>-</b>
<b>Automotive/Equipment Reserve Fund (302)</b>						
Financial Software Upgrade	302.45.594.014.64.00	Equipment		-	-	250,000
One Patrol Car (Police)	302.45.594.021.64.00	Equipment		-	-	65,300
One used SUV (Recreation)	302.45.594.071.64.00	Equipment		-	-	20,000
One Pickup Truck (Parks & Facilities)	302.45.594.076.64.00	Equipment		-	-	30,000
<b>Total Automotive/Equipment Reserve Fund (302)</b>				<b>-</b>	<b>-</b>	<b>365,300</b>
<b>Parks Improvement Fund (303)</b>						
Recreation Park Fencing and Field 3&4 Drain	303.70.594.076.63.01	Construction		-	59,850	-
Precreation Park Asphalt Sealing & 12th/Williams Street	303.70.594.076.63.01	Construction		-	10,000	-
Westside Park Maintenance Equipment	303.70.594.076.64.00	Equipment		-	45,000	-
<b>Total Parks Improvement Fund (303)</b>				<b>-</b>	<b>114,850</b>	<b>-</b>
<b>Wastewater Capital Fund (414)</b>						
Chlorine Tablet Skid	414.11.594.035.64.00	Equipment		15,000	15,000	-
Riverside WWTP Spare Pump	414.11.594.035.64.00	Equipment		40,000	40,000	45,000
Prindle WWTP Spare Pump	414.11.594.035.64.00	Equipment		107,000	107,000	150,000
3 Phase Generators for Pumpstation Power Back Up	414.11.594.035.64.00	Equipment		-	-	75,000

Department/Description	BARS Acct	Type	Project Code	2022 Adopted Budget	2022 Final Amended Budget	2023 Budget Request
Laboratory Incubator	414.11.594.035.64.00	Equipment			-	8,100
1/3 Mini Excavator for collections, PTF and WWTP	414.11.594.035.64.00	Equipment			-	33,340
WW Dept Tow behind Air compressor	414.11.594.035.64.00	Equipment			-	30,000
Utility Terrain Vehicle UTV with Dump Bed for Tree Farm	414.11.594.035.64.00	Equipment			-	25,000
WWTP SBR Blower Spare	414.11.594.035.64.00	Equipment			-	35,000
1/4 of Vehicle Maint. Shop Parts Cleaner	414.11.594.035.64.00	Equipment			-	5,000
1/4 of Vehicle Maint. Shop Tool Kits (2 sets)	414.11.594.035.64.00	Equipment			-	25,000
1/3 Ground Penetrating Radar	414.11.594.035.64.00	Equipment			-	9,350
<i>Subtotal for Machinery &amp; Equipment</i>				162,000	162,000	440,790
Repair of I&I in Sewer System	414.11.594.035.65.00	Construction		225,000	225,000	-
Upgrade Pump Station Communications & Control Systems	414.11.594.035.65.00	Construction		130,000	130,000	-
I&I sewer repair manhole 647 to manhole 806	414.11.594.035.65.00	Construction			-	400,000
Construction of piping between EQ Basis	414.11.594.035.65.00	Construction		-	-	200,000
<i>Subtotal for Construction</i>				355,000	355,000	600,000
Engineering Services for EQ Basin, I & I projects	414.11.594.035.65.41	Engineering		25,000	25,000	50,000
1/3 Market Blvd Renaissance Streetscape Design	414.11.594.035.65.40	Engineering		-	-	100,000
<i>Subtotal for Preliminary Engineering</i>				25,000	25,000	150,000
<b>Total Wastewater Capital Fund (414)</b>				<b>542,000</b>	<b>542,000</b>	<b>1,190,790</b>
<b>Water Capital Fund (415)</b>						
Replace windows and ceiling at WFP	415.10.594.034.62.00	Building		35,000	-	35,000
<i>Subtotal for Building</i>				35,000	-	35,000
Lime Machine	415.10.594.034.64.00	Equipment		40,000	40,000	-
Fluoride Machine for Filter Plant	415.10.594.034.64.00	Equipment			-	40,000
On-site generator for 158th pump station	415.10.594.034.64.00	Equipment			-	70,000
Equipment Trailer	415.10.594.034.64.00	Equipment			-	45,000
1/4 of Vehicle Maint. Shop Parts Cleaner	415.10.594.034.64.00	Equipment			-	25,000
1/4 of Vehicle Maint. Shop Tool Kits (2 sets)	415.10.594.034.64.00	Equipment			-	5,000
Ground Penetrating Radar (1/3)	415.10.594.034.64.00	Equipment			-	9,350
1/3 of one new Vactor Truck (WA/STW/ST)	415.10.594.034.64.00	Equipment		-	-	173,340
1/3 Mini Excavator for collections, PTF and WWTP	415.10.594.034.64.00	Equipment			-	33,340
<i>Subtotal for Equipment</i>				40,000	40,000	401,030
Pacific Avenue Reconstruction	415.10.594.034.65.00	Construction	t012.1006	-	9,500	-
Chehalis Ave Waterline Replacement - Construction	415.10.594.034.65.00	Construction	t011.1003	600,000	835,000	-
Chehalis Raw Water Pump Line - Preliminary	415.10.594.034.65.40	Engineering		60,000	-	60,000
Greenwood/ SE Prospect Waterline Replacement - Design	415.10.594.034.65.40	Engineering		31,000	-	32,000
Design Liner for Settling Basins	415.10.594.034.65.40	Engineering		-	-	100,000
1/3 Market Blvd Renaissance Streetscape Design	415.10.594.034.65.40	Engineering		-	-	100,000
Bishop Road Water Loop Project - Preliminary & Design	415.10.594.034.65.40	Engineering			15,000	-
<i>Subtotal for Construction and Engineering</i>				691,000	859,500	292,000
Water Rights Acquisition (permits/application/deposit/legal)	415.10.594.034.66.00	Water Rights		75,000	100,000	200,000
Water Rights Acquisition - Marwood	415.10.594.034.66.00	Water Rights		-	-	500,000
<i>Subtotal for Water Rights</i>				75,000	100,000	700,000
<b>Total Water Capital Fund (415)</b>				<b>841,000</b>	<b>999,500</b>	<b>1,428,030</b>
<b>Storm &amp; Surface Water Capital Fund (416)</b>						
1/4 of Vehicle Maint. Shop Parts Cleaner	416.06.594.031.64.00	Equipment			-	5,000
1/4 of Vehicle Maint. Shop Tool Kits (2 sets)	416.06.594.031.64.00	Equipment			-	25,000
1/3 Ground Penetrating Radar	416.06.594.031.64.00	Equipment			-	9,350
1/3 of one new Vactor Truck (WA/STW/ST)	416.06.594.031.64.00	Equipment		-	-	173,340
1/3 Mini Excavator for collections, PTF and WWTP	416.06.594.031.64.00	Equipment			-	33,340
<i>Subtotal for Equipment</i>				-	-	246,030
Chehalis Avenue Reconstruction - Engineering	416.06.594.031.65.41	Engineering	t011.1003	11,600	-	-
Chehalis Avenue Reconstruction - Construction	416.06.594.031.65.00	Construction	t011.1006	46,300	61,400	-
Pacific Avenue Reconstruction	416.06.594.031.65.00	Construction	t012.1006	-	9,405	-
Storm replacement between 16th & Market	416.06.594.031.65.00	Construction			-	75,000
<i>Subtotal for Construction and Engineering</i>				57,900	70,805	75,000
<b>Total Storm &amp; Surface Water Capital Fund (416)</b>				<b>57,900</b>	<b>70,805</b>	<b>321,030</b>
<b>Airport Capital Fund (417)</b>						
Restroom facilities renovation	417.09.594.046.63.00	Construction		15,000	15,000	-
Airfield Pavement Rehab Project - construction	417.09.594.046.63.00	Construction		-	8,494	-
Airfield Pavement Rehab Project - Engineering	417.09.594.046.63.41	Engineering		-	10,000	-
Arkansas Way Extension - Design	417.09.594.046.63.40	Engineering		50,000	50,000	-
Above Ground Fuel Storage Project	417.09.594.046.63.01	Construction		-	587,216	-
One Tractor and Vehicle Lift for Shop	417.09.594.046.64.00	Equipment		11,500	11,500	-
Replace Admin Vehicle	417.09.594.046.64.00	Equipment			-	50,000
Pavement Striper	417.09.594.046.64.00	Equipment			-	37,500
<b>Total Airport Capital Fund (417)</b>				<b>76,500</b>	<b>682,210</b>	<b>87,500</b>
<b>TOTAL</b>				<b>5,526,287</b>	<b>6,294,402</b>	<b>4,611,310</b>

Department/Description	BARS Acct	Type	Project Code	2022 Adopted Budget	2022 Final Amended Budget	2023 Budget Request
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**Request by Asset Type**

Engineering		1,227,600	739,700	617,150
Construction		3,566,300	4,453,465	1,326,260
Equipment		492,387	577,387	1,932,900
Water Rights		75,000	100,000	700,000
Building		165,000	423,850	35,000
<b>Total</b>		<b>5,526,287</b>	<b>6,294,402</b>	<b>4,611,310</b>

Shared Equipment:

Vactor Truck (STR/WA/STW)	520,020
Mini Excavator (WW/WA/STW)	100,020
Ground penetrating radar (WW/WA/STW)	28,050
Vehicle Shop tool kit (STR/WA/WW/STW)	100,000
Vehicle Shop Tool cleaner (STR/WW/WA/STW)	20,000
	<hr/> 648,090



City of Chehalis  
2023 Schedule of Interfund Transfers

Transfer-out (Transferring Fund)	Transfer Out	Transfer-In (Receiving Funds)								Transfer In	Note
		General Fund (001)	Street Fund (003)	LEOFF 1 OPEB Reserve Fund (115)	G.O Bond Fund (200)	Public Facilities Reserve Fund (301)	Parks Improvement Fund (303)	Utility Capital Funds (414,415,416)	Airport Capital Fund (417)		
<b>General Fund:</b>											
General Fund	243,720		243,720							243,720	1
General Fund	600,408		600,408							600,408	2
General Fund	236,098			236,098						236,098	3
<b>Total General Fund (001)</b>	<b>1,080,226</b>	<b>-</b>	<b>844,128</b>	<b>236,098</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,080,226</b>	
Arterial Street Fund (102)	6,027		6,027							6,027	4
<b>Tourism Fund:</b>											
Tourism Fund	71,094				71,094					71,094	5
Tourism Fund	71,600	15,000					56,600			71,600	6
<b>Total Tourism Fund (107)</b>	<b>142,694</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>71,094</b>	<b>-</b>	<b>56,600</b>	<b>-</b>	<b>-</b>	<b>142,694</b>	
Federal Grant Control Fund (199)	593,340	420,000	173,340							593,340	7
First Quarter REET Fund (305)	130,760				130,760					130,760	8
Second Quarter REET Fund (306)	144,675	45,000	-		99,675					144,675	9
Wastewater Fund (404)	454,500							454,500		454,500	10
Water Fund (405)	868,300							868,300		868,300	10
Storm & Surface Water Fund (406)	164,300							164,300		164,300	10
Airport Fund (407)	83,800								83,800	83,800	10
<b>Total Transfers</b>	<b>\$ 3,668,622</b>	<b>\$ 480,000</b>	<b>\$ 1,023,495</b>	<b>\$ 236,098</b>	<b>\$ 301,529</b>	<b>\$ -</b>	<b>\$ 56,600</b>	<b>\$ 1,487,100</b>	<b>\$ 83,800</b>	<b>\$ 3,668,622</b>	

## Purposes

1. Street Maintenance and Operations (Appx. 4% of local sales tax)
2. Street Maintenance and Operations (Appx. 36% utility business taxes)
3. \$0.225 per \$1,000 AV Fire Pension levy for LEOFF 1 OPEB
4. Closing the Fund. Transfer of residual fund balance to Street Fund
5. 2019 LTGO Bond (Recreation Park) Debt Service
6. Recreation Service and Future Parks Improvement Reserves
7. ARPA funds for Police Body Cameras (\$120,000), Police and Fire Staffing (\$300,000) & Vector Truck (\$173,340)
8. 2020 LTGO Bond (Fire Station Land) Debt Service
9. 2011 LTGO Bond (City Hall) Debt Service & Parks & Facilities one-time maintenance projects
10. For capital improvement & replacement reserves.

**EMPLOYEES**  
**FULL TIME EQUIVALENTS (FTE)\***

**By Department and Division Within General Fund and By Fund Elsewhere**

					Changes	
Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	2022- 2023
GENERAL FUND						
MUNICIPAL COURT						
Judge	Non-Represented	0.35	0.35	0.35	0.35	0.00
Court Administrator	Non-Represented	1.00	1.00	1.00	1.00	0.00
Court Clerk	Teamster	1.00	1.00	1.00	1.00	0.00
Court Clerk II	Teamster	0.00	0.00	1.00	1.00	0.00
Judicial Assistant /Sentence Monitor	Teamster	0.73	0.73	0.00	0.00	0.00
Community Corrections Officer	Non-Represented	0.10	0.10	0.10	0.10	0.00
Total Municipal Court		3.18	3.18	3.45	3.45	0.00
CITY MANAGER						
City Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Teamster	1.00	1.00	1.00	1.00	0.00
Total City Manager		2.00	2.00	2.00	2.00	0.00
CITY CLERK						
City Clerk	Non-Represented	1.00	1.00	1.00	1.00	0.00
Total City Clerk		1.00	1.00	1.00	1.00	0.00
FINANCE						
Finance Director	Non-Represented	1.00	1.00	1.00	1.00	0.00
Financial Analyst	Non-Represented	0.00	0.00	1.00	1.00	0.00
Payroll Accountant	Teamster	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	Teamster	1.00	1.00	1.00	1.00	0.00
Financial Analyst (Variable PT)	Hourly	0.30	0.20	0.10	0.00	-0.10
Total Finance		3.30	3.20	4.10	4.00	-0.10
FACILITIES AND PARKS						
Property/Facilities Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Property Maintenance Tech. I	Teamster	4.00	4.00	4.00	4.00	0.00
Property Maintenance Worker	Teamster	0.00	0.00	1.00	1.00	0.00
Property Maintenance Aide (seasonal)	Hourly	3.10	2.10	2.10	2.10	0.00
Administrative Assistant - Recreation	Teamster	0.00	0.40	0.40	0.40	0.00
Recreation Manager	Non-Represented	0.00	0.20	0.20	0.20	0.00
Public Works Director	Non-Represented	0.05	0.00	0.00	0.00	0.00
Public Works Office Manager	Teamster	0.20	0.00	0.00	0.00	0.00
Total Facilities & Parks		8.35	7.70	8.70	8.70	0.00
HUMAN RESOURCES						
Human Resources/Risk Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Total Human Resources		1.00	1.00	1.00	1.00	0.00
POLICE						
Chief of Police	Non-Represented	1.00	1.00	1.00	1.00	0.00
Deputy Chief	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Teamster	1.00	1.00	1.00	1.00	0.00
Records Technician	Teamster	2.00	2.00	2.00	2.00	0.00
Records Assistant/Evidence Tech	Teamster	1.00	1.00	1.00	1.00	0.00
Police Sergeant	Guild	4.00	4.00	4.00	4.00	0.00
Police Officer (Patrol & Detective)	Guild	11.00	11.00	12.00	13.00	1.00
Community Services Officer	Teamster	1.00	1.00	1.00	1.00	0.00
Parking Enforcement Officer (PT)	Teamster	0.00	0.00	0.60	0.60	0.00
Civil Service Examiner (Variable)	Hourly	0.05	0.05	0.05	0.00	-0.05
Total Police		22.05	22.05	23.65	24.60	0.95
FIRE						
Fire Chief	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Non-Represented	1.00	1.00	1.00	1.00	0.00
Fire Captain	IAFF	4.00	4.00	4.00	4.00	0.00
Firefighter/Engineer	IAFF	8.00	6.00	8.00	8.00	0.00
Civil Service Examiner (Variable)	Hourly	0.10	0.10	0.10	0.00	-0.10
Total Fire		14.10	12.10	14.10	14.00	-0.10
STREET						
Street/Stormwater Superintendent	Non-Represented	0.50	0.50	0.50	0.50	0.00
Public Works Director	Non-Represented	0.08	0.20	0.20	0.20	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.20	0.20	0.00
Vehicle Maintenance Tech.	Teamster	1.00	1.00	1.00	1.00	0.00
Equipment Operator II	Teamster	0.75	0.75	0.75	0.75	0.00
Equipment Operator I	Teamster	0.75	0.75	0.75	0.75	0.00

**EMPLOYEES**  
**FULL TIME EQUIVALENTS (FTE)\***

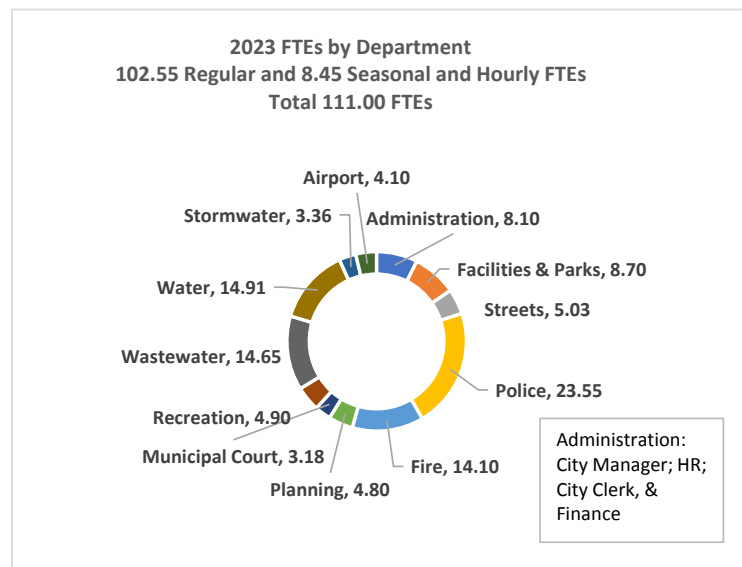
**By Department and Division Within General Fund and By Fund Elsewhere**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes
						2022- 2023
Engineering Tech. III	Teamster	0.10	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.10	0.12	0.12	0.12	0.00
Storm/Wastewater Collection Specialist	Teamster	0.50	0.50	0.50	0.50	0.00
Property Maintenance Aide (seasonal)	Hourly	0.96	0.96	0.96	0.96	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.00	0.00	0.00	0.00
Traffic Control Technician	Teamster	0.00	0.00	0.00	0.00	0.00
<b>Total Street</b>		<b>5.04</b>	<b>5.03</b>	<b>4.98</b>	<b>4.98</b>	<b>0.00</b>
<b>PLANNING AND BUILDING</b>						
Planning and Building Manager	Non-Represented	0.75	0.75	0.75	0.75	0.00
Planner	Teamster	0.00	0.00	1.00	1.00	0.00
Permit Technician	Teamster	1.00	2.00	2.00	1.00	-1.00
Public Records Specialist	Teamster	0.00	0.00	1.00	1.00	0.00
Building Code/Fire Marshal (PT)	Hourly	0.45	0.45	0.45	0.45	0.00
Temp Records Assistant (PT)	Hourly	0.00	0.50	0.00	0.00	0.00
Development Review Specialist/Bldg. Inspector	Teamster	1.00	0.00	0.00	1.00	1.00
Public Works Director	Non-Represented	0.05	0.10	0.10	0.10	0.00
<b>Total Planning &amp; Building</b>		<b>3.25</b>	<b>3.80</b>	<b>5.30</b>	<b>5.30</b>	<b>0.00</b>
<b>RECREATION</b>						
Recreation Manager	Non-Represented	1.00	0.80	0.80	0.80	0.00
Administrative Assistant	Teamster	1.00	0.60	0.60	0.60	0.00
Administrative Assistant (PT)	Teamster	0.50	0.00	0.50	0.50	0.00
Swimming Pool Part time (Seasonal)	Hourly	3.00	3.00	3.00	3.00	0.00
Recreational Aides Part time (Seasonal)	Hourly	0.00	0.00	0.00	0.00	0.00
Public Works Director	Non-Represented	0.02	0.00	0.00	0.00	0.00
<b>Total Recreation</b>		<b>5.52</b>	<b>4.40</b>	<b>4.90</b>	<b>4.90</b>	<b>0.00</b>
<b>TOTAL GENERAL FUND</b>		<b>68.79</b>	<b>65.46</b>	<b>73.18</b>	<b>73.93</b>	<b>0.75</b>
<b>WASTEWATER</b>						
Wastewater Superintendent	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.25	0.25	0.25	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.25	0.25	0.00
Maintenance Tech - Electrical	Teamster	1.00	1.00	1.00	1.00	0.00
Lead Wastewater Treatment Plant Operator	Teamster	1.00	1.00	1.00	1.00	0.00
WW Treatment Operator	Teamster	3.00	3.00	3.00	3.00	0.00
Wastewater Laboratory Tech. II	Teamster	1.00	1.00	1.00	1.00	0.00
Wastewater Operator In-Training	Teamster	1.00	1.00	1.00	1.00	0.00
Storm/Wastewater Collection Specialist	Teamster	2.00	2.00	2.00	2.00	0.00
Poplar Tree Farm Worker/Utility Worker 1	Teamster	0.50	1.00	1.00	1.00	0.00
Poplar Tree Farm Worker/Utility Worker II	Teamster	1.00	1.00	1.00	1.00	0.00
Engineering Tech. III	Teamster	0.43	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.43	0.88	0.88	0.88	0.00
Wastewater Laboratory Assistant 0.5 FTE	Teamster	0.00	0.00	0.00	0.00	0.00
Property Maintenance Aide (Seasonal)	Hourly	1.22	1.22	1.22	1.22	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00
<b>Total Wastewater</b>		<b>14.08</b>	<b>14.65</b>	<b>14.65</b>	<b>14.65</b>	<b>0.00</b>
<b>WATER</b>						
Water Superintendent	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.25	0.25	0.25	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.25	0.25	0.00
Maintenance Tech - Electrical	Teamster	1.00	1.00	1.00	1.00	0.00
Water Treatment Plant Operator II	Teamster	1.00	1.00	1.00	1.00	0.00
Water Treatment Plant Operator I	Teamster	2.00	2.00	2.00	2.00	0.00
Water PTP Operator In-Training	Teamster	0.00	1.00	1.00	1.00	0.00
Water Distribution Operator II	Teamster	2.00	2.00	2.00	2.00	0.00
Water Distribution Operator I/Meter Reader	Teamster	2.00	2.00	2.00	2.00	0.00
Vehicle Maintenance Tech.	Teamster	1.00	1.00	1.00	1.00	0.00
Utility Customer Service Rep. I	Teamster	1.00	1.00	1.00	1.00	0.00
Utility Customer Service Rep. II	Teamster	1.00	1.00	1.00	1.00	0.00
Engineering Tech. III	Teamster	0.44	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.44	0.88	0.88	0.88	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00

**EMPLOYEES**  
**FULL TIME EQUIVALENTS (FTE)\***

**By Department and Division Within General Fund and By Fund Elsewhere**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes
						2022- 2023
Public Works Maintenance Aide (Seasonal)	Hourly	0.48	0.48	0.48	0.48	0.00
<b>Total Water</b>		<b>13.86</b>	<b>14.91</b>	<b>14.91</b>	<b>14.91</b>	<b>0.00</b>
<b>STORM &amp; SURFACE WATER</b>						
Street/Stormwater Superintendent	Non-Represented	0.50	0.50	0.50	0.50	0.00
Public Works Director	Non-Represented	0.15	0.20	0.20	0.20	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.30	0.30	0.00
Storm/Wastewater Collection Specialist	Teamster	1.50	1.50	1.50	1.50	0.00
Engineering Tech. III	Teamster	0.03	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.03	0.12	0.12	0.12	0.00
Equipment Operator I	Teamster	0.25	0.25	0.25	0.25	0.00
Equipment Operator II	Teamster	0.25	0.25	0.25	0.25	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00
PW Property Maint. Aide (Seasonal)	Hourly	0.26	0.24	0.24	0.24	0.00
<b>Total Storm &amp; Surface Water</b>		<b>3.27</b>	<b>3.36</b>	<b>3.41</b>	<b>3.41</b>	<b>0.00</b>
<b>AIRPORT</b>						
Airport Operations Coordinator	Non-Represented	1.00	1.00	1.00	1.00	0.00
Office Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Airport Maintenance Technician	Non-Represented	1.00	1.00	1.00	1.00	0.00
Airport Maintenance Worker	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.10	0.10	0.10	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Summer Intern (Seasonal)	Hourly	0.00	0.00	0.00	0.00	0.00
<b>Total Airport</b>		<b>4.30</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>0.00</b>
<b>TOTAL CITY-WIDE</b>		<b>104.30</b>	<b>102.48</b>	<b>110.25</b>	<b>111.00</b>	<b>0.75</b>
Regular Full-Time & Part-Time Total	REGULAR	94.38	93.18	101.55	102.55	1.00
Seasonal & Hourly Part-Time Total	Hourly	9.92	9.30	8.70	8.45	-0.25
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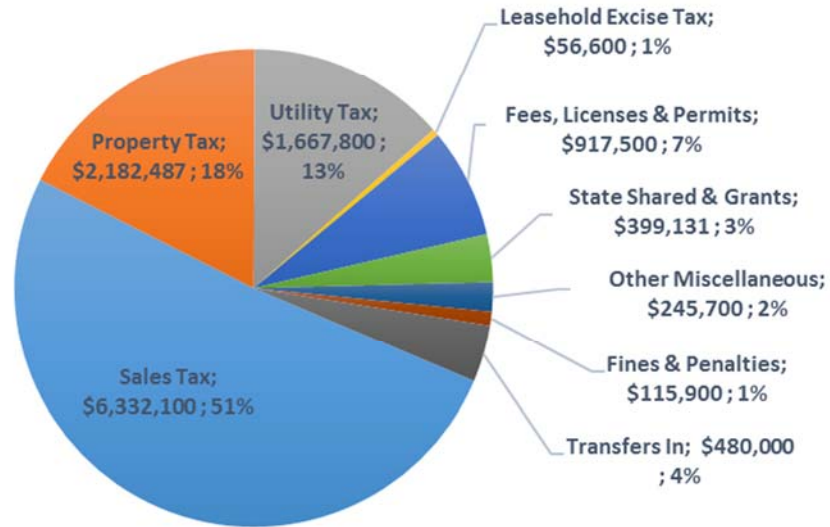


# GENERAL FUND (001)

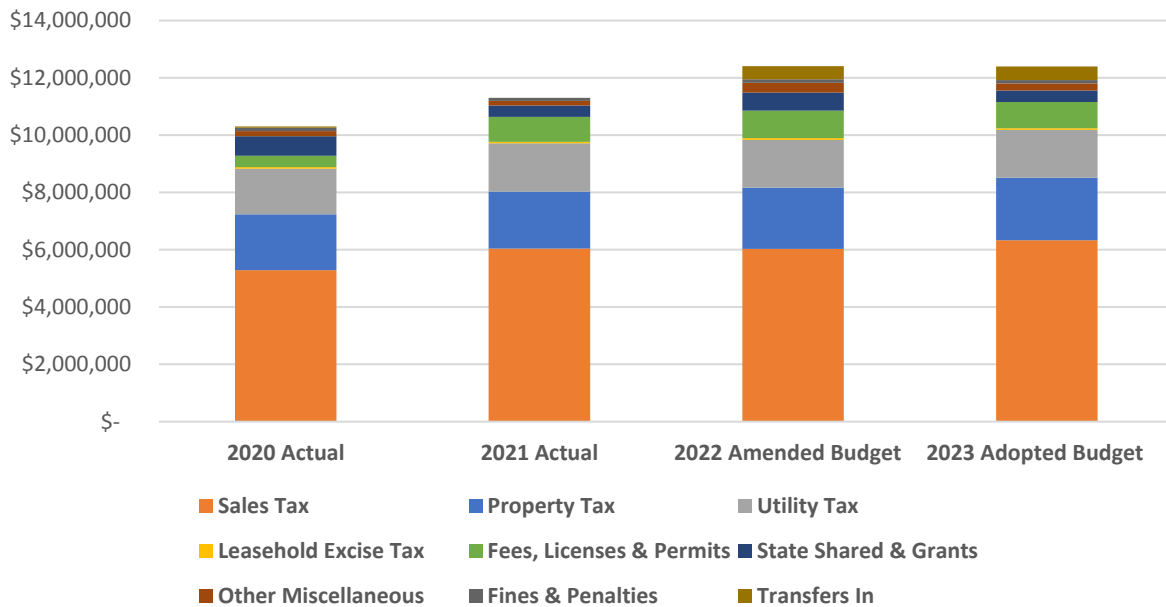
## SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

GENERAL FUND	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
<b>Tax Revenues:</b>						
Property Tax	\$ 1,951,512	\$ 1,987,256	\$ 2,137,200	\$ 2,182,487	\$ 45,287	2.1%
Sales Tax	5,283,037	6,039,307	6,028,900	6,332,100	303,200	5.0%
Utility Tax	1,589,090	1,685,146	1,663,700	1,667,800	4,100	0.2%
Leasehold Excise Tax	56,164	51,379	61,800	56,600	(5,200)	-8.4%
<b>Total Tax Revenues</b>	<b>8,879,803</b>	<b>9,763,088</b>	<b>9,891,600</b>	<b>10,238,987</b>	<b>347,387</b>	<b>3.5%</b>
<b>Other Revenues:</b>						
Licenses and Permits	224,054	410,375	466,900	436,400	(30,500)	-6.5%
Intergovernmental Grants	356,462	53,020	354,360	111,460	(242,900)	-68.5%
State Shared Revenues	325,455	341,532	279,760	287,671	7,911	2.8%
Fees for Services	176,139	461,951	492,000	481,100	(10,900)	-2.2%
Fines and Penalties	117,562	103,480	120,100	115,900	(4,200)	-3.5%
Interest Earnings	30,842	12,477	31,700	36,700	5,000	15.8%
Rents and Leases	29,044	75,245	152,000	155,400	3,400	2.2%
Miscellaneous Other	118,599	76,571	158,116	53,600	(104,516)	-66.1%
Transfers In	45,000	-	457,340	480,000	22,660	5.0%
<b>Total Other Revenues</b>	<b>1,423,157</b>	<b>1,534,651</b>	<b>2,512,276</b>	<b>2,158,231</b>	<b>(354,045)</b>	<b>-14.1%</b>
<b>TOTAL REVENUES</b>	<b>\$ 10,302,960</b>	<b>\$ 11,297,739</b>	<b>\$ 12,403,876</b>	<b>\$ 12,397,218</b>	<b>\$ (6,658)</b>	<b>-0.1%</b>
<b>EXPENDITURES</b>						
Salaries/Wages	\$ 4,832,667	4,962,939	5,302,130	\$ 5,657,157	\$ 355,027	6.7%
Benefits	2,037,347	2,057,161	2,494,470	2,477,120	(17,350)	-0.7%
Supplies	344,103	411,399	448,645	510,310	61,665	13.7%
Services	2,177,022	2,436,622	3,238,691	3,031,590	(207,101)	-6.4%
Capital Outlay	158,495	68,914	373,332	198,910	(174,422)	-46.7%
Debt Service & Long-term Lease	127,596	128,511	67,933	2,800	(65,133)	-95.9%
Custodial Disbursement	15,751	9,374	6,000	9,000	3,000	50.0%
Transfers Out	255,965	1,186,551	1,987,219	1,080,226	(906,993)	-45.6%
<i>Total Before Interfund Charges</i>	<i>9,948,946</i>	<i>11,261,471</i>	<i>13,918,420</i>	<i>12,967,113</i>	<i>(951,307)</i>	<i>-6.8%</i>
Interfund Service Charges	(424,601)	(436,496)	(446,200)	(540,150)	(93,950)	21.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,524,345</b>	<b>\$ 10,824,975</b>	<b>\$ 13,472,220</b>	<b>\$ 12,426,963</b>	<b>\$ (1,045,257)</b>	<b>-7.8%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>778,615</b>	<b>472,764</b>	<b>(1,068,344)</b>	<b>(29,745)</b>	<b>1,038,599</b>	<b>-97.2%</b>
<b>Beginning Cash, January 1</b>	<b>1,462,124</b>	<b>2,240,739</b>	<b>2,719,202</b>	<b>1,650,858</b>	<b>(1,068,344)</b>	<b>-39.3%</b>
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 2,240,739</b>	<b>\$ 2,713,503</b>	<b>\$ 1,650,858</b>	<b>\$ 1,621,113</b>	<b>\$ (29,745)</b>	<b>-1.8%</b>
<i>Ending Cash % of Revenues</i>	<i>21.7%</i>	<i>24.0%</i>	<i>13.3%</i>	<i>13.1%</i>		
<i>Ending Cash % of Expenditures</i>	<i>23.5%</i>	<i>25.1%</i>	<i>12.3%</i>	<i>13.0%</i>		

**City of Chehalis General Fund  
2023 Total Revenue Budget \$12,397,218  
Where The Money Comes From**



**City of Chehalis General Fund  
Revenue Source Trend  
Years 2020 to 2023**

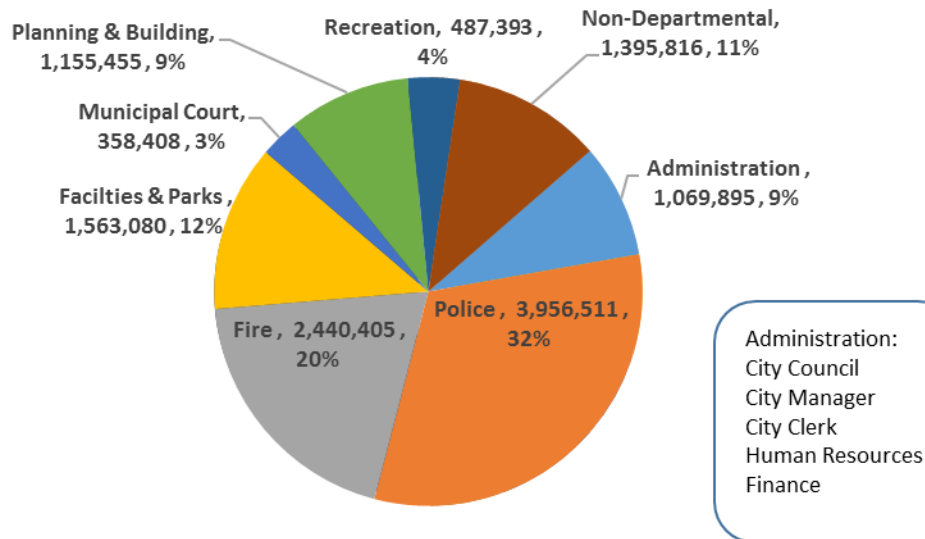


## GENERAL FUND (001)

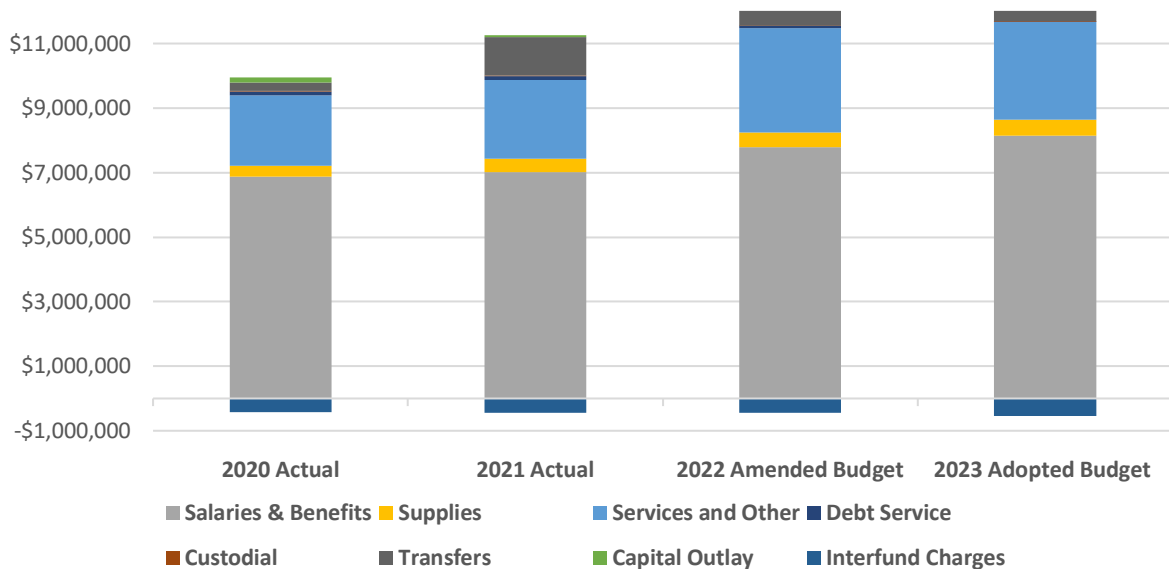
### EXPENDITURE SUMMARY BY DEPARTMENT

GENERAL FUND DEPARTMENTS	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Changes 2022-2023	% Change
City Council	\$ 71,691	\$ 60,709	\$ 113,300	\$ 103,550	\$ (9,750)	-8.6%
Municipal Court	410,988	392,287	353,400	358,408	5,008	1.4%
City Manager	202,330	189,591	233,870	230,875	(2,995)	-1.3%
Finance	278,215	262,410	351,300	376,901	25,601	7.3%
City Clerk	81,218	63,490	67,000	105,308	38,308	57.2%
Legal Service	73,646	80,030	76,700	86,700	10,000	13.0%
Facilities & Parks	1,046,497	1,299,784	1,519,962	1,563,080	43,118	2.8%
Nondepartmental	534,576	1,394,676	2,270,469	1,395,816	(874,653)	-38.5%
Human Resources	117,917	99,017	247,720	166,561	(81,159)	-32.8%
Police	3,247,541	3,063,190	3,795,380	3,956,511	161,131	4.2%
Fire	2,218,158	2,155,074	2,628,274	2,440,405	(187,869)	-7.1%
Public Works - Streets	502,670	564,224	-	-	-	0.0%
Planning and Building	459,945	858,659	1,323,650	1,155,455	(168,195)	-12.7%
Recreation	278,953	341,834	491,195	487,393	(3,802)	-0.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,524,345</b>	<b>10,824,975</b>	<b>13,472,220</b>	<b>\$ 12,426,963</b>	<b>(1,045,257)</b>	<b>-7.8%</b>
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 2,240,739</b>	<b>\$ 2,713,503</b>	<b>\$ 1,650,858</b>	<b>\$ 1,621,113</b>	<b>\$ (29,745)</b>	<b>-1.8%</b>
<b>TOTAL APPROPRIATION</b>	<b>\$ 11,765,084</b>	<b>\$ 13,538,478</b>	<b>\$ 15,123,078</b>	<b>\$ 14,048,076</b>	<b>\$ (1,075,002)</b>	<b>-7.1%</b>

**City of Chehalis General Fund  
2023 Total Expenditures Budget \$12,426,963  
Where the Money Goes?**



**City of Chehalis  
General Fund Expenditures Trend by Category  
Years 2020 to 2023**



FUND: 001 - GENERAL FUND					REVENUES (001)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Property Taxes</b>									
001.311.010.00	PROPERTY TAX - REGULAR	\$ 1,421,459	\$ 1,469,855	\$ 1,474,000	\$ 1,477,759	\$ -	\$ 1,477,759	\$ 3,759	0.3%
001.311.010.01	PROPERTY TAX - REGULAR DELINQUENT	25,974	24,336	-	-	-	-	-	0.0%
001.311.010.10	PROPERTY TAX - FIRE PENSION/OPEB	169,853	153,534	205,800	236,098	-	236,098	30,298	14.7%
001.311.010.11	PROPERTY TAX - FIRE PENSION/OPEB DELIQUE	2,999	2,710	-	-	-	-	-	0.0%
001.311.011.00	PROPERTY TAX - EMS	325,118	331,263	457,400	468,630	-	468,630	11,230	2.5%
001.311.011.01	PROPERTY TAX - EMS DELINQUENT	6,109	5,558	-	-	-	-	-	0.0%
<b>Total Property Taxes</b>		<b>1,951,512</b>	<b>1,987,256</b>	<b>2,137,200</b>	<b>2,182,487</b>	<b>-</b>	<b>2,182,487</b>	<b>45,287</b>	<b>2.1%</b>
<b>Sales and Use Taxes</b>									
001.313.011.00	SALES TAX - LOCAL REGULAR & OPTIONAL	5,087,886	5,810,468	5,808,000	6,098,000	-	6,098,000	290,000	5.0%
001.313.061.00	SALES TAX - BROKERED NATURAL GAS	42,443	48,269	49,100	52,000	-	52,000	2,900	5.9%
001.313.071.00	SALES TAX - LOCAL CRIMINAL JUSTICE	152,708	180,570	171,800	182,100	-	182,100	10,300	6.0%
<b>Total Sales and Use Taxes</b>		<b>5,283,037</b>	<b>6,039,307</b>	<b>6,028,900</b>	<b>6,332,100</b>	<b>-</b>	<b>6,332,100</b>	<b>303,200</b>	<b>5.0%</b>
<b>Utility Business Taxes</b>									
001.316.041.00	UTILITY TAX - ELECTRIC 6%	595,780	654,947	645,100	650,000	-	650,000	4,900	0.8%
001.316.043.00	UTILITY TAX - GAS 6%	139,661	152,502	163,400	158,000	-	158,000	(5,400)	-3.3%
001.316.045.00	UTILITY TAX - SOLID WASTE 6%	85,357	92,977	103,300	98,100	-	98,100	(5,200)	-5.0%
001.316.046.01	UTILITY TAX - CABLE 6%	99,770	102,677	102,000	102,300	-	102,300	300	0.3%
001.316.047.00	UTILITY TAX - TELEPHONE 6%	162,974	150,392	132,600	141,500	-	141,500	8,900	6.7%
001.316.048.00	UTILITY TAX - WATER 6%	180,924	191,751	185,800	186,800	-	186,800	1,000	0.5%
001.316.049.00	UTILITY TAX - WASTEWATER 6%	324,624	339,900	331,500	331,100	-	331,100	(400)	-0.1%
<b>Total Utility Business Taxes</b>		<b>1,589,090</b>	<b>1,685,146</b>	<b>1,663,700</b>	<b>1,667,800</b>	<b>-</b>	<b>1,667,800</b>	<b>4,100</b>	<b>0.2%</b>
<b>Other Taxes</b>									
001.317.020.00	LEASEHOLD EXCISE TAX	56,164	51,379	61,800	56,600	-	56,600	(5,200)	-8.4%
001.317.040.00	TIMBER EXCISE TAX	-	-	-	-	-	-	-	0.0%
<b>Total Other Taxes</b>		<b>56,164</b>	<b>51,379</b>	<b>61,800</b>	<b>56,600</b>	<b>-</b>	<b>56,600</b>	<b>(5,200)</b>	<b>-8.4%</b>
<b>Business License &amp; Permit Fees</b>									
001.321.030.00	POLICE & PROTECTIVE-FIREWORKS	500	300	500	400	-	400	(100)	-20.0%
001.321.091.01	FRANCHISE TAXES-US SPRINT	-	180	100	100	-	100	-	0.0%
001.321.091.02	FRANCHISE TAX - COMCAST	81,003	83,682	80,900	82,300	-	82,300	1,400	1.7%
001.321.099.00	OTHER BUSINESS LICENSES & PERMITS	32,252	35,637	32,000	33,800	-	33,800	1,800	5.6%
001.322.010.00	BUILDING PERMITS	100,049	271,389	338,000	304,700	-	304,700	(33,300)	-9.9%
001.322.030.00	ANIMAL LICENSES	1,525	1,695	2,000	1,800	-	1,800	(200)	-10.0%
001.322.040.00	RIGHT-OF-WAY OCCUPANCY PERMITS	3,450	4,283	-	-	-	-	-	0.0%
001.322.090.00	OTHER LICENSES & PERMITS-FIRE SAFETY	3,776	11,598	12,300	11,900	-	11,900	(400)	-3.3%
001.322.090.01	GUN PERMITS/DEALERS	1,499	1,611	1,100	1,400	-	1,400	300	27.3%
<b>Total Business License &amp; Permit Fees</b>		<b>224,054</b>	<b>410,375</b>	<b>466,900</b>	<b>436,400</b>	<b>-</b>	<b>436,400</b>	<b>(30,500)</b>	<b>-6.5%</b>
<b>Intergovernmental Revenues</b>									
001.331.016.60	DOJ - BULLET-PROOF VEST PROGRAM	520	2,815	-	-	-	-	-	0.0%
001.332.092.10	COVID-19 ASSISTANCE	-	1,043	-	-	-	-	-	0.0%
001.333.020.60	US DOT STATE & COMMUNITY HWY SAFETY	-	-	-	-	-	-	-	0.0%
001.333.021.01	US TREASURY CARES FUND	219,686	164	-	-	-	-	-	0.0%
001.334.000.90	MAIN STREET B & O CREDIT	37,500	37,500	37,500	37,500	-	37,500	-	0.0%
001.334.001.20	OTHER JUDICIAL AGENCIES	10,350	10,000	14,500	10,000	-	10,000	(4,500)	-31.0%
001.334.002.70	ST GRANT - REC & CONSERVATION FUNDING	83,251	-	233,425	-	-	-	(233,425)	-100.0%
001.334.003.10	ST GRANT - DEPARTMENT OF ECOLOGY	-	-	32,500	-	-	-	(32,500)	-100.0%
001.334.004.20	ST GRANT - DEPARTMENT OF COMMERCE	-	-	-	-	62,500	62,500	62,500	0.0%
001.334.004.90	DEPT OF HEALTH	1,260	1,260	1,260	1,260	-	1,260	-	0.0%
001.334.005.1	ST GRANT - OSPI	-	-	35,075	-	-	-	(35,075)	-100.0%
001.335.000.91	PUD PRIVILEGE TAX	81,388	78,564	85,050	81,800	-	81,800	(3,250)	-3.8%
001.335.004.01	EE & CJ LEG ONE-TIME COST	-	29,916	-	-	-	-	-	0.0%
001.336.000.71	MULTIMODAL TRANSPORTATION	10,272	10,070	-	-	-	-	-	0.0%
001.336.000.98	CITY ASSISTANCE	38,012	52,009	24,000	38,000	-	38,000	14,000	58.3%
001.336.000.20	CRIM JUST-POP/HIGH CRIM	29,104	-	-	-	-	-	-	0.0%
001.336.006.21	CRIM JUST-POP/VIO CRIM	2,360	2,467	2,650	2,651	-	2,651	1	0.0%
001.336.006.26	CRIM JUST - SPECIAL PROGRAMS	8,448	8,785	9,390	9,354	-	9,354	(36)	-0.4%
001.336.006.41	MARIJUANA ENFORCEMENT	-	-	-	-	-	-	-	0.0%
001.336.006.42	MARIJUANA EXCISE TAX	31,924	33,314	35,300	34,300	-	34,300	(1,000)	-2.8%
001.336.006.51	DUI CITIES	1,095	1,228	1,100	1,200	-	1,200	100	9.1%
001.336.006.91	FIRE INSURANCE PREMIUM TAX	14,875	13,037	14,400	13,500	-	13,500	(900)	-6.3%
001.336.006.94	LIQUOR EXCISE TAX	47,494	52,491	48,860	50,524	-	50,524	1,664	3.4%
001.336.006.95	LIQUOR BOARD PROFITS	60,483	59,651	59,010	56,342	-	56,342	(2,668)	-4.5%
001.337.009.22	INTERLOCAL-TRAINING COST SHARE LCDF#6	-	-	-	-	-	-	-	0.0%
001.337.009.41	WCIA GRANTS-REIMBURSEMENTS	3,715	-	-	-	-	-	-	0.0%
001.337.009.42	AWC Grants	-	-	-	-	-	-	-	0.0%
001.337.040.00	TIMBER EXCISE TAX - LC	180	238	100	200	-	200	100	100.0%
<b>Total Intergovernmental Revenues</b>		<b>681,917</b>	<b>394,552</b>	<b>634,120</b>	<b>336,631</b>	<b>62,500</b>	<b>399,131</b>	<b>(234,989)</b>	<b>-37.1%</b>
<b>Charges for Services</b>									
001.341.032.00	D/M COURT RECORD SERVICES	74	86	-	-	-	-	-	0.0%
001.341.033.00	WARRANT COSTS	10,910	9,731	10,500	10,100	-	10,100	(400)	-3.8%
001.341.062.00	MUNICIPAL COURT COPIES	35	-	-	-	-	-	-	0.0%
001.341.070.01	CONCESSION PROCEEDS/POOL	-	-	4,500	4,500	-	4,500	-	0.0%
001.341.070.02	CONCESSION PROCEEDS/REC	-	-	-	-	-	-	-	0.0%
001.341.070.03	CONCESSION PROCEEDS/COMMISSIONS	-	652	400	400	-	400	-	0.0%
001.341.081.00	WORD PROCESSING/PRINTING	-	-	100	100	-	100	-	0.0%
001.341.081.01	PRINTING/COPYING - PD	-	-	-	-	-	-	-	0.0%
001.341.081.02	PRINTING/COPYING - PUBLIC RECORDS	466	1,139	300	700	-	700	400	133.3%
001.342.010.00	LAW ENFORCEMENT SERVICES	1,768	1,676	1,300	1,500	-	1,500	200	15.4%

FUND: 001 - GENERAL FUND				REVENUES (001)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
001.342.010.02	LAW ENFORCEMENT - DNA COLLECTION	-	11	-	-	-	-	-	0.0%
001.342.010.03	LAW ENFORCEMENT SVCS - OCDEF	693	3,275	2,700	2,700	-	2,700	-	0.0%
001.342.021.01	INTERGOVT'L FIRE INVESTIGATIONS	-	-	-	-	-	-	-	0.0%
001.342.021.02	INTERGOVT'L FIRE - SCBA AIR	1,000	-	700	700	-	700	-	0.0%
001.342.021.03	FIRE PROTECTIVE SVCS-GREEN HILL	25,053	28,074	28,600	29,200	-	29,200	600	2.1%
001.342.021.05	FIRE CHIEF SERVICE - LCFD#6	31,139	-	-	-	-	-	-	0.0%
001.343.021.06	INTERGOVT AMBULANCE SVC CONSORTIUM	1,333	1,200	1,200	1,200	-	1,200	-	0.0%
001.342.033.00	ADULT PROBATION SERVICE CHARGE	15,292	10,232	16,500	13,400	-	13,400	(3,100)	-18.8%
001.342.036.00	ELECTRONIC MONITORING-PRISONER	9,259	8,196	8,600	8,400	-	8,400	(200)	-2.3%
001.342.037.00	LAW ENFORCEMENT SER (FNGRPRNT)	100	279	100	200	-	200	100	100.0%
001.342.038.00	PRE-CONVICTION SUPERVISION COSTS	8,205	10,346	10,000	10,200	-	10,200	200	2.0%
001.342.050.00	DUI EMERGENCY RESPONSE	527	545	700	600	-	600	(100)	-14.3%
001.344.010.00	ROADS MAINT & REPAIR CHGS	3,000	-	-	-	-	-	-	0.0%
001.344.010.93	ADMINISTRATIVE FEE	-	-	-	-	-	-	-	0.0%
001.345.011.00	DUMP/DISPOSAL FEES	1,592	2,754	4,000	4,000	-	4,000	-	0.0%
001.345.023.00	ANIMAL CONTROL	735	900	1,400	1,200	-	1,200	(200)	-14.3%
001.345.081.00	ZONING, SUBDIVISION FEES	-	-	-	-	-	-	-	0.0%
001.345.083.00	PLAN CHECK FEES	43,549	216,328	182,000	182,000	-	182,000	-	0.0%
001.345.083.01	HEARING EXAMINER SERVICES	450	1,075	6,600	3,800	-	3,800	(2,800)	-42.4%
001.345.089.01	COM DEV ADMINISTRATIVE FEES	300	700	200	500	-	500	300	150.0%
001.347.030.01	OPEN SWIM / POOL ADMISSION	277	78,748	107,800	96,900	-	96,900	(10,900)	-10.1%
001.347.030.02	POOL RENTALS	277	277	7,800	7,800	-	7,800	-	0.0%
001.347.060.00	PROGRAM FEES/CLASS	20,030	55,747	62,000	62,000	-	62,000	-	0.0%
001.347.060.01	PROGRAM FEES/SWIM LESSONS	75	27,780	30,900	30,900	-	30,900	-	0.0%
001.347.060.02	REC TOURNEY/LEAGUES/EVENTS	-	-	-	5,000	-	5,000	5,000	0.0%
001.347.060.03	FITNESS CLASSES	-	2,200	3,100	3,100	-	3,100	-	0.0%
<b>Total Charges for Services</b>		<b>176,139</b>	<b>461,951</b>	<b>492,000</b>	<b>481,100</b>	-	<b>481,100</b>	<b>(10,900)</b>	<b>-2.2%</b>
<b>Fines/Forfeitures</b>									
001.352.030.00	MANDATORY INSURANCE COST	66	35	100	100	-	100	-	0.0%
001.353.010.00	TRAFFIC INFRACTIONS/NON-PARKIN	36,681	33,981	29,900	31,900	-	31,900	2,000	6.7%
001.353.070.00	NON-TRAFFIC INFRACTIONS	625	1,792	1,300	1,500	-	1,500	200	15.4%
001.354.009.00	PARKING INFRACTIONS	6,359	4,425	12,700	12,700	-	12,700	-	0.0%
001.355.020.00	DRIVING WHILE INTOXICATED	6,534	5,329	7,500	6,400	-	6,400	(1,100)	-14.7%
001.355.080.00	OTHER CRIMINAL TRAFFIC	23,826	17,750	23,400	20,600	-	20,600	(2,800)	-12.0%
001.356.050.03	DRUG/ALCOHOL SPEC ASSESSMENT	7,793	1,052	4,300	2,700	-	2,700	(1,600)	-37.2%
001.356.090.00	NON-TRAFFIC MISDEMEANOR	10,097	11,218	12,500	11,900	-	11,900	(600)	-4.8%
001.357.033.00	PUBLIC DEFENSE COSTS	25,476	27,847	28,200	28,000	-	28,000	(200)	-0.7%
001.359.000.00	LATE PAYMENT FEES	75	30	200	100	-	100	(100)	-50.0%
001.359.000.03	FINES & PENALTIES - NSF's	30	21	-	-	-	-	-	0.0%
<b>Total Fines/Forfeitures</b>		<b>117,562</b>	<b>103,480</b>	<b>120,100</b>	<b>115,900</b>	-	<b>115,900</b>	<b>(4,200)</b>	<b>-3.5%</b>
<b>Interest Earnings</b>									
001.361.011.00	INTEREST EARNINGS	7,090	2,165	12,500	20,000	-	20,000	7,500	60.0%
001.361.040.00	INTEREST-CONTRACTS,NOTES,A/R	7,763	4,111	9,200	6,700	-	6,700	(2,500)	-27.2%
001.361.040.01	D/M COURT INTEREST INCOME	15,989	6,201	10,000	10,000	-	10,000	-	0.0%
<b>Total Interest Earnings</b>		<b>30,842</b>	<b>12,477</b>	<b>31,700</b>	<b>36,700</b>	-	<b>36,700</b>	<b>5,000</b>	<b>15.8%</b>
<b>Rents &amp; Leases</b>									
001.362.000.10	RENTALS - EQUIPMENT/VEHICLES	-	-	-	-	-	-	-	0.0%
001.362.040.00	SPACE & FACILITIES RENTALS	7,255	23,945	38,900	38,900	-	38,900	-	0.0%
001.362.040.01	SPACE RENTALS - RV PARK	-	227	45,000	45,000	-	45,000	-	0.0%
001.362.040.02	FIELD RENTALS	50	300	1,000	1,000	-	1,000	-	0.0%
001.362.040.03	FIELD RENTALS - REC PARK	1,850	17,740	30,000	30,000	-	30,000	-	0.0%
001.362.040.04	FIELD RENTALS - REC PARK - YOUTH NPO	-	1,775	-	-	-	-	-	0.0%
001.362.040.05	HEDWALL FIELD RENTALS	-	-	-	-	-	-	-	0.0%
001.362.040.06	HEDWALL FIELD RENTALS-YOUTH NPO	910	2,215	3,000	3,000	-	3,000	-	0.0%
001.362.040.07	RENTS/LEASE - CONCESSION STAND REC PARK	-	2,000	2,000	2,000	-	2,000	-	0.0%
001.362.050.00	PARKING SPACE RENTALS L/T-LET)	8,112	13,508	20,000	22,000	-	22,000	2,000	10.0%
001.362.050.01	CHAMBER SUB LEASE LONG TERM	-	-	-	-	-	-	-	0.0%
001.362.050.02	RV PARK LEASES (L/T)	8,400	8,400	8,000	8,200	-	8,200	200	2.5%
001.362.050.03	PARKING SPACE RENTALS <\$250/YEAR	2,167	4,489	3,800	5,000	-	5,000	1,200	31.6%
001.362.050.04	J.A. KUEHNER-PARKING LOT B LEASE (L-T)	-	-	-	-	-	-	-	0.0%
001.362.080.00	OTHER RENTS & USES-RV SHOWERS	-	46	-	-	-	-	-	0.0%
001.362.090.00	OTHER RENTS - DOE L/T	300	600	300	300	-	300	-	0.0%
<b>Total Rents &amp; Leases</b>		<b>29,044</b>	<b>75,245</b>	<b>152,000</b>	<b>155,400</b>	-	<b>155,400</b>	<b>3,400</b>	<b>2.2%</b>
<b>Other Misc. Revenues</b>									
001.367.000.00	PRIVATE GRANTS & DONATIONS	909	1,567	-	-	-	-	-	0.0%
001.367.000.03	COURT REIMB - AOCLAIR PROGRAM	-	-	-	-	-	-	-	0.0%
001.367.011.21	DONATIONS - POLICE DEPT	10,608	-	-	-	-	-	-	0.0%
001.367.011.71	DONATION FOR RECREATION PROGRAMS	-	-	11,625	-	-	-	(11,625)	-100.0%
001.367.011.76	DONATIONS FOR FACILITIES	2,074	-	-	-	-	-	-	0.0%
001.367.011.79	DONATION-OTHER CULTURE & RECREATION	9,898	-	-	-	-	-	-	0.0%
001.369.010.00	SALE OF SCRAP OR JUNK	-	3,000	-	-	-	-	-	0.0%
001.369.020.00	UNCLAIMED PROPERTY & PROCEEDS	4,597	56	3,900	2,000	-	2,000	(1,900)	-48.7%
001.369.030.00	CONFISC & FORFEIT - DRUGS/UNET	11,423	43,245	41,567	42,400	-	42,400	833	2.0%
001.369.040.00	OTHER JUDGEMENTS & SETTLEMENTS	36,738	197	12,500	-	-	-	(12,500)	-100.0%
001.369.040.01	POLICE DEPT MEDICAL REIMB	176	506	-	-	-	-	-	0.0%
001.369.080.00	CASH OVERAGES/SHORTAGES	(5)	110	-	-	-	-	-	0.0%
001.369.080.90	OTHER MISC ADJUSTMENTS	-	861	-	-	-	-	-	0.0%
001.369.090.00	OTHER - NSF CHECKS	-	-	-	-	-	-	-	0.0%
001.369.090.04	OTHER MISC REV - TAXED BILLING	-	-	-	-	-	-	-	0.0%
001.369.091.00	MISCELLANEOUS INCOME (NON-TAX)	36	100	200	200	-	200	-	0.0%
001.382.010.00	FIREWORK STAND DEPOSITS	-	100	-	-	-	-	-	0.0%
001.382.010.01	MUNICIPAL COURT BAIL DEPOSITS	17,251	4,071	6,000	9,000	-	9,000	3,000	50.0%



FUND: 001 - GENERAL FUND				REVENUES (001)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>Total Other Misc. Revenues</b>		<b>93,705</b>	<b>53,813</b>	<b>75,792</b>	<b>53,600</b>	-	<b>53,600</b>	<b>(22,192)</b>	<b>-29.3%</b>
<b>Prior Year Adjustment</b>									
001.388.010.00	PRIOR YEAR ADJUSTMENT	6,000	4,855	-	-	-	-	-	0.0%
<b>Total Prior Year Adjustment</b>		<b>6,000</b>	<b>4,855</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Proceeds from Disposal of Assets</b>									
001.391.050.00	CAPITAL LEASE & INSTALLMENT SALES	9,467	-	-	-	-	-	-	0.0%
001.395.010.00	PROCEEDS FROM SALES OF CAP ASSETS	8,200	17,903	72,324	-	-	-	(72,324)	-100.0%
001.395.020.00	INS RECOVERY - CAPITAL ASSETS	1,227	-	-	-	-	-	-	0.0%
001.395.020.02	INSURANCE RECOVERIES - FIRE	-	-	-	-	-	-	-	0.0%
001.395.020.90	COST RECOVERY - PROPERTY DAMAGE REPAIR	-	-	-	-	-	-	-	0.0%
001.398.000.00	INSURANCE RECOVERIES - NON-CAPITAL	-	-	10,000	-	-	-	(10,000)	-100.0%
<b>Total Proceeds from Disposal of Assets</b>		<b>18,894</b>	<b>17,903</b>	<b>82,324</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(82,324)</b>	<b>-100.0%</b>
<b>Transfers In</b>									
001.397.000.04	TRANSFER IN - FUND 004	45,000	-	-	-	-	-	-	0.0%
001.397.000.19	TRANSFER IN - FUND 199	-	-	420,000	420,000	-	420,000	-	0.0%
001.397.001.17	TRANSFER IN - FUND 107 LTAC REC	-	-	15,000	15,000	-	15,000	-	0.0%
001.397.002.17	TRANSFER IN - FUND 107 LTAC PARK FAC	-	-	22,340	-	-	-	(22,340)	-100.0%
001.397.000.36	TRANSFER IN - FUND 302	-	-	-	-	45,000	45,000	45,000	0.0%
<b>Total Transfers In</b>		<b>45,000</b>	<b>-</b>	<b>457,340</b>	<b>435,000</b>	<b>45,000</b>	<b>480,000</b>	<b>22,660</b>	<b>5.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 10,302,960</b>	<b>\$ 11,297,739</b>	<b>\$ 12,403,876</b>	<b>\$ 12,289,718</b>	<b>\$ 107,500</b>	<b>\$ 12,397,218</b>	<b>\$ (6,658)</b>	<b>-0.1%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 1,462,124</b>	<b>\$ 2,240,739</b>	<b>\$ 2,719,202</b>	<b>\$ 1,650,858</b>	<b>\$ -</b>	<b>\$ 1,650,858</b>	<b>\$ (1,068,344)</b>	<b>-39.3%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 11,765,084</b>	<b>\$ 13,538,478</b>	<b>\$ 15,123,078</b>	<b>\$ 13,940,576</b>	<b>\$ 107,500</b>	<b>\$ 14,048,076</b>	<b>\$ (1,075,002)</b>	<b>-7.1%</b>

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## **CITY COUNCIL**

### **General Fund 001, Department B1**

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#### **Mission and Responsibilities:**

The City Council is the legislative branch of city government. The seven Councilors, who elect the Mayor from among themselves, are the City's only elected officials. Together they develop the goals and policies necessary to identify the municipal services and special projects needed to move the City forward within the limited budgetary resources available. The City Council appoints a City Manager who is responsible for implementing the City Council's policy direction and manages the daily operations of the municipal organization consistent with the City Council's direction.

Legislative decisions are made by the City Council by passing ordinances, adopting resolutions, awarding contracts, approving intergovernmental agreements, and adopting an annual budget. The Council meets twice a month to hold public hearings, take other formal action, and holds informal work sessions on an as-needed basis. City Council committees also meet on an as-needed basis to address more complex issues in detail and provide recommendations to the entire City Council for action. Councilors also represent the city on local and regional intergovernmental groups and organizations. In addition to the City Manager, the City Council appoints the Planning Commission and various other citizen advisory committees.

#### **2022 Accomplishments:**

- Conducted two City Council Appointment Recruitments to fill the vacant City Council Position At-Large No.2 that was vacated at the end of the 2021 due to ineligibility and again in May of 2022.
- Awarded construction contracts for three street/utility improvement projects on National Ave (part 1) and the Chehalis Ave maintenance and improvement project.
- Continued to provide policy direction regarding development agreements in the Airport area, creating the potential for new opportunities in the coming years.
- Approved the lease of City owned property for (8) Tesla Charging Stations; a lease amendment with Serj Car Wash; and considered lease terms for potential new tenants.
- Continued to support efforts to advance a regional solution to flooding in the Chehalis Basin.
- Continued cooperatively working and building relationships with other local government and non-profit entities.
- Continued to provide policy direction regarding the implementation of a regional water supply agreement with the City of Centralia to purchase water rights available through TransAlta to ensure that the City has sufficient water for its projected growth over the next 50 years.
- Approved contract agreements with Marwood Farm for water rights along the Chehalis river to supply water to the City of Chehalis.
- Provided direction through the City Manager for the negotiation process related to new collective bargaining agreements with the City's four labor groups: Police, Fire, Non-Uniformed and a new group for Noncommissioned employees in the Police Department and Municipal Court. These agreements, when approved, will replace the existing agreements that end on December 31, 2022.
- Provided direction for updates and revisions to the Subdivision Code.
- Approved a 3-year Interlocal Agreement with Lewis County to provide fire investigation services to unincorporated Lewis County.
- Approved a partnership with the County for the construction of a water main loop connection in the City's Urban Growth Area to accommodate future development.
- Led the City through the challenges created by the significant flood in January 2022 and other localized flooding events in the Winter of 2022.

**2023 Goals and Objectives:**

- Provide direction to staff to initiate a full update of the City's Comprehensive Plan – A land use planning document that needs to be updated by 2025 in compliance with applicable State Law.
- Participate in the Lewis County Energy Coalition.
- Continue to provide policy direction regarding the development opportunities in the City, particularly on the Airport property.
- Resume Strategic Planning workshops.
- Provide direction on annexation opportunities.
- Continue to monitor the City's budget and provide policy guidance, with input from the City Council Budget Committee.
- Continue to work together with partner agencies to address regional flood issues.
- Continue to improve street maintenance and partner with other agencies using Transportation Benefit District funding to complete large street projects and improvements.

**CITY COUNCIL EXPENDITURE SUMMARY**

City Council Department Primary Cost Summary	2022		2023		2023		2023	
	2020 Actual	2021 Actual	Amended Budget	Recurring	OneTime	Adopted Budget	Change 2022-2023	% Change
Salary & Wages	9,000	8,800	9,000	9,000	-	9,000	-	0.0%
Benefits	82,924	65,191	107,720	92,160	-	92,160	(15,560)	-14.4%
Supplies	1,484	2,682	2,000	2,200	4,700	6,900	4,900	245.0%
Services	8,486	14,614	27,280	29,085	300	29,390	2,110	7.7%
Long-term Lease	1,076	1,076	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>102,970</b>	<b>92,363</b>	<b>146,000</b>	<b>132,445</b>	<b>5,000</b>	<b>137,450</b>	<b>(8,550)</b>	<b>-5.9%</b>
Less:								
Interfund Charges	(31,279)	(31,654)	(32,700)	(33,900)	-	(33,900)	(1,200)	3.7%
<b>Net Expenditures</b>	<b>71,691</b>	<b>60,709</b>	<b>113,300</b>	<b>98,545</b>	<b>5,000</b>	<b>103,550</b>	<b>(9,750)</b>	<b>-8.6%</b>
<b>Funding from General Revenues</b>	<b>71,691</b>	<b>60,709</b>	<b>113,300</b>	<b>98,545</b>	<b>5,000</b>	<b>103,550</b>	<b>(9,750)</b>	<b>-8.6%</b>

FUND: 001 - GENERAL FUND		EXPENDITURES (B1)							
DEPARTMENT: B1 - CITY COUNCIL		EXPENDITURES (B1)							
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 OneTime	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Council Services</b>									
001.B1.511.060.11.00	SALARIES AND WAGES	\$ 9,000	\$ 8,800	\$ 9,000	\$ 9,000	\$ -	\$ 9,000	\$ -	0.0%
001.B1.511.060.21.00	PERSONNEL BENEFITS	82,924	65,191	107,720	92,160	-	92,160	(15,560)	-14.4%
001.B1.511.060.31.00	OFFICE & OPERATING SUPPLIES	1,484	2,682	2,000	2,200	1,000	3,200	1,200	60.0%
001.B1.511.060.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
001.B1.511.060.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	3,700	3,700	3,700	0.0%
001.B1.511.060.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.B1.511.060.41.01	PROF SVC - STRATEGIC PLANNING	-	-	12,000	12,000	-	12,000	-	0.0%
001.B1.511.060.41.30	PROF. SERVICES - COPIER MAINT/PRINT	-	-	-	-	-	-	-	0.0%
001.B1.511.060.42.00	COMMUNICATIONS	624	617	710	710	-	710	-	0.0%
001.B1.511.060.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	1,200	1,800	-	1,800	600	50.0%
001.B1.511.060.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
001.B1.511.060.45.00	RENTALS	886	910	1,600	1,600	-	1,600	-	0.0%
001.B1.511.060.46.00	INSURANCE	493	886	990	1,100	-	1,100	110	11.1%
001.B1.511.060.47.00	PUBLIC UTILITY SERVICE	11	-	-	-	-	-	-	0.0%
001.B1.511.060.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.B1.511.060.48.01	REPAIR & MAINT - EQUIPMENT	-	81	200	200	-	200	-	0.0%
001.B1.511.060.48.02	R & M - SOFTWARE/HARDWARE	1,217	6,962	4,100	4,400	300	4,700	600	14.6%
001.B1.511.060.49.00	MISCELLANEOUS	-	-	400	200	-	400	-	0.0%
001.B1.511.060.49.01	REGISTRATION	200	90	700	1,500	-	1,500	800	114.3%
001.B1.511.060.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS - AWC	5,055	5,068	5,380	5,575	-	5,380	-	0.0%
001.B1.591.011.71.03	L/T LEASE - COPIER/PRINTER	-	1,076	-	-	-	-	-	0.0%
001.B1.594.011.71.00	CAPITAL LEASES-PRINCIPLE	865	-	-	-	-	-	-	0.0%
001.B1.594.011.81.00	CAPITAL LEASES-INTEREST	211	-	-	-	-	-	-	0.0%
<b>Total Council Services</b>		<b>102,970</b>	<b>92,363</b>	<b>146,000</b>	<b>132,445</b>	<b>5,000</b>	<b>137,450</b>	<b>(8,550)</b>	<b>-5.9%</b>
<b>Council Contra Expenditures</b>									
001.B1.511.069.1C.00	WAGE CONTRA EXP	(2,734)	(3,025)	(2,800)	(2,900)	-	(2,900)	(100)	3.6%
001.B1.511.069.2C.00	BENEFIT CONTRA EXP	(25,189)	(22,407)	(25,800)	(26,800)	-	(26,800)	(1,000)	3.9%
001.B1.511.069.3C.00	SUPPLIES CONTRA EXP	(451)	(846)	(500)	(500)	-	(500)	-	0.0%
001.B1.511.069.4C.00	SERVICES CONTRA EXP	(2,905)	(5,376)	(3,600)	(3,700)	-	(3,700)	(100)	2.8%
<b>Total Council Contra Expenditures</b>		<b>(31,279)</b>	<b>(31,654)</b>	<b>(32,700)</b>	<b>(33,900)</b>	<b>-</b>	<b>(33,900)</b>	<b>(1,200)</b>	<b>3.7%</b>
<b>TOTAL CITY COUNCIL</b>		<b>\$ 71,691</b>	<b>\$ 60,709</b>	<b>\$ 113,300</b>	<b>\$ 98,545</b>	<b>\$ 5,000</b>	<b>\$ 103,550</b>	<b>\$ (9,750)</b>	<b>-8.6%</b>

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## MUNICIPAL COURT

### General Fund 001 Department C1

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>MUNICIPAL COURT</b>						
Judge	Non-Represented	0.35	0.35	0.35	0.35	0.00
Court Administrator	Non-Represented	1.00	1.00	1.00	1.00	0.00
Court Clerk	Teamster	1.00	1.00	1.00	1.00	0.00
Court Clerk II	Teamster	0.00	0.00	1.00	1.00	0.00
Judicial Assistant /Sentence Monitor	Teamster	0.73	0.73	0.00	0.00	0.00
Community Corrections Officer	Non-Represented	0.10	0.10	0.10	0.10	0.00
<b>Total Municipal Court</b>		<b>3.18</b>	<b>3.18</b>	<b>3.45</b>	<b>3.45</b>	<b>0.00</b>

#### Mission and Responsibilities:

It is the responsibility of the municipal court to preserve the constitutional and legal rights of citizens charged with criminal/civil offenses within the jurisdiction of the court; to determine the sufficiency of evidence of such charges; and to impose sentences on convicted parties which will adequately punish criminals and deter them and others from such offenses in the future consistent with applicable laws. Municipal court provides exclusive original jurisdiction over alleged violations of all city ordinances; collects all fines and penalties arising from these violations; and processes and maintains all court related documents.

#### 2022 Accomplishments:

- Hired a new Court Administrator to fill position vacated due to retirement
- Continued to monitor defendant legal financial obligations consistent with legal parameters established by State Legislation (E2SHB 1783)
- Maintained compliance with all court rules; local, state, and federal statutes
- Continued to review court office procedures to increase efficiency
- Continued to provide excellent customer service to internal and external customers
- Enhanced and streamlined virtual court procedures to provide judicial services in a safe environment for court staff, judicial partners, and court participants in continuing response to the COVID-19 pandemic
- Monitored and implemented changes in court processes to comply with recent court decision Pierce v. Department of Licensing

#### 2023 Goals and Objectives:

- Continue to monitor defendant legal financial obligations consistent with legal parameters established by State Legislation (E2SHB 1783)
- Maintain compliance with all court rules; local, state, and federal statutes
- Continue to enhance and streamline virtual court procedures
- Continue to review court office procedures to increase efficiency
- Continue to provide excellent customer service to internal and external customers
- Submit application for public defense grant funding for 2024-2025
- Remain in compliance with the Language Access Interpreter Reimbursement Program to continue receiving reimbursement funds

#### 2023 Significant Changes:

- Preparation for the transition to a new paperless case management system in the coming years.

## MUNICIPAL COURT BUDGET SUMMARY

Municipal Court Department			2022	2023	2023 One-	2023		
	2020 Actual	2021 Actual	Amended Budget	Recurring	Time	Adopted Budget	Change 2022-2023	% Change
<b>Primary Cost Summary</b>								
Salaries & Wages	196,291	200,987	214,950	213,843	-	213,843	(1,107)	-0.5%
Benefits	80,215	85,435	87,460	90,465	-	90,465	3,005	3.4%
Supplies	2,931	2,260	5,700	3,600	1,000	4,600	(1,100)	-19.3%
Services	115,800	94,231	39,290	40,500	-	40,500	1,210	3.1%
Bail Deposit Refunds	15,751	9,374	6,000	9,000	-	9,000	3,000	50.0%
<b>Total Expenditures</b>	<b>410,988</b>	<b>392,287</b>	<b>353,400</b>	<b>357,408</b>	<b>1,000</b>	<b>358,408</b>	<b>5,008</b>	<b>1.4%</b>
<b>Service Related Fees/Revenues</b>								
Intergovernmental grants	10,350	10,000	14,500	10,000	-	10,000	(4,500)	-31.0%
Court Service Fees	44,302	39,136	46,300	42,700	-	42,700	(3,600)	-7.8%
Fines & Forfeiture	117,457	103,429	119,900	115,800	-	115,800	(4,100)	-3.4%
Interest Charges	15,989	6,201	10,000	10,000	-	10,000	-	0.0%
Bail Deposits	17,251	4,071	6,000	9,000	-	9,000	3,000	50.0%
<b>Total Service Fees/Revenues</b>	<b>205,349</b>	<b>162,837</b>	<b>196,700</b>	<b>187,500</b>	<b>-</b>	<b>187,500</b>	<b>(9,200)</b>	<b>-4.7%</b>
<b>Funding from General Revenues</b>	<b>205,639</b>	<b>229,450</b>	<b>156,700</b>	<b>169,908</b>	<b>1,000</b>	<b>170,908</b>	<b>14,208</b>	<b>9.1%</b>

FUND: 001 - GENERAL FUND		EXPENDITURES (C1)							
DEPARTMENT: C1 - MUNICIPAL COURT									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Municipal Court Administration</b>									
001.C1.512.050.11.00	SALARIES AND WAGES	\$ 117,039	\$ 120,839	\$ 122,660	\$ 130,695	\$ -	\$ 130,695	\$ 8,035	6.6%
001.C1.512.050.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
001.C1.512.050.12.00	OVERTIME	-	-	100	-	-	-	(100)	-100.0%
001.C1.512.050.21.00	PERSONNEL BENEFITS	54,832	55,721	55,950	52,360	-	52,360	(3,590)	-6.4%
001.C1.512.050.21.05	PERSONNEL BENEFITS - PT	-	-	-	-	-	-	-	0.0%
001.C1.512.050.31.00	OFFICE & OPERATING SUPPLIES	2,746	2,220	2,800	3,000	-	3,000	200	7.1%
001.C1.512.050.32.00	FUEL CONSUMED	45	40	100	100	-	100	-	0.0%
001.C1.512.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	140	-	2,800	500	1,000	1,500	(1,300)	-46.4%
001.C1.512.050.40.03	EXTERNAL TAXES & OPER ASSESS	11	-	-	-	-	-	-	0.0%
001.C1.512.050.41.00	PROFESSIONAL SERVICES	6,580	8,454	8,500	8,500	-	8,500	-	0.0%
001.C1.512.050.41.01	PROFESSIONAL SERVICES-LC IT	1,116	1,116	1,100	1,300	-	1,300	200	18.2%
001.C1.512.050.41.30	PROF. SERVICES - COPIER MAINT/PRINT	-	-	-	-	-	-	-	0.0%
001.C1.512.050.41.28	PROF. SVCS - INTERPRETER	2,470	2,210	3,300	3,300	-	3,300	-	0.0%
001.C1.512.050.42.00	COMMUNICATIONS	5,891	5,920	6,400	6,400	-	6,400	-	0.0%
001.C1.512.050.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	1,800	1,800	-	1,800	-	0.0%
001.C1.512.050.44.00	ADVERTISING	-	-	300	-	-	-	(300)	-100.0%
001.C1.512.050.46.00	INSURANCE	6,205	7,866	9,090	10,000	-	10,000	910	10.0%
001.C1.512.050.47.00	PUBLIC UTILITY SERVICE	311	284	500	500	-	500	-	0.0%
001.C1.512.050.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.C1.512.050.48.00	REPAIR & MAINT- FACILITIES	-	-	100	100	-	100	-	0.0%
001.C1.512.050.48.01	REPAIR & MAINT - EQUIPMENT	388	396	500	500	-	500	-	0.0%
001.C1.512.050.48.02	R & M - SOFTWARE/HARDWARE	2,132	6,361	4,000	5,000	-	5,000	1,000	25.0%
001.C1.512.050.49.00	MISCELLANEOUS	-	-	1,800	1,800	-	1,800	-	0.0%
001.C1.512.050.49.01	REGISTRATION	-	-	600	600	-	600	-	0.0%
001.C1.512.050.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	352	547	700	700	-	700	-	0.0%
<b>Total Municipal Court Administration</b>		<b>200,258</b>	<b>211,974</b>	<b>223,100</b>	<b>227,155</b>	<b>1,000</b>	<b>228,155</b>	<b>5,055</b>	<b>2.3%</b>
<b>Municipal Court Judges</b>									
001.C1.512.J50.11.00	SALARIES AND WAGES	41,772	41,772	42,400	43,440	-	43,440	1,040	2.5%
001.C1.512.J50.21.00	PERSONNEL BENEFITS	10,067	10,443	10,930	11,421	-	11,421	491	4.5%
001.C1.512.P50.11.00	SALARIES AND WAGES	725	888	1,000	1,000	-	1,000	-	0.0%
001.C1.512.P50.21.00	PERSONNEL BENEFITS	58	72	100	100	-	100	-	0.0%
<b>Total Municipal Court Judges</b>		<b>52,622</b>	<b>53,175</b>	<b>54,430</b>	<b>55,961</b>	<b>-</b>	<b>55,961</b>	<b>1,531</b>	<b>2.8%</b>
<b>Municipal Court Indigent Defense</b>									
001.C1.515.091.41.00	PROFESSIONAL SERVICES	89,900	60,810	-	-	-	-	-	0.0%
<b>Total Municipal Court Indigent Defense</b>		<b>89,900</b>	<b>60,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Municipal Court EHM</b>									
001.C1.523.020.11.00	SALARIES AND WAGES	33,498	33,749	44,490	34,208	-	34,208	(10,282)	-23.1%
001.C1.523.020.11.05	SALARIES AND WAGES - PT	3,257	3,739	4,300	4,500	-	4,500	200	4.7%
001.C1.523.020.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.C1.523.020.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%
001.C1.523.020.21.00	PERSONNEL BENEFITS	14,830	14,888	19,790	25,884	-	25,884	6,094	30.8%
001.C1.523.020.21.05	PERSONNEL BENEFITS - PT	428	510	590	700	-	700	110	18.6%
001.C1.523.020.21.07	PERSONNEL BENEFITS- U I TAXES	-	3,801	-	-	-	-	-	0.0%
001.C1.523.020.24.00	UNIFORMS & CLOTHING	-	-	100	-	-	-	(100)	-100.0%
001.C1.523.020.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.C1.523.020.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.C1.523.020.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%
001.C1.523.020.49.00	MISCELLANEOUS	65	-	-	-	-	-	-	0.0%
001.C1.523.020.40.04	INTERGOVT PROF SERVICES	379	267	600	-	-	-	(600)	-100.0%
<b>Total Municipal Court EHM</b>		<b>52,457</b>	<b>56,954</b>	<b>69,870</b>	<b>65,292</b>	<b>-</b>	<b>65,292</b>	<b>(4,578)</b>	<b>-6.6%</b>
<b>Agency Disbursements</b>									
001.C1.582.010.00.01	MUNICIPAL COURT BAIL DEPOSIT REFUNDS	15,751	9,374	6,000	9,000	-	9,000	3,000	50.0%
<b>Total Agency Disbursements</b>		<b>15,751</b>	<b>9,374</b>	<b>6,000</b>	<b>9,000</b>	<b>-</b>	<b>9,000</b>	<b>3,000</b>	<b>50.0%</b>
<b>TOTAL MUNICIPAL COURT</b>		<b>\$ 410,988</b>	<b>\$ 392,287</b>	<b>\$ 353,400</b>	<b>\$ 357,408</b>	<b>\$ 1,000</b>	<b>\$ 358,408</b>	<b>\$ 5,008</b>	<b>1.4%</b>

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## CITY MANAGER

### General Fund 001 Department D1

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>CITY MANAGER</b>						
City Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Teamster	1.00	1.00	1.00	1.00	0.00
<b>Total City Manager</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

#### Mission and Responsibilities:

The City Manager is appointed by the City Council and is responsible for implementing the City Council's policies effectively. The mission of the City Manager is to provide professional, cost effective, and responsive municipal services to the City Council, as well as the City's residents and businesses. As the chief executive officer of the City, the City Manager is responsible for identifying options and providing analysis and recommendations about policy issues; submitting an annual budget; reporting on the City's financial condition; implementing administrative policies and processes, while establishing effective working relationships with community groups and other government entities.

The City Manager supervises department directors and is responsible for all administrative functions of the City; represents the City on numerous intergovernmental committees and public-private projects; conducts research and analysis at the request of the City Council; reviews and approves City Council meeting agenda reports prepared by members of the City staff; serves as the primary administrative contact for the news media; prepares informational reports about City activities as needed; and responds to citizen inquiries, questions, and concerns.

#### 2022 Accomplishments:

- Hired a new City Clerk to fill this critical role in the City's Administration.
- Made internal promotions to fill the Public Works Director position and Street Superintendent positions.
- Worked with the Planning and Building Manager and Public Works Director to resolve issues related to the significant number of residential and commercial developments in the City and the City's Urban Growth Area.
- Completed the development of a long-term temporary/interim Fire Station on land purchased by the City in October 2020 to be used for a permanent fire station site with the help of the Fire Chief and the continued patience of the City's Fire Department.
- Worked with the Planning and Building Manager to present updates to the City's Subdivision Code and an update to the City's Comprehensive Plan to the City Council, including two City Council workshops.
- Provided staff support to the City Council related to the application process used to fill City Council Position At-Large No.2 that was vacated at the end of the 2021 and again in May of 2022.
- Completed contract agreements for Marwood Farm for water rights along the Chehalis River to supply water to the City of Chehalis with the assistance of the Public Works Director and Interim Water Superintendent, which should receive final approval from the Department of Ecology in 2023.
- Initiated an employee appreciation program with the approval of the City Council.
- Worked with the Public Works director and Interim Water Superintendent to continue the work to facilitate the acquisition of the TransAlta Water Rights in partnership with the City of Centralia to secure water rights needed to serve future residential and industrial development, consistent with City Council direction.
- Continued to participate in the work of Experience Chehalis (formally the Chehalis Community Renaissance Team) and the Chehalis Foundation, both of which make short and long-term investments in our community.

- In consultation with the City Council, provided guidance to the City's negotiation team during the collective bargaining process to develop new agreements with the City's four employee groups to replace the existing agreements that expire on December 31, 2022.

### 2023 Goals and Objectives:

- Work with the Staff and City Council to initiate implementation of a plan to strategically utilize the federal America Rescue Plan Act funds available for use until December 2024.
- Improve the City's Capital Improvement Planning process to identify critical projects needed to replace infrastructure at risk of failing and projects that will be needed to accommodate future development.
- Continue the work with Centralia to complete the TransAlta water rights purchase, including receipt of approvals from the Department of Ecology and working with the City Council to issue bonds to pay for the purchase which is estimated to be over \$5 million. This investment will secure the ability to access water to serve the City's future residential and industrial development over the next 50 years.
- Continue recruitment efforts with the assistance of the Public Works Director and Human Resources Manager to find a person to fill the Water Superintendent position, which has been vacant for almost a year due to the January 2022 retirement by the person who had been in the position for almost two decades.
- Work with the Public Works Director and Human Resources Manager to find a replacement for the Wastewater Superintendent position which became vacant in September 2022.
- Conduct another recruitment in the effort to find a new Fire Chief to fill the position that has been filled by a contract employee who has plans to resume his retirement.
- Hire a new Director of Finance to fill the position that will be open in late 2023 due to the planned retirement of the City's current Finance Director.
- Initiate a full update of the City's Comprehensive Plan with the support of the City Council and help of the Planning and Building Manager, which would include engaging a consulting firm to assist in this two-year project in advance of the 2025 State deadline.
- Resume the formal Strategic Planning Process with the City Council, which was deferred due ongoing COVID -19 concerns about in-person gatherings.
- Enhance the City's effort to recognize employees initiated in 2022 and continue the work to support a positive and productive work environment.
- Review the City's Annexation Plan with the City Council Growth Management Committee and City Council with the added information prepared in 2022 that will help meet the County's requirements and inform relevant decisions, with the assistance of the City Attorney's office and the Planning and Building Manager.
- Continue to monitor economic and revenue trends for short and long-term impacts on the City's Budget.
- Research various funding resources that can be accessed to help fund the construction of the new fire station and other key capital improvement projects.

### Significant Budget Changes in 2023:

There are no significant changes from the 2022 Budget to the 2023 Budget.

CITY MANAGER DEPARTMENT BUDGET SUMMARY

City Manager Department Primary Cost Summary	2022					2023		
	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One- Time	Adopted Budget	Change 2022-2023	% Change
Salaries & Wages	198,322	197,989	210,240	210,768	-	210,768	528	0.3%
Benefits	80,514	74,113	97,610	94,257	-	94,257	(3,353)	-3.4%
Supplies	1,265	4,509	3,200	1,600	2,500	4,100	900	28.1%
Services & Charges	10,146	11,905	14,620	17,150	-	17,150	2,530	17.3%
Debt Service	358	359	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>290,605</b>	<b>288,875</b>	<b>325,670</b>	<b>323,775</b>	<b>2,500</b>	<b>326,275</b>	<b>605</b>	<b>0.2%</b>
Less:								
Interfund Service Charge	(88,275)	(99,284)	(91,800)	(95,400)	-	(95,400)	(3,600)	3.9%
<b>Net Expenditures</b>	<b>202,330</b>	<b>189,591</b>	<b>233,870</b>	<b>228,375</b>	<b>2,500</b>	<b>230,875</b>	<b>(2,995)</b>	<b>-1.3%</b>
<b>Funding from General Revenues</b>	<b>202,330</b>	<b>189,591</b>	<b>233,870</b>	<b>228,375</b>	<b>2,500</b>	<b>230,875</b>	<b>(2,995)</b>	<b>-1.3%</b>



FUND:		001 - GENERAL FUND			EXPENDITURES (D1)				
DEPARTMENT:		D1 - CITY MANAGER							
				2022				2023	
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-Time	Adopted Budget	Change 2022-2023	% Chang
EXPENDITURES									
Administration									
001.D1.513.010.11.00	SALARIES AND WAGES	\$ 152,748	\$ 155,292	\$ 157,620	\$ 161,508	\$ -	\$ 161,508	\$ 3,888	2.5%
001.D1.513.010.11.02	SALARIES AND WAGES - ADM	45,574	28,628	45,120	49,260	-	49,260	4,140	9.2%
001.D1.513.010.11.05	SALARIES AND WAGES - PT	-	14,069	7,500	-	-	-	(7,500)	-100.0%
001.D1.513.010.12.02	OVERTIME	-	-	-	-	-	-	-	0.0%
001.D1.513.010.21.00	PERSONNEL BENEFITS	54,602	53,196	51,320	57,881	-	57,881	6,561	12.8%
001.D1.513.010.21.01	PERSONNEL BENEFITS-CAR ALLOW	6,000	6,000	6,000	6,000	-	6,000	-	0.0%
001.D1.513.010.21.02	PERSONNEL BENEFITS - ADM	19,912	13,707	37,490	30,376	-	30,376	(7,114)	-19.0%
001.D1.513.010.21.05	PERSONNEL BENEFITS - PT	-	1,210	800	-	-	-	(800)	-100.0%
001.D1.513.010.21.07	PERSONNEL BENEFITS- U I TAXES	-	-	2,000	-	-	-	(2,000)	-100.0%
001.D1.513.010.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.D1.513.010.31.00	OFFICE & OPERATING SUPPLIES	1,265	1,428	1,400	1,600	-	1,600	200	14.3%
001.D1.513.010.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
001.D1.513.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	3,081	1,800	-	2,500	2,500	700	38.9%
001.D1.513.010.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.D1.513.010.41.00	PROF. SERVICES -COPIER MAINT/PRINT	-	-	-	-	-	-	-	0.0%
001.D1.513.010.42.00	COMMUNICATIONS	2,440	2,580	4,400	4,400	-	4,400	-	0.0%
001.D1.513.010.43.00	TRAVEL/HOTEL/PER DIEMS	-	62	1,200	1,600	-	1,600	400	33.3%
001.D1.513.010.44.00	ADVERTISING	-	575	-	-	-	-	-	0.0%
001.D1.513.010.45.00	RENTALS	295	303	600	600	-	600	-	0.0%
001.D1.513.010.46.00	INSURANCE	3,815	4,719	5,270	6,000	-	6,000	730	13.9%
001.D1.513.010.47.00	PUBLIC UTILITY SERVICE	13	-	-	-	-	-	-	0.0%
001.D1.513.010.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.D1.513.010.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.D1.513.010.48.01	REPAIR & MAINT - EQUIPMENT	-	27	-	-	-	-	-	0.0%
001.D1.513.010.48.02	R & M - SOFTWARE/HARDWARE	687	1,885	600	1,100	-	1,100	500	83.3%
001.D1.513.010.49.00	MISCELLANEOUS	1	11	50	50	-	50	-	0.0%
001.D1.513.010.49.01	REGISTRATION	50	-	1,000	1,800	-	1,800	800	80.0%
001.D1.513.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	2,845	1,743	1,500	1,600	-	1,600	100	6.7%
Total Administration		290,247	288,516	325,670	323,775	2,500	326,275	605	0.2%
Administration Interfund Charges									
001.D1.513.019.1C.00	WAGE CONTRA EXP	(60,243)	(68,053)	(62,100)	(64,600)	-	(64,600)	(2,500)	4.0%
001.D1.513.019.2C.00	BENEFIT CONTRA EXP	(24,457)	(25,474)	(25,700)	(26,700)	-	(26,700)	(1,000)	3.9%
001.D1.513.019.3C.00	SUPPLIES CONTRA EXP	(384)	(1,545)	(400)	(400)	-	(400)	-	0.0%
001.D1.513.019.4C.00	SERVICES CONTRA EXP	(3,191)	(4,212)	(3,600)	(3,700)	-	(3,700)	(100)	2.8%
Total Administration Interfund Charges		(88,275)	(99,284)	(91,800)	(95,400)	-	(95,400)	(3,600)	3.9%
Capital Outlays									
001.D1.591.013.71.03	L/T LEASE - COPIER/PRINTER	-	-	-	-	-	-	-	0.0%
001.D1.594.013.71.00	CAPITAL LEASES-PRINCIPAL	288	359	-	-	-	-	-	0.0%
001.D1.594.013.81.00	CAPITAL LEASES-INTEREST	70	-	-	-	-	-	-	0.0%
Total Capital Outlays		358	359	-	-	-	-	-	0.0%
TOTAL CITY MANAGER		\$ 202,330	\$ 189,591	\$ 233,870	\$ 228,375	\$ 2,500	\$ 230,875	\$ (2,995)	-1.3%

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## FINANCE

### General Fund 001 Department E1

**Employees:**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>FINANCE</b>						
Finance Director	Non-Represented	1.00	1.00	1.00	1.00	0.00
Financial Analyst	Non-Represented	0.00	0.00	1.00	1.00	0.00
Payroll Accountant	Teamster	1.00	1.00	1.00	1.00	0.00
Accounting Technician II	Teamster	1.00	1.00	1.00	1.00	0.00
Financial Analyst (Variable PT)	Hourly	0.30	0.20	0.10	0.00	-0.10
<b>Total Finance</b>		<b>3.30</b>	<b>3.20</b>	<b>4.10</b>	<b>4.00</b>	<b>-0.10</b>

**Mission and Responsibilities:**

The Finance Department aims to provide high quality financial services and financial information to the City Council, the city administration and city departments, as well as external agencies and the public in a timely manner. The Finance Department prepares the city's monthly, quarterly, and annual financial statements and ensures that all mandatory annual audits are performed; prepares the annual budget; manages cash and investments; coordinates financial grant reporting efforts; processes revenue receipts; issues payroll and benefit checks; and submits mandatory financial reports to external agencies. Additional analysis and information is also provided as needed.

**2022 Accomplishments:**

- Completed audits of the City's 2020 and 2021 fiscal year.
- Received clean audits of the city's 2020 and 2021 financial statements.
- Submitted 2021 annual reports to the State Auditor's Office in a timely manner.
- Implemented and administered the COVID-19 Landlord Utility Assistance Program.
- Hired a new Accounting Tech II, filling the position that was vacated due to a resignation.
- Updated the city's Procurement Policy.
- Hired a new Financial Analyst position.

**2023 Goals and Objectives:**

- Maintain compliance with all financial reporting standards.
- Continue monitoring budget and revenue trends and provide analysis of the city's financial activities and status.
- Strive to provide excellent customer service to external and internal customers.
- Strive to achieve a "clean" audit of the city's Financial Statement Audit.
- Staff training on the city's financial software modules and State Auditor's BARS updates.
- Start procurement process for upgrading the City's financial management software systems.

**Significant Changes from 2022 to 2023:**

- Full year budget for the Financial Analyst position
- Increase in state audit fees due to fee increase as well as an additional audit fees for a three-year accountability audits for years 2020, 2021 and 2022.

## FINANCE DEPARTMENT BUDGET SUMMARY

Finance Department Primary Cost Summary	2022		2022 Amended Budget	2023 Recurring	2023 One- Time	2023 Adopted Budget	Change	
	2020 Actual	2021 Actual					2022-2023	% Change
Salaries & Wages	245,268	276,567	303,700	341,590	-	341,590	37,890	12.5%
Benefits	93,693	95,019	101,560	140,551	-	140,551	38,991	38.4%
Supplies	10,197	3,898	11,000	8,500	-	8,500	(2,500)	-22.7%
Services	88,945	52,894	113,540	131,760	-	131,760	18,220	16.0%
Long-term Lease	1,533	1,711	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>439,636</b>	<b>430,089</b>	<b>529,800</b>	<b>622,401</b>	<b>-</b>	<b>622,401</b>	<b>92,601</b>	<b>17.5%</b>
Less:								
Interfund Service Charges	(161,421)	(167,679)	(178,500)	(245,500)	-	(245,500)	(67,000)	37.5%
<b>Net Expenditures</b>	<b>278,215</b>	<b>262,410</b>	<b>351,300</b>	<b>376,901</b>	<b>-</b>	<b>376,901</b>	<b>25,601</b>	<b>7.3%</b>

FUND: 001 - GENERAL FUND			EXPENDITURES (E1)						
DEPARTMENT: E1 - FINANCE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
001.E1.514.023.11.00	SALARIES AND WAGES	\$ 238,712	\$ 263,387	\$ 291,700	\$ 335,590	-	\$ 335,590	\$ 43,890	15.0%
001.E1.514.023.11.05	SALARIES AND WAGES - PT	5,160	10,518	8,000	-	-	-	(8,000)	-100.0%
001.E1.514.023.12.00	OVERTIME	1,396	2,662	4,000	6,000	-	6,000	2,000	50.0%
001.E1.514.023.21.00	PERSONNEL BENEFITS	93,272	94,148	101,000	140,551	-	140,551	39,551	39.2%
001.E1.514.023.21.05	PERSONNEL BENEFITS - PT	421	871	560	-	-	-	(560)	-100.0%
001.E1.514.023.31.00	OFFICE & OPERATING SUPPLIES	6,334	3,746	6,500	6,500	-	6,500	-	0.0%
001.E1.514.023.35.00	SMALL TOOLS & MINOR EQUIPMENT	3,863	152	4,500	2,000	-	2,000	(2,500)	-55.6%
001.E1.514.023.41.00	PROFESSIONAL SERVICES	1,029	149	1,200	1,500	-	1,500	300	25.0%
001.E1.514.023.41.00	PROF. SERVICES - COPIER MAINT/PRINT	-	-	-	-	-	-	-	0.0%
001.E1.514.023.41.50	PROFESSIONAL SERVICES - AUDIT	39,505	2,460	51,000	62,200	-	62,200	11,200	22.0%
001.E1.514.023.42.00	COMMUNICATIONS	5,397	5,438	5,600	6,000	-	6,000	400	7.1%
001.E1.514.023.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	500	1,200	-	1,200	700	140.0%
001.E1.514.023.44.00	ADVERTISING	-	-	500	-	-	-	(500)	-100.0%
001.E1.514.023.45.00	RENTALS	260	338	1,800	1,800	-	1,800	-	0.0%
001.E1.514.023.46.00	INSURANCE	5,416	6,077	9,100	12,800	-	12,800	3,700	40.7%
001.E1.514.023.47.00	PUBLIC UTILITY SERVICE	533	207	700	500	-	500	(200)	-28.6%
001.E1.514.023.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.E1.514.023.48.00	REPAIR & MAINT- FACILITIES	-	-	200	-	-	-	(200)	-100.0%
001.E1.514.023.48.01	REPAIR & MAINTENANCE - EQUIP.	-	-	-	-	-	-	-	0.0%
001.E1.514.023.48.02	R & M - SOFTWARE/HARDWARE	35,207	35,915	40,300	41,300	-	41,300	1,000	2.5%
001.E1.514.023.49.00	MISCELLANEOUS- BANK FEE	785	841	960	960	-	960	-	0.0%
001.E1.514.023.49.01	REGISTRATION	455	615	1,300	2,600	-	2,600	1,300	100.0%
001.E1.514.023.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	358	854	380	900	-	900	520	136.8%
001.E1.594.014.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.E1.591.014.71.03	L/T LEASE - COPIER/PRINTER	-	1,533	-	-	-	-	-	0.0%
001.E1.594.014.71.00	CAPITAL LEASES-PRINCIPAL	1,324	123	-	-	-	-	-	0.0%
001.E1.594.014.81.00	CAPITAL LEASES-INTEREST	209	55	-	-	-	-	-	0.0%
<b>Total Administration</b>		<b>439,636</b>	<b>430,089</b>	<b>529,800</b>	<b>622,401</b>	-	<b>622,401</b>	<b>92,601</b>	<b>17.5%</b>
<b>Finance Contra Expenditures</b>									
001.E1.514.029.1C.00	WAGE CONTRA EXP	(90,055)	(107,875)	(92,600)	(134,500)	-	(134,500)	(41,900)	45.2%
001.E1.514.029.2C.00	BENEFIT CONTRA EXP	(34,401)	(37,100)	(35,500)	(55,200)	-	(55,200)	(19,700)	55.5%
001.E1.514.029.3C.00	SUPPLIES CONTRA EXP	(3,744)	(1,494)	(3,000)	(3,400)	-	(3,400)	(400)	13.3%
001.E1.514.029.4C.00	SERVICES CONTRA EXP	(33,221)	(21,210)	(47,400)	(52,400)	-	(52,400)	(5,000)	10.5%
<b>Total Finance Contra Expenditures</b>		<b>(161,421)</b>	<b>(167,679)</b>	<b>(178,500)</b>	<b>(245,500)</b>	-	<b>(245,500)</b>	<b>(67,000)</b>	<b>37.5%</b>
<b>TOTAL FINANCE</b>		<b>\$ 278,215</b>	<b>\$ 262,410</b>	<b>\$ 351,300</b>	<b>\$ 376,901</b>	<b>\$ -</b>	<b>\$ 376,901</b>	<b>\$ 25,601</b>	<b>7.3%</b>

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## CITY CLERK

### General Fund 001 Department E4

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>CITY CLERK</b>						
City Clerk	Non-Represented	1.00	1.00	1.00	1.00	0.00
<b>Total City Clerk</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

#### Mission and Responsibilities:

The City Clerk's office provides administrative support to the City Council; prepares City Council meeting agendas; and attends, transcribes, and records minutes of City Council proceedings. The City Clerk ensures the safe-keeping of all official City documents and records for storage in a central records center. As the City's designated public records officer, the City Clerk is responsible for records retention and retrieval of City records and recorded information. The City Clerk maintains the Chehalis Municipal Code, carries out legal notices and recording requirements, and oversees the City website. The City Clerk is a member of and secretary to the Fireman's Pension Board.

#### 2022 Accomplishments:

- Responded to 110+ public records requests
- Provided vital in-person PRA training to staff
- Prepared essential City records for secure location at the Washington State Archives Office
- Continued organization of agreements, resolutions, ordinances, and policies

#### 2023 Goals and Objectives:

- Maintain City records and transfer essential records to Washington State Archives
- Create a more efficient Public Records Request system
- Continue to provide essential education to staff on the Public Records and Open Public Meetings Act
- Streamline processes and modernize the policies and procedures associated with the City Clerk/Council
- Implement FIOA tracking and distribution software, which is included in the 2023 Budget

#### Significant Changes 2023: None

#### CITY CLERK DEPARTMENT BUDGET SUMMARY

City Clerk Department	2020	2021	2022	2023	2023 One-	2023	Change	
Primary Cost Summary	Actual	Actual	Amended Budget	Recurring	Time	Adopted Budget	2022-2023	% Change
Salaries & Wages	70,176	60,322	62,260	76,176		76,176	13,916	22.35%
Benefits	34,953	18,906	21,300	40,762	-	40,762	19,462	91.37%
Supplies	1,872	1,700	2,400	1,500	450	1,950	(450)	-18.75%
Services & Charges	9,294	15,450	17,240	15,920	8,500	24,020	6,780	39.33%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Long-term Lease	358	359	-	-	-	-	-	0.00%
<b>Total Expenditures</b>	<b>116,653</b>	<b>96,737</b>	<b>103,200</b>	<b>134,358</b>	<b>8,950</b>	<b>142,908</b>	<b>39,708</b>	<b>38.48%</b>
Less:								
Interfund Service Charges	(35,435)	(33,247)	(36,200)	(37,600)	-	(37,600)	(1,400)	3.9%
<b>Net Expenditures</b>	<b>81,218</b>	<b>63,490</b>	<b>67,000</b>	<b>96,758</b>	<b>-</b>	<b>105,308</b>	<b>38,308</b>	<b>57.2%</b>

FUND: 001 - GENERAL FUND		EXPENDITURES (E4)							
DEPARTMENT: E4 - CITY CLERK									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>City Clerk General</b>									
001.E4.514.020.11.00	SALARIES AND WAGES	70,176	60,322	62,260	76,176	-	76,176	13,916	22.4%
001.E4.514.020.21.00	PERSONNEL BENEFITS	34,953	18,906	21,300	40,762	-	40,762	19,462	91.4%
001.E4.514.020.31.00	OFFICE & OPERATING SUPPLIES	220	629	1,000	1,000	-	1,000	-	0.0%
001.E4.514.020.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
001.E4.514.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	1,652	1,071	1,400	500	450	950	(450)	-32.1%
001.E4.514.020.41.00	PROFESSIONAL SERVICES	494	1,160	1,500	500	-	1,000	(500)	-33.3%
001.E4.514.020.41.00	PROF. SERVICE - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
001.E4.514.020.42.00	COMMUNICATIONS	1,043	1,082	1,400	1,400	-	500	(900)	-64.3%
001.E4.514.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	500	800	-	800	300	60.0%
001.E4.514.020.44.00	ADVERTISING	1,040	918	1,300	1,300	-	1,300	-	0.0%
001.E4.514.020.45.00	RENTALS	296	303	800	800	-	800	-	0.0%
001.E4.514.020.46.00	INSURANCE	1,995	2,359	2,640	2,640	-	2,640	-	0.0%
001.E4.514.020.47.00	PUBLIC UTILITY SERVICE	225	167	300	180	-	180	(120)	-40.0%
001.E4.514.020.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.E4.514.020.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.E4.514.020.48.01	REPAIR & MAINT - EQUIPMENT	-	27	50	50	-	50	-	0.0%
001.E4.514.020.48.02	R & M - SOFTWARE/HARDWARE	676	1,591	1,200	800	-	800	(400)	-33.3%
001.E4.514.020.49.00	MISCELLANEOUS	-	-	50	50	-	50	-	0.0%
001.E4.514.020.49.01	REGISTRATION	45	240	400	500	-	500	100	25.0%
001.E4.514.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	100	600	400	8,500	8,900	8,300	1383.3%
001.E4.514.020.40.15	INTERGOVT'L SVC/CHARGES	-	-	500	500	-	500	-	0.0%
001.E4.591.014.71.03	L/T LEASE -COPIER/PRINTER	-	359	-	-	-	-	-	0.0%
001.E4.594.014.71.00	CAPITAL LEASES-PRINCIPAL	288	-	-	-	-	-	-	0.0%
001.E4.594.014.81.00	CAPITAL LEASES-INTEREST	70	-	-	-	-	-	-	0.0%
<b>Total City Clerk General</b>		<b>113,173</b>	<b>89,234</b>	<b>97,200</b>	<b>128,358</b>	<b>8,950</b>	<b>136,908</b>	<b>39,708</b>	<b>40.9%</b>
<b>City Clerk Contras General</b>									
001.E4.514.028.1C.00	WAGE CONTRA EXP	(21,317)	(20,734)	(22,000)	(22,900)	-	(22,900)	(900)	4.1%
001.E4.514.028.2C.00	BENEFIT CONTRA EXP	(10,617)	(6,498)	(11,000)	(11,400)	-	(11,400)	(400)	3.6%
001.E4.514.028.3C.00	SUPPLIES CONTRA EXP	(569)	(584)	(900)	(900)	-	(900)	-	0.0%
001.E4.514.028.4C.00	SERVICES CONTRA EXP	(2,932)	(5,431)	(2,300)	(2,400)	-	(2,400)	(100)	4.3%
<b>Total City Clerk Contras General</b>		<b>(35,435)</b>	<b>(33,247)</b>	<b>(36,200)</b>	<b>(37,600)</b>	<b>-</b>	<b>(37,600)</b>	<b>(1,400)</b>	<b>3.9%</b>
<b>City Clerk Website Management</b>									
001.E4.518.080.41.00	PROFESSIONAL SERVICES	-	3,769	3,000	3,000	-	3,000	-	0.0%
001.E4.518.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.E4.518.080.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.E4.518.080.48.02	R & M - SOFTWARE/HARDWARE	3,480	3,734	3,000	3,000	-	3,000	-	0.0%
001.E4.518.080.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total City Clerk Website Management</b>		<b>3,480</b>	<b>7,503</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL CITY CLERK</b>		<b>\$ 81,218</b>	<b>\$ 63,490</b>	<b>\$ 67,000</b>	<b>\$ 96,758</b>	<b>\$ 8,950</b>	<b>\$ 105,308</b>	<b>38,308</b>	<b>57.2%</b>

## LEGAL SERVICES(CITY ATTORNEY)

### General Fund 001 Department F1

#### Employees:

The services of the City Attorney are provided through a contract with Hillier, Scheibmeir, Kelly, & Satterfield, P.S. so there are no employees associated with this activity.

#### Mission and Responsibilities:

The City Attorney provides legal counsel and advice to the City Council, staff, advisory boards, and commissions on legal matters pertaining to the business of the City. In addition, the City Attorney represents the City of Chehalis in actions brought by or against the City or its officials acting in their official capacity. The appointment of special legal counsel is also an option when circumstances require specialized expertise. The City Attorney also provides preparation assistance and legal review of agreements, ordinances, resolutions, and various other documents for legal sufficiency.

**Significant Changes 2023:** None.

LEGAL SERVICE DEPARTMENT BUDGET SUMMARY

Legal Service Department	2020	2021	2022	2023	2023 One-	2023	Sum of	
Primary Cost Summary	Actual	Actual	Amended Budget	Recurring	Time	Adopted Budget	Change 2022-2023	% Change
Services	105,778	116,127	110,000	120,000	-	120,000	10,000	9.1%
<b>Total Expenditures</b>	<b>105,778</b>	<b>116,127</b>	<b>110,000</b>	<b>120,000</b>	<b>-</b>	<b>120,000</b>	<b>10,000</b>	<b>9.1%</b>
Less:								
Interfund charge	(32,132)	(36,097)	(33,300)	(33,300)	-	(33,300)	-	0.0%
<b>Net Expenditures</b>	<b>73,646</b>	<b>80,030</b>	<b>76,700</b>	<b>86,700</b>	<b>-</b>	<b>86,700</b>	<b>10,000</b>	<b>13.0%</b>
<b>Funding from General Revenues</b>	<b>73,646</b>	<b>80,030</b>	<b>76,700</b>	<b>86,700</b>	<b>-</b>	<b>86,700</b>	<b>10,000</b>	<b>13.0%</b>

FUND: 001- GENERAL FUND					EXPENDITURES (F1)				
DEPARTMENT: F1 - LEGAL SERVICES (CITY ATTORNEY)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
EXPENDITURES									
Legal Service - General									
001.F1.515.041.41.00	PROF SVS. - CITY ATTORNEY GENERAL	103,535	104,255	102,500	102,500	-	102,500	-	0.0%
001.F1.515.041.41.31	PROF SVS. - ADMIN SUPPORT	2,243	764	2,500	2,500	-	2,500	-	0.0%
001.F1.515.041.41.32	PROF SVS. - LITIGATION/SPECIAL	-	11,108	5,000	15,000	-	15,000	10,000	200.0%
Total Legal Services - General		105,778	116,127	110,000	120,000	-	120,000	10,000	9.1%
Legal Services Contra Expenditures									
001.F1.515.041.4C.00	SERVICES CONTRA EXP	(32,132)	(36,097)	(33,300)	(33,300)	-	(33,300)	-	0.0%
Total Legal Services Contra Expenditures		(32,132)	(36,097)	(33,300)	(33,300)	-	(33,300)	-	0.0%
TOTAL LEGAL SERVICES		\$ 73,646	\$ 80,030	\$ 76,700	\$ 86,700	\$ -	\$ 86,700	\$ 10,000	13.0%

## FACILITIES & PARKS

### General Fund 001 Department F2

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>FACILITIES AND PARKS</b>						
Property/Facilities Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Property Maintenance Tech. I	Teamster	4.00	4.00	4.00	4.00	0.00
Property Maintenance Worker	Teamster	0.00	0.00	1.00	1.00	0.00
Property Maintenance Aide (seasonal)	Hourly	3.10	2.10	2.10	2.10	0.00
Administrative Assistant - Recreation	Teamster	0.00	0.40	0.40	0.40	0.00
Recreation Manager	Non-Represented	0.00	0.20	0.20	0.20	0.00
Public Works Director	Non-Represented	0.05	0.00	0.00	0.00	0.00
Public Works Office Manager	Teamster	0.20	0.00	0.00	0.00	0.00
<b>Total Facilities &amp; Parks</b>		<b>8.35</b>	<b>7.70</b>	<b>8.70</b>	<b>8.70</b>	<b>0.00</b>

#### Mission and Responsibilities:

The Facilities and Parks Department is responsible for the maintenance, improvement and development of all municipal buildings and property including parking lots, landscaping, and irrigation systems.

**Municipal buildings:** Chehalis City Hall, old Chehalis Fire Station, current Chehalis Fire Station, Vernetta Smith Timberland Library, Parks & Recreation/Finance, Community Development, Parks and Facilities Shop, Activity Building, Carpenter Shop, and Scout Lodge.

**Miscellaneous facilities:** CC White landscape triangle, National Ave. landscape island, 13<sup>th</sup> Street landscape island, exit 78 Park N Ride, 2 vacant residential lots on Chehalis Ave., and Central Business District planter beds, sidewalks, hanging baskets, restroom facility, 7 parking lots.

#### City of Chehalis Parks:

Stan Hedwall Park ~ 204-acres with irrigation system in the sport facilities

- Babe Ruth Baseball Complex - 2 full size baseball fields, 1 lighted field, 2 scoreboards, 2 press boxes, concession stand with restroom
- Little League Complex - 4 youth size baseball fields, 1 lighted field, 2 scoreboards, club house/press box, concession stand with restrooms facilities and 1 press box
- Softball Complex - 4 adult/youth multi use fields used for softball and soccer
- Soccer Complex - 18 multi-sized soccer fields placed throughout the park, concession stand with restrooms and storage space.
- RV Park - 29 rental spaces with electric and water hook-ups, caretaker site with storage building, waste disposal site, restroom/shower facility, organic waste disposal site.
- Large batting cage building and small batting cage building
- Center loop road, public restrooms, playground
- Rental shelter with restrooms, volleyball court, horseshoe pit
- Pavilion
- 6 parking lots
- Public river access

## Recreation Park ~ 12-acres with an irrigation system

- Chehalis Sports Complex - 4 synthetic youth sized softball/baseball fields, 2 scoreboards, 2 lighted fields, concession stand with restrooms and meeting space
- Gail and Carolyn Shaw Aquatics Center - locker rooms, meeting room, family restroom, outdoor showers, zero depth entry with interactive toys, 2 large slides, 1 toddler slide, diving board, parking lot
- Spray Park - restrooms, 2 picnic shelters, playground
- Penny Playground – inclusive toys, shade shelter, picnic shelter, restrooms, walking path, parking lot
- VR Lee Community Building rental facility, full kitchen, restrooms, parking lot
- Fred Hess Kitchen rental facility, restrooms
- Walking path around perimeter of park
- Maintenance shop

## Westside Park ~ ¾ acre

- Picnic shelter
- 2 covered picnic tables
- Playground
- 2 outdoor basketball courts

## Lintott Alexander Park ~ 5.5 acres

- Restrooms
- Caretaker site
- 2 rental shelters
- Playground
- Walking path around perimeter of the park
- Public river access
- Parking lot

## . Millett Field ~ 3.3-acres

- Basketball court
- Playground
- Open space

## Dobson Park ~ 26-acres, inactive

## McFadden Park ~ 28-acres, inactive

## Duffy Park ~ 4.6- acres, inactive

**2022 Accomplishments:**

- Renovated the Babe Ruth Restroom Facility.
- Replaced Roof on the Center area Restroom at Stan Hedwall Park.
- Purchased a mower for small mowing.
- Purchased 3 small utility trailers for hauling equipment.
- Pool slides sanded, repainted, and waxed.
- Pool outdoor showers replaced.
- Pool sand filters media replaced.
- Front counter installed and security door ordered for City Hall.
- New toy pump installed at the pool.
- Staff completed over 150 work orders.



**2023 Goals and Objectives:**

- Continue to assess the facility needs and plan to continue improvement projects.
- To maintain the new sports complex and the Penny Playground to the highest standard.
- Continue to paint facilities as time and financial resources allow.
- Fill the Property Maintenance Tech. II position.
- Replace roof on pavilion at Stan Hedwall Park.
- Purchase a full sized truck to replace old water truck.
- Purchase soccer goals.
- Purchase a mower for mowing Stan Hedwall Park.

**Significant Changes in 2023:**

The 2023 Budget includes funding to complete projects needed to replace or maintain older facilities or leverage donations from other organizations. Some projects may have to be postponed if 2023 revenues do not meet the projections made at the time the budget was prepared. The goal is to address facility and equipment maintenance issues that are most pressing and start investing in facilities on a regular basis before they start deteriorating.

- \$12,000 one-time to replace roof on the center pavilion at Stan Hedwall Park.
- \$30,000 one-time vehicle replacement. (Budget in the Automotive/Equipment Reserve Fund 302)
- \$10,000 soccer goal replacement.
- \$20,000 fix storm water issues on Circle drive.
- \$15,000 to aerify, sand, overseed sports complex outfields.
- \$ 25,000 VR Lee and Hess kitchen roof replacement.
- Start a new installment purchase of a wide area mower. Annual lease payment of \$14,910 over a 5-year lease term.

**FACILITIES AND PARKS DEPARTMENT BUDGET SUMMARY**

<b>Facilities and Parks</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Sum of</b>		<b>2023</b>	<b>Change</b>	
<b>Primary Cost Summary</b>	<b>Actual</b>	<b>Actual</b>	<b>Amended Budget</b>	<b>2023 Recurring</b>	<b>2023 One-Time</b>	<b>Adopted Budget</b>	<b>2022-2023</b>	<b>% Change</b>
Salaries & Wages	386,786	447,626	502,900	539,521	-	539,521	36,621	7.3%
Benefits	178,968	195,520	236,150	227,494	-	227,494	(8,656)	-3.7%
Supplies	123,550	178,655	177,240	156,300	14,000	170,300	(6,940)	-3.9%
Services	291,212	409,069	535,645	436,055	144,800	580,855	45,210	8.4%
Capital Outlay	65,981	68,914	68,027	-	44,910	44,910	(23,117)	-34.0%
<b>Total Expenditures</b>	<b>1,046,497</b>	<b>1,299,784</b>	<b>1,519,962</b>	<b>1,359,370</b>	<b>203,710</b>	<b>1,563,080</b>	<b>43,118</b>	<b>2.8%</b>
<b>Service Related Fees/Funds</b>								
Dump/Disposal Fees	1,592	2,754	4,000	4,000	-	4,000	-	0.0%
Field rental	2,810	22,030	34,000	34,000	-	34,000	-	0.0%
Facility rentals & leases	15,955	35,218	94,200	94,400	-	94,400	200	0.2%
Donations	2,074	-	-	-	-	-	-	0.0%
Miscellaneous Other	9,427	20,903	72,324	-	-	-	(72,324)	-100.0%
Transfers In - Fund 107 LTAC	-	-	22,340	56,600	-	-	(22,340)	-100.0%
Transfers In - Fund 306	-	-	-	-	45,000	45,000	45,000	0.0%
<b>Total Service Related Fees/Funds</b>	<b>31,858</b>	<b>80,905</b>	<b>226,864</b>	<b>189,000</b>	<b>45,000</b>	<b>177,400</b>	<b>(49,464)</b>	<b>-21.8%</b>
<b>Funding from General Revenues</b>	<b>1,014,639</b>	<b>1,218,879</b>	<b>1,293,098</b>	<b>1,170,370</b>	<b>158,710</b>	<b>1,385,680</b>	<b>92,582</b>	<b>7.2%</b>

FUND: 001- GENERAL FUND		EXPENDITURES (F2)								
DEPARTMENT: F2 - FACILITIES AND PARKS										
		2022			2023	2023 One- Time	2023	Change	% Change	
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget						Recurring
EXPENDITURES										
General Facilities Maintenance										
001.F2.518.030.11.00	SALARIES AND WAGES	\$ 225,481	\$ 214,954	\$ 261,500	\$ 276,904	\$ -	\$ 276,904	\$ 15,404	5.9%	
001.F2.518.030.11.02	SALARIES AND WAGES - ADM SUPPORT	-	-	-	-	-	-	-	0.0%	
001.F2.518.030.11.05	SALARIES AND WAGES - PT	32,258	52,853	63,000	63,000	-	63,000	-	0.0%	
001.F2.518.030.11.06	SALARIES AND WAGES - VEH MC	5,007	4,678	5,000	13,124	-	13,124	8,124	162.5%	
001.F2.518.030.12.00	OVERTIME	3,861	6,099	6,000	6,000	-	6,000	-	0.0%	
001.F2.518.030.12.05	OVERTIME - PT	-	798	500	-	-	-	(500)	-100.0%	
001.F2.518.030.21.00	PERSONNEL BENEFITS	118,951	115,768	146,500	138,044	-	138,044	(8,456)	-5.8%	
001.F2.518.030.21.02	PERSONNEL BENEFITS - ADM SUPPORT	-	-	-	-	-	-	-	0.0%	
001.F2.518.030.21.05	PERSONNEL BENEFITS - PT	4,512	7,626	12,000	12,000	-	12,000	-	0.0%	
001.F2.518.030.21.06	PERSONNEL BENEFITS - VEH MC	1,226	1,118	1,000	-	-	-	(1,000)	-100.0%	
001.F2.518.030.21.07	PERSONNEL BENEFITS- U I TAXES	-	1,555	-	-	-	-	-	0.0%	
001.F2.518.030.24.00	UNIFORMS & CLOTHING	1,025	1,216	1,150	1,200	-	1,200	50	4.3%	
001.F2.518.030.31.00	OFFICE & OPERATING SUPPLIES	64,321	88,617	81,000	55,000	14,000	69,000	(12,000)	-14.8%	
001.F2.518.030.32.00	FUEL CONSUMED	11,747	16,291	21,000	21,000	-	21,000	-	0.0%	
001.F2.518.030.34.00	ITEMS PURCH'D FOR INV & RESALE	-	-	-	-	-	-	-	0.0%	
001.F2.518.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	5,629	4,406	2,500	2,500	-	2,500	-	0.0%	
001.F2.518.030.40.03	EXTERNAL TAXES & OPER ASSESS	166	821	200	1,200	-	1,200	1,000	500.0%	
001.F2.518.030.41.00	PROFESSIONAL SERVICES	47,011	53,712	48,400	49,400	-	49,400	1,000	2.1%	
001.F2.518.030.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%	
001.F2.518.030.42.00	COMMUNICATIONS	2,048	2,841	2,900	2,900	-	2,900	-	0.0%	
001.F2.518.030.43.00	TRAVEL/HOTEL/PER DIEMS	110	-	600	600	-	600	-	0.0%	
001.F2.518.030.44.00	ADVERTISING	306	275	400	400	-	400	-	0.0%	
001.F2.518.030.45.00	RENTALS	4,645	6,318	13,500	4,500	-	4,500	(9,000)	-66.7%	
001.F2.518.030.46.00	INSURANCE	21,791	30,966	36,990	40,700	-	40,700	3,710	10.0%	
001.F2.518.030.47.00	PUBLIC UTILITY SERVICE	58,646	64,011	67,120	67,000	-	67,000	(120)	-0.2%	
001.F2.518.030.47.03	PUBLIC UTILITY SERVICE - CITY	33,558	38,258	41,080	42,080	-	42,080	1,000	2.4%	
001.F2.518.030.48.00	REPAIR & MAINT- FACILITIES	22,090	37,664	61,400	30,000	58,000	88,000	26,600	43.3%	
001.F2.518.030.48.01	REPAIR & MAINT - EQUIPMENT	3,122	2,100	6,200	6,400	-	6,400	200	3.2%	
001.F2.518.030.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	2,078	4,460	-	-	-	-	-	0.0%	
001.F2.518.030.49.00	MISCELLANEOUS	508	158	-	-	-	-	-	0.0%	
001.F2.518.030.49.01	REGISTRATION	119	750	2,000	2,000	-	2,000	-	0.0%	
001.F2.518.030.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	132	200	3,250	3,250	-	3,250	-	0.0%	
001.F2.518.030.49.04	GOVT PERMIT/CERTIFICATION/RECORDING FEE	127	-	-	-	-	-	-	0.0%	
Total General Facilities Maintenance		670,475	758,513	885,190	839,202	72,000	911,202	26,012	2.9%	
Facilities Administration										
001.F2.518.031.11.00	SALARIES AND WAGES	98,219	123,851	124,900	129,893	-	129,893	4,993	4.0%	
001.F2.518.031.11.02	SALARIES AND WAGES - ADM SUPPORT	5,772	-	-	-	-	-	-	0.0%	
001.F2.518.031.21.00	PERSONNEL BENEFITS	46,540	59,532	60,300	61,050	-	61,050	750	1.2%	
001.F2.518.031.21.02	PERSONNEL BENEFITS - ADM SUPPORT	3,334	-	-	-	-	-	-	0.0%	
001.F2.518.031.21.07	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.31.00	OFFICE & OPERATING SUPPLIES	332	921	1,200	1,200	-	1,200	-	0.0%	
001.F2.518.031.32.00	FUEL CONSUMED	645	1,272	1,100	1,100	-	1,100	-	0.0%	
001.F2.518.031.35.00	SMALL TOOLS & MINOR EQUIPMENT	352	553	-	-	-	-	-	0.0%	
001.F2.518.031.41.00	PROFESSIONAL SERVICES	-	-	200	200	800	1,000	800	400.0%	
001.F2.518.031.41.30	PROFESSIONAL SERVICE - COPY/PRINT/MAINT	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.42.00	COMMUNICATIONS	8,902	8,312	10,700	10,700	-	10,700	-	0.0%	
001.F2.518.031.43.00	TRAVEL/HOTEL/PER DIEMS	32	-	500	500	-	500	-	0.0%	
001.F2.518.031.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.45.00	RENTALS	1,685	1,673	1,680	1,680	-	1,680	-	0.0%	
001.F2.518.031.46.00	INSURANCE	2,475	4,293	5,600	5,280	-	5,280	(320)	-5.7%	
001.F2.518.031.47.00	PUBLIC UTILITY SERVICE	13	-	-	-	-	-	-	0.0%	
001.F2.518.031.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	434	906	-	-	-	-	-	0.0%	
001.F2.518.031.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%	
001.F2.518.031.49.01	REGISTRATION	26	-	500	500	-	500	-	0.0%	
001.F2.518.031.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	25	25	25	25	-	25	-	0.0%	
001.F2.518.031.49.04	GOVT PERMIT/CERT/RECORDING FEE	-	-	-	-	-	-	-	0.0%	
Total Facilities Administration		168,786	201,338	206,705	212,128	800	212,928	6,223	3.0%	
Library Facilities										
001.F2.572.050.11.00	SALARIES AND WAGES	2,388	2,239	-	-	-	-	-	0.0%	
001.F2.572.050.11.05	SALARIES AND WAGES - PT	3,208	2,738	-	-	-	-	-	0.0%	
001.F2.572.050.12.00	OVERTIME	272	92	-	-	-	-	-	0.0%	
001.F2.572.050.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.21.00	PERSONNEL BENEFITS	663	498	-	-	-	-	-	0.0%	
001.F2.572.050.21.05	PERSONNEL BENEFITS - PT	450	394	-	-	-	-	-	0.0%	
001.F2.572.050.31.00	OFFICE & OPERATING SUPPLIES	3,500	1,327	3,500	4,000	-	4,000	500	14.3%	
001.F2.572.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.41.00	PROFESSIONAL SERVICES	5,950	5,950	6,700	6,900	-	6,900	200	3.0%	
001.F2.572.050.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.45.00	RENTALS	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.46.00	INSURANCE	5,786	7,454	8,530	8,750	-	8,750	220	2.6%	
001.F2.572.050.47.00	PUBLIC UTILITY SERVICE	7,506	10,323	10,280	12,000	-	12,000	1,720	16.7%	
001.F2.572.050.47.03	PUBLIC UTILITY SERVICE - CITY	5,707	6,082	6,680	6,680	-	6,680	-	0.0%	
001.F2.572.050.48.00	REPAIR & MAINT- FACILITIES	583	584	10,280	10,280	-	10,280	-	0.0%	
001.F2.572.050.48.01	REPAIR & MAINT - EQUIPMENT	2,813	2,859	1,200	1,200	-	1,200	-	0.0%	
001.F2.572.050.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%	
001.F2.572.050.49.04	GOVT PERMIT/CERT/RECORDING FEE	25	-	-	-	-	-	-	0.0%	
Total Library Facilities		38,851	40,540	47,170	49,810	-	49,810	2,640	5.6%	

FUND: 001- GENERAL FUND		EXPENDITURES (F2)							
DEPARTMENT: F2 - FACILITIES AND PARKS									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>Swimming Pools</b>									
001.F2.576.020.11.00	SALARIES AND WAGES	4,370	11,426	-	-	-	-	-	0.0%
001.F2.576.020.11.05	SALARIES AND WAGES - PT	2,481	2,191	-	-	-	-	-	0.0%
001.F2.576.020.12.00	OVERTIME	1,238	1,811	-	8,000	-	8,000	8,000	0.0%
001.F2.576.020.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%
001.F2.576.020.21.00	PERSONNEL BENEFITS	1,372	3,050	-	-	-	-	-	0.0%
001.F2.576.020.21.05	PERSONNEL BENEFITS - PT	345	313	-	-	-	-	-	0.0%
001.F2.576.020.31.00	OFFICE & OPERATING SUPPLIES	12,791	50,293	40,000	41,500	-	41,500	1,500	3.8%
001.F2.576.020.34.00	ITEMS PURCH'D FOR INV & RESALE	-	-	-	-	-	-	-	0.0%
001.F2.576.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	6,400	2,500	-	2,500	(3,900)	-60.9%
001.F2.576.020.41.00	PROFESSIONAL SERVICES	670	-	-	-	-	-	-	0.0%
001.F2.576.020.42.00	COMMUNICATIONS	1,049	972	1,250	1,250	-	1,250	-	0.0%
001.F2.576.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	400	400	-	400	-	0.0%
001.F2.576.020.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
001.F2.576.020.45.00	RENTALS	1,375	883	1,100	1,100	-	1,100	-	0.0%
001.F2.576.020.46.00	INSURANCE	2,462	5,120	6,020	5,720	-	5,720	(300)	-5.0%
001.F2.576.020.47.00	PUBLIC UTILITY SERVICE	6,305	25,369	34,000	35,400	-	35,400	1,400	4.1%
001.F2.576.020.47.03	PUBLIC UTILITY SERVICE - CITY	19,475	44,259	38,000	38,000	-	38,000	-	0.0%
001.F2.576.020.48.00	REPAIR & MAINT - FACILITY	476	408	500	500	74,000	74,500	74,000	14800.0%
001.F2.576.020.48.01	REPAIR & MAINT - EQUIPMENT	8,021	6,343	58,500	1,000	-	1,000	(57,500)	-98.3%
001.F2.576.020.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	1,096	400	-	-	-	(400)	-100.0%
001.F2.576.020.49.00	MISCELLANEOUS	-	248	-	-	-	-	-	0.0%
001.F2.576.020.49.01	REGISTRATION	-	425	1,000	1,000	-	1,000	-	0.0%
001.F2.576.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
001.F2.576.020.49.04	COVT PERMIT/CERTIFICATION/RECORDING FEE	-	107	300	300	-	300	-	0.0%
001.F2.594.076.64.00	CAPITAL OUTLAY- MACHINERY & EQUIP	-	-	2,500	-	-	-	(2,500)	-100.0%
<b>Total Swimming Pools</b>		<b>62,430</b>	<b>154,314</b>	<b>190,370</b>	<b>136,670</b>	<b>74,000</b>	<b>210,670</b>	<b>20,300</b>	<b>10.7%</b>
<b>Recreation Park (Sports Complex)</b>									
001.F2.576.080.11.00	SALARIES AND WAGES	1,403	9,678	14,000	14,600	-	14,600	600	4.3%
001.F2.576.080.11.05	SALARIES AND WAGES - PT	-	13,217	28,000	28,000	-	28,000	-	0.0%
001.F2.576.080.12.00	OVERTIME	828	946	-	-	-	-	-	0.0%
001.F2.576.080.12.05	OVERTIME - PT	-	55	-	-	-	-	-	0.0%
001.F2.576.080.21.00	PERSONNEL BENEFITS	550	2,494	5,900	5,900	-	5,900	-	0.0%
001.F2.576.080.21.05	PERSONNEL BENEFITS - PT	-	1,956	9,300	9,300	-	9,300	-	0.0%
001.F2.576.080.31.00	OFFICE & OPERATING SUPPLIES	21,545	14,975	20,540	27,500	-	27,500	6,960	33.9%
001.F2.576.080.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
001.F2.576.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	2,688	-	-	-	-	-	-	0.0%
001.F2.576.080.41.00	PROFESSIONAL SERVICES	-	2,888	11,000	11,000	-	11,000	-	0.0%
001.F2.576.080.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%
001.F2.576.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	-	-	-	-	-	0.0%
001.F2.576.080.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
001.F2.576.080.45.00	RENTALS	1,116	88	500	500	-	500	-	0.0%
001.F2.576.080.46.00	INSURANCE	-	3,312	3,900	4,300	-	4,300	400	10.3%
001.F2.576.080.47.00	PUBLIC UTILITY SERVICE	2,302	3,952	7,190	7,190	-	7,190	-	0.0%
001.F2.576.080.47.03	PUBLIC UTILITY SERVICE - CITY	3,947	15,461	10,270	10,270	-	10,270	-	0.0%
001.F2.576.080.48.00	REPAIR & MAINT- FACILITIES	3,460	7,093	13,400	2,000	7,000	9,000	(4,400)	-32.8%
001.F2.576.080.48.01	REPAIR & MAINT - EQUIPMENT	2,135	35	1,000	1,000	-	1,000	-	0.0%
001.F2.576.080.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	15	-	-	5,000	5,000	5,000	0.0%
001.F2.576.080.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.F2.576.080.49.01	REGISTRATION	-	-	-	-	-	-	-	0.0%
001.F2.576.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
001.F2.594.076.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Recreation Park</b>		<b>39,974</b>	<b>76,165</b>	<b>125,000</b>	<b>121,560</b>	<b>12,000</b>	<b>133,560</b>	<b>8,560</b>	<b>6.8%</b>
<b>Capital Outlay</b>									
001.F2.594.018.64.00	CAPITAL OUTLAY-MACHINERY &EQUIP	849	-	540	-	-	-	(540)	-100.0%
001.F2.594.018.71.01	CAPITAL LEASES-MOWER-PRINCIPAL	11,771	12,343	10,879	-	14,910	14,910	4,031	37.1%
001.F2.594.018.81.00	CAPITAL LEASES-MOWER-INTEREST	1,799	1,228	1,663	-	-	-	(1,663)	-100.0%
001.F2.594.018.63.00	CAPITAL OUTLAY-OTHER IMPROVEMENTS	-	-	19,445	-	-	-	(19,445)	-100.0%
001.F2.594.030.71.00	CAPITAL LEASES-PRINCIPAL	-	123	-	-	-	-	-	0.0%
001.F2.594.030.81.00	CAPITAL LEASES-INTEREST	-	55	-	-	-	-	-	0.0%
001.F2.594.076.63.00	CAPITAL OUTLAY-OTHER IMPROVEMENTS	33,763	55,165	-	-	20,000	20,000	20,000	0.0%
001.F2.594.076.64.00	CAPITAL OUTLAY-MACHINERY &EQUIP	17,799	-	33,000	-	10,000	10,000	(23,000)	-69.7%
<b>Total Capital Outlays</b>		<b>65,981</b>	<b>68,914</b>	<b>65,527</b>	<b>-</b>	<b>44,910</b>	<b>44,910</b>	<b>(20,617)</b>	<b>-31.5%</b>
<b>TOTAL FACILITIES AND PARKS</b>		<b>\$ 1,046,497</b>	<b>\$ 1,299,784</b>	<b>\$ 1,519,962</b>	<b>\$ 1,359,370</b>	<b>\$ 203,710</b>	<b>\$ 1,563,080</b>	<b>43,118</b>	<b>2.8%</b>

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## NON-DEPARTMENTAL General Fund 001 Department G1

### Mission and Responsibilities:

The Non-Departmental Budget is used for a variety of General Fund expenses that generally benefit the entire organization, so they are not allocated to a specific department. These include::

- Election services and Voter registration
- Maintenance of the City's central Informational Technology network
- City's contributions to the Lewis County Economic Development Council
- City's contribution to the Washington State Main Street Program to support the City of Chehalis Community Renaissance Team (CCRT)
- Flood Mitigation Funding to the Lewis County Economic Development Council
- Flood warning, homeless services, chemical dependency services by other government entities
- Pollution control for SW Clean Air
- Costs for LEOFF 1 Retiree health benefit plan

### 2022 Accomplishments:

- Provided funding for Street Funds
- Provide funding for LEOFF 1 OPEB Reserve Funds
- The General Fund's ending fund balance at the end of 2021 was about \$881,000 higher than the 2021 amended budget. This was possible due to unanticipated sales tax coupled with budget savings from vacant positions in 2021.
- The City Council approved one-time fund transfers to the following reserve funds for future budget needs:
  - \$285,000 to the Public Facilities Reserve Funds
  - \$300,000 to the Automotive/Equipment Reserve Funds
  - \$150,000 to the Automotive/Equipment Reserve Funds for additional funding for upcoming financial software upgrades

### 2023 Goals and Objectives:

- Provide funding for recurring budget needs for the following:
  - Provide funding to LEOFF 1 OPEB Reserve Fund
  - Provide funding for annual street maintenance operations

#### NON-DEPARTMENTAL DEPARTMENT BUDGET SUMMARY

Non-departmental Primary Cost Summary	2022					2023	Change	
	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One- Time	Adopted Budget	2022-2023	% Change
Salaries/Wages	-	-	-	-	-	-	-	0.0%
Contribute to Firemen's Pension Fund	14,875	13,037	15,000	13,500	-	13,500	(1,500)	-10.0%
Supplies	10,618	-	2,600	2,600	-	2,600	-	0.0%
Services	268,945	207,155	275,550	312,640	15,000	327,640	52,090	18.9%
Capital Outlay	-	-	-	-	-	-	-	0.0%
Transfers Out	255,965	1,186,551	1,987,219	1,080,226	-	1,080,226	(906,993)	-45.6%
<b>Total Expenditures</b>	<b>550,403</b>	<b>1,406,743</b>	<b>2,280,369</b>	<b>1,408,966</b>	<b>15,000</b>	<b>1,423,966</b>	<b>(856,403)</b>	<b>-37.6%</b>
Less:								
Interfund Service Charges	(15,827)	(12,067)	(9,900)	(28,150)	-	(28,150)	(18,250)	184.3%
<b>Net Expenditures</b>	<b>534,576</b>	<b>1,394,676</b>	<b>2,270,469</b>	<b>1,380,816</b>	<b>15,000</b>	<b>1,395,816</b>	<b>(874,653)</b>	<b>-38.5%</b>
<b>Funding from General Revenues</b>	<b>534,576</b>	<b>1,394,676</b>	<b>2,270,469</b>	<b>1,380,816</b>	<b>15,000</b>	<b>1,395,816</b>	<b>(874,653)</b>	<b>-38.5%</b>

#### Transfers Out:

TRANSFER OUT - FUND 003 -SALES TAX	4% of local sales tax	243,720
TRANSFER OUT - FUND 003 - UTILITY TAX	About 36% of utility tax, up to budget	600,408
TRANSFER OUT - FUND 115	\$0.225/\$1000 AV Reg Levy	236,098
<b>Total Transfers Out</b>		<b>1,080,226</b>

FUND: 001 - GENERAL FUND					EXPENDITURES (G1)				
DEPARTMENT: G1 - NON-DEPARTMENTAL									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Information Technology Service</b>									
001.G1.518.080.31.00	OFFICE & OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
001.G1.518.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	7,944	-	2,500	2,500	-	2,500	-	0.0%
001.G1.518.080.41.00	PROFESSIONAL SERVICES - IT	1,177	-	3,000	3,000	-	3,000	-	0.0%
001.G1.518.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.G1.518.080.48.02	R & M - SOFTWARE/HARDWARE	43,238	42,111	41,950	88,500	-	88,500	46,550	111.0%
001.G1.518.080.49.00	MISCELLANEOUS	43	43	-	-	-	-	-	0.0%
001.G1.518.080.49.02	SUBSCRIPTIONS/MEMBERSHIPS	297	162	200	200	-	200	-	0.0%
001.G1.518.089.3C.00	SUPPLIES CONTRA EXP	(1,884)	-	(1,100)	(1,650)	-	(1,650)	(550)	50.0%
001.G1.518.089.4C.00	SERVICES CONTRA EXP	(13,083)	(11,988)	(8,800)	(26,500)	-	(26,500)	(17,700)	201.1%
<b>Total Information Technology Service</b>		<b>37,732</b>	<b>30,328</b>	<b>37,750</b>	<b>66,050</b>	-	<b>66,050</b>	<b>28,300</b>	<b>75.0%</b>
<b>Common Facility Maintenance</b>									
001.G1.518.020.41.00	PROFESSIONAL SERVICES - PROPERTY MGMT	-	-	6,000	-	-	-	(6,000)	-100.0%
001.G1.518.090.31.00	OFFICE & OPERATING SUPPLIES	2,674	-	100	100	-	100	-	0.0%
001.G1.518.090.40.03	EXTERNAL TAXES & OPER ASSESS	213	97	100	100	-	100	-	0.0%
001.G1.518.090.42.00	COMMUNICATIONS	1,590	2,545	1,000	1,000	-	1,000	-	0.0%
001.G1.518.090.45.00	RENTALS	971	-	2,000	2,000	-	2,000	-	0.0%
001.G1.518.090.46.00	INSURANCE	4,321	6,496	7,200	6,200	-	6,200	(1,000)	-13.9%
001.G1.518.090.49.00	MISCELLANEOUS	34	33	200	200	-	200	-	0.0%
001.G1.518.090.49.02	SUBSCRIPTIONS/MEMBERSHIPS	-	135	-	-	-	-	-	0.0%
001.G1.518.090.4C.00	SERVICES CONTRA EXP	-	(79)	-	-	-	-	-	0.0%
001.G1.589.090.00.00	SUSPENSE/CLEARING ACCOUNT	-	-	-	-	-	-	-	0.0%
001.G1.588.010.00.00	PRIOR PERIOD ADJUSTMENT	-	32,243	-	-	-	-	-	0.0%
<b>Total Common Facility Maintenance</b>		<b>9,803</b>	<b>41,470</b>	<b>16,600</b>	<b>9,600</b>	-	<b>9,600</b>	<b>(7,000)</b>	<b>-42.2%</b>
<b>Pre-LEOFF Pension Contribution</b>									
001.G1.522.010.29.04	FIRE PENSION CONTRIB - FIRE INS TAX	14,875	13,037	15,000	13,500	-	13,500	(1,500)	-10.0%
<b>Total LEOFF 1 Retiree OPEB</b>		<b>14,875</b>	<b>13,037</b>	<b>15,000</b>	<b>13,500</b>	-	<b>13,500</b>	<b>(1,500)</b>	<b>-10.0%</b>
<b>Intergovernment Contracted Services</b>									
001.G1.514.040.40.01	INTERGOVT PROF SVCS - LC ELECTIONS	-	11,510	-	-	15,000	15,000	15,000	0.0%
001.G1.514.090.40.02	INTERGOVT SVCS -VOTER REGISTRATION	5,918	4,070	9,000	9,000	-	9,000	-	0.0%
001.G1.515.091.41.05	INDIGENT DEFENSE ATTORNEY	-	-	90,000	90,000	-	90,000	-	0.0%
001.G1.518.061.49.90	SETTLEMENT TO PUBLIC RECORDS	-	18,349	-	-	-	-	-	0.0%
001.G1.518.063.40.20	GENERAL GRANT PASS-THRU - CARES	122,500	-	-	-	-	-	-	0.0%
001.G1.518.099.5C.00	INTERGOVT SVCS CONTRA EXP	(860)	-	-	-	-	-	-	0.0%
001.G1.553.030.40.11	INTERGOVT SVCS - LC FLOOD WARNING	-	10,422	5,200	5,700	-	5,700	500	9.6%
001.G1.553.030.41.00	PROF. SVCS - LC FLOOD MITIGATION FUNDING	15,000	15,000	15,000	15,000	-	15,000	-	0.0%
001.G1.553.070.40.07	INTERGOVT SERVICES - SW CLEAN AIR	3,983	3,994	4,100	4,100	-	4,100	-	0.0%
001.G1.558.070.41.00	PROF SERVICES - MAIN STREET PROGRAM	50,000	50,000	50,000	50,000	-	50,000	-	0.0%
001.G1.558.070.40.09	INTERGOVT SERVICES - LC EDC	7,000	8,000	8,000	8,000	-	8,000	-	0.0%
001.G1.558.070.41.01	PROF SERVICES - ECON ALLIANCE OF LC	-	-	20,000	20,000	-	20,000	-	0.0%
001.G1.565.040.40.05	HOMELESS SERVICES - CENTRALIA	3,000	-	3,000	-	-	-	(3,000)	-100.0%
001.G1.565.050.41.00	CONTRACTED SVC% -C.J.SPECIAL PROJECT	-	-	-	-	-	-	-	0.0%
001.G1.566.000.41.00	2% LIQ PROFITS/TAX - CHEM DEP SVCS - LC	2,160	1,945	2,100	2,140	-	2,140	40	1.9%
001.G1.569.000.40.06	INTERGOVT SERVICES - LC SR CENTER	7,500	-	7,500	7,500	-	7,500	-	0.0%
<b>Total Intergovernment Contracted Services</b>		<b>216,201</b>	<b>123,290</b>	<b>213,900</b>	<b>211,440</b>	<b>15,000</b>	<b>226,440</b>	<b>12,540</b>	<b>5.9%</b>
<b>Capital Expenditures</b>									
001.G1.594.018.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.G1.594.018.62.00	BUILDINGS & STRUCTURES	-	-	-	-	-	-	-	0.0%
<b>Total Capital Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers Out</b>									
001.G1.597.000.05.03	TRANSFER OUT - FUND 003 - SALES TAX	50,879	145,262	227,500	243,720	-	243,720	16,220	7.1%
001.G1.597.000.05.04	TRANSFER OUT - FUND 004	-	-	-	-	-	-	-	0.0%
001.G1.597.000.05.10	TRANSFER OUT - FUND 110	-	200,000	-	-	-	-	-	0.0%
001.G1.597.000.05.15	TRANSFER OUT - FUND 115	172,852	156,245	205,800	236,098	-	236,098	30,298	14.7%
001.G1.597.000.05.20	TRANSFER OUT - FUND 200	24,380	25,044	24,419	-	-	-	(24,419)	-100.0%
001.G1.597.000.05.31	TRANSFER OUT - FUND 301	7,854	460,000	485,000	-	-	-	(485,000)	-100.0%
001.G1.597.000.05.32	TRANSFER OUT - FUND 302	-	200,000	450,000	-	-	-	(450,000)	-100.0%
001.G1.597.000.05.95	TRANSFER OUT - FUND 195	-	-	-	-	-	-	-	0.0%
001.G1.597.000.06.03	TRANSFER OUT - FUND 003 - UTILITY TAX	-	-	594,500	600,408	-	600,408	5,908	1.0%
<b>Total Transfers Out</b>		<b>255,965</b>	<b>1,186,551</b>	<b>1,987,219</b>	<b>1,080,226</b>	-	<b>1,080,226</b>	<b>(906,993)</b>	<b>-45.6%</b>
<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>		<b>\$ 534,576</b>	<b>\$ 1,394,676</b>	<b>\$ 2,270,469</b>	<b>\$ 1,380,816</b>	<b>\$ 15,000</b>	<b>\$ 1,395,816</b>	<b>\$ (874,653)</b>	<b>-38.5%</b>

## HUMAN RESOURCES/RISK MANAGEMENT

### General Fund 001 Department G2

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>HUMAN RESOURCES</b>						
Human Resources/Risk Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
<b>Total Human Resources</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

#### Mission and Responsibilities:

The Human Resources Department strives to effectively administer the City's human resource programs by providing centralized, uniform personnel support in an environment of mutual trust and respect. The Human Resources Department performs complex technical and professional work in administering the employee benefits and personnel systems of the City including job classifications, compensation reviews, recruitment, labor relations and guidance to management regarding employee issues. The department also administers the City's risk management duties including loss control, liability, worker's compensation claims and employee safety.

#### 2022 Accomplishments:

- Continued working with department heads to update position job descriptions as positions open.
- Coordinated a variety of risk management activities.
- Participated in annual audit by WCIA, 2022 focus was on the Police Department.
- Managed liability claims.
- Worked on significant number of COVID/Vaccination related issues and policies.
- Managed multiple industrial insurance claims and return to work programs.
- Coordinated annual hearing tests and flu shots for city employees.
- Managed a significant number of complex personnel, leave and benefit issues.
- Successfully recruited for and filled numerous position vacancies throughout the city.
- Updated the City Rules and Regulations.

#### 2023 Goals and Objectives:

- Continue to work with City Manager and department heads on succession planning needs and goals of each department.
- Continue to update position job descriptions as positions open.
- Manage workforce needs within budgetary constraints.
- Participate in annual audit by WCIA.
- Develop and identify a Professional Development Program for managers and supervisors.
- Enhance our Performance Evaluation criteria and occurrence city-wide.

#### Significant Changes 2023:

- There are no significant changes to the Human Resources budget for 2023. Advertising for positions is still an increased cost that was addressed in the 2022 budget. Over the past two years we have made some technological changes to the City Manager's Conference Room and the Basement Meeting Room which are both seeing increased staff and public usage. We are in need of a much larger screen in the basement meeting room, so a \$1000 addition was made to Small Tools.



## HUMAN RESOURCES &amp; RISK MANAGEMENT DEPARTMENT BUDGET SUMMARY

Human Resources	2020	2021	2022	2023	2023 One-	2023	Change	
Primary Cost Summary	Actual	Actual	Amended Budget	Recurring	Time	Adopted Budget	2022-2023	% Change
Salaries & Wages	96,554	95,022	98,600	105,444	-	105,444	6,844	6.9%
Benefits	36,649	30,181	35,970	38,307	-	38,307	2,337	6.5%
Supplies	2,491	1,092	16,800	26,300	2,000	28,300	11,500	68.5%
Services	42,097	28,910	160,150	60,810	-	60,810	(99,340)	-62.0%
Long-term Leases	358	359	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>178,149</b>	<b>155,564</b>	<b>311,520</b>	<b>230,861</b>	<b>2,000</b>	<b>232,861</b>	<b>(78,659)</b>	<b>-25.3%</b>
Less:								
Interfund Service Charges	(60,232)	(56,547)	(63,800)	(66,300)	-	(66,300)	(2,500)	3.9%
<b>Net Expenditures</b>	<b>117,917</b>	<b>99,017</b>	<b>247,720</b>	<b>164,561</b>	<b>2,000</b>	<b>166,561</b>	<b>(81,159)</b>	<b>-32.8%</b>
<b>Funding From General Revenue</b>	<b>117,917</b>	<b>99,017</b>	<b>247,720</b>	<b>164,561</b>	<b>2,000</b>	<b>166,561</b>	<b>(81,159)</b>	<b>-32.8%</b>

FUND: 001 - GENERAL FUND					EXPENDITURES (G2)				
DEPARTMENT: G2 - HUMAN RESOURCES & RISK MANAGEMENT									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
001.G2.518.010.11.00	SALARIES AND WAGES	\$ 96,554	\$ 95,022	\$ 98,600	\$ 105,444	\$ -	\$ 105,444	\$ 6,844	6.9%
001.G2.518.010.11.05	SALARIES AND WAGES PT	-	-	-	-	-	-	-	0.0%
001.G2.518.010.21.00	PERSONNEL BENEFITS	36,649	30,181	35,970	38,307	-	38,307	2,337	6.5%
001.G2.518.010.21.05	PERSONNEL BENEFITS PT	-	-	-	-	-	-	-	0.0%
001.G2.518.010.21.07	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
001.G2.518.010.31.00	OFFICE & OPERATING SUPPLIES	839	635	1,200	1,200	-	1,200	-	0.0%
001.G2.518.010.31.04	SUPPLIES - WELLNESS PROGRAM	-	-	15,000	15,000	-	15,000	-	0.0%
001.G2.518.010.31.05	OFFICE & OPERATING SUPPLIES-EMERG PREP	-	-	-	10,000	-	10,000	10,000	0.0%
001.G2.518.010.32.00	FUEL CONSUMED	-	-	100	100	-	100	-	0.0%
001.G2.518.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	1,652	457	500	-	2,000	2,000	1,500	300.0%
001.G2.518.010.41.00	PROFESSIONAL SERVICES	36,706	21,943	150,000	50,000	-	50,000	(100,000)	-66.7%
001.G2.518.010.41.01	PROF SVCS - AWC Drug/ Alcohol testing	-	1,410	1,300	1,600	-	1,600	300	23.1%
001.G2.518.010.41.01	PROF SVCS - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
001.G2.518.010.42.00	COMMUNICATIONS	1,077	1,128	2,010	2,010	-	2,010	-	0.0%
001.G2.518.010.43.00	TRAVEL/HOTEL/PER DIEM	-	-	600	600	-	600	-	0.0%
001.G2.518.010.44.00	ADVERTISING	211	1,084	2,250	2,250	-	2,250	-	0.0%
001.G2.518.010.45.00	RENTALS	295	303	500	500	-	500	-	0.0%
001.G2.518.010.46.00	INSURANCE	1,641	1,956	2,140	2,500	-	2,500	360	16.8%
001.G2.518.010.47.00	PUBLIC UTILITY SERVICE	10	-	50	50	-	50	-	0.0%
001.G2.518.010.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.G2.518.010.48.00	REPAIR & MAINT- FACILITY	122	-	-	-	-	-	-	0.0%
001.G2.518.010.48.01	REPAIR & MAINT - EQUIPMENT	-	27	-	-	-	-	-	0.0%
001.G2.518.010.48.02	R & M - SOFTWARE/HARDWARE	637	754	500	500	-	500	-	0.0%
001.G2.518.010.49.00	MISCELLANEOUS	153	56	200	200	-	200	-	0.0%
001.G2.518.010.49.01	REGISTRATION	-	249	400	400	-	400	-	0.0%
001.G2.518.010.49.02	MEMBERSHIP DUES/SUBSCRIPTION	1,245	-	200	200	-	200	-	0.0%
001.G2.518.014.32.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.G2.518.014.43.00	REGISTRATION	-	-	-	-	-	-	-	0.0%
001.G2.591.018.71.03	L/T LEASE - COPIER/PRINTER	-	359	-	-	-	-	-	0.0%
001.G2.594.018.71.00	CAPITAL LEASES-PRINCIPAL	288	-	-	-	-	-	-	0.0%
001.G2.594.018.81.00	CAPITAL LEASES-INTEREST	70	-	-	-	-	-	-	0.0%
<b>Total Administration</b>		<b>178,149</b>	<b>155,564</b>	<b>311,520</b>	<b>230,861</b>	<b>2,000</b>	<b>232,861</b>	<b>(78,659)</b>	<b>-25.3%</b>
<b>Contra Expenditures</b>									
001.G2.518.019.1C.00	WAGE CONTRA EXP	(32,645)	(34,598)	(33,100)	(34,400)	-	(34,400)	(1,300)	3.9%
001.G2.518.019.2C.00	BENEFIT CONTRA EXP	(12,391)	(10,989)	(12,500)	(13,000)	-	(13,000)	(500)	4.0%
001.G2.518.019.3C.00	SUPPLIES CONTRA EXP	(842)	(398)	(1,000)	(1,000)	-	(1,000)	-	0.0%
001.G2.518.019.4C.00	SERVICES CONTRA EXP	(14,354)	(10,562)	(17,200)	(17,900)	-	(17,900)	(700)	4.1%
<b>Total Contra Expenditures</b>		<b>(60,232)</b>	<b>(56,547)</b>	<b>(63,800)</b>	<b>(66,300)</b>	<b>-</b>	<b>(66,300)</b>	<b>(2,500)</b>	<b>3.9%</b>
<b>TOTAL HUMAN RESOURCES &amp; RISK MANAGEMENT</b>		<b>\$ 117,917</b>	<b>\$ 99,017</b>	<b>\$ 247,720</b>	<b>\$ 164,561</b>	<b>\$ 2,000</b>	<b>\$ 166,561</b>	<b>\$ (81,159)</b>	<b>-32.8%</b>

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## POLICE

### General Fund 001 Department H1

**Employees:**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>POLICE</b>						
Chief of Police	Non-Represented	1.00	1.00	1.00	1.00	0.00
Deputy Chief	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Teamster	1.00	1.00	1.00	1.00	0.00
Records Technician	Teamster	2.00	2.00	2.00	2.00	0.00
Records Assistant/Evidence Tech	Teamster	1.00	1.00	1.00	1.00	0.00
Police Sergeant	Guild	4.00	4.00	4.00	4.00	0.00
Police Officer (Patrol & Detective)	Guild	11.00	11.00	12.00	13.00	1.00
Community Services Officer	Teamster	1.00	1.00	1.00	1.00	0.00
Parking Enforcement Officer (PT)	Teamster	0.00	0.00	0.60	0.60	0.00
Civil Service Examiner (Variable)	Hourly	0.05	0.05	0.05	0.00	-0.05
<b>Total Police</b>		<b>22.05</b>	<b>22.05</b>	<b>23.65</b>	<b>24.60</b>	<b>0.95</b>

**Mission and Responsibilities:**

The Police Department's mission is to provide security and safety in partnership with the community by providing professional, equitable and unbiased service to all, and to be recognized as a guiding law enforcement agency.

The Police Department provides administrative services that establish the vision and guiding principles for the organization by leading the agency with planning, organizing, directing, and coordinating services; managing operations and investigations, budget, training, and developing staff and policy; providing facility and material management, fleet control, records management and training.

Uniformed patrol provides basic police services to the community including neighborhood patrol, crime detection, criminal investigation and enforcement, traffic enforcement, evidence collection and preservation, case management, court testimony, and parking enforcement. We also provide assistance such as: security checks, crime prevention, public relations, drug/alcohol and substance abuse education and other community programs.

The Investigations Division provides specialized support in more complex and serious criminal investigations, crimes against persons, sexual assault investigations, crime scene processing, evidence collection and examination, suspect and special victim interviews, sex offender notifications and tracking, drug investigations, and Green Hill School investigations.

**2022 Accomplishments:**

- Exceeded the State's minimum training requirements for officer's annual training.
- Continued efforts to improve the quality of dispatch services and determine feasibility of pursuing dispatch service options.
- Revised and updated policies related to new legislation. Trained Officers on these new laws and policies.
- Filled two Patrol Officer positions. One has graduated the academy and started his FTO program; one will be attending the academy in 2023.
- One Officer successfully completed his FTO program and passed his probationary period.
- The Deputy Chief and two Sergeants have successfully passed their probationary period and completed their required supervisor certification.
- Filled one Detective position.
- Hired a Parking Enforcement Officer.
- We sent two officers through the I-940 Patrol Tactics training as mandated by the State.

- Replaced the Taser Instructor and the Use of Force Instructor.

### 2023 Goals and Objectives:

- Continue discussions related to improving services from Lewis County's Dispatch Center.
- Hire additional Officers to bring us to full staffing levels.
- Continue to stay up to date on the new legislative laws.
- Build new vehicle evidence storage building.

### Significant Changes from 2022 to 2023:

After the passage of the police reform bills in 2021, additional revisions were implemented in 2022 in an attempt to clarify some of the more arbitrary and contradictory language. As a result, we spent much of 2022 making further changes to our policies and completing requirements with specific 2022 deadlines, such as disposing of automatic weapons and evaluating model language produced by the State's Attorney General Office. We will likely continue to see additional changes to those bills in the near future.

The department spent some time evaluating body-worn cameras and believe we've found a product that will provide us with quality equipment as well as a solution for handling the anticipated records requests the Department will receive. Since this would be considered a significant change to working conditions, body-worn cameras are included in the collective bargaining contract negotiations that are in progress. That process must be completed before implementing the program.

We continued to feel the impact of a lack of qualified candidates for the police officer positions. The number of entry level applicants has been small, and many have been rejected during the initial review of their background documentation. We've only had a few potential lateral applicants show interest and I don't anticipate that will change in the near future. We are beginning to experience a delay time of six months from the time we register a candidate for the police academy to the date they begin classes. The State has acknowledged the problem and talked about potential solutions, but I would anticipate that delay to remain in effect for some time.

The 2023 Budget included one additional officer with the goal of bringing staffing to 13. The position is funded for 6 months, anticipating that the City will not be able to fill the position before that time. With a 13<sup>th</sup> officer, the Police Department will be in better position to manage absences for training, injury or illness, as well as anticipate retirements.

#### POLICE DEPARTMENT BUDGET SUMMARY

Police Department	2020	2021	2022	2023	2023 One-	2023	Change	
Primary Cost Summary	Actual	Actual	Amended Budget	Recurring	Time	Adopted Budget	2022-2023	% Change
Salary & Wages	1,874,801	1,779,297	2,003,210	2,117,923	-	2,117,923	114,713	5.7%
Benefits	809,461	786,241	958,540	959,929	-	959,929	1,389	0.1%
Supplies	59,468	65,375	75,050	95,750	12,500	108,250	33,200	44.2%
Services and Charges	482,557	429,741	591,580	650,409	-	650,409	58,829	9.9%
Capital Outlay	18,718	-	167,000	-	120,000	120,000	(47,000)	-28.1%
Long-term Lease	2,536	2,536	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>3,247,541</b>	<b>3,063,190</b>	<b>3,795,380</b>	<b>3,824,011</b>	<b>132,500</b>	<b>3,956,511</b>	<b>161,131</b>	<b>4.2%</b>
<b>Service Related Fees/Revenues</b>								
Criminal Justice Sales Tax	152,708	180,570	171,800	182,100	-	182,100	10,300	6.0%
Animal License, Gun/Firework Permits	3,524	3,606	3,600	3,600	-	3,600	-	0.0%
Governmental Grants	520	2,815	-	-	-	-	-	0.0%
State Shared Revenues	180,908	157,936	156,310	154,371	-	154,371	(1,939)	-1.2%
Law Enforcement Services	3,762	7,280	5,800	6,300	-	6,300	500	8.6%
Parking Enforcement	10,279	17,997	23,800	27,000	-	27,000	3,200	13.4%
Confiscation & Forfeiture	11,423	43,245	41,567	42,400	-	42,400	833	2.0%
Contributions	10,608	-	-	-	-	-	-	0.0%
Other	9,643	506	-	-	-	-	-	0.0%
<b>Total Service Related Fees/Revenues</b>	<b>383,375</b>	<b>413,955</b>	<b>402,877</b>	<b>415,771</b>	<b>-</b>	<b>415,771</b>	<b>12,894</b>	<b>3.2%</b>
<b>Funding from General Revenues</b>	<b>2,864,166</b>	<b>2,649,235</b>	<b>3,392,503</b>	<b>3,408,240</b>	<b>132,500</b>	<b>3,540,740</b>	<b>148,237</b>	<b>4.4%</b>

FUND: 001 - GENERAL FUND		EXPENDITURES (H1)							
DEPARTMENT: H1 - POLICE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>General Administration</b>									
001.H1.521.010.11.00	SALARIES AND WAGES	\$ 227,765	\$ 142,391	\$ 219,900	\$ 241,888	\$ -	\$ 241,888	\$ 21,988	10.0%
001.H1.521.010.11.02	SALARIES AND WAGES - ADMIN	51,086	52,164	52,940	55,020	-	55,020	2,080	3.9%
001.H1.521.010.11.05	SALARIES AND WAGES - PT	710	670	-	-	-	-	-	0.0%
001.H1.521.010.12.00	OVERTIME	-	901	-	-	-	-	-	0.0%
001.H1.521.010.12.02	OVERTIME - ADMIN	-	-	-	-	-	-	-	0.0%
001.H1.521.010.21.00	PERSONNEL BENEFITS	77,054	50,139	80,560	90,395	-	90,395	9,835	12.2%
001.H1.521.010.21.02	PERSONNEL BENEFITS - ADMIN	21,012	21,177	21,290	21,990	-	21,990	700	3.3%
001.H1.521.010.21.05	PART TIME PERSONNEL BENEFITS	61	57	-	-	-	-	-	0.0%
001.H1.521.010.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.H1.521.010.31.01	OFFICE & OPERATING SUPPLIES	6,677	6,391	6,500	6,500	2,500	9,000	2,500	38.5%
001.H1.521.010.31.02	RANGE OFFICE & OPERATING SUP	2,080	3,050	4,000	5,600	-	5,600	1,600	40.0%
001.H1.521.010.31.03	CIVIL SERVICE OPERATING SUPPLI	-	-	-	-	-	-	-	0.0%
001.H1.521.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	3,063	3,878	4,500	5,000	-	5,000	500	11.1%
001.H1.521.010.35.02	RANGE SMALL TOOLS & MINOR EQUIP.	-	-	-	-	-	-	-	0.0%
001.H1.521.010.41.00	PROFESSIONAL SERVICES	7,175	7,728	2,500	2,500	-	2,500	-	0.0%
001.H1.521.010.41.01	PROFESSIONAL SERVICES - LC IT	4,180	4,536	6,000	6,000	-	6,000	-	0.0%
001.H1.521.010.41.03	PROFESSIONAL SERVICES - CIVIL SERVICE	-	-	-	-	-	-	-	0.0%
001.H1.521.010.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
001.H1.521.010.42.00	COMMUNICATIONS	36,631	37,861	35,500	40,000	-	40,000	4,500	12.7%
001.H1.521.010.44.00	ADVERTISING	-	-	150	750	-	750	600	400.0%
001.H1.521.010.44.03	CIVIL SERVICE ADVERTISING	-	-	-	-	-	-	-	0.0%
001.H1.521.010.45.00	RENTALS	850	1,500	4,200	4,200	-	4,200	-	0.0%
001.H1.521.010.46.00	INSURANCE	44,058	50,518	61,630	68,000	-	68,000	6,370	10.3%
001.H1.521.010.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.H1.521.010.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	8,057	14,685	12,500	15,000	-	15,000	2,500	20.0%
001.H1.521.010.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.H1.521.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	2,785	6,880	6,000	9,000	-	9,000	3,000	50.0%
001.H1.521.010.40.03	EXTERNAL TAXES & OPER ASSESS	-	-	-	-	-	-	-	0.0%
001.H1.591.021.71.03	L/T LEASE - COPIER/PRINTER	-	-	-	-	-	-	-	0.0%
001.H1.594.021.71.00	CAPITAL LEASES -PRINCIPAL	1,465	-	-	-	-	-	-	0.0%
001.H1.594.021.81.00	CAPITAL LEASES -INTEREST	1,071	-	-	-	-	-	-	0.0%
<b>Total General Administration</b>		<b>495,780</b>	<b>404,526</b>	<b>518,170</b>	<b>571,843</b>	<b>2,500</b>	<b>574,343</b>	<b>56,173</b>	<b>10.8%</b>
<b>Investigation</b>									
001.H1.521.021.11.00	SALARIES AND WAGES	267,648	232,590	272,840	295,980	-	295,980	23,140	8.5%
001.H1.521.021.12.00	OVERTIME	27,334	32,173	16,300	17,560	-	17,560	1,260	7.7%
001.H1.521.021.21.00	PERSONNEL BENEFITS	123,353	110,025	142,430	133,338	-	133,338	(9,092)	-6.4%
001.H1.521.021.24.00	UNIFORMS & CLOTHING	1,800	1,800	1,800	1,800	-	1,800	-	0.0%
001.H1.521.021.24.05	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.H1.521.021.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.H1.521.021.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.021.41.00	PROFESSIONAL SERVICES	540	1,191	2,000	5,000	-	5,000	3,000	150.0%
001.H1.521.021.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%
001.H1.521.021.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.H1.521.021.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.021.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.H1.521.021.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total Investigation</b>		<b>420,675</b>	<b>377,779</b>	<b>435,370</b>	<b>453,678</b>	<b>-</b>	<b>453,678</b>	<b>18,308</b>	<b>4.2%</b>
<b>Patrol</b>									
001.H1.521.022.11.00	SALARIES AND WAGES	1,000,861	974,928	1,113,000	1,143,591	-	1,143,591	30,591	2.7%
001.H1.521.022.12.00	OVERTIME	87,681	121,166	90,000	110,000	-	110,000	20,000	22.2%
001.H1.521.022.21.00	PERSONNEL BENEFITS	449,599	455,911	536,300	532,132	-	532,132	(4,168)	-0.8%
001.H1.521.022.21.07	PERSONNEL BENEFITS-UI TAXES	-	-	-	-	-	-	-	0.0%
001.H1.521.022.24.00	UNIFORMS & CLOTHING	2,186	6,917	13,500	22,000	-	22,000	8,500	63.0%
001.H1.521.022.31.00	OFFICE & OPERATING SUPPLIES	11,971	16,324	16,000	16,000	-	16,000	-	0.0%
001.H1.521.022.32.00	FUEL CONSUMED	24,687	30,979	30,000	45,000	-	45,000	15,000	50.0%
001.H1.521.022.35.00	SMALL TOOLS & MINOR EQUIPMENT	10,867	4,433	13,900	17,500	10,000	27,500	13,600	97.8%
001.H1.521.022.41.00	PROFESSIONAL SERVICES	2,980	3,308	3,000	4,000	-	4,000	1,000	33.3%
001.H1.521.022.42.00	COMMUNICATIONS	355	-	-	-	-	-	-	0.0%
001.H1.521.022.42.01	COMMUNICATIONS - MOBILE	3,958	4,760	5,500	6,500	-	6,500	1,000	18.2%
001.H1.521.022.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
001.H1.521.022.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.H1.521.022.48.01	REPAIR & MAINT - EQUIPMENT	3,996	7,172	6,000	9,000	-	9,000	3,000	50.0%
001.H1.521.022.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.H1.521.022.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total Patrol</b>		<b>1,599,141</b>	<b>1,625,898</b>	<b>1,827,200</b>	<b>1,905,723</b>	<b>10,000</b>	<b>1,915,723</b>	<b>88,523</b>	<b>4.8%</b>
<b>Special Unit - JNET (p002)</b>									
001.H1.521.023.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.H1.521.023.35.00	SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.023.43.00	TRAVEL/HOTEL/PER DIEM	-	-	1,800	3,000	-	3,000	1,200	66.7%
001.H1.521.023.45.00	RENTAL	11,346	8,914	12,000	14,000	-	14,000	2,000	16.7%

FUND: 001 - GENERAL FUND				EXPENDITURES (H1)					
DEPARTMENT: H1 - POLICE									
				2022			2023		
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
001.H1.521.023.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.023.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.H1.521.023.49.00	MISCELLANEOUS - BUY MONEY	2,802	120	6,000	6,000	-	6,000	-	0.0%
001.H1.521.023.49.01	REGISTRATION	-	-	1,200	1,200	-	1,200	-	0.0%
Total Special Unit - JNET		14,148	9,034	21,000	24,200	-	24,200	3,200	15.2%
Special Weapons and Tactics (SWAT)									
001.H1.521.C23.31.00	OFFICE & OPERATING SUPPLIES	-	67	-	-	-	-	-	0.0%
Total Special Weapons and Tactics (SWAT)		-	67	-	-	-	-	-	0.0%
Training									
001.H1.521.040.32.01	FUEL CONSUMED-TRAINING	-	-	-	-	-	-	-	0.0%
001.H1.521.040.43.00	TRAVEL/HOTEL/PER DIEMS	2,045	1,668	17,200	17,200	-	17,200	-	0.0%
001.H1.521.040.43.01	TRAVEL - STAFF	-	-	-	-	-	-	-	0.0%
001.H1.521.040.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.H1.521.040.49.01	REGISTRATION	1,660	7,976	11,800	24,000	-	24,000	12,200	103.4%
001.H1.521.040.49.11	COLLEGE TUITION & BOOKS	-	-	-	-	-	-	-	0.0%
Total Training		3,705	9,644	29,000	41,200	-	41,200	12,200	42.1%
Facilities									
001.H1.521.050.11.00	SALARIES AND WAGES	49	-	-	-	-	-	-	0.0%
001.H1.521.050.11.06	SALARIES AND WAGES - VEH MECH	8,234	14,774	8,100	9,183	-	9,183	1,083	13.4%
001.H1.521.050.20.01	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
001.H1.521.050.21.00	PERSONNEL BENEFITS	12	-	-	-	-	-	-	0.0%
001.H1.521.050.21.06	PERSONNEL BENEFITS - VEH MECH	2,016	3,476	1,600	-	-	-	(1,600)	-100.0%
001.H1.521.050.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.H1.521.050.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
001.H1.521.050.47.00	PUBLIC UTILITY SERVICE	896	892	880	880	-	880	-	0.0%
001.H1.521.050.47.03	PUBLIC UTILITY SERVICE - CITY	2,600	2,600	3,000	3,000	-	3,000	-	0.0%
001.H1.521.050.48.00	REPAIR & MAINT- FACILITIES	4,468	830	2,000	2,000	-	2,000	-	0.0%
001.H1.521.050.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.521.050.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.H1.521.050.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
Total Facilities		18,275	22,572	15,580	15,063	-	15,063	(517)	-3.3%
Records									
001.H1.521.R10.11.00	SALARIES AND WAGES	149,745	152,796	155,070	161,261	-	161,261	6,191	4.0%
001.H1.521.R10.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.H1.521.R10.21.00	PERSONNEL BENEFITS	92,932	95,621	98,160	101,625	-	101,625	3,465	3.5%
Total Records		242,677	248,417	253,230	262,886	-	262,886	9,656	3.8%
Prisoner Service									
001.H1.523.060.40.13	INTERGOVT PROF SVCS -LC JAIL SVCS	87,022	10,837	105,000	115,000	-	115,000	10,000	9.5%
001.H1.523.060.41.00	PROFESSIONAL SERVICES	-	788	5,000	5,000	-	5,000	-	0.0%
001.H1.528.060.41.00	PROFESSIONAL SERVICES	1,170	-	-	-	-	-	-	0.0%
Total Prisoner Service		88,192	11,625	110,000	120,000	-	120,000	10,000	9.1%
Contracted Services - Alarm & Dispatch									
001.H1.528.060.40.12	INTERGOVT SVCS-LC DISPATCHING	249,077	251,568	267,220	272,979	-	272,979	5,759	2.2%
001.H1.528.060.51.01	INTERGOVT SERVICES - COMPUTER	-	-	-	-	-	-	-	0.0%
Total Contracted Services - Alarm & Dispatch		249,077	251,568	267,220	272,979	-	272,979	5,759	2.2%
Parking Facilities									
001.H1.542.065.11.00	SALARIES AND WAGES	-	-	19,500	25,548	-	25,548	6,048	31.0%
001.H1.542.065.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.H1.542.065.21.00	PERSONNEL BENEFITS	-	-	19,900	13,153	-	13,153	(6,747)	-33.9%
001.H1.542.065.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.H1.542.065.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.H1.542.065.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%
001.H1.542.065.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
001.H1.542.065.47.00	PUBLIC UTILITY SERVICE	-	-	-	-	-	-	-	0.0%
001.H1.542.065.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.H1.542.065.40.03	EXTERNAL TAXES & OPER ASSESS	1,040	1,240	9,500	9,500	-	9,500	-	0.0%
Total Parking Facilities		1,040	1,240	48,900	48,201	-	48,201	(699)	-1.4%
Nuisance Control									
001.H1.554.020.11.00	SALARIES AND WAGES	26,844	27,372	27,780	28,946	-	28,946	1,166	4.2%
001.H1.554.020.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.H1.554.020.21.00	PERSONNEL BENEFITS	19,718	20,559	21,500	21,748	-	21,748	248	1.2%
001.H1.554.020.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.H1.554.020.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.H1.554.020.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.H1.554.020.47.00	PUBLIC UTILITY SERVICE	-	-	-	-	-	-	-	0.0%
001.H1.554.020.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.H1.554.020.51.00	INTERGOVT PROF SERVICES	-	-	-	-	-	-	-	0.0%
Total Nuisance Control		46,562	47,931	49,280	50,694	-	50,694	1,414	2.9%



FUND: 001 - GENERAL FUND					EXPENDITURES (H1)				
DEPARTMENT: H1 - POLICE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>Animal Control</b>									
001.H1.554.030.11.00	SALARIES AND WAGES	26,844	27,372	27,780	28,946	-	28,946	1,166	4.2%
001.H1.554.030.21.00	PERSONNEL BENEFITS	19,718	20,559	21,500	21,748	-	21,748	248	1.2%
001.H1.554.030.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
001.H1.554.030.31.00	OFFICE & OPERATING SUPPLIES	123	253	150	150	-	150	-	0.0%
001.H1.554.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.H1.554.030.40.14	INTERGOVT SVCS-LC ANIMAL SHELTER	2,350	1,650	3,500	6,000	-	6,000	2,500	71.4%
001.H1.554.030.47.00	PUBLIC UTILITY SERVICE	516	519	500	700	-	700	200	40.0%
001.H1.554.030.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
001.H1.554.030.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total Animal Control</b>		<b>49,551</b>	<b>50,353</b>	<b>53,430</b>	<b>57,544</b>	-	<b>57,544</b>	<b>4,114</b>	<b>7.7%</b>
<b>Other Debt Service Costs</b>									
001.H1.591.021.71.03	L/T LEASE - COPIER/PRINTER	-	2,536	-	-	-	-	-	0.0%
<b>Total Other Debt Service Costs</b>		-	-	-	-	-	-	-	<b>0.0%</b>
<b>Capital Outlays</b>									
001.H1.594.021.62.00	BUILDINGS & STRUCTURES	-	-	-	-	-	-	-	0.0%
001.H1.594.021.64.00	MACHINERY & EQUIPMENT	9,251	-	167,000	-	120,000	120,000	(47,000)	-28.1%
001.H1.594.021.64.01	MACHINERY & EQUIPMENT-UNET	-	-	-	-	-	-	-	0.0%
001.H1.594.021.64.K9	MACHINERY & EQUIPMENT- K9	-	-	-	-	-	-	-	0.0%
001.H1.594.021.66.00	CAPITAL LEASE-RICOH COPIER	9,467	-	-	-	-	-	-	0.0%
<b>Total Capital Outlays</b>		<b>18,718</b>	-	<b>167,000</b>	-	<b>120,000</b>	<b>120,000</b>	<b>(47,000)</b>	<b>-28.1%</b>
<b>Transfers Out</b>									
001.H1.597.000.05.32	TRANSFER OUT - FUND 302	-	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		-	-	-	-	-	-	-	<b>0.0%</b>
<b>TOTAL POLICE</b>		<b>\$ 3,247,541</b>	<b>\$ 3,063,190</b>	<b>\$ 3,795,380</b>	<b>\$ 3,824,011</b>	<b>\$ 132,500</b>	<b>\$ 3,956,511</b>	<b>\$161,131</b>	<b>4.2%</b>

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## FIRE

### General Fund 001 Department I1

**Employees:**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>FIRE</b>						
Fire Chief	Non-Represented	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	Non-Represented	1.00	1.00	1.00	1.00	0.00
Fire Captain	IAFF	4.00	4.00	4.00	4.00	0.00
Firefighter/Engineer	IAFF	8.00	6.00	8.00	8.00	0.00
Civil Service Examiner (Variable)	Hourly	0.10	0.10	0.10	0.00	-0.10
<b>Total Fire</b>		<b>14.10</b>	<b>12.10</b>	<b>14.10</b>	<b>14.00</b>	<b>-0.10</b>

**Mission and Responsibilities:**

The Chehalis Fire Department provides effective fire and life safety services through emergency response, education, training and code enforcement to assist the community in maintaining and improving the quality of life. The Fire Department also provides Administrative, Operational and Fire Prevention services. Department administrative staff plan, organize, direct and coordinate services; manage the budget, personnel, and policy development; and provide for facility and material management, fleet control, records management and training.

The Fire Operations and Emergency Medical Services (EMS) Division provide a minimum of two-person engine company on a 24-hour basis, supplemented by on-call career fire fighters. The division performs fire rescue, suppression, and overhaul or salvage functions. EMS consists of 24-hour basic life support with the ability to defibrillate heart patients and provide backup emergency transportation. The response goal of fire and emergency medical services is to be on the scene within 4 minutes or less upon notification and to have the full structure alarm arriving in 8 minutes or less.

Fire Prevention Services Division provides fire and life safety code enforcement through various inspection and permit programs based on the International Fire Code. It provides public education through the school fire safety assemblies and various adult fire safety information programs and classes. The division also provides basic fire investigation capabilities to differentiate the accidental fire from the intentional set fire and to detect the juvenile fire setter.

**2022 Accomplishments:**

- Hired 2 firefighters to bring staffing level to 12.
- Changed plan to purchase an Aid unit rather than purchase an F-350 pickup for brush fire responses and applied for an Assistance to Firefighters Grant for the purchase the Aid unit.
- Conversion of all CFD outdated Policies to Lexipol is on-going.
- Moved apparatus and personnel to new interim station site on NW Sitka in October 2022.
- Renewed the following ILAs: Lewis County for VPN services, Centralia/Chehalis CO-OP for emergency vehicle maintenance, Ambulance transport services contract with AMR, and Lewis County Fire Marshal to provide unincorporated parts of the County with Fire investigation services.
- Continue to review and change run cards for auto aid responses based on call type.
- Maintain good working relations with neighboring agencies.
- Created a fire apparatus replacement schedule

**Training 2022**

- 2 firefighters attended the Nozzle forward class
- 1 fire investigator attending IAAI training
- 1 FF and 1 Captain attended Supraglottic airway course
- 1 FF attended fire ground command class

- 1 FF attended initial EMS evaluator class
- 1 FF attended Fire Officer I class and certification
- 6 firefighters attended county wide rope rescue exercise
- 6 firefighters attended the swift water rescue exercises.
- 4 firefighters will attend advanced swift water rescue training
- 4 FF's attended training house burn
- Chief attended Skookumchuck dam exercise at Centralia CC.

### 2023 Goals and Objectives:

- Purchase new Aid unit with funding from Assistance to Firefighters grant. City Share is 15% of amount awarded.
- Pressure wash and paint exterior of new crew quarters
- Upgrade all portable radios to the same model XPS 4000
- Purchase electric car battery extinguishing system
- Continue to review and change run cards
- Maintain good working relations with neighboring agencies
- Review fire apparatus replacement schedule
- Research Assistance to Firefighter Grants for the future purchase of a new fire engine

### Significant Changes in the 2023 Budget:

- Budget includes \$34,000 for the purchase of an electric vehicle battery extinguishing system and \$47,000 for twelve portable radios that connect with SCBA masks through WI-FI for enhanced fire ground communication.
- New furniture for crew quarters, \$10,000
- Replace 6 computers, \$9,900

#### FIRE DEPARTMENT BUDGET SUMMARY

Fire Department	2022		2023		2023		2023	
	2020	2021	Amended	2023	2023 One-	Adopted	Change	% Change
Primary Cost Summary	Actual	Actual	Budget	Recurring	Time	Budget	2022-2023	% Change
Wages	1,257,468	1,230,319	1,323,830	1,422,150	-	1,422,150	98,320	7.4%
Benefits	413,443	426,540	610,560	539,161	-	539,161	(71,399)	-11.7%
Supplies	68,298	41,600	100,395	52,050	72,900	124,950	24,555	24.5%
Services	346,097	353,522	387,251	305,144	15,000	320,144	(67,107)	-17.3%
Capital Outlay	29,759	-	138,305	-	34,000	34,000	(104,305)	-75.4%
Debt Service	103,093	103,093	67,933	-	-	-	(67,933)	-100.0%
<b>Total Expenditures</b>	<b>2,218,158</b>	<b>2,155,074</b>	<b>2,628,274</b>	<b>2,318,505</b>	<b>121,900</b>	<b>2,440,405</b>	<b>(187,869)</b>	<b>-7.1%</b>
<b>Related Service Fees/Revenues</b>								
EMS levy	331,227	336,821	457,400	468,630	-	468,630	11,230	2.5%
Fire protection service	58,525	29,274	30,500	31,100	-	31,100	600	2.0%
Intergovernmental Revenue	1,260	1,260	33,760	1,260	-	1,260	(32,500)	-96.3%
Insurance Recovery	-	-	-	-	-	-	-	0.0%
<b>Total Service Fees/Revenues</b>	<b>391,012</b>	<b>367,355</b>	<b>521,660</b>	<b>500,990</b>	<b>-</b>	<b>500,990</b>	<b>(20,670)</b>	<b>-4.0%</b>
<b>Funding from General Revenues</b>	<b>1,827,146</b>	<b>1,787,719</b>	<b>2,106,614</b>	<b>1,817,515</b>	<b>121,900</b>	<b>1,939,415</b>	<b>(167,199)</b>	<b>-7.9%</b>

FUND: 001 - GENERAL FUND		EXPENDITURES (I1)							
DEPARTMENT: I1 - FIRE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
001.I1.522.010.11.00	SALARIES AND WAGES	\$ 160,179	\$ 103,850	\$ 119,970	\$ 117,120	\$ -	\$ 117,120	\$ (2,850)	-2.4%
001.I1.522.010.11.02	SALARIES AND WAGES - ADM	66,824	43,474	48,600	50,544	-	50,544	1,944	4.0%
001.I1.522.010.11.05	SALARIES AND WAGES - PT	710	670	600	600	-	600	-	0.0%
001.I1.522.010.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.I1.522.010.12.02	OVERTIME - ADM	-	-	-	-	-	-	-	0.0%
001.I1.522.010.21.00	PERSONNEL BENEFITS	21,933	30,563	35,600	43,335	-	43,335	7,735	21.7%
001.I1.522.010.21.02	PERSONNEL BENEFITS - ADM	19,055	15,177	20,200	33,487	-	33,487	13,287	65.8%
001.I1.522.010.21.05	PERSONNEL BENEFITS - PT	61	61	50	50	-	50	-	0.0%
001.I1.522.010.24.00	UNIFORMS & CLOTHING	2,461	545	4,300	4,300	-	4,300	-	0.0%
001.I1.522.010.31.00	OFFICE & OPERATING SUPPLIES	8,232	282	2,500	2,500	-	2,500	-	0.0%
001.I1.522.010.31.03	CIVIL SERVICE OPERATING SUPPLI	-	-	-	-	-	-	-	0.0%
001.I1.522.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	560	-	10,000	-	13,300	13,300	3,300	33.0%
001.I1.522.010.41.00	PROFESSIONAL SERVICES	6,298	9,382	-	-	-	-	-	0.0%
001.I1.522.010.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
001.I1.522.010.42.00	COMMUNICATIONS	11,972	13,020	18,650	18,650	-	18,650	-	0.0%
001.I1.522.010.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	2,000	2,000	-	2,000	-	0.0%
001.I1.522.010.44.00	ADVERTISING	765	-	1,000	1,000	-	1,000	-	0.0%
001.I1.522.010.45.00	RENTALS	70	48	3,000	3,000	-	3,000	-	0.0%
001.I1.522.010.46.00	INSURANCE	-	-	-	-	-	-	-	0.0%
001.I1.522.010.47.00	PUBLIC UTILITY SERVICE	-	400	-	-	-	-	-	0.0%
001.I1.522.010.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.I1.522.010.48.01	REPAIR & MAINT - EQUIPMENT	720	658	1,000	1,000	-	1,000	-	0.0%
001.I1.522.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	3,968	2,785	3,720	4,000	-	4,000	280	7.5%
001.I1.522.010.49.00	MISCELLANEOUS	1,542	22	100	100	-	100	-	0.0%
001.I1.522.010.49.01	REGISTRATION	-	-	3,000	3,000	-	3,000	-	0.0%
001.I1.522.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	1,340	9,349	8,611	8,725	-	8,725	114	1.3%
001.I1.522.010.40.08	INTERGOVT PROF SVCS- LC FD #6	-	-	-	-	-	-	-	0.0%
001.I1.591.022.71.03	L/T LEASE - COPIER/PRINTER	-	2,921	-	-	-	-	-	0.0%
001.I1.594.022.71.00	CAPITAL LEASES-PRINCIPAL	2,434	-	-	-	-	-	-	0.0%
001.I1.594.022.81.00	CAPITAL LEASES-INTEREST	487	-	-	-	-	-	-	0.0%
<b>Total Administration</b>		<b>309,611</b>	<b>233,207</b>	<b>282,901</b>	<b>293,411</b>	<b>13,300</b>	<b>306,711</b>	<b>23,810</b>	<b>8.4%</b>
<b>Fire Suppression and EMS</b>									
001.I1.522.020.11.00	SALARIES AND WAGES	157,778	160,554	177,920	187,150	-	187,150	9,230	5.2%
001.I1.522.020.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
001.I1.522.020.12.00	OVERTIME	45,788	60,499	110,000	62,400	-	62,400	(47,600)	-43.3%
001.I1.522.020.21.00	PERSONNEL BENEFITS	73,319	74,115	92,670	86,493	-	86,493	(6,177)	-6.7%
001.I1.522.020.21.05	PART TIME PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
001.I1.522.020.24.00	UNIFORMS & CLOTHING	2,500	10,461	86,570	25,000	-	25,000	(61,570)	-71.1%
001.I1.522.020.31.00	OFFICE & OPERATING SUPPLIES	4,125	7,462	16,190	6,100	-	6,100	(10,090)	-62.3%
001.I1.522.020.31.01	OFFICE & OP SUPPLIES-HYDRANTS	-	-	3,000	3,000	-	3,000	-	0.0%
001.I1.522.020.32.00	FUEL CONSUMED	9,981	14,715	17,000	15,000	-	15,000	(2,000)	-11.8%
001.I1.522.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	21,458	10,427	16,850	1,150	53,600	54,750	37,900	224.9%
001.I1.522.020.40.12	INTERGOVT SVCS - LC DISPATCHING	87,090	87,961	94,300	95,509	-	95,509	1,209	1.3%
001.I1.522.020.41.00	PROFESSIONAL SERVICES- LAUNDRY	7,605	12,822	12,750	12,750	-	12,750	-	0.0%
001.I1.522.020.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
001.I1.522.020.46.00	INSURANCE	44,581	51,889	60,860	66,000	-	66,000	5,140	8.4%
001.I1.522.020.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.I1.522.020.48.01	REPAIR & MAINT - EQUIPMENT	64,607	43,784	41,250	30,000	-	30,000	(11,250)	-27.3%
001.I1.522.020.48.02	R & M - SOFTWARE/HARDWARE	5,167	6,980	8,500	8,500	-	8,500	-	0.0%
001.I1.522.020.49.00	MISCELLANEOUS	272	44	1,040	-	-	-	(1,040)	-100.0%
001.I1.522.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	141	141	-	1,040	-	1,040	1,040	0.0%
001.I1.525.060.40.03	EXTERNAL TAXES & OPER ASSESS	14,796	44	-	-	-	-	-	0.0%
001.I1.525.060.40.16	INTERGOVT SVCS - LC EM MGT	-	15,100	15,000	15,750	-	15,750	750	5.0%
<b>Total Fire Suppression and EMS</b>		<b>539,208</b>	<b>556,998</b>	<b>753,900</b>	<b>615,842</b>	<b>53,600</b>	<b>669,442</b>	<b>(84,458)</b>	<b>-11.2%</b>
<b>Ambulance Services</b>									
001.I1.522.026.31.00	OFFICE & OPERATING SUPPLIES	14,019	6,075	13,100	15,000	-	15,000	1,900	14.5%
001.I1.522.026.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	744	2,200	600	3,000	3,600	1,400	63.6%
001.I1.522.026.41.00	PROFESSIONAL SERVICES -EMS	4,265	4,375	5,000	5,000	-	5,000	-	0.0%
<b>Total Ambulance Services</b>		<b>18,284</b>	<b>11,194</b>	<b>20,300</b>	<b>20,600</b>	<b>3,000</b>	<b>23,600</b>	<b>3,300</b>	<b>16.3%</b>
<b>Rescue &amp; Emergency Aid</b>									
001.I1.522.028.11.00	SALARIES AND WAGES	631,113	615,414	711,680	748,603	-	748,603	36,923	5.2%
001.I1.522.028.11.05	SALARIES AND WAGES - RESERVES	-	-	-	-	-	-	-	0.0%
001.I1.522.028.12.00	OVERTIME	183,153	241,998	150,000	249,600	-	249,600	99,600	66.4%
001.I1.522.028.21.00	PERSONNEL BENEFITS	292,909	295,223	370,650	345,976	-	345,976	(24,674)	-6.7%
001.I1.522.028.21.05	PERSONNEL BENEFITS - RESERVES	-	-	-	-	-	-	-	0.0%
001.I1.522.028.21.07	PERSONNEL BENEFITS-UI	-	-	-	-	-	-	-	0.0%
<b>Total Rescue and Emergency Aid</b>		<b>1,107,175</b>	<b>1,152,635</b>	<b>1,232,330</b>	<b>1,344,179</b>	<b>-</b>	<b>1,344,179</b>	<b>111,849</b>	<b>9.1%</b>
<b>Fire Prevention &amp; Investigation</b>									
001.I1.522.030.11.05	SALARIES AND WAGES-PT	11,923	3,860	5,060	5,060	-	5,060	-	0.0%
001.I1.522.030.21.05	PERSONNEL BENEFITS-PT	1,205	395	520	520	-	520	-	0.0%
001.I1.522.030.31.00	OFFICE & OPERATING SUPPLIES	196	10	2,000	2,000	-	2,000	-	0.0%
001.I1.522.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.I1.522.030.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.I1.522.030.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.I1.522.030.49.00	MISCELLANEOUS	6	-	500	500	-	500	-	0.0%

FUND: 001 - GENERAL FUND		EXPENDITURES (I1)							
DEPARTMENT: I1 - FIRE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
001.I1.522.030.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	240	240	-	-	-	-	-	0.0%
001.I1.522.030.40.17	INTERGOVT SVCS-RFA CODE ENFCMNT	-	-	-	-	-	-	-	0.0%
<b>Total Fire Prevention &amp; Investigation</b>		<b>13,570</b>	<b>4,505</b>	<b>8,080</b>	<b>8,080</b>	-	<b>8,080</b>	-	<b>0.0%</b>
<b>Employee Training</b>									
001.I1.522.045.31.00	OFFICE & OPERATING SUPPLIES	444	296	1,800	2,000	-	2,000	200	11.1%
001.I1.522.045.32.00	FUEL CONSUMED	-	2	200	200	-	200	-	0.0%
001.I1.522.045.32.01	FUEL CONSUMED	-	-	300	300	-	300	-	0.0%
001.I1.522.045.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,700	1,700	-	1,700	-	0.0%
001.I1.522.045.41.00	PROFESSIONAL SERVICES	4,350	-	3,000	3,000	-	3,000	-	0.0%
001.I1.522.045.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	-	-	-	-	-	0.0%
001.I1.522.045.43.01	TRAVEL/HOTEL/PER DIEMS	183	456	4,000	4,000	-	4,000	-	0.0%
001.I1.522.045.43.02	REGISTRATION	-	-	-	-	-	-	-	0.0%
001.I1.522.045.45.00	RENTALS	-	-	620	620	-	620	-	0.0%
001.I1.522.045.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.I1.522.045.49.01	REGISTRATION	1,149	3,435	7,950	8,000	-	8,000	50	0.6%
001.I1.522.045.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	792	801	2,000	2,000	-	2,000	-	0.0%
<b>Total Employee Training</b>		<b>6,918</b>	<b>4,990</b>	<b>21,570</b>	<b>21,820</b>	-	<b>21,820</b>	<b>250</b>	<b>1.2%</b>
<b>Facilities</b>									
001.I1.522.050.11.06	SALARIES AND WAGES - VEH MECH	-	-	-	1,073	-	1,073	1,073	0.0%
001.I1.522.050.21.06	PERSONNEL BENEFITS - VEH MECH	-	-	-	-	-	-	-	0.0%
001.I1.522.050.31.00	FACILITIES SUPPLIES	1,639	1,587	6,570	2,500	-	2,500	(4,070)	-61.9%
001.I1.522.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	7,644	-	6,985	-	3,000	3,000	(3,985)	-57.1%
001.I1.522.050.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.I1.522.050.45.00	RENTALS - Emergency Fire Station	72,428	77,075	54,400	1,000	-	1,000	(53,400)	-98.2%
001.I1.522.050.47.00	PUBLIC UTILITY SERVICE	8,298	7,934	15,000	5,000	-	5,000	(10,000)	-66.7%
001.I1.522.050.47.03	PUBLIC UTILITY SERVICE - CITY	3,252	4,777	7,500	5,000	-	5,000	(2,500)	-33.3%
001.I1.522.050.48.00	REPAIR & MAINT- FACILITIES	-	-	12,500	-	15,000	15,000	2,500	20.0%
001.I1.522.050.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.I1.522.050.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.I1.522.050.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
001.I1.522.050.49.04	GOVT PERMIT/CERTIFICATION/RECORD FEES	200	-	-	-	-	-	-	0.0%
<b>Total Facilities</b>		<b>93,461</b>	<b>91,373</b>	<b>102,955</b>	<b>14,573</b>	<b>18,000</b>	<b>32,573</b>	<b>(70,382)</b>	<b>-68.4%</b>
<b>Debt Service Payments</b>									
001.I1.591.022.71.00	DEBT PRINCIPAL - FIRE TRUCK	93,583	96,491	67,162	-	-	-	(67,162)	-100.0%
001.I1.592.022.83.00	DEBT INTEREST - FIRE TRUCK	6,589	3,681	771	-	-	-	(771)	-100.0%
<b>Total Debt Service Payments</b>		<b>100,172</b>	<b>100,172</b>	<b>67,933</b>	-	-	-	<b>(67,933)</b>	<b>-100.0%</b>
<b>Capital Expenditures</b>									
001.I1.594.022.62.00	BUILDINGS AND STRUCTURES	3,219	-	-	-	-	-	-	0.0%
001.I1.594.022.64.00	MACHINERY & EQUIPMENT	26,540	-	118,305	-	34,000	34,000	(84,305)	-71.3%
001.I1.594.022.65.00	CONSTRUCTION PROJECTS	-	-	20,000	-	-	-	(20,000)	-100.0%
<b>Total Capital Expenditures</b>		<b>29,759</b>	-	<b>138,305</b>	-	<b>34,000</b>	<b>34,000</b>	<b>(104,305)</b>	<b>-75.4%</b>
<b>TOTAL FIRE</b>		<b>\$ 2,218,158</b>	<b>\$ 2,155,074</b>	<b>\$ 2,628,274</b>	<b>\$ 2,318,505</b>	<b>\$ 121,900</b>	<b>\$ 2,440,405</b>	<b>\$ (187,869)</b>	<b>-7.1%</b>

## PUBLIC WORKS STREETS

### General Fund 001 Department K1

#### Employees:

#### Mission and Responsibilities:

The Street Department is responsible for planning, design, construction, operation and maintenance of the City's transportation system, including the street and pedestrian networks. This department also provides vehicle and equipment repair and maintenance services to other city departments. Streetlights in the business districts are maintained by the Department and it also contracts with the local utility for streetlights in other areas of the city.

**Administration and planning** include the management and supervision of all the various operations and programs of the department. These duties include planning and reporting for capital improvements, street and bridge inspections and traffic sign management.

**Traffic control** consists of the installation and maintenance of traffic control devices such as signs, signals, pavement markings, crosswalks, etc., to ensure that all devices are following State and Federal traffic control regulations.

**Sidewalk management** includes inspection, rehabilitation, construction of access ramps and curbing in compliance with all ADA requirements, while sidewalk maintenance is the responsibility to the abutting property owner.

**Street operation and maintenance** includes the repair and maintenance of asphalt, concrete and oiled street surfaces and requires the use of various techniques such as asphalt and concrete installation, overlaying, chip sealing, patching, pothole repair and crack sealing. It also includes bridge inspection and maintenance, snow and ice control and street sweeping. (Street sweeping costs are split between the General Fund and the Storm Utility.)

#### Significant Changes That Started in 2022:

Starting in 2022, the Public Works Street Department budget is consolidated into the Street Fund 003 (formerly Dedicated Street Fund – 4% Sales Tax). See the budget summaries and details in the Street Fund 003.

**STREET DEPARTMENT BUDGET SUMMARY (001/K1)**

Street Department			2022		2023			
	2020	2021	Amended	2023	2023 One-	Adopted	Change	
Primary Cost Summary	Actual	Actual	Budget	Recurring	Time	Budget	2022-2023	%Chane
Wages	198,397	223,504	-	-	-	-	-	0.0%
Benefits	77,976	92,739	-	-	-	-	-	0.0%
Supplies	39,164	65,168	-	-	-	-	-	0.0%
Services	156,755	168,176	-	-	-	-	-	0.0%
Capital Outlay	15,444	-	-	-	-	-	-	0.0%
Long-term Lease	674	377	-	-	-	-	-	0.0%
Debt Service	14,260	14,260	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>502,670</b>	<b>564,224</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>



FUND: 001 - GENERAL FUND					EXPENDITURES (K1)				
DEPARTMENT: K1 - STREET									
		2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
Account Number	Account Title								
EXPENDITURES									
Vehicle Shop Maintenance									
001.K1.518.032.11.06	SALARIES AND WAGES - VEH MECH	\$ 43,842	\$ 43,052	\$ -	\$ -	\$ -	\$ -	-	0.0%
001.K1.518.032.12.06	OVERTIME - VEH MECH	-	46	-	-	-	-	-	0.0%
001.K1.518.032.21.06	PERSONNEL BENEFITS - VEH MECH	20,461	23,968	-	-	-	-	-	0.0%
001.K1.518.032.24.06	UNIFORMS & CLOTHING	184	235	-	-	-	-	-	0.0%
001.K1.518.032.31.00	OFFICE & OPERATING SUPPLIES	-	1,829	-	-	-	-	-	0.0%
001.K1.518.032.31.01	OFFICE & OPERATING SUPPLIES	12,647	12,277	-	-	-	-	-	0.0%
001.K1.518.032.32.00	FUEL CONSUMED	962	403	-	-	-	-	-	0.0%
001.K1.518.032.42.00	COMMUNICATIONS	270	291	-	-	-	-	-	0.0%
001.K1.518.032.43.00	TRAVEL/HOTEL/PER DIEMS	500	-	-	-	-	-	-	0.0%
001.K1.518.032.48.01	REPAIR & MAINT- EQUIPMENT	6,687	83	-	-	-	-	-	0.0%
001.K1.518.032.49.01	REGISTRATION	26	-	-	-	-	-	-	0.0%
Total Vehicle Shop Maintenance		85,579	82,184	-	-	-	-	-	0.0%
Vehicle Shop Maintenance - City-Wide Supplies									
001.K1.518.033.31.02	OFFICE & OPERATING SUPPLIES	4,657	12,561	-	-	-	-	-	0.0%
001.K1.518.033.35.02	SMALL TOOLS & MINOR EQUIPMENT	3,548	-	-	-	-	-	-	0.0%
001.K1.518.033.41.02	PROFESSIONAL SERVICES	1,106	1,140	-	-	-	-	-	0.0%
001.K1.518.033.47.02	PUBLIC UTILITY SERVICE- SHOP WASTE	153	-	-	-	-	-	-	0.0%
001.K1.518.033.48.02	REPAIR & MAINT- IT SOFTWARE/HARDWARE	1,868	-	-	-	-	-	-	0.0%
001.K1.518.033.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	1,623	-	-	-	-	-	0.0%
Total Vehicle Shop Maintenance - City-Wide Supplies		11,332	15,324	-	-	-	-	-	0.0%
Roadways									
001.K1.542.030.11.00	SALARIES AND WAGES	61,145	98,465	-	-	-	-	-	0.0%
001.K1.542.030.11.05	PART SALARIES AND WAGES - PT	1,592	14,006	-	-	-	-	-	0.0%
001.K1.542.030.11.06	SALARIES AND WAGES - VEH MECH	7,429	5,818	-	-	-	-	-	0.0%
001.K1.542.030.12.00	OVERTIME	710	697	-	-	-	-	-	0.0%
001.K1.542.030.12.05	OVERTIME - PT	176	-	-	-	-	-	-	0.0%
001.K1.542.030.12.06	OVERTIME - VEH MECH	2,438	761	-	-	-	-	-	0.0%
001.K1.542.030.21.00	PERSONNEL BENEFITS	29,352	38,661	-	-	-	-	-	0.0%
001.K1.542.030.21.05	PERSONNEL BENEFITS - PT	230	2,093	-	-	-	-	-	0.0%
001.K1.542.030.21.06	PERSONNEL BENEFITS - VEH MECH	2,400	1,502	-	-	-	-	-	0.0%
001.K1.542.030.24.00	UNIFORMS & CLOTHING	184	829	-	-	-	-	-	0.0%
001.K1.542.030.31.00	OFFICE & OPERATING SUPPLIES	534	921	-	-	-	-	-	0.0%
001.K1.542.030.32.00	FUEL CONSUMED	5,426	10,072	-	-	-	-	-	0.0%
001.K1.542.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	502	-	-	-	-	-	0.0%
001.K1.542.030.41.00	PROFESSIONAL SERVICES	338	224	-	-	-	-	-	0.0%
001.K1.542.030.42.00	COMMUNICATIONS	26	28	-	-	-	-	-	0.0%
001.K1.542.030.44.00	ADVERTISING	173	-	-	-	-	-	-	0.0%
001.K1.542.030.45.00	RENTALS	5,823	10,153	-	-	-	-	-	0.0%
001.K1.542.030.49.00	MISCELLANEOUS	75	90	-	-	-	-	-	0.0%
001.K1.542.030.49.01	REGISTRATION	26	-	-	-	-	-	-	0.0%
Total Roadways		118,077	184,822	-	-	-	-	-	0.0%
Special Purpose Path									
Streetlights									
001.K1.542.063.31.00	OFFICE & OPERATING SUPPLIES	6,895	21,621	-	-	-	-	-	0.0%
001.K1.542.063.47.00	PUBLIC UTILITY SERVICE	73,331	80,626	-	-	-	-	-	0.0%
001.K1.542.063.48.00	REPAIR & MAINT- FACILITIES	1,010	11,815	-	-	-	-	-	0.0%
001.K1.542.063.48.01	REPAIR & MAINT - EQUIPMENT	3,190	6,259	-	-	-	-	-	0.0%
Total Streetlights		84,426	120,321	-	-	-	-	-	0.0%
Traffic Control									
001.K1.542.064.11.00	SALARIES AND WAGES	111	2,487	-	-	-	-	-	0.0%
001.K1.542.064.11.06	SALARIES AND WAGES -VEH MECH	-	54	-	-	-	-	-	0.0%
001.K1.542.064.12.00	OVERTIME	71	676	-	-	-	-	-	0.0%
001.K1.542.064.12.05	OVERTIME - PT	285	-	-	-	-	-	-	0.0%
001.K1.542.064.12.06	OVERTIME - VEH MECH	659	708	-	-	-	-	-	0.0%
001.K1.542.064.21.00	PERSONNEL BENEFITS	45	742	-	-	-	-	-	0.0%
001.K1.542.064.21.05	PERSONNEL BENEFITS-PT	37	-	-	-	-	-	-	0.0%
001.K1.542.064.21.06	PERSONNEL BENEFITS - VEH MECH	156	179	-	-	-	-	-	0.0%
001.K1.542.064.31.00	OFFICE & OPERATING SUPPLIES	-	150	-	-	-	-	-	0.0%
001.K1.542.064.32.00	FUEL CONSUMED	335	-	-	-	-	-	-	0.0%
001.K1.542.064.41.00	PROFESSIONAL SERVICES	19,122	4,845	-	-	-	-	-	0.0%
001.K1.542.064.47.00	PUBLIC UTILITY SERVICE	8,410	8,644	-	-	-	-	-	0.0%
001.K1.542.064.48.01	REPAIR & MAINT - EQUIPMENT	1,080	-	-	-	-	-	-	0.0%
Total Traffic Control		30,311	18,485	-	-	-	-	-	0.0%
Snow and Ice Control									
001.K1.542.066.11.00	SALARIES AND WAGES	-	813	-	-	-	-	-	0.0%
001.K1.542.066.11.06	SALARIES AND WAGES - VEH MECH	-	432	-	-	-	-	-	0.0%
001.K1.542.066.12.00	OVERTIME	-	87	-	-	-	-	-	0.0%
001.K1.542.066.12.06	OVERTIME - VEH MECH	87	2,561	-	-	-	-	-	0.0%
001.K1.542.066.21.00	PERSONNEL BENEFITS	-	227	-	-	-	-	-	0.0%
001.K1.542.066.21.06	PERSONNEL BENEFITS - VEH MECH	21	735	-	-	-	-	-	0.0%
001.K1.542.066.32.00	FUEL CONSUMED	-	703	-	-	-	-	-	0.0%

FUND: 001 - GENERAL FUND				EXPENDITURES (K1)					
DEPARTMENT: K1 - STREET									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>Total Snow and Ice Control</b>		<b>108</b>	<b>5,558</b>	-	-	-	-	-	<b>0.0%</b>
<b>Roadside Maintenance</b>									
001.K1.542.070.48.00	REPAIR & MAINT- FACILITIES	-	4,272	-	-	-	-	-	0.0%
001.K1.542.070.48.01	REPAIR & MAINT - EQUIPMENT	-	5,951	-	-	-	-	-	0.0%
<b>Total Roadside Maintenance</b>		<b>-</b>	<b>10,223</b>	-	-	-	-	-	<b>0.0%</b>
<b>Street Administration</b>									
001.K1.543.010.11.00	SALARIES AND WAGES	60,222	29,809	-	-	-	-	-	0.0%
001.K1.543.010.12.02	SALARIES & WAGES - ADMIN SUPPORT	12,690	13,059	-	-	-	-	-	0.0%
001.K1.543.010.11.02	OVERTIME	-	3	-	-	-	-	-	0.0%
001.K1.543.010.21.00	PERSONNEL BENEFITS	15,091	12,783	-	-	-	-	-	0.0%
001.K1.543.010.21.02	PERSONNEL BENEFITS - ADMIN	6,919	6,750	-	-	-	-	-	0.0%
001.K1.543.010.31.00	OFFICE & OPERATING SUPPLIES	1,443	1,336	-	-	-	-	-	0.0%
001.K1.543.010.32.00	FUEL CONSUMED	1,077	1,345	-	-	-	-	-	0.0%
001.K1.543.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	851	987	-	-	-	-	-	0.0%
001.K1.543.010.41.00	PROFESSIONAL SERVICES	12	339	-	-	-	-	-	0.0%
001.K1.543.010.42.00	COMMUNICATIONS	4,482	4,652	-	-	-	-	-	0.0%
001.K1.543.010.44.00	ADVERTISING	138	579	-	-	-	-	-	0.0%
001.K1.543.010.46.00	INSURANCE	17,900	16,366	-	-	-	-	-	0.0%
001.K1.543.010.47.00	PUBLIC UTILITY SERVICE	1,171	1,088	-	-	-	-	-	0.0%
001.K1.543.010.47.03	PUBLIC UTILITY SERVICE - CITY	2,160	2,282	-	-	-	-	-	0.0%
001.K1.543.010.48.00	REPAIR & MAINT- FACILITIES	532	-	-	-	-	-	-	0.0%
001.K1.543.010.48.01	REPAIR & MAINT - EQUIPMENT	318	713	-	-	-	-	-	0.0%
001.K1.543.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	1,495	1,035	-	-	-	-	-	0.0%
001.K1.543.010.49.00	MISCELLANEOUS	51	14	-	-	-	-	-	0.0%
001.K1.543.010.49.01	REGISTRATION	-	79	-	-	-	-	-	0.0%
001.K1.543.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	76	61	-	-	-	-	-	0.0%
001.K1.543.010.49.04	GOVT PERMIT/CERTIFICATION/RECORDING	13	25	-	-	-	-	-	0.0%
001.K1.543.010.40.03	EXTERNAL TAXES & OPER ASSESS	26	26	-	-	-	-	-	0.0%
001.K1.543.010.40.16	INTERGOVT SVCS - LC EMERGENCY MGMT	3,699	3,775	-	-	-	-	-	0.0%
<b>Total Street Administration</b>		<b>130,366</b>	<b>97,106</b>	-	-	-	-	-	<b>0.0%</b>
<b>Street Engineering Services</b>									
001.K1.544.020.11.00	SALARIES AND WAGES	6,940	9,970	-	-	-	-	-	0.0%
001.K1.544.020.21.00	PERSONNEL BENEFITS	2,878	4,007	-	-	-	-	-	0.0%
001.K1.544.020.24.00	UNIFORMS & CLOTHING	18	28	-	-	-	-	-	0.0%
001.K1.544.020.31.00	OFFICE & OPERATING SUPPLIES	346	330	-	-	-	-	-	0.0%
001.K1.544.020.32.00	FUEL CONSUMED	128	131	-	-	-	-	-	0.0%
001.K1.544.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	315	-	-	-	-	-	-	0.0%
001.K1.544.020.41.00	PROFESSIONAL SERVICES	89	72	-	-	-	-	-	0.0%
001.K1.544.020.42.00	COMMUNICATIONS	121	2	-	-	-	-	-	0.0%
001.K1.544.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	4	-	-	-	-	-	0.0%
001.K1.544.020.44.00	ADVERTISING	21	-	-	-	-	-	-	0.0%
001.K1.544.020.45.00	RENTALS	-	16	-	-	-	-	-	0.0%
001.K1.544.020.46.00	INSURANCE	328	230	-	-	-	-	-	0.0%
001.K1.544.020.48.01	REPAIR & MAINT - EQUIPMENT	3	31	-	-	-	-	-	0.0%
001.K1.544.020.48.02	R & M - SOFTWARE/HARDWARE	901	523	-	-	-	-	-	0.0%
001.K1.544.020.49.01	REGISTRATION	-	22	-	-	-	-	-	0.0%
001.K1.544.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	5	198	-	-	-	-	-	0.0%
001.K1.594.048.71.00	CAPITAL LEASES - PRINCIPAL	528	-	-	-	-	-	-	0.0%
001.K1.594.048.71.03	L/T LEASE = COPIER/PRINTER	-	377	-	-	-	-	-	0.0%
001.K1.594.048.81.00	CAPITAL LEASES - INTEREST	146	-	-	-	-	-	-	0.0%
<b>Total Street Engineering Services</b>		<b>12,767</b>	<b>15,941</b>	-	-	-	-	-	<b>0.0%</b>
<b>Debt Service Payments</b>									
001.K1.591.095.71.00	PRINCIPAL - CHIP SPREADER	12,203	12,649	-	-	-	-	-	0.0%
001.K1.592.095.81.00	INTEREST - CHIP SPREADER	2,057	1,611	-	-	-	-	-	0.0%
<b>Total Debt Service Payments</b>		<b>14,260</b>	<b>14,260</b>	-	-	-	-	-	<b>0.0%</b>
<b>Capital Outlays - Administration</b>									
001.K1.594.042.64.00	MACHINERY & EQUIPMENT	15,444	-	-	-	-	-	-	0.0%
<b>Total Capital Outlays - Administration</b>		<b>15,444</b>	<b>-</b>	-	-	-	-	-	<b>0.0%</b>
<b>TOTAL STREET</b>		<b>\$ 502,670</b>	<b>\$ 564,224</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.0%</b>

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## PLANNING & BUILDING

### General Fund 001 Department P2

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>PLANNING AND BUILDING</b>						
Planning and Building Manager	Non-Represented	0.75	0.75	0.75	0.75	0.00
Planner	Teamster	0.00	0.00	1.00	1.00	0.00
Permit Technician	Teamster	1.00	2.00	2.00	1.00	-1.00
Public Records Specialist	Teamster	0.00	0.00	1.00	1.00	0.00
Building Code/Fire Marshal (PT)	Hourly	0.45	0.45	0.45	0.45	0.00
Temp Records Assistant (PT)	Hourly	0.00	0.50	0.00	0.00	0.00
Development Review Specialist/Bldg. Inspector	Teamster	1.00	0.00	0.00	1.00	1.00
Public Works Director	Non-Represented	0.05	0.10	0.10	0.10	0.00
<b>Total Planning &amp; Building</b>		<b>3.25</b>	<b>3.80</b>	<b>5.30</b>	<b>5.30</b>	<b>0.00</b>

#### Mission and Responsibilities:

The Planning and Building Department provides staff support for development and review of residential, commercial and industrial projects; as well as specialized plans, such as neighborhood and sub-area plans. Permit applications are reviewed and approved, and inspections are made of all completed work to ensure safety and compliance with all applicable city and state regulations. The department administers and enforces adopted ordinances, codes and policies that reflect the environment in which our citizens wish to live. Projects and programs that enhance the economic vitality of the city are also implemented by the Planning and Building Department.

#### 2022 Accomplishments:

- From January 1, 2021 to June 30, 2021 the City received 366 permits and issued 214. For the same period in 2022 we received 375 and issued 275 permits.
- With City Council approval, made the part time records specialist full time to archive all building, planning, and engineering permits as well as respond to all public disclosure requests.
- Both permit technicians became Certified Permit Technicians.
- One permit technician is a Certified Erosion and Sediment Control Lead. His role is to ensure that proper construction stormwater procedures are followed to minimize construction impacts on adjacent land.
- Continued work on the Shoreline Master Plan update.
- Updated the Subdivision Code.
- Updated the Comprehensive Plan to reflect more accurate population projections and housing needs.

#### 2023 Goals and Objectives:

- Advance the Annexation process with policy guidance from the City Council.
- Complete the updates to the Shoreline Master Plan and present to the City Council for adoption.
- Begin updates to the Critical Areas Ordinance.
- Begin work on the required 2025 Comprehensive Plan update.
- Continue to update Municipal Codes to remedy conflicting code language and clarify ambiguities.
- Continue the training of staff, ensuring the highest level of professionalism and working knowledge of codes.
- Have one permit technician certified for inspections and plan review of residential structures.

## PLANNING AND BUILDING DEPARTMENT BUDGET SUMMARY

Planning and Building Primary Cost Summary	2022				2023 One- Time	2023		
	2020 Actual	2021 Actual	Amended Budget	2023 Recurring		Adopted Budget	Change 2022-2023	% Change
Wages	157,294	247,397	344,280	359,241	-	359,241	14,961	4.3%
Benefits	64,284	108,128	140,000	164,602	-	164,602	24,602	17.6%
Supplies	12,734	24,316	19,300	14,100	2,800	16,900	(2,400)	-12.4%
Services	196,640	477,190	820,070	456,912	155,000	611,912	(208,158)	-25.4%
Capital Outlay	27,545	-	-	-	-	-	-	0.0%
Long-Term Lease	1,448	1,627	-	2,800	-	2,800	2,800	0.0%
Transfers Out	-	-	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>459,945</b>	<b>858,658</b>	<b>1,323,650</b>	<b>997,655</b>	<b>157,800</b>	<b>1,155,455</b>	<b>(168,195)</b>	<b>-12.7%</b>
<b><u>Service Related Fees/Revenues</u></b>								
Business License & Permits	36,028	47,235	44,300	45,700	-	45,700	(431)	-0.9%
Building Permits	100,049	271,389	338,000	304,700	-	304,700	(3,747)	-1.2%
Plan Check Fees	43,549	216,328	182,000	182,000	-	182,000	56,123	44.6%
Other Fees	750	1,775	6,800	4,300	-	4,300	(2,653)	-38.2%
Governmental Grants	83,251	-	233,425	-	-	-	-	0.0%
<b>Total Service Related Revenues</b>	<b>263,627</b>	<b>536,727</b>	<b>804,525</b>	<b>536,700</b>	<b>-</b>	<b>536,700</b>	<b>49,292</b>	<b>10.1%</b>
% of total expenditures	57%	63%	61%	54%		46%		
<b>Funding from General Revenues</b>	<b>196,318</b>	<b>321,931</b>	<b>519,125</b>	<b>460,955</b>	<b>157,800</b>	<b>618,755</b>	<b>(217,487)</b>	<b>-99.3%</b>
% of total expenditures	43%	37%	39%	46%		54%		

FUND: 001 - GENERAL FUND		EXPENDITURES (P2)								
DEPARTMENT: P2 - PLANNING AND BUILDING										
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change	
<b>EXPENDITURES</b>										
<b>Inspections &amp; Permits Administration</b>										
001.P2.524.011.11.00	SALARIES AND WAGES	\$ 26,308	\$ 46,646	\$ 87,860	\$ 105,620	\$ -	\$ 105,620	\$ 17,760	20.2%	
001.P2.524.011.11.05	SALARIES AND WAGES-PT	11,924	34,737	45,510	43,000	-	43,000	(2,510)	-5.5%	
001.P2.524.011.12.00	OVERTIME	725	73	800	1,000	-	1,000	200	25.0%	
001.P2.524.011.21.00	PERSONNEL BENEFITS	9,715	38,978	53,450	61,351	-	61,351	7,901	14.8%	
001.P2.524.011.21.05	PERSONNEL BENEFITS-PT	1,205	3,558	4,670	3,700	-	3,700	(970)	-20.8%	
001.P2.524.011.21.07	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%	
001.P2.524.011.24.00	UNIFORMS & CLOTHING	167	342	400	400	-	400	-	0.0%	
001.P2.524.011.31.00	OFFICE & OPERATING SUPPLIES	7,639	7,703	7,000	7,000	-	7,000	-	0.0%	
001.P2.524.011.32.00	FUEL CONSUMED	71	-	500	750	-	750	250	50.0%	
001.P2.524.011.35.00	SMALL TOOLS & MINOR EQUIPMENT	1,691	10,621	5,300	1,000	1,400	2,400	(2,900)	-54.7%	
001.P2.524.011.40.15	INTERGOVT PROF SVCS - LEWIS COUNTY	-	-	-	-	-	-	-	0.0%	
001.P2.524.011.41.00	PROFESSIONAL SERVICES	68,681	299,695	383,000	270,000	-	270,000	(113,000)	-29.5%	
001.P2.524.011.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%	
001.P2.524.011.42.00	COMMUNICATIONS	5,128	5,063	6,350	6,350	-	6,350	-	0.0%	
001.P2.524.011.43.00	TRAVEL/HOTEL/PER DIEMS	-	701	3,000	3,500	-	3,500	500	16.7%	
001.P2.524.011.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%	
001.P2.524.011.45.00	RENTALS	118	112	300	450	3,000	3,450	3,150	1050.0%	
001.P2.524.011.46.00	INSURANCE	3,823	5,249	5,860	6,062	-	6,062	202	3.4%	
001.P2.524.011.47.00	PUBLIC UTILITY SERVICE	104	67	-	100	-	100	100	0.0%	
001.P2.524.011.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%	
001.P2.524.011.48.00	REPAIR & MAINT- FACILITIES	-	-	16,000	-	-	-	(16,000)	-100.0%	
001.P2.524.011.48.01	REPAIR & MAINT - EQUIPMENT	-	24	500	500	-	500	-	0.0%	
001.P2.524.011.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	10,827	17,451	13,400	16,000	-	16,000	2,600	19.4%	
001.P2.524.011.49.00	MISCELLANEOUS	114	21	-	-	-	-	-	0.0%	
001.P2.524.011.49.01	REGISTRATION	2,323	2,675	1,750	2,000	-	2,000	250	14.3%	
001.P2.524.011.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	712	2,304	2,000	2,500	-	2,500	500	25.0%	
001.P2.591.024.71.03	L/T LEASE - COPIER/PRINTER	-	-	-	2,800	-	2,800	2,800	0.0%	
001.P2.594.024.71.00	CAPITAL LEASES-PRINCIPAL	1,251	-	-	-	-	-	-	0.0%	
001.P2.594.024.81.00	CAPITAL LEASES-INTEREST	197	-	-	-	-	-	-	0.0%	
<b>Total Inspections &amp; Permits Administration</b>		<b>152,723</b>	<b>476,020</b>	<b>637,650</b>	<b>534,083</b>	<b>4,400</b>	<b>538,483</b>	<b>(99,167)</b>	<b>-15.6%</b>	
<b>Flood Authority &amp; Environmental</b>										
001.P2.553.030.31.00	OFFICE & OPERATING SUPPLIES	-	-	100	100	-	100	-	0.0%	
001.P2.553.030.41.00	PROFESSIONAL SERVICES - FLOOD STORAGE	83,251	46,909	186,520	-	-	-	(186,520)	-100.0%	
001.P2.553.030.43.00	TRAVEL - FLOOD AUTHORITY	-	-	300	300	-	300	-	0.0%	
001.P2.554.090.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%	
<b>Total Flood Authority &amp; Environmental</b>		<b>83,251</b>	<b>46,909</b>	<b>186,920</b>	<b>400</b>	<b>-</b>	<b>400</b>	<b>(186,520)</b>	<b>-99.8%</b>	
<b>Planning</b>										
001.P2.558.060.11.00	SALARIES AND WAGES	57,764	64,357	121,610	124,161	-	124,161	2,551	2.1%	
001.P2.558.060.11.05	SALARIES AND WAGES-PT	1,327	19,011	2,880	-	-	-	(2,880)	-100.0%	
001.P2.558.060.12.00	OVERTIME	147	-	700	920	-	920	220	31.4%	
001.P2.558.060.21.00	PERSONNEL BENEFITS	34,173	31,123	56,020	73,481	-	73,481	17,461	31.2%	
001.P2.558.060.21.05	PERSONNEL BENEFITS-PT	112	1,635	-	-	-	-	-	0.0%	
001.P2.558.060.21.07	PERSONNEL BENEFITS- U I TAXES	-	7,017	-	-	-	-	-	0.0%	
001.P2.558.060.31.00	OFFICE & OPERATING SUPPLIES	3,093	4,529	2,500	2,500	-	2,500	-	0.0%	
001.P2.558.060.32.00	FUEL CONSUMED	117	251	-	250	-	250	250	0.0%	
001.P2.558.060.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	1,212	2,800	1,400	1,400	2,800	-	0.0%	
001.P2.558.060.40.03	EXTERNAL TAXES & OPER ASSESS	5	12	500	500	-	500	-	0.0%	
001.P2.558.060.41.00	PROFESSIONAL SERVICES	10,429	83,125	173,500	121,800	-	121,800	(51,700)	-29.8%	
001.P2.558.060.42.00	COMMUNICATIONS	495	903	2,020	2,000	-	2,000	(20)	-1.0%	
001.P2.558.060.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	2,500	2,500	-	2,500	-	0.0%	
001.P2.558.060.44.00	ADVERTISING	1,691	5,757	5,000	5,000	-	5,000	-	0.0%	
001.P2.558.060.45.00	RENTALS	326	329	-	700	-	700	700	0.0%	
001.P2.558.060.46.00	INSURANCE	-	-	-	-	-	-	-	0.0%	
001.P2.558.060.48.00	REPAIR & MAINT- FACILITIES	-	790	200	200	-	200	-	0.0%	
001.P2.558.060.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%	
001.P2.558.060.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	5,365	2,161	5,500	5,000	-	5,000	(500)	-9.1%	
001.P2.558.060.49.00	MISCELLANEOUS	72	33	-	-	-	-	-	0.0%	
001.P2.558.060.49.01	REGISTRATION	-	150	750	1,250	-	1,250	500	66.7%	
001.P2.558.060.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	1,232	1,738	3,000	3,000	-	3,000	-	0.0%	
001.P2.558.060.49.04	GOVT PERMIT/CERT/RECORDING FEES	-	-	-	-	-	-	-	0.0%	
001.P2.558.060.40.15	INTERGOVT SVCS/CHARGES	877	292	2,000	1,000	-	1,000	(1,000)	-50.0%	
<b>Total Planning</b>		<b>117,225</b>	<b>224,425</b>	<b>381,480</b>	<b>345,662</b>	<b>1,400</b>	<b>347,062</b>	<b>(34,418)</b>	<b>-9.0%</b>	
<b>Property Development/Strategic Planning</b>										
001.P2.559.030.11.00	SALARIES AND WAGES	59,099	82,573	84,920	84,540	-	84,540	(380)	-0.4%	
001.P2.559.030.21.00	PERSONNEL BENEFITS	18,912	25,475	25,460	25,670	-	25,670	210	0.8%	
001.P2.559.030.31.00	OFFICE & OPERATING SUPPLIES	123	-	1,100	1,100	-	1,100	-	0.0%	
001.P2.559.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%	
001.P2.559.030.41.00	PROFESSIONAL SERVICES	-	-	-	-	152,000	152,000	152,000	0.0%	
001.P2.559.030.45.00	RENTALS	-	-	700	700	-	700	-	0.0%	
001.P2.559.030.46.00	INSURANCE	1,067	1,629	5,420	5,500	-	5,500	80	1.5%	
001.P2.559.030.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%	

FUND: 001 - GENERAL FUND			EXPENDITURES (P2)						
DEPARTMENT: P2 - PLANNING AND BUILDING									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
001.P2.559.030.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.P2.559.030.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.P2.559.030.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total Property Development/Strategic Planning</b>		<b>79,201</b>	<b>109,677</b>	<b>117,600</b>	<b>117,510</b>	<b>152,000</b>	<b>269,510</b>	<b>151,910</b>	<b>129.2%</b>
<b>Capital Outlay</b>									
001.P2.591.024.71.03	L-T LEASE - COPIER/PRINTER	-	1,449	-	-	-	-	-	0.0%
001.P2.594.060.71.00	CAPITAL LEASE - PRINCIPAL	-	123	-	-	-	-	-	0.0%
001.P2.594.060.81.00	CAPITAL LEASE - INTEREST	-	55	-	-	-	-	-	0.0%
001.P2.594.024.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.P2.594.058.64.00	MACHINERY & EQUIPMENT	27,545	-	-	-	-	-	-	0.0%
<b>Total Capital Outlay</b>		<b>27,545</b>	<b>1,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PLANNING AND BUILDING</b>		<b>\$ 459,945</b>	<b>\$ 858,658</b>	<b>\$ 1,323,650</b>	<b>\$ 997,655</b>	<b>\$ 157,800</b>	<b>\$ 1,155,455</b>	<b>\$(168,195)</b>	<b>-12.7%</b>



## RECREATION

### General Fund 001 Department R1

**Employees:**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>RECREATION</b>						
Recreation Manager	Non-Represented	1.00	0.80	0.80	0.80	0.00
Administrative Assistant	Teamster	1.00	0.60	0.60	0.60	0.00
Temp Administrative Assistant	Non-Represented	0.50	0.00	0.50	0.50	0.00
Swimming Pool Part time (Seasonal)	Hourly	3.00	3.00	3.00	3.00	0.00
Recreational Aides Part time (Seasonal)	Hourly	0.00	0.00	0.00	0.00	0.00
Public Works Director	Non-Represented	0.02	0.00	0.00	0.00	0.00
<b>Total Recreation</b>		<b>5.52</b>	<b>4.40</b>	<b>4.90</b>	<b>4.90</b>	<b>0.00</b>

**Mission and Responsibilities:**

The Recreation Department is responsible for providing leisure, cultural and recreational activities, including management of staff and programs at the municipal swimming pool located at the Gail and Carolyn Shaw Aquatics Center.

**2022 Accomplishments:**

- Worked with the Chehalis School District to maintain our Inter-Governmental Cooperation Agreement to share Chehalis School District and City of Chehalis facilities for community use. This was done in a limited capacity this year due to Covid-19 restrictions.
- Worked with recreational youth sport leagues and the Boys and Girl Scouts of America to offer safe recreational opportunities for the youth of our community at city facilities.
- Utilized a volunteer group to provide a grounds maintenance work party at the Vernetta Smith Timberland Library.
- Worked with the Chehalis Little League and the Twin Cities Babe Ruth Associations to provide a work party to clean up flood debris at Stan Hedwall Park after the January 2<sup>nd</sup> flood event.
- Hosted the USA Softball 10 & Under State Championship Tournament July 8 – 10, 2022. There were 11 teams with approximately 165 players and 500 spectators. Over the three days there were over 2,000 visitors at the complex.
- Facilitated 24 tournaments at the Chehalis Sports Complex accommodating 480 teams with approximately 7,200 players and 21,600 spectators. Each player and spectator visited/played on multiple days during each tournament. The tournaments brought a minimum of 57,600 players/visitors to Chehalis. We had to cancel 5 tournaments due to covid and/or lack of teams.
- Offered summer programs partnering with the Skyhawks Sports Academy from June thru August to offer a wide variety of activities including arts and crafts, soccer, baseball, basketball, flag football, volleyball, golf, frisbee, dodgeball, and capture the flag. There were 594 children who participated in one or more all-day and half-day camps offered over 10-weeks.
- Held the Music in the Park series consisting of three Friday evenings of free music entertainment at Recreation Park which were very well attended.
- The Shaw Aquatics accommodated 38,255 swimmers, averaging 407 visitors a day, 398 season passes were sold, and 827 children took swim lessons.
- Parks and Recreation Department received 3 grants that totaled \$65,000 to support Summer Experiences & Enrichment for Kids (SEEK funds). These grants were sponsored by State of Washington COVID-19 funds and administered by the Association of Washington Cities (AWC), the Washington Recreation and Parks Association (WRPA) and the Washington Office of Superintendent of Public Instruction (OSPI). These funds paid for 5 Outdoor Movies, allowed 230 children to take free swim lessons, 20 staff members to be lifeguard certified and 181 attended summer sport camps at no cost.

- Applied for FY2023 Community Project Funding, a HUD-EDI grant in the amount of \$570,000 to build a parking lot to support the activities at Recreation Park. A bill that includes funding for the new parking has been advanced by the U.S. House Appropriations Committee and now awaits approval from the full U.S. House of Representatives.

### 2023 Goals and Objectives:

- Focus on marketing and securing rental agreements for the use of the Chehalis Sports Complex for youth fastpitch and baseball user groups beginning in March through October.
- Continue to focus on offering a variety of programs that attract visitors to our community
- Assist the recreational youth sports leagues to offer opportunities for the youth of Chehalis utilizing the park system
- Continue to maintain an excellent working relationship with the Chehalis School District in sharing school district and City of Chehalis facilities for community-based events
- Maintain a high attendance level at the Shaw Aquatics Center by providing a beautifully maintained, safe, and fun environment

#### RECREATION DEPARTMENT BUDGET SUMMARY

Recreation Department	2020	2021	2022	2023	2023 One-	2023	Change	
Primary Cost Summary	Actual	Actual	Amended Budget	Recurring	Time	Adopted Budget	2022-2023	% Change
Wages	142,310	195,109	229,160	261,501	-	261,501	32,341	14.1%
Benefits	69,392	66,111	82,600	75,932	-	75,932	(6,668)	-8.1%
Supplies	10,031	20,142	32,960	31,960	1,000	32,960	-	0.0%
Services	54,270	57,718	146,475	117,000	-	117,000	(29,475)	-20.1%
Capital Outlay	374	-	-	-	-	-	-	0.0%
Long-Term Lease	2,576	2,754	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>278,953</b>	<b>341,834</b>	<b>491,195</b>	<b>486,393</b>	<b>1,000</b>	<b>487,393</b>	<b>(3,802)</b>	<b>-0.8%</b>
<b>Service Related Fees/Revenues</b>								
Pool Activity	629	106,805	146,500	135,600	-	135,600	(10,900)	-7.4%
Recreation Classes	20,030	57,947	65,100	65,100	-	65,100	-	0.0%
Tourney	-	-	-	5,000	-	5,000	5,000	0.0%
Concession	-	652	4,900	4,900	-	4,900	-	0.0%
Donations	10,807	1,567	11,625	-	-	-	(11,625)	-79.0%
Governmental Grants	-	-	35,075	-	-	-	(35,075)	0.0%
Transfer In - Fund 107 LTAC	-	-	15,000	15,000	-	15,000	-	0.0%
<b>Total Service Related Fees/Reven</b>	<b>31,466</b>	<b>166,971</b>	<b>278,200</b>	<b>225,600</b>	<b>-</b>	<b>225,600</b>	<b>(52,600)</b>	<b>-21.6%</b>
% of total expenditures	11.3%	49%	57%	46%	0%	46%		
<b>Funding from General Revenues</b>	<b>247,487</b>	<b>174,863</b>	<b>212,995</b>	<b>260,793</b>	<b>1,000</b>	<b>261,793</b>	<b>48,798</b>	<b>33.0%</b>
	88.7%	51%	43%	54%	100%	54%		

FUND: 001 - GENERAL FUND		EXPENDITURES (R1)							
DEPARTMENT: R1 - RECREATION									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Recreation Administration</b>									
001.R1.571.011.11.00	SALARIES AND WAGES	\$ 134,233	\$ 108,347	\$ 123,200	\$ 135,901	\$ -	\$ 135,901	\$ 12,701	10.3%
001.R1.571.011.11.05	SALARIES AND WAGES - PT	-	270	-	-	-	-	-	0.0%
001.R1.571.011.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.R1.571.011.21.00	PERSONNEL BENEFITS	68,168	51,922	64,600	58,182	-	58,182	(6,418)	-9.9%
001.R1.571.011.21.05	PERSONNEL BENEFITS - PT	-	23	-	-	-	-	-	0.0%
001.R1.571.011.31.00	OFFICE & OPERATING SUPPLIES	2,069	3,313	4,000	4,000	-	4,000	-	0.0%
001.R1.571.011.32.00	FUEL CONSUMED	-	-	500	500	-	500	-	0.0%
001.R1.571.011.35.00	SMALL TOOLS & MINOR EQUIPMENT	4,884	570	-	-	-	-	-	0.0%
001.R1.571.011.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
001.R1.571.011.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
001.R1.571.011.42.00	COMMUNICATIONS	2,002	2,692	2,500	3,000	-	3,000	500	20.0%
001.R1.571.011.43.00	TRAVEL/HOTEL/PER DIEMS	237	133	-	500	-	500	500	0.0%
001.R1.571.011.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
001.R1.571.011.45.00	RENTALS	161	149	1,700	1,700	-	1,700	-	0.0%
001.R1.571.011.46.00	INSURANCE	4,136	2,683	4,200	4,700	-	4,700	500	11.9%
001.R1.571.011.47.00	PUBLIC UTILITY SERVICE	13	-	-	-	-	-	-	0.0%
001.R1.571.011.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.R1.571.011.48.01	REPAIR & MAINT - EQUIPMENT	-	-	500	500	-	500	-	0.0%
001.R1.571.011.48.02	R & M - SOFTWARE/HARDWARE	809	1,336	1,000	1,000	-	1,000	-	0.0%
001.R1.571.011.49.00	MISCELLANEOUS	42	11	500	500	-	500	-	0.0%
001.R1.571.011.49.01	REGISTRATION	-	-	500	500	-	500	-	0.0%
001.R1.571.011.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	25	219	300	500	-	500	200	66.7%
001.R1.591.071.71.03	L/T LEASE - COPIER/PRINTER	-	2,576	-	-	-	-	-	0.0%
001.R1.594.071.71.00	CAPITAL LEASES-PRINCIPAL	2,225	123	-	-	-	-	-	0.0%
001.R1.594.071.81.00	CAPITAL LEASES-INTEREST	351	55	-	-	-	-	-	0.0%
<b>Total Recreation Administration</b>		<b>219,355</b>	<b>174,422</b>	<b>203,500</b>	<b>211,483</b>	<b>-</b>	<b>211,483</b>	<b>7,983</b>	<b>3.9%</b>
<b>Recreation Services</b>									
001.R1.571.020.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
001.R1.571.020.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
001.R1.571.020.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
001.R1.571.020.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%
001.R1.571.020.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
001.R1.571.020.21.05	PERSONNEL BENEFITS - PT	2	-	-	-	-	-	-	0.0%
001.R1.571.020.21.07	PERSONNEL BENEFITS - UI TAXES	-	-	-	-	-	-	-	0.0%
001.R1.571.020.31.00	OFFICE & OPERATING SUPPLIES	2,001	7,745	16,000	16,000	-	16,000	-	0.0%
001.R1.571.020.34.00	ITEMS PURCH'D FOR INV & RESALE	-	-	500	500	-	500	-	0.0%
001.R1.571.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	129	-	-	-	1,000	1,000	1,000	0.0%
001.R1.571.020.41.00	PROFESSIONAL SERVICES	18,561	39,819	97,775	62,700	-	62,700	(35,075)	-35.9%
001.R1.571.020.42.00	COMMUNICATIONS	363	304	410	410	-	410	-	0.0%
001.R1.571.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	-	500	-	500	500	0.0%
001.R1.571.020.44.00	ADVERTISING	95	500	300	300	-	300	-	0.0%
001.R1.571.020.45.00	RENTALS	74	188	1,140	1,350	-	1,350	210	18.4%
001.R1.571.020.46.00	INSURANCE	145	36	40	40	-	40	-	0.0%
001.R1.571.020.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.R1.571.020.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.R1.571.020.48.02	R & M - SOFTWARE/HARDWARE	4,481	-	5,000	7,500	-	7,500	2,500	50.0%
001.R1.571.020.49.00	MISCELLANEOUS	-	22	-	-	-	-	-	0.0%
001.R1.571.020.49.01	REGISTRATION	-	-	-	500	-	500	500	0.0%
001.R1.571.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
001.R1.571.020.49.98	REC PROGRAM SCHOLARSHIPS	-	-	-	-	-	-	-	0.0%
001.R1.571.020.40.03	EXTERNAL TAXES & OPER ASSESS	-	-	-	-	-	-	-	0.0%
<b>Total Recreation Services</b>		<b>25,851</b>	<b>48,614</b>	<b>121,165</b>	<b>89,800</b>	<b>1,000</b>	<b>90,800</b>	<b>(30,365)</b>	<b>-25.1%</b>
<b>Recreation Pool</b>									
001.R1.571.022.11.05	SALARIES AND WAGES - PT	8,077	85,364	103,950	123,000	-	123,000	19,050	18.3%
001.R1.571.022.12.05	OVERTIME	-	1,128	2,010	2,600	-	2,600	590	29.4%
001.R1.571.022.21.05	PERSONNEL BENEFITS - PT	1,050	13,106	18,000	16,750	-	16,750	(1,250)	-6.9%
001.R1.571.022.21.07	PERSONNEL BENEFITS - UI TAXES	172	1,060	-	-	-	-	-	0.0%
001.R1.571.022.24.00	UNIFORMS & CLOTHING	-	-	-	1,000	-	1,000	1,000	0.0%
001.R1.571.022.31.00	OFFICE & OPERATING SUPPLIES	948	8,514	9,760	8,760	-	8,760	(1,000)	-10.2%
001.R1.571.022.34.00	ITEMS PURCH'D FOR INV & RESALE	-	-	2,200	2,200	-	2,200	-	0.0%
001.R1.571.022.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.R1.571.022.40.03	EXTERNAL TAXES & OPER ASSESS	336	1,864	-	-	-	-	-	0.0%
001.R1.571.022.41.00	PROFESSIONAL SERVICES	-	-	350	350	-	350	-	0.0%
001.R1.571.022.42.00	COMMUNICATIONS	961	896	1,150	1,150	-	1,150	-	0.0%
001.R1.571.022.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	400	400	-	400	-	0.0%
001.R1.571.022.44.00	ADVERTISING	-	150	200	200	-	200	-	0.0%
001.R1.571.022.45.00	RENTALS	190	198	200	200	-	200	-	0.0%
001.R1.571.022.46.00	INSURANCE	5,788	5,921	6,610	6,800	-	6,800	190	2.9%
001.R1.571.022.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
001.R1.571.022.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.R1.571.022.48.02	R & M - SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
001.R1.571.022.49.00	MISCELLANEOUS	281	77	850	850	-	850	-	0.0%
001.R1.571.022.49.01	REGISTRATION	570	520	500	500	-	500	-	0.0%
001.R1.571.022.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	350	350	-	350	-	0.0%
<b>Total Recreation Pool</b>		<b>18,373</b>	<b>118,798</b>	<b>146,530</b>	<b>165,110</b>	<b>-</b>	<b>165,110</b>	<b>18,580</b>	<b>12.7%</b>
<b>Spectator/Community Events</b>									
									<b>0.0%</b>

FUND: 001 - GENERAL FUND			EXPENDITURES (R1)						
DEPARTMENT: R1 - RECREATION									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
001.R1.573.090.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
001.R1.573.090.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
001.R1.573.090.49.00	PROF SVC - MUSIC-IN-THE-PARK	15,000	-	20,000	20,000	-	20,000	-	0.0%
Total Spectator/Community Events		15,000	-	20,000	20,000	-	20,000	-	0.0%
Capital Outlay									0.0%
001.R1.594.071.64.00	MACHINERY & EQUIPMENT	374	-	-	-	-	-	-	0.0%
Total Capital Outlay		374	-	-	-	-	-	-	0.0%
TOTAL RECREATION		\$ 278,953	\$ 341,834	\$ 491,195	\$ 486,393	\$ 1,000	\$ 487,393	\$ (3,802)	-0.8%

## STREET FUND (003)

### (Formerly Dedicated Street Fund – 4% Sales Tax)

### Public Works Street Maintenance Divisions

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>STREET</b>						
Street/Stormwater Superintendent	Non-Represented	0.50	0.50	0.50	0.50	0.00
Public Works Director	Non-Represented	0.08	0.20	0.20	0.20	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.20	0.20	0.00
Vehicle Maintenance Tech.	Teamster	1.00	1.00	1.00	1.00	0.00
Equipment Operator II	Teamster	0.75	0.75	0.75	0.75	0.00
Equipment Operator I	Teamster	0.75	0.75	0.75	0.75	0.00
Engineering Tech. III	Teamster	0.10	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.10	0.12	0.12	0.12	0.00
Storm/Wastewater Collection Specialist	Teamster	0.50	0.50	0.50	0.50	0.00
Property Maintenance Aide (seasonal)	Hourly	0.96	0.96	0.96	0.96	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.00	0.00	0.00	0.00
Traffic Control Technician	Teamster	0.00	0.00	0.00	0.00	0.00
<b>Total Street</b>		<b>5.04</b>	<b>5.03</b>	<b>4.98</b>	<b>4.98</b>	<b>0.00</b>

#### Purpose:

Ordinance No. 933-B was passed by the City Council in 2014 establishing the Dedicated Street Fund to be funded by 4% of the City's sales tax revenue. This fund is restricted by the policy of the City Council to provide funds to repair and maintain local streets and roads. Activities include: grind and overlay projects; chip sealing; crack sealing; striping; curb painting; sign maintenance; and routine maintenance performed by the Street Division. This fund is separate and different from the Transportation Benefit District (TBD) Fund, which is funded by a voter approved increase in the sales tax.

The primary purpose of an arterial street is to serve traffic moving through the area. The Arterial Street Fund receives Motor Vehicle Fuel Tax revenue. The monthly distribution from the state is deposited into the Arterial Street Fund. Revenues received are used to maintain, preserve, and improve the local street transportation network.

The "combined" Street Fund 003 includes the funding and purpose of the Dedicated Street Fund and Arterial Street Fund.

#### Mission and Responsibilities:

The Street Department is responsible for planning, design, construction, operation and maintenance of the City's transportation system, including the street and pedestrian networks. This department also provides vehicle and equipment repair and maintenance services to other city departments. Streetlights in the business districts are maintained by the Department and it also contracts with the local utility for streetlights in other areas of the city.

**Administration and planning** include the management and supervision of all the various operations and programs of the department. These duties include planning and reporting for capital improvements, street and bridge inspections and traffic sign management.

**Traffic control** consists of the installation and maintenance of traffic control devices such as signs, signals, pavement markings, crosswalks, etc., to ensure that all devices are following State and Federal traffic control regulations.

**Sidewalk management** includes inspection, construction of access ramps and curbing in compliance with all ADA requirements, while sidewalk maintenance is the responsibility to the abutting property owner.

**Street operation and maintenance** includes the repair and maintenance of asphalt, concrete and oiled street surfaces and requires the use of various techniques such as asphalt and concrete installation, overlaying, chip sealing, patching, pothole repair and crack sealing. It also includes bridge inspection and maintenance, snow and ice control and street sweeping. (Street sweeping costs are split between the General Fund and the Storm Utility.)

### **Significant Changes That Started in 2022:**

Starting in 2022, the General Fund Street Department (001.K1) and Arterial Street Fund (102) were combined to the Dedicated Street Fund (003) and renamed as Street Fund (003). Estimated ending fund balance from the Arterial Fund was transferred into the Street Fund and state shared revenues dedicated for transportation purposes are received in this fund. The funding sources for the Street Fund come from the following sources:

- State and Federal Grants
- State Shared Motor Vehicle Fuel Tax
- State Shared Multimodal
- General Fund Transfers – Sales Tax
- General Fund Transfers – Utility Tax
- Right-of-Way Occupancy Permit Fees

### **2022 Accomplishments:**

- Reconstruction of Chehalis Ave
- Annual chip sealing including parts of SW Salsbury, SW 20<sup>th</sup>, SW Snively, SW 19<sup>th</sup>, SW 18<sup>th</sup>, SW 17<sup>th</sup>, SW Fair, SW Gails, SW Grandview, SW Kelly, and SW 16<sup>th</sup>.

### **2023 Goals and Objectives:**

- Continue the street oiling program
- Continue crack sealing program
- Continue to perform sign maintenance and repair as needed
- Continue to respond to customer inquiries in a professional manner
- Continue working on pothole repair and general street maintenance
- Continue painting curb and pavement markings
- Initiate and explore funding opportunities for the planning of Downtown Market Boulevard Reconstruction
- Secure funding for Main Street Resurfacing between BNSF R/R and I-5
- Fully Develop Annual Safety Improvements Program

The 2023 revenue sources include a total transfers in of \$1,023,495 from other city funds which includes the following:

- \$243,720 from the General Fund for 4% of the 2023 projected sales tax
- \$600,408 from the General Fund for about 36% of the 2023 projected utility business tax
- \$173,340 from the Second Quarter REET Fund
- \$6,027 from the Arterial Street Fund

**STREET FUND (003)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

<b>Dedicated Street Fund</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b><u>REVENUE SOURCE</u></b>						
State Shared Revenues	\$ -	\$ -	\$ 156,273	\$ 152,014	\$ (4,259)	-2.7%
Fees and Charges	-	-	5,000	5,000	-	0.0%
Interest Earnings	1,199	204	1,600	5,600	4,000	250.0%
Miscellaneous	-	5,079	-	-	-	0.0%
Transfers in	50,879	145,262	912,828	1,023,495	110,667	12.1%
<b>TOTAL REVENUES</b>	<b>\$ 52,078</b>	<b>\$ 150,545</b>	<b>\$1,075,701</b>	<b>\$1,186,109</b>	<b>\$ 110,408</b>	<b>10.3%</b>
<b><u>EXPENDITURES</u></b>						
Salaries and Wages	\$ -	\$ -	\$ 308,860	\$ 285,113	\$ (23,747)	-7.7%
Benefits	-	-	132,660	151,802	19,142	14.4%
Supplies	26,705	18,489	358,540	433,452	74,912	20.9%
Services	14,060	4,031	236,315	268,500	32,185	13.6%
Capital Outlay	16,332	-	-	213,340	213,340	0.0%
Debt Service	28,520	28,520	43,201	43,205	4	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 85,617</b>	<b>\$ 51,040</b>	<b>\$1,079,576</b>	<b>\$1,395,412</b>	<b>\$ 315,836</b>	<b>29.3%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(33,539)</b>	<b>99,505</b>	<b>(3,875)</b>	<b>(209,303)</b>	<b>(205,428)</b>	<b>5301.4%</b>
Beginning Cash, January 1	222,014	188,475	287,980	284,105	(3,875)	-1.3%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 188,475</b>	<b>\$ 287,980</b>	<b>\$ 284,105</b>	<b>\$ 74,802</b>	<b>\$ (209,303)</b>	<b>-73.7%</b>



FUND: 003 - STREET FUND				REVENUES (003)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Business License &amp; Permit Fees</b>									
003.322.040.00	RIGHT-OF-WAY OCCUPANCY PERMIT	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
<b>Total Business License &amp; Permit Fees</b>		-	-	<b>5,000</b>	<b>5,000</b>	-	<b>5,000</b>	-	<b>0.0%</b>
<b>Intergovernmental Revenues</b>									
003.336.000.71	MULTIMODAL TRANSPORTATION	-	-	10,000	9,575	-	9,575	(425)	-4.3%
003.336.000.87	MOTOR VEHICLE FUEL TAX - CITIES	-	-	146,273	142,439	-	142,439	(3,834)	-2.6%
<b>Total Intergovernmental Revenues</b>		-	-	<b>156,273</b>	<b>152,014</b>	-	<b>152,014</b>	<b>(4,259)</b>	<b>-2.7%</b>
<b>Charges for Services</b>									
003.344.010.93	ADMIN FEE - PROP DAMAGE RECOVERY	-	-	-	-	-	-	-	0.0%
<b>Total Charges for Services</b>		-	-	-	-	-	-	-	<b>0.0%</b>
<b>Miscellaneous Revenue</b>									
003.361.011.00	INTEREST EARNINGS	1,199	204	1,600	5,600	-	5,600	4,000	250.0%
003.362.010.00	EQUIPMENT/VEHICLE RENTAL	-	5,079	-	-	-	-	-	0.0%
003.369.010.00	SALE OF SCRAP OR JUNK	-	-	-	-	-	-	-	0.0%
003.395.020.00	INSURANCE RECOVERY - CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%
003.395.020.93	COST RECOVERY - PROPERTY DAMAGE	-	-	-	-	-	-	-	0.0%
<b>Total Miscellaneous Revenue</b>		<b>1,199</b>	<b>5,283</b>	<b>1,600</b>	<b>5,600</b>	-	<b>5,600</b>	<b>4,000</b>	<b>250.0%</b>
<b>Transfers In</b>									
003.397.000.01	TRANSFER IN - FUND 001 - SALES TAX	50,879	145,262	227,500	243,720	-	243,720	16,220	7.1%
003.397.001.01	TRANSFER IN - FUND 001 - UTILITY TAX	-	-	594,500	600,408	-	600,408	5,908	1.0%
003.397.000.02	TRANSFER IN - FUND 102	-	-	90,828	-	6,027	6,027	(84,801)	-93.4%
003.397.000.09	TRANSFER IN - FUND 199	-	-	-	-	173,340	173,340	173,340	0.0%
<b>Total Transfers In</b>		<b>50,879</b>	<b>145,262</b>	<b>912,828</b>	<b>844,128</b>	<b>179,367</b>	<b>1,023,495</b>	<b>110,667</b>	<b>12.1%</b>
<b>TOTAL REVENUES</b>		<b>\$ 52,078</b>	<b>\$ 150,545</b>	<b>\$ 1,075,701</b>	<b>\$ 1,006,742</b>	<b>\$ 179,367</b>	<b>\$ 1,186,109</b>	<b>\$ 110,408</b>	<b>10.3%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 222,014</b>	<b>\$ 188,475</b>	<b>\$ 287,980</b>	<b>\$ 284,105</b>	<b>\$ -</b>	<b>\$ 284,105</b>	<b>\$ (3,875)</b>	<b>-1.3%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 274,092</b>	<b>\$ 339,020</b>	<b>\$ 1,363,681</b>	<b>\$ 1,290,847</b>	<b>\$ 179,367</b>	<b>\$ 1,470,214</b>	<b>\$ 220,180</b>	<b>16.1%</b>

FUND: 003 - STREET FUND					EXPENDITURES (003)				
DEPARTMENT: VARIOUS									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Street Administration (01)</b>									
003.01.543.010.11.00	SALARIES AND WAGES	-	-	65,030	68,331	-	68,331	3,301	5.1%
003.01.543.010.11.02	SALARIES & WAGES - ADMIN	-	-	12,210	11,597	-	11,597	(613)	-5.0%
003.01.543.010.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
003.01.543.010.12.02	OVERTIME - ADMIN	-	-	-	-	-	-	-	0.0%
003.01.543.010.21.00	PERSONNEL BENEFITS	-	-	29,140	27,835	-	27,835	(1,305)	-4.5%
003.01.543.010.21.02	PERSONNEL BENEFITS - ADMIN	-	-	7,230	4,507	-	4,507	(2,723)	-37.7%
003.01.543.010.21.05	PERSONNEL BENEFITS - PT	-	-	-	-	-	-	-	0.0%
003.01.543.010.21.07	PERSONNEL BENEFITS - UI TAXES	-	-	-	-	-	-	-	0.0%
003.01.543.010.31.00	OFFICE & OPERATING SUPPLIES	-	-	2,000	2,400	-	2,400	400	20.0%
003.01.543.010.32.00	FUEL CONSUMED	-	-	2,000	2,400	-	2,400	400	20.0%
003.01.543.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,750	1,000	3,000	4,000	2,250	128.6%
003.01.543.010.40.03	EXTERNAL TAXES & OPER ASSESS	-	-	2,500	2,500	-	2,500	-	0.0%
003.01.543.010.40.16	INTERGOVT SVCS - LC EMERGENCY MGMT	-	-	3,800	-	-	-	(3,800)	-100.0%
003.01.543.010.41.00	PROFESSIONAL SERVICES	-	-	500	500	-	500	-	0.0%
003.01.543.010.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
003.01.543.010.42.00	COMMUNICATIONS	-	-	4,850	4,850	-	4,850	-	0.0%
003.01.543.010.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	250	565	-	565	315	126.0%
003.01.543.010.44.00	ADVERTISING	-	-	1,250	1,250	-	1,250	-	0.0%
003.01.543.010.46.00	INSURANCE	-	-	21,080	23,500	-	23,500	2,420	11.5%
003.01.543.010.47.00	PUBLIC UTILITY SERVICE	-	-	2,070	2,070	-	2,070	-	0.0%
003.01.543.010.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	2,470	2,470	-	2,470	-	0.0%
003.01.543.010.48.00	REPAIR & MAINT- FACILITIES	-	-	1,050	1,050	-	1,050	-	0.0%
003.01.543.010.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
003.01.543.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	750	350	400	750	-	0.0%
003.01.543.010.49.00	MISCELLANEOUS	-	-	310	310	-	310	-	0.0%
003.01.543.010.49.01	REGISTRATION	-	-	-	-	1,000	1,000	1,000	0.0%
003.01.543.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	61	-	-	-	-	-	0.0%
003.01.543.010.49.04	GOVT PERMIT/CERTIFICATION/RECORDING	-	-	-	-	-	-	-	0.0%
003.01.591.048.71.03	L-T LEASE - COPIER/PRINTER	-	-	-	-	-	-	-	0.0%
003.01.594.044.64.00	MACHINERY & EQUIPMENT	-	-	-	-	173,340	173,340	173,340	0.0%
<b>Total Street Administration</b>		-	<b>61</b>	<b>160,240</b>	<b>157,485</b>	<b>177,740</b>	<b>335,225</b>	<b>174,985</b>	<b>109.2%</b>
<b>Engineering (02)</b>									
003.02.544.020.11.00	SALARIES AND WAGES	-	-	7,730	8,234	-	8,234	504	6.5%
003.02.544.020.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
003.02.544.020.21.00	PERSONNEL BENEFITS	-	-	3,580	4,221	-	4,221	641	17.9%
003.02.544.020.24.00	UNIFORMS & CLOTHING	-	-	30	29	-	29	(1)	-3.3%
003.02.544.020.31.00	OFFICE & OPERATING SUPPLIES	-	-	250	300	-	300	50	20.0%
003.02.544.020.32.00	FUEL CONSUMED	-	8	260	312	-	312	52	20.0%
003.02.544.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	380	380	-	380	-	0.0%
003.02.544.020.41.00	PROFESSIONAL SERVICES	-	-	200	200	-	200	-	0.0%
003.02.544.020.42.00	COMMUNICATIONS	-	-	60	60	-	60	-	0.0%
003.02.544.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	160	160	-	160	-	0.0%
003.02.544.020.44.00	ADVERTISING	-	-	80	80	-	80	-	0.0%
003.02.544.020.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
003.02.544.020.46.00	INSURANCE	-	-	260	260	-	260	-	0.0%
003.02.544.020.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
003.02.544.020.48.01	REPAIR & MAINT - EQUIPMENT	-	-	70	70	-	70	-	0.0%
003.02.544.020.48.02	R & M - SOFTWARE/HARDWARE	-	-	90	90	-	90	-	0.0%
003.02.544.020.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
003.02.544.020.49.01	REGISTRATION	-	-	130	130	-	130	-	0.0%
003.02.544.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	1,080	1,080	-	1,080	-	0.0%
003.02.591.048.71.03	L-T LEASE - COPIER/PRINTER	-	-	420	420	-	420	-	0.0%
003.02.594.044.64.00	MACHINERY & EQUIPMENT	-	-	-	-	10,000	10,000	10,000	0.0%
<b>Total Engineering</b>		-	<b>8</b>	<b>14,780</b>	<b>16,026</b>	<b>10,000</b>	<b>26,026</b>	<b>11,246</b>	<b>76.1%</b>
<b>Roadway (03)</b>									
003.03.542.030.11.00	SALARIES AND WAGES	-	-	140,080	118,444	-	118,444	(21,636)	-15.4%
003.03.542.030.11.05	PART SALARIES AND WAGES - PT	-	-	26,000	26,000	-	26,000	-	0.0%
003.03.542.030.11.06	SALARIES AND WAGES - VEH MECH	-	-	-	30,661	-	30,661	30,661	0.0%
003.03.542.030.12.00	OVERTIME	-	-	1,500	1,500	-	1,500	-	0.0%
003.03.542.030.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%
003.03.542.030.12.06	OVERTIME - VEH MECH	-	-	1,500	1,500	-	1,500	-	0.0%
003.03.542.030.21.00	PERSONNEL BENEFITS	-	-	64,370	75,414	-	75,414	11,044	17.2%
003.03.542.030.21.05	PERSONNEL BENEFITS - PT	-	-	4,500	4,500	-	4,500	-	0.0%
003.03.542.030.21.06	PERSONNEL BENEFITS - VEH MECH	-	-	-	-	-	-	-	0.0%
003.03.542.030.24.00	UNIFORMS & CLOTHING	-	-	350	480	-	480	130	37.1%
003.03.542.030.31.00	OFFICE & OPERATING SUPPLIES	-	-	126,800	152,160	-	152,160	25,360	20.0%
003.03.542.030.32.00	FUEL CONSUMED	-	1,860	25,500	12,600	-	12,600	(12,900)	-50.6%
003.03.542.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,050	1,050	-	1,050	-	0.0%
003.03.542.030.41.00	PROFESSIONAL SERVICES	-	-	1,000	1,000	-	1,000	-	0.0%
003.03.542.030.42.00	COMMUNICATIONS	-	-	230	230	-	230	-	0.0%
003.03.542.030.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	-	-	-	-	-	0.0%
003.03.542.030.44.00	ADVERTISING	-	-	500	500	-	500	-	0.0%
003.03.542.030.45.00	RENTALS	-	-	9,000	9,000	-	9,000	-	0.0%
003.03.542.030.46.00	INSURANCE	-	-	2,140	2,140	-	2,140	-	0.0%
003.03.542.030.47.00	PUBLIC UTILITY SERVICE	-	-	5,420	5,420	22,250	27,670	22,250	410.5%
003.03.542.030.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
003.03.542.030.48.00	REPAIR & MAINT- FACILITIES	-	-	11,550	11,550	-	11,550	-	0.0%

FUND: 003 - STREET FUND		EXPENDITURES (003)							
DEPARTMENT: VARIOUS									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
003.03.542.030.48.01	REPAIR & MAINT - EQUIPMENT	-	19	-	-	-	-	-	0.0%
003.03.542.030.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
003.03.542.030.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
003.03.542.030.49.01	REGISTRATION	-	-	-	-	-	-	-	0.0%
003.03.542.030.49.04	GOV PERMIT/RECORDING FEE	-	-	-	-	-	-	-	0.0%
003.K1.542.030.31.00	OFFICE & OPERATING SUPPLIES	13,400	6,472	-	-	-	-	-	0.0%
003.03.595.030.65.00	CONSTRUCTION - ROADWAY	-	-	-	-	-	-	-	0.0%
<b>Total Roadway</b>		<b>13,400</b>	<b>8,351</b>	<b>421,490</b>	<b>454,149</b>	<b>22,250</b>	<b>476,399</b>	<b>54,909</b>	<b>13.0%</b>
<b>Roadway Chip-Sealing (04)</b>									
003.04.542.030.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
003.04.542.030.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
003.04.542.030.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
003.04.542.030.31.00	OFFICE & OPERATING SUPPLIES	-	-	100,000	125,000	-	125,000	25,000	25.0%
003.04.542.030.45.00	RENTALS	-	-	-	15,000	-	15,000	15,000	0.0%
003.04.591.095.71.00	PRINCIPAL - CHIP SPREADER	-	-	39,338	40,785	-	40,785	1,447	3.7%
003.04.592.095.81.00	INTEREST - CHIP SPREADER	-	-	3,443	2,000	-	2,000	(1,443)	-41.9%
003.04.595.030.65.00	CONSTRUCTION - CHIP SEAL	-	-	-	-	-	-	-	0.0%
003.04.595.010.65.41	CONSTRUCTION - ENGINEERING	-	-	-	-	-	-	-	0.0%
003.K1.591.095.71.00	PRINCIPAL - CHIP SPREADER	24,370	25,298	-	-	-	-	-	0.0%
003.K1.592.095.81.00	INTEREST - CHIP SPREADER	4,150	3,222	-	-	-	-	-	0.0%
003.K1.594.042.64.00	MACHINERY & EQUIPMENT	16,332	-	-	-	-	-	-	0.0%
<b>Total Roadway Chip-Sealing</b>		<b>44,852</b>	<b>28,520</b>	<b>142,781</b>	<b>182,785</b>	-	<b>182,785</b>	<b>40,004</b>	<b>28.0%</b>
<b>Bridges/Structures (05)</b>									
003.05.542.050.41.00	PROFESSIONAL SERVICES	-	-	17,500	17,500	-	17,500	-	0.0%
003.05.595.050.63.00	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	0.0%
003.05.595.050.65.00	CONSTRUCTION - BRIDGE	-	-	-	-	-	-	-	0.0%
003.K1.542.050.41.00	PROFESSIONAL SERVICES	14,060	3,927	-	-	-	-	-	0.0%
<b>Total Bridges/Structures</b>		<b>14,060</b>	<b>3,927</b>	<b>17,500</b>	<b>17,500</b>	-	<b>17,500</b>	-	<b>0.0%</b>
<b>Street Lighting (06)</b>									
003.06.542.063.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
003.06.542.063.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
003.06.542.063.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
003.06.542.063.31.00	OFFICE & OPERATING SUPPLIES	-	-	20,000	24,000	-	24,000	4,000	20.0%
003.06.542.063.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
003.06.542.063.47.00	PUBLIC UTILITY SERVICE	-	-	85,150	85,150	-	85,150	-	0.0%
003.06.542.063.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
003.06.542.063.48.00	REPAIR & MAINT- FACILITIES	-	-	12,500	12,500	-	12,500	-	0.0%
003.06.542.063.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Street Lighting</b>		-	-	<b>117,650</b>	<b>121,650</b>	-	<b>121,650</b>	<b>4,000</b>	<b>3.4%</b>
<b>Traffic Control Devices (07)</b>									
003.07.542.064.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
003.07.542.064.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
003.07.542.064.12.00	OVERTIME	-	-	750	750	-	750	-	0.0%
003.07.542.064.12.05	OVERTIME - PT	-	-	-	-	-	-	-	0.0%
003.07.542.064.12.06	OVERTIME - VEH MECH	-	-	500	500	-	500	-	0.0%
003.07.542.064.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
003.07.542.064.21.05	PERSONNEL BENEFITS-PT	-	-	-	-	-	-	-	0.0%
003.07.542.064.21.06	PERSONNEL BENEFITS - VEH MECH	-	-	-	-	-	-	-	0.0%
003.07.542.064.31.00	OFFICE & OPERATING SUPPLIES	-	-	36,000	43,200	-	43,200	7,200	20.0%
003.07.542.064.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
003.07.542.064.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,000	1,000	-	1,000	-	0.0%
003.07.542.064.40.03	EXTERNAL TAXES & OPER ASSESS	-	-	-	-	-	-	-	0.0%
003.07.542.064.41.00	PROFESSIONAL SERVICES	-	-	15,000	15,000	-	15,000	-	0.0%
003.07.542.064.45.00	RENTALS	-	-	-	-	-	-	-	0.0%
003.07.542.064.47.00	PUBLIC UTILITY SERVICE	-	-	10,200	10,200	-	10,200	-	0.0%
003.07.542.064.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
003.07.542.064.48.00	REPAIR & MAINT- FACILITIES	-	-	5,000	5,000	-	5,000	-	0.0%
003.07.542.064.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
003.07.595.064.63.00	OTHER IMPROVEMENTS -TRAFFIC CONTROL	-	-	-	-	-	-	-	0.0%
003.K1.542.064.31.00	OFFICE & OPERATING SUPPLIES	13,305	10,149	-	-	-	-	-	0.0%
003.K1.542.064.40.03	EXTERNAL TAXES & OPER ASSESS	-	24	-	-	-	-	-	0.0%
<b>Total Traffic Control Devices</b>		<b>13,305</b>	<b>10,173</b>	<b>68,450</b>	<b>75,650</b>	-	<b>75,650</b>	<b>7,200</b>	<b>10.5%</b>
<b>Snow &amp; Ice Control (08)</b>									
003.08.542.066.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
003.08.542.066.11.06	SALARIES AND WAGES - VEH MECH	-	-	-	-	-	-	-	0.0%
003.08.542.066.12.00	OVERTIME	-	-	1,500	1,500	-	1,500	-	0.0%
003.08.542.066.12.06	OVERTIME - VEH MECH	-	-	400	400	-	400	-	0.0%
003.08.542.066.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
003.08.542.066.21.06	PERSONNEL BENEFITS - VEH MECH	-	-	-	-	-	-	-	0.0%
003.08.542.066.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
003.08.542.066.31.00	OFFICE & OPERATING SUPPLIES	-	-	500	600	-	600	100	20.0%
003.08.542.066.32.00	FUEL CONSUMED	-	-	-	-	-	-	-	0.0%
003.08.542.066.48.00	REPAIR & MAINT- FACILITIES	-	-	500	500	-	500	-	0.0%
003.08.542.066.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Snow &amp; Ice Control</b>		-	-	<b>2,900</b>	<b>3,000</b>	-	<b>3,000</b>	<b>100</b>	<b>3.4%</b>
<b>Roadside (ROW) (09)</b>									

FUND: 003 - STREET FUND					EXPENDITURES (003)				
DEPARTMENT: VARIOUS									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
003.09.542.070.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
003.09.542.070.41.00	PROFESSIONAL SERVICES	-	-	5,150	5,150	-	5,150	-	0.0%
003.09.542.070.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
003.09.542.070.48.01	REPAIR & MAINT- EQUIPMENT	-	-	-	-	-	-	-	0.0%
003.09.595.070.63.00	OTHER IMPROVEMENTS - ROADSIDE	-	-	-	-	-	-	-	0.0%
<b>Total Roadside (ROW)</b>		-	-	<b>5,150</b>	<b>5,150</b>	-	<b>5,150</b>	-	<b>0.0%</b>
<b>Vehicle Maintenance Shop (10)</b>									
003.10.518.032.11.06	SALARIES AND WAGES - VEH MECH	-	-	51,660	15,696	-	15,696	(35,964)	-69.6%
003.10.518.032.12.06	OVERTIME - VEH MECH	-	-	-	-	-	-	-	0.0%
003.10.518.032.21.06	PERSONNEL BENEFITS - VEH MECH	-	-	23,000	34,576	-	34,576	11,576	50.3%
003.10.518.032.24.06	UNIFORMS & CLOTHING	-	-	460	240	-	240	(220)	-47.8%
003.10.518.032.31.01	OFFICE & OPERATING SUPPLIES - STR VEH	-	-	17,900	21,480	-	21,480	3,580	20.0%
003.10.518.032.31.02	OFFICE & OPERATING SUPPLIES - CITYWIDE	-	-	21,300	25,560	-	25,560	4,260	20.0%
003.10.518.032.32.00	FUEL CONSUMED	-	-	800	960	-	960	160	20.0%
003.10.518.032.35.02	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,050	1,050	-	1,050	-	0.0%
003.10.518.032.41.02	PROFESSIONAL SERVICES	-	-	1,000	1,000	-	1,000	-	0.0%
003.10.518.032.42.00	COMMUNICATIONS	-	-	500	500	-	500	-	0.0%
003.10.518.032.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	250	250	-	250	-	0.0%
003.10.518.032.43.02	REGISTRATION	-	-	-	-	-	-	-	0.0%
003.10.518.032.45.01	RENTALS	-	-	-	-	-	-	-	0.0%
003.10.518.032.47.02	PUBLIC UTILITY SERVICE- SHOP WASTE	-	-	-	-	-	-	-	0.0%
003.10.518.032.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
003.10.518.032.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	10,000	10,000	10,000	0.0%
003.10.518.032.48.01	REPAIR & MAINT- EQUIPMENT	-	-	6,180	6,180	-	6,180	-	0.0%
003.10.518.032.48.02	REPAIR & MAINT- IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
003.10.518.032.49.00	MISCELLANEOUS	-	-	260	260	-	260	-	0.0%
003.10.518.032.49.01	REGISTRATION	-	-	-	-	-	-	-	0.0%
003.10.518.032.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	4,275	4,275	-	4,275	-	0.0%
003.10.518.032.49.04	GOV PERMIT/RECORDING FEE	-	-	-	-	-	-	-	0.0%
003.10.594.018.62.00	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	0.0%
003.10.594.018.64.00	CAPITAL OUTLAY - MACHINERY & EQUIP	-	-	-	-	30,000	30,000	30,000	0.0%
<b>Total Vehicle Maintenance Shop</b>		-	-	<b>128,635</b>	<b>112,027</b>	<b>40,000</b>	<b>152,027</b>	<b>23,392</b>	<b>18.2%</b>
<b>Special Purpose Path/Trail (11)</b>									
003.11.542.061.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
<b>Total Special Purpose Path/Trail</b>		-	-	-	-	-	-	-	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 85,617</b>	<b>\$ 51,040</b>	<b>\$ 1,079,576</b>	<b>\$ 1,145,422</b>	<b>\$ 249,990</b>	<b>\$ 1,395,412</b>	<b>\$ 315,836</b>	<b>29.3%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 188,475</b>	<b>\$ 287,980</b>	<b>\$ 284,105</b>	<b>\$ 74,802</b>	<b>\$ -</b>	<b>\$ 74,802</b>	<b>\$ (209,303)</b>	<b>-73.7%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 274,092</b>	<b>\$ 339,020</b>	<b>\$ 1,363,681</b>	<b>\$ 1,220,224</b>	<b>\$ 249,990</b>	<b>\$ 1,470,214</b>	<b>\$ 106,533</b>	<b>7.8%</b>

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## BUILDING ABATEMENT FUND (004)

### Fund 004 Department 59

#### Purpose:

The Building Abatement Fund was created to provide necessary funding to abate properties that are derelict or otherwise deemed unsafe for occupancy. All costs associated with the abatement of a property will eventually be recovered through direct reimbursement by property owners or through a lien process. This fund provides staff with the revenue necessary to finance the direct costs associated with the abatement of a property. Property owners will always be provided adequate notice of the intent to abate a property (barring an imminent threat to Public Health and Safety), allowing the property owner(s) to take necessary corrective measures without City intervention.

Budgeting for funds is challenging because it is not always possible to predict the level of funding required for this fund as the number of properties requiring the abatement process can fluctuate drastically from year to year, and reimbursements could be significantly delayed if a property is lien.

#### BUILDING ABATEMENT FUND (004) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Building Abatement Fund	2020 Actual	2021 Actual	2022 Amended Budget	2022 YTD	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>							
Interest Earnings	\$ 561	\$ 45	\$ 50	\$ -	\$ 50	\$ -	0.0%
Transfers in	-	-	-	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 561</b>	<b>\$ 45</b>	<b>\$ 50</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ -</b>	<b>0.0%</b>
<b>EXPENDITURES</b>							
Supplies	\$ 6,979	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transfers out	45,000	-	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 51,979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(51,418)</b>	<b>45</b>	<b>50</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>0.0%</b>
Beginning Cash, January 1	103,032	51,614	51,659		51,709	50	0.1%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 51,614</b>	<b>\$ 51,659</b>	<b>\$ 51,709</b>	<b>\$ -</b>	<b>\$ 51,759</b>	<b>\$ 50</b>	<b>0.1%</b>

FUND: 004 - BUILDING ABATEMENT FUND					REVENUES (004)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
<b>Charges for Services</b>									
004.345.029.00	OTHER ENVIRONMENTAL/ABATEMENT FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Charges for Services</b>		-	-	-	-	-	-	-	0.0%
<b>Interest Earnings</b>									
004.361.011.00	INTEREST EARNINGS	561	45	50	50	-	50	-	0.0%
<b>Total Interest Earnings</b>		561	45	50	50	-	50	-	0.0%
<b>Transfers In</b>									
004.397.000.01	TRANSFER IN - FUND 001	-	-	-	-	-	-	-	0.0%
<b>Total Transfers In</b>		-	-	-	-	-	-	-	0.0%
<b>TOTAL REVENUES</b>		\$ 561	\$ 45	\$ 50	\$ 50	\$ -	\$ 50	\$ -	0.0%
<b>BEGINNING CASH, JANUARY 1</b>		\$ 103,032	\$ 51,614	\$ 51,659	\$ 51,709	\$ -	\$ 51,709	\$ 50	0.1%
<b>TOTAL APPROPRIATION</b>		\$ 103,593	\$ 51,659	\$ 51,709	\$ 51,759	\$ -	\$ 51,759	\$ 50	0.1%



FUND: 004 - BUILDING ABATEMENT FUND					EXPENDITURES (004)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Operations</b>									
004.59.559.030.31.00	OPERATING SUPPLIES	\$ 6,979	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
004.59.559.030.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
004.59.559.030.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
<b>Total Operations</b>		<b>6,979</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers Out</b>									
004.59.597.000.05.01	TRANSFER OUT - 001	45,000	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 51,979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 51,614</b>	<b>\$ 51,659</b>	<b>\$ 51,709</b>	<b>\$ 51,759</b>	<b>\$ -</b>	<b>\$ 51,759</b>	<b>\$ 50</b>	<b>0.1%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 103,593</b>	<b>\$ 51,659</b>	<b>\$ 51,709</b>	<b>\$ 51,759</b>	<b>\$ -</b>	<b>\$ 51,759</b>	<b>\$ 50</b>	<b>0.1%</b>

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## ARTERIAL STREET FUND (102)

### Department 03

#### Purpose:

The primary purpose of an arterial street is to serve traffic moving through the area. The Arterial Street Fund receives Motor Vehicle Fuel Tax revenue. The monthly distribution from the state is deposited into the Arterial Street Fund. Revenues received are used to maintain, preserve, and improve the local street transportation network.

#### Significant Changes in 2022:

Starting in year 2022, the Arterial Street Fund is consolidated to the Street Fund 003 (formerly Dedicated Street Fund – 4% Sales Tax). 2022 budget included transfer out of estimated 2021 ending fund balance to the Street Fund.

#### 2023 Goals:

The 2023 Budget includes transfer out the residual fund balance to the Street Fund (003) and close out the fund.

#### ARTERIAL STREET FUND (102) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Arterial Street Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Proposed Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental	\$ 270	\$ -	\$ -	\$ -	\$ -	0.0%
State Shared Revenues	138,799	142,859	-	-	-	0.0%
Interest Earnings	728	90	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 139,797</b>	<b>\$ 142,949</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	\$ 55,808	\$ 29,743	\$ -	\$ -	\$ -	0.0%
Benefits	33,425	26,137	-	-	-	0.0%
Supplies	73,739	86,826	-	-	-	0.0%
Services	-	1,916	-	-	-	0.0%
Transfer out	-	-	90,828	6,027	(84,801)	-93.4%
<b>TOTAL EXPENDITURES</b>	<b>\$ 162,972</b>	<b>\$ 144,622</b>	<b>\$ 90,828</b>	<b>\$ 6,027</b>	<b>\$ (84,801)</b>	<b>-93.4%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(23,175)</b>	<b>(1,673)</b>	<b>(90,828)</b>	<b>(6,027)</b>	<b>84,801</b>	<b>-93.4%</b>
Beginning Cash, January 1	121,703	98,528	96,855	6,027	(90,828)	-93.8%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 98,528</b>	<b>\$ 96,855</b>	<b>\$ 6,027</b>	<b>\$ -</b>	<b>\$ (6,027)</b>	<b>-100.0%</b>

FUND: 102 - ARTERIAL STREET FUND				REVENUES (102)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Intergovernmental Revenues</b>									
102.333.021.01	US TREASURY CARES FUND	\$ 270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
102.334.003.60	DEPT OF TRANSPORTATION	-	-	-	-	-	-	-	0.0%
102.336.000.87	MOTOR VEHICLE FUEL TAX - CITIES	138,799	142,860	-	-	-	-	-	0.0%
<b>Total Intergovernmental Revenues</b>		<b>139,069</b>	<b>142,860</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Interest Earnings</b>									
102.361.011.00	INTEREST EARNINGS	728	90	-	-	-	-	-	0.0%
<b>Total Interest Earnings</b>		<b>728</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 139,797</b>	<b>\$ 142,950</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 121,703</b>	<b>\$ 121,703</b>	<b>\$ 96,855</b>	<b>\$ 6,027</b>	<b>\$ -</b>	<b>\$ 6,027</b>	<b>\$ (90,828)</b>	<b>-93.8%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 261,500</b>	<b>\$ 264,653</b>	<b>\$ 96,855</b>	<b>\$ 6,027</b>	<b>\$ -</b>	<b>\$ 6,027</b>	<b>\$ (90,828)</b>	<b>-93.8%</b>

FUND: 102- ARTERIAL STREET FUND					EXPENDITURES (102)				
DEPARTMENT: 03 - ARTERIAL STREET									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Roadway</b>									
102.03.542.G30.11.00	SALARIES AND WAGES	\$ 55,808	\$ 29,344	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
102.03.542.G30.11.05	SALARIES AND WAGES-PT	-	399	-	-	-	-	-	0.0%
102.03.542.G30.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
102.03.542.G30.21.00	PERSONNEL BENEFITS	33,241	25,847	-	-	-	-	-	0.0%
102.03.542.G30.21.05	PERSONNEL BENEFITS-PT	-	55	-	-	-	-	-	0.0%
102.03.542.G30.24.00	UNIFORMS & CLOTHING	184	235	-	-	-	-	-	0.0%
102.03.542.G30.31.00	OFFICE & OPERATING SUPPLIES	73,739	86,826	-	-	-	-	-	0.0%
102.03.542.G30.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
102.03.542.G30.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
102.03.542.G30.46.00	INSURANCE	-	1,916	-	-	-	-	-	0.0%
102.03.542.G30.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
<b>Total Roadway</b>		<b>162,972</b>	<b>144,622</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Capital Outlays</b>									
102.03.595.030.65.00	CONSTRUCTION PROJECTS - ROADWAY	-	-	-	-	-	-	-	0.0%
102.03.595.050.65.00	CONSTRUCTION PROJECTS-BRIDGE	-	-	-	-	-	-	-	0.0%
<b>Total Capital Outlays</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers Out</b>									
102.03.597.000.05.31	TRANSFER OUT - 301 FUND	-	-	-	-	-	-	-	0.0%
102.03.597.000.05.03	TRANSFER OUT - 003 FUND	-	-	90,828	-	6,027	6,027	(84,801)	-93.4%
<b>Total Transfers Out</b>		<b>-</b>	<b>-</b>	<b>90,828</b>	<b>-</b>	<b>6,027</b>	<b>6,027</b>	<b>(84,801)</b>	<b>-93.4%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 162,972</b>	<b>\$ 144,622</b>	<b>\$ 90,828</b>	<b>\$ -</b>	<b>\$ 6,027</b>	<b>\$ 6,027</b>	<b>\$ (84,801)</b>	<b>-93.4%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 98,528</b>	<b>\$ 87,083</b>	<b>\$ 6,027</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,027)</b>	<b>-100.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 261,500</b>	<b>\$ 231,705</b>	<b>\$ 96,855</b>	<b>\$ -</b>	<b>\$ 6,027</b>	<b>\$ 6,027</b>	<b>\$ (90,828)</b>	<b>-93.8%</b>

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## **TRANSPORTATION BENEFIT DISTRICT(TBD) (103)**

### **TBD Fund 103 Department PW Street 03**

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**Purpose:**

The Chehalis Transportation Benefit District (TBD) was formed in 2014 pursuant to RCW 35.51.255 and 36.75 to provide adequate levels of funding for transportation improvements that are consistent with existing state, regional, and local transportation plans and are necessitated by existing or reasonably foreseeable congestion levels. The Chehalis City Council sought voter input on funding the TBD and on February 14, 2017, Chehalis voters approved a ballot measure to increase the sales tax by 0.2% to help fund the repair of increasingly deteriorating streets. After voter approval, the sales tax increased from 8% to 8.2% and became effective on July 1, 2017 to fund the TBD. By law, the funds generated by the additional .2% must be used only for transportation projects.

In accordance with RCW 82.14.0455, this additional sales tax will be collected for a term of ten years. The Transportation funds will allow the City to complete pre-leveling and dig-out repairs; contract out for grind and overlay projects; and set aside funds for major projects, including design costs and grant matching funds.

**2022 Accomplishments:**

- Completed roadway improvements on Sitka Avenue between State Street and BNSF R/R
- Continued design work on Chehalis Avenue Reconstruction Project
- Significant completion of Pacific Avenue Reconstruction Project.
- Completed the Main Street Resurfacing Project
- Completed the Snively Avenue Reconstruction Project (curb & gutter and driveway replacement as part of the water & sewer replacement project)
- Planning for Annual Safety Improvements Project
- Complete street improvements of Chehalis Avenue between 3<sup>rd</sup> Street and 9<sup>th</sup> Street (in Process)
- Resurface of National Ave from Chamber Way to Kresky Ave to renew aging roadway surface
- Reconstruction of Chehalis Ave from 3<sup>rd</sup> to 9<sup>th</sup> to update aging infrastructure (in process)
- Installed several new push-to-cross crosswalk signals to improve pedestrian safety

**2023 Goals and Objectives:**

- Explore funding opportunities for Downtown Market Boulevard Reconstruction
- Secure funding for Main Street Resurfacing between BNSF R/R and I-5
- Implement Annual Safety Improvements Project
- Annual Safety Improvements Project consisting of installing parking stops in areas of angled parking to prevent collisions with pedestrians on sidewalk, installation of flashing crosswalk signals, and guardrail installation.



**TRANSPORTATION BENEFIT DISTRICT FUND (103)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

Transportation Benefit District Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022- 2023	% Change
<b>REVENUE SOURCE</b>						
Sales Tax - TBD	\$ 1,196,187	\$ 1,365,827	\$ 1,365,100	\$ 1,434,900	\$ 69,800	5.1%
Intergovernmental Grants	435,906	15,925	3,025,000	-	(3,025,000)	-100.0%
Interest Earnings	13,567	2,833	11,000	14,000	3,000	27.3%
<b>TOTAL REVENUES</b>	<b>\$ 1,645,660</b>	<b>\$ 1,384,585</b>	<b>\$ 4,401,100</b>	<b>\$ 1,448,900</b>	<b>\$ (2,952,200)</b>	<b>-67.1%</b>
<b>EXPENDITURES</b>						
Supplies	\$ -	\$ 12,185	\$ 100,000	\$ 100,000	\$ -	0.0%
Capital Outlay	707,144	1,405,864	3,600,000	806,410	(2,793,590)	-77.6%
<b>TOTAL EXPENDITURES</b>	<b>\$ 707,144</b>	<b>\$ 1,418,049</b>	<b>\$ 3,700,000</b>	<b>\$ 906,410</b>	<b>\$ (2,793,590)</b>	<b>-75.5%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>938,516</b>	<b>(33,464)</b>	<b>701,100</b>	<b>542,490</b>	<b>(158,610)</b>	<b>-22.6%</b>
Beginning Cash, January 1	2,166,644	3,105,160	3,071,696	3,772,796	701,100	22.8%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 3,105,160</b>	<b>\$ 3,071,696</b>	<b>\$ 3,772,796</b>	<b>\$ 4,315,286</b>	<b>\$ 542,490</b>	<b>14.4%</b>

FUND: 103 - TRANSPORTATION BENEFIT DISTRICT FUND					REVENUES (103)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Total Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Sales Tax</b>									
103.313.021.00	PUBLIC TRANSPORTATION TAX - TBD	\$ 1,196,187	\$ 1,365,827	\$ 1,365,100	\$ 1,434,900	\$ -	\$ 1,434,900	\$ 69,800	5.1%
<b>Total Sales Tax</b>		<b>1,196,187</b>	<b>1,365,827</b>	<b>1,365,100</b>	<b>1,434,900</b>	<b>-</b>	<b>1,434,900</b>	<b>69,800</b>	<b>5.1%</b>
<b>Intergovernmental Revenues</b>									
103.333.020.20	DOT/FEDERAL HWY ADMIN	435,906	15,925	-	-	-	-	-	0.0%
103.334.003.82	STATE GRANT - TIB	-	-	3,025,000	-	-	-	(3,025,000)	-100.0%
<b>Total Intergovernmental Revenues</b>		<b>435,906</b>	<b>15,925</b>	<b>3,025,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,025,000)</b>	<b>-100.0%</b>
<b>Interest Earnings</b>									
103.361.011.00	INTEREST EARNINGS	13,567	2,833	11,000	14,000	-	14,000	3,000	27.3%
<b>Total Interest Earnings</b>		<b>13,567</b>	<b>2,833</b>	<b>11,000</b>	<b>14,000</b>	<b>-</b>	<b>14,000</b>	<b>3,000</b>	<b>27.3%</b>
<b>Transfers In</b>									
103.397.000.01	TRANSFER IN - FUND 001	-	-	-	-	-	-	-	0.0%
<b>Total Transfers In</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 1,645,660</b>	<b>\$ 1,384,585</b>	<b>\$ 4,401,100</b>	<b>\$ 1,448,900</b>	<b>\$ -</b>	<b>\$ 1,448,900</b>	<b>\$ (2,952,200)</b>	<b>-67.1%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 2,166,644</b>	<b>\$ 3,105,161</b>	<b>\$ 3,071,696</b>	<b>\$ 3,772,796</b>	<b>\$ -</b>	<b>\$ 3,772,796</b>	<b>\$ 701,100</b>	<b>22.8%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 3,812,304</b>	<b>\$ 4,489,746</b>	<b>\$ 7,472,796</b>	<b>\$ 5,221,696</b>	<b>\$ -</b>	<b>\$ 5,221,696</b>	<b>\$ (2,251,100)</b>	<b>-30.1%</b>

FUND: 103- TRANSPORTATION BENEFIT DISTRICT (TBD)					EXPENDITURES (103)				
DEPARTMENT: 03 - STREET (TBD)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>General Administration</b>									
103.01.543.010.49.07	MISCELLANEOUS - BANK FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total General Administration</b>		-	-	-	-	-	-	-	0.0%
<b>City-wide Preservation</b>									
103.03.542.030.31.00	OFFICE & OPERATING SUPPLIES	-	10,175	100,000	100,000	-	100,000	-	0.0%
103.03.542.040.41.00	PROFESSIONAL SERVICES	-	2,010	-	-	-	-	-	0.0%
103.03.542.050.48.00	REPAIRS & MAINT - FACILITIES	-	-	-	-	-	-	-	0.0%
<b>Total City-Wide Preservation</b>		-	12,185	100,000	100,000	-	100,000	-	0.0%
<b>Bridges/Structure Maintenance</b>									
103.03.542.050.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
<b>Total Bridges/Structure Maintenance</b>		-	-	-	-	-	-	-	0.0%
<b>Planning/Preliminary Engineering</b>									
103.03.544.020.41.00	PROFESSIONAL SERVICES -PRELIMINARY PLANNI	-	-	-	-	-	-	-	0.0%
<b>Total Planning/Preliminary Engineering</b>		-	-	-	-	-	-	-	0.0%
<b>Capital Outlay - Construction Projects</b>									
103.03.595.010.65.40	DESIGN ENGINEERING (A&E)	-	-	-	-	100,000	100,000	100,000	0.0%
103.03.595.010.65.41	CONSTRUCTION ENGINEERING (CE)	190,304	175,413	1,050,000	-	75,150	75,150	(974,850)	-92.8%
103.03.595.020.65.32	CONSTRUCTION - RIGHT OF WAY	-	6,454	-	-	-	-	-	0.0%
103.03.595.030.65.30	CONSTRUCTION - ROADWAY	516,840	1,223,997	1,350,000	-	-	-	(1,350,000)	-100.0%
103.03.595.030.65.33	CONSTRUCTION - STREET OVERLAY	-	-	1,200,000	-	631,260	631,260	(568,740)	-47.4%
103.03.595.050.65.35	CONSTRUCTION - STRUCTURE	-	-	-	-	-	-	-	0.0%
<b>Total Capital Outlay - Construction Projects</b>		707,144	1,405,864	3,600,000	-	806,410	806,410	(2,793,590)	-77.6%
<b>TOTAL EXPENDITURES</b>		\$ 707,144	\$ 1,418,049	\$ 3,700,000	\$ 100,000	\$ 806,410	\$ 906,410	\$ (2,793,590)	-75.5%
<b>ENDING CASH, DECEMBER 31</b>		\$ 3,105,160	\$ 3,071,696	\$ 3,772,796	\$ 4,315,286	\$ -	\$ 4,315,286	\$ 542,490	14.4%
<b>TOTAL APPROPRIATION</b>		\$ 3,812,304	\$ 4,489,745	\$ 7,472,796	\$ 4,415,286	\$ 806,410	\$ 5,221,696	\$ (2,251,100)	-30.1%

## **TOURISM FUND (107)**

### **Department 05**

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**Purpose:**

The Tourism fund provides for the tracking of Lodging Tax receipts. The Lodging Tax is also referred to as the hotel-motel tax, which is a consumer tax on lodging charges for periods of less than 30 consecutive days for hotels, motels, rooming houses, private campgrounds, RV parks and similar facilities. The City has established a Lodging Tax Advisory Committee (LTAC) as required under Chapter 67.28 of the Revised Code of Washington (RCW) to review proposals for use of the special excise tax on lodging for tourism promotion. Recommendations from the Lodging Tax Advisory Committee are considered by the City Council, which awards the lodging tax revenues to recipients on an annual basis for projects, activities, marketing, and advertising to promote tourism. The awarded funds are disbursed by the City's Finance Department on a reimbursement basis and recipients are responsible for fulfilling the goals and objectives adopted in the awarded funding requests.

All awarded funds must be used in accordance with State statutes for tourism promotion. RCW 67.28.080 defines "Tourism promotion" as "activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists".

**City of Chehalis – Recreation Park Debt Service**

In 2020, the LTAC committed to provide funds for debt service payment of the 2019 LTGO Bond issued for Recreation Park Improvement project, not to exceed \$75,000 a year until maturity (8/1/2034), which was approved by the City Council at the October 14, 2019 meeting. The allocated amount for 2023 debt service payment is \$71,094.

**Significant Changes in 2023:**

For 2023, the projected hotel/motel tax revenue is \$290,000. The 2023 Adopted Budget includes preliminary expenditures of \$407,600 including \$286,506 allocated for potential awards to various applicants and \$71,094 for debt service payment for the 2019 LTGO Bond.

The LTAC's goal is to maintain \$50,000 operating reserves to provide funding for any projects/activities that may come up during the year.

The LTAC recommended that roughly 25% of 2023 available revenues be allocated to the City of Chehalis to be utilized for lodging tax appropriate activities at the discretion of the City. A portion of the funding will be placed into a dedicated fund for future improvements and maintenance of the Shaw Aquatic Center and the Chehalis Sports Complex.

The LTAC presented the final total appropriation and each recommended award amounts for consideration by the City Council, which approved the various allocations and recommendations on September 26, 2022.

**TOURISM FUND (107)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

<b>Tourism Fund</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b>REVENUE SOURCE</b>						
Hotel/Motel Lodging Tax	\$ 212,388	\$ 272,466	\$ 235,000	\$ 290,000	\$ 55,000	23.4%
Interest Earnings	2,193	106	70	1,400	1,330	1900.0%
<b>TOTAL REVENUES</b>	<b>\$ 214,581</b>	<b>\$ 272,572</b>	<b>\$ 235,070</b>	<b>\$ 291,400</b>	<b>\$ 56,330</b>	<b>24.0%</b>
<b>EXPENDITURES</b>						
Services	\$ 279,633	\$ 170,959	\$ 149,300	\$ 189,700	\$ 40,400	27.1%
Transfer out - Fund 001	-	-	-	71,600	71,600	0.0%
Transfers out - Debt Service	63,396	71,562	108,686	71,094	(37,592)	-34.6%
Transfers out - Fund 301	182,000	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 525,029</b>	<b>\$ 242,521</b>	<b>\$ 257,986</b>	<b>\$ 332,394</b>	<b>\$ 74,408</b>	<b>28.8%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(310,448)</b>	<b>30,051</b>	<b>(22,916)</b>	<b>(40,994)</b>	<b>(18,078)</b>	<b>78.9%</b>
Beginning Cash, January 1	420,501	110,053	140,104	117,188	(22,916)	-16.4%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 110,053</b>	<b>\$ 140,104</b>	<b>\$ 117,188</b>	<b>\$ 76,194</b>	<b>\$ (40,994)</b>	<b>-35.0%</b>

FUND: 107 - TOURISM FUND				REVENUES (107)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Hotel/Motel Tax</b>									
107.313.031.00	HOTEL/MOTEL LODGING TAX	\$ 212,388	\$ 272,466	\$ 235,000	\$ 290,000	\$ -	\$ 290,000	\$ 55,000	23.4%
<b>Total Hotel/Motel Tax</b>		<b>212,388</b>	<b>272,466</b>	<b>235,000</b>	<b>290,000</b>	<b>-</b>	<b>290,000</b>	<b>55,000</b>	<b>23.4%</b>
<b>Interest Earnings</b>									
107.361.011.00	INTEREST EARNINGS	2,193	106	70	1,400	-	1,400	1,330	1900.0%
<b>Total Interest Earnings</b>		<b>2,193</b>	<b>106</b>	<b>70</b>	<b>1,400</b>	<b>-</b>	<b>1,400</b>	<b>1,330</b>	<b>1900.0%</b>
<b>Transfers In:</b>									
107.397.000.01	TRANSFER IN - FUND 001	-	-	-	-	-	-	-	0.0%
<b>Total Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 214,581</b>	<b>\$ 272,572</b>	<b>\$ 235,070</b>	<b>\$ 291,400</b>	<b>\$ -</b>	<b>\$ 291,400</b>	<b>\$ 56,330</b>	<b>24.0%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 420,501</b>	<b>\$ 110,053</b>	<b>\$ 140,104</b>	<b>\$ 117,188</b>	<b>\$ -</b>	<b>\$ 117,188</b>	<b>\$ (22,916)</b>	<b>-16.4%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 635,082</b>	<b>\$ 382,625</b>	<b>\$ 375,174</b>	<b>\$ 408,588</b>	<b>\$ -</b>	<b>\$ 408,588</b>	<b>\$ 33,414</b>	<b>8.9%</b>

FUND: 107 - TOURISM FUND					EXPENDITURES (107)				
DEPARTMENT: 05 - TOURISM									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Website Management</b>									
107.05.557.030.48.00	REPAIR & MAINT- FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
107.05.557.030.48.02	REPAIR & MAINT- IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
<b>Total Website Management</b>		-	-	-	-	-	-	-	0.0%
<b>Tourism Outreach</b>									
107.05.557.030.41.04	LC HISTORICAL MUSEUM	16,934	35,000	29,860	35,000	-	35,000	5,140	17.2%
107.05.557.030.41.05	CHEHALIS-CENTRALIA RR & MUSEUM - Marketing	35,000	35,000	29,860	50,000	-	50,000	20,140	67.4%
107.05.557.030.41.22	CHEHALIS-CENTRALIA RR & MUSEUM - Personnel	15,000	-	-	-	-	-	-	0.0%
107.05.557.030.41.06	VETERAN'S MEMORIAL MUSEUM	29,940	28,546	29,860	40,000	-	40,000	10,140	34.0%
107.05.557.030.41.18	CHAMBER OF COMMERCE	40,000	28,912	29,860	15,000	-	15,000	(14,860)	-49.8%
107.05.557.030.41.27	Chamber/City of Chehalis - Utility Project	50,000	-	-	-	-	-	-	0.0%
107.05.557.030.41.21	CHE. BRIDAL SHOW-PREMIER BROADCASTERS	11,534	-	-	-	-	-	-	0.0%
107.05.557.030.41.22	REC. PARK IMPROVEMENT MASTERPLAN	-	-	-	-	-	-	-	0.0%
107.05.557.030.41.24	CHEHALIS RENAISSANCE TEAM	20,573	28,789	29,860	49,700	-	49,700	19,840	66.4%
107.05.557.030.41.20	CITY REC DEPT - YOUTH TOURNAMENTS	8,000	14,712	-	-	-	-	-	0.0%
107.05.557.030.41.28	SOUTHWEST WASHINGTON FAIRGROUNDS	10,000	-	-	-	-	-	-	0.0%
107.05.557.030.41.29	CHEHALIS-CENTRALIA RAILROAD MUSEUM	37,652	-	-	-	-	-	-	0.0%
107.05.557.030.41.10	ARTrails	5,000	-	-	-	-	-	-	0.0%
<b>Total Tourism Outreach</b>		<b>279,633</b>	<b>170,959</b>	<b>149,300</b>	<b>189,700</b>	-	<b>189,700</b>	<b>40,400</b>	<b>27.1%</b>
<b>Capital Expenditures</b>									
107.05.594.019.64.13	MACHINERY & EQUIP-WEBSITE REDESIGN	-	-	-	-	-	-	-	0.0%
107.05.594.079.63.00	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	0.0%
107.05.594.079.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Capital Expenditures</b>		-	-	-	-	-	-	-	0.0%
<b>Transfers Out</b>									
107.05.597.000.05.01	TRANSFER OUT - FUND 001	-	-	37,340	71,600	-	71,600	34,260	91.8%
107.05.597.000.05.20	TRANSFER OUT - FUND 200	63,396	71,562	71,346	71,094	-	71,094	(252)	-0.4%
107.05.597.000.05.31	TRANSFER OUT - FUND 301	182,000	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		<b>245,396</b>	<b>71,562</b>	<b>108,686</b>	<b>142,694</b>	-	<b>142,694</b>	<b>34,008</b>	<b>31.3%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 525,029</b>	<b>\$ 242,521</b>	<b>\$ 257,986</b>	<b>\$ 332,394</b>	<b>\$ -</b>	<b>\$ 332,394</b>	<b>\$ 74,408</b>	<b>28.8%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 110,053</b>	<b>\$ 140,104</b>	<b>\$ 117,188</b>	<b>\$ 76,194</b>	<b>\$ -</b>	<b>\$ 76,194</b>	<b>\$ (40,994)</b>	<b>-35.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 635,082</b>	<b>\$ 382,625</b>	<b>\$ 375,174</b>	<b>\$ 408,588</b>	<b>\$ -</b>	<b>\$ 408,588</b>	<b>\$ 77,612</b>	<b>20.7%</b>



## COMPENSATED ABSENCES RESERVE FUND (110)

### Department 47

#### Purpose:

The Compensated Absences Fund was established in 1985 for the purpose of setting aside funds to be used for compensation of employees at the time of employment separation for unused accrued leaves, approved disability leave, approved unemployment benefits, and authorized severance pay.

#### 2023 Goals and Objective:

The 2023 budget for the Compensated Absences Reserve Fund is \$111,700 which is for three anticipated General Fund retirees' accrual cash outs in 2023.

#### COMPENSATED ABSENCES RESERVE FUND (110) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Compensated Absences Reserve Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Interest Earnings	\$ 1,112	\$ 181	\$ 240	\$ 4,000	\$ 3,760	1566.7%
Transfers in	-	200,000	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 1,112</b>	<b>\$ 200,181</b>	<b>\$ 240</b>	<b>\$ 4,000</b>	<b>\$ 3,760</b>	<b>1566.7%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	-	190,558	39,100	108,700	\$ 69,600	178.0%
Benefits	-	9,626	22,600	3,000	(19,600)	-86.7%
Interfund Service	-	(49,184)	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 151,000</b>	<b>\$ 61,700</b>	<b>\$ 111,700</b>	<b>\$ 50,000</b>	<b>81.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>1,112</b>	<b>49,181</b>	<b>(61,460)</b>	<b>(107,700)</b>	<b>(46,240)</b>	<b>75.2%</b>
Beginning Cash, January 1	196,908	198,020	247,014	185,554	(61,460)	-24.9%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 198,020</b>	<b>\$ 247,201</b>	<b>\$ 185,554</b>	<b>\$ 77,854</b>	<b>\$ (107,700)</b>	<b>-58.0%</b>

FUND: 110 - COMPENSATED ABSENCES RESERVE FUND					REVENUES (110)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2022 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
<b>Interest Earnings</b>									
110.361.011.00	INTEREST EARNINGS	\$ 1,112	\$ 181	\$ 240	\$ 4,000	\$ -	\$ 4,000	\$ 3,760	1566.7%
<b>Total Interest Earnings</b>		<b>1,112</b>	<b>181</b>	<b>240</b>	<b>4,000</b>	<b>-</b>	<b>4,000</b>	<b>3,760</b>	<b>1566.7%</b>
<b>Transfers In</b>									
110.397.000.01	TRANSFER IN - FUND 001	-	200,000	-	-	-	-	-	0.0%
<b>Total Transfers In</b>		<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 1,112</b>	<b>\$ 200,181</b>	<b>\$ 240</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 3,760</b>	<b>1566.7%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 196,908</b>	<b>\$ 198,020</b>	<b>\$ 247,014</b>	<b>\$ 185,554</b>		<b>\$ 185,554</b>	<b>\$ (61,460)</b>	<b>-24.9%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 198,020</b>	<b>\$ 398,201</b>	<b>\$ 247,254</b>	<b>\$ 189,554</b>	<b>\$ -</b>	<b>\$ 189,554</b>	<b>\$ (57,700)</b>	<b>-23.3%</b>

FUND: 110 - COMPENSATED ABSENCES RESERVE FUND					EXPENDITURES (110)				
DEPARTMENT: 47 - COMPENSATED ABSENCES									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
EXPENDITURES									
Administrative Departments									
110.47.512.050.11.00	SALARIES AND WAGES - COURT	\$ -		\$ 36,300	\$ -	\$ -	\$ -	\$ (36,300)	-100.0%
110.47.512.050.21.00	PERSONNEL BENEFITS - COURT	-		2,800	-	-	-	(2,800)	-100.0%
110.47.514.020.11.00	SALARIES AND WAGES - CLERK	-	30,900	-	-	-	-	-	0.0%
110.47.514.020.1C.00	WAGE CONTRA EXP - CLERK	-	(10,621)	-	-	-	-	-	0.0%
110.47.514.020.21.00	PERSONNEL BENEFITS - CLERK	-	2,400	-	-	-	-	-	0.0%
110.47.514.020.2C.00	BENEFIT CONTRA EXP -CLERK	-	(825)	-	-	-	-	-	0.0%
110.47.514.023.11.00	SALARIES AND WAGES - FINANCE	-	36,061	-	-	20,600	20,600	20,600	0.0%
110.47.514.023.1C.00	WAGE CONTRA EXP -FINANCE	-	(15,992)	-	-	-	-	-	0.0%
110.47.514.023.21.00	PERSONNEL BENEFITS - FINANCE	-	2,826	-	-	1,600	1,600	1,600	0.0%
110.47.514.023.2C.00	BENEFIT CONTRA EXP - FINANCE	-	(1,247)	-	-	-	-	-	0.0%
110.47.518.010.11.00	SALARIES AND WAGES - HR	-	52,200	-	-	-	-	-	0.0%
110.47.518.010.21.00	PERSONNEL BENEFITS - HR	-	4,100	-	-	-	-	-	0.0%
110.47.518.019.1C.00	WAGE CONTRA EXP - HR	-	(19,006)	-	-	-	-	-	0.0%
110.47.518.019.2C.00	BENEFIT CONTRA EXP - HR	-	(1,493)	-	-	-	-	-	0.0%
Total Administrative Departments		-	79,303	39,100	-	22,200	22,200	(16,900)	-43.2%
Police									
110.47.521.010.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
110.47.521.010.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
110.47.521.021.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
110.47.521.021.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
110.47.521.021.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
110.47.521.022.11.00	SALARIES AND WAGES	-	41,371	22,600	-	4,600	4,600	(18,000)	-79.6%
110.47.521.022.12.00	OVERTIME	-	3,226	-	-	-	-	-	0.0%
110.47.521.022.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
Total Police		-	44,597	22,600	-	4,600	4,600	(18,000)	-79.6%
Fire									
110.47.522.020.11.00	SALARIES AND WAGES - fire	-	26,800	-	-	-	-	-	0.0%
110.47.522.020.12.00	OVERTIME - fire	-	-	-	-	-	-	-	0.0%
110.47.522.020.21.00	PERSONNEL BENEFITS - fire	-	300	-	-	-	-	-	0.0%
110.47.522.028.11.00	SALARIES AND WAGES - fire	-	-	-	-	64,300	64,300	64,300	0.0%
110.47.522.028.21.00	PERSONNEL BENEFITS - fire	-	-	-	-	1,000	1,000	1,000	0.0%
Total Fire		-	27,100	-	-	65,300	65,300	65,300	0.0%
Parks & Recreation									
110.47.571.011.11.00	SALARIES AND WAGES - rec	-	-	-	-	18,200	18,200	18,200	0.0%
110.47.571.011.21.00	PERSONNEL BENEFITS - rec	-	-	-	-	1,400	1,400	1,400	0.0%
Total Parks & Recreation		-	-	-	-	19,600	19,600	19,600	0.0%
TOTAL EXPENDITURES		\$ -	\$ 151,000	\$ 61,700	\$ -	\$ 111,700	\$ 111,700	\$ 50,000	81.0%
ENDING CASH, DECEMBER 31		\$ 198,020	\$ 247,201	\$ 185,554	\$ 77,854	\$ -	\$ 77,854	\$ (107,700)	-58.0%
TOTAL APPROPRIATION		\$ 198,020	\$ 398,201	\$ 247,254	\$ 77,854	\$ 111,700	\$ 189,554	\$ (57,700)	-23.3%

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## LEOFF 1 RETIREE OPEB RESERVE FUND (115)

### Department 60

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**Purpose:**

The LEOFF 1 OPEB Reserve Fund was created during the 2020 Budget adoption to provide funding for the LEOFF 1 retiree medical benefits.

The Law Enforcement Officers and Fire Fighters (LEOFF) 1 is a retirement plan for those LEOFF members who established membership with the Washington State Department of Retirement System prior to October 1, 1977. Under LEOFF 1 the last employer of a retired LEOFF 1 member is responsible for the full cost of any post-employment medical benefits. The LEOFF Board is required to approve payment of retirement claims for all medical services defined in RCW 41.26.030 under the conditions set forth in RCW 41.26.150.

The City of Chehalis provides full medical insurance through its regular carrier and reimburses the full cost of Medicare premiums of those retirees eligible for Medicare. Upon reaching age 65, the retirees are enrolled in Medicare Part B Coverage, with the City reimbursing these Medicare premiums. In addition, the City reimburses the necessary usual and customary medical expenses, in excess of those covered by the applicable insurance plans, including prescriptions and long-term care. Dental costs and dependents are not covered.

The city has two groups of LEOFF 1 members: 1) Those firefighters who joined service prior to the establishment of LEOFF on March 1, 1970 (pre-LEOFF) and 2) all other law enforcement officers (police) and firefighters who joined service between March 1, 1970 and October 1, 1977. As of October 1, 2021, there are thirteen (13) LEOFF 1 retired members (5 firefighter retirees, 6 police retirees, and 2 Pre-LEOFF firefighter retirees) and no active members.

**Funding Policy:** Prior to 2020, medical benefits for pre-LEOFF firefighters were funded by the City's Firemen's Pension Fund and all other LEOFF 1 members' medical benefits were paid by the General Fund on a pay-as-you-go basis.

On July 28, 2019, SSB 5894 was enacted which provides that a municipality that no longer has beneficiaries receiving benefits under RCW Chapter 41.16 (firefighter's pension) may continue imposing the pension levy at 22.5 cents per \$1,000 assessed value to fund medical benefits under LEOFF 1 and other municipal purposes until the municipality no longer has any LEOFF 1 retirees receiving medical benefits. The proceeds of the pension levy must first be expended for payment of medical benefits under LEOFF 1 prior to being used for any other municipal purpose.

In October 2019, actuarial valuation of the City of Chehalis Firefighter's Pension Fund was performed by Milliman, Inc. The actuarial valuation report provided that as of January 1, 2019, the actuarial present value of future excess pension benefits to be provided by the City is \$152,453 and that the Firemen's Pension Fund has excess funds.

With the 2020 budget adoption, the City Council dedicated future pension levy (a portion of the regular property tax levy at 22.5 cents per \$1,000 assessed value) to be provided to this fund.

**2023 Budget**

2023 Budget includes a transfer in of \$236,098 of the regular property tax at \$0.225 /1000 AV.

2023 expenditure budget includes the following:

- \$56,200 for LEOFF 1 Police retirees
- \$67,000 for LEOFF 1 Firefighter retirees
- \$33,800 for pre-LOEFF Firefighter retirees

**LEOFF 1 OPEB RESERVE FUND (115)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

LEOFF 1 OPEB Reserve Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b><u>REVENUE SOURCE</u></b>						
Interest Earnings	\$ 320	\$ 47	\$ 100	\$ 2,000	\$ 1,900	1900.0%
Transfers in - Fund 001	172,852	156,245	205,800	236,098	30,298	14.7%
<b>TOTAL REVENUES</b>	<b>\$ 173,172</b>	<b>\$ 156,292</b>	<b>\$ 205,900</b>	<b>\$ 238,098</b>	<b>\$ 32,198</b>	<b>15.6%</b>
<b><u>EXPENDITURES</u></b>						
Benefits	\$ 139,565	\$ 123,822	\$ 156,700	\$ 157,000	\$ 300	0.2%
<b>TOTAL EXPENDITURES</b>	<b>\$ 139,565</b>	<b>\$ 123,822</b>	<b>\$ 156,700</b>	<b>\$ 157,000</b>	<b>\$ 300</b>	<b>0.2%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>33,607</b>	<b>32,470</b>	<b>49,200</b>	<b>81,098</b>	<b>31,898</b>	<b>64.8%</b>
Beginning Cash, January 1	-	33,607	66,077	115,277	49,200	74.5%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 33,607</b>	<b>\$ 66,077</b>	<b>\$ 115,277</b>	<b>\$ 196,375</b>	<b>\$ 81,098</b>	<b>70.4%</b>

FUND: 115 - LEOFF 1 OPEB RESERVE FUND				REVENUES (115)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Interest Earnings</b>									
115.361.011.00	INTEREST EARNINGS	\$ 320	\$ 48	\$ 100	\$ 2,000	\$ -	\$ 2,000	\$ 1,900	1900.0%
<b>Total Interest Earnings</b>		<b>320</b>	<b>48</b>	<b>100</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>1,900</b>	<b>1900.0%</b>
<b>Transfers In</b>									
115.397.000.01	TRANSFERS IN - FUND 001	172,852	156,245	205,800	236,098	-	236,098	30,298	14.7%
115.397.000.61	TRANSFERS IN - FUND 611	-	-	-	-	-	-	-	0.0%
<b>Total Transfers In</b>		<b>172,852</b>	<b>156,245</b>	<b>205,800</b>	<b>236,098</b>	<b>-</b>	<b>236,098</b>	<b>30,298</b>	<b>14.7%</b>
<b>TOTAL REVENUES</b>		<b>\$ 173,172</b>	<b>\$ 156,293</b>	<b>\$ 205,900</b>	<b>\$ 238,098</b>	<b>\$ -</b>	<b>\$ 238,098</b>	<b>\$ 32,198</b>	<b>15.6%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ -</b>	<b>\$ 33,607</b>	<b>\$ 66,077</b>	<b>\$ 115,277</b>	<b>\$ -</b>	<b>\$ 115,277</b>	<b>\$ 49,200</b>	<b>74.5%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 173,172</b>	<b>\$ 189,900</b>	<b>\$ 271,977</b>	<b>\$ 353,375</b>	<b>\$ -</b>	<b>\$ 353,375</b>	<b>\$ 81,398</b>	<b>29.9%</b>

FUND: 115 - LEOFF 1 OPEB RESERVE FUND				EXPENDITURES (115)					
DEPARTMENT: 60 LEOFF 1 OPEB									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
115.60.517.020.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.0%
<b>Total Administration</b>		-	-	-	-	-	-	-	0.0%
<b>Pension &amp; Medical Benefits</b>									
115.60.517.021.29.00	LEOFF 1 MEDICAL - PD	\$ 52,017	\$ 46,536	\$ 71,900	56,200	-	56,200	(15,700)	-21.8%
115.60.517.021.29.01	LEOFF 1 MEDICAL - FIRE	57,242	55,897	59,700	67,000	-	67,000	7,300	12.2%
115.60.517.021.29.03	LEOFF 1 MEDICAL - PRE-LEOFF FIRE	30,306	21,389	25,100	33,800	-	33,800	8,700	34.7%
<b>Total Pension &amp; Medical Benefits</b>		139,565	123,822	156,700	157,000	-	157,000	300	0.2%
<b>TOTAL EXPENDITURES</b>		\$ 139,565	\$ 123,822	\$ 156,700	\$ 157,000	\$ -	\$ 157,000	\$ 300	0.2%
<b>ENDING CASH, DECEMBER 31</b>		\$ 33,607	\$ 66,077	\$ 115,277	\$ 196,375	\$ -	\$ 196,375	\$ 81,098	70.4%
<b>TOTAL APPROPRIATION</b>		\$ 173,172	\$ 189,899	\$ 271,977	\$ 353,375	\$ -	\$ 353,375	\$ 81,398	29.9%



## 1982-93 COMMUNITY DEV. BLOCK GRANT FUND (195)

### Department 46

#### Purpose:

The City received Community Development Block Grant Funds which were used to fund home-improvement loans during the years 1982-1993.

As of October 1, 2022, the outstanding principal on those loans that were deferred is \$81,963.91. This amount will be received by the City over time as the ownership of the properties is transferred to anyone other than the loan holder.

#### Significant Changes in 2023:

There are no significant changes anticipated in 2023.

#### COMMUNITY DEVELOPMENT BLOCK GRANT FUND (195) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Community Development Block Grant Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Loan Repayment	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Interest Earnings	138	21	25	400	375	1500.0%
Transfer in	-	-	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 138</b>	<b>\$ 21</b>	<b>\$ 25</b>	<b>\$ 400</b>	<b>\$ 375</b>	<b>1500.0%</b>
<b>EXPENDITURES</b>						
Services	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>138</b>	<b>21</b>	<b>(975)</b>	<b>(600)</b>	<b>375</b>	<b>-38.5%</b>
Beginning Cash, January 1	24,454	24,592	24,613	23,638	(975)	-4.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 24,592</b>	<b>\$ 24,613</b>	<b>\$ 23,638</b>	<b>\$ 23,038</b>	<b>\$ (600)</b>	<b>-2.5%</b>

FUND: 195 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND				REVENUES (195)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Charges for Services</b>									
195.343.095.00	ABATEMENT CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
195.345.090.00	LOAN PRINCIPAL	-	-	-	-	-	-	-	0.0%
<b>Total Charges for Services</b>		-	-	-	-	-	-	-	0.0%
<b>Interest Earnings</b>									
195.361.011.00	INTEREST EARNINGS	138	21	25	400	-	400	375	1500.0%
<b>Total Interest Earnings</b>		138	21	25	400	-	400	375	1500.0%
<b>Transfers In</b>									
195.397.000.01	TRANSFER IN - FUND 001	-	-	-	-	-	-	-	0.0%
195.397.000.07	TRANSFER IN - FUND 197	-	-	-	-	-	-	-	0.0%
<b>Total Transfers</b>		-	-	-	-	-	-	-	0.0%
<b>TOTAL REVENUE</b>		\$ 138	\$ 21	\$ 25	\$ 400	\$ -	\$ 400	\$ 375	1500.0%
<b>BEGINNING CASH, JANUARY 1</b>		\$ 24,454	\$ 24,592	\$ 24,613	\$ 23,638	\$ -	\$ 23,638	\$ (975)	-4.0%
<b>TOTAL APPROPRIATION</b>		\$ 24,592	\$ 24,613	\$ 24,638	\$ 24,038	\$ -	\$ 24,038	\$ (600)	-2.4%

FUND: 195 - COMMUNITY DEV BLOCK GRANT FUND (CDBG)					EXPENDITURES (195)				
DEPARTMENT: 46 - 1982-93 CDBG									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
195.46.559.030.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
<b>Total Administration</b>		-	-	1,000	1,000	-	1,000	-	0.0%
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
<b>ENDING CASH, DECEMBER 31</b>		\$ 24,592	\$ 24,613	\$ 23,638	\$ 23,038	\$ -	\$ 23,038	\$ (600)	-2.5%
<b>TOTAL APPROPRIATION</b>		\$ 24,592	\$ 24,613	\$ 24,638	\$ 24,038	\$ -	\$ 24,038	\$ (600)	-2.4%

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## HUD BLOCK GRANT FUND (197)

### Department 07

#### Purpose:

The City used federal funds received from the Department of Housing & Urban Development to provide home rehabilitation loans. As of October 1, 2022, the outstanding principal on those loans that were deferred is \$38,148.94. The balance due from the loans will be received by the City over time as ownership of these properties transfer to anyone other than the loan holder.

#### Significant Changes in 2023:

No significant changes are currently planned for 2023; however, there have been questions on how these funds may be used to support goals in the community consistent with funding requirements. In the coming year, the City may revisit the available funds so that they can be reinvested into projects that could benefit the community consistent with any applicable restrictions and/or requirements.

#### HUD BLOCK GRANT FUND (197) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

HUD Block Grant Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Loan Repayment	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Interest Earnings	497	77	85	1,700	1,615	1900.0%
<b>TOTAL REVENUES</b>	<b>\$ 497</b>	<b>\$ 77</b>	<b>\$ 85</b>	<b>\$ 1,700</b>	<b>\$ 1,615</b>	<b>1900.0%</b>
<b>EXPENDITURES</b>						
Services	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>497</b>	<b>77</b>	<b>(1,915)</b>	<b>(300)</b>	<b>1,615</b>	<b>-84.3%</b>
Beginning Cash, January 1	87,927	88,424	88,501	86,586	(1,915)	-2.2%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 88,424</b>	<b>\$ 88,501</b>	<b>\$ 86,586</b>	<b>\$ 86,286</b>	<b>\$ (300)</b>	<b>-0.3%</b>

FUND: 197 - HUD BLOCK GRANT FUND					REVENUES (197)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
Intergovernmental Revenues									
197.345.090.00	LOAN PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Intergovernmental Revenues		-	-	-	-	-	-	-	0.0%
Interest Earnings									
197.361.011.00	INTEREST EARNINGS	497	77	85	1,700	-	1,700	1,615	1900.0%
Total Interest Earnings		497	77	85	1,700	-	1,700	1,615	1900.0%
TOTAL REVENUES		\$ 497	\$ 77	\$ 85	\$ 1,700	\$ -	\$ 1,700	\$ 1,615	1900.0%
BEGINNING CASH, JANUARY 1		\$ 87,927	\$ 88,424	\$ 88,501	\$ 86,586	\$ -	\$ 86,586	\$ (1,915)	-2.2%
TOTAL APPROPRIATION		\$ 88,424	\$ 88,501	\$ 88,586	\$ 88,286	\$ -	\$ 88,286	\$ (300)	-0.3%

FUND: 197 - HUD BLOCK GRANT FUND EXPENDITURES (197)									
DEPARTMENT: 07 - HUD BLOCK GRANT									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
197.07.576.080.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
<b>Total Administration</b>		-	-	2,000	2,000	-	2,000	-	0.0%
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
<b>ENDING CASH, DECEMBER 31</b>		\$ 88,424	\$ 88,501	\$ 86,586	\$ 86,286	\$ -	\$ 86,286	\$ (300)	-0.3%
<b>TOTAL APPROPRIATION</b>		\$ 88,424	\$ 88,501	\$ 88,586	\$ 88,286	\$ -	\$ 88,286	\$ (300)	-0.3%

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**FEDERAL GRANT CONTROL FUND (199)****Department 48****Purpose:**

This fund was established in 2012 and used to track and manage various federal and state grant funds received and has not had any activity since 2015. With receipt of the Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA) of 2021, this fund was re-activated to track and manage the ARPA funds. Federal funds are received into this fund and disbursed to other city funds that incur eligible costs as approved by the City Council on a cost reimbursement basis.

The ARPA funds are restricted funds and must only be used for the eligible costs defined in the U.S. Treasury Interim Final Rules and must comply with the Federal procurement rules and regulations. Expenditure of the ARPA funds is subject to the State Auditor's Single Audit (Federal Grant Audit). The City also must submit an annual reporting to the U.S. Treasury.

The City must use the ARPA funds by December 31, 2024.

**2022 Accomplishments:**

- Received the second disbursement of \$1,069,343.
- 2022 budget includes \$120,000 transfer out to the General Fund to provide funding for police body camera purchase and \$300,000 for staffing of one police officer and two firefighter positions that were left unfilled in 2020/2021 due to anticipated revenue loss from the COVID-19 pandemic.
- Utilized \$10,829 for the Chehalis COVID-19 Landlord Utility Assistance program.
- Purchase of police body camera has been deferred until 2023.

**2023 Goals and Objectives:**

- To identify projects and programs to use the ARPA funds and allocate budget.
- To establish timeline for use of the ARPA funds.
- Budget includes \$593,340 transfers out as follows:
  - \$420,000 transfers to the General Fund for the following:
    - \$120,000 for police body camera purchase
    - \$300,000 for one police office and two firefighters' salaries and benefits
  - \$173,340 transfer to the Street Fund for one third cost of a new vector truck purchase.

**FEDERAL GRANT CONTROL FUND (199)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

			2022 Amended Budget	2023 Adopted Budget	Change 2022- 2023	% Change
<b>Federal Grant Control Fund</b>	<b>2020 Actual</b>	<b>2021 Actual</b>				
<b>REVENUE SOURCE</b>						
Intergovernmental Grant	\$ -	\$1,068,299	\$ 1,069,343	\$ -	\$(1,069,343)	-100.0%
Interest Earnings	-	507	6,250	20,000	13,750	220.0%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$1,068,806</b>	<b>\$ 1,075,593</b>	<b>\$ 20,000</b>	<b>\$(1,055,593)</b>	<b>-98.1%</b>
<b>EXPENDITURES</b>						
Services	\$ -	\$ -	\$ 10,830	\$ -	\$(10,830)	-100.0%
Transfers Out	-	-	420,000	593,340	173,340	41.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 430,830</b>	<b>\$ 593,340</b>	<b>\$ 162,510</b>	<b>37.7%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>1,068,806</b>	<b>644,763</b>	<b>(573,340)</b>	<b>(1,218,103)</b>	<b>-188.9%</b>
Beginning Cash, January 1	-	-	1,068,806	1,713,569	644,763	60.3%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$1,068,806</b>	<b>\$ 1,713,569</b>	<b>\$ 1,140,229</b>	<b>\$(573,340)</b>	<b>-33.5%</b>

FUND: 199 - FEDERAL GRANT CONTROL FUND				REVENUES (199)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Total Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
<b>Intergovernmental Revenues</b>									
199.331.021.01	US TREASURY - CORONAVIRUS SLFRF	\$ -	\$ 1,068,299	\$ 1,069,343	\$ -	\$ -	\$ -	\$ (1,069,343)	-100.0%
<b>Total Intergovernmental Revenues</b>		-	<b>1,068,299</b>	<b>1,069,343</b>	-	-	-	<b>(1,069,343)</b>	<b>-100.0%</b>
<b>Interest Earnings</b>									
199.361.011.00	INTEREST EARNINGS	-	507	6,250	20,000	-	20,000	13,750	220.0%
<b>Total Interest Earnings</b>		-	<b>507</b>	<b>6,250</b>	<b>20,000</b>	-	<b>20,000</b>	<b>13,750</b>	<b>220.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ 1,068,806</b>	<b>\$ 1,075,593</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ (1,055,593)</b>	<b>-98.1%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,068,806</b>	<b>\$ 1,713,569</b>	<b>\$ -</b>	<b>\$ 1,713,569</b>	<b>\$ 644,763</b>	<b>60.3%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ -</b>	<b>\$ 1,068,806</b>	<b>\$ 2,144,399</b>	<b>\$ 1,733,569</b>	<b>\$ -</b>	<b>\$ 1,733,569</b>	<b>\$ (410,830)</b>	<b>-19.2%</b>

FUND: 199 - FEDERAL GRANT CONTROL FUND EXPENDITURES (199)									
DEPARTMENT: 48 - FEDERAL GRANT CONTROL									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
199.48.518.063.40.21	ARPA GRANT PASS-THRU PMT UT ASSISTANCE	\$ -	\$ -	\$ 10,830	\$ -	\$ -	\$ -	\$ (10,830)	-100.0%
<b>Total Pass-thru payment</b>		-	-	10,830	-	-	-	(10,830)	-100.0%
<b>Transfers Out</b>									
199.48.597.000.05.01	TRANSFERS OUT - FUND 001	-	-	420,000	-	420,000	420,000	-	0.0%
199.48.597.000.05.03	TRANSFERS OUT - FUND 003	-	-	-	-	173,340	173,340	173,340	0.0%
199.48.597.000.05.31	TRANSFERS OUT - FUND 301	-	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		-	-	420,000	-	593,340	593,340	173,340	41.3%
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 430,830	\$ -	\$ 593,340	\$ 593,340	\$ 162,510	37.7%
<b>ENDING CASH, DECEMBER 31</b>		\$ -	\$ 1,068,806	\$ 1,713,569	\$ 1,140,229		\$ 1,140,229	\$ (573,340)	-33.5%
<b>TOTAL APPROPRIATION</b>		\$ -	\$ 1,068,806	\$ 2,144,399	\$ 1,140,229	\$ 593,340	\$ 1,733,569	\$ (410,830)	-19.2%

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## GENERAL OBLIGATION BOND FUND (200)

### Department OC

#### Purpose:

When the City issued the Limited Tax General Obligation (LTGO) Bond of 2011, it accepted the condition that a bond fund be established to account for all bond payments.

In 2019, the City issued the Limited Tax General Obligation (LTGO) Bond, 2019 for the Recreation Park renovation project. Instead of creating an additional General Obligation (G.O.) Bond fund, debt service for all G.O. Bonds will be accounted for in this fund.

For the 2011 LTGO Bond, funds are transferred into this fund from the General Fund and two REET funds to provide for the payment of bond interest and principal and all related bank fees.

On June 4, 2019, the Chehalis Lodging Tax Advisory Committee (LTAC) approved to provide funding for the annual debt service payments for the 2019 LTGO Bond, not to exceed \$75,000 per year through the final maturity of the Bond (15-year term, first payment starting year 2020 through final payment in year 2034).

#### 2023 Goals:

The 2023 budget for the G.O. Bond Fund is **\$301,529** which includes the following debt service payments:

- \$99,375 for 2011 LTGO Bond (WA/WW/City Hall) principal and interest
- \$71,094 for 2019 LTGO Bond (Rec Park) principal and interest
- \$130,760 for 2020 LTGO Bond (Fire Station) principal and interest
- \$300 for annual fiscal services fee relating to 2011 LTGO Bond.

#### GENERAL OBLIGATION BOND FUND (200) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

General Obligation Bond Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Transfers in	\$ 160,914	\$ 301,933	\$ 299,516	\$ 301,529	\$ 2,013	0.7%
<b>TOTAL REVENUES</b>	<b>\$ 160,914</b>	<b>\$ 301,933</b>	<b>\$ 299,516</b>	<b>\$ 301,529</b>	<b>\$ 2,013</b>	<b>0.7%</b>
<b>EXPENDITURES</b>						
Debt Service	\$ 160,910	\$ 301,933	\$ 299,515	\$ 301,529	\$ 2,014	0.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 160,910</b>	<b>\$ 301,933</b>	<b>\$ 299,515</b>	<b>\$ 301,529</b>	<b>\$ 2,014</b>	<b>0.7%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>4</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>(1)</b>	<b>-100.0%</b>
Beginning Cash, January 1	1	5	5	6	1	20.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 5</b>	<b>\$ 5</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ -</b>	<b>0.0%</b>

FUND: 200 - GENERAL OBLIGATION BOND FUND					REVENUES (200)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Interest Earnings</b>									
200.361.011.00	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Interest Earnings</b>		-	-	-	-	-	-	-	0.0%
<b>Other Financing Source</b>									
200.391.010.00	PROCEEDS OF LONG-TERM DEBT	-	-	-	-	-	-	-	0.0%
<b>Total Other Financing Source</b>		-	-	-	-	-	-	-	0.0%
<b>Transfers In</b>									
200.397.000.01	TRANSFER IN - FUND 001	24,380	25,044	24,419	24,915	-	24,915	496	2.0%
200.397.000.07	TRANSFER IN - FUND 107	63,396	71,562	71,346	71,094	-	71,094	(252)	-0.4%
200.397.000.35	TRANSFER IN - FUND 305	39,982	130,195	130,494	130,760	-	130,760	266	0.2%
200.397.000.36	TRANSFER IN - FUND 306	33,156	75,131	73,257	74,760	-	74,760	1,503	2.1%
<b>Total Transfers In</b>		<b>160,914</b>	<b>301,932</b>	<b>299,516</b>	<b>301,529</b>	-	<b>301,529</b>	<b>2,013</b>	<b>0.7%</b>
<b>TOTAL REVENUES</b>		<b>\$ 160,914</b>	<b>\$ 301,932</b>	<b>\$ 299,516</b>	<b>\$ 301,529</b>	<b>\$ -</b>	<b>\$ 301,529</b>	<b>\$ 2,013</b>	<b>0.7%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 1</b>	<b>\$ 5</b>	<b>\$ 5</b>	<b>\$ 6</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ 1</b>	<b>20.0%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 160,915</b>	<b>\$ 301,937</b>	<b>\$ 299,521</b>	<b>\$ 301,535</b>	<b>\$ -</b>	<b>\$ 301,535</b>	<b>\$ 2,014</b>	<b>0.7%</b>

FUND: 200 - GENERAL OBLIGATION BOND FUND					EXPENDITURES (200)				
DEPARTMENT: OC - GENERAL DEBT SERVICE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURE</b>									
<b>Debt Service Principal</b>									
200.OC.591.034.71.00	G.O. BONDS - PRINCIPAL - 2011 LTGO CITYHALL	75,000	80,000	80,000	85,000		85,000	5,000	6.3%
200.OC.591.076.71.01	G.O. BONDS - PRINCIPAL - 2019 LTGO PARKS	45,000	52,000	53,000	54,000	-	54,000	1,000	1.9%
200.OC.591.022.71.02	G.O. BONDS - PRINCIPAL - 2020 LTGO FIRE		102,000	104,000	106,000	-	106,000	2,000	1.9%
<b>Total Debt Service Principal</b>		<b>120,000</b>	<b>234,000</b>	<b>237,000</b>	<b>245,000</b>	<b>-</b>	<b>245,000</b>	<b>8,000</b>	<b>3.4%</b>
<b>Debt Service Interest</b>									
200.OC.592.014.83.00	L/T DEBT - INTEREST - 2011 LTGO CITY HALL	22,219	19,875	17,375	14,375		14,375	(3,000)	-17.3%
200.OC.592.076.83.01	L/T DEBT - INTEREST - 2019 LTGO PARKS	18,391	19,563	18,346	17,094	-	17,094	(1,252)	-6.8%
200.OC.592.022.83.02	L/T DEBT - INTEREST - 2020 LTGO FIRE		28,195	26,494	24,760	-	24,760	(1,734)	-6.5%
200.OC.592.014.89.00	OTHER INTEREST & DEBT SVC COSTS	300	300	300	300	-	300	-	0.0%
<b>Total Debt Service Interest</b>		<b>40,910</b>	<b>67,933</b>	<b>62,515</b>	<b>56,529</b>	<b>-</b>	<b>56,529</b>	<b>(5,986)</b>	<b>-9.6%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 160,910</b>	<b>\$ 301,933</b>	<b>\$ 299,515</b>	<b>\$ 301,529</b>	<b>\$ -</b>	<b>\$ 301,529</b>	<b>\$ 2,014</b>	<b>0.7%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 5</b>	<b>\$ 5</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ -</b>	<b>0.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 160,915</b>	<b>\$ 301,938</b>	<b>\$ 299,521</b>	<b>\$ 301,535</b>	<b>\$ -</b>	<b>\$ 301,535</b>	<b>\$ 2,014</b>	<b>0.7%</b>

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## PUBLIC FACILITIES RESERVE FUND (301)

### Department 44

#### Purpose:

The Public Facilities Reserve Fund was established many years ago to set aside money over time to prepare for significant maintenance, repairs and renovation of the City's buildings, which are used to provide public services to the community.

#### 2022 Accomplishments:

- Transferred \$180,000 out to the new Park Improvement Fund (303) for the \$140,000 remaining balance of private donations received for the Recreation Park project and \$40,000 committed for future improvements to Westside and Lintott/Alexander Park.
- Provided funding for temporary fire station project including site improvement construction, fire apparatus building acquisition, and purchase of a modular building.
- Appropriated \$50,000 for remodeling of the Recreation Department front counter and workspace and adding an office for Finance Department.
- Set aside \$80,000 for police evidence garage project.

#### 2023 Goals and Objectives:

- No budget is appropriated in 2023.

#### PUBLIC FACILITIES RESERVE FUND (301) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Public Facilities Reserve Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental Grants	\$ 475,424	\$ 128,560	\$ -	\$ -	\$ -	0.0%
Interest Earnings	4,244	539	250	7,000	6,750	2700.0%
Donations and other	276,839	23,592	-	-	-	0.0%
Miscellaneous	-	17,345	-	-	-	0.0%
G.O. Bond Issue	1,724,000	-	-	-	-	0.0%
Insurance Recovery	-	145,473	-	-	-	0.0%
Transfers in	189,854	460,000	485,000	-	(485,000)	-100.0%
<b>TOTAL REVENUES</b>	<b>\$2,670,361</b>	<b>\$ 775,509</b>	<b>\$ 485,250</b>	<b>\$ 7,000</b>	<b>\$ (478,250)</b>	<b>-98.6%</b>
<b>EXPENDITURES</b>						
Services	\$ -	\$ 155,495	\$ 1,150	\$ -	\$ (1,150)	-100.0%
Capital Outlay	2,778,882	1,101,422	423,850	-	(423,850)	-100.0%
Debt Issuance Cost	-	-	-	-	-	0.0%
Transfer out	-	-	180,000	-	(180,000)	-100.0%
<b>TOTAL EXPENDITURES</b>	<b>\$2,778,882</b>	<b>\$ 1,256,917</b>	<b>\$ 605,000</b>	<b>\$ -</b>	<b>\$ (605,000)</b>	<b>-100.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(108,521)</b>	<b>(481,408)</b>	<b>(119,750)</b>	<b>7,000</b>	<b>126,750</b>	<b>-105.8%</b>
Beginning Cash, January 1	1,066,995	958,474	477,066	357,316	(119,750)	-25.1%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 958,474</b>	<b>\$ 477,066</b>	<b>\$ 357,316</b>	<b>\$ 364,316</b>	<b>\$ 7,000</b>	<b>2.0%</b>

FUND: 301 - PUBLIC FACILITIES RESERVE FUND				REVENUES (301)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Intergovernmental Revenue</b>									
301.333.015.91	INDIRECT FEDERAL - DEPT INTERIOR / RCO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
301.334.002.70	STATE GRANT - RCO	222,584	110,000	-	-	-	-	-	0.0%
301.334.003.60	STATE GRANT - DEPT OF TRANSPORTATION	-	-	-	-	-	-	-	0.0%
301.334.004.21	STATE GRANT - COMMERCE/CHEHALIS FOUNDATION	252,840	-	-	-	-	-	-	0.0%
301.337.000.10	WCIA GRANT	-	18,560	-	-	-	-	-	0.0%
<b>Total Intergovernmental Revenues</b>		<b>475,424</b>	<b>128,560</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Interest Earnings</b>									
301.361.011.00	INTEREST EARNINGS	4,244	539	250	7,000	-	7,000	6,750	2700.0%
<b>Total Interest Earnings</b>		<b>4,244</b>	<b>539</b>	<b>250</b>	<b>7,000</b>	<b>-</b>	<b>7,000</b>	<b>6,750</b>	<b>2700.0%</b>
<b>Rents &amp; Lease Revenues</b>									
301.362.000.00	RENTS AND LEASES	-	17,345	-	-	-	-	-	0.0%
<b>Total Rents and Lease Revenues</b>		<b>-</b>	<b>17,345</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Miscellaneous Revenues</b>									
301.367.011.71	DONATIONS - BALLFIELD	-	8,000	-	-	-	-	-	0.0%
301.367.011.76	DONATIONS - BALLFIELD - CHEHALIS FOUNDATION	86,839	6,000	-	-	-	-	-	0.0%
301.367.011.77	DONATIONS - PENNY PLAYGROUND-FOUNDATION	190,000	9,591	-	-	-	-	-	0.0%
<b>Total Miscellaneous Revenues</b>		<b>276,839</b>	<b>23,591</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Other Financing Source:</b>									
301.391.010.01	G.O. BOND ISSUE - PAR	1,724,000	-	-	-	-	-	-	0.0%
301.395.010.01	SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	-	0.0%
301.395.020.00	INS RECOVERY - CAPITALASSETS	-	145,474	-	-	-	-	-	0.0%
<b>Total Other Financing Source</b>		<b>1,724,000</b>	<b>145,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers In</b>									
301.397.000.01	TRANSFER IN - FUND 001	7,854	460,000	485,000	-	-	-	(485,000)	-100.0%
301.397.000.02	TRANSFER IN - FUND 102	-	-	-	-	-	-	-	0.0%
301.397.000.07	TRANSFER IN - FUND 107	182,000	-	-	-	-	-	-	0.0%
301.397.000.19	TRANSFER IN - FUND 199	-	-	-	-	-	-	-	0.0%
301.397.000.32	TRANSFER IN - FUND 302	-	-	-	-	-	-	-	0.0%
301.397.000.35	TRANSFER IN - FUND 305	-	-	-	-	-	-	-	0.0%
301.397.000.36	TRANSFER IN - FUND 306	-	-	-	-	-	-	-	0.0%
<b>Total Transfers In</b>		<b>189,854</b>	<b>460,000</b>	<b>485,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(485,000)</b>	<b>-100.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 2,670,361</b>	<b>\$ 775,509</b>	<b>\$ 485,250</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ (478,250)</b>	<b>-98.6%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 1,066,995</b>	<b>\$ 958,474</b>	<b>\$ 477,066</b>	<b>\$ 357,316</b>	<b>\$ -</b>	<b>\$ 357,316</b>	<b>\$ (119,750)</b>	<b>-25.1%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 3,737,356</b>	<b>\$ 1,733,983</b>	<b>\$ 962,316</b>	<b>\$ 364,316</b>	<b>\$ -</b>	<b>\$ 364,316</b>	<b>\$ (598,000)</b>	<b>-62.1%</b>

FUND: 301 - PUBLIC FACILITIES RESERVE FUND					EXPENDITURES (301)				
DEPARTMENT: 44 - PUBLIC FACILITIES									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Debt Service</b>									
301.44.592.076.84.00	DEBT ISSUANCE COST	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0%
301.44.592.022.84.00	DEBT ISSUANCE COST	23,665	-	-	-	-	-	-	0.0%
<b>Total Debt Service</b>		<b>23,665</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Repairs and Maintenance</b>									
301.44.518.030.48.00	REPAIRS & MAINTENANCE - PW FAC SHOP	-	-	-	-	-	-	-	0.0%
301.44.575.050.48.00	REPAIRS & MAINTENANCE - ACTIVITY BLDG	-	-	-	-	-	-	-	0.0%
301.44.576.080.48.03	REPAIRS & MAINTENANCE - REC PARK	-	145,474	-	-	-	-	-	0.0%
<b>Total Repairs and Maintenance</b>		<b>-</b>	<b>145,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Rent &amp; Leases</b>									
301.44.522.010.40.03	EXTERNAL TAXES - FIRE	-	1,079	1,150	-	-	-	(1,150)	-100.0%
301.44.522.050.45.00	RENTS/LEASES - FIRE	-	8,942	-	-	-	-	-	0.0%
<b>Total Rents &amp; Leases</b>		<b>-</b>	<b>10,021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,150)</b>	<b>0.0%</b>
<b>Capital Outlay</b>									
301.44.594.018.62.00	BLDGs/STRUCTURES - REC/FINANCE BLDG	-	-	50,000	-	-	-	(50,000)	-100.0%
301.44.594.021.62.00	BLDGs/STRUCTURES - EVIDENCE GARAGE	-	-	80,000	-	-	-	(80,000)	-100.0%
301.44.594.022.61.00	LAND - FIRE STATION	1,169,825	-	-	-	-	-	-	0.0%
301.44.594.022.61.01	LAND - FIRE STATION	35,000	437,181	-	-	-	-	-	0.0%
301.44.594.022.62.00	BLDGs/STRUCTURES - FIRE STATION	101,928	433,579	293,850	-	-	-	(293,850)	-100.0%
301.44.594.072.62.00	BLDGs/STRUCTURES - LIBRARY	-	-	-	-	-	-	-	0.0%
301.44.594.076.11.00	SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
301.44.594.076.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
301.44.594.076.21.00	PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
301.44.594.076.63.00	OTHER IMPROVEMENTS - POOL	303,287	15,827	-	-	-	-	-	0.0%
301.44.594.076.63.01	OTHER IMPROVEMENTS-REC PARK PROJECT	1,145,177	214,835	-	-	-	-	-	0.0%
301.44.594.076.63.02	IMPROVEMENTS-WESTSIDE PARKS	-	-	-	-	-	-	-	0.0%
301.44.594.076.63.03	IMPROVEMENTS-LINLOTT/ALEXANDER PARKS	-	-	-	-	-	-	-	0.0%
301.44.594.076.64.00	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Capital Outlay</b>		<b>2,755,217</b>	<b>1,101,422</b>	<b>423,850</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(423,850)</b>	<b>-100.0%</b>
<b>Transfers Out</b>									
301.44.597.000.05.33	TRANSFER OUT - FUND 303	-	-	180,000	-	-	-	(180,000)	-100.0%
<b>Total Transfers Out</b>		<b>-</b>	<b>-</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(180,000)</b>	<b>-100.0%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 2,778,882</b>	<b>\$ 1,256,917</b>	<b>\$ 605,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (605,000)</b>	<b>-100.0%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 958,474</b>	<b>\$ 477,066</b>	<b>\$ 357,316</b>	<b>\$ 364,316</b>		<b>\$ 364,316</b>	<b>\$ 7,000</b>	<b>2.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 3,737,356</b>	<b>\$ 1,733,983</b>	<b>\$ 962,316</b>	<b>\$ 364,316</b>	<b>\$ -</b>	<b>\$ 364,316</b>	<b>\$ (598,000)</b>	<b>-62.1%</b>

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## AUTOMOTIVE/EQUIPMENT RESERVE FUND (302)

### Department 45

#### Purpose:

The Automotive/Equipment Reserve Fund was established many years ago for the purpose of setting aside money on a regular basis to be able to replace the City's vehicles and equipment as needed.

The goal is to review the City's financial position each year to determine if an additional allocation can be made to this account for the future. Ideally, an amount of money would be set aside every year to more effectively manage the process of replacing vehicles and equipment used by staff to serve the community.

#### 2022 Accomplishments:

- Received \$300,000 transfer in from the General Fund for vehicle replacement reserves
- Received \$150,000 additional transfer in from the General Fund for financial software system upgrades.

#### 2023 Goals and Objectives:

- \$250,000 is budgeted for upgrading the financial software system
- \$65,300 for replacement of one police patrol car
- \$30,000 for replacement of one pickup truck for Parks and Facilities
- \$20,000 for purchase of a used car for Recreation department

#### AUTOMOTIVE EQUIPMENT RESERVE FUND (302) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

				2022	2023		
Automotive Equipment Reserve Fund	2020 Actual	2021 Actual		Amended Budget	Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>							
Interest Earnings	\$ 1,254	\$ 199	\$	100	\$ 9,600	\$ 9,500	9500.0%
Insurance Recovery	-	6,414		-	-	-	0.0%
Transfers in	-	200,000		450,000	-	(450,000)	-100.0%
<b>TOTAL REVENUES</b>	<b>\$ 1,254</b>	<b>\$ 206,613</b>	<b>\$</b>	<b>450,100</b>	<b>\$ 9,600</b>	<b>\$ (440,500)</b>	<b>-97.9%</b>
<b>EXPENDITURES</b>							
Capital Outlay	\$ 133,706	\$ 31,538	\$	-	\$ 365,300	\$ 365,300	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 133,706</b>	<b>\$ 31,538</b>	<b>\$</b>	<b>-</b>	<b>\$ 365,300</b>	<b>\$ 365,300</b>	<b>0.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(132,452)</b>	<b>175,075</b>		<b>450,100</b>	<b>(355,700)</b>	<b>(805,800)</b>	<b>-179.0%</b>
Beginning Cash, January 1	240,630	108,178		283,253	733,353	450,100	158.9%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 108,178</b>	<b>\$ 283,253</b>	<b>\$</b>	<b>733,353</b>	<b>\$ 377,653</b>	<b>\$ (355,700)</b>	<b>-48.5%</b>

FUND: 302 - AUTOMOTIVE EQUIPMENT RESERVE FUND					REVENUES (302)				
Account Number	Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Interest Earnings</b>									
302.361.011.00	INTEREST EARNINGS	\$ 1,254	\$ 199	\$ 100	\$ 9,600	\$ -	\$ 9,600	\$ 9,500	9500.0%
<b>Total Interest Earnings</b>		<b>1,254</b>	<b>199</b>	<b>100</b>	<b>9,600</b>	<b>-</b>	<b>9,600</b>	<b>9,500</b>	<b>9500.0%</b>
<b>Miscellaneous Revenues</b>									
302.367.009.21	DONATIONS - POLICE	-	-	-	-	-	-	-	0.0%
302.367.009.22	DONATIONS - FIRE DEPT	-	-	-	-	-	-	-	0.0%
302.369.010.00	SALE OF SCRAP AND JUNK	-	-	-	-	-	-	-	0.0%
302.369.040.00	OTHER JUDGEMENTS & SETTLEMENTS	-	-	-	-	-	-	-	0.0%
302.395.020.00	INSURANCE RECOVERY - CAPITAL ASSETS	-	6,414	-	-	-	-	-	0.0%
<b>Total Miscellaneous Revenues</b>		<b>-</b>	<b>6,414</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers In</b>									
302.397.000.01	TRANSFER IN - FUND 001	-	200,000	450,000	-	-	-	(450,000)	-100.0%
302.397.000.31	TRANSFER IN - FUND 301	-	-	-	-	-	-	-	0.0%
<b>Total Transfers</b>		<b>-</b>	<b>200,000</b>	<b>450,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(450,000)</b>	<b>-100.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 1,254</b>	<b>\$ 206,613</b>	<b>\$ 450,100</b>	<b>\$ 9,600</b>	<b>\$ -</b>	<b>\$ 9,600</b>	<b>(440,500)</b>	<b>-97.9%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 240,630</b>	<b>\$ 108,178</b>	<b>\$ 283,253</b>	<b>\$ 733,353</b>	<b>\$ -</b>	<b>\$ 733,353</b>	<b>450,100</b>	<b>158.9%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 241,884</b>	<b>\$ 314,791</b>	<b>\$ 733,353</b>	<b>\$ 742,953</b>	<b>\$ -</b>	<b>\$ 742,953</b>	<b>9,600</b>	<b>1.3%</b>

FUND: 302 - AUTOMOTIVE EQUIPMENT RESERVE FUND					EXPENDITURES (302)				
DEPARTMENT: 45 - AUTOMOTIVE EQUIPMENT RESERVE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Capital Expenditures</b>									
302.45.594.014.64.00	MACHINERY & EQUIPMENT - FINANCE	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	0.0%
302.45.594.018.64.00	MACHINERY & EQUIP - ADMIN (COMM)	-	-	-	-	-	-	-	0.0%
302.45.594.021.64.00	MACHINERY & EQUIPMENT - POLICE	65,476	31,539	-	-	65,300	65,300	65,300	0.0%
302.45.594.022.64.00	MACHINERY & EQUIPMENT - FIRE	68,230	-	-	-	-	-	-	0.0%
302.45.594.024.64.00	MACHINERY & EQUIPMENT - CD	-	-	-	-	-	-	-	0.0%
302.45.594.042.64.00	MACHINERY & EQUIPMENT - STREET	-	-	-	-	-	-	-	0.0%
302.45.594.071.64.00	MACHINERY & EQUIPMENT - RECREATOPM	-	-	-	-	20,000	20,000	20,000	0.0%
302.45.594.076.64.00	MACHINERY & EQUIP -PARKS & FACILITY	-	-	-	-	30,000	30,000	30,000	0.0%
<b>Total Capital Expenditures</b>		<b>133,706</b>	<b>31,539</b>	<b>-</b>	<b>-</b>	<b>365,300</b>	<b>365,300</b>	<b>365,300</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 133,706</b>	<b>\$ 31,539</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 365,300</b>	<b>\$ 365,300</b>	<b>\$ 365,300</b>	<b>0.0%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 108,178</b>	<b>\$ 283,253</b>	<b>\$ 733,353</b>	<b>\$ 377,653</b>	<b>\$ -</b>	<b>\$ 377,653</b>	<b>\$ (355,700)</b>	<b>-48.5%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 241,884</b>	<b>\$ 314,792</b>	<b>\$ 733,353</b>	<b>\$ 377,653</b>	<b>\$ 365,300</b>	<b>\$ 742,953</b>	<b>\$ 9,600</b>	<b>1.3%</b>

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## PARK IMPROVEMENT FUND (303)

### Department 70

#### Purpose:

The Park Improvement Fund is being established with the adoption of the 2022 Budget to accumulate and provide funds for capital improvements to the city's park and recreation facilities including but not limited to:

- Recreation Park
- Penny Playground
- Shaw Aquatic Center
- Stan Hedwall Park
- Lintott Alexander Park
- Westside Park

#### 2022 Accomplishments:

Received in \$180,000 transfers from the Public Facilities Reserve Fund which included:

- \$140,000 transfer in from the Public Facilities Reserve Fund for unspent balance of donations received for the Recreation Park project
- \$20,000 transfer in from the General Fund for the Westside Park and
- \$20,000 transfer in from the General Fund for Lintott Alexander Park.

Each of the funds are restricted and committed specially for the purpose and any additional receipt or use of each fund will be tracked by using project numbers.

#### 2023 Goals and Changes:

The 2023 Budget includes \$56,600 transfers in from the Tourism Fund.

- Chehalis Lodging Tax Committee (LTAC) awarded 21% of 2023 available funds to the City of Chehalis to be utilized for lodging tax appropriate activities at the discretion of the City in the amount of \$71,600.
- The City allocated \$15,000 to support tournament expenses in the General Fund and the remaining \$56,600 to be set aside for future recreation park improvement project.

#### PARK IMPROVEMENT FUND (303) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Park Improvement Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Interest Earnings	\$ -	\$ -	\$ 750	\$ 2,000	\$ 1,250	166.7%
Private Contributions	-	-	20,000	-	(20,000)	-100.0%
Transfers in	-	-	180,000	56,600	(123,400)	-68.6%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,750</b>	<b>\$ 58,600</b>	<b>\$ (142,150)</b>	<b>-70.8%</b>
<b>EXPENDITURES</b>						
Capital Outlay	\$ -	\$ -	\$ 98,850	\$ -	\$ (98,850)	-100.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 98,850</b>	<b>\$ -</b>	<b>\$ (98,850)</b>	<b>-100.0%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>101,900</b>	<b>58,600</b>	<b>(43,300)</b>	<b>-42.5%</b>
Beginning Cash, January 1	-	-	-	101,900	101,900	0.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,900</b>	<b>\$ 160,500</b>	<b>\$ 58,600</b>	<b>57.5%</b>

FUND: 303 - PARK IMPROVEMENT FUND					REVENUES (303)				
Account Number	Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Interest Earnings</b>									
303.361.011.00	INTEREST EARNINGS	\$ -	\$ -	\$ 750	\$ 2,000	\$ -	\$ 2,000	\$ 1,250	166.7%
<b>Total Interest Earnings</b>		-	-	750	2,000	-	2,000	1,250	166.7%
<b>Miscellaneous Revenues</b>									
303.367.011.71	DONATIONS - REC PARK	-	-	20,000	-	-	-	(20,000.00)	-100.0%
303.367.011.72	DONATIONS - WESTSIDE	-	-	-	-	-	-	-	0.0%
303.367.011.73	DONATIONS - LINTOT/ALEXANDER	-	-	-	-	-	-	-	0.0%
<b>Total Miscellaneous Revenues</b>		-	-	20,000	-	-	-	(20,000.00)	-100.0%
<b>Transfers In</b>									
303.397.002.17	TRANSFER IN - FUND 107 LTAC REC PARK	-	-	-	-	56,600	56,600	56,600	0.00%
303.397.071.01	TRANSFER IN - FUND 301 REC PARK	-	-	140,000	-	-	-	(140,000)	-100.0%
303.397.072.01	TRANSFER IN - FUND 301 WESTSIDE	-	-	20,000	-	-	-	(20,000)	-100.0%
303.397.073.01	TRANSFER IN - FUND 301 LINTOTT/ALEXANDER	-	-	20,000	-	-	-	(20,000)	-100.0%
<b>Total Transfers</b>		-	-	180,000	-	56,600	56,600	(123,400)	-68.6%
<b>TOTAL REVENUES</b>		\$ -	\$ -	\$ 200,750	\$ 2,000	\$ 56,600	\$ 58,600	\$ (142,150)	-70.8%
<b>BEGINNING CASH, JANUARY 1</b>		\$ -	\$ -	\$ -	\$ 101,900	\$ -	\$ 101,900	\$ 101,900	0.0%
<b>TOTAL APPROPRIATION</b>		\$ -	\$ -	\$ 200,750	\$ 103,900	\$ 56,600	\$ 160,500	\$ (40,250)	-20.0%

FUND: 303 - PARKS IMPROVEMENT FUND					EXPENDITURES (303)				
DEPARTMENT: 70 - PARKS CAPITAL									
		2022					2023		
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-Time	Adopted Budget	Change 2022-2023	% Change
EXPENDITURES									
Capital Expenditures									
303.70.594.076.63.01	OTHER IMPROVEMENTS - Rec Park	\$ -	\$ -	\$ 53,850	\$ -	\$ -	\$ -	(53,850)	-100.0%
303.70.594.076.63.02	OTHER IMPROVEMENTS -Westside	-	-	45,000	-	-	-	(45,000)	-100.0%
303.70.594.076.63.03	OTHER IMPROVEMENTS - Lintodd/Alexander	-	-	-	-	-	-	-	0.0%
303.70.594.076.63.04	OTHER IMPROVEMENTS - Acquatic Cener	-	-	-	-	-	-	-	0.0%
303.70.594.076.63.05	OTHER IMPROVEMENTS - Stan Headwall	-	-	-	-	-	-	-	0.0%
Total Capital Expenditures		-	-	98,850	-	-	-	(98,850)	-100.0%
TOTAL EXPENDITURES		\$ -	\$ -	\$ 98,850	\$ - \$ -		\$ -	\$ (98,850)	-100.0%
ENDING CASH, DECEMBER 31		\$ -	\$ -	\$ 101,900	\$ 160,500		\$ 160,500	\$ 58,600	57.5%
TOTAL APPROPRIATION		\$ -	\$ -	\$ 200,750	\$ 160,500	\$ -	\$ 160,500	\$ (40,250)	-20.0%

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## FIRST QUARTER PERCENT REET FUND (305)

### Department 44

**Purpose:**

This fund is for the first quarter percent (0.25%) real estate tax (known as “REET 1”) levied by the City on all sales of real estate. REET 1 revenues are restricted and may only be used for “capital projects” that are listed in the capital facilities plan (CFP) element of the City’s comprehensive plan or capital improvement plan (CIP).

RCW 82.46.010(6) defines “capital projects” as: Those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities; river flood control projects [...] and technology infrastructure that is integral to the capital project.

Capital projects not listed in the local improvement status (for example, a fire station, city hall, courthouse, or library) are also permitted uses as long as they are included in the city’s capital improvement plan.

On October 1, 2020, the City issued a 15-year (maturity 10/1/2035) LTGO Bond 2020 in the amount of \$1,725,000 to provide funding for future fire station land and temporary fire station buildings purchase, committing the REET funds for the annual debt service payments. The average annual debt service payment is \$130,303.72 and the maximum annual debt service payment is \$130,758.90.

Prior to 2021, the First Quarter Percent REET Fund provided 41% of the LTGO Bond 2011 annual debt service payments.

Starting in 2021, the First Quarter Percent REET Fund provides 100% of the LTGO Bond 2020 (fire station land and temporary fire station facilities) annual debt service payments. The Second Quarter Percent REET Fund will provide 100% of the LTGO Bond 2011 (city hall acquisition) annual debt service payments.

The 2023 total budget for the First Quarter Percent REET Fund is **\$130,760** for the LTGO Bond 2020 annual debt service payment.

#### FIRST QUARTER PERCENT REET FUND (305) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

			2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
First Quarter Percent REET Fund	2020 Actual	2021 Actual				
<b>REVENUE SOURCE</b>						
REET 1 - First Quarter Percent	\$ 120,220	\$ 201,409	\$ 126,200	\$ 163,800	\$ 37,600	29.8%
Interest Earnings	888	183	200	3,200	3,000	1500.0%
<b>TOTAL REVENUES</b>	<b>\$ 121,108</b>	<b>\$ 201,592</b>	<b>\$ 126,400</b>	<b>\$ 167,000</b>	<b>\$ 40,600</b>	<b>32.1%</b>
<b>EXPENDITURES</b>						
Transfers Out	\$ 39,982	\$ 130,195	\$ 130,494	\$ 130,760	\$ 266	0.2%
<b>TOTAL EXPENDITURES</b>	<b>\$ 39,982</b>	<b>\$ 130,195</b>	<b>\$ 130,494</b>	<b>\$ 130,760</b>	<b>\$ 266</b>	<b>0.2%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>81,126</b>	<b>71,397</b>	<b>(4,094)</b>	<b>36,240</b>	<b>40,334</b>	<b>-985.2%</b>
Beginning Cash, January 1	136,249	217,375	288,772	284,678	(4,094)	-1.4%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 217,375</b>	<b>\$ 288,772</b>	<b>\$ 284,678</b>	<b>\$ 320,918</b>	<b>\$ 36,240</b>	<b>12.7%</b>

FUND: 305 - FIRST QUARTER PERCENT REET FUND					REVENUES (305)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2022 Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
<b>Other Taxes</b>									
305.318.034.00	REET 1 - 1ST QUARTER PERCENT	\$ 120,220	\$ 201,409	\$ 126,200	\$ 163,800	\$ -	\$ 163,800	\$ 37,600	29.8%
<b>Total Other Taxes</b>		<b>120,220</b>	<b>201,409</b>	<b>126,200</b>	<b>163,800</b>	<b>-</b>	<b>163,800</b>	<b>37,600</b>	<b>29.8%</b>
<b>Interest Earnings</b>									
305.361.011.00	INTEREST EARNINGS	888	183	200	3,200	-	3,200	3,000	1500.0%
<b>Total Interest Earnings</b>		<b>888</b>	<b>183</b>	<b>200</b>	<b>3,200</b>	<b>-</b>	<b>3,200</b>	<b>3,000</b>	<b>1500.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 121,108</b>	<b>\$ 201,592</b>	<b>\$ 126,400</b>	<b>\$ 167,000</b>	<b>\$ -</b>	<b>\$ 167,000</b>	<b>40,600</b>	<b>32.1%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 136,249</b>	<b>\$ 217,375</b>	<b>\$ 288,772</b>	<b>\$ 284,678</b>	<b>\$ -</b>	<b>\$ 284,678</b>	<b>\$ (4,094)</b>	<b>-1.4%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 257,357</b>	<b>\$ 418,967</b>	<b>\$ 415,172</b>	<b>\$ 451,678</b>	<b>\$ -</b>	<b>\$ 451,678</b>	<b>36,506</b>	<b>8.8%</b>

FUND: 305 - FIRST QUARTER PERCENT REET FUND					EXPENDITURES (305)				
DEPARTMENT: 44 - PUBLIC FACILITIES									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Transfers Out</b>									
305.44.597.000.05.20	TRANSFER OUT - FUND 200	\$ 39,982	\$ 130,195	\$ 130,494	\$ 130,760	\$ -	\$ 130,760	\$ 266	0.2%
305.44.597.000.05.31	TRANSFER OUT - FUND 301	-	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		<b>39,982</b>	<b>130,195</b>	<b>130,494</b>	<b>130,760</b>	<b>-</b>	<b>130,760</b>	<b>266</b>	<b>0.2%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 39,982</b>	<b>\$ 130,195</b>	<b>\$ 130,494</b>	<b>\$ 130,760</b>	<b>\$ -</b>	<b>\$ 130,760</b>	<b>\$ 266</b>	<b>0.2%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 217,375</b>	<b>\$ 288,772</b>	<b>\$ 284,678</b>	<b>\$ 320,918</b>		<b>\$ 320,918</b>	<b>\$ 36,240</b>	<b>12.7%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 257,357</b>	<b>\$ 418,967</b>	<b>\$ 415,172</b>	<b>\$ 451,678</b>	<b>\$ -</b>	<b>\$ 451,678</b>	<b>\$ 36,506</b>	<b>8.8%</b>

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## SECOND QUARTER PERCENT REET FUND (306)

### Department 44

#### Purpose:

This fund is for the second quarter percent (0.25%) real estate tax (known as REET 2) levied by the City on all sales of real estate. This tax may only be levied by cities that plan under the Growth Management Act (GMA).

REET 2 revenues are restricted and may only be used for certain transportation, water/storm/sewer, and park capital purposes and for financing "capital projects" specified in the capital facilities plan element of the city's comprehensive land use plan. RCW 82.46.035(5) defines "capital project" as: planning; acquisition; construction; reconstruction; repair; replacement; rehabilitation or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; and planning; construction; reconstruction; repair; rehabilitation or improvement of parks". REET 2 funds are more specifically directed to infrastructure and park capital project.

REET 2 revenues may also be used, with additional reporting requirement, for limited capital facility maintenance and REET 1 capital projects.

On October 1, 2020, the City issued a 15-year (maturity 10/1/2035) LTGO Bond 2020 in the amount of \$1,725,000 to provide funding for future fire station land and temporary fire station buildings purchase, committing the REET funds for the annual debt service payments. The average annual debt service payment is \$130,303.72 and the maximum annual debt service payment is \$130,758.90,

Prior to 2021, the Second Quarter Percent REET Fund provided 34% of the LTGO Bond 2011 annual debt service payments.

Starting 2021, the Second Quarter Percent REET Fund will provide 100% of the LTGO Bond 2011 annual debt service payments, while the First Quarter Percent REET Fund will provide 100% of the LTGO Bond 2020 annual debt service payments.

The 2023 total budget for the Second Quarter Percent REET Fund is **\$144,675** which includes:

- \$99,675 transfer to the G.O.Bond Fund for the 2011 LTGO Bond annual debt service payment
- \$45,000 transfer to the General Fund for parks & facility improvement project.

#### SECOND QUARTER PERCENT REET FUND (306) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Second Quarter Percent REET Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
REET 2 - Secon Quarter Percent	\$ 120,220	\$ 201,409	\$ 126,200	\$ 163,800	\$ 37,600	29.8%
Interest Earnings	991	252	275	8,000	\$ 7,725	2809.1%
<b>TOTAL REVENUES</b>	<b>\$ 121,211</b>	<b>\$ 201,661</b>	<b>\$ 126,475</b>	<b>\$ 171,800</b>	<b>\$ 45,325</b>	<b>35.8%</b>
<b>EXPENDITURES</b>						
Transfers Out	\$ 33,156	\$ 75,131	\$ 73,257	\$ 144,675	\$ 71,418	97.5%
<b>TOTAL EXPENDITURES</b>	<b>\$ 33,156</b>	<b>\$ 75,131</b>	<b>\$ 73,257</b>	<b>\$ 144,675</b>	<b>\$ 71,418</b>	<b>97.5%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>88,055</b>	<b>126,530</b>	<b>53,218</b>	<b>27,125</b>	<b>(26,093)</b>	<b>-49.0%</b>
Beginning Cash, January 1	152,571	240,626	367,156	420,374	53,218	14.5%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 240,626</b>	<b>\$ 367,156</b>	<b>\$ 420,374</b>	<b>\$ 447,499</b>	<b>\$ 27,125</b>	<b>6.5%</b>

FUND: 306 - SECOND QUARTER PERCENT REET FUND					REVENUES (306)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Taxes</b>									
306.318.035.00	REET 2 - 2ND QUARTER PERCENT	\$ 120,220	\$ 201,409	\$ 126,200	\$ 163,800	\$ -	\$ 163,800	\$ 37,600	29.8%
<b>Total Taxes</b>		<b>120,220</b>	<b>201,409</b>	<b>126,200</b>	<b>163,800</b>	<b>-</b>	<b>163,800</b>	<b>37,600</b>	<b>29.8%</b>
<b>Miscellaneous Revenue</b>									
306.361.011.00	INTEREST EARNINGS	991	252	275	8,000	-	8,000	7,725	2809.1%
<b>Total Miscellaneous Revenue</b>		<b>991</b>	<b>252</b>	<b>275</b>	<b>8,000</b>	<b>-</b>	<b>8,000</b>	<b>7,725</b>	<b>2809.1%</b>
<b>TOTAL REVENUES</b>		<b>\$ 121,211</b>	<b>\$ 201,661</b>	<b>\$ 126,475</b>	<b>\$ 171,800</b>	<b>\$ -</b>	<b>\$ 171,800</b>	<b>\$ 45,325</b>	<b>35.8%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 152,571</b>	<b>\$ 240,626</b>	<b>\$ 367,156</b>	<b>\$ 420,374</b>	<b>\$ -</b>	<b>\$ 420,374</b>	<b>\$ 53,218</b>	<b>14.5%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 273,782</b>	<b>\$ 442,287</b>	<b>\$ 493,631</b>	<b>\$ 592,174</b>	<b>\$ -</b>	<b>\$ 592,174</b>	<b>98,543</b>	<b>20.0%</b>

FUND: 306- SECOND QUARTER PERCENT REET FUND					EXPENDITURES (306)				
DEPARTMENT: 44 - PUBLIC FACILTIES									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Transfers Out</b>									
306.44.597.000.05.01	TRANSFER OUT - FUND 001	\$ -	\$ -	\$ -	\$ 69,419	\$ -	\$ 69,419	\$ 69,419	0.0%
306.44.597.000.05.20	TRANSFER OUT - FUND 200	33,156	75,131	73,257	75,256	-	75,256	1,999	2.7%
306.44.597.000.05.31	TRANSFER OUT- FUND 301	-	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		<b>33,156</b>	<b>75,131</b>	<b>73,257</b>	<b>144,675</b>	<b>-</b>	<b>144,675</b>	<b>71,418</b>	<b>97.5%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 33,156</b>	<b>\$ 75,131</b>	<b>\$ 73,257</b>	<b>\$ 144,675</b>	<b>\$ -</b>	<b>\$ 144,675</b>	<b>\$ 71,418</b>	<b>97.5%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 240,626</b>	<b>\$ 367,156</b>	<b>\$ 420,374</b>	<b>\$ 447,499</b>		<b>\$ 447,499</b>	<b>\$ 27,125</b>	<b>6.5%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 273,782</b>	<b>\$ 442,287</b>	<b>\$ 493,631</b>	<b>\$ 592,174</b>	<b>\$ -</b>	<b>\$ 592,174</b>	<b>\$ 98,543</b>	<b>20.0%</b>

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## GARBAGE FUND (402)

### Fund 402 Department 12

#### Purpose:

This fund was established to account for the revenues and expenditures associated with the City's organic waste disposal site at Stan Hedwall Park. Residents can purchase an annual disposal permit to access the site during the Spring and Summer months to dispose of yard waste and other organic materials.

#### Significant Changes in 2023:

No changes are planned for 2023.

#### GARBAGE FUND (402) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Garbage Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Charges for Services	\$ 5,019	\$ 4,904	\$ 6,100	\$ 6,100	\$ -	0.0%
Interest Earnings	51	8	10	140	130	1300.0%
Custodial Deposits	-	-	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 5,070</b>	<b>\$ 4,912</b>	<b>\$ 6,110</b>	<b>\$ 6,240</b>	<b>\$ 130</b>	<b>2.1%</b>
<b>EXPENDITURES</b>						
Services	\$ 4,754	\$ 4,781	\$ 7,000	\$ 6,240	(760)	-10.9%
Custodial Disbursements	-	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,754</b>	<b>\$ 4,781</b>	<b>\$ 7,000</b>	<b>\$ 6,240</b>	<b>\$ (760)</b>	<b>-10.9%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>316</b>	<b>131</b>	<b>(890)</b>	<b>-</b>	<b>890</b>	<b>-100.0%</b>
Beginning Cash, January 1	8,002	8,318	8,449	7,559	(890)	-10.5%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ 8,318</b>	<b>\$ 8,449</b>	<b>\$ 7,559</b>	<b>\$ 7,559</b>	<b>\$ -</b>	<b>0.0%</b>

FUND: 402 - GARBAGE FUND					REVENUES (402)					
					2022 Amended Budget	2023 Recurring	2023 One- Time	2023 Adopted Budget	Change 2022- 2023	% Change
Account Number	Account Title	2020 Actual	2021 Actual							
REVENUE SOURCE										
Charges for Services										
402.343.070.31	ORGANIC DUMP PASS	\$ 5,019	\$ 4,904	\$ 6,100	\$ 6,100	\$ -	\$ 6,100	\$ -	0.0%	
Total Charges for Services		5,019	4,904	6,100	6,100	-	6,100	-	0.0%	
Interest Earnings										
402.361.011.00	INTEREST EARNINGS	51	8	10	140	-	140	130	1300.0%	
Total Interest Earnings		51	8	10	140	-	140	130	1300.0%	
TOTAL REVENUES		\$ 5,070	\$ 4,912	\$ 6,110	\$ 6,240	\$ -	\$ 6,240	\$ 130	2.1%	
BEGINNING CASH, JANUARY 1		\$ 8,002	\$ 8,318	\$ 8,449	\$ 7,559	\$ -	\$ 7,559	\$ (890)	-10.5%	
TOTAL REVENUE APPROPRIATION		\$ 13,072	\$ 13,230	\$ 14,559	\$ 13,799	\$ -	\$ 13,799	\$ (760)	-5.2%	

FUND: 402 - GARBAGE FUND					EXPENDITURES (402)				
DEPARTMENT: 12 - GARBAGE									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recuring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
402.12.537.070.47.01	UTIL SERV-YARD WASTES	\$ 4,754	\$ 4,781	\$ 7,000	\$ 6,240	\$ -	\$ 6,240	\$ (760)	-10.9%
<b>Total Administration</b>		<b>4,754</b>	<b>4,781</b>	<b>7,000</b>	<b>6,240</b>	<b>-</b>	<b>6,240</b>	<b>(760)</b>	<b>-10.9%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,754</b>	<b>\$ 4,781</b>	<b>\$ 7,000</b>	<b>\$ 6,240</b>	<b>\$ -</b>	<b>\$ 6,240</b>	<b>\$ (760)</b>	<b>-10.9%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 8,318</b>	<b>\$ 8,449</b>	<b>\$ 7,559</b>	<b>\$ 7,559</b>	<b>\$ -</b>	<b>\$ 7,559</b>	<b>\$ -</b>	<b>0.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 13,072</b>	<b>\$ 13,230</b>	<b>\$ 14,559</b>	<b>\$ 13,799</b>	<b>\$ -</b>	<b>\$ 13,799</b>	<b>\$ (760)</b>	<b>-5.2%</b>

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## WASTEWATER FUND (404)

### Public Works Wastewater Divisions 11,16,17,18

**Employees:**

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>WASTEWATER</b>						
Wastewater Superintendent	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.25	0.25	0.25	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.25	0.25	0.00
Maintenance Tech - Electrical	Teamster	1.00	1.00	1.00	1.00	0.00
Lead Wastewater Treatment Plant Operator	Teamster	1.00	1.00	1.00	1.00	0.00
WW Treatment Operator	Teamster	3.00	3.00	3.00	3.00	0.00
Wastewater Laboratory Tech. II	Teamster	1.00	1.00	1.00	1.00	0.00
Wastewater Operator In-Training	Teamster	1.00	1.00	1.00	1.00	0.00
Storm/Wastewater Collection Specialist	Teamster	2.00	2.00	2.00	2.00	0.00
Poplar Tree Farm Worker/Utility Worker I	Teamster	0.50	1.00	1.00	1.00	0.00
Poplar Tree Farm Worker/Utility Worker II	Teamster	1.00	1.00	1.00	1.00	0.00
Engineering Tech. III	Teamster	0.43	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.43	0.88	0.88	0.88	0.00
Wastewater Laboratory Assistant 0.5 FTE	Teamster	0.00	0.00	0.00	0.00	0.00
Property Maintenance Aide (Seasonal)	Hourly	1.22	1.22	1.22	1.22	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00
<b>Total Wastewater</b>		<b>14.08</b>	<b>14.65</b>	<b>14.65</b>	<b>14.65</b>	<b>0.00</b>

**Mission and Responsibilities:**

The Wastewater Division is responsible for the collection and treatment (per State & Federal Standards) of wastewater from Chehalis, Napavine, Lewis County Water/Sewer District #4 and associated urban growth areas. The Division is responsible for the operation and maintenance of the sanitary sewage collection system, the wastewater treatment plant, the poplar tree plantation and all other City wastewater facilities and infrastructure.

Wastewater is treated utilizing advanced secondary and tertiary treatment processes before discharge to the river during wet-weather and the poplar tree plantation during dry-weather. Residual solids are treated to Class A biosolids and sold to local farmers. Additional mission support functions include laboratory analysis of wastewater, collection system cleaning and repair, treatment plant/poplar tree plantation operation and maintenance, and electrical / electronic / mechanical repair of all division equipment and facilities. Division administrative functions include staff management and supervision; regulatory reporting / permit compliance; capital improvement planning; rate studies and financial planning; as well as planning, design, and construction of Division projects.

**2022 Accomplishments:**

- Operational improvements have been made which have reduced the number of violations that the City has had during 2022. To date, the City has had 5 violations during 2022 (through mid-October), which is reduced from an average of 25 violations per year in the previous decade.
- Received the parts to build a spare headworks screening process. The screens generally plug up during the heavy wet winter flows and sometime freeze up due to the cold weather. The extra screen allows us to remove the failed screen and replace it with the spare headworks screen.
- We replaced 40 feet of plugged 18" odor control ventilation ducting in the biosolids building from the belt filter press to the 1<sup>st</sup> stage pasteurization vessel. The ventilation pipe accumulates lime which eventually plugs up the ventilation ducting. The lime is used to produce treated biosolids.

- Only 4 turbidity effluent process shutdowns for the year. The high turbidity shutdown did not trigger a violation because the pumps are set to shut off when the turbidity is too high so that no turbid water leaves the WWTP. The channels are drained, and the sand filters are cleaned before turning the pumps back on. The reduction in turbidity shutdowns is a sign that the system is consistently healthy, and that staff is keeping the system cleaned routinely.
- We have selected, through the bidding process, spare major lift station pumps for the Riverside and Prindle lift station. These spare pumps will allow pumps currently in use to be overhauled. Once the budgeted spares are awarded to be purchased the pumps are expected to arrive in spring of 2023.
- Using the City's new asset management system to create work orders for all the WWTP staff. The Asset management system is also being used to run store data for the City's restaurant grease trap inspections.
- Department of Ecology dam has approved the piping modification between equalization basin 1 and 2. The project is expected to go out to bid in early 2023 for potential construction in the Summer of 2023. Manufacturing delays have slowed production of piping for the project. It is anticipated the extra wait time between project award and construction start will allow time for the materials to all be received for the project.
- Purchased a chlorine tablet skid for emergency use. The skid has already proven useful by allowing the slow the use of chlorine gas when we get shorted on our chlorine delivery requests.
- Purchased an online process chlorine sensor which is letting us detect when chlorine dosage is getting low. Low chlorine dosages indicate consumption of the chlorine by oxidation of bacterial growth or sediment.
- Total suspended solids (TSS) sensors in the SBRs are providing online process mixed liquor concentration data. When a sequence batch reactor (SBR) is mixing we try to maintain a 1900 mg/L of TSS. During the SBR settling and decant step the TSS sensors indicate how well the biology is settling. This is extremely helpful to have this live data versus getting a snapshot of the mixed liquor concentration 3 times per week from the laboratory results. The laboratory results are used to calibrate the online TSS sensors.
- CCTV Inspected 3000 feet of sewer line in sewer basin 8002A. The inspection shows where water likely is leaking into the pipes when the ground is saturated. It is estimated to cost \$600,000 to install a 21-inch liner into the pipe next year. We are preparing to budget and schedule for this I&I repair next July.
- Proven connectivity and performance tests of the repaired pumpstation controls and communications. The delay in equipment supplies and staffing shortages have slowed this project. We have received the equipment for the repair of the first pump station which will be North National Pumpstation.

### **Budgeting Changes That Started in 2022:**

Wastewater Capital Fund (414) was created starting in the 2022 budget year to provide revenues and reserve dollars to construct new or replace portions of existing wastewater collection and treatment systems.

- All capital outlay budget is moved to the Wastewater Capital Fund
- A \$2,000,000 one-time transfer out to the Wastewater Capital Fund was made in 2022
- Estimated ending fund balance in excess over the recommended operating and debt service reserve amount is transferred to the Wastewater Capital Fund.

### **2023 Goals and Objectives:**

- After bidding and award, we are planning to construct the gravity pipe to connect the equalization basins.

This has been approved by ecology and now needs to go out for bid. The target construction window is July through September. Material shortages have been and continue to be the issue finalizing the project.

- Continuing to repair the small pumpstation controls and communications systems to replace the obsolete control systems currently in use.
- Strive to achieve zero permit violations in 2023.
- Bidding and awarding for a spare sequence batch reactor blower.
- Purchasing more critical spare parts for the belt filter press parts to increase reliability.
- Bid, award and purchase a portable diesel power air compressor for the sand filters and collection projects.
- Continue to inspect and repair sewer infiltration and inflow as scheduled. If awarded, we will schedule to repair 3000 feet of sewer line in basin 8002A. From Hillburger Road to the Riverside pumpstation.
- Planning stages of a WWTP SCADA and control system upgrade to move ahead of obsolete equipment and software.
- RFQ engineering firms for the next general sewer plan revision slated to start in 2025.

**WASTEWATER FUND (404)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

Wastewater Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022- 2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental Grants	\$ 6,370	\$ 38,211	\$ -	\$ -	\$ -	0.0%
Charges for Services	5,062,790	5,270,489	5,054,100	5,097,900	43,800	0.9%
Hookup/Connection Fees	54,068	144,405	-	100,200	100,200	0.0%
Capacity Charge	277,378	242,706	277,400	277,400	-	0.0%
Lates Fees & Penalties	14,707	360	42,200	42,200	-	0.0%
Interest Earnings	61,343	6,813	28,500	28,500	-	0.0%
Rents & Leases	3,545	3,651	3,500	3,600	100	2.9%
Misc. Other Revenues	626	130	1,200	700	(500)	-41.7%
<b>TOTAL REVENUES</b>	<b>\$5,480,827</b>	<b>\$ 5,706,765</b>	<b>\$ 5,406,900</b>	<b>\$5,550,500</b>	<b>\$ 143,600</b>	<b>2.7%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	\$ 817,506	\$ 855,337	\$ 979,620	\$ 943,073	\$ (36,547)	-3.7%
Benefits	403,283	412,235	467,700	411,130	(56,570)	-12.1%
Supplies	493,574	546,331	565,536	501,716	(63,820)	-11.3%
Services	962,633	1,135,298	1,342,464	1,423,284	80,820	6.0%
Capital Outlay	638,419	470,046	-	-	-	0.0%
Debt Service	1,882,801	1,882,897	1,882,874	1,882,891	17	0.0%
Interfund Services	289,238	304,134	298,300	331,245	32,945	11.0%
Transfer Out	-	-	2,000,000	454,500	(1,545,500)	-77.3%
<b>TOTAL EXPENDITURES</b>	<b>\$5,487,454</b>	<b>\$ 5,606,278</b>	<b>\$ 7,536,494</b>	<b>\$5,947,839</b>	<b>\$ (1,588,655)</b>	<b>-21.1%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>(6,627)</b>	<b>100,487</b>	<b>(2,129,594)</b>	<b>(397,339)</b>	<b>1,732,255</b>	<b>-81.3%</b>
Beginning Cash, January 1	5,374,991	5,368,364	5,468,851	3,339,257	(2,129,594)	-38.9%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$5,368,364</b>	<b>\$ 5,468,851</b>	<b>\$ 3,339,257</b>	<b>\$2,941,918</b>	<b>\$ (397,339)</b>	<b>-11.9%</b>

FUND: 404 - WASTEWATER FUND				REVENUES (404)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Intergovernmental Revenues</b>									
404.333.021.01	US TREASURY CARES FUND	\$ 6,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
404.333.097.03	FEMA DISASTER GRANT-07 FLOOD	-	31,038	-	-	-	-	-	0.0%
404.334.001.80	STATE MILITARY DEPT	-	5,173	-	-	-	-	-	0.0%
404.334.003.10	STATE GRANT - DEPT OF ECOLOGY	-	-	-	-	-	-	-	0.0%
404.334.003.11	STATE GRANT - DOE FORGIVABLE	-	-	-	-	-	-	-	0.0%
404.337.009.41	WCIA GRANT - REIMBURSEMENT	-	2,000	-	-	-	-	-	0.0%
<b>Total Intergovernmental Revenues</b>		<b>6,370</b>	<b>38,211</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Charges for Goods and Services</b>									
404.343.050.21	RESIDENTIAL	2,314,724	2,383,217	2,289,600	2,312,700	-	2,312,700	23,100	1.0%
404.343.050.22	COMMERCIAL	2,279,960	2,367,848	2,278,200	2,301,200	-	2,301,200	23,000	1.0%
404.343.050.23	INTERDEPARTMENTAL - CITY	46,254	59,565	65,200	65,200	-	65,200	-	0.0%
404.343.050.28	FORFEITED DISC & LATE CHARGES	-	-	-	-	-	-	-	0.0%
404.343.050.29	OTHER SALES	-	-	-	-	-	-	-	0.0%
404.343.050.30	UTILITY HOOK UP/CONNECTION	54,068	144,405	-	100,200	-	100,200	100,200	0.0%
404.343.050.49	CHARGES TO PUBLIC AGENCIES	235,830	230,652	232,400	232,400	-	232,400	-	0.0%
404.343.050.50	DISCHARGE FEES	175,000	219,905	175,000	175,000	-	175,000	-	0.0%
404.343.050.70	WTP LOAN PRINCIPAL-SRFL #3 REIMB	277,378	242,706	277,400	277,400	-	277,400	-	0.0%
404.343.050.93	ADMINISTRATIVE FEE	-	-	-	-	-	-	-	0.0%
404.343.050.96	OTHER A/R-BAL SEWER INSTALL CHARGES	4,643	3,628	5,700	4,700	-	4,700	(1,000)	-17.5%
404.343.050.99	OTHER FEES & CHARGES (LCSD#4)	6,379	5,674	8,000	6,700	-	6,700	(1,300)	-16.3%
404.349.018.06	INTERFUND SVCS-FIRE HYDRANTS	-	-	-	-	-	-	-	0.0%
404.366.020.00	INTERFUND RENTALS	-	-	-	-	-	-	-	0.0%
<b>Total Charges for Goods &amp; Services</b>		<b>5,394,236</b>	<b>5,657,600</b>	<b>5,331,500</b>	<b>5,475,500</b>	<b>-</b>	<b>5,475,500</b>	<b>144,000</b>	<b>2.7%</b>
<b>Fines/Forfeiture</b>									
404.359.000.00	LATE PAYMENT FEES	14,707	360	42,200	42,200	-	42,200	-	0.0%
<b>Total Fines/Forfeiture</b>		<b>14,707</b>	<b>360</b>	<b>42,200</b>	<b>42,200</b>	<b>-</b>	<b>42,200</b>	<b>-</b>	<b>0.0%</b>
<b>Interest Earnings</b>									
404.361.011.00	INTEREST EARNINGS	61,343	6,813	28,500	28,500	-	28,500	-	0.0%
<b>Total Interest Earnings</b>		<b>61,343</b>	<b>6,813</b>	<b>28,500</b>	<b>28,500</b>	<b>-</b>	<b>28,500</b>	<b>-</b>	<b>0.0%</b>
<b>Rents &amp; Leases</b>									
404.362.010.00	EQUIP & VEH RENTALS - SHORT TERM	-	-	-	-	-	-	-	0.0%
404.362.050.01	LONG TERM RENTAL INCOME	3,545	3,651	3,500	3,600	-	3,600	100	2.9%
<b>Total Rents and Leases</b>		<b>3,545</b>	<b>3,651</b>	<b>3,500</b>	<b>3,600</b>	<b>-</b>	<b>3,600</b>	<b>100</b>	<b>2.9%</b>
<b>Misc. Other Revenues</b>									
404.369.010.01	SALE OF SCRAP & JUNK - BIOSOLIDS	626	130	1,200	700	-	700	(500)	-41.7%
404.369.040.00	OTHER JUDGEMENTS & SETTLEMENTS	-	-	-	-	-	-	-	0.0%
404.369.081.00	CASHIER OVERAGES / SHORTAGES	-	-	-	-	-	-	-	0.0%
404.369.090.00	OTHER MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	0.0%
404.388.080.00	PRIOR YEAR CORRECTIONS	-	-	-	-	-	-	-	0.0%
404.367.011.00	CONTRIBUTIONS/DONATIONS	-	-	-	-	-	-	-	0.0%
<b>Total Misc Other Revenues</b>		<b>626</b>	<b>130</b>	<b>1,200</b>	<b>700</b>	<b>-</b>	<b>700</b>	<b>(500)</b>	<b>-41.7%</b>
<b>Proceeds from Sale of Assets &amp; Insurance Recovery</b>									
404.395.020.00	INS RECOVERY - CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%
404.395.010.00	PROCEEDS FROM SALES OF CAP ASSETS	-	-	-	-	-	-	-	0.0%
404.398.000.00	INSURANCE RECOVERY - NON CAPITAL	-	-	-	-	-	-	-	0.0%
<b>Total Proceeds from Sale of Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 5,480,827</b>	<b>\$ 5,706,765</b>	<b>\$ 5,406,900</b>	<b>\$ 5,550,500</b>	<b>\$ -</b>	<b>\$ 5,550,500</b>	<b>\$ 143,600</b>	<b>2.7%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 5,374,991</b>	<b>\$ 5,368,364</b>	<b>\$ 5,468,851</b>	<b>\$ 3,339,257</b>	<b>\$ -</b>	<b>\$ 3,339,257</b>	<b>\$ (2,129,594)</b>	<b>-38.9%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 10,855,818</b>	<b>\$ 11,075,129</b>	<b>\$ 10,875,751</b>	<b>\$ 8,889,757</b>	<b>\$ -</b>	<b>\$ 8,889,757</b>	<b>\$ (1,985,994)</b>	<b>-18.3%</b>

FUND: 404 - WASTEWATER FUND					EXPENDITURES (404)				
DEPARTMENT: VARIOUS (11, 16, 17 18)									
				2022					
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-time	2023 Adopted Budget	Change 2022-2023	% Change
EXPENDITURES									
Public Works Wastewater General (11)									
Administration (535.010)									
404.11.535.010.11.00	SALARIES AND WAGES	\$ 116,802	\$ 128,329	\$ 137,520	\$ 136,504	\$ -	\$ 136,504	\$ (1,016)	-0.7%
404.11.535.010.11.02	SALARIES AND WAGES - ADMIN SUPPORT	14,420	16,324	15,260	14,496	-	14,496	(764)	-5.0%
404.11.535.010.12.02	OVERTIME - ADMIN SUPPORT	-	4	-	-	-	-	-	0.0%
404.11.535.010.21.00	PERSONNEL BENEFITS	52,011	56,176	58,960	33,780	-	33,780	(25,180)	-42.7%
404.11.535.010.21.02	PERSONNEL BENEFITS -ADMIN SUPPORT	7,816	8,437	9,050	5,633	-	5,633	(3,417)	-37.8%
404.11.535.010.31.00	OFFICE & OPERATING SUPPLIES	1,769	1,572	1,500	1,500	-	1,500	-	0.0%
404.11.535.010.32.00	FUEL CONSUMED	1,241	1,284	1,200	1,200	-	1,200	-	0.0%
404.11.535.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	743	329	2,500	2,500	-	2,500	-	0.0%
404.11.535.010.41.00	PROFESSIONAL SERVICES	2,403	20,760	6,300	6,300	-	6,300	-	0.0%
404.11.535.010.41.30	PROF. SERVICES -COIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%
404.11.535.010.42.00	COMMUNICATIONS	479	501	3,080	3,080	-	3,080	-	0.0%
404.11.535.010.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	1,508	1,508	-	1,508	-	0.0%
404.11.535.010.44.00	ADVERTISING	194	-	-	-	-	-	-	0.0%
404.11.535.010.46.00	INSURANCE	97,535	166,029	189,750	208,750	-	208,750	19,000	10.0%
404.11.535.010.47.00	PUBLIC UTILITY SERVICE	1,921	1,943	2,900	2,900	-	2,900	-	0.0%
404.11.535.010.47.03	PUBLIC UTILITY SERVICE - CITY	2,160	2,282	2,340	2,340	-	2,340	-	0.0%
404.11.535.010.48.00	REPAIR & MAINT- FACILITIES	532	-	-	-	-	-	-	0.0%
404.11.535.010.48.01	REPAIR & MAINT - EQUIPMENT	461	713	400	400	-	400	-	0.0%
404.11.535.010.48.02	R & M - IT SOFTWARE/HARDWARE	1,231	281	800	800	-	800	-	0.0%
404.11.535.010.49.00	MISCELLANEOUS	84	3	900	900	-	900	-	0.0%
404.11.535.010.49.01	REGISTRATION	100	149	360	360	-	360	-	0.0%
404.11.535.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	168	237	-	-	-	-	-	0.0%
404.11.535.010.49.04	GOVT PERMIT/CERT/RECORDING FEE	13	25	-	-	-	-	-	0.0%
404.11.535.010.49.07	MISCELLANEOUS-BANK FEES	241	224	-	-	-	-	-	0.0%
404.11.535.010.40.15	INTERGOVT PROF SVCS - LEWIS COUNTY	433	-	-	-	-	-	-	0.0%
404.11.535.010.40.16	INTERGOVT PROF SVCS - LC EMS MGMT	3,699	3,775	3,800	3,800	-	3,800	-	0.0%
404.11.535.010.40.03	EXTERNAL TAXES & OPER ASSESS	110,871	120,462	102,700	102,700	-	102,700	-	0.0%
404.11.535.010.40.16	INTERGOVT PROF SVCS - LC EMS MGMT	-	-	-	-	-	-	-	0.0%
404.11.535.010.40.10	UT TAXES & OPER ASSESSMT - GF	324,624	339,900	331,500	331,500	-	331,500	-	0.0%
404.11.597.009.55.14	TRANSFER OUT - FUND 414 CAPITAL	-	-	2,000,000	-	454,500	454,500	(1,545,500)	-77.3%
Total Administration (535.010)		741,951	869,739	2,872,328	860,951	454,500	1,315,451	(1,556,877)	-54.2%
Engineering Services (535.020)									
404.11.535.020.11.00	SALARIES AND WAGES	47,601	50,313	76,650	60,382	-	60,382	(16,268)	-21.2%
404.11.535.020.11.06	SALARIES AND WAGES - VEH MC	-	1,985	-	0	-	-	-	0.0%
404.11.535.020.12.00	OVERTIME	23	60	-	-	-	-	-	0.0%
404.11.535.020.21.00	PERSONNEL BENEFITS	16,683	24,626	26,240	30,950	-	30,950	4,710	17.9%
404.11.535.020.21.06	SALARIES AND WAGES - VEH MC	-	431	-	-	-	-	-	0.0%
404.11.535.020.24.00	UNIFORMS & CLOTHING	79	207	200	211	-	211	11	5.5%
404.11.535.020.31.00	OFFICE & OPERATING SUPPLIES	1,564	2,498	1,804	1,804	-	1,804	-	0.0%
404.11.535.020.32.00	FUEL CONSUMED	613	1,022	1,892	1,892	-	1,892	-	0.0%
404.11.535.020.35.00	SMALL TOOLS & MINOR EQUIPMENT	861	-	2,640	2,640	-	2,640	-	0.0%
404.11.535.020.41.00	PROFESSIONAL SERVICES	383	552	1,320	1,320	-	1,320	-	0.0%
404.11.535.020.42.00	COMMUNICATIONS	544	473	396	396	-	396	-	0.0%
404.11.535.020.43.00	TRAVEL/HOTEL/PER DIEMS	-	26	1,166	1,166	-	1,166	-	0.0%
404.11.535.020.44.00	ADVERTISING	91	-	528	528	-	528	-	0.0%
404.11.535.020.45.00	RENTALS	-	115	-	-	-	-	-	0.0%
404.11.535.020.46.00	INSURANCE	1,411	1,686	1,880	2,200	-	2,200	320	17.0%
404.11.535.020.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.11.535.020.48.01	REPAIR & MAINT - EQUIPMENT	14	226	440	440	-	440	-	0.0%
404.11.535.020.48.02	R & M - IT SOFTWARE/HARDWARE	5,413	3,836	616	616	-	616	-	0.0%
404.11.535.020.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
404.11.535.020.49.01	REGISTRATION	-	158	880	880	-	880	-	0.0%
404.11.535.020.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	21	1,454	7,370	7,370	-	7,370	-	0.0%
404.11.535.020.49.04	GOVT PERMIT/CERTIFICATION/RECORDING FEE	-	-	-	-	-	-	-	0.0%
404.11.591.048.71.03	L/T LEASE - COPIER/PRINTER	-	2,993	2,966	2,966	-	2,966	-	0.0%
404.11.594.048.71.00	CAPITAL LEASES - PRINCIPAL	2,268	-	-	-	-	-	-	0.0%
404.11.594.048.81.00	CAPITAL LEASES - INTEREST	630	-	-	-	-	-	-	0.0%
Total Engineering Services (535.020)		78,199	92,661	126,988	115,761	-	115,761	(11,227)	-8.8%
Maintenance (535.050)									
404.11.535.050.11.00	SALARIES AND WAGES	4,428	12,084	-	-	-	-	-	0.0%
404.11.535.050.11.06	SALARIES AND WAGES - VEH MC	18,212	16,066	18,500	20,573	-	20,573	2,073	11.2%
404.11.535.050.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
404.11.535.050.12.06	OVERTIME - VEH MC	-	23	-	-	-	-	-	0.0%
404.11.535.050.21.00	PERSONNEL BENEFITS	1,053	3,012	-	-	-	-	-	0.0%
404.11.535.050.21.06	PERSONNEL BENEFITS - VEH MC	4,440	3,788	3,700	-	-	-	(3,700)	-100.0%
404.11.535.050.24.00	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
404.11.535.050.24.06	UNIFORMS & CLOTHING - VEH MC	-	-	-	-	-	-	-	0.0%
404.11.535.050.31.00	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	0.0%
404.11.535.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	108	-	-	-	-	-	-	0.0%
404.11.535.050.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
404.11.535.050.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.11.535.050.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
404.11.535.050.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%

FUND: 404 - WASTEWATER FUND				EXPENDITURES (404)					
DEPARTMENT: VARIOUS (11, 16, 17 18)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-time	2023 Adopted Budget	Change 2022-2023	% Change
404.11.535.050.48.10	REPAIR & MAINTENANCE - PTP	-	-	-	-	-	-	-	0.0%
404.11.535.050.49.04	GOVT PERMIT/CERTIFICATION/RECORDING FEE	-	-	-	-	-	-	-	0.0%
<b>Total Maintenance (535.050)</b>		<b>28,241</b>	<b>34,973</b>	<b>22,200</b>	<b>20,573</b>	-	<b>20,573</b>	<b>(1,627)</b>	<b>-7.3%</b>
<b>Operations (535.080)</b>									
404.11.535.080.11.06	SALARIES AND WAGES - VEH MC	-	216	-	-	-	-	-	0.0%
404.11.535.080.12.06	PERSONNEL BENEFITS - VEH MC	-	48	-	-	-	-	-	0.0%
404.11.535.080.31.00	OFFICE & OPERATING SUPPLIES	357	-	-	-	-	-	-	0.0%
404.11.535.080.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%
404.11.535.080.42.00	COMMUNICATIONS	159	184	-	-	-	-	-	0.0%
404.11.535.080.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
404.11.535.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	-	-	-	-	-	0.0%
404.11.535.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.11.535.080.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
<b>Total Operations (535.080)</b>		<b>516</b>	<b>448</b>	-	-	-	-	-	<b>0.0%</b>
<b>Contra Expenditure Offsets (General Fund)</b>									
404.11.535.091.1A.00	WAGE CONTRA OFFSETS	78,404	104,071	81,000	101,603	-	101,603	20,603	25.4%
404.11.535.091.2A.00	BENEFIT CONTRA OFFSETS	39,110	37,708	40,500	43,830	-	43,830	3,330	8.2%
404.11.535.091.3A.00	SUPPLIES CONTRA OFFSETS	3,078	1,686	2,200	2,441	-	2,441	241	11.0%
404.11.535.091.4A.00	SERVICES CONTRA OFFSETS	38,418	31,987	44,300	47,971	-	47,971	3,671	8.3%
404.11.535.091.5A.00	INTERGOVT SVCS CONTRA OFFSETS	-	-	-	-	-	-	-	0.0%
<b>Total Contra Expenditures Offsets (General Fund)</b>		<b>159,010</b>	<b>175,452</b>	<b>168,000</b>	<b>195,845</b>	-	<b>195,845</b>	<b>27,845</b>	<b>16.6%</b>
<b>Contra Expense Offsets (Water Fund)</b>									
404.11.535.099.1A.00	WAGE CONTRA OFFSETS	62,910	62,268	62,900	65,400	-	65,400	2,500	4.0%
404.11.535.099.2A.00	BENEFIT CONTRA OFFSETS	38,146	37,240	40,200	41,800	-	41,800	1,600	4.0%
404.11.535.099.3A.00	SUPPLIES CONTRA OFFSETS	6,074	5,399	6,100	6,300	-	6,300	200	3.3%
404.11.535.099.4A.00	SERVICES CONTRA OFFSETS	23,098	23,775	21,100	21,900	-	21,900	800	3.8%
<b>Total Contra Expenditures Offsets (Water Fund)</b>		<b>130,228</b>	<b>128,682</b>	<b>130,300</b>	<b>135,400</b>	-	<b>135,400</b>	<b>5,100</b>	<b>3.9%</b>
<b>Debt Service Principal</b>									
404.11.591.035.72.00	PTF LOAN PRINCIPAL - SRFL #1	156,262	158,622	161,019	163,455	-	163,455	2,436	1.5%
404.11.591.035.72.11	WTP LOAN PRINCIPAL SRFL#3A	1,630,623	1,630,623	1,630,624	1,630,625	-	1,630,625	1	0.0%
404.11.591.035.72.12	WTP LOAN PRINCIPAL SRFL #3B	39,546	39,546	39,546	39,550	-	39,550	4	0.0%
404.11.591.035.72.13	WTP LOAN PRINCIPAL - SRFL #2	18,585	18,865	19,151	19,440	-	19,440	289	1.5%
404.11.591.035.78.00	DOE - I & I LOAN PRINCIPAL	15,751	16,134	16,525	16,930	-	16,930	405	2.5%
404.11.591.035.78.04	DOE - LOAN PRINCIPAL - COAL CREEK	-	-	-	-	-	-	-	0.0%
<b>Total Debt Service Principal</b>		<b>1,860,767</b>	<b>1,863,790</b>	<b>1,866,865</b>	<b>1,870,000</b>	-	<b>1,870,000</b>	<b>3,135</b>	<b>0.2%</b>
<b>Debt Service Interest</b>									
404.11.592.035.83.00	INT ON LT EXTERNAL DEBT-SRFL I&I	7,784	7,402	7,011	6,610	-	6,610	(401)	-5.7%
404.11.592.035.83.04	DOE - LOAN INTEREST - COAL CREEK	-	-	-	-	-	-	-	0.0%
404.11.592.035.83.10	INT ON LT EXTERNAL DEBT-SRFL#1	10,278	7,918	5,523	3,095	-	3,095	(2,428)	-44.0%
404.11.592.035.89.00	INVESTMENT SERVICE FEES	-	-	-	-	-	-	-	0.0%
404.11.592.035.83.00	SRF LT LOAN INTEREST - SRFL#2	1,074	794	509	220	-	220	(289)	-56.8%
404.11.592.035.82.00	INTEREST ON INTERFUND DEBT	-	-	-	-	-	-	-	0.0%
<b>Total Debt Service Interest</b>		<b>19,136</b>	<b>16,114</b>	<b>13,043</b>	<b>9,925</b>	-	<b>9,925</b>	<b>(3,118)</b>	<b>-23.9%</b>
<b>Capital Outlays</b>									
404.11.594.035.64.00	MACHINERY & EQUIPMENT	38,875	28,639	-	-	-	-	-	0.0%
404.11.594.035.65.00	CONSTRUCTION PROJECTS	537,375	427,458	-	-	-	-	-	0.0%
404.11.594.035.65.41	CONSTRUCTION PROJECTS-ENG SVC	62,169	13,949	-	-	-	-	-	0.0%
<b>Total Capital Outlays</b>		<b>638,419</b>	<b>470,046</b>	-	-	-	-	-	<b>0.0%</b>
<b>Total PW Wastewater Administration (11)</b>		<b>3,656,467</b>	<b>3,651,905</b>	<b>5,199,724</b>	<b>3,208,455</b>	<b>454,500</b>	<b>3,662,955</b>	<b>(1,536,769)</b>	<b>-29.6%</b>
<b>Wastewater Treatment Plant (WWTP) (16)</b>									
<b>WWTP Maintenance</b>									
404.16.535.050.31.00	OFFICE & OPERATING SUPPLIES	82,782	95,706	145,000	107,000	-	107,000	(38,000)	-26.2%
404.16.535.050.31.03	SPARE PARTS - INVENTORY	-	-	-	-	-	-	-	0.0%
404.16.535.050.32.00	FUEL CONSUMED	-	47	-	-	-	-	-	0.0%
404.16.535.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	2,856	3,540	2,000	2,000	-	2,000	-	0.0%
404.16.535.035.41.00	PROFESSIONAL SERVICES - TESTING	-	9,410	110,000	-	110,000	110,000	-	0.0%
404.16.535.050.45.00	RENTALS	458	280	1,200	1,200	-	1,200	-	0.0%
404.16.535.050.48.00	REPAIR & MAINT- FACILITIES	6,044	6,696	10,000	20,000	30,000	50,000	40,000	400.0%
404.16.535.050.48.01	REPAIR & MAINT - EQUIPMENT	30,378	33,592	35,700	20,700	10,000	30,700	(5,000)	-14.0%
404.16.535.050.48.02	R & M - IT SOFTWARE/HARDWARE	15,092	14,950	29,500	29,500	-	29,500	-	0.0%
404.16.535.050.49.04	GOVT PERMIT/CERT/RECORDING FEE	-	1,468	-	-	-	-	-	0.0%
<b>Total WWTP Maintenance</b>		<b>137,610</b>	<b>165,689</b>	<b>333,400</b>	<b>180,400</b>	<b>150,000</b>	<b>330,400</b>	<b>(3,000)</b>	<b>-0.9%</b>
<b>WWTP Operations</b>									
404.16.535.080.11.00	SALARIES AND WAGES	381,866	369,572	402,430	382,913	-	382,913	(19,517)	-4.8%
404.16.535.080.11.05	SALARIES AND WAGES - PT	-	-	10,400	10,400	-	10,400	-	0.0%
404.16.535.080.12.00	OVERTIME	23,972	23,181	14,000	16,000	-	16,000	2,000	14.3%
404.16.535.080.21.00	PERSONNEL BENEFITS	201,540	193,525	197,500	171,708	-	171,708	(25,792)	-13.1%
404.16.535.080.21.05	PERSONNEL BENEFITS - PT	-	-	1,900	1,900	-	1,900	-	0.0%
404.16.535.080.24.00	UNIFORMS & CLOTHING	1,216	1,383	3,000	1,476	-	1,476	(1,524)	-50.8%
404.16.535.080.31.00	OFFICE & OPERATING SUPPLIES	331,720	354,020	283,880	273,880	-	273,880	(10,000)	-3.5%

Wastewater Fund 2 of 4



FUND: 404 - WASTEWATER FUND					EXPENDITURES (404)				
DEPARTMENT: VARIOUS (11, 16, 17 18)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-time	2023 Adopted Budget	Change 2022-2023	% Change
404.16.535.080.32.00	FUEL CONSUMED	1,232	2,282	6,000	6,000	-	6,000	-	0.0%
404.16.535.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	8,629	4,732	4,000	4,000	-	4,000	-	0.0%
404.16.535.080.41.00	PROFESSIONAL SERVICES	38,948	39,960	57,500	51,500	-	51,500	(6,000)	-10.4%
404.16.535.080.42.00	COMMUNICATIONS	18,640	19,689	17,000	17,000	-	17,000	-	0.0%
404.16.535.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	6,300	6,300	-	6,300	-	0.0%
404.16.535.080.44.00	ADVERTISING	240	96	250	5,250	-	5,250	5,000	2000.0%
404.16.535.080.45.00	RENTALS	1,786	2,412	-	-	-	-	-	0.0%
404.16.535.080.47.00	PUBLIC UTILITY SERVICE	182,535	200,178	189,000	189,000	-	189,000	-	0.0%
404.16.535.080.47.03	PUBLIC UTILITY SERVICE - CITY	14,537	14,791	13,840	13,840	-	13,840	-	0.0%
404.16.535.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.16.535.080.48.01	REPAIR & MAINT - EQUIPMENT	382	27	2,000	2,000	-	2,000	-	0.0%
404.16.535.080.48.02	R & M - IT SOFTWARE/HARDWARE	7,835	8,491	-	-	-	-	-	0.0%
404.16.535.080.49.00	MISCELLANEOUS	75	-	-	-	-	-	-	0.0%
404.16.535.080.49.01	REGISTRATION	242	-	8,900	8,900	-	8,900	-	0.0%
404.16.535.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	506	442	1,250	1,250	-	1,250	-	0.0%
404.16.535.080.49.04	GOVT PERMIT/CERT/RECORDING FEE	14,908	15,616	17,950	17,950	-	17,950	-	0.0%
Total WWTP Operations		1,230,809	1,250,397	1,237,100	1,181,267	-	1,181,267	(55,833)	-4.5%
Total Wastewater Treatment Plant (WWTP) (16)		1,368,419	1,416,086	1,570,500	1,361,667	150,000	1,511,667	(58,833)	-3.7%
Wastewater Collection (17)									
WW Collections Training									
404.17.535.040.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
Total Collections Training		-	-	-	-	-	-	-	0.0%
Collections Maintenance									
404.17.535.050.31.00	OFFICE & OPERATING SUPPLIES	29,999	46,303	64,320	60,000	-	60,000	(4,320)	-6.7%
404.17.535.050.31.03	SPARE PARTS - INVENTORY	-	-	-	-	-	-	-	0.0%
404.17.535.050.34.00	ITEMS PURCH'D FOR INV & RESALE	-	-	2,000	2,000	-	2,000	-	0.0%
404.17.535.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	1,728	1,031	2,000	2,000	-	2,000	-	0.0%
404.17.535.050.41.00	PROFESSIONAL SERVICES	-	152	-	-	-	-	-	0.0%
404.17.535.050.45.00	RENTALS	1,915	789	4,000	4,000	-	4,000	-	0.0%
404.17.535.050.48.00	REPAIR & MAINT- FACILITIES	-	8,442	5,000	5,000	-	5,000	-	0.0%
404.17.535.050.48.01	REPAIR & MAINT - EQUIPMENT	3,729	16,021	60,000	36,500	-	36,500	(23,500)	-39.2%
404.17.535.050.48.02	R & M - IT SOFTWARE/HARDWARE	-	2,876	6,000	6,000	-	6,000	-	0.0%
404.17.535.050.49.04	GOVT PERMIT/CERTIFICATION/RECORDING FEE	-	-	-	-	-	-	-	0.0%
Total Collections Maintenance		37,371	75,614	143,320	115,500	-	115,500	(27,820)	-19.4%
Collections Operations									
404.17.535.080.11.00	SALARIES AND WAGES	132,536	131,400	174,210	163,943	-	163,943	(10,267)	-5.9%
404.17.535.080.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%
404.17.535.080.12.00	OVERTIME	4,805	9,307	3,500	4,000	-	4,000	500	14.3%
404.17.535.080.21.00	PERSONNEL BENEFITS	87,838	81,193	105,600	85,149	-	85,149	(20,451)	-19.4%
404.17.535.080.21.05	PERSONNEL BENEFITS - PT	-	-	-	-	-	-	-	0.0%
404.17.535.080.24.00	UNIFORMS & CLOTHING	524	576	2,000	684	-	684	(1,316)	-65.8%
404.17.535.080.31.00	OFFICE & OPERATING SUPPLIES	2,949	1,209	1,600	1,600	-	1,600	-	0.0%
404.17.535.080.32.00	FUEL CONSUMED	7,427	8,884	9,200	9,200	-	9,200	-	0.0%
404.17.535.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	4,612	2,702	-	-	-	-	-	0.0%
404.17.535.080.41.00	PROFESSIONAL SERVICES	1,532	1,840	14,000	14,000	-	14,000	-	0.0%
404.17.535.080.42.00	COMMUNICATIONS	8,971	7,465	9,000	9,000	-	9,000	-	0.0%
404.17.535.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	450	450	-	450	-	0.0%
404.17.535.080.45.00	RENTALS	11,967	12,464	10,000	10,000	-	10,000	-	0.0%
404.17.535.080.47.00	PUBLIC UTILITY SERVICE	40,803	44,270	47,250	47,250	-	47,250	-	0.0%
404.17.535.080.47.03	PUBLIC UTILITY SERVICE - CITY	1,965	1,970	1,565	1,565	-	1,565	-	0.0%
404.17.535.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.17.535.080.48.01	REPAIR & MAINT - EQUIPMENT	819	453	-	-	-	-	-	0.0%
404.17.535.080.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	75	-	-	-	-	-	0.0%
404.17.535.080.49.00	MISCELLANEOUS	120	-	-	-	-	-	-	0.0%
404.17.535.080.49.01	REGISTRATION	75	-	450	450	-	450	-	0.0%
404.17.535.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	122	20	-	-	-	-	-	0.0%
404.17.535.080.49.04	GOVT PERMIT/CERT/RECORDING FEE	97	-	-	-	-	-	-	0.0%
Total Collections Operations		307,162	303,828	378,825	347,291	-	347,291	(31,534)	-8.3%
Total Wastewater Collections (17)		344,533	379,442	522,145	462,791	-	462,791	(59,354)	-11.4%
Wastewater Poplar Tree Farm (PTF) (18)									
PTF Maintenance									
404.18.535.050.31.00	OFFICE & OPERATING SUPPLIES	4,681	10,249	22,500	10,000	-	10,000	(12,500)	-55.6%
404.18.535.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	3,584	1,266	1,000	1,000	-	1,000	-	0.0%
404.18.535.050.41.00	PROFESSIONAL SERVICES	-	-	-	-	50,000	50,000	50,000	0.0%
404.18.535.050.45.00	RENTALS	-	-	1,000	1,000	-	1,000	-	0.0%
404.18.535.050.48.00	REPAIR & MAINT- FACILITIES	-	-	3,000	3,000	-	3,000	-	0.0%
404.18.535.050.48.01	REPAIR & MAINT - EQUIPMENT	224	-	-	-	-	-	-	0.0%
404.18.535.050.48.02	R & M - IT SOFTWARE/HARDWARE	-	-	3,500	3,500	-	3,500	-	0.0%
404.18.535.050.49.04	GOVT PERMIT/CERT/RECORDING FEE	-	-	-	-	-	-	-	0.0%
Total PTF Maintenance		8,489	11,515	31,000	18,500	50,000	68,500	37,500	121.0%

FUND: 404 - WASTEWATER FUND					EXPENDITURES (404)				
DEPARTMENT: VARIOUS (11, 16, 17 18)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-time	2023 Adopted Budget	Change 2022-2023	% Change
PTF Operations									
404.18.535.080.11.00	SALARIES AND WAGES	72,841	96,102	102,150	108,862	-	108,862	6,712	6.6%
404.18.535.080.11.05	SALARIES AND WAGES - PT	-	-	25,000	25,000	-	25,000	-	0.0%
404.18.535.080.12.00	OVERTIME	-	371	-	-	-	-	-	0.0%
404.18.535.080.21.00	PERSONNEL BENEFITS	29,807	36,421	35,650	55,759	-	55,759	20,109	56.4%
404.18.535.080.21.05	PERSONNEL BENEFITS - PT	-	-	12,000	12,000	-	12,000	-	0.0%
404.18.535.080.21.07	PERSONNEL BENEFITS-U&I TAXES	-	1,942	11,400	11,400	-	11,400	-	0.0%
404.18.535.080.24.00	UNIFORMS & CLOTHING	276	470	500	480	-	480	(20)	-4.0%
404.18.535.080.24.05	UNIFORMS & CLOTHING	-	-	-	-	-	-	-	0.0%
404.18.535.080.31.00	OFFICE & OPERATING SUPPLIES	1,184	3,922	5,500	5,500	-	5,500	-	0.0%
404.18.535.080.32.00	FUEL CONSUMED	2,935	3,733	5,000	6,000	-	6,000	1,000	20.0%
404.18.535.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
404.18.535.080.41.00	PROFESSIONAL SERVICES	-	1,583	12,000	12,000	-	12,000	-	0.0%
404.18.535.080.42.00	COMMUNICATIONS	886	964	1,000	2,000	-	2,000	1,000	100.0%
404.18.535.080.43.00	TRAVEL/HOTEL/PER DIEMS	64	-	-	-	-	-	-	0.0%
404.18.535.080.44.00	ADVERTISING	-	-	500	500	-	500	-	0.0%
404.18.535.080.47.00	PUBLIC UTILITY SERVICE	1,404	1,718	2,200	2,200	-	2,200	-	0.0%
404.18.535.080.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
404.18.535.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
404.18.535.080.48.01	REPAIR & MAINT - EQUIPMENT	-	10	-	-	-	-	-	0.0%
404.18.535.080.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
404.18.535.080.49.00	MISCELLANEOUS	123	-	-	-	-	-	-	0.0%
404.18.535.080.49.01	REGISTRATION	26	94	225	225	-	225	-	0.0%
404.18.535.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
404.18.535.080.49.04	GOVT PERMIT/CERT/RECORDING FEE	-	-	-	-	-	-	-	0.0%
Total PTF Operations		109,546	147,330	213,125	241,926	-	241,926	28,801	13.5%
Total Poplar Tree Farm (PTF) (18)		118,035	158,845	244,125	260,426	50,000	310,426	66,301	27.2%
TOTAL EXPENDITURES		\$ 5,487,454	\$ 5,606,278	\$ 7,536,494	\$ 5,293,339	\$ 654,500	\$ 5,947,839	\$ (1,588,655)	-21.1%
ENDING CASH, DECEMBER 31		\$ 5,368,364	\$ 5,468,851	\$ 3,339,257	\$ 2,941,918	\$ -	\$ 2,941,918	\$ (397,339)	-11.9%
TOTAL APPROPRIATION		\$ 10,855,818	\$ 11,075,129	\$ 10,875,751	\$ 8,235,257	\$ 654,500	\$ 8,889,757	\$ (1,985,994)	-18.3%



## WATER FUND (405) Public Works Water Divisions 10,14,15,19

### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>WATER</b>						
Water Superintendent	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.25	0.25	0.25	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.25	0.25	0.00
Maintenance Tech - Electrical	Teamster	1.00	1.00	1.00	1.00	0.00
Water Treatment Plant Operator II	Teamster	1.00	1.00	1.00	1.00	0.00
Water Treatment Plant Operator I	Teamster	2.00	2.00	2.00	2.00	0.00
Water PTP Operator In-Training	Teamster	0.00	1.00	1.00	1.00	0.00
Water Distribution Operator II	Teamster	2.00	2.00	2.00	2.00	0.00
Water Distribution Operator I/Meter Reader	Teamster	2.00	2.00	2.00	2.00	0.00
Vehicle Maintenance Tech.	Teamster	1.00	1.00	1.00	1.00	0.00
Utility Customer Service Rep. I	Teamster	1.00	1.00	1.00	1.00	0.00
Utility Customer Service Rep. II	Teamster	1.00	1.00	1.00	1.00	0.00
Engineering Tech. III	Teamster	0.44	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.44	0.88	0.88	0.88	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00
Public Works Maintenance Aide (Seasonal) Hourly		0.48	0.48	0.48	0.48	0.00
<b>Total Water</b>		<b>13.86</b>	<b>14.91</b>	<b>14.91</b>	<b>14.91</b>	<b>0.00</b>

### Mission and Responsibilities

The Water Division is responsible for the procurement, treatment and distribution of potable water, meeting all State standards for the City of Chehalis and associated service areas. Water Treatment includes the operations of the intakes, delivery of water to the treatment plant, and production of potable water that meets or exceeds all State and Federal drinking water standards. The treatment process utilizes filtration; disinfection; and fluoridation; and requires constant monitoring and analysis to ensure that the water quality is maintained, and the City meets all State and Federal standards while maintaining regulatory compliance.

Water system operation and maintenance includes planning; design, and construction; management; cross-connection control and monitoring; and customer service for the City's flow planning. In cooperation with the City's Fire Department and Lewis County Fire District 6, this Division provides fire hydrant installation and maintenance; improvements; and hydraulic/fire flow planning. The Water Division's Equipment and Electrical Maintenance Program provides maintenance on electronic and control circuitry; machinery; equipment; and facilities. The Administration and planning function is provided through management and supervision of the services provided by the Division in addition to planning; reporting to various regulatory entities; capital improvement planning; capacity analysis; and related functions.

### Budgeting Changes That Started in 2022

The Water Capital Fund (415) was created starting in the 2022 budget year to provide revenues and reserve dollars to construct new or replace portions of existing water production and distribution systems and facilities.

- A \$6,400,000 one-time transfer to the Water Capital Fund was made in 2022.
- Estimated ending fund balance represents about three- and one-half months of operating budget reserves and the required annual debt service reserves.

**2022 Accomplishments**

- Construction on Water System Infrastructure on Chehalis Ave Reconstruction Project (in process)
- Continued performing large meter and backflow testing
- Continued the water leak detection program on 10+ miles of water pipe
- Continued to respond to customer comments/concerns
- Continued water meter replacement program
- Developing regional water supply agreement between the City of Chehalis and Centralia
- Prepared an Emergency Response Plan as part of the water system plan
- Completed the Draft Water System Plan Update and submitted it to the State Department of Health for the required review

**2023 Goals and Objective**

- Complete Water System Plan Update, which is currently under review by the State Department of Health
- Create a plan to address water infrastructure limitations to South end of Chehalis
- Begin Chehalis River Raw Waterline Replacement Project Design and Permitting
- Begin design and engineering of Greenwood Drive water main replacement
- Continue working on the acquisition of TransAlta water rights and Marwood Water rights
- Work with FEMA to replace “crib structure” on Chehalis River intake
- Continue performing large meter and backflow testing
- Continue the water leak detection program on 10+ miles of water pipe
- Continue to respond to customer complaints/concerns
- Continue water meter replacement program (large water meters 4” to 10”)

**WATER FUND (405)**  
**SUMMARY BY REVENUES AND EXPENDITURE CATEGORY**

<b>Water Fund</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b>REVENUE SOURCE</b>						
Intergovernmental	\$ 5,480	\$ 61	\$ -	\$ -	\$ -	0.0%
Charges for goods and services	2,945,363	3,081,137	2,718,690	2,975,190	256,500	9.4%
Hookup/Connection Charges	65,004	120,121	-	109,200	109,200	0.0%
Late Fees & Penalties	7,629	1,601	23,900	30,000	6,100	25.5%
Interest Earnings	56,963	14,148	27,456	20,000	(7,456)	-27.2%
Other Misc. Revenues	4,161	12,404	27,400	2,000	(25,400)	-92.7%
Interfund Loan Payment	69,482	70,911	54,135	-	(54,135)	-100.0%
Refundable Deposits	135,596	30,520	134,620	134,620	-	0.0%
Insurance Recovery	-	-	1,000	1,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$3,289,678</b>	<b>\$ 3,330,903</b>	<b>\$ 2,987,201</b>	<b>\$3,272,010</b>	<b>\$ 284,809</b>	<b>9.5%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	\$ 823,153	\$ 856,917	\$ 942,360	\$ 911,597	\$ (30,763)	-3.3%
Benefits	395,626	417,324	413,230	505,701	92,471	22.4%
Supplies	291,424	220,387	346,050	436,790	90,740	26.2%
Services	779,972	847,022	884,825	873,815	(11,010)	-1.2%
Capital Outlay	671,864	897,335	-	-	-	0.0%
Debt Service	290,814	239,466	236,344	233,770	(2,574)	-1.1%
Interfund Service	(73,677)	(64,038)	(61,000)	(22,600)	38,400	-63.0%
Utility Deposit Refunds	88,294	40,488	87,000	42,800	(44,200)	-50.8%
Transfer Out	-	-	6,400,000	868,300	(5,531,700)	-86.4%
<b>TOTAL EXPENDITURES</b>	<b>\$3,267,470</b>	<b>\$ 3,454,901</b>	<b>\$ 9,248,809</b>	<b>\$3,850,173</b>	<b>(5,398,636)</b>	<b>-58.4%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>22,208</b>	<b>(123,998)</b>	<b>(6,261,608)</b>	<b>(578,163)</b>	<b>5,683,445</b>	<b>-90.8%</b>
Beginning Cash, January 1	7,967,916	7,990,124	7,866,126	1,604,518	(6,261,608)	-79.6%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$7,990,124</b>	<b>\$ 7,866,126</b>	<b>\$ 1,604,518</b>	<b>\$1,026,355</b>	<b>\$ (578,163)</b>	<b>-36.0%</b>

FUND: 405 - WATER FUND					REVENUES (405)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Intergovernmental Revenues</b>									
406.333.021.01	US TREASURY CARES FUND	\$ 5,480	\$ 61	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Intergovernmental</b>	<b>Total Grants</b>	<b>5,480</b>	<b>61</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Charges for Goods &amp; Services</b>									
405.343.040.21	RESIDENTIAL	1,109,303	1,160,353	1,039,500	1,136,100	-	1,136,100	96,600	9.3%
405.343.040.22	COMMERCIAL	1,752,308	1,804,883	1,569,100	1,714,900	-	1,714,900	145,800	9.3%
405.343.040.23	INTERDEPARTMENTAL - CITY	30,064	60,195	47,090	47,090	-	47,090	-	0.0%
405.343.040.24	WATER METER & INSTALLATION	-	-	-	12,000	-	12,000	12,000	0.0%
405.343.040.25	WHOLESALE	30,620	51,037	35,400	40,800	-	40,800	5,400	15.3%
405.343.040.29	OTHER SALES	12,544	1,895	9,800	7,200	-	7,200	(2,600)	-26.5%
405.343.040.30	UTILITY HOOK UP/CONNECTION	65,004	120,121	-	109,200	-	109,200	109,200	0.0%
405.343.040.49	CHARGES TO PUBLIC AGENCIES	-	-	-	-	-	-	-	0.0%
405.343.040.51	COUNTY FILING FEE	784	100	700	700	-	700	-	0.0%
405.343.040.91	SERVICE FEE-TURN ONS/OFFS, ETC	3,412	166	8,900	12,000	-	12,000	3,100	34.8%
405.343.040.93	ADMINISTRATIVE FEE	1,179	-	900	600	-	600	(300)	-33.3%
405.343.040.96	OTHER A/R-BAL INSTALL CHGS	5,149	2,508	7,300	3,800	-	3,800	(3,500)	-47.9%
405.343.040.99	OTHER FEES & CHARGES	-	-	-	-	-	-	-	0.0%
<b>Total Charges for Goods &amp; Services</b>		<b>3,010,367</b>	<b>3,201,258</b>	<b>2,718,690</b>	<b>3,084,390</b>	<b>-</b>	<b>3,084,390</b>	<b>365,700</b>	<b>13.5%</b>
<b>Fines/Forfeiture</b>									
405.359.000.00	LATE PAYMENT FEES-NSFs	7,629	1,601	23,900	30,000	-	30,000	6,100	25.5%
<b>Total Fines/Forfeiture</b>		<b>7,629</b>	<b>1,601</b>	<b>23,900</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>6,100</b>	<b>25.5%</b>
<b>Interest Earnings</b>									
405.361.011.00	INTEREST EARNINGS	53,658	12,272	27,000	20,000	-	20,000	(7,000)	-25.9%
405.361.040.07	OTHER INTEREST - INTERFUND LOAN	3,305	1,876	456	-	-	-	(456)	-100.0%
<b>Total Interest Earnings</b>		<b>56,963</b>	<b>14,148</b>	<b>27,456</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>(7,456)</b>	<b>-27.2%</b>
<b>Other Misc. Revenues</b>									
405.367.000.02	Donations	-	-	25,000	-	-	-	(25,000)	-100.0%
405.369.010.00	SALE OF SCRAP OR JUNK	-	4,011	400	2,000	-	2,000	1,600	400.0%
405.369.040.00	OTHER JUDGEMENTS & SETTLEMENTS	-	-	-	-	-	-	-	0.0%
405.369.041.00	SWR OTHER JUDGE/SETTLEMENTS	-	-	-	-	-	-	-	0.0%
405.369.080.00	CASH OVERAGES/SHORTAGES	(553)	-	-	-	-	-	-	0.0%
405.369.090.00	OTHER - NSF CHECKS	-	-	-	-	-	-	-	0.0%
405.369.091.00	MISCELLANEOUS INCOME	-	-	-	-	-	-	-	0.0%
405.369.091.04	OTHER MISC REV - TAXED	-	-	2,000	-	-	-	(2,000)	-100.0%
405.389.090.00	HOLDING/CLEARING ACCT TRANS	-	25	-	-	-	-	-	0.0%
405.398.000.00	INSURANCE RECOVERY - NON CAPITAL	-	-	-	-	-	-	-	0.0%
<b>Total Other Misc. Revenues</b>		<b>(553)</b>	<b>4,036</b>	<b>27,400</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>(25,400)</b>	<b>-92.7%</b>
<b>Interfund Loans</b>									
405.381.020.07	INTERFUND PRINCIPAL REPAYMENT	69,482	70,911	54,135	-	-	-	(54,135)	-100.0%
<b>Total Interfund Loans</b>		<b>69,482</b>	<b>70,911</b>	<b>54,135</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(54,135)</b>	<b>-100.0%</b>
<b>Refundable Deposits</b>									
405.382.010.01	UTILITY DEPOSIT RECEIVED	80,300	15,079	78,600	78,600	-	78,600	-	0.0%
405.382.010.02	UTILITY HOLD DEPOSIT RECEIVED	10,000	5,825	10,720	10,720	-	10,720	-	0.0%
405.382.010.03	UTILITY HYDRANT DEPOSIT RECEIVED	800	700	1,100	1,100	-	1,100	-	0.0%
405.389.010.06	LATECOMER DEPOSITS	44,496	8,916	44,200	44,200	-	44,200	-	0.0%
<b>Total Refundable Deposits</b>		<b>135,596</b>	<b>30,520</b>	<b>134,620</b>	<b>134,620</b>	<b>-</b>	<b>134,620</b>	<b>-</b>	<b>0.0%</b>
<b>Proceeds from Sale of Assets</b>									
405.395.010.00	PROCEEDS FROM SALES OF ASSETS	-	-	-	-	-	-	-	0.0%
405.395.020.00	INS RECOVERY - CAPITAL ASSETS	4,714	8,368	1,000	1,000	-	1,000	-	0.0%
<b>Total Proceeds from Sale of Assets</b>		<b>4,714</b>	<b>8,368</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 3,289,678</b>	<b>\$ 3,330,903</b>	<b>\$ 2,987,201</b>	<b>\$ 3,272,010</b>	<b>\$ -</b>	<b>\$ 3,272,010</b>	<b>\$ 284,809</b>	<b>9.5%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 7,967,916</b>	<b>\$ 7,990,124</b>	<b>\$ 7,866,126</b>	<b>\$ 1,604,518</b>	<b>\$ -</b>	<b>\$ 1,604,518</b>	<b>\$ (6,261,608)</b>	<b>-79.6%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 11,257,594</b>	<b>\$ 11,321,027</b>	<b>\$ 10,853,327</b>	<b>\$ 4,876,528</b>	<b>\$ -</b>	<b>\$ 4,876,528</b>	<b>\$ (5,976,799)</b>	<b>-55.1%</b>

FUND: 405 - WATER FUND		EXPENDITURES (405)								
DEPARTMENT: VARIOUS (10, 14, 15,19)										
					2022			2023		
Account Number	Account Title	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change	
EXPENDITURES										
Public Works Water Division General (10)										
Water General Administration (534.010)										
405.10.534.010.11.00	SALARIES AND WAGES	\$ 113,691	\$ 122,057	\$ 172,270	\$ 111,400	\$ -	\$ 111,400	\$ (60,870)	-35.3%	
405.10.534.010.11.02	SALARIES & WAGES - ADM SUPPORT	14,420	16,324	15,260	14,496	-	14,496	(764)	-5.0%	
405.10.534.010.12.02	OVERTIME - ADMIN SUPPORT	-	4	-	-	-	-	-	0.0%	
405.10.534.010.21.00	PERSONNEL BENEFITS	44,903	45,049	46,270	55,300	-	55,300	9,030	19.5%	
405.10.534.010.21.02	PERSONNEL BENEFITS - ADM SUPPORT	7,815	8,437	9,040	5,634	-	5,634	(3,406)	-37.7%	
405.10.534.010.31.00	OFFICE & OPERATING SUPPLIES	1,507	1,613	2,000	2,400	-	2,400	400	20.0%	
405.10.534.010.32.00	FUEL CONSUMED	1,359	1,112	1,600	1,920	-	1,920	320	20.0%	
405.10.534.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	851	329	2,000	2,000	-	2,000	-	0.0%	
405.10.534.010.41.00	PROFESSIONAL SERVICES	2,733	117,791	71,980	1,980	-	1,980	(70,000)	-97.2%	
405.10.534.010.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%	
405.10.534.010.42.00	COMMUNICATIONS	7,578	13,291	8,000	8,000	-	8,000	-	0.0%	
405.10.534.010.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	1,100	1,100	315	1,415	315	28.6%	
405.10.534.010.44.00	ADVERTISING	408	1,401	500	500	-	500	-	0.0%	
405.10.534.010.46.00	INSURANCE	57,939	81,868	95,350	104,600	-	104,600	9,250	9.7%	
405.10.534.010.47.00	PUBLIC UTILITY SERVICE	1,918	1,835	2,900	2,900	-	2,900	-	0.0%	
405.10.534.010.47.03	PUBLIC UTILITY SERVICE - CITY	2,160	2,282	2,350	2,350	-	2,350	-	0.0%	
405.10.534.010.48.00	REPAIR & MAINT- FACILITIES	532	-	1,000	1,000	-	1,000	-	0.0%	
405.10.534.010.48.01	REPAIR & MAINT - EQUIPMENT	350	713	300	300	-	300	-	0.0%	
405.10.534.010.48.02	R & M - SOFTWARE/HARDWARE	4,154	1,896	700	2,500	-	2,500	1,800	257.1%	
405.10.534.010.49.00	MISC - LATECOMER DEPOSITS	47	25	800	800	-	800	-	0.0%	
405.10.534.010.49.01	REGISTRATION	-	685	2,400	2,400	935	3,335	935	39.0%	
405.10.534.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	1,348	1,254	10,000	1,500	-	1,500	(8,500)	-85.0%	
405.10.534.010.49.04	GOVT PERMIT & RECORDING FEES	4,754	4,766	-	5,000	-	5,000	5,000	0.0%	
405.10.534.010.49.07	MISCELLANEOUS-BANK FEE	191	136	-	-	-	-	-	0.0%	
405.10.534.010.40.15	INTERGOVT PROF SVCS - LEWIS COUNTY	-	-	-	-	-	-	-	0.0%	
405.10.534.010.40.03	EXTERNAL TAXES & OPER ASSESS	146,232	154,419	132,900	155,000	-	155,000	22,100	16.6%	
405.10.534.010.40.16	INTERGOVT SVCS - LC EMERGENCY MGMT	3,699	3,775	3,800	3,800	-	3,800	-	0.0%	
405.10.534.010.40.10	UT TAXES & OPER ASSESSMT - GF	180,924	191,751	185,800	186,800	-	186,800	1,000	0.5%	
405.10.597.009.55.15	TRANSFER OUT - FUND 415 CAPITAL	-	-	6,400,000	868,300	-	868,300	(5,531,700)	-86.4%	
Total Water General Administration		599,513	772,813	7,168,320	1,541,980	1,250	1,543,230	(5,625,090)	-78.5%	
Water Engineering Services (534.021)										
405.10.534.021.11.00	SALARIES AND WAGES	47,801	51,951	56,650	60,382	-	60,382	3,732	6.6%	
405.10.534.021.11.06	SALARIES AND WAGES- VEH MC	227	-	-	-	-	-	-	0.0%	
405.10.534.021.12.00	OVERTIME	23	214	-	-	-	-	-	0.0%	
405.10.534.021.21.00	PERSONNEL BENEFITS	16,852	24,925	26,240	30,950	-	30,950	4,710	17.9%	
405.10.534.021.21.06	PERSONNEL BENEFITS - VEH MC	55	-	-	-	-	-	-	0.0%	
405.10.534.021.24.00	UNIFORMS & CLOTHING	81	207	200	211	-	211	11	5.5%	
405.10.534.021.31.00	OFFICE & OPERATING SUPPLIES	1,875	2,518	1,800	2,160	-	2,160	360	20.0%	
405.10.534.021.32.00	FUEL CONSUMED	623	1,022	1,900	2,280	-	2,280	380	20.0%	
405.10.534.021.35.00	SMALL TOOLS & MINOR EQUIPMENT	877	-	2,650	2,650	-	2,650	-	0.0%	
405.10.534.021.41.00	PROFESSIONAL SERVICES	392	527	1,320	1,320	-	1,320	-	0.0%	
405.10.534.021.42.00	COMMUNICATIONS	556	501	650	650	-	650	-	0.0%	
405.10.534.021.43.00	TRAVEL/HOTEL/PER DIEMS	-	26	1,170	1,170	-	1,170	-	0.0%	
405.10.534.021.44.00	ADVERTISING	93	-	550	550	-	550	-	0.0%	
405.10.534.021.45.00	RENTALS	-	115	-	100	-	100	100	0.0%	
405.10.534.021.46.00	INSURANCE	1,444	1,686	1,880	2,200	-	2,200	320	17.0%	
405.10.534.021.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%	
405.10.534.021.48.01	REPAIR & MAINT - EQUIPMENT	13	226	440	440	-	440	-	0.0%	
405.10.534.021.48.02	R & M - SOFTWARE/HARDWARE	5,398	3,836	620	620	-	620	-	0.0%	
405.10.534.021.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%	
405.10.534.021.49.01	REGISTRATION	-	158	880	880	-	880	-	0.0%	
405.10.534.021.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	22	1,454	7,370	7,370	-	7,370	-	0.0%	
405.10.534.021.49.04	GOVT PERMIT & RECORDING FEES	-	-	-	-	-	-	-	0.0%	
405.10.591.048.71.03	L/T LEASE - COPIER/PRINTER	-	2,965	2,970	2,970	-	2,970	-	0.0%	
405.10.594.048.71.00	CAPITAL LEASES - PRINCIPAL	2,321	-	-	-	-	-	-	0.0%	
405.10.594.048.81.00	CAPITAL LEASES - INTEREST	644	-	-	-	-	-	-	0.0%	
Total Water Engineering Services		79,297	92,331	107,290	116,903	-	116,903	9,613	9.0%	
Vehicle Maintenance Shop (534.050)										
405.10.534.050.11.00	SALARIES AND WAGES	526	915	-	-	-	-	-	0.0%	
405.10.534.050.11.05	SALARIES AND WAGES - PT	-	193	2,000	2,000	-	2,000	-	0.0%	
405.10.534.050.11.06	SALARIES AND WAGES - VEH MC	38,961	36,941	36,860	34,938	-	34,938	(1,922)	-5.2%	
405.10.534.050.12.00	OVERTIME	500	436	-	-	-	-	-	0.0%	
405.10.534.050.12.06	OVERTIME - VEH MECH	1,091	1,125	500	500	-	500	-	0.0%	
405.10.534.050.21.00	PERSONNEL BENEFITS	252	321	-	-	-	-	-	0.0%	
405.10.534.050.21.05	PERSONNEL BENEFITS - PT	-	15	400	400	-	400	-	0.0%	
405.10.534.050.21.06	PERSONNEL BENEFITS - VEH MC	35,155	35,855	37,590	43,349	-	43,349	5,759	15.3%	
405.10.534.050.24.06	UNIFORMS & CLOTHING - VEH MECH	184	235	-	240	-	240	240	0.0%	
405.10.534.050.31.00	OFFICE & OPERATING SUPPLIES	351	99	-	-	-	-	-	0.0%	
405.10.534.050.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%	
405.10.534.050.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%	
405.10.534.050.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%	
405.10.534.050.48.02	R & M - SOFTWARE/HARDWARE	81	-	-	-	-	-	-	0.0%	
405.10.534.050.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%	

FUND: 405 - WATER FUND		EXPENDITURES (405)							
DEPARTMENT: VARIOUS (10, 14, 15,19)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
405.10.534.050.49.04	GOVT PERMIT & RECORDING FEES	-	-	-	-	-	-	-	0.0%
405.10.534.050.49.19	INTEREST/FEES ON LATE PAYMENTS	-	-	-	-	-	-	-	0.0%
<b>Total Vehicle Maintenance Shop</b>		<b>77,101</b>	<b>76,135</b>	<b>77,350</b>	<b>81,427</b>	-	<b>81,427</b>	<b>4,077</b>	<b>5.3%</b>
<b>Customer Service Operations (534.070)</b>									
405.10.534.070.11.00	SALARIES AND WAGES	179,311	174,749	199,300	198,927	-	198,927	(373)	-0.2%
405.10.534.070.11.05	SALARIES AND WAGES - PT	-	-	11,520	11,520	-	11,520	-	0.0%
405.10.534.070.12.00	OVERTIME	-	-	500	500	-	500	-	0.0%
405.10.534.070.21.00	PERSONNEL BENEFITS	109,309	107,410	92,150	125,554	-	125,554	33,404	36.2%
405.10.534.070.21.05	PERSONNEL BENEFITS - PT	-	-	900	900	-	900	-	0.0%
405.10.534.070.24.00	UNIFORMS & CLOTHING	368	313	500	480	-	480	(20)	-4.0%
405.10.534.070.31.00	OFFICE & OPERATING SUPPLIES	1,771	3,370	5,000	6,000	-	6,000	1,000	20.0%
405.10.534.070.31.02	OFFICE & OPERATING SUPPLIES	8,482	7,153	8,000	9,600	-	9,600	1,600	20.0%
405.10.534.070.32.00	FUEL CONSUMED	3,902	3,003	4,500	5,400	-	5,400	900	20.0%
405.10.534.070.35.00	SMALL TOOLS & MINOR EQUIPMENT	4,386	4,370	2,700	2,700	-	2,700	-	0.0%
405.10.534.070.41.00	PROFESSIONAL SERVICES	211	-	-	-	-	-	-	0.0%
405.10.534.070.42.00	COMMUNICATIONS	10,104	16,563	13,000	13,000	-	13,000	-	0.0%
405.10.534.070.43.00	TRAVEL/HOTEL/PER DIEMS	90	-	1,000	1,000	-	1,000	-	0.0%
405.10.534.070.45.00	RENTALS	3,606	2,847	11,000	11,000	-	11,000	-	0.0%
405.10.534.070.46.00	INSURANCE	3,362	3,833	4,280	4,700	-	4,700	420	9.8%
405.10.534.070.47.00	PUBLIC UTILITY SERVICE	-	236	100	100	-	100	-	0.0%
405.10.534.070.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
405.10.534.070.48.00	REPAIR & MAINT- FACILITIES	-	-	500	500	-	500	-	0.0%
405.10.534.070.48.01	REPAIR & MAINT - EQUIPMENT	422	80	500	500	-	500	-	0.0%
405.10.534.070.48.02	R & M - SOFTWARE/HARDWARE	29,600	17,908	26,640	26,640	-	26,640	-	0.0%
405.10.534.070.49.00	MISCELLANEOUS	69	-	1,000	1,000	-	1,000	-	0.0%
405.10.534.070.49.01	REGISTRATION	53	-	1,400	1,400	-	1,400	-	0.0%
405.10.534.070.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	373	100	600	600	-	600	-	0.0%
405.10.534.070.49.03	MISCELLANEOUS-CC FEES	16,410	30,690	29,000	33,000	-	33,000	4,000	13.8%
405.10.534.070.49.04	GOVT PERMIT & RECORDING FEES	235	240	400	400	-	400	-	0.0%
405.10.534.070.71.03	L/T LEASE - COPIER/PRINTER	-	687	-	-	-	-	-	0.0%
<b>Total Customer Service Operations</b>		<b>372,064</b>	<b>373,552</b>	<b>414,490</b>	<b>455,421</b>	-	<b>455,421</b>	<b>40,931</b>	<b>9.9%</b>
<b>Customer Services Operations Contra Expenses (534.071)</b>									
405.10.534.071.1C.00	WAGE CONTRA EXP	(98,802)	(94,321)	(97,000)	(100,900)	-	(100,900)	(3,900)	4.0%
405.10.534.071.2C.00	BENEFIT CONTRA EXP	(61,117)	(60,495)	(62,700)	(65,200)	-	(65,200)	(2,500)	4.0%
405.10.534.071.3C.00	SUPPLIES CONTRA EXP	(11,102)	(9,869)	(11,200)	(11,600)	-	(11,600)	(400)	3.6%
405.10.534.071.4C.00	SERVICES CONTRA EXP	(42,220)	(43,458)	(38,600)	(40,100)	-	(40,100)	(1,500)	3.9%
<b>Total Customer Services Operations Contra Expenses</b>		<b>(213,241)</b>	<b>(208,143)</b>	<b>(209,500)</b>	<b>(217,800)</b>	-	<b>(217,800)</b>	<b>(8,300)</b>	<b>4.0%</b>
<b>Water Division Operations (534.080)</b>									
405.10.534.080.11.06	SALARIES AND WAGES- VEH MC	-	1,427	-	-	-	-	-	0.0%
405.10.534.080.21.06	PERSONNEL BENEFITS - VEH MC	-	309	-	-	-	-	-	0.0%
405.10.534.080.31.00	OFFICE & OPERATING SUPPLIES	53	-	-	-	-	-	-	0.0%
405.10.534.080.32.00	FUEL CONSUMED	583	304	-	-	-	-	-	0.0%
405.10.534.080.41.00	PROFESSIONAL SERVICES	10,199	-	-	-	-	-	-	0.0%
405.10.534.080.47.00	PUBLIC UTILITY SERVICE	-	109	-	-	-	-	-	0.0%
405.10.534.080.49.04	MISCELLANEOUS	30	-	-	-	-	-	-	0.0%
<b>Total Water Division Operations</b>		<b>10,865</b>	<b>2,149</b>	-	-	-	-	-	<b>0.0%</b>
<b>Water Division Contra Expense Offsets,(General Fund) (534.091)</b>									
405.10.534.091.1A.00	WAGE CONTRA OFFSETS	68,292	84,556	70,900	101,806	-	101,806	30,906	43.6%
405.10.534.091.2A.00	BENEFIT CONTRA OFFSETS	34,380	29,904	36,400	43,808	-	43,808	7,408	20.4%
405.10.534.091.3A.00	SUPPLIES CONTRA OFFSETS	2,715	1,311	1,900	2,364	-	2,364	464	24.4%
405.10.534.091.4A.00	SERVICES CONTRA OFFSETS	34,177	28,333	39,300	47,222	-	47,222	7,922	20.2%
<b>Total Water Division Contra Expense Offsets (General Fund)</b>		<b>139,564</b>	<b>144,104</b>	<b>148,500</b>	<b>195,200</b>	-	<b>195,200</b>	<b>46,700</b>	<b>31.4%</b>
<b>Water Utility Interfund Loans (581.010)</b>									
405.10.581.010.07.00	INTERFUND LOAN - ISSUED TO 407	-	-	-	-	-	-	-	0.0%
<b>Total Water Utility Interfund Loans</b>		-	-	-	-	-	-	-	<b>0.0%</b>
<b>Water Utility Deposit Refunds</b>									
405.10.582.010.01.00	UTILITY DEPOSIT REFUND/APPLIED	62,095	1,000	34,400	34,400	-	34,400	-	0.0%
405.10.582.010.02.00	UTILITY HOLD DEPOSIT REFUND/APPLIED	10,375	1,300	7,200	7,200	-	7,200	-	0.0%
405.10.582.010.03.00	HYDRANT DEPOSIT REFUND/APPLIED	800	-	1,200	1,200	-	1,200	-	0.0%
405.10.582.010.06.00	LATECOMER FEE REIMBURSEMENTS	15,024	38,188	44,200	-	-	-	(44,200)	-100.0%
<b>Total Water Utility Deposit Refunds</b>		<b>88,294</b>	<b>40,488</b>	<b>87,000</b>	<b>42,800</b>	-	<b>42,800</b>	<b>(44,200)</b>	<b>-50.8%</b>
<b>Debt Service Payment - Principal (591.034)</b>									
405.10.591.034.72.00	REV BOND REDEMPTION OF L/T DEBT	-	-	-	-	-	-	-	0.0%
405.10.591.034.78.00	PWTF- LOAN PRINCIPAL SRFL #4	48,315	-	-	-	-	-	-	0.0%
405.10.591.034.78.01	PWTF- LOAN PRINCIPAL - WTP PH IV	63,007	63,006	63,076	63,010	-	63,010	(66)	-0.1%
405.10.591.034.78.02	DWSRF LOAN PRINC - REDUNDANT FLOC	60,600	60,600	60,600	60,600	-	60,600	-	0.0%
405.10.591.034.78.03	WSRF-LOAN PRINCIPAL HIGH LEVEL RSVR	85,850	85,850	85,850	85,850	-	85,850	-	0.0%
<b>Total Debt Service Payment - Principal</b>		<b>257,772</b>	<b>209,456</b>	<b>209,526</b>	<b>209,460</b>	-	<b>209,460</b>	<b>(66)</b>	<b>0.0%</b>
<b>Debt Service Payment - Interest (592.034)</b>									
405.10.592.034.83.00	INTEREST/OTHER DEBT SVC COSTS	-	-	-	-	-	-	-	0.0%
405.10.592.034.83.00	PWTF-WTRRB INTEREST LONG TERM	1,208	-	-	-	-	-	-	0.0%
405.10.592.034.83.01	PWTF-WTRRB INT ON LONG TERM EXTER DEBT	2,205	1,890	1,577	1,265	-	1,265	(312)	-19.8%

FUND: 405 - WATER FUND			EXPENDITURES (405)						
DEPARTMENT: VARIOUS (10, 14, 15,19)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
405.10.592.T34.83.02	DWSRF - LOAN INT - REDUNDANT FLOC	16,362	15,453	14,544	13,635	-	13,635	(909)	-6.3%
405.10.592.T34.83.03	WSFR- LOAN INTEREST-HIGH LEVEL	10,302	9,014	7,727	6,440	-	6,440	(1,287)	-16.7%
<b>Total Debt Service Payment - Interest</b>		<b>30,077</b>	<b>26,357</b>	<b>23,848</b>	<b>21,340</b>	<b>-</b>	<b>21,340</b>	<b>(2,508)</b>	<b>-10.5%</b>
<b>Capital Outlays (594.034)</b>									
405.10.594.034.61.00	LAND	-	-	-	-	-	-	-	0.0%
405.10.594.034.62.00	BUILDINGS AND STRUCTURES	2,142	-	-	-	-	-	-	0.0%
405.10.594.034.63.00	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	0.0%
405.10.594.034.64.00	MACHINERY & EQUIPMENT	78,902	31,499	-	-	-	-	-	0.0%
405.10.594.034.65.00	CONSTRUCTION PROJECTS	434,133	817,278	-	-	-	-	-	0.0%
405.10.594.034.65.41	CONSTRUCTION PROJECTS-ENG SVC	150,398	42,269	-	-	-	-	-	0.0%
405.10.594.034.71.00	CAPITAL LEASE-PRINCIPAL	5,432	5,837	-	-	-	-	-	0.0%
405.10.594.034.81.00	CAPITAL LEASE-INTEREST	857	452	-	-	-	-	-	0.0%
<b>Total Capital Outlays</b>		<b>671,864</b>	<b>897,335</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Public Works Water Division- General (10)</b>		<b>2,113,170</b>	<b>2,426,577</b>	<b>8,026,824</b>	<b>2,446,731</b>	<b>1,250</b>	<b>2,447,981</b>	<b>(5,578,843)</b>	<b>-69.5%</b>
<b>Public Works - Water Filter Plant (14)</b>									
<b>Water Filter Plant Maintenance</b>									
405.14.534.050.31.00	OFFICE & OPERATING SUPPLIES	6,183	25,031	12,000	35,000	-	35,000	23,000	191.7%
405.14.534.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	2,217	-	3,000	3,000	5,000	8,000	5,000	166.7%
405.14.534.050.41.00	PROFESSIONAL SERVICES	-	204	-	-	-	-	-	0.0%
405.14.534.050.45.00	RENTALS	-	43	-	-	-	-	-	0.0%
405.14.534.050.48.00	REPAIR & MAINT- FACILITIES	-	12,227	56,000	56,000	-	56,000	-	0.0%
405.14.534.050.48.01	REPAIR & MAINT - EQUIPMENT	11,313	64,107	1,000	1,000	-	1,000	-	0.0%
405.14.534.050.48.02	R & M - SOFTWARE/HARDWARE	427	162	2,000	2,000	-	2,000	-	0.0%
<b>Total Water Filter Plant Maintenance</b>		<b>20,140</b>	<b>101,774</b>	<b>74,000</b>	<b>97,000</b>	<b>5,000</b>	<b>102,000</b>	<b>28,000</b>	<b>37.8%</b>
<b>Water Filter Plant Operations</b>									
405.14.534.080.11.00	SALARIES AND WAGES	167,641	221,320	171,730	180,962	-	180,962	9,232	5.4%
405.14.534.080.11.05	SALARIES AND WAGES - PT	2,695	840	8,600	8,600	-	8,600	-	0.0%
405.14.534.080.12.00	OVERTIME	25,281	27,188	25,000	25,000	-	25,000	-	0.0%
405.14.534.080.21.00	PERSONNEL BENEFITS	72,541	88,754	76,930	78,997	-	78,997	2,067	2.7%
405.14.534.080.21.05	PERSONNEL BENEFITS - PT	352	112	2,800	2,800	-	2,800	-	0.0%
405.14.534.080.24.00	UNIFORMS & CLOTHING	368	470	900	720	-	720	(180)	-20.0%
405.14.534.080.31.00	OFFICE & OPERATING SUPPLIES	14,544	20,312	10,000	12,000	-	12,000	2,000	20.0%
405.14.534.080.31.RP	OFFICE & OPERATING SUPPLIES/ RESALE PERM	44,640	44,609	88,000	105,600	-	105,600	17,600	20.0%
405.14.534.080.32.00	FUEL CONSUMED	3,315	5,736	4,500	5,400	-	5,400	900	20.0%
405.14.534.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
405.14.534.080.41.00	PROFESSIONAL SERVICES	88,964	13,781	55,000	55,000	-	55,000	-	0.0%
405.14.534.080.42.00	COMMUNICATIONS	6,226	6,438	6,000	6,000	-	6,000	-	0.0%
405.14.534.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	1,600	1,600	-	1,600	-	0.0%
405.14.534.080.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
405.14.534.080.47.00	PUBLIC UTILITY SERVICE	13,084	14,304	15,000	15,000	22,250	37,250	22,250	148.3%
405.14.534.080.47.03	PUBLIC UTILITY SERVICE - CITY	5,532	5,560	6,045	6,045	-	6,045	-	0.0%
405.14.534.080.48.00	REPAIR & MAINT- FACILITIES	51,721	-	-	-	-	-	-	0.0%
405.14.534.080.48.01	REPAIR & MAINT- EQUIPMENT	-	-	-	-	-	-	-	0.0%
405.14.534.080.48.02	R & M - SOFTWARE/HARDWARE	649	735	-	-	-	-	-	0.0%
405.14.534.080.49.00	MISCELLANEOUS	65	-	-	-	-	-	-	0.0%
405.14.534.080.49.01	REGISTRATION	600	907	5,500	5,500	-	5,500	-	0.0%
405.14.534.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	84	126	2,000	2,000	-	2,000	-	0.0%
405.14.534.080.49.04	GOV PERMIT/RECORDING FEE	4,104	3,752	-	-	-	-	-	0.0%
<b>Total Water Filter Plant Operations</b>		<b>502,406</b>	<b>454,944</b>	<b>479,605</b>	<b>511,224</b>	<b>22,250</b>	<b>533,474</b>	<b>53,869</b>	<b>11.2%</b>
<b>Total Water Filter Plant (14)</b>		<b>522,546</b>	<b>556,718</b>	<b>553,605</b>	<b>608,224</b>	<b>27,250</b>	<b>635,474</b>	<b>81,869</b>	<b>14.8%</b>
<b>Water Distribution (15)</b>									
<b>Water Distribution Maintenance (534.050)</b>									
405.15.534.050.11.00	SALARIES AND WAGES	-	657	-	-	-	-	-	0.0%
405.15.534.050.11.05	PART TIME SALARIES AND WAGES	-	-	-	-	-	-	-	0.0%
405.15.534.050.12.00	OVERTIME	-	-	-	-	-	-	-	0.0%
405.15.534.050.21.00	PERSONNEL BENEFITS	-	161	-	-	-	-	-	0.0%
405.15.534.050.21.05	PART TIME PERSONNEL BENEFITS	-	-	-	-	-	-	-	0.0%
405.15.534.050.31.00	OFFICE & OPERATING SUPPLIES	31,013	19,626	40,000	48,000	-	48,000	8,000	20.0%
405.15.534.050.34.00	ITEMS PURCH'D FOR INV & RESALE	137,564	62,839	130,000	156,000	-	156,000	26,000	20.0%
405.15.534.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	7,061	737	9,000	9,000	-	9,000	-	0.0%
405.15.534.050.41.00	PROFESSIONAL SERVICES	25	-	-	-	-	-	-	0.0%
405.15.534.050.42.00	COMMUNICATIONS	61	-	-	-	-	-	-	0.0%
405.15.534.050.45.00	RENTALS	1,394	747	500	500	-	500	-	0.0%
405.15.534.050.48.00	REPAIR & MAINT- FACILITIES	6,123	7,574	18,950	18,950	-	18,950	-	0.0%
405.15.534.050.48.01	REPAIR & MAINT - EQUIPMENT	31,224	-	1,500	1,500	-	1,500	-	0.0%
405.15.534.050.48.02	R & M - SOFTWARE/HARDWARE	527	-	400	400	-	400	-	0.0%
405.15.534.050.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
405.15.534.050.49.04	GOV PERMIT/RECORDING FEE	-	-	-	-	-	-	-	0.0%
<b>Total Water Distribution Maintenance</b>		<b>214,992</b>	<b>92,341</b>	<b>200,350</b>	<b>234,350</b>	<b>-</b>	<b>234,350</b>	<b>34,000</b>	<b>17.0%</b>
<b>Water Distribution Operations (534.080)</b>									
405.15.534.080.11.00	SALARIES AND WAGES	183,659	132,369	163,790	181,692	-	181,692	17,902	10.9%



FUND: 405 - WATER FUND		EXPENDITURES (405)							
DEPARTMENT: VARIOUS (10, 14, 15,19)									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
405.15.534.080.11.05	SALARIES AND WAGES - PT	16,389	16,551	7,500	7,500	-	7,500	-	0.0%
405.15.534.080.12.00	OVERTIME	269	867	5,000	5,000	-	5,000	-	0.0%
405.15.534.080.12.05	OVERTIME - PT	109	-	1,300	1,300	-	1,300	-	0.0%
405.15.534.080.21.00	PERSONNEL BENEFITS	75,207	66,926	75,680	115,817	-	115,817	40,137	53.0%
405.15.534.080.21.05	PERSONNEL BENEFITS - PT	2,123	2,209	5,000	5,000	-	5,000	-	0.0%
405.15.534.080.21.07	PERSONNEL BENEFITS-U&I TAXES	-	-	-	-	-	-	-	0.0%
405.15.534.080.24.00	UNIFORMS & CLOTHING	552	705	900	720	-	720	(180)	-20.0%
405.15.534.080.31.00	OFFICE & OPERATING SUPPLIES	86	900	200	240	-	240	40	20.0%
405.15.534.080.32.00	FUEL CONSUMED	9,487	9,942	9,000	10,800	-	10,800	1,800	20.0%
405.15.534.080.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-	-	0.0%
405.15.534.080.41.00	PROFESSIONAL SERVICES	540	240	27,000	27,000	-	27,000	-	0.0%
405.15.534.080.42.00	COMMUNICATIONS	1,702	1,414	3,000	3,000	-	3,000	-	0.0%
405.15.534.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	60	1,000	1,000	-	1,000	-	0.0%
405.15.534.080.47.00	PUBLIC UTILITY SERVICE	27,339	26,287	28,000	28,000	-	28,000	-	0.0%
405.15.534.080.47.03	PUBLIC UTILITY SERVICE - CITY	843	840	850	850	-	850	-	0.0%
405.15.534.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
405.15.534.080.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
405.15.534.080.48.02	R & M - SOFTWARE/HARDWARE	6,984	7,309	8,333	8,333	-	8,333	-	0.0%
405.15.534.080.49.00	MISCELLANEOUS	87	42	-	-	-	-	-	0.0%
405.15.534.080.49.01	REGISTRATION	131	1,035	1,500	1,500	-	1,500	-	0.0%
405.15.534.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	101	42	1,167	1,167	-	1,167	-	0.0%
405.15.534.080.49.04	GOV PERMITS/CERTIFICATIONS	42	-	-	-	-	-	-	0.0%
<b>Total Water Distribution Operations</b>		<b>325,650</b>	<b>267,738</b>	<b>339,220</b>	<b>398,919</b>	-	<b>398,919</b>	<b>59,699</b>	<b>17.6%</b>
<b>Total Water Distribution(15)</b>		<b>540,642</b>	<b>360,079</b>	<b>539,570</b>	<b>633,269</b>	-	<b>633,269</b>	<b>93,699</b>	<b>17.4%</b>
<b>Water Intake (19)</b>									
<b>Water Intake Maintenance (534.050)</b>									
405.19.534.050.31.00	OFFICE & OPERATING SUPPLIES	4,876	3,068	2,200	2,640	-	2,640	440	20.0%
405.19.534.050.35.00	SMALL TOOLS & MINOR EQUIPMENT	-	-	1,000	1,000	-	1,000	-	0.0%
405.19.534.050.45.00	RENTALS	253	-	-	-	-	-	-	0.0%
405.19.534.050.48.00	REPAIR & MAINT- FACILITIES	6,825	-	1,500	1,500	-	1,500	-	0.0%
405.19.534.050.48.01	REPAIR & MAINT - EQUIPMENT	85	2,670	1,000	1,000	-	1,000	-	0.0%
405.19.534.050.48.02	R & M - SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
<b>Total Water Intake Maintenance</b>		<b>12,039</b>	<b>5,738</b>	<b>5,700</b>	<b>6,140</b>	-	<b>6,140</b>	<b>440</b>	<b>7.7%</b>
<b>Water Intake Operations (534.080)</b>									
405.19.534.080.11.00	SALARIES AND WAGES	22,661	41,344	57,580	59,880	-	59,880	2,300	4.0%
405.19.534.080.11.05	SALARIES AND WAGES - PT	145	-	-	-	-	-	-	0.0%
405.19.534.080.12.00	OVERTIME	7,753	9,447	7,000	7,000	-	7,000	-	0.0%
405.19.534.080.21.00	PERSONNEL BENEFITS	29,306	34,676	37,530	38,389	-	38,389	859	2.3%
405.19.534.080.21.05	PERSONNEL BENEFITS - PT	19	-	-	-	-	-	-	0.0%
405.19.534.080.24.00	UNIFORMS & CLOTHING	184	235	200	240	-	240	40	20.0%
405.19.534.080.31.00	OFFICE & OPERATING SUPPLIES	1,444	-	1,000	1,200	-	1,200	200	20.0%
405.19.534.080.32.00	FUEL CONSUMED	2,375	2,697	4,000	4,800	-	4,800	800	20.0%
405.19.534.080.41.00	PROFESSIONAL SERVICES	100	-	-	-	-	-	-	0.0%
405.19.534.080.42.00	COMMUNICATIONS	1,390	1,441	1,500	1,500	-	1,500	-	0.0%
405.19.534.080.43.00	TRAVEL/HOTEL/PER DIEMS	-	-	100	100	-	100	-	0.0%
405.19.534.080.47.00	PUBLIC UTILITY SERVICE	13,670	15,949	14,000	14,000	-	14,000	-	0.0%
405.19.534.080.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
405.19.534.080.48.00	REPAIR & MAINT- FACILITIES	-	-	-	-	-	-	-	0.0%
405.19.534.080.48.01	REPAIR & MAINT - EQUIPMENT	-	-	-	-	-	-	-	0.0%
405.19.534.080.48.02	R & M - SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
405.19.534.080.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
405.19.534.080.49.01	REGISTRATION	26	-	200	200	-	200	-	0.0%
405.19.534.080.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
<b>Total Water Intake Operations</b>		<b>79,073</b>	<b>105,789</b>	<b>123,110</b>	<b>127,309</b>	-	<b>127,309</b>	<b>4,199</b>	<b>3.4%</b>
<b>Total Water Intake (19)</b>		<b>91,112</b>	<b>111,527</b>	<b>128,810</b>	<b>133,449</b>	-	<b>133,449</b>	<b>4,639</b>	<b>3.6%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,267,470</b>	<b>\$ 3,454,901</b>	<b>\$ 9,248,809</b>	<b>\$ 3,821,673</b>	<b>\$ 28,500</b>	<b>\$ 3,850,173</b>	<b>\$ (5,398,636)</b>	<b>-58.4%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 7,990,124</b>	<b>\$ 7,866,126</b>	<b>\$ 1,604,518</b>	<b>\$ 1,026,355</b>	<b>\$ -</b>	<b>\$ 1,026,355</b>	<b>\$ (578,163)</b>	<b>-36.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 11,257,594</b>	<b>\$ 11,321,027</b>	<b>\$ 10,853,327</b>	<b>\$ 4,848,028</b>	<b>\$ 28,500</b>	<b>\$ 4,876,528</b>	<b>\$ (5,976,799)</b>	<b>-55.1%</b>



## STORM & SURFACE WATER (406)

### Public Works Storm/Surface Water Division 06

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>STORM &amp; SURFACE WATER</b>						
Street/Stormwater Superintendent	Non-Represented	0.50	0.50	0.50	0.50	0.00
Public Works Director	Non-Represented	0.15	0.20	0.20	0.20	0.00
Public Works Office Manager	Teamster	0.20	0.25	0.30	0.30	0.00
Storm/Wastewater Collection Specialist	Teamster	1.50	1.50	1.50	1.50	0.00
Engineering Tech. III	Teamster	0.03	0.00	0.00	0.00	0.00
Engineering Tech II	Teamster	0.03	0.12	0.12	0.12	0.00
Equipment Operator I	Teamster	0.25	0.25	0.25	0.25	0.00
Equipment Operator II	Teamster	0.25	0.25	0.25	0.25	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.05	0.05	0.05	0.00
PW Property Maint. Aide (Seasonal)	Hourly	0.26	0.24	0.24	0.24	0.00
<b>Total Storm &amp; Surface Water</b>		<b>3.27</b>	<b>3.36</b>	<b>3.41</b>	<b>3.41</b>	<b>0.00</b>

#### Mission and Responsibilities:

The Storm & Surface Water Utility provides planning, design, construction, operation and maintenance for the City's storm drainage system. It also monitors, controls and regulates all discharges that could impact the system or nearby receiving waters. The Storm drainage maintenance includes cleaning, televising, repair and replacing of collection lines and related facilities, cleaning ditches and other drainage channels. The administration and planning function is provided through the management and supervision of all operations and functions of the utility such as capital improvement, planning, reports and regulatory compliance.

#### Budgeting Changes That Started in 2022:

The Stormwater Capital Fund was created in 2022 to provide revenues and reserve dollars to construct new or replaced portions of the existing stormwater collection and treatment system.

- All capital outlay budget is moved to the Stormwater Capital Fund.
- A \$1,295,000 one-time transfer to the Stormwater Capital Fund was made in 2022.
- Estimated ending fund balance presents about three- and one-half months of operating budget reserve.

#### 2022 Accomplishments:

- Removed numerous hazards and blockages from storm drainage system
- Replaced failing storm infrastructure on Chehalis Ave between 3<sup>rd</sup> and 9<sup>th</sup> as part of a roadway maintenance and improvement process, which is close to completion as of November 1.
- Identified and replaced/repared several failing brick catch basins
- Cleaned catch basins throughout the city
- Cleaned catch basins in Lewis County through our interlocal agreement

#### 2023 Goals and Objectives:

- Continue to repair/replace storm infrastructure as necessary
- Continue ditch cleaning
- Use line camera to continue to inventory the storm system, and identify problems
- Continue GPS survey for accurate mapping of system
- Continue to respond to customer complaints/concerns in a timely manner

**STORM AND SURFACE WATER FUND (406)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

<b>STORM AND SURFACE WATER FUND</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b>REVENUE SOURCE</b>						
Intergovernmental	\$ 3,097	\$ -	\$ -	\$ -	\$ -	0.0%
Charges for services	724,679	712,214	577,500	704,100	126,600	21.9%
Hookup/Connection Charge	3,472	8,239	-	14,100	14,100	0.0%
Late Fee & Penalties	2,095	1	6,070	6,070	-	0.0%
Interest Earnings	8,669	1,500	800	5,000	4,200	525.0%
Misc. Other Revenues	311	343	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 742,323</b>	<b>\$ 722,297</b>	<b>\$ 584,370</b>	<b>\$ 729,270</b>	<b>\$ 144,900</b>	<b>24.8%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	\$ 192,171	\$ 140,027	\$ 221,500	\$ 224,493	\$ 2,993	1.4%
Benefits	95,096	80,685	93,760	93,130	(630)	-0.7%
Supplies	69,005	22,935	105,700	79,756	(25,944)	-24.5%
Services	32,023	33,664	51,140	84,140	33,000	64.5%
Capital Outlay	4,950	515,318	-	-	-	0.0%
Debt Service	-	404	420	420	-	0.0%
Interfund Service	110,013	111,701	108,500	118,250	9,750	9.0%
Transfers out	-	-	1,295,000	164,300	(1,130,700)	-87.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 503,258</b>	<b>\$ 904,734</b>	<b>\$ 1,876,020</b>	<b>\$ 764,489</b>	<b>\$ (1,111,531)</b>	<b>-59.2%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>239,065</b>	<b>(182,437)</b>	<b>(1,291,650)</b>	<b>(35,219)</b>	<b>1,256,431</b>	<b>-97.3%</b>
Beginning Cash, January 1	1,460,054	1,699,119	1,516,682	225,032	(1,291,650)	-85.2%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$1,699,119</b>	<b>\$ 1,516,682</b>	<b>\$ 225,032</b>	<b>\$ 189,813</b>	<b>\$ (35,219)</b>	<b>-15.7%</b>

FUND: 406 -STORM AND SURFACE WATER FUND				REVENUES (406)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Changes
<b>REVENUE SOURCE</b>									
<b>Intergovernmental Revenues</b>									
406.333.021.01	US TREASURY CARES FUND	\$ 3,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
406.333.970.36	ST OF WA - MILITARY DEPT	-	-	-	-	-	-	-	0.0%
406.334.001.80	STATE MILITARY DEPT	-	-	-	-	-	-	-	0.0%
406.334.001.83	DEPT OF MILITARY/07 FEMA FLOOD	-	-	-	-	-	-	-	0.0%
406.334.004.20	DCTED - STATE GRANT	-	-	-	-	-	-	-	0.0%
<b>Total Intergovernmental Revenues</b>		<b>3,097</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Charges for Goods &amp; Services</b>									
406.343.010.01	SINGLE FAMILY RESIDENTIAL	213,934	213,587	170,900	208,400	-	208,400	37,500	21.9%
406.343.010.02	CLOSED NON-SINGLE FAMILY RESID	371,913	371,626	300,600	366,600	-	366,600	66,000	22.0%
406.343.010.03	OPEN NON-SINGLE FAMILY RESID	98,863	98,787	77,900	95,000	-	95,000	17,100	22.0%
406.343.010.23	INTERDEPARTMENTAL - CITY	28,112	28,214	19,100	25,100	-	25,100	6,000	31.4%
406.343.010.30	UTILITY HOOK UP/CONNECTION	3,472	8,239	-	14,100	-	14,100	14,100	0.0%
406.343.010.93	ADMINISTRATIVE FEE	525	-	200	200	-	200	-	0.0%
406.343.010.96	OTHER ACCTS REC-REPAIRS,ETC	11,332	-	8,800	8,800	-	8,800	-	0.0%
<b>Total Charges for Goods &amp; Services</b>		<b>728,151</b>	<b>720,453</b>	<b>577,500</b>	<b>718,200</b>	<b>-</b>	<b>718,200</b>	<b>140,700</b>	<b>24.4%</b>
<b>Fines/Forfeitures</b>									
406.359.000.00	LATE PAYMENT FEES	2,095	1	6,070	6,070	-	6,070	-	0.0%
<b>Total Fines/Forfeitures</b>		<b>2,095</b>	<b>1</b>	<b>6,070</b>	<b>6,070</b>	<b>-</b>	<b>6,070</b>	<b>-</b>	<b>0.0%</b>
<b>Interest Earnings</b>									
406.361.011.00	INTEREST EARNINGS	8,669	1,500	800	5,000	-	5,000	4,200	525.0%
<b>Total Interest Earnings</b>		<b>8,669</b>	<b>1,500</b>	<b>800</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>4,200</b>	<b>525.0%</b>
<b>Misc. Other Revenues</b>									
406.369.010.00	SALE OF SCRAP OR JUNK	311	343	-	-	-	-	-	0.0%
406.369.010.01	SALE OF SCRAP OR JUNK-Taxed	-	-	-	-	-	-	-	0.0%
406.369.040.00	OTHER JUDGEMENTS & SETTLEMENTS	-	-	-	-	-	-	-	0.0%
406.369.091.00	MISCELLANEOUS INCOME	-	-	-	-	-	-	-	0.0%
406.369.091.04	OTHER MISC REV - TAXED	-	-	-	-	-	-	-	0.0%
406.388.080.00	PRIOR YEAR CORRECTIONS	-	-	-	-	-	-	-	0.0%
406.398.000.00	INSURANCE RECOVERY - NON CAPITAL	-	-	-	-	-	-	-	0.0%
<b>Total Misc. Other Revenues</b>		<b>311</b>	<b>343</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Proceeds from Sale of Assets</b>									
406.395.020.00	INS RECOVERY - CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%
<b>Total Proceeds from Sales of Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUES</b>		<b>\$ 742,323</b>	<b>\$ 722,297</b>	<b>\$ 584,370</b>	<b>\$ 729,270</b>	<b>\$ -</b>	<b>\$ 729,270</b>	<b>\$ 144,900</b>	<b>24.8%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 1,460,054</b>	<b>\$ 1,699,119</b>	<b>\$ 1,516,682</b>	<b>\$ 225,032</b>	<b>\$ -</b>	<b>\$ 225,032</b>	<b>\$ (1,291,650)</b>	<b>-85.2%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 2,202,377</b>	<b>\$ 2,421,416</b>	<b>\$ 2,101,052</b>	<b>\$ 954,302</b>	<b>\$ -</b>	<b>\$ 954,302</b>	<b>\$ (1,146,750)</b>	<b>-54.6%</b>

FUND:		406 - STORM AND SURFACE WATER FUND				EXPENDITURES (406)				
DEPARTMENT:		06 - STORMWATER								

FUND: 406 - STORM AND SURFACE WATER FUND				EXPENDITURES (406)					
DEPARTMENT: 06 - STORMWATER									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
406.06.531.035.45.00	RENTALS	-	-	1,500	1,500	-	1,500	-	0.0%
406.06.531.035.47.00	PUBLIC UTILITY SERVICE	-	-	5,400	5,400	22,250	27,650	22,250	412.0%
406.06.531.035.47.03	PUBLIC UTILITY SERVICE - CITY	-	-	-	-	-	-	-	0.0%
406.06.531.035.48.00	REPAIR & MAINT- FACILITIES	1,374	-	-	-	10,000	10,000	10,000	0.0%
406.06.531.035.48.01	REPAIR & MAINT - EQUIPMENT	18	-	1,000	1,000	-	1,000	-	0.0%
406.06.531.035.48.02	R & M - SOFTWARE/HARDWARE	-	325	500	500	-	500	-	0.0%
406.06.531.035.49.00	MISCELLANEOUS	-	11	200	200	-	200	-	0.0%
406.06.531.035.49.01	REGISTRATION	26	-	100	100	-	100	-	0.0%
406.06.531.035.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
406.06.531.034.49.04	GOVT PERMIT & RECORDING FEES	-	780	300	300	-	300	-	0.0%
<b>Total SSWU Maintenance</b>		<b>228,228</b>	<b>137,178</b>	<b>280,780</b>	<b>244,491</b>	<b>32,250</b>	<b>276,741</b>	<b>(4,039)</b>	<b>-1.4%</b>
<b>SSWU Operations</b>				-			-		
406.06.531.038.31.01	OFFICE & OPERATING SUPPLIES	6,478	5,794	12,400	14,880	-	14,880	2,480	20.0%
406.06.531.038.48.00	REPAIR & MAINT- FACILITIES	-	-	5,000	5,000	-	5,000	-	0.0%
406.06.531.038.48.01	REPAIR & MAINT - EQUIPMENT	503	266	-	-	-	-	-	0.0%
<b>Total SSWU Operations</b>		<b>6,981</b>	<b>6,060</b>	<b>17,400</b>	<b>19,880</b>	-	<b>19,880</b>	<b>2,480</b>	<b>14.3%</b>
<b>SSWU Contra Expense Offsets (General Fund)</b>									
406.06.531.091.1A.00	WAGE CONTRA OFFSETS	13,435	19,246	14,200	19,203	-	19,203	5,003	35.2%
406.06.531.091.2A.00	BENEFIT CONTRA OFFSETS	6,198	6,863	6,700	7,438	-	7,438	738	11.0%
406.06.531.091.3A.00	SUPPLIES CONTRA OFFSETS	596	302	400	436	-	436	36	9.0%
406.06.531.091.4A.00	SERVICES CONTRA OFFSETS	6,771	5,829	8,000	8,773	-	8,773	773	9.7%
<b>Total SSWU Contra Expense Offsets (General Fund)</b>		<b>27,000</b>	<b>32,240</b>	<b>29,300</b>	<b>35,850</b>	-	<b>35,850</b>	<b>6,550</b>	<b>22.4%</b>
<b>SSWU Contra Expense Offsets (Water Fund)</b>									
406.06.531.099.1A.00	WAGE CONTRA OFFSETS	35,892	32,053	34,100	35,500	-	35,500	1,400	4.1%
406.06.531.099.2A.00	BENEFIT CONTRA OFFSETS	22,971	23,255	22,500	23,400	-	23,400	900	4.0%
406.06.531.099.3A.00	SUPPLIES CONTRA OFFSETS	5,028	4,470	5,100	5,300	-	5,300	200	3.9%
406.06.531.099.4A.00	SERVICES CONTRA OFFSETS	19,122	19,683	17,500	18,200	-	18,200	700	4.0%
<b>Total SSWU Contra Expense Offsets (Water Fund)</b>		<b>83,013</b>	<b>79,461</b>	<b>79,200</b>	<b>82,400</b>	-	<b>82,400</b>	<b>3,200</b>	<b>4.0%</b>
<b>SSWU Capital Outlays</b>									
406.06.594.031.65.00	CONSTRUCTION PROJECT	-	504,973	-	-	-	-	-	0.0%
406.06.594.038.65.41	CONSTRUCTION PROJECT-ENG SVC	4,750	10,345	-	-	-	-	-	0.0%
<b>Total SSWU Capital Outlays</b>		<b>4,750</b>	<b>515,318</b>	-	-	-	-	-	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 503,258</b>	<b>\$ 904,734</b>	<b>\$ 1,876,020</b>	<b>\$ 727,989</b>	<b>\$ 36,500</b>	<b>\$ 764,489</b>	<b>\$ (1,111,531)</b>	<b>-59.2%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 1,699,119</b>	<b>\$ 1,516,682</b>	<b>\$ 225,032</b>	<b>\$ 189,813</b>	<b>\$ -</b>	<b>\$ 189,813</b>	<b>\$ (35,219)</b>	<b>-15.7%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ 2,202,377</b>	<b>\$ 2,421,416</b>	<b>\$ 2,101,052</b>	<b>\$ 917,802</b>	<b>\$ 36,500</b>	<b>\$ 954,302</b>	<b>\$ (1,146,750)</b>	<b>-54.6%</b>

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## AIRPORT FUND (407)

### Department 09, 09A

#### Employees:

Department / Classification	Class	2020	2021	2022 Budget	2023 Budget	Changes 2023-2022
<b>AIRPORT</b>						
Airport Operations Coordinator	Non-Represented	1.00	1.00	1.00	1.00	0.00
Office Manager	Non-Represented	1.00	1.00	1.00	1.00	0.00
Airport Maintenance Technician	Non-Represented	1.00	1.00	1.00	1.00	0.00
Airport Maintenance Worker	Non-Represented	1.00	1.00	1.00	1.00	0.00
Public Works Director	Non-Represented	0.20	0.00	0.00	0.00	0.00
Planning and Building Manager	Non-Represented	0.10	0.10	0.10	0.10	0.00
Community Development Director	Non-Represented	0.00	0.00	0.00	0.00	0.00
Summer Intern (Seasonal)	Hourly	0.00	0.00	0.00	0.00	0.00
<b>Total Airport</b>		<b>4.30</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>0.00</b>

#### Mission and Responsibilities:

The Airport provides a safe, convenient, secure, properly maintained, and professionally managed airport facility that exceeds the expectations of our residents and visitors. The Airport also meets all Federal standards and maintains regulatory compliance.

#### 2022 Accomplishments:

- WSECU completed construction of a new facility on Airport property.
- The Honda dealership began construction in 2022. This will be one of the most up-to-date designed Honda dealerships in the nation.
- Installation of the Above-Ground Fuel Storage Project completed. This doubled capacity, increased safety, and increased reliability.
- Secured additional funding from the federal government through the Bipartisan Infrastructure Law (BIL). These funds will total \$1.47 million over five years. The anticipated usage of these funds will be to move our Airport Master Plan Update up one year to 2023, perform taxiway pavement and drainage improvements in 2024, and to build additional hangars with design beginning in 2025.
- Hired a new Administrative Assistant and Airport Maintenance Worker for the Chehalis-Centralia Airport.
- Glint Car Wash initiated construction in 2022.
- The Airport successfully paid off its Interdepartmental Loan for improvements completed in 2017 on Tract 5A.
- Maintained quality and control despite hardships and adversity, including the loss of an employee to another employer and the unexpected fatal loss of one of our staff.
- Hosted the Boys and Girls Clubs of Chehalis and Centralia at the Airport. The total number of youths in attendance was over 100.
- Accommodated two Civil Air Patrol Search and Rescue Exercises for our region. The Airport facilities was used as an incident command center for the operations.
- Facilitated JBLM conducting a joint exercise with the Army and Air Force. The exercise was a Forward Arming Refueling Point (FARP). This was a major success and was shown on King 5 News and The Chronicle.
- Successfully conducted an Aircraft Evacuation and Relocation plan. This was in January of 2022 for the flooding that impacted our community.
- Successfully renegotiated EVgo terms for their amendment that was approved by the City Council. This included the removal of an exclusivity agreement for electric vehicle charging stations with them.
- Completed a lease with Tesla for eight supercharger stations, which was approved by the City Council.
- Completed a major levee maintenance project involving the ditch along the east edge of the Airport.

## **Budgeting Changes That Started in 2022**

The Airport Capital Fund (417) was created in the 2022 budget year to provide revenues and reserve dollars to construct new or replace portions of Airport property

- All capital outlay budget was moved to the Airport Capital Fund.
- The 2022 budget included a \$1,534,000 one-time transfer of fund balance to the Airport Capital Fund.
- The Estimated ending fund balance represents about three and one-half months of operating budget reserves and one annual debt service reserves.
- Fund balance in excess over the recommended operating and debt service reserve amount is transferred to the Airport Capital Fund

## **2023 Goals and Objectives:**

- Work to continue the development of the non-aeronautical portion of the Chehalis-Centralia Airport.
- Enhance the observation area located on the south end of the Chehalis-Centralia Airport.
- Initiate the Master Plan Update using primarily federal funding for the Chehalis-Centralia Airport.
- Renew efforts to engage the community at the Airport with planned events such as Leap the Levee, ChehalisFest, and Horsepower Fest.
- Initiate feasibility study to attract private investment in the Airport with the addition of executive hangars and T-hangars.
- Work toward attracting additional aeronautical businesses to the Chehalis-Centralia Airport.
- Create interest in the Chehalis-Centralia Airport by Advanced Air Mobility (AAM) companies.
- Continue to work closely with the Aviation and Aerospace Advisory Committee to assist the Washington State Department of Commerce.
- Continue to pursue modernization of Airport facilities at the Chehalis-Centralia Airport to better serve the community in the future.
- Support implementation and development of aviation and aerospace education in our community.
- Continue relationship building with the Lewis County Department of Emergency Management, Civil Air Patrol, and other first responder organizations.

## **Significant Changes from 2022 to 2023:**

- We continue to develop the non-aeronautical commercial area and will begin seeing revenue from previously approved leases with WSECU in late 2022 and with Glint Car Wash and Honda in 2023.



**AIRPORT FUND (407)**  
**SUMMARY BY REVENUE AND EXPENDITURE CATEGORY**

<b>AIRPORT FUND</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b>REVENUE SOURCE</b>						
Intergovernmental Grants	\$ 267,878	\$ 531,071	\$ -	\$ 425,250	\$ 425,250	0.0%
Fuel Sales	726,501	610,549	527,730	525,000	(2,730)	-0.5%
Rents and Leases	1,165,573	1,177,954	954,580	1,442,630	488,050	51.1%
Interest Earnings	8,131	1,592	4,550	400	(4,150)	-91.2%
Miscellaneous Revenues	483	555	1,300	1,000	(300)	-23.1%
Refundable Deposit	15,256	128,089	-	-	-	0.0%
Other Financing Source	-	602,837	-	-	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$2,183,822</b>	<b>\$ 3,052,647</b>	<b>\$ 1,488,160</b>	<b>\$2,394,280</b>	<b>\$ 906,120</b>	<b>60.9%</b>
<b>EXPENDITURES</b>						
Salaries & Wages	\$ 250,022	\$ 261,612	\$ 249,740	\$ 258,715	\$ 8,975	3.6%
Benefits	128,191	126,447	118,090	125,781	7,691	6.5%
Supplies	627,330	541,377	577,000	452,000	(125,000)	-21.7%
Services	195,529	203,351	307,050	668,025	360,975	117.6%
Capital Outlay	393,080	1,452,403	-	-	-	0.0%
Interfund Loan Repayment	72,787	72,787	54,591	-	(54,591)	-100.0%
Debt Service	95,682	108,683	72,552	73,255	703	1.0%
Refund Lease Deposits	100,076	-	-	-	-	0.0%
Interfund Service	99,029	133,963	100,400	113,255	12,855	12.8%
Transfer Out	-	-	1,534,000	83,800	(1,450,200)	-94.5%
<b>TOTAL EXPENDITURES</b>	<b>\$1,961,726</b>	<b>\$ 2,900,623</b>	<b>\$ 3,013,423</b>	<b>\$1,774,831</b>	<b>\$ (1,238,592)</b>	<b>-41.1%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>222,096</b>	<b>152,024</b>	<b>(1,525,263)</b>	<b>619,449</b>	<b>2,144,712</b>	<b>-140.6%</b>
Beginning Cash, January 1	1,169,630	1,391,726	1,543,750	18,487	(1,525,263)	-98.8%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$1,391,726</b>	<b>\$ 1,543,750</b>	<b>\$ 18,487</b>	<b>\$ 637,936</b>	<b>\$ 619,449</b>	<b>3350.7%</b>

FUND: 407 - AIRPORT FUND					REVENUES (407)				
		2022 Amended Budget			2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Change
Account Number	Account Title	2020 Actual	2021 Actual						
REVENUE SOURCE									
Intergovernmental Revenues									
407.331.020.00	FAA AIRPORT IMPROVEMENT GRANT	\$ 118,689	\$ 531,071	\$ -	\$ 405,000	\$ -	\$ 405,000	\$ 405,000	0.0%
407.333.020.00	FEDERAL INDIRECT - DOT GRANT	-	-	-	20,250	-	20,250	20,250	0.0%
407.333.021.01	US TREASURY CARES FUND	2,302	-	-	-	-	-	-	0.0%
407.334.003.60	STATE DOT GRANTS	139,184	-	-	-	-	-	-	0.0%
407.337.009.38	DISTRESSED COUNTIES - DISCOVERY!	7,703	-	-	-	-	-	-	0.0%
407.337.009.39	DISTRESSED COUNTIES GRANT	-	-	-	-	-	-	-	0.0%
Total Intergovernmental Revenues		267,878	531,071	-	425,250	-	425,250	425,250	0.0%
Charges for Goods and Services									
407.322.040.00	RIGHT-OF-WAY OCCUPANCY PERMITS	-	-	-	-	-	-	-	0.0%
407.344.050.00	FUEL SALES	726,501	610,549	513,500	525,000	-	525,000	11,500	2.2%
407.344.060.07	LET EXEMPT LEASES	-	-	14,230	-	-	-	(14,230)	-100.0%
407.344.060.93	ADMINISTRATIVE FEE	-	-	-	-	-	-	-	0.0%
407.347.030.00	CULTURE & RECREATION REVENUE	-	-	1,000	1,000	-	1,000	-	0.0%
Total Charges for Goods and Services		726,501	610,549	528,730	526,000	-	526,000	(2,730)	-0.5%
Rents & Leases									
407.344.060.01	RENTAL CAR FEES	900	540	500	-	-	-	(500)	-100.0%
407.344.060.02	PARKING/DEPOSITS	-	-	150	-	-	-	(150)	-100.0%
407.344.060.03	HANGARS	128,611	121,030	94,800	121,300	-	121,300	26,500	28.0%
407.344.060.04	CAPITAL LEASE RECEIPTS	1,034,712	1,024,796	855,200	1,321,330	-	1,321,330	466,130	54.5%
407.344.060.05	OTHER RENTS/USES	1,350	1,350	3,930	-	-	-	(3,930)	-100.0%
407.344.060.06	LEASE DEPOSITS (NON-REFUNDABLE)	-	-	-	-	-	-	-	0.0%
407.344.060.07	CAPITAL LEASE - LET EXEMPT	-	30,238	-	-	-	-	-	0.0%
Total Rents and Leases		1,165,573	1,177,954	954,580	1,442,630	-	1,442,630	488,050	51.1%
Penalties									
407.359.000.00	OTHER FINES	89	30	-	-	-	-	-	0.0%
Total Penalties		89	30	-	-	-	-	-	0.0%
Interest Earnings									
407.361.011.00	INTEREST EARNINGS	8,131	1,592	4,550	400	-	400	(4,150)	-91.2%
Total Interest Earnings		8,131	1,592	4,550	400	-	400	(4,150)	-91.2%
Other Misc. Revenues									
407.369.010.00	SALE OF SCRAP OR JUNK	-	-	-	-	-	-	-	0.0%
407.369.080.00	CASH OVERAGES/SHORTAGES	-	-	-	-	-	-	-	0.0%
407.359.000.00	FINES & PENALTIES	-	-	-	-	-	-	-	0.0%
407.369.091.00	MISCELLANEOUS INCOME	325	450	300	-	-	-	(300)	-100.0%
407.369.091.04	OTHER MISC REV - TAXED	69	75	-	-	-	-	-	0.0%
407.367.000.00	DONATIONS	-	-	-	-	-	-	-	0.0%
407.386.000.50	SPECIAL EVENTS	-	-	-	-	-	-	-	0.0%
Total Misc Revenues		394	525	300	-	-	-	(300)	-100.0%
Interfund Loans									
407.381.010.05	INTERFUND LOAN PROCEED -405	-	-	-	-	-	-	-	0.0%
Total Interfund Loan		-	-	-	-	-	-	-	0.0%
Refundable Deposits									
407.382.010.00	LEASE ESCROW DEPOSIT - REFUNDABLE	15,256	128,089	-	-	-	-	-	0.0%
Total Refundable Deposits		15,256	128,089	-	-	-	-	-	0.0%
Other Financing Source									
407.391.080.05	INTERGOV'N'T LOAN - CARB LOAN	-	602,837	-	-	-	-	-	0.0%
407.395.010.00	PROCEEDS FROM SALES OF CAP ASSETS	-	-	-	-	-	-	-	0.0%
Total Other Financing Source		-	602,837	-	-	-	-	-	0.0%
TOTAL REVENUES		\$ 2,183,822	\$ 3,052,647	\$ 1,488,160	\$ 2,394,280	\$ -	\$ 2,394,280	\$ 906,120	60.9%
BEGINNING CASH, JANUARY 1		\$ 1,169,630	\$ 1,391,726	\$ 1,543,750	\$ 18,487	\$ -	\$ 18,487	\$ (1,525,263)	-98.8%
TOTAL APPROPRIATION WITH FUND BALANCE		\$ 3,353,452	\$ 4,444,373	\$ 3,031,910	\$ 2,412,767	\$ -	\$ 2,412,767	\$ (619,143)	-20.4%

FUND: 407- AIRPORT FUND					EXPENDITURES (407)					
DEPARTMENT: VARIOUS (09, 9A)										
				2022						
Account Number	Account Titles	2020 Actual	2021 Actual	Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change	
EXPENDITURES										
General Administration										
407.09.546.010.11.00	SALARIES AND WAGES	\$ 152,833	\$ 160,692	\$ 147,290	\$ 155,851	\$ -	\$ 155,851	\$ 8,561	5.8%	
407.09.546.010.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%	
407.09.546.010.21.00	PERSONNEL BENEFITS	66,594	63,282	52,740	70,023	-	70,023	17,283	32.8%	
407.09.546.010.21.05	PERSONNEL BENEFITS - PT	-	-	-	-	-	-	-	0.0%	
407.09.546.010.24.00	UNIFORMS & CLOTHING	-	200	500	500	-	500	-	0.0%	
407.09.546.010.31.00	OFFICE & OPERATING SUPPLIES	2,348	3,654	6,000	6,000	-	6,000	-	0.0%	
407.09.546.010.31.05	OFFICE & OPERATING SUPPLIES-EMERG PREP	-	-	-	-	-	-	-	0.0%	
407.09.546.010.32.00	FUEL CONSUMED	509	1,533	2,000	2,000	-	2,000	-	0.0%	
407.09.546.010.33.00	FUEL PURCHASED FOR RESALE	597,819	511,931	525,000	405,000	-	405,000	(120,000)	-22.9%	
407.09.546.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	2,477	4,662	9,000	2,000	2,000	4,000	(5,000)	-55.6%	
407.09.546.010.41.00	PROFESSIONAL SERVICES	59,703	54,869	110,000	30,000	450,000	480,000	370,000	336.4%	
407.09.546.010.41.30	PROF. SERVICES - COPIER MAINT & PRINT	-	-	-	-	-	-	-	0.0%	
407.09.546.010.41.50	PROFESSIONAL SERVICES - AUDIT	7,442	-	10,000	-	-	-	(10,000)	-100.0%	
407.09.546.010.42.00	COMMUNICATIONS	8,359	8,246	8,500	9,000	-	9,000	500	5.9%	
407.09.546.010.43.00	TRAVEL/HOTEL/PER DIEMS	(170)	1,005	4,000	4,000	-	4,000	-	0.0%	
407.09.546.010.49.05	PROMOTIONAL HOSTING	-	-	1,250	1,250	-	1,250	-	0.0%	
407.09.546.010.44.00	ADVERTISING	1,078	5,631	5,000	5,000	-	5,000	-	0.0%	
407.09.546.010.45.00	OPERATING RENTALS/LEASES	95	198	500	550	-	550	50	10.0%	
407.09.546.010.46.00	INSURANCE	42,272	33,927	34,700	34,700	-	34,700	-	0.0%	
407.09.546.010.47.00	PUBLIC UTILITY SERVICE	21,440	24,520	29,300	30,000	-	30,000	700	2.4%	
407.09.546.010.47.03	PUBLIC UTILITY SERVICE - CITY	4,074	4,247	3,500	5,000	-	5,000	1,500	42.9%	
407.09.546.010.48.00	REPAIR & MAINT- FACILITIES	1,375	-	-	7,000	-	7,000	7,000	0.0%	
407.09.546.010.48.01	REPAIR & MAINT - EQUIPMENT	429	124	-	-	-	-	-	0.0%	
407.09.546.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	2,236	5,210	3,500	7,000	-	7,000	3,500	100.0%	
407.09.546.010.49.00	MISCELLANEOUS	16	57	500	-	-	-	(500)	-100.0%	
407.09.546.010.49.01	REGISTRATION	1,254	1,714	2,200	2,200	-	2,200	-	0.0%	
407.09.546.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	2,613	3,013	3,000	3,000	-	3,000	-	0.0%	
407.09.546.010.49.03	MISCELLANEOUS - CC FEES	14,894	9,442	14,000	13,125	-	13,125	(875)	-6.3%	
407.09.546.010.49.04	GOV/RECORDING FEES	2,792	3,307	3,900	3,900	-	3,900	-	0.0%	
407.09.546.010.40.15	INTERGOVT PROF SVCS - LEWIS COUNTY	198	135	-	-	-	-	-	0.0%	
407.09.546.010.40.03	EXTERNAL TAXES & OPER ASSESS	3,469	6,411	6,400	6,400	-	6,400	-	0.0%	
407.09.594.010.71.00	CAPITAL LEASE - PRINCIPAL	-	123	-	-	-	-	-	0.0%	
407.09.594.010.81.00	CAPITAL LEASE - INTEREST	-	55	-	-	-	-	-	0.0%	
407.09.597.010.40.03	TRANSFER OUT - FUND 417 CAPITAL	-	-	1,534,000	83,800	-	83,800	(1,450,200)	-94.5%	
Total General Administration		996,149	908,188	2,516,780	887,299	452,000	1,339,299	(1,177,481)	-46.8%	
Contra Expense Offsets (General Fund)										
407.09.546.091.1A.00	WAGE CONTRA OFFSETS	46,863	72,030	46,600	55,788	-	55,788	9,188	19.7%	
407.09.546.091.2A.00	BENEFIT CONTRA OFFSETS	27,369	31,559	26,900	28,724	-	28,724	1,824	6.8%	
407.09.546.091.3A.00	SUPPLIES CONTRA OFFSETS	1,485	1,567	1,200	1,259	-	1,259	59	4.9%	
407.09.546.091.4A.00	SERVICES CONTRA OFFSETS	23,312	28,807	25,700	27,484	-	27,484	1,784	6.9%	
Total Contra Expense Offsets (General Fund)		99,029	133,963	100,400	113,255	-	113,255	12,855	12.8%	
Educational Activities										
407.09.571.010.41.00	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	0.0%	
Total Educational Activities		-	-	-	-	-	-	-	0.0%	
Refund of Deposits										
407.09.589.010.01.00	REFUND OF DEPOSITS	100,076	-	-	-	-	-	-	0.0%	
Total Educational Activities		100,076	-	-	-	-	-	-	0.0%	
Debt Service Payments - Principal										
407.09.581.020.05.00	INTERFUND LOAN REPAYMENT - 405	69,482	70,911	54,135	-	-	-	(54,135)	-100.0%	
407.09.591.046.71.00	PRINCIPAL - G.O. BONDS	-	-	-	-	-	-	-	0.0%	
407.09.591.046.71.01	PRINCIPAL - ARKANSAS WAY	86,310	101,838	20,008	23,200	-	23,200	3,192	16.0%	
407.09.591.046.71.03	PRINCIPAL - CARB LOAN-ABOVE GROUND TANK	-	-	30,868	31,340	-	31,340	472	1.5%	
Total Debt Service Payment - Principal		155,792	172,749	105,011	54,540	-	54,540	(50,471)	-48.1%	
Debt Service Payment - Interest										
407.09.592.046.83.00	INTEREST - L/T EXTERNAL DEBT	-	-	-	-	-	-	-	0.0%	
407.09.592.046.83.01	INTEREST - ARKANSAS WAY	9,372	6,845	6,676	3,485	-	3,485	(3,191)	-47.8%	
407.09.592.046.83.05	INTERFUND LOAN INTEREST - 405 FUND	3,305	1,876	456	-	-	-	(456)	-100.0%	
407.09.592.046.83.03	INTEREST - CARB LOAN-ABOVE GROUND TANK	-	-	15,000	15,230	-	15,230	230	1.5%	
Total Debt Service Payment - Interest		12,677	8,721	22,132	18,715	-	18,715	(3,417)	-15.4%	
Capital Outlays										
407.09.594.046.62.00	BUILDINGS AND STRUCTURES	66,330	27,618	-	-	-	-	-	0.0%	
407.09.594.046.63.00	OTHER IMPROVEMENTS	233,762	890,070	-	-	-	-	-	0.0%	
407.09.594.046.63.01	OTHER IMPROVEMENTS -AG FUEL STORAGE	78,247	534,537	-	-	-	-	-	0.0%	
407.09.594.046.63.40	OTHER IMPROVEMENTS - PREM ENGINEERING	-	-	-	-	-	-	-	0.0%	
407.09.594.046.64.00	MACHINERY & EQUIPMENT	14,741	-	-	-	-	-	-	0.0%	
Total Capital Outlays		393,080	1,452,225	-	-	-	-	-	0.0%	
Maintenance										
407.9A.546.010.11.00	SALARIES AND WAGES	97,152	100,920	102,450	102,864	-	102,864	414	0.4%	
407.9A.546.010.11.05	SALARIES AND WAGES - PT	-	-	-	-	-	-	-	0.0%	
407.9A.546.010.12.00	OVER TIME	37	-	-	-	-	-	-	0.0%	
407.9A.546.010.21.00	PERSONNEL BENEFITS	61,403	62,723	64,350	54,758	-	54,758	(9,592)	-14.9%	
407.9A.546.010.21.05	PERSONNEL BENEFITS - PT	-	-	-	-	-	-	-	0.0%	
407.9A.546.010.24.00	UNIFORMS & CLOTHING	194	242	500	500	-	500	-	0.0%	
407.9A.546.010.31.00	OFFICE & OPERATING SUPPLIES	16,646	15,033	20,000	20,000	-	20,000	-	0.0%	
407.9A.546.010.32.00	FUEL CONSUMED	3,486	4,565	6,000	6,000	-	6,000	-	0.0%	

FUND: 407- AIRPORT FUND				EXPENDITURES (407)					
DEPARTMENT: VARIOUS (09, 9A)									
Account Number	Account Titles	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
407.9A.546.010.35.00	SMALL TOOLS & MINOR EQUIPMENT	4,045	-	9,000	9,000	-	9,000	-	0.0%
407.9A.546.010.41.00	PROFESSIONAL SERVICES	8,705	5,526	32,300	5,900	-	5,900	(26,400)	-81.7%
407.9A.546.010.42.00	COMMUNICATIONS	-	-	-	-	-	-	-	0.0%
407.9A.546.010.43.00	TRAVEL/HOTAL/PER DIEMS	-	-	-	-	-	-	-	0.0%
407.9A.546.010.44.00	ADVERTISING	-	-	-	-	-	-	-	0.0%
407.9A.546.010.45.00	RENTALS	3,611	4,461	6,000	6,000	-	6,000	-	0.0%
407.9A.546.010.46.00	INSURANCE	-	-	-	-	-	-	-	0.0%
407.9A.546.010.47.00	PUBLIC UTILITY SERVICE	-	77	-	-	-	-	-	0.0%
407.9A.546.010.48.00	REPAIR & MAINT - FACILITIES	9,398	11,562	21,000	32,000	10,000	42,000	21,000	100.0%
407.9A.546.010.48.01	REPAIR & MAINT - EQUIPMENT	246	19,668	7,500	2,000	-	2,000	(5,500)	-73.3%
407.9A.546.010.48.02	REPAIR & MAINT - IT SOFTWARE/HARDWARE	-	-	-	-	-	-	-	0.0%
407.9A.546.010.49.00	MISCELLANEOUS	-	-	-	-	-	-	-	0.0%
407.9A.546.010.49.01	REGISTRATION	-	-	-	-	-	-	-	0.0%
407.9A.546.010.49.02	MEMBERSHIP DUES/SUBSCRIPTIONS	-	-	-	-	-	-	-	0.0%
<b>Total Maintenance</b>		<b>204,923</b>	<b>224,777</b>	<b>269,100</b>	<b>239,022</b>	<b>10,000</b>	<b>249,022</b>	<b>(20,078)</b>	<b>-7.5%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,961,726</b>	<b>\$ 2,900,623</b>	<b>\$ 3,013,423</b>	<b>\$ 1,312,831</b>	<b>\$ 462,000</b>	<b>\$ 1,774,831</b>	<b>\$ (1,238,592)</b>	<b>-41.1%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ 1,391,726</b>	<b>\$ 1,543,750</b>	<b>\$ 18,487</b>	<b>\$ 637,936</b>	<b>\$ -</b>	<b>\$ 637,936</b>	<b>\$ 619,449</b>	<b>3350.7%</b>
<b>TOTAL APPROPRIATION WITH FUND BALANCE</b>		<b>\$ 3,353,452</b>	<b>\$ 4,444,373</b>	<b>\$ 3,031,910</b>	<b>\$ 1,950,767</b>	<b>\$ 462,000</b>	<b>\$ 2,412,767</b>	<b>\$ (619,143)</b>	<b>-20.4%</b>

## WASTEWATER CAPITAL FUND (414)

### Public Works Wastewater Division 11

#### Purpose:

The Wastewater Capital Fund was created in 2022 to provide revenues and reserve dollars to construct new or replace portions of existing wastewater collection and treatment systems. Revenues also provide funding for special studies and resources of system improvements.

Revenues in this fund come from bond sales, grants and loans, and user fees including hook up/connection fees and a portion of rate charges which will be evaluated each budget year to ensure an adequate operating and debt service reserves are maintained in the Wastewater O&M Fund.

#### 2023 Goals and Objectives:

- Construct a gravity pipe to connect the WWTP equalization basins.
- Continue to inspect and repair sewer infiltration and inflow as scheduled. If awarded, we will schedule to repair 3000 feet of sewer line in basin 8002A in July 2023. Hilburger Road to the Riverside pumpstation.
- Purchase spare sequence batch reactor critical spare blower.
- Purchase portable diesel air compressor for WWTP and collections
- Purchase a new or modify existing pumpstation emergency generator to run 3 phase 460 voltage loads.
- Collections truck with powered lifting hoist for smaller pumpstation.
- Wastewater mini excavator for emergency dig ups and WWTP repairs.
- Cost to purchase the spare Prindle and Riverside pumps will be invoiced in 2023.

2023 Budget includes a \$454,500 transfers in from the Water Operating Fund.

#### WASTEWATER CAPITAL FUND (414) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

Wastewater Fund	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental Grants	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Charges for Services	-	-	46,100	-	(46,100)	-100.0%
Hookup/Connection Fees	-	-	100,200	-	(100,200)	-100.0%
Interest Earnings	-	-	1,500	20,000	18,500	1233.3%
Transfers in	-	-	2,000,000	454,500	(1,545,500)	-77.3%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,147,800</b>	<b>\$ 474,500</b>	<b>\$ (1,673,300)</b>	<b>-77.9%</b>
<b>EXPENDITURES</b>						
Capital Outlay	-	-	542,000	1,190,790	648,790	119.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 542,000</b>	<b>\$ 1,190,790</b>	<b>\$ 648,790</b>	<b>119.7%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,605,800</b>	<b>(716,290)</b>	<b>(2,322,090)</b>	<b>-144.6%</b>
Beginning Cash, January 1	-	-	-	1,605,800	1,605,800	0.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,605,800</b>	<b>\$ 889,510</b>	<b>\$ (716,290)</b>	<b>-44.6%</b>

FUND: 414 - WASTEWATER CAPITAL FUND					REVENUES (414)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Charges for Goods and Services</b>									
414.343.050.21	RESIDENTIAL - REPLACEMENT SALES	-	-	23,100	-	-	-	(23,100)	-100.0%
414.343.050.22	COMMERCIAL - REPLACEMENT SALES	-	-	23,000	-	-	-	(23,000)	-100.0%
414.343.050.30	UTILITY HOOK UP/CONNECTION	-	-	100,200	-	-	-	(100,200)	-100.0%
<b>Total Charges for Goods &amp; Services</b>		-	-	<b>146,300</b>	-	-	-	<b>(146,300)</b>	<b>-100.0%</b>
<b>Interest Earnings</b>									
414.361.011.00	INTEREST EARNINGS	-	-	1,500	20,000	-	20,000	18,500	1233.3%
<b>Total Interest Earnings</b>		-	-	<b>1,500</b>	<b>20,000</b>	-	<b>20,000</b>	<b>18,500</b>	<b>1233.3%</b>
<b>Transfer in</b>									
414.397.030.04	TRANSFER IN - FUND 404	-	-	2,000,000	-	454,500	454,500	(1,545,500)	-77.3%
<b>Total Transfer In</b>		-	-	<b>2,000,000</b>	-	<b>454,500</b>	<b>454,500</b>	<b>(1,545,500)</b>	<b>-77.3%</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,147,800</b>	<b>\$ 20,000</b>	<b>\$ 454,500</b>	<b>\$ 474,500</b>	<b>\$ (1,673,300)</b>	<b>-77.9%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,605,800</b>	<b>\$ -</b>	<b>\$ 1,605,800</b>	<b>\$ 1,605,800</b>	<b>0.0%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,147,800</b>	<b>\$ 1,625,800</b>	<b>\$ 454,500</b>	<b>\$ 2,080,300</b>	<b>\$ (67,500)</b>	<b>-3.1%</b>

FUND: 414 - WASTEWATER CAPITAL FUND				EXPENDITURES (414)					
DEPARTMENT: 11 - Wastewater									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
414.11.535.050.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%
<b>Total Professional Services</b>		-	-	-	-	-	-	-	0.0%
<b>Capital Outlays</b>									
414.11.594.035.62.00	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	0.0%
414.11.594.035.63.00	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	0.0%
414.11.594.035.64.00	MACHINERY & EQUIPMENT	-	-	162,000	-	440,790	440,790	278,790	172.1%
414.11.594.035.65.00	CONSTRUCTION	-	-	355,000	-	600,000	600,000	245,000	69.0%
414.11.594.035.65.40	DESIGN ENGINEERING (A&E)	-	-	-	-	100,000	100,000	100,000	0.0%
414.11.594.035.65.41	CONSTRUCTION ENGINEERING (CE)	-	-	25,000	-	50,000	50,000	25,000	100.0%
<b>Total Capital Outlays</b>		-	-	542,000	-	1,190,790	1,190,790	648,790	119.7%
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 542,000	\$ -	\$ 1,190,790	\$ 1,190,790	\$ 648,790	119.7%
<b>ENDING CASH, DECEMBER 31</b>		\$ -	\$ -	\$ 1,605,800	\$ 889,510	\$ -	\$ 889,510	\$ (716,290)	-44.6%
<b>TOTAL APPROPRIATION</b>		\$ -	\$ -	\$ 2,147,800	\$ 889,510	\$ 1,190,790	\$ 2,080,300	\$ (67,500)	-3.1%

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## **WATER CAPITAL FUND 415**

### **Public Works Water Division 10**

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#### **Purpose**

The Water Capital Fund was created in 2022 to provide revenues and reserve dollars to construct new or replace older water production and distribution systems and facilities. Revenues also may provide resources for studies and resources to fund system improvements.

Revenues in this fund come from bond sales, grants and loans, and user fees including hook up/connection fees and a portion of rate charges which will be evaluated each budget year to ensure an adequate operating and debt service reserves are maintained in the Water O&M Fund.

#### **2022 Accomplishments**

- Construct Water System Infrastructure on Chehalis Ave, from 3<sup>rd</sup> Street to 9<sup>th</sup> Street, in connection with the Stormwater/Street Project (in process)

#### **2023 Goals and Objective**

- \$35,000 for windows and ceiling at WFP
- \$200,000 for Trans Alta water rights
- \$500,000 for purchase of Marwood water rights
- \$173,300 for 1/3 share of vactor truck
- \$33,340 for 1/3 of mini excavator
- \$70,000 for on-site generator
- \$40,000 for fluoride machine at WFP
- \$45,000 for equipment trailer
- \$25,000 for ¼ of 2 shop tool kits
- \$5,000 for ¼ parts cleaner
- \$9,350 for 1/3 of ground penetrating radar
- \$60,000 for Chehalis raw line permit
- \$32,000 for Greenwood water main design
- \$100,000 for 1/3 Market Blvd renaissance streetscape planning/preliminary engineering

The 2023 Budget includes a \$868,300 transfer in from the Water Operating Fund.

**WATER CAPITAL FUND (415)**  
**SUMMARY BY REVENUES AND EXPENDITURE CATEGORY**

<b>Water Fund</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Amended Budget</b>	<b>2023 Adopted Budget</b>	<b>Change 2022-2023</b>	<b>% Change</b>
<b>REVENUE SOURCE</b>						
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Charges for goods and services	-	-	242,400	-	(242,400)	-100.0%
Hookup/Connection Charges	-	-	109,200	-	(109,200)	-100.0%
Interest Earnings	-	-	6,000	100,000	94,000	1566.7%
Transfers In	-	-	6,400,000	868,300	(5,531,700)	-86.4%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,757,600</b>	<b>\$ 968,300</b>	<b>\$ (5,789,300)</b>	<b>-85.7%</b>
<b>EXPENDITURES</b>						
Capital Outlay	-	-	841,000	1,428,030	587,030	69.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 841,000</b>	<b>\$ 1,428,030</b>	<b>\$ 587,030</b>	<b>69.8%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>5,916,600</b>	<b>(459,730)</b>	<b>(6,376,330)</b>	<b>-107.8%</b>
Beginning Cash, January 1	-	-	-	5,916,600	5,916,600	0.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,916,600</b>	<b>\$ 5,456,870</b>	<b>\$ (459,730)</b>	<b>-7.8%</b>

FUND: 415 - WATER CAPITAL FUND				REVENUES (415)					
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>									
<b>Charges for Goods &amp; Services</b>									
415.343.040.21	RESIDENTIAL	\$ -	\$ -	\$ 96,600	\$ -	\$ -	\$ -	\$ (96,600)	-100.0%
415.343.040.22	COMMERCIAL	-	-	145,800	-	-	-	(145,800)	-100.0%
415.343.040.30	UTILITY HOOK UP/CONNECTION	-	-	109,200	-	-	-	(109,200)	-100.0%
<b>Total Charges for Goods &amp; Services</b>		-	-	<b>351,600</b>	-	-	-	<b>(351,600)</b>	<b>-100.0%</b>
<b>Interest Earnings</b>									
415.361.011.00	INTEREST EARNINGS	-	-	6,000	100,000	-	100,000	94,000	1566.7%
<b>Total Interest Earnings</b>		-	-	<b>6,000</b>	<b>100,000</b>	-	<b>100,000</b>	<b>94,000</b>	<b>1566.7%</b>
<b>Transfer In</b>									
415.397.010.05	Transfer in - Fund 405	-	-	6,400,000	868,300	-	868,300	(5,531,700)	-86.4%
<b>Total Transfer In</b>		-	-	<b>6,400,000</b>	<b>868,300</b>	-	<b>868,300</b>	<b>(5,531,700)</b>	<b>-86.4%</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,757,600</b>	<b>\$ 968,300</b>	<b>\$ -</b>	<b>\$ 968,300</b>	<b>\$(5,789,300)</b>	<b>-85.7%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,916,600</b>	<b>\$ -</b>	<b>\$ 5,916,600</b>	<b>\$ 5,916,600</b>	<b>0.0%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,757,600</b>	<b>\$ 6,884,900</b>	<b>\$ -</b>	<b>\$ 6,884,900</b>	<b>\$ 127,300</b>	<b>1.9%</b>

FUND: 415 - WATER CAPITAL FUND				EXPENDITURES (415)					
DEPARTMENT: 10 - WATER									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Capital Outlays (594.034)</b>									
415.10.594.034.61.00	LAND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
415.10.594.034.62.00	BUILDINGS AND STRUCTURES	-	-	35,000	-	35,000	35,000	-	0.0%
415.10.594.034.63.00	OTHER IMPROVEMENTS	-	-	-	-	-	-	-	0.0%
415.10.594.034.64.00	MACHINERY & EQUIPMENT	-	-	40,000	-	401,030	401,030	361,030	902.6%
415.10.594.034.65.00	CONSTRUCTION	-	-	600,000	-	-	-	(600,000)	-100.0%
415.10.594.034.65.40	DESIGN ENGINEERING (A&E)	-	-	91,000	-	292,000	292,000	201,000	220.9%
415.10.594.034.65.41	CONSTRUCTION ENGINEERING (CE)	-	-	-	-	-	-	-	0.0%
415.10.594.034.66.00	WATER RIGHTS	-	-	75,000	-	700,000	700,000	625,000	833.3%
<b>Total Capital Outlays</b>		-	-	<b>841,000</b>	-	<b>1,428,030</b>	<b>1,428,030</b>	<b>587,030</b>	<b>69.8%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 841,000</b>	<b>\$ -</b>	<b>\$ 1,428,030</b>	<b>\$ 1,428,030</b>	<b>\$ 587,030</b>	<b>69.8%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,916,600</b>	<b>\$ 5,456,870</b>	<b>\$ -</b>	<b>\$ 5,456,870</b>	<b>\$ (459,730)</b>	<b>-7.8%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,757,600</b>	<b>\$ 5,456,870</b>	<b>\$ 1,428,030</b>	<b>\$ 6,884,900</b>	<b>\$ 127,300</b>	<b>1.9%</b>

## STORM & SURFACE WATER CAPITAL FUND (416)

### Public Works Storm and Surface Water Division 06

#### Purpose:

The Storm and Surface Water Capital Fund was created in 2022 to provide revenues to construct new or replace portions of the stormwater collection and treatment system. Revenues may also provide resources for studies and resources to fund system improvements.

Revenues in this fund come from hookup/connection fees, user rates, bond sales, loans, and grants. Budget for a portion of user rate revenue will be evaluated each budget year to ensure an adequate operating reserve is maintained in the Storm and Surface Water O&M Fund.

#### 2022 Accomplishments

- Chehalis Avenue (part of the roadway reconstruction project) including new roadway, curb, gutter, sidewalk, water main replacement, storm line and catch basin replacements.

#### 2023 Goals and objectives

- \$173,300 for 1/3 of vactor truck
- \$33,340 for 1/3 of mini excavator
- \$75,000 for storm line replacement at SW 16<sup>th</sup> and S. Market

2023 revenue sources includes a \$164,300 from the Storm and Surface Water operating fund (406).

#### STORM AND SURFACE WATER CAPITAL FUND (416) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

STORM AND SURFACE WATER FUND	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Charges for services	-	-	120,600	-	(120,600)	-100.0%
Hookup/Connection Charge	-	-	14,100	-	(14,100)	-100.0%
Interest Earnings	-	-	700	20,000	19,300	2757.1%
Transfer In	-	-	1,295,000	164,300	(1,130,700)	-87.3%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,430,400</b>	<b>\$ 184,300</b>	<b>\$ (1,246,100)</b>	<b>-87.1%</b>
<b>EXPENDITURES</b>						
Capital Outlay	-	-	57,900	321,030	263,130	454.5%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,900</b>	<b>\$ 321,030</b>	<b>\$ 263,130</b>	<b>454.5%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,372,500</b>	<b>(136,730)</b>	<b>(1,509,230)</b>	<b>-110.0%</b>
Beginning Cash, January 1	-	-	-	1,372,500	1,372,500	0.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,372,500</b>	<b>\$1,235,770</b>	<b>\$ (136,730)</b>	<b>-10.0%</b>

FUND: 416 -STORM AND SURFACE WATER CAPITAL FUND					REVENUES (416)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Changes
REVENUE SOURCE									
Charges for Goods & Services									
416.343.010.01	SINGLE FAMILY RESIDENTIAL	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ (37,500)	-100.0%
416.343.010.02	CLOSED NON-SINGLE FAMILY RESID	-	-	66,000	-	-	-	(66,000)	-100.0%
416.343.010.03	OPEN NON-SINGLE FAMILY RESID	-	-	17,100	-	-	-	(17,100)	-100.0%
416.343.010.30	UTILITY HOOK UP/CONNECTION	-	-	14,100	-	-	-	(14,100)	-100.0%
Total Charges for Goods & Services		-	-	134,700	-	-	-	(134,700)	-100.0%
Interest Earnings									
416.361.011.00	INTEREST EARNINGS	-	-	700	20,000	-	20,000	19,300	2757.1%
Total Interest Earnings		-	-	700	20,000	-	20,000	19,300	2757.1%
Transfer In									
416.397.020.06	TRANSFER IN - FUND 406	-	-	1,295,000	164,300	-	164,300	(1,130,700)	-87.3%
Total Transfer In		-	-	1,295,000	164,300	-	164,300	(1,130,700)	-87.3%
TOTAL REVENUES		\$ -	\$ -	\$ 1,430,400	\$ 184,300	\$ -	\$ 184,300	\$(1,246,100)	-87.1%
BEGINNING CASH, JANUARY 1		\$ -	\$ -	\$ -	\$ 1,372,500	\$ -	\$ 1,372,500	\$ 1,372,500	0.0%
TOTAL REVENUE APPROPRIATION		\$ -	\$ -	\$ 1,430,400	\$ 1,556,800	\$ -	\$ 1,556,800	\$ 126,400	8.8%

FUND: 416 - STORM AND SURFACE WATER CAPITAL FUND					EXPENDITURES (416)				
DEPARTMENT: 06 - STORMWATER									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Capital Outlays</b>									
416.06.594.031.62.00	BUILDINGS AND STRUCTURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
416.06.594.031.64.00	MACHINERY & EQUIPMENT	-	-	-	-	246,030	246,030	246,030	0.0%
416.06.594.031.65.00	CONSTRUCTION	-	-	46,300	-	75,000	75,000	28,700	0.0%
416.06.594.031.65.40	DESIGN ENGINEERING (A&E)	-	-	-	-	-	-	-	0.0%
416.06.594.038.65.41	CONSTRUCTION ENGINEERING (CE)	-	-	11,600	-	-	-	(11,600)	0.0%
<b>Total Capital Outlays</b>		-	-	<b>57,900</b>	-	<b>321,030</b>	<b>321,030</b>	<b>263,130</b>	<b>454.5%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,900</b>	<b>\$ -</b>	<b>\$ 321,030</b>	<b>\$ 321,030</b>	<b>\$ 263,130</b>	<b>454.5%</b>
<b>ENDING CASH, DECEMBER 31</b>		<b>\$ -</b>		<b>\$ 1,372,500</b>	<b>\$ 1,235,770</b>	<b>\$ -</b>	<b>\$ 1,235,770</b>	<b>\$ (136,730)</b>	<b>-10.0%</b>
<b>TOTAL APPROPRIATION</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,430,400</b>	<b>\$ 1,235,770</b>	<b>\$ 321,030</b>	<b>\$ 1,556,800</b>	<b>\$ 126,400</b>	<b>8.8%</b>

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## AIRPORT CAPITAL FUND (417)

### Department 09

#### Purpose:

The Airport Capital Fund was created in 2022 to provide revenues and reserve dollars to construct new or replace portions of the airport facilities and properties. Revenues may also provide resources for studies and resources to fund property improvements and capital equipment replacement.

Revenues in this fund come from a portion of fuel sales and lease revenues, bond sales, loans, and grants. Budget for a portion of fuel sales and lease revenues will be evaluated each budget year to ensure an adequate operating reserve is maintained in the Airport O&M fund.

#### 2022 Accomplishments:

- Completion of the Above-Ground Fuel Storage Project at the Chehalis-Centralia Airport. This is the largest non-federally funded project completed at the Airport in recent years.
- Purchased a tractor implement to improve the trails around the Airport and on the levee.
- Initiated Stormwater Pollution Prevention Plan (SWPPP) update

#### 2023 Goals and Objectives:

- Purchase Airfield Pavement Striper
- Purchase Airport Director Vehicle
- Purchase One Tractor Implement and Vehicle Lift for Shop

2023 revenue source includes a \$83,300 transfer in from the Airport Operating Fund.

#### AIRPORT CAPITAL FUND (417) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

AIRPORT FUND	2020 Actual	2021 Actual	2022 Amended Budget	2023 Adopted Budget	Change 2022-2023	% Change
<b>REVENUE SOURCE</b>						
Intergovernmental Grants	\$ -	\$ -	\$ 906,613	\$ -	\$ (906,613)	-100.0%
Fuel Sales	-	-	136,500	-	(136,500)	-100.0%
Rents and Leases	-	-	252,500	-	(252,500)	-100.0%
Interest Earnings	-	-	750	40,000	39,250	5233.3%
Other Financing Source	-	-	147,163	-	(147,163)	-100.0%
Transfers in	-	-	1,534,000	83,800	(1,450,200)	-94.5%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,977,526</b>	<b>\$ 123,800</b>	<b>\$ (2,853,726)</b>	<b>-95.8%</b>
<b>EXPENDITURES</b>						
Capital Outlay	-	-	682,210	87,500	(594,710)	-87.2%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 682,210</b>	<b>\$ 87,500</b>	<b>\$ (594,710)</b>	<b>-87.2%</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>2,295,316</b>	<b>36,300</b>	<b>(2,259,016)</b>	<b>-98.4%</b>
Beginning Cash, January 1	-	-	-	2,295,316	2,295,316	0.0%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,295,316</b>	<b>\$ 2,331,616</b>	<b>\$ 36,300</b>	<b>1.6%</b>

FUND: 417 - AIRPORT CAPITAL FUND					REVENUES (417)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Changes 2022-2023	% Change
REVENUE SOURCE									
Intergovernmental Revenues									
417.331.020.00	FAA AIRPORT IMPROVEMENT GRANT	\$ -	\$ -	\$ 906,613	\$ -	\$ -	\$ -	\$ (906,613)	-100.0%
417.333.020.00	FEDERAL INDIRECT - DOT GRANT	-	-	-	-	-	-	-	0.0%
417.334.002.70	STATE RCO GRANT	-	-	-	-	-	-	-	0.0%
417.334.003.60	STATE DOT GRANTS	-	-	-	-	-	-	-	0.0%
Total Intergovernmental Revenues		-	-	906,613	-	-	-	(906,613)	-100.0%
Charges for Goods and Services									
417.344.050.00	FUEL SALES	-	-	136,500	-	-	-	(136,500)	-100.0%
Total Charges for Goods and Services		-	-	136,500	-	-	-	(136,500)	-100.0%
Rents & Leases									
417.344.060.03	HANGARS	-	-	25,200	-	-	-	(25,200)	-100.0%
417.344.060.04	CAPITAL LEASE RECEIPTS	-	-	227,300	-	-	-	(227,300)	-100.0%
Total Rents and Leases		-	-	252,500	-	-	-	(252,500)	-100.0%
Interest Earnings									
417.361.011.00	INTEREST EARNINGS	-	-	750	40,000	-	40,000	39,250	5233.3%
Total Interest Earnings		-	-	750	40,000	-	40,000	39,250	5233.3%
Transfer In									
411.391.080.05	Govt Loan-CARBWSDOT	-	-	147,163	-	-	-	(147,163)	-100.0%
417.397.080.07	Transfer in - Fund 407	-	-	1,534,000	83,800	-	83,800	(1,450,200)	-94.5%
Total Transfer In		-	-	1,681,163	83,800	-	83,800	(1,450,200)	-86.3%
TOTAL REVENUES		\$ -	\$ -	\$ 2,977,526	\$ 123,800	\$ -	\$ 123,800	\$ (2,853,726)	-95.8%
BEGINNING CASH, JANUARY 1		\$ -	\$ -	\$ -	\$ 2,295,316	\$ -	\$ 2,295,316	\$ 2,295,316	0.0%
TOTAL APPROPRIATION WITH FUND BALANCE		\$ -	\$ -	\$ 2,977,526	\$ 2,419,116	\$ -	\$ 2,419,116	\$ (558,410)	-18.8%

FUND: 417- AIRPORT CAPITAL FUND					EXPENDITURES (417)				
DEPARTMENT: 09 - AIRPORT									
Account Number	Account Titles	2020 Actual	2021 Actual	2022 Amendd Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>General Administration</b>									
417.09.546.010.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total General Administration</b>		-	-	-	-	-	-	-	0.0%
<b>Capital Outlays</b>									
417.09.594.046.62.00	BUILDINGS AND STRUCTURES	-	-	-	-	-	-	-	0.0%
417.09.594.046.63.00	OTHER IMPROVEMENTS - CONSTRUCTION	-	-	23,494	-	-	-	(23,494)	-100.0%
417.09.594.046.63.01	OTHER IMPROVEMENTS - AG FUEL STORAGE	-	-	587,216	-	-	-	(587,216)	-100.0%
407.09.594.046.63.40	DESIGN ENGINEERING (A&E)	-	-	50,000	-	-	-	(50,000)	-100.0%
407.09.594.046.63.41	CONSTRUCTION ENGINEERING (CE)	-	-	10,000	-	-	-	(10,000)	-100.0%
417.09.594.046.64.00	MACHINERY & EQUIPMENT	-	-	11,500	-	87,500	87,500	76,000	660.9%
<b>Total Capital Outlays</b>		-	-	682,210	-	87,500	87,500	(594,710)	-87.2%
<b>TOTAL EXPENDITURES</b>		\$ -	\$ -	\$ 682,210	\$ -	\$ 87,500	\$ 87,500	\$ (594,710)	-87.2%
<b>ENDING CASH, DECEMBER 31</b>		\$ -	\$ -	\$ 2,295,316	\$ 2,331,616	\$ -	\$ 2,331,616	\$ 36,300	1.6%
<b>TOTAL APPROPRIATION WITH FUND BALANCE</b>		\$ -	\$ -	\$ 2,977,526	\$ 2,331,616	\$ 87,500	\$ 2,419,116	\$ (558,410)	-18.8%

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## FIREMEN'S PENSION FUND (611)

### Department 36

#### Purpose:

This fund is used solely to pay the supplemental pension payments for retired firefighters that were covered under the City's retirement plan in place before the existence of the state-wide Law Enforcement Officers and Firefighters plan (LEOFF 1). As of October 1, 2022, there are two (2) retired pre-LEOFF firefighters who are eligible to receive benefits from this fund.

#### Background:

Funding was provided with a property tax rate of \$22.5 cents per \$1,000 of assessed value (firemen's pension levy) from the City's regular property tax levy and the annual Fire Insurance Premium Tax distribution from the state is received by this fund.

In October 2019, an actuarial valuation of the City of Chehalis Firefighter's Pension Fund was performed by Milliman, Inc. The actuarial valuation report states that, as of January 1, 2019, the actuarial present value of future excess pension benefits to be provided by the city is \$152,453. The actuarial study further states that firefighter retiree medical and long-term care benefits may be paid from the excess pension fund, up to \$78,000 per year for the next 10 years.

SSB No.5894 was passed effective July 28, 2019 which authorizes the use of the excess funds over the pension obligation to pay for LEOFF 1 medical benefits under RCW 41.26.150(1).

Since additional funding is not needed in the Firemen's Pension Fund, as of the 2020 budget adoption, the City Council dedicated future pension levy (a portion of the regular property tax levy at 22.5 cents per \$1,000 assessed value) to be provided to the LEOFF1 OPEB Fund (115).

#### 2023 Goals and Objectives:

The total 2023 budget for the Firemen's Pension Fund is \$7,000, which is for two (2) pre-LEOFF firefighter retirees' supplemental pension benefits.

#### FIREMEN'S PENSION FUND (611) SUMMARY BY REVENUE AND EXPENDITURE CATEGORY

			2022	2023		
	2020 Actual	2021 Actual	Amended Budget	Adopted Budget	Change 2022-2023	% Change
<b>Firemen's Pension Fund</b>						
<b>REVENUE SOURCE</b>						
Fire Insurance Premium Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Interest Earnings	5,328	869	1,930	20,000	18,070	936.3%
Contribution from GF Prop Tax	-	-	-	-	-	0.0%
Contribution from GF Fire Ins Tax	14,875	13,037	13,550	13,500	(50)	-0.4%
<b>TOTAL REVENUES</b>	<b>\$ 20,203</b>	<b>\$ 13,906</b>	<b>\$ 15,480</b>	<b>\$ 33,500</b>	<b>\$ 18,020</b>	<b>116.4%</b>
<b>EXPENDITURES</b>						
Benefits	\$ 9,790	\$ 4,782	\$ 13,300	\$ 7,000	\$ (6,300)	-47.4%
Services	-	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,790</b>	<b>\$ 4,782</b>	<b>\$ 13,300</b>	<b>\$ 7,000</b>	<b>\$ (6,300)</b>	<b>-47.4%</b>
<b>Increase (decrease) in Fund Balance</b>	<b>10,413</b>	<b>9,124</b>	<b>2,180</b>	<b>26,500</b>	<b>24,320</b>	<b>1115.6%</b>
Beginning Cash, January 1	1,013,143	1,023,556	1,032,680	1,034,860	2,180	0.2%
<b>ENDING CASH, DECEMBER 31</b>	<b>\$1,023,556</b>	<b>\$ 1,032,680</b>	<b>\$1,034,860</b>	<b>\$1,061,360</b>	<b>\$ 26,500</b>	<b>2.6%</b>

FUND: 611 - FIREMEN'S PENSION FUND					REVENUES (611)				
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
REVENUE SOURCE									
<b>Interest Earnings</b>									
611.361.011.00	INTEREST EARNINGS	5,328	869	1,930	20,000		20,000	18,070	936.3%
<b>Total Interest Earnings</b>		<b>5,328</b>	<b>869</b>	<b>1,930</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>18,070</b>	<b>936.3%</b>
<b>Contributions</b>									
611.369.070.02	PENSION CONTRIBUTION - FIRE INS TAX	14,875	13,037	13,550	13,500		13,500	(50)	-0.4%
<b>Total Contributions</b>		<b>14,875</b>	<b>13,037</b>	<b>13,550</b>	<b>13,500</b>	<b>-</b>	<b>13,500</b>	<b>(50)</b>	<b>-0.4%</b>
<b>TOTAL REVENUES</b>		<b>\$ 20,203</b>	<b>\$ 13,906</b>	<b>\$ 15,480</b>	<b>\$ 33,500</b>	<b>\$ -</b>	<b>\$ 33,500</b>	<b>\$ 18,020</b>	<b>116.4%</b>
<b>BEGINNING CASH, JANUARY 1</b>		<b>\$ 1,013,143</b>	<b>\$ 1,023,556</b>	<b>\$ 1,032,680</b>	<b>\$ 1,034,860</b>	<b>\$ -</b>	<b>\$ 1,034,860</b>	<b>\$ 2,180</b>	<b>0.2%</b>
<b>TOTAL REVENUE APPROPRIATION</b>		<b>\$ 1,033,346</b>	<b>\$ 1,037,462</b>	<b>\$ 1,048,160</b>	<b>\$ 1,068,360</b>	<b>\$ -</b>	<b>\$ 1,068,360</b>	<b>\$ 20,200</b>	<b>1.9%</b>

FUND: 611 - FIREMEN'S PENSION FUND				EXPENDITURES (611)					
DEPARTMENT: 36 FIREMEN'S PENSION									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Amended Budget	2023 Recurring	2023 One-Time	2023 Adopted Budget	Change 2022-2023	% Change
<b>EXPENDITURES</b>									
<b>Administration</b>									
611.36.517.020.41.00	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Administration</b>		-	-	-	-	-	-	-	0.0%
<b>Pension &amp; Medical Benefits</b>									
611.36.517.021.29.02	PENSION & DISABILITY - PENSION	9,790	4,782	13,300	7,000	-	7,000	(6,300)	-47.4%
<b>Total Pension &amp; Medical Benefits</b>		9,790	4,782	13,300	7,000	-	7,000	(6,300)	-47.4%
<b>Transfers Out</b>									
611.36.597.000.05.15	TRANSFERS OUT - FUND 115	-	-	-	-	-	-	-	0.0%
<b>Total Transfers Out</b>		-	-	-	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>		\$ 9,790	\$ 4,782	\$ 13,300	\$ 7,000	\$ -	\$ 7,000	\$ (6,300)	-47.4%
<b>ENDING CASH, DECEMBER 31</b>		\$ 1,023,556	\$ 1,032,680	\$ 1,034,860	\$ 1,061,360	\$ -	\$ 1,061,360	\$ 26,500	2.6%
<b>TOTAL APPROPRIATION</b>		\$ 1,033,346	\$ 1,037,462	\$ 1,048,160	\$ 1,068,360	\$ -	\$ 1,068,360	\$ 20,200	1.9%

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## City of Chehalis

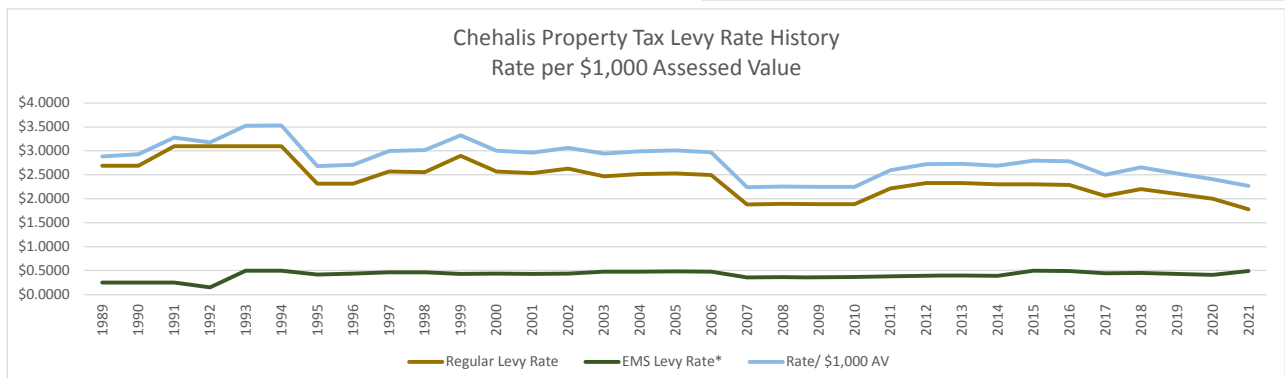
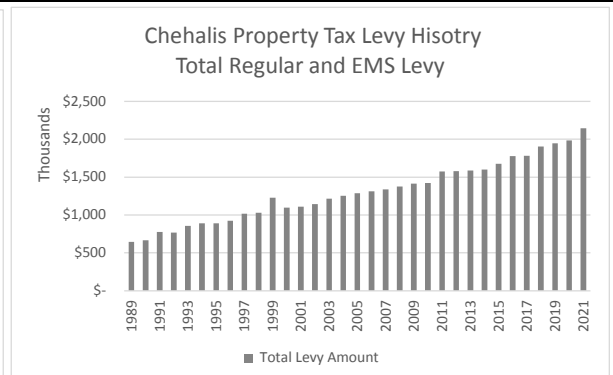
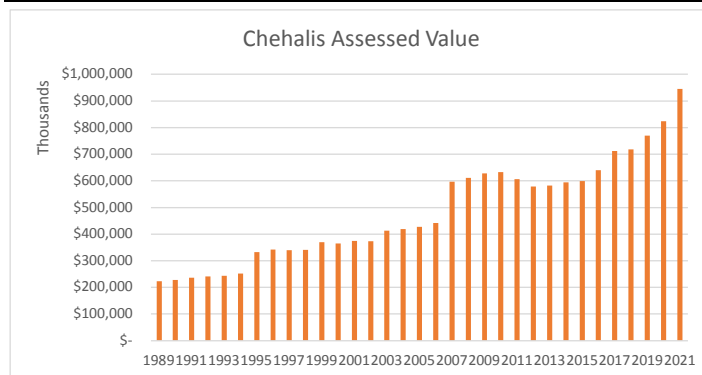
## Summary of Debt Service Payments to Be Made in 2023

Loan ID	Maturity Date	Debt Type	Payment #	Date	1/1/2023 Balance	2023 Total Payment	2023 Principal	2023 Interest	12/31/2023 Balance	Principal Acct#	Interest Acct#	
2011 LTGO Bond (US Bank)		GO	21	6/1/2023	370,000.00	7,187.50		7,187.50		200.OC.591.018.71.00	200.OC.592.014.83.00	DSF
2011 LTGO Bond (US Bank)	12/1/2026	GO	22	12/1/2023		92,187.50	85,000.00	7,187.50	285,000.00	200.OC.591.018.71.00	200.OC.592.014.83.00	DSF
						99,375.00	85,000.00	14,375.00				
2017 Chip Spreader Purchase (SSB)	10/25/2024	GO	Various	Monthly	75,620.15	42,780.00	40,784.33	1,995.67	34,835.82	003.04.591.095.71.00	003.04.592.095.81.00	DED ST
2019 LTGO Parks Bond (Commerce Bank)	8/1/2034	GO	5	2/1/2023	744,000.00	35,704.80	27,000.00	8,704.80		200.OC.591.076.71.01	200.OC.592.076.83.01	DSF
2019 LTGO Parks Bond (Commerce Bank)	8/1/2034	GO	6	8/1/2023		35,388.90	27,000.00	8,388.90	690,000.00	200.OC.591.076.71.01	200.OC.592.076.83.01	DSF
						71,093.70	54,000.00	17,093.70				
2020 LTGO Fire Bond (JPMorgan Chase)	10/1/2035	GO	3	4/1/2023	1,518,000.00	65,599.40	53,000.00	12,599.40		200.OC.591.022.71.02	200.OC.592.022.83.02	DSF
2020 LTGO Fire Bond (JPMorgan Chase)	10/1/2035	GO	4	10/1/2023		65,159.50	53,000.00	12,159.50	1,412,000.00	200.OC.591.022.71.02	200.OC.592.022.83.02	DSF
						130,758.90	106,000.00	24,758.90				
General Fund Total					2,707,620.15	344,007.60	285,784.33	58,223.27	2,421,835.82			
L0400015 SRFL#1, Reuse (DOE)		Revenue	37	5/1/2023	246,098.37	83,270.27	81,418.75	1,851.52		404.11.591.035.72.00	404.11.592.035.83.10	WW
L0400015 SRFL#1 (DOE)	11/1/2024	Revenue	38	11/1/2023		83,270.27	82,031.31	1,238.96	82,648.31	404.11.591.035.72.00	404.11.592.035.83.10	WW
						166,540.54	163,450.06	3,090.48				
L0400016 SRFL #2, CRWRF (DOE)		Revenue	37	6/30/2023	19,439.44	9,829.51	9,683.26	146.25		404.11.591.035.72.13	404.11.592.C35.83.00	WW
L0400016 SRFL #2 (DOE)	12/30/2023	Revenue	38	12/30/2023		9,829.58	9,756.18	73.40	0.00	404.11.591.035.72.13	404.11.592.C35.83.00	WW
						19,659.09	19,439.44	219.65				
L050014A SRFL #3A, CRWRF (DOE)	6/30/2027	Revenue	31	6/30/2023	7,337,803.71	815,311.52	815,311.52	0.00		404.11.591.035.72.11	N/A	WW
L050014A SRFL #3A (DOE)		Revenue	32	12/30/2023		815,311.52	815,311.52	0.00	5,707,180.67	404.11.591.035.72.11	N/A	WW
						1,630,623.04	1,630,623.04	0.00				
L050014B SRFL #3B, RTB (DOE)		Revenue	28	3/30/2023	237,273.57	19,772.80	19,772.80	0.00		404.11.591.035.72.12	N/A	WW
L050014B SRFL #3B (DOE)	9/30/2028	Revenue	29	9/30/2023		19,772.80	19,772.80	0.00	197,727.97	404.11.591.035.72.12	N/A	WW
						39,545.60	39,545.60	0.00				
EL150003 SRFL , I & I (DOE)		Revenue	12	6/30/2023	278,221.63	11,767.66	8,412.26	3,355.40		404.11.591.035.78.00	404.11.592.035.83.00	WW
EL150003 SRFL , I & I (DOE)	12/31/2036	Revenue	13	12/30/2023		11,767.66	8,513.72	3,253.94	261,295.65	404.11.591.035.78.00	404.11.592.035.83.00	WW
						23,535.32	16,925.98	6,609.34				
Wastewater Fund Total					8,118,836.72	1,879,903.59	1,869,984.12	9,919.47	6,248,852.60			
05-96300-008, SRFL#5, WTP Ph IV (DOH)	10/1/2026	Revenue	annual	10/1/2023	252,025.91	64,266.61	63,006.48	1,260.13	189,019.43	405.10.591.034.78.01	405.10.592.T34.83.01	WATER
DM13-952-179 High Level (DOH)	10/1/2027	Revenue	annual	10/1/2023	429,250.00	92,288.74	85,850.00	6,438.74	343,400.00	405.10.591.034.78.03	405.10.592.T34.83.03	WATER
DM13-952-180 Redundant Floc (DOH)	10/1/2037	Revenue	annual	10/1/2023	909,000.00	74,235.00	60,600.00	13,635.00	848,400.00	405.10.591.034.78.02	405.10.592.T34.83.02	WATER
Water Fund Total					1,590,275.91	230,790.35	209,456.48	21,333.87	1,380,819.43			
Lewis County .09 Loan Arkansas	12/1/2035	Revenue	Various	Monthly	126,693.13	26,682.60	23,199.07	3,483.53	103,494.06	407.09.591.046.71.01	407.09.592.046.83.01	AIRPORT
CARB Loan - Above Grond Fuel Storage	7/1/2042	Revenue	1	7/1/2023	761,470.01	46,569.01	31,339.61	15,229.40	730,130.40	407.09.591.046.71.03	407.09.592.046.83.03	AIRPORT
Airport Fund Total					888,163.14	73,251.61	54,538.68	18,712.93	833,624.46			
Grand Total					13,304,895.92	2,527,953.15	2,419,763.61	108,189.54	10,885,132.31			

\*Totals excluding long-term capital lease payments

## City of Chehalis Property Tax and Levy Rate History

Tax Year	Assessed Value	% Change	Regular Levy		% Change	EMS Levy		% Change	Total Regular & EMS	
			Regular Levy Rate	Regular Levy Amount		EMS Levy Rate*	EMS Levy Amount		Rate/ \$1,000 AV	Total Levy Amount
1989	\$ 214,600,624.00		2.690000000	\$ 564,600		-	\$ -		2.6309336361	\$ 564,600
1990	\$ 223,567,564.00	4.2%	2.690000000	\$ 589,587	4.4%	0.250000000	\$ 54,794	0.0%	2.8822651572	\$ 644,381
1991	\$ 227,848,909.00	1.9%	2.690000000	\$ 601,713	2.1%	0.250000000	\$ 65,921	20.3%	2.9301610569	\$ 667,634
1992	\$ 236,698,360.00	3.9%	3.100000000	\$ 717,495	19.2%	0.250000000	\$ 57,701	-12.5%	3.2750374781	\$ 775,196
1993	\$ 241,030,009.00	1.8%	3.100000000	\$ 729,638	1.7%	0.150000000	\$ 35,305	-38.8%	3.1736421667	\$ 764,943
1994	\$ 243,540,900.00	1.0%	3.100000000	\$ 738,346	1.2%	0.500000000	\$ 119,088	237.3%	3.5206981661	\$ 857,434
1995	\$ 252,186,104.00	3.5%	3.100000000	\$ 767,049	3.9%	0.500000000	\$ 123,717	3.9%	3.5321771734	\$ 890,766
1996	\$ 332,598,144.00	31.9%	2.312700000	\$ 755,661	-1.5%	0.416000000	\$ 135,926	9.9%	2.6806734075	\$ 891,587
1997	\$ 341,598,144.00	2.7%	2.312700000	\$ 778,58			\$ 145,873	7.3%	2.7062676312	\$ 924,456
1998	\$ 339,777,131.00	-0.5%	2.568400000	\$ 861,010	10.6%	0.466200000	\$ 156,285	7.1%	2.9940066802	\$ 1,017,295
1999	\$ 340,554,560.79	0.2%	2.553411700	\$ 869,576	1.0%	0.464333820	\$ 158,131	1.2%	3.0177455200	\$ 1,027,707
2000	\$ 369,629,439.45	8.5%	2.892897280	\$ 1,069,300	23.0%	0.432865950	\$ 160,000	1.2%	3.3257632300	\$ 1,229,300
2001	\$ 365,422,079.00	-1.1%	2.564746505	\$ 937,215	-12.4%	0.434787631	\$ 158,881	-0.7%	2.9995341360	\$ 1,096,096
2002	\$ 373,907,703.00	2.3%	2.5331946692	\$ 947,181	1.1%	0.429437529	\$ 160,570	1.1%	2.9626321980	\$ 1,107,751
2003	\$ 372,808,257.00	-0.3%	2.6255185652	\$ 978,815	3.3%	0.436315444	\$ 162,662	1.3%	3.0618340087	\$ 1,141,477
2004	\$ 413,338,242.00	10.9%	2.4660063029	\$ 1,019,295	4.1%	0.473100212	\$ 195,550	20.2%	2.9391065151	\$ 1,214,845
2005	\$ 418,695,033.00	1.3%	2.5121458749	\$ 1,051,823	3.2%	0.477275784	\$ 199,833	2.2%	2.9894216586	\$ 1,251,656
2006	\$ 427,452,470.00	2.1%	2.5261327183	\$ 1,079,802	2.7%	0.480358998	\$ 205,331	2.8%	3.0064917159	\$ 1,285,132
2007	\$ 442,010,092.00	3.4%	2.4937550973	\$ 1,102,265	2.1%	0.474095827	\$ 209,555	2.1%	2.9678509241	\$ 1,311,820
2008	\$ 597,253,751.00	35.1%	1.8818314462	\$ 1,123,931	2.0%	0.357761052	\$ 213,674	2.0%	2.2395924978	\$ 1,337,605
2009	\$ 610,719,108.00	2.3%	1.8951702097	\$ 1,157,417	3.0%	0.360296898	\$ 220,040	3.0%	2.2554671075	\$ 1,377,457
2010	\$ 628,436,031.00	2.9%	1.8866982342	\$ 1,185,669	2.4%	0.361214171	\$ 227,000	3.2%	2.2479124053	\$ 1,412,669
2011	\$ 632,359,410.00	0.6%	1.8855481410	\$ 1,192,344	0.6%	0.360985772	\$ 228,273	0.6%	2.2465339134	\$ 1,420,617
2012	\$ 605,989,787.00	-4.2%	2.2170216542	\$ 1,343,492	12.7%	0.378952426	\$ 229,641	0.6%	2.5959740803	\$ 1,573,134
2013	\$ 579,109,033.00	-4.4%	2.3255115242	\$ 1,346,725	0.2%	0.397498065	\$ 230,195	0.2%	2.7230095891	\$ 1,576,919
2014	\$ 582,108,287.00	0.5%	2.3294349527	\$ 1,355,983	0.7%	0.398176826	\$ 231,782	0.7%	2.7276117785	\$ 1,587,765
2015	\$ 593,843,068.00	2.0%	2.3002841215	\$ 1,366,008	0.7%	0.390465836	\$ 231,875	0.0%	2.6907499575	\$ 1,597,883
2016	\$ 599,335,477.00	0.9%	2.2977357805	\$ 1,377,115	0.8%	0.500000000	\$ 299,668	29.2%	2.7977357805	\$ 1,676,782
2017	\$ 639,490,698.00	6.7%	2.2865449561	\$ 1,462,224	6.2%	0.492996772	\$ 315,267	5.2%	2.7795413687	\$ 1,777,491
2018	\$ 711,910,025.00	11.3%	2.0582736983	\$ 1,465,306	0.2%	0.441804454	\$ 314,525	-0.2%	2.5000781524	\$ 1,779,831
2019	\$ 717,643,811.00	0.8%	2.2016911116	\$ 1,580,030	7.8%	0.450151029	\$ 323,048	2.7%	2.6518421407	\$ 1,903,078
2020	\$ 769,615,890.00	7.2%	2.09999562249	\$ 1,616,190	2.3%	0.4290438962	\$ 330,199	2.2%	2.52903951866	\$ 1,946,389
2021	\$ 824,330,209.00	7.1%	1.99994804509	\$ 1,648,618	2.0%	0.4081008699	\$ 336,409	1.9%	2.40804813208	\$ 1,985,027
2022	\$ 944,839,689.00	14.6%	1.77883803948	\$ 1,680,717	1.9%	0.4910785876	\$ 463,991	37.9%	2.26991662709	\$ 2,144,707



**2022 Salary Schedule \***

Updated with 3% increase - Police Guild effective 1/1/2022  
 Updated with 1.5% increase - IAFF Fire effective 12/25/2021  
 Updated with 1.5% - Non-Uniformed effective 12/25/2021  
 Updated with 1.5% - Non-Represented effective 12/25/2021

**\* 2023 salary schedule is not available as of 11/28/2022. The below 2022 salary schedule will be replaced when the 2023 salary schedule is available.**

Class Title	Collective Bargaining Organization		Step A	Step B	Step C	Step D	Step E
Accountant	Teamsters Non-Uniform	24A	5036	5289	5553	5831	6122
Accounting Technician II	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Administrative Assistant (not Fire or Airport)	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Airport Operations Coordinator	Non-Represented	5N	5813	6104	6409	6729	7064
Airport Administrative Assistant	Non-Represented	2N	3674	3859	4050	4254	4466
Airport Property Maintenance Tech.	Non-Represented	2N	3674	3859	4050	4254	4466
Airport Property Maintenance Worker	Non-Represented	1N	3332	3499	3674	3859	4050
Building Official	Teamsters Non-Uniform	24A	5036	5289	5553	5831	6122
Chief of Police	Non-Represented	12N	8390	8810	9251	9714	10199
City Clerk	Non-Represented	4N	5021	5272	5536	5813	6104
City Councilor	Elected	Monthly	100.00				
City Manager	Non-Represented	Contract	12941.00				
Civil Service Secretary	Non-Represented	Hourly Rate	20.00				
Code Inspector	Non-Represented	Hourly Rate	29.00				
Code Inspector/Fire Marshal	Non-Represented	Hourly Rate	49.34				
Community Corrections Officer (formerly Court Bailiff/Transport Officer)	Non-Represented	13A(*)	2947	3094	3248	3410	3580
Community Services Officer	Teamsters Non-Uniform	18A	3760	3947	4145	4351	4570
Court Clerk	Teamsters Non-Uniform	16A	3410	3580	3760	3947	4145
Department Administrative Assistant (Fire)	Non-Represented	2N	3674	3859	4050	4254	4466
Deputy Police Chief	Non-Represented	10N	7628	8008	8408	8829	9271
Development Review Specialist/Building Inspector	Teamsters Non-Uniform	21A	4351	4570	4798	5036	5289
Engineering Technician II	Teamsters Non-Uniform	22A	4570	4798	5036	5289	5553
Engineering Technician III	Teamsters Non-Uniform	24A	5036	5289	5553	5831	6122
Equipment Operator I	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Equipment Operator II	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036
Financial Analyst	Non-Represented	16A	6156	6464	6787	7126	7482
Finance Director	Non-Represented	9N	7273	7638	8019	8420	8842
Fire Captain	IAFF	22F	6047	6226	6637	6965	7294

Class Title	Collective Bargaining Organization		Step A	Step B	Step C	Step D	Step E
Fire Chief	Non-Represented	12N	8390	8810	9251	9714	10199
Firefighter/Engineer	IAFF	20F	5111	5353	5609	5879	6157
Human Resources Admin./Risk Manager	Non-Represented	8N	6927	7273	7638	8019	8420
Journeyman Electrician/Equip. Maint. Tech.	Teamsters Non-Uniform	21A	4351	4570	4798	5036	5289
Judicial Assistant for Sentence Monitoring	Teamsters Non-Uniform	15A	3248	3410	3580	3760	3947
Lead Wastewater Treatment Plant Operator	Teamsters Non-Uniform	24A	5036	5289	5553	5831	6122
Maintenance Technician - Electrical, Electronics & E	Teamsters Non-Uniform	21A	4351	4570	4798	5036	5289
Mayor	Elected	Monthly	150				
Municipal Court Administrator	Non-Represented	3N	4923	5169	5427	5698	5984
Municipal Court Judge	Non-Represented	Contract	3481				
Municipal Court Judge Pro-Tem	Non-Represented	Hourly Rate	50				
Parking Enforcement Officer	Non-Represented	16A	3410	3580	3760	3947	4145
Permit Technician	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Police Officer (Academy graduate)	Police Guild	22P	5811	6089	6393	6702	7034
Police Officer (Non-academy graduate)	Police Guild	21P	4648				
Police Officer Assigned as Detective	Police Guild	23P	6103	6395	6711	7037	7386
Police Sergeant	Police Guild	24P	7817	8145			
Police Sergeant Assigned as Detective	Police Guild	25P	8251	8552			
Poplar Tree Plantation Worker/Utility Worker I	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Poplar Tree Plantation Worker/Utility Worker II	Teamsters Non-Uniform	18A	3760	3947	4145	4351	4570
Planning and Building Manager	Non-Represented	7N	6499	6824	7165	7522	7900
Property/Facilities Manager	Non-Represented	5N	5813	6104	6409	6729	7064
Property Maintenance Technician I	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Property Maintenance Technician II	Teamsters Non-Uniform	21A	4351	4570	4798	5036	5289
Property Maintenance Worker	Teamsters Non-Uniform	15A	3248	3410	3580	3760	3947
Public Works Director	Non-Represented	11N	8019	8420	8842	9284	9749
Public Works Office Manager	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036
Records Asst./Evidence Technician	Teamsters Non-Uniform	16A	3410	3580	3760	3947	4145
Records Technician	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Recreation Assistant	Teamsters Non-Uniform	13A	2947	3094	3248	3410	3580
Recreation/Aquatics Manager	Non-Represented	5N	5813	6104	6409	6729	7064
Storm/Wastewater Collection Specialist	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Street/Stormwater Superintendent	Non-Represented	5N	5813	6104	6409	6729	7064
Traffic Control Technician	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036
Utility Customer Service Representative I	Teamsters Non-Uniform	15A	3248	3410	3580	3760	3947
Utility Customer Service Representative II	Teamsters Non-Uniform	16A	3410	3580	3760	3947	4145
Vehicle Maintenance Technician	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036

Class Title	Collective Bargaining Organization		Step A	Step B	Step C	Step D	Step E
Wastewater Laboratory Assistant	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Wastewater Laboratory Technician II	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036
Wastewater Superintendent	Non-Represented	8N	6927	7273	7638	8019	8420
Wastewater Collection System Technician	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Wastewater Treatment Operator	Teamsters Non-Uniform	20A	4145	4351	4570	4798	5036
Wastewater Treatment Operator/In-Training	Teamsters Non-Uniform	18A	3760	3947	4145	4351	4570
Water Distribution Operator I	Teamsters Non-Uniform	18A	3760	3947	4145	4351	4570
Water Distribution Operator I / Meter Reader	Teamsters Non-Uniform	18A	3760	3947	4145	4351	4570
Water Distribution Operator II	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Water Superintendent	Non-Represented	5N	5813	6104	6409	6729	7064
Water Treatment Operator I/In-Training	Teamsters Non-Uniform	17A	3580	3760	3947	4145	4351
Water Treatment Operator I	Teamsters Non-Uniform	19A	3947	4145	4351	4570	4798
Water Treatment Operator II	Teamsters Non-Uniform	22A	4570	4798	5036	5289	5553

Temporary and Seasonal Hourly Rates - 2022 (change minimum wage to \$14.49 per hour in 2022)
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			Step A	Step B	Step C
Lifeguard	pt1	Pool	14.49	15.22	15.99
Swimming Pool Cashier	pt1	Pool	14.49	15.22	15.99
Lifeguard/Instructor	pt2	Pool	15.21	15.98	16.79
Water Safety Instructor	pt2	Pool	15.21	15.98	16.79
Senior Instructor	pt3	Pool	15.98	16.79	17.64
Senior Lifeguard	pt3	Pool	15.98	16.79	17.64
Swimming Pool Assistant Manager	pt8	Pool	20.39	21.42	22.50
Swimming Pool Manager	pt12	Pool	24.78	26.03	27.34
Recreation Aide	pt1	Parks and Recreation	14.49	15.22	15.99
Property Maintenance Aide	pt5	Facility, Parks and Recreation	17.61	18.49	19.41
Tournament Director	pt12	Parks and Recreation	24.78	26.03	27.34

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