

Development Review Committee is represented by the City of Chehalis:  
Building and Planning | Engineering | Public Works | Fire Department | Police Department | Airport

# Development Review Committee Agenda

Chehalis Building and Planning Department

May 3, 2023, at 9 A.M.

Meeting Location: Chehalis Airport Conference Room

**9:00 AM AC-23-012, Short Plat, Tillicum Drive**

The applicant proposes a five-lot short plat. The property is zoned R-1, Single Family Residential. Lewis County parcel ID # 017481001025. The property is approximately 10.2 acres; 444,312 sq ft.

**9:30 AM AC-23-013, 205 N. Hamilton Rd**

The applicant is proposing the relocation of Housing Mart to this location. The property is zoned CG, General Commercial. Lewis County parcel ID # 017896007000. The site is approximately 2.0 acres; 87,120 sq ft.

**10:00 AM SE-23-005, Chehalis Ave, Chehalisfest**

Sidelines Sport Bar is applying to hold the Chehalisfest car show, vendor show and sales, and a beer garden. The event is scheduled to take place on Chehalis Avenue between Park Street and Main Street.

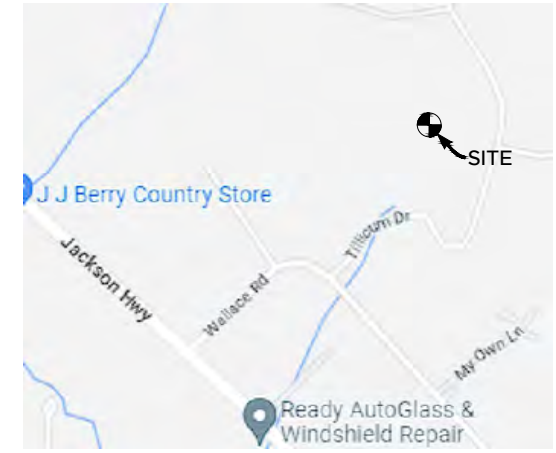
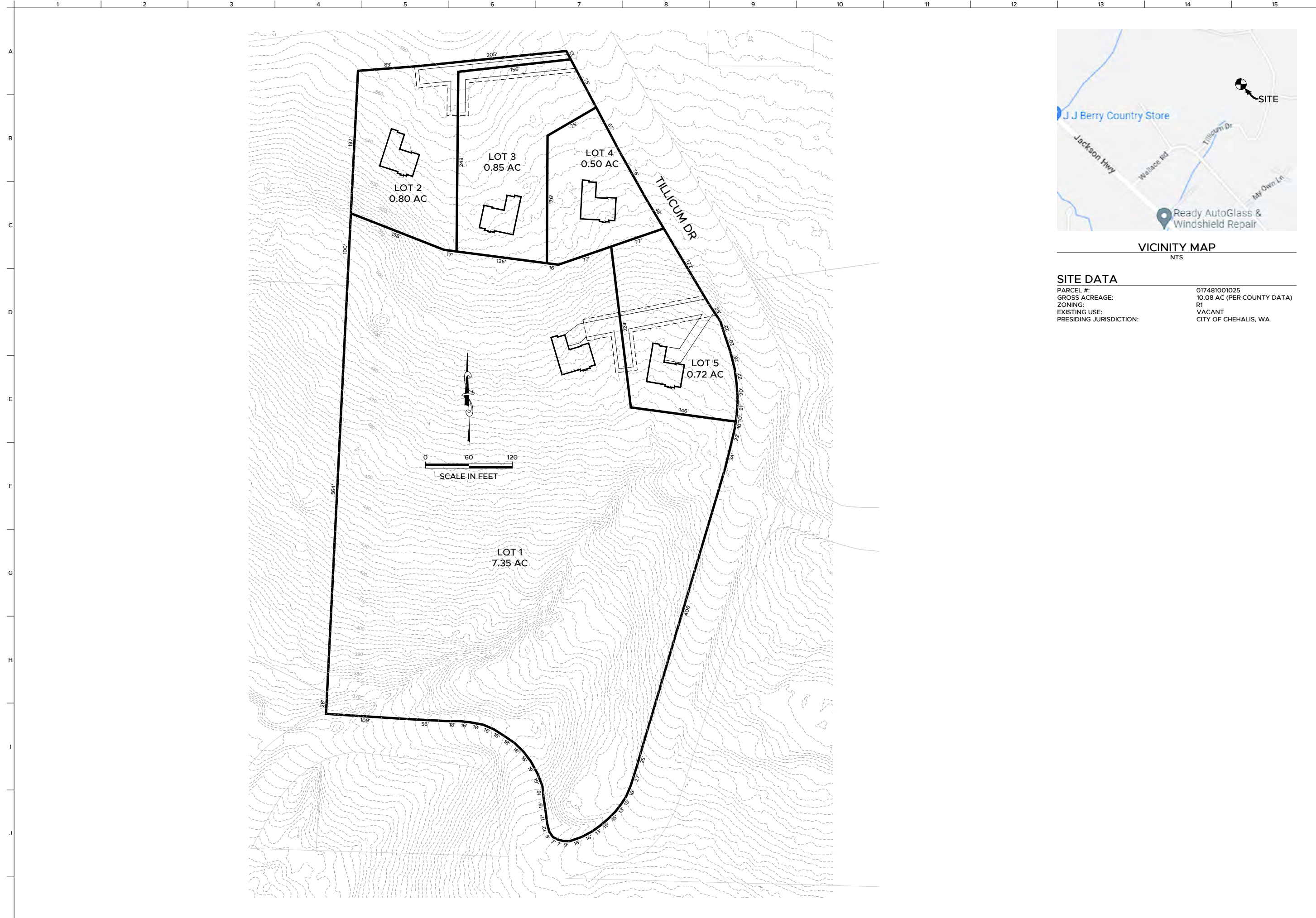
**10:30 Interdepartmental staff meeting.**

Join Zoom Meeting

<https://us06web.zoom.us/j/83910241095?pwd=dUI1Ym0rTkt6SHZCZjkxUTRlVDBUUT09>



Vicinity map for AC-23-012  
Tillicum Drive  
Five lot Short Plat



VICINITY MAP  
NTS

**SITE DATA**

PARCEL #:	017481001025
GROSS ACREAGE:	10.08 AC (PER COUNTY DATA)
ZONING:	R1
EXISTING USE:	VACANT
PRESIDING JURISDICTION:	CITY OF CHEHALIS, WA

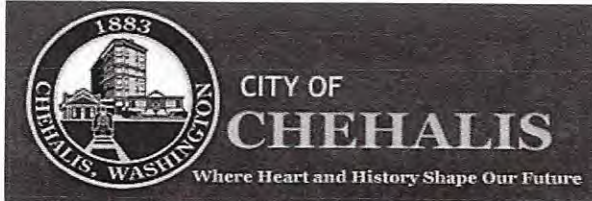
PROPOSED  
SHORT SUBDIVISION

TPN 017481001025  
LEWIS COUNTY, WA

CONCEPTUAL PLAT MAP

PROJ. NO:	KG201
REVIEWED BY:	NDT
DESIGNED BY:	NDT
DRAWN BY:	NDT
DATE:	04-18-2023

Know what's BELOW  
Call 811 before you dig.



**Return your conference application to Community Development Department**  
 1321 S Market Blvd. Chehalis, WA 98532  
 (360) 345-2229  
 www.ci.chehalis.wa.us email: comdev@ci.chehalis.wa.us

JOB SITE ADDRESS: No situs address PARCEL #: 017481001025

**APPLICANT / CONTACT PERSON:**

NAME: Nick Taylor  
 ADDRESS: 299 N Market Blvd  
 CITY/ST/ZIP: Chehalis, WA 98532  
 PHONE#: 360 890 8955  
 EMAIL: ntaylor@irisgroupconsulting.com

**CONTRACTOR / ENGINEER / SURVEYOR:**

COMPANY NAME: Iris Group  
 CONTACT NAME: Same as applicant  
 ADDRESS: \_\_\_\_\_  
 PHONE #: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 CONTRACTORS L&I #: \_\_\_\_\_

Is the property owner the same as the contact person? Yes  No

DETAILED PROJECT DESCRIPTION: 5-Lot short plat with access from Tillicum Dr. Water and sewer/septic service locations not yet determined.

Verbal comments made during discovery are not binding. Only the plan(s) submitted will be reviewed for compliance with applicable codes. By signing below, I grant permission for City of Chehalis employees to enter and remain on the property for the purpose of review and approval of this proposal and to conduct inspections related to this proposal.

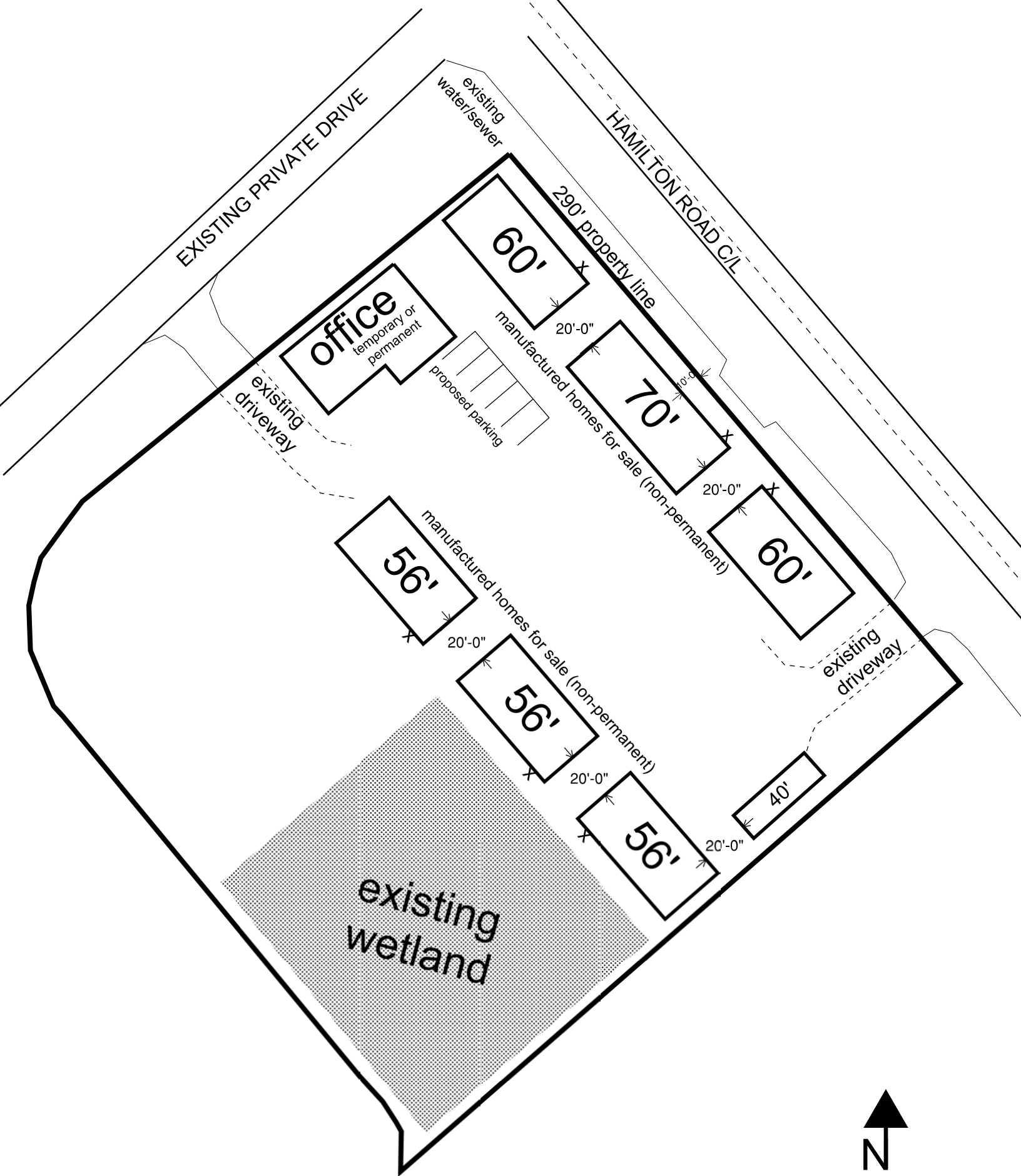
<b>Signature:</b> 	<b>Date:</b> <u>4/18/23</u>
<b>Name (print):</b> <u>Nick Taylor</u>	<b>Telephone #:</b> <u>360 890 8955</u>

Office use only	
Received by: <u>LF</u>	Date Received: <u>04/19/2023</u>
Parcel #: <u>017481001025</u>	
Permit #: <u>AC-23-012</u>	
Zoning: <u>R1- UGA</u>	
Flood Zone: Yes <input type="radio"/> No <input checked="" type="radio"/>	
Zone Classification:	



Vicinity map for AC-23-013  
205 Hamilton Road  
Housing Mart





SITE ADDRESS: 205 HAMILTON ROAD, CHEHALIS, WA 98532	360.423.5151	SCALE: 1/8" = 15'-0"
PROJECT DESCRIPTION: SITE IMPROVEMENTS FOR MANUFACTURED HOME SALES		



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1321 S Market Blvd. Chehalis, WA 98532  
(360) 345-2229

[www.ci.chehalis.wa.us](http://www.ci.chehalis.wa.us) email: [comdev@ci.chehalis.wa.us](mailto:comdev@ci.chehalis.wa.us)

**JOB SITE ADDRESS:** 205 HAMILTON ROAD

**PARCEL #:** 017896007000

**APPLICANT / CONTACT PERSON:**

NAME: NEWROCK HOMES FOR HOUSING MART / AFH  
 ADDRESS: 842 WASHINGTON WAY #150  
 CITY/ST/ZIP: LONGVIEW, WA 98632  
 PERMITS@NEWROCKHOMES.COM  
 PHONE#: LISA@NEWROCKHOMES.COM  
 EMAIL: 360.423.5151 / 360.304.1140

**CONTRACTOR / ENGINEER / SURVEYOR:**

COMPANY NAME: NEWROCK HOMES / RB ENGINEERING  
 CONTACT NAME: ERIC PUCCI / ALEXUS PUCCI / LISA CAVERLY  
 ADDRESS: 842 WASHINGTON WAY #150 LONGVIEW, WA 98632  
 PHONE #: 360.423.5151 / 360.304.1140 / 360.957.7653  
 EMAIL: PERMITS@NEWROCKHOMES.COM / LISA@NEWROCKHOMES.COM  
 CONTRACTORS L&I #: NEWROHI943D2

Is the property owner the same as the contact person? Yes  No

**DETAILED PROJECT DESCRIPTION:**


PRE-APPLICATION MEETING FOR DEVELOPMENT OF COMMERCIAL LAND LOCATED AT 205 HAMILTON ROAD

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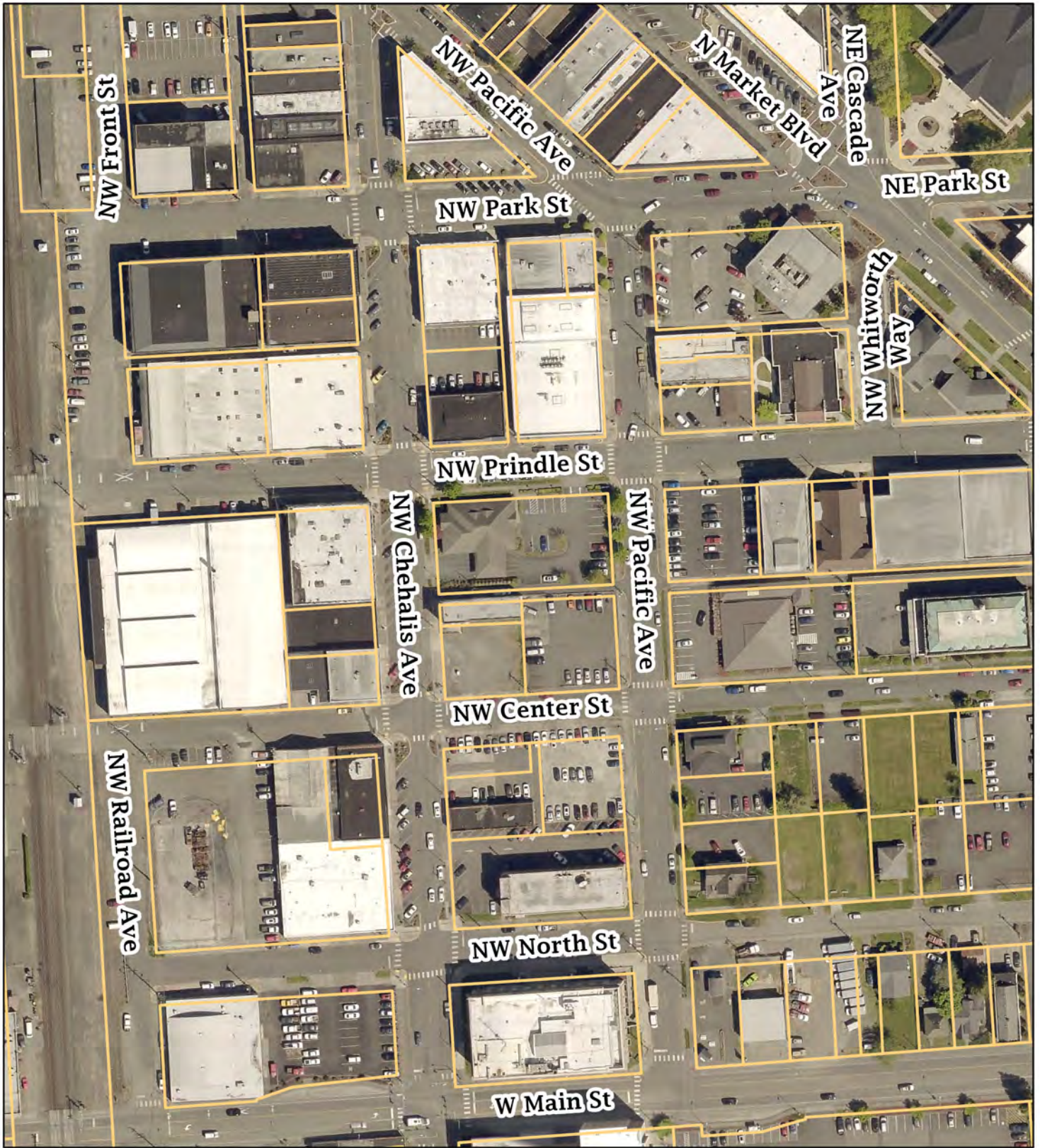


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Verbal comments made during discovery are not binding. Only the plan(s) submitted will be reviewed for compliance with applicable codes. By signing below, I grant permission for City of Chehalis employees to enter and remain on the property for the purpose of review and approval of this proposal and to conduct inspections related to this proposal.

<b><u>Signature:</u></b> 	<b><u>Date:</u></b> 04-20-2023
<b><u>Name (print):</u></b> LISA CAVERLY	<b><u>Telephone #:</u></b> 360.423.5151 / 360.304.1140

<b>Office use only</b>	
Received by: LF	Date Received: 04/21/2023
Parcel #: 017896007000	
Permit #: AC-23-013	
Zoning: UGA-CG	
Flood Zone: Yes <b>No</b>	
Zone Classification:	



Vicinity map for SE-23-005  
Chehalisfest







**Community Development Department**  
 1321 S Market Blvd. Chehalis, WA 98532  
 (360) 345-2229 / Fax: (360) 345-1039  
[www.ci.chehalis.wa.us](http://www.ci.chehalis.wa.us) email: [comdev@ci.chehalis.wa.us](mailto:comdev@ci.chehalis.wa.us)

**SPECIAL EVENT APPLICATION**

**submit at least 28 days in advance of proposed event**

**Will your event take place on City owned property?**

No  **Yes** if yes, insurance is required to be submitted *along with the application.*

\*\*\*\*\*Please note: Incomplete applications not accepted \*\*\*\*\*

**INSURANCE** – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an **additional insured** on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide proof of insurance. Insurance coverage shall be at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate. **Acceptable forms: CG 20 26 or CG 20 12.**

Please check the event type:

- |  |  |
|--|--|
| <input type="checkbox"/> Athletic Event      | <input checked="" type="checkbox"/> Street Event |
| <input type="checkbox"/> Noise Permit        | <input type="checkbox"/> Park Event              |
| <input checked="" type="checkbox"/> Car Show | <input type="checkbox"/> Parade                  |
| <input checked="" type="checkbox"/> Other    |  |

Chehalis fest, car show, vendor show, Beer garden

Name of Applicant/Organization: Barbe's Bar & Grill

Location of event: map attached

Person in Charge: Audrey McKeown Address: 610 Grove St. Centralia 98531

Phone Number: Daytime: 360 827 3131 Work: same Email: Chehalissidelines@gmail.com

Additional Authorized Individuals: Auralee Tobey  
 Phone Number: Daytime: 360 219 7088 Work: same Email: Auralee@experiencechehalis.com

Emergency Contact: \_\_\_\_\_  
 Phone Number: Daytime: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Activity Planned (describe event): Chehalis fest, vendor show, car show, Beer garden, Selfie Street

Is this an event involving political or religious activity intended primarily for the communication or expression of ideas? (Please circle) YES  NO

Will participants pay a fee or make a donation? (Please circle) YES  NO

Will City of Chehalis services be requested for:

- Street Closure
- Security
- Garbage Collection
- EMS

- Sidewalk Closure
- Equipment
- Parking Restrictions
- Other

*Signs, Street Closure Signs, NO Parking Signs, Pedestrian crossing Signs*

Date(s) of Proposed Event: July 29th 2023

Hours of Operation: 7am - 3:30pm

Set-up Date/Time: no parking signs July 22, setup 7/29 6am

Dismantling Date/Time: 7/29 4pm

Number of Staff/Volunteers: 26

Estimated Number of Participants: 100's

LOCATION/STREET(S) INVOLVED (describe area involved in event, attach map/route plan):  
please see attached map

**Special Considerations - (Additional permits and/or licenses may be required) - Will there be:**

Amplified sound? (Please circle) YES NO

Alcohol? (Please circle) YES NO

Animals? (Please circle) YES NO number \_\_\_\_\_ species \_\_\_\_\_

Booths/Commercial Vendors: (Please circle) YES NO  
Each vendor is required to have a current City of Chehalis business license.

Cooking/Food Service: (Please circle) YES NO

Fire/Fireworks/Pyrotechnics: (Please circle) YES NO

Inflatables or Amusement Rides: (Please circle) YES NO

Mechanical Rides: (Please circle) YES NO

Portable Restrooms: (Please circle) YES NO How many? 4 Some restrooms must meet ADA requirements.

Dumpsters: (Please circle) YES NO How many and where? 10 yard Dump Truck Trailer

Signs: (Please circle) YES NO

Stage: (Please circle) YES NO

Other special considerations: No parking - street closure - Heavy pedestrian crossing signs needed please

List any special signs/barricades/cones requested to be supplied by the City of Chehalis. There is no guarantee that the city will be able to provide.

**\*\*\*ATTACH COPY OF SAFETY PLAN TO THIS APPLICATION\*\*\***

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**Public Relations:** Please state what efforts, if any, have occurred, or you intend to make, to notify residents or businesses that will likely be affected by your event. If permit is granted it will be the responsibility of event organizers to alert those likely to be impacted. (i.e. street closures, no parking zones, noise, etc.)

All Businesses + Residential management has been notified

ATTACH COPIES OF BROCHURES, POSTERS, FLYERS, OR MAILINGS ADVERTISING THIS EVENT

**INSURANCE** – The City of Chehalis does not maintain insurance that will respond to claims against the applicant in connection with the permitted event by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain liability insurance in accordance with the City of Chehalis policy, name the City of Chehalis as an **additional insured** on the policy, and be responsible for providing proof of such insurance. If your event will take place on City of Chehalis property, you are required to provide proof of insurance. Acceptable forms: **CG 20 26** or **CG 20 12**. Insurance coverage shall be at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

**HOLD HARMLESS** –Applicant/Permittee/User shall defend, indemnify and hold harmless the City of Chehalis, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the acts or omissions of the Applicant/Permittee/User, its employees, volunteers, representatives or vendors, or from any activity, work or thing done, permitted, or suffered by Applicant/Permittee/User, related to the permitted activity, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Chehalis.

Signature of Applicant: [Signature] Date: 4/18/23

Organization/Title: \_\_\_\_\_

**OFFICE USE ONLY:**

Date Received: 4/19/2023 By: LF Date approved/denied \_\_\_\_\_  
DRC Reviewed: \_\_\_\_\_ Reason for denial \_\_\_\_\_  
Parcel #: \_\_\_\_\_  
Permit #: SE-23-005