

## Chehalis Civil Service Commission

Minutes of December 26, 2023.

MEMBERS PRESENT: Joe Mano, Sheila Johnson-Teeter, Dennis Dawes

OTHERS PRESENT: Chief Adam Fulbright, Deputy Chief Matt McKnight

Meeting was called to order by Chair at 6:04 P.M.

Minutes of Special Meeting November 14, 2023 and regular meeting November 28, 2023 were approved as published. Dawes/Johnson-Teeter

### Old Business:

An updated Fire Department Eligibility List was presented to the Commission. The latest updated Police Entry Level Eligibility List was presented to the Commission.

In other Old Business, the separate lists for Fire Department paramedics and firefighters were discussed. The question was whether or not the city council had approved separate positions in the city budget.

### Discussion:

Dawes: the request is for the lists to be separate, but not sure how to do it. Do the candidates take the same test?

Mano: do all the candidates who say they have paramedic training actually have it?

Chief Fulbright: on the new list just presented, two are not certified paramedics. The remaining candidates are still interested, and the department is doing background checks.

Mano: how long is the training?

Chief: six months

Chief: we have two job postings: for firefighter engineer and firefighter paramedic

Mano: Why don't you find out where they worked before and go with a lateral list?

Chief: we are changing to lateral now. If the language is adopted for this change, we will be able to post.

Mano: When you looked at this list, did you find candidates?

Chief: one strong candidate. He does not have firefighter background but paramedic in military.

Dawes: in the new city budget, did the city classify different steps for firefighter and for paramedic? If the city council budget includes these, then the Commission can approve.

Chief: the city has three separate classifications: captain, firefighter engineer, and firefighter paramedic

Dennis: then the rules change that was suggested can cover this request. That was the first reading of the complete rules and regulations. This is the second reading.

Mano: move to adopt the rules as amended/Dawes second. Motion passed.

New Business: the Secretary showed the Commission letterhead to use for official Commission business and several suggestions about the format of the letter to candidates who will have names removed from the eligibility lists.

Deputy Chief McKnight announced that Bruce Thompson was officially promoted to Sergeant.

Mano: thank you to the Fire Chief for working through the process of eligibility lists. He explained his needs well.

Public Comments: None

For the Good of the Order: next meeting will be January 30, 2024.

Meeting was adjourned at 6:27.

Joe Mano  
Chair

Janelle Williams  
Secretary