

Chehalis Civil Service Commission

Minutes of June 27, 2023

MEMBERS PRESENT: Joe Mano, Sheila Johnson-Teeter, Dennis Dawes

OTHERS PRESENT: Deputy Chief McKnight, Chief Fulbright, Pat Glover

Meeting was called to order by Chair at 6:01 P.M.

Minutes of May 30, 2023 were approved as published. Dawes/Johnson-Teeter

Old Business:

The updated eligibility list for police officer entry level was presented. Deputy Chief McKnight said that two on the list had been hired and that on paper, the department is fully staffed.

The updated eligibility list for firefighter was presented.

New Business:

Fire Department Chief Fulbright informed the Commission that he has been in discussion with the city to add a new position to the department: Firefighter/Paramedic. In the discussion that followed, Chief Fulbright said he is currently the only paramedic in the department; not all the firefighter positions would require paramedic training; the City has not yet approved the financial/contractual parts of his request. He also answered questions about the testing. He said PST does have the testing capability for this position and the testing would include both a written examination and an assessment center with taped scenarios that tested specific skills. Chairman Mano said that when/if the City approved the position, Chief Fulbright is to bring the issue back to the Commission for action.

In addition, Chief Fulbright said that with the Assessment Center that was approved by the Commission, a new Captain's list would be created. Chairman Mano asked how many candidates will be taking the Assessment Center and was told the number is five.

Firefighter Pat Glover came forward during Public Comments section and asked the Commission for a waiver to be able to participate in the Assessment Center for Captain. He is five months short of the required length of service. Chairman Mano told him to appear at the next meeting with his request in writing

Rules and Regulations:

The Secretary presented an updated packet of the R&R to the Commission. This packet was due several weeks earlier, but the Secretary did not complete the update due to issues with computer format. After a quick review of the packet, it was determined that this packet was

not updated as it should be. The Secretary was asked if she could redo the update and distribute it to the Commission in one week, July 5. The Secretary agreed to the date.

For the Good of the Order: the next meeting will be July 25, 2023.

Meeting was adjourned at 6:17 P.M.

Joseph Mano
Chair

Janelle Williams
Secretary