**CITY OF CHEHALIS**

SIX-MONTH STRATEGIC OBJECTIVES

**March 07, 2019 through September 15, 2019**

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| **ATHREE-YEAR GOAL: *IMPROVE AND MAINTAIN THE INFRASTRUCTURE*** |
| WHEN | WHO | WHAT | **STATUS** | **COMMENTS** |
|  |  |  | DONE | ONTARGET | REVISED |  |
| 1. At the May 13th City Council Meeting | The Public Works Director and the Streets Superintendent | Will Present to the City Council for action the finalized Transportation Benefit District Implementation Plan |  |  |  |  |
| 2. June 15, 2019 | Wastewater Manager – lead, Public Works Director, Engineering Tech 3, working with a consultant | Will commence construction of the Riverside Forcemain Replacement Project  |  |  |  |  |
| 3. At the July 22nd City Council Meeting | The Chehalis Beautification Committee (Jill Anderson – Lead) | Will present to the Council for action a Chehalis Beautification Plan, including programs to beautify the city |  |  |  |  |
| 4. August 1, 2019 | The Water Superintendent (Lead), The Public Works Director, and Engineering Tech 3, working with a consultant | Will present to the City Council for action the selection of one of the recommended Alignment Alternatives and begin design of the Chehalis Raw Water Line replacement  |  |  |  |  |

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| **BTHREE-YEAR GOAL: *ENHANCE AND MODERNIZE TECHNOLOGY*** |
| WHEN | WHO | WHAT | **STATUS** | **COMMENTS** |
|  |  |  | DONE | ONTARGET | REVISED |  |
| 1. At the April 8th City Council Meeting | The IT Committee(Police Chief – lead) | Present to the City Council for action a citywide camera and alarm system for City facilities |  |  |  |  |
| 2. June 1, 2019 | Finance Director | Research and present to the City Manager for review and ultimately the City Council for consideration a program to facilitate credit card or bank account payments to all departments that accept payments |  |  |  |  |
| 3. At the September 9th City Council Meeting | Finance Director  | Will make a recommendation, including costs, to the City Council for action regarding vendor electronic payments as an option for payment of invoices |  |  |  |  |

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| **CTHREE-YEAR GOAL: *INCREASE AND OPTIMIZE STAFFING LEVELS*** |
| WHEN | WHO | WHAT | **STATUS** | **COMMENTS** |
|  |  |  | DONE | ONTARGET | REVISED |  |
| 1. July 15, 2019 | HR Director/Risk Manager with input from the City Council Budget Review Committee  | As part of the 2020 fiscal year budget process, update potential funding options for prioritized positions, as previously identified by the City Manager and City Council, and make a recommendation in the budget for the number of positions, if any, that can be added that will have the most impact |  |  |  |  |
| 2. At the September 9, 2019 City Council Meeting  | The HR Director/Risk Manager (lead), City Clerk, Mayor Pro Tem Terry Harris, Mayor Dennis Dawes, and the Airport Coordinator | Will develop and present to the City Council for action a new way to give recognition to employees  |  |  |  |  |
| 3. September 15, 2019 | Finance Director (lead) and City Manager |  Will provide continuing education/job related training for the identified staff and provide conflict management and team building training for all staff |  |  |  |  |

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| **DTHREE-YEAR GOAL: *MAINTAIN AND ENHANCE FINANCIAL STABILITY*** |
| WHEN | WHO | WHAT | **STATUS** | **COMMENTS** |
|  |  |  | DONE | ONTARGET | REVISED |  |
| 1. September 1, 2019 | The Building and Planning Manager (lead) the City Attorney, working with a consultant | Will submit a complete annexation application to the Boundary Review Board to adjust the City limits |  |  |  |  |
| 2. September 15, 2019 | The Public Works Director (lead), Public Works Superintendents, working with a consultant | Will complete the Utility Rate Study |  |  |  |  |
| Future Objective | City Manager and Finance Director working with the Budget Committee  | Using Information from Utility Rate Study, will recommend budget allocations for operations and utility infrastructure replacement reserves as part of the 2020 Budget Preparation process. |  |  |  |  |

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| **ETHREE-YEAR GOAL: *ENHANCE AND MAINTAIN FACILITIES****(Recreation Park, Dispatch Center, Fire Station)* |
| WHEN | WHO | WHAT | **STATUS** | **COMMENTS** |
|  |  |  | DONE | ONTARGET | REVISED |  |
| 1. At the May 13th City Council Meeting | City Manager with input from Police Chief, Fire Chief, Lewis County, Riverside Fire Authority, Centralia Police, and a consultant  | Will recommend to the City Council for action the funding of a feasibility study of Lewis County joining a joint 9-1-1 dispatch system  |  |  |  |  |
| 2. June 1, 2019 | Recreation Manager | Will report the success in receiving grants and/or other funding for components of Recreation Park Project |  |  |  |  |
| 3. June 1, 2019 | Fire Chief and the Fire City Council Committee | Will present the results of a feasibility study on potential annexation of the City by Lewis County Fire District #6 for the purpose of providing fire services in Chehalis to the City Council for consideration |  |  |  |  |
| 4. June 1, 2019 |  The Public Works Director (lead), Property Manager, and Recreation Park Manager | Will present to the City Council for consideration bids for construction at the Recreation Park Ball Field complex, including a selection of additional alternatives and a construction schedule  |  |  |  |  |
| 5. At the June 24, 2019 City Council Meeting  | Finance Director | Will present to the City Council for action loan documents for funding Recreation Park improvements not funded by grants and/or community donations  |  |  |  |  |
| 6. July 1, 2019 | Fire Chief and Fire City Council Committee | Will recommend to the City Council the purchase of a new fire station site |  |  |  |  |
| 7. At the September 9, 2019 City Council Meeting  | Property Maintenance Manager  | Will make an informational presentation to the City Council regarding facility maintenance needs for the next three years |  |  |  |  |
| 8. September 15, 2019 (contingent upon agreement by Thurston County 9-1-1, Lewis County, City of Centralia and Riverside Fire Authority)  | Fire Chief and Police Chief | Will report to the City Council the feasibility of Centralia Police, Riverside Fire Authority, and Chehalis utilizing Thurston County 9-1-1 for dispatch services |  |  |  |  |