

Chehalis City Council
Regular Meeting Minutes
March 11, 2024
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro Tem Lund, Councilor Spahr, Councilor McDougall, Councilor Carns, Councilor Kyes, and Councilor Six.

Council Absent: None.

Staff Present: Jill Anderson, City Manager; Kevin Nelson, City Attorney; Kassi Mackie, City Clerk; Lance Bunker, Public Works Director; Chun Saul, Finance Director; Adam Fulbright, Fire Chief; Randy Kaut, Police Chief; Riley Bunnel, Water Superintendent; Fritz Beierle, Streets Superintendent; Justin Phelps, Wastewater Superintendent; Celest Wilder, Capital Projects Manager

Press Present: Owen Sexton, The Chronicle

1. Call to Order

Mayor Ketchum called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

Councilor Carns led the flag salute.

3. Approval of Agenda

Removal of executive session.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS/PROCLAMATIONS

CONSENT CALENDAR

4. **Minutes of the Regular City Council Meeting of February 26, 2024** (City Clerk)
5. **Vouchers and Transfers—Accounts Payable in the Amount of \$269,493.72** (Finance Director)
6. **Vouchers and Transfers—Payroll in the Amount of \$979,838.26** (Finance Director)
7. **Award of Bids for Rock, Gravel, and Asphalt for 2024** (Street Superintendent)
8. **Consultant Agreement for Design, Engineering and Construction Management for the Hilltop Drainage Project with Fuller Designs** (Street Superintendent)
9. **Purchase Skid Steer with Cold Plainer Using Sourcewell Contract #040319** (Street Superintendent)

- 10. Set March 25, 2024, at 5:00 P.M. to Conduct a Public Hearing on Declaration of Surplus Property, Release and Extinguish a Portion of the NW Prindle Street Sanitary Sewer Force Main Easement**
(Capital Projects Manger)

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve the items on the Consent Calendar as presented. The motion carried unanimously.

HEARINGS

None.

CITIZENS BUSINESS

David Fine provided public comment regarding his First Amendment rights and communications with elected officials in the County.

Annie Oyin, Executive Director of United Way for Lewis County provided public comment.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- 11. First Reading of Ordinance No. 1093-B, Amending the 2024 Budget** (Finance Director)

Finance Director Chun Saul presented.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Ordinance No. 1093-B on first reading and set the second reading for March 25, 2024. The motion carried with Mayor Pro Tem Lund and Councilor Carns opposing.

- 12. Resolution No. 03-2024, Interlocal Agreement for 911 Communications** (Police Chief)

Police Chief Randy Kaut provided a brief overview.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Resolution No. 03-2024. The motion carried unanimously.

- 13. First Reading of Ordinance No. 1088-B, Amendments to Municipal Code Section 13.04.090 Water Service Meter Location** (Water Superintendent)

Water Superintendent Riley Bunnel provided a brief overview of the proposed changes.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve the Ordinance No. 1088-B on first reading and set the second reading for March 25, 2024. The motion carried unanimously.

- 14. First Reading of Ordinance No. 1094-B, Amendments to Municipal Code Section 13.04.310 Meter Tests** (Water Superintendent)

Water Superintendent Riley Bunnel provided a brief overview of the proposed changes.

A motion was made by Councilor Spahr, seconded by Mayor Pro Tem Lund to approve Ordinance No. 1094-B on first reading and set the second reading for March 25, 2024. The motion carried unanimously.

15. Appointment of an Interim City Manager (City Manager/City Council)

A motion was made by Councilor Spahr, seconded by Councilor Six to appoint Lance Bunker as Interim City Manager and authorize the Mayor to sign the employment agreement. The motion carried with Mayor Ketchum opposing.

ADMINISTRATION REPORTS

City Manager Update

Public Works Director Lance Bunker provided an update on the Downtown Revitalization Project.

COUNCILOR REPORTS/COMMITTEE UPDATES

Councilor Six reported attendance at the Parks Committee meeting.

Councilor Kyes also attended the Parks Committee meeting as well as Ladies Night in downtown Chehalis.

Councilor Spahr reported attendance at the budget meeting.

Mayor Pro Tem Lund reported attendance at the Parks Committee meeting.

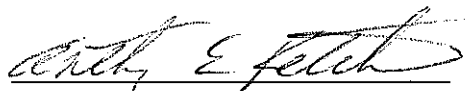
Councilor McDougall reported attendance at the Homeless Committee meeting, Budget Committee, Health and Social Services meeting and Ladies Night Out.

Councilor Carns reported attendance at the LTAC Committee meeting, the results of which will be presented for consideration at the March 25 meeting.

Mayor Ketchum reported attendance at the Downtown Homeless Committee, Mayor's meeting and Experience Chehalis monthly meeting.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 5:57 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk