

Chehalis City Council
Regular Meeting Minutes
November 27, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro-Tem Spahr, Councilor Lund, Councilor McDougall, Councilor Carns, and Councilor Pope

Council Absent: None

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Daniel Murray, City Attorney; Glenn Schaffer, HR/Risk Manager; Lance Bunker, Public Works Director; Fritz Bierle, Streets Superintendent; Cassie Frazier, Airport Administrative Assistant; Chun Saul, Financial Director; Adam Fulbright, Fire Chief; Randy Kaut, Police Chief; Sally Saxton, Financial Analyst; Lilly Wall, Recreation Director; Andrew Hunziker, Facilities Manager

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Mayor Pro Tem Spahr led the flag salute.
3. **Approval of Agenda**
Item #15 was removed from the agenda.

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Pope, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS

4. **Swearing in of Newly Appointed Officers** (Police Chief)
Police Chief Randy Kaut administered the oath of office to officers Brady Hinds and Derek Beairsto.
5. **Parks and Facilities Update** (Facilities Manager)
Lilly Wall, Recreation Director and Andrew Hunziker, Facilities Manager presented.
6. **Employee Introductions**
Facilities Manager Andrew Hunziker introduced Ryan Chaney, Todd Harris, Kelly Roberts, Robbie San Souci and Scott Hildahl of the Facilities Department.

Streets Superintendent Fritz Bierle introduced Mark Gernlein, Rick Pennington, Jared Dobyms and Kraig Osborne of the Streets Department.

CONSENT CALENDAR

7. **Minutes of the Regular City Council Meeting of November 13, 2023** (City Clerk)

8. Vouchers and Transfers- Accounts Payable in the Amount of \$393,526.50 (Finance Director)
9. Correction of Previously Approved Surplus Resolution (City Clerk)

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

PUBLIC HEARINGS

10. 2024 Preliminary Budget and Revenue Sources (Finance Director)

Mayor Ketchum opened the public hearing at 5:36 p.m.

There being no one wishing to provide public comment, Mayor Ketchum closed the public hearing at 5:37 p.m.

11. Resolution No. 20-2023, Declaring Real Property of the City of Chehalis to be Surplus to Certain Enterprise Funds, and Directing the Transfer Thereof to the Airport Fund (Airport Director)

Mayor Ketchum opened the public hearing at 5:38 p.m.

There being no one wishing to provide public comment, Mayor Ketchum closed the public hearing at 5:44 p.m.

CITIZENS BUSINESS

None.

UNFINISHED BUSINESS

12. Second Reading of Ordinance No. 1081-B, Setting the 2024 Levy Amount and Second Reading of Ordinance No. 1082-B, Stating Levy Amount Changes from 2023 Levy (Finance Director)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Pope to adopt Ordinance No. 1081-B and 1082-B on second reading. The motion was carried with Councilor Lund and Councilor Carns opposing.

13. First Reading of Ordinance No. 1080-B, Fiscal Year 2024 Budget (Finance Director)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor McDougall to adopt Ordinance No. 1080-B on second reading. The motion was carried with Councilor Lund and Councilor Carns opposing.

NEW BUSINESS

14. First Reading of Ordinance No. 1077-B, Utility Tax (Finance Director)
Finance Director Chun Saul presented.

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor McDougall to approve Ordinance No. 1077-B. The motion was carried with Councilor Lund and Councilor Carns opposing.

15. ~~Resolution No. 20-2023, Declaring Real Property of the City of Chehalis to be Surplus to Certain Enterprise Funds, and Directing the Transfer Thereof to the Airport Fund~~ (Airport Director)
16. City Manager Executive Search Firm Proposals (HR/Risk Manager)

A motion was made by Councilor Carns, seconded by Councilor Lund to award the Executive Search Project to Prothman. The motion carried unanimously.

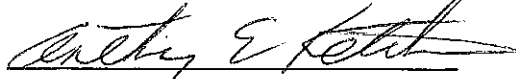
ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

Councilor Reports/Committee Updates

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 6:50 p.m.



Anthony Ketchum, Sr., Mayor

Attest: Kassi Mackie, City Clerk

