

Chehalis City Council
Regular Meeting Minutes
July 24, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro-Tem Spahr, Councilor Lund, Councilor McDougall (virtual attendance), Councilor Lord and Councilor Pope

Council Absent: Councilor Carns

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Susan Stayner, Administrative Assistant to the City Manager; Sally Saxton, Financial Analyst; Justin Phelps, Wastewater Superintendent; Lance Bunker, Public Works Director; Fritz Burle, Streets Superintendent; Randy Kaut, Police Chief; Ron Buckholt, City Planner; Adam Fulbright, Fire Chief; Madisen Lester, Court Administrator; Lilly Wall, Parks and Recreation Director; Clare Roberts, Accounting Tech II; Deri-lyn Stack, Payroll Accountant; Chun Saul, Financial Director; Sarah Prok, Administrative Assistant; Kelley Schey, Administrative Assistant

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.

2. **Pledge of Allegiance**
Councilor Lord led the flag salute.

3. **Approval of Agenda**

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Lund, to approve the agenda as presented. Motion carried unanimously.

PRESENTATIONS

4. **Employee Introductions** (Chun Saul, Finance Director and Lilly Wall, Director of Recreation and Parks)
Lilly Wall introduced Sarah Prock, Administrative Assistant and Kelly Schey, Administrative Assistant.

Chun Saul introduced Deri-Lyn Stack, Payroll Accountant and Clare Roberts, Accounting Tech II.

5. **County Update on 9-1-1 Communications** (Scott Brummer, Lewis County Commissioner)
Scott Brummer provided a brief update on the 9-1-1 Communications Project and answered questions posed by the Council at the July 10 council meeting.

6. **Update on the Joint Planning in the City's South Urban Growth Area (UGA)** (Lance Bunker, Public Works Director)
Joe Clark of Twin Transit, Todd Chaput of the Economic Alliance, and Eric Eisenberg of Lewis County presented an update to the Council.

CONSENT CALENDAR

7. Minutes of the Regular City Council Meeting of July 10, 2023 (City Clerk)
8. Vouchers and Transfers- Accounts Payable in the Amount of \$483,141.84 (Finance Director)

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

PUBLIC HEARINGS

There were no public hearings to conduct.

CITIZENS BUSINESS

Cynthia Mudge, Chamber of Commerce Director provided a brief update to the Council.

Frank Dipola provided public comment.

UNFINISHED BUSINESS

9. Second Reading of Ordinance No. 1067-B, Updating CMC 17.12- Subdivisions (Building and Planning Manager)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Lord to adopt Ordinance No. 1067-B. The motion carried unanimously.

NEW BUSINESS

10. First Reading of Ordinance 1070-B, Changes to CMC 12.04.460 Water Service Connection (Water Superintendent)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Lord, to approve Ordinance No. 1070-B on first reading. The motion carried unanimously.

11. Contract for Indigent Defense Services (City Clerk)

Kassi Mackie, City Clerk presented.

A motion was made by Mayor Pro Tem Spahr, seconded by Councilor Pope to approve the contract for indigent defense services.

An amendment was made by Councilor Lord, seconded by Mayor Pro Tem Spahr to omit the annual \$20 increase. The amendment carried unanimously.

The main motion as amended carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

City Manager Anderson provided a brief update regarding the upcoming Music in the Park, ChehalisFest, and Clean-up Day.

Councilor Reports/Committee Updates

Councilor McDougall reported attendance at ChehalisFest and the Seattle to Portland events.

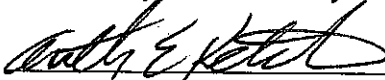
Mayor Ketchum reported attendance at the STRPD Trails Committee, Flood Authority, LEOFF, Rails to Trails, Music in the Park and assisting the Visiting Nurses Golf Tournament.

EXECUTIVE SESSION


There was no executive session scheduled.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 7:01 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk

