

Chehalis City Council
Regular Meeting Minutes
June 12, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro-Tem Spahr, Councilmember Carns (virtual attendance), Councilmember Lund, Councilmember McDougall, and Councilmember Pope

Council Absent: Councilmember Lord

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Susan Stayner, Administrative Assistant to the City Manager; Chun Saul, Finance Director; Sally Saxton, Financial Analyst; Justin Phelps, Wastewater Superintendent; Lance Bunker, Public Works Director; Randy Kaut, Police Chief; Brandon Rakes, Airport Director; Adam Fulbright, Fire Chief

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Councilor Pope led the flag salute.
3. **Approval of Agenda**
The agenda was amended to reverse the order of items 4 and 5 and remove the executive session topic of Litigation/Potential Litigation RCW42.30.110(1)(i).

A motion was made by Mayor Pro Tem Spahr, seconded by Councilmember Pope, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS

4. **Badge Pinning Ceremony for Adam Fulbright, Fire Chief**
Mayor Ketchum provided a brief introduction of Fire Chief Fulbright's achievements prior to administering the Oath of Office and pinning of the badge.
5. **Badge Pinning Ceremony for Jacob Ross, Firefighter**
Fire Chief Fulbright provided a brief introduction of Firefighter Ross' accomplishments and administered the Oath of Office. Firefighter Ross' badge was pinned directly following the signing of the oath.
6. **Proclamation Declaring the Week of June 11 through June 17, 2023, as Main Street Week in the City of Chehalis**
Mayor Ketchum presented a proclamation to Annalee Tobey on behalf of Experience Chehalis.

CONSENT CALENDAR

7. **Minutes of the Regular City Council Meeting of May 22, 2023** (City Clerk)
8. **Vouchers and Transfers- Accounts Payable in the Amount of \$222,171.79** (Finance Director)

9. **Vouchers and Transfers- Payroll in the Amount of \$884,122.76** (Finance Director)
10. **Contract Award: 2100i Vactor Purchase Contract #101221-VTR** (Public Works Director)
11. **Creation of a Capital Projects Manager Position in the Public Works Department** (Public Works Director)
12. **Proposal for Water Superintendent Salary Schedule Adjustment** (Public Works Director)
13. **Reclassification of the Accounting Technician II Position to Accounting Technician III** (Finance Director)
14. **Resolution No. 11-2023, Interlocal Agreement for Flood Authority** (Engineer Tech III)
15. **Resolution No. 12-2023, Interlocal Agreement with Green Hill School** (Fire Chief)

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

PUBLIC HEARINGS

16. **Public Hearing for the 2024-2029 Six-Year Transportation Improvement Program** (Public Works Director)

Mayor Ketchum opened the public hearing at 5:20 p.m. Public Works Director Lance Bunker presented. There being no one wishing to speak, Mayor Ketchum closed the public hearing at 5:29 p.m.

CITIZENS BUSINESS

Scott Blinks provided public comment on behalf of the Pehl family regarding Louisiana Way and Arkansas Way.

Lewis County Commissioner Lindsay Pollock provided public comment regarding the upcoming meeting to determine population allocations for the County.

Boy Scout Troop 373 members introduced themselves and explained the troop badge received for attending the meeting.

Kyle Wheeler provided written public comment.

UNFINISHED BUSINESS

NEW BUSINESS

17. **Resolution No. 10-2023, Adopting the 2024-2029 Six-Year Transportation Improvement Plan for the City of Chehalis** (Public Works Director)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilmember Lund to adopt Resolution No. 10-2023, the 2024-2029 Six-Year Transportation Improvement Plan. The motion carried unanimously.

18. **First Reading of Ordinance No. 1067-B, Updating CMC 17.12- Subdivisions** (Building and Planning Manager)

A motion was made by Mayor Pro Tem Spahr, seconded by Councilmember Lund to approve the first reading of Ordinance No. 1067-B. The motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

Overview of Legislation Regarding Drug Possession (“The Blake Fix”)

Police Chief Randy Kaut provided an update on the recent legislative changes and potential implications of these changes for the City of Chehalis.

Update on 9-1-1 Communications

Police Chief Randy Kaut and City Manager Anderson provided a verbal update on the quest to combine the dispatch centers to a central location.

Councilor Reports/Committee Updates

Mayor Pro Tem Spahr reported attendance at a .09 Committee meeting.

Councilmember Lund requested resolution on the Toyota matter.

Councilmember McDougall reported attendance at the Board of Health, Budget Committee, Penny Playground meeting and attendance at the Farmer’s Market, Pride Celebration and upcoming AWC Conference.

Mayor Ketchum reported attendance at the Fire District 6 meeting with potential Chief candidates, attendance at Homeless Committee, Transit Board, Aquatic Species Restoration Plan, Special Olympics Torch Run, and Penny Playground meeting.


EXECUTIVE SESSION

Pursuant to RCW:


- ~~42.30.110(1)(i) Litigation/Potential Litigation~~

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 6:19 p.m.



Anthony Ketchum, Sr., Mayor


Attest: Kassi Mackie, City Clerk

