

Chehalis City Council
Regular Meeting Minutes
April 24, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Mayor Pro-Tem Spahr, Councilmember Carns, Councilmember Lord, Councilmember Lund, Councilmember McDougall, and Councilmember Pope

Council Absent: None

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Susan Stayner, Administrative Assistant to the City Manager; Cassie Frazier, Airport Administrative Assistant; Brandon Rakes, Airport Director; Chun Saul, Finance Director; Lilly Wall, Parks and Recreation Director; Justin Phelps, Wastewater Superintendent; Lance Bunker, Public Works Director; Tammy Baraconi, Building and Planning Manager; Randy Kaut, Police Chief; Adam Fulbright, Fire Chief

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Councilor Lund led the flag salute.
3. **Approval of Agenda**
The agenda was amended to add a proclamation for Administrative Professionals Week, and Consideration of Ladder Truck Purchase using ARPA Funds

A motion was made by Mayor Pro-Tem Spahr, seconded by Councilmember Lund, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS

4. **Chehalis Timberland Library**
Muriel Wheatly provided a brief presentation on the Chehalis Timberland Library, including statistics on the number of library card holders, traditional services, and access to online resources, as well as upcoming events and summer program offerings.
5. **Proclamation: Administrative Professionals Week**
Mayor Ketchum presented a proclamation to Cassie Frazier and Susan Stayner, who represented the administrative professionals at the City of Chehalis, as part of the City Council's recognition of Administrative Professionals Week.

CONSENT CALENDAR

6. **Minutes of the Regular City Council Meeting of April 10, 2023** (City Clerk)
7. **Vouchers and Transfers- Accounts Payable in the Amount of \$358,893.94** (Finance Director)

8. Resolution No. 08-2023, Authorizing the City Manager to Sign the Washington State Military Department Public Assistance Grant Agreement (Building and Planning Manager)
9. Resolution No. 09-2023, Authorizing a Sole Source Purchase-Lenslock Body Cameras (Police Chief)

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

CITIZENS BUSINESS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

10. Chehalis Centralia Railroad & Museum Proposal to Partner with the Mount Rainier Scenic Railroad (City Manager)

Mary Kay Nelson of the CCRM presented.

The City Council supported moving forward with this partnership with insurance conditions met. No motion was required.

11. Contract Award: Greenwood Water Main Project Engineering (Public Works Director)

Interim Water Superintendent/Wastewater Superintendent Justin Phelps presented.

A motion was made by Mayor Pro-Tem Spahr, seconded by Councilmember Pope, to award the Greenwood Project to RB Engineering in an amount not to exceed \$46,090 and authorize the City Manager to execute all project related documents. Motion carried unanimously.

12. Purchase Rosenbauer Viper 109' Ladder Truck for the Fire Department with American Rescue Program Act (ARPA) Funds (City Manager)

Fire Chief Adam Fulbright presented.

A motion was made by Mayor Pro-Tem Spahr, seconded by Councilmember Lund, to authorize the expenditure of up to \$1.65 million from the City's ARPA fund to purchase and equip a Rosenbauer Viper 109' Fire Ladder truck including change orders and supplemental equipment and authorize the use of up to \$10,000 from the City's Automotive/Equipment Reserve Fund if the interest earnings in the ARPA fund are not sufficient to fund the entire 1.65 million and authorize the City Manager to award Sourcewell Contract #113021-RSD with Rosenbauer in the amount of \$1,574,498.00 plus change orders and/or equipment that do not exceed the budget authority and authorize the purchase of equipment needed to outfit the Ladder Truck with needed radios, computers, hose and tools as part of the total budget of \$1.65 million. Motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

City Manager Anderson welcomed Fire Chief Fulbright, reported attendance at the Experience Chehalis Clean-up Day, provided an update on the City of Chehalis clean-up weekend, and invited Council feedback on a letter requested by Mayor Ketchum and Councilor Lund taking a position on the proposed changes to the federal maximums relating trailer truck weights and size.

Lance Bunker, Public Works Director provided an update on the upcoming water main project that will enhance waterflow to the south UGA, which is expected to be Phase I of the Market Street/Jackson Highway Corridor Improvement Project.

Councilor Reports/Committee Updates

Councilor Lord commended Mayor Ketchum for his participation in the clean-up day sponsored by Experience Chehalis.

Councilor Pope expressed his intent to retire from the Council this year and encouraged those wishing to file for candidacy for the 4th District Seat, to prepare for the upcoming filing period.

Mayor Pro-Tem Spahr reported on attendance at the Growth Management meeting and inquired about the cost for clean-up on National Avenue. City Manager Anderson explained that the nearly \$8,000 will be included in the upcoming budget amendment.

Councilor Lund expressed relief that the City has hired a company to come in and clean up the area on National Avenue. Councilor Lund also wanted to let citizens know that the ladder truck purchase approved today will be the City's third fire response vehicle, proving that the Fire Department gets the most use possible out of each vehicle purchased.

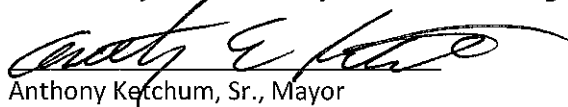
Councilor McDougall attended the Experience Chehalis clean-up day, Advisory Board meeting for Night-by-Night Shelter, Health and Social Services meeting, and Friday with Friends.

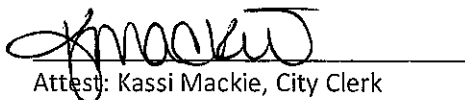
Councilor Carns provided an update for the end of session for the legislature and the failed vote to make changes to the Blake decision. Since changes failed at the state level, the City may have the latitude to consider drafting some legislation addressing this concern. Councilor Carns also thanked Councilor Pope for his service.

Mayor Ketchum attended meetings for the Firemen's Pension Board, Skookumchuck Dam webinar, Lewis County Transportation Strategy, and meetings with Lewis County staff to discuss the Night by Night Shelter being advanced by Lewis County.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 6:01 p.m.


Anthony Ketchum, Sr., Mayor


Attest: Kassi Mackie, City Clerk

