

Chehalis City Council
Regular Meeting Minutes
April 10, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Lord, Councilmember Carns, and Councilmember Lund

Council Absent: Councilor Pope

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Susan Stayner, Administrative Assistant to the City Manager; Cassie Frazier, Airport Administrative Assistant; Chun Saul, Finance Director; Jud Riddle, Streets Supervisor; Lilly Wall, Parks and Recreation Director; Justin Phelps, Wastewater Superintendent; Celest Wilder, Engineering Tech II; Tammy Baraconi, Building and Planning Manager; Tedd Hendershot, Fire Chief; Randy Kaut, Police Chief

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:02 p.m.
2. **Pledge of Allegiance**
Councilor Spahr led the flag salute.
3. **Approval of Agenda**
The agenda was amended to add the recognition of Jud Riddle, and to remove the executive sessions.

A motion was made by Councilmember Spahr, seconded by Councilmember Lund, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS

4. **Recognition of Chief Hendershot**
Mayor Ketchum presented a plaque to Chief Hendershot recognizing his years of service as the Fire Chief.
5. **Recognition of Jud Riddle**
Mayor Ketchum presented a plaque to Jud Riddle recognizing his years of service to the City of Chehalis.
6. **Youth Advocacy Center Presentation**

CONSENT CALENDAR

7. **Minutes of the Regular City Council Meeting of March 27, 2023** (City Clerk)
8. **Vouchers and Transfers- Accounts Payable in the Amount of \$471,080.45** (Finance Director)

9. Vouchers and Transfers- Payroll in the Amount of \$940,546.61 (Finance Director)
10. Project Completion- NW Pacific Avenue Road Reconstruction Project (Public Works Director)
11. Project Completion- Recreation Park Fence and Drainage Project (Public Works Director)
12. Contract Award- Shaw Aquatics Center Gutter Grating Replacement (Facilities Manager)
13. Contract Award- Bishop Road Loop Project Engineering (Public Works Director)
14. Contract Award- Trail King Tilt Deck Trailer Purchase (Public Works Director)
15. Contract Award- Kubota KX057 Excavator (Public Works Director)

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

CITIZENS BUSINESS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

16. Resolution No. 05-2023, Updating the City of Chehalis Shoreline Master Plan (Building and Planning Manager)

Building and Planning Manager Tammy Baraconi presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lund, to approve Resolution No. 05-2023. Motion carried unanimously.

17. Resolution No. 07-2023, Update to the Schedule of Fees and Charges Adding a Fee in Lieu of Charge for Compensatory Flood Storage (Building and Planning Manager)

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve Resolution No. 07-2023. Motion carried unanimously.

18. Consultant Services Agreement for Evaluation of Water, Wastewater, and Stormwater Utility Rate and Capital Facility Charges (Public Works Director)

Wastewater Superintendent Justin Phelps presented.

A motion was made by Councilmember Spahr, seconded by Councilmember McDougall, to authorize the City Manager to execute the agreement with FCS Group for the water, wastewater, and stormwater study in the amount of \$61,470. Motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

City Manager Anderson noted that Experience Chehalis will be hosting a Community Clean-up Event for Earth Day.

Building and Planning Manager Tammy Baraconi presented on the housing and population reports reviewed by members of the Planned Growth Committee.

Councilor Reports/Committee Updates

Councilor McDougall reported attendance at the Public Health and Social Services Meeting, thanked staff for the tour of the City facilities, mentioned the upcoming Bigfoot Event at McFilers, and the Prevention Coalition letter for Council review and the Mayor's signature.

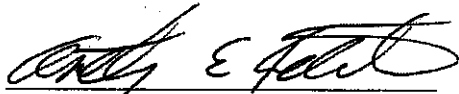
EXECUTIVE SESSION

42.30.110(1)(c) - Sale/Lease of Real Estate


42.30.110(1)(i) - Litigation/Potential Litigation

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 5:59 p.m.



Anthony Ketchum, Sr., Mayor


Attest: Kassi Mackie, City Clerk

