

**Chehalis City Council**  
Regular Meeting Minutes  
March 27, 2023  
5:00 p.m.

**Council Present:** Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Lord, Councilmember Carns, Councilmember Pope, and Councilmember Lund

**Council Absent:** None

**Staff Present:** Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Susan Stayner, Administrative Assistant to the City Manager; Cassie Frazier, Airport Administrative Assistant; Chun Saul, Finance Director; Lance Bunker, Public Works Director; Brandon Rakes, Airport Director; Lilly Wall, Parks and Recreation Director; Andrew Hunziker, Facilities Manager; Celest Wilder, Engineering Tech II; Sally Saxton, Financial Analyst

**Press Present:** Owen Sexton, The Chronicle

1. **Call to Order:**  
Mayor Ketchum called the meeting to order at 5:03 p.m.

2. **Pledge of Allegiance**  
Councilor Pope led the flag salute.

3. **Approval of Agenda**

*A motion was made by Councilmember Lund, seconded by Councilmember Pope, to approve the agenda as presented. Motion carried unanimously.*

**PRESENTATIONS**

4. **Proclamation for Child Abuse Awareness Month**  
Mayor Ketchum presented the Proclamation declaring April 2023 Child Abuse Awareness Month to Kassie and Jasmine of Family Education and Support Services.

5. **Timberland Regional Library**  
Cheryl Heywood, Executive Director of the Timberland Regional Library provided a verbal update with excerpts from the 2022 Annual Report.

**CONSENT CALENDAR**

6. **Minutes of the Regular City Council Meeting of March 13, 2023** (City Clerk)

7. **Vouchers and Transfers- Accounts Payable in the Amount of \$396,488.23** (Finance Director)

8. **2023 Rock Bid Award** (Public Works Director)

9. **Resolution No. 06-2023, Surplus Property** (City Clerk)
10. **Budgeted Purchase of Fuel for Resale** (Airport Director)

*A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.*

#### **CITIZENS BUSINESS**

Kyle Wheeler provided written comment for inclusion in the official packet on record but did not need his comment read aloud.

#### **UNFINISHED BUSINESS**

11. **Final Reading of Ordinance No. 1065-B, 2022 Year-End Fund Balance Commitments** (Finance Director)

*A motion was made by Councilmember Spahr, seconded by Councilmember Lord to adopt Ordinance No. 1065-B on second reading. Motion carried unanimously.*

#### **NEW BUSINESS**

12. **Reconsideration of Latecomer's Agreement with Arnold Haberstroh** (City Manager)

Kevin Nelson provided a brief overview of this item.

Arnold Haberstroh provided verbal comment expressing concerns regarding the handling of this request.

*A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to rescind the adoption of the findings of fact made on October 10, 2022, related to a five-year extension of a latecomer's agreement with Arnold Haberstroh; and rescind the authority granted to the City Manager to sign a five-year extension of said latecomer's agreement with Arnold Haberstroh. Motion carried with Councilor Lund opposing.*

#### **ADMINISTRATION AND CITY COUNCIL REPORTS**

##### **City Manager Update**

City Manager Anderson provided a draft letter regarding the Skookumchuck River to the Council for review. The Council was in favor of sending the letter, and copies were available for the public.

##### **Councilor Reports/Committee Updates**

Councilor Spahr provided a verbal update on the Growth Management meeting.

Mayor Ketchum provided a verbal update on the Hope Alliance "Walk a Mile in Their Shoes" event that is upcoming, and attendance at the Industrial Commission meeting, Flood Authority and Downtown meeting. Mayor Ketchum also announced that at the Experience Chehalis meeting a graffiti removal team was formed, of which he is leading.

**EXECUTIVE SESSION**

42.30.110(1)(b)- Selection of Site or Acquisition of Real Estate

42.30.110(1)(c)- Sale/Lease of Real Estate

42.30.110(1)(i)- Litigation/Potential Litigation

*Mayor Ketchum adjourned the regular meeting at 5:56 p.m. and convened the executive session for 45 minutes or until 6:45 p.m. allowing five minutes for the public to exit.*

*Mayor Ketchum adjourned the executive session at 6:45 p.m. and announced that an additional 30 minutes was needed, extending the time until 7:15 p.m.*

*Mayor Ketchum adjourned the executive session and reconvened the regular meeting at 7:15 p.m.*

**ADJOURNMENT**

*Mayor Ketchum adjourned the meeting at 7:15 p.m.*



Anthony Ketchum, Sr., Mayor

  
\_\_\_\_\_

Attest: Kassi Mackie, City Clerk

