

Chehalis City Council
Regular Meeting Minutes
March 13, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Lord, Councilmember Carns (virtual attendance), Councilmember Pope, and Councilmember Lund (virtual attendance)

Council Absent: None

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Kevin Nelson, City Attorney; Cassie Frazier, Airport Administrative Assistant; Chun Saul, Finance Director; Lance Bunker, Public Works Director; Randy Kaut, Police Chief; Justin Phelps, Wastewater Superintendent

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Councilor Lord led the flag salute.
3. **Approval of Agenda**
The executive session was removed from the agenda.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the agenda as amended. Motion carried unanimously.

PRESENTATIONS

CONSENT CALENDAR

4. **Minutes of the Special City Council Meeting of February 27, 2023** (City Clerk)
5. **Minutes of the Regular City Council Meeting of February 27, 2023** (City Clerk)
6. **Vouchers and Transfers- Accounts Payable in the Amount of \$370,461.92** (Finance Director)
7. **Vouchers and Transfers- Payroll in the Amount of \$892,693.76** (Finance Director)
8. **Appointment of Aubrey Anderson to the Planning Commission** (City Manager)

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

CITIZENS BUSINESS

None.

UNFINISHED BUSINESS

9. **Final Reading of Ordinance No. 1064-B, Amendments to Title 7.04.320(B) of the Chehalis Municipal Code-Noise Ordinance** (Police Chief)

Police Chief Kaut presented.

A motion was made by Councilmember Spahr, seconded by Councilmember McDougall to adopt Ordinance No. 1064-B with the addition of December 31 to the holidays on second reading. Motion carried unanimously.

NEW BUSINESS

10. **First Reading of Ordinance No. 1066-B, Amending Chapter 7.04.320(F)(1)(i) of the Chehalis Municipal Code (Prohibition on Camping on Public Property)** (Police Chief)

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve Ordinance No. 1066-B on first reading. The motion carried unanimously.

An amendment was made by Councilmember Carns, seconded by Councilmember Lund to suspend the rules and adopt the ordinance on first reading as part of protecting the health, safety and welfare of the citizens of Chehalis. The amendment carried unanimously.

11. **First Reading of Ordinance No. 1065-B, 2022 Year-End Fund Balance Commitments** (Finance Director)

Finance Director Chun Saul presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve Ordinance No. 1065-B on first reading. Motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

City Manager Anderson announced fulfillment of the position of Fire Chief by Adam Fulbright.

Councilor Reports/Committee Updates

Councilor Lund inquired about the expansion of city limits. City Manager Anderson provided a brief update.

Councilmember Pope thanked the Finance Director, Chun Saul for her thoroughness regarding the City finances.

Councilmember Carns thanked the City Attorney for his effort on Ordinance No. 1066-B.

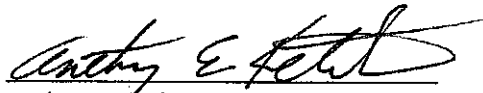
Councilmember Lord thanked Commissioner Pollock for her attention to a Lewis County Health Department matter.

Councilmember McDougall provided a report on the Board of Health meeting, and a ride-along with the Chehalis Fire Department.


Mayor Ketchum reported attendance at the City Council Growth Management meeting; monthly mayor's meeting; ribbon cutting for the Chehalis Theatre; Experience Chehalis meeting; and thanked all those involved in the Ladies Night Out event.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 5:43 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk

