

Chehalis City Council
Regular Meeting Minutes
February 27, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Lord, Councilmember Carns, Councilmember Pope, and Councilmember Lund (virtual attendance)

Council Absent: None

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Glenn Schaffer, HR/Risk Manager; Kevin Nelson, City Attorney; Cassie Frazier, Administrative Assistant; Chun Saul, Finance Director; Tammy Baraconi, Building and Planning Manager; Lilly Wall, Parks and Recreation Director; Lance Bunker, Public Works Director; Randy Kaut, Police Chief; Brandon Rakes, Airport Director; Sally Saxton, Financial Analyst; Andrew Hunziker, Facilities Manager

Press Present: Owen Sexton, The Chronicle

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Councilor McDougall led the flag salute.
3. **Approval of Agenda**

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve the agenda as presented with updated minutes included. Motion carried unanimously.

PRESENTATIONS

4. **Recognition of WF West Wrestling Team**
Mayor Ketchum recognized the WF West Wrestling Team with a Proclamation in their honor.
5. **Economic Alliance of Lewis County Update**
Richard DeBolt and Todd Chaput updated the Council on the Economic Alliance projects which included housing, hydrogen fuel, raw water, N. Market improvements and more.

CONSENT CALENDAR

6. **Minutes of the Regular City Council Meeting of February 13, 2023** (City Clerk)
7. **Vouchers and Transfers- Accounts Payable in the Amount of \$722,013.86** (Finance Director)
8. **Acceptance and Closeout of the Fire Department Apparatus Bay Project** (Fire Chief)

9. First and Final Reading of Resolution No. 03-2023, Procurement Policy Updates (Finance Director)
10. ~~Contract Award for Dodge Charger Police Vehicle~~ (Police Chief) -This item was moved to New Business for further discussion.

A motion was duly made and passed approving the remaining items on the Consent Calendar as though acted on individually.

CITIZENS BUSINESS

None.

UNFINISHED BUSINESS

11. Final Reading of Ordinance No. 1062-B, Petition to Vacate a Portion of Arkansas Way and Ordinance No. 1063-B, Dedication of a portion of Parcel No. 021612011001 as Arkansas Way Right of Way (Planning and Building Manager)

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to adopt Ordinance No. 1062-B on second and final reading. Motion carried unanimously.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to adopt Ordinance No. 1063-B on second and final reading. Motion carried unanimously.

NEW BUSINESS

12. Contract Award for Dodge Charger Police Vehicle (Police Chief)

Council discussed options for purchasing of vehicles within City limits. Staff explained the difficulties that presented according to State and City procurement policies. Staff was asked to contact the local dealership (s) to encourage them to participate in the State Contracting process in recognition of the prescribed procurement restrictions.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to authorize the City Manager to award contract PH513914 with Northsound Auto Group, LLC in the amount of \$43,275.54 for the purchase of a Dodge Charger police vehicle. Motion carried by the following vote:

Ayes: Councilor McDougall, Councilor Lord, Councilor Pope, Councilor Spahr, Councilor Carns

Nays: Councilor Lund, Mayor Ketchum

13. Proposed 2023-2025 Chehalis Police Officer's Guild Collective Bargaining Agreement (CBA) (HR/Risk Manager)

HR/Risk Manager Glenn Schaffer presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve the 2023-2025 Collective Bargaining Agreement between the City and the Chehalis Police Officer's

Guid and authorize the City Manager to execute the related documents. Motion carried unanimously.

14. First Reading of Ordinance No. 1064-B, Amendments to Title 7.04.320(B) of the Chehalis Municipal Code-Noise Ordinance (Police Chief)

Police Chief Kaut presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve Ordinance No. 1064-B on first reading. Motion carried as amended with Mayor Ketchum opposing.

An amendment to the motion was made by Councilor McDougall, Seconded by Councilmember Lund to amend the hours on Friday and Saturday nights from 11:00 p.m. to 12:00 a.m. The amendment carried with Councilor Lord opposing.

15. First and Final Reading of Resolution No. 04-2023, Authorizing the City Manager and Finance Director to Designate Certain Eligible Expenditures for Reimbursement From Bonds (Finance Director)

Finance Director Chun Saul presented.

A motion was made by Councilmember Pope, seconded by Councilmember Spahr, to approve Resolution No. 04-2023 on first and final reading. Motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

None.

Councilor Reports/Committee Updates

Councilmember Spahr reported attendance at the Economic Alliance meeting and Growth Management updates that will be presented to Council in future.

Councilor Lund requested that staff provide an ordinance addressing camping concerns at an upcoming meeting.

Councilor Carns seconded Councilor Lund's request.

Councilor Lord requested clarification on vehicle purchasing in the upcoming year.

Councilor McDougall reported attendance at the Museum Dinner and commended the Street Crew on their diligence during the severe weather.

Mayor Ketchum attended two ribbon cutting events.

EXECUTIVE SESSION

Pursuant to RCW:

- **42.30.110(1)(c)- Minimum Price at Which Real Estate Will Be Offered for Sale/Lease**

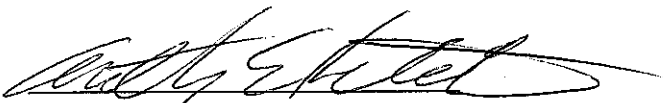
- **42.30.110(1)(i)**- Discuss w/ Legal Counsel Matters Relating to Agency Enforcement Actions or Agency Litigation/ Potential Litigation

Mayor Ketchum adjourned the regular meeting at 6:25 p.m. and, convened the executive session for 30 minutes or until 7:00 p.m. allowing the public 5 minutes to exit.

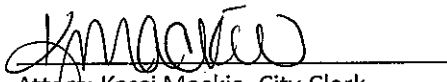
Mayor Ketchum adjourned the executive session at 7:00 p.m. and reconvened the regular meeting at 7:01 p.m.

ADJOURNMENT

Mayor Ketchum adjourned the meeting 7:01 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassie Mackie, City Clerk