

Chehalis City Council
Regular Meeting Minutes
February 13, 2023
5:00 p.m.

Council Present: Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Lord, Councilmember Carns (virtual attendance), Councilmember Pope, and Councilmember Lund (virtual attendance)

Council Absent: None

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Glenn Schaffer, HR/Risk Manager; Kevin Nelson, City Attorney; Cassie Frazier, Administrative Assistant; Chun Saul, Finance Director; Tammy Baraconi, Building and Planning Manager; Lilly Wall, Parks and Recreation Director; Lance Bunker, Public Works Director; Randy Kaut, Police Chief; Brandon Rakes, Airport Director; Sally Saxton, Financial Analyst

Public Present: Owen Sexton, Chronicle Reporter and Dave Luxenberg, Legal Counsel; Lindsay Pollock; Edna Fund; Susan Delaire; Karen

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.

2. **Pledge of Allegiance**
Mayor Pro-Tem Spahr led the flag salute.

3. **Approval of Agenda**

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the agenda as presented with updated minutes included. Motion carried unanimously.

PRESENTATIONS

4. **Chamber of Commerce Update-Cynthia Mudge, Executive Director**
Cynthia Mudge presented the Chamber of Commerce website update and upcoming events.

5. **Recognition of WF West Girls Bowling Team-2023 State Champions**
Mayor Ketchum recognized the WF West Girls Bowling Team with a Proclamation in their honor.

6. **LAND Presentation- Alex Dupey, MIG, Inc., Consultants to the Office of Chehalis Basin**
Nat Kale of the Department of Ecology Chehalis Basin, Todd Chaput of the Lewis County Economic Alliance, and Alex Dupey of MIG, Inc. presented.

CONSENT CALENDAR

7. **Minutes of the Regular City Council Meeting of January 23, 2023** (City Clerk)

8. **Vouchers and Transfers- Accounts Payable in the Amount of \$884,339.16** (Finance Director)

9. Vouchers and Transfers- Payroll in the Amount of \$983,854.33 (Finance Director)
10. Reclassifying the Recreation/Aquatics Manager Position to Parks and Recreation Director (HR/Risk Manager)
11. Appointments and Residency Exemption for Mitch Moberg and John Six to the Historic Preservation Commission (Building and Planning Manager)

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

PUBLIC HEARING

12. Petition to Vacate a Portion of Arkansas Way (Planning and Building Manager)
Building and Planning Manager Tammy Baraconi presented.

Mayor Ketchum opened the public hearing at 5:58 p.m.

There being no one wishing to speak, Mayor Ketchum closed the public hearing at 5:59 p.m.

CITIZENS BUSINESS

John Csernotta from Honda was present to reintroduce himself and provide Council with an update on the progress and tentative opening date of the dealership.

NEW BUSINESS

13. First Reading of Ordinance No. 1062-B, Petition to Vacate a Portion of Arkansas Way and Ordinance No. 1063-B, Dedication of a portion of Parcel No. 021612011001 as Arkansas Way Right of Way (Planning and Building Manager)

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to pass Ordinance No. 1062-B and 1063-B on first reading. Motion carried unanimously.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the Boundary Line Agreement and authorize the City Manager to sign the required documents and to approve the changes to the Twin City Town Center Binding Site Plan and authorize the City Manager to sign the required documents. Motion carried unanimously.

14. Consideration of Offer to Lease Tract 18-A at 710 NW Arkansas Way to Panda Express, Inc. (Airport Director)

Brandon Rakes, Airport Director presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve acceptance of the Lease for Tract 18-A at 710 NW Arkansas Way for Panda Express, Inc., and authorize the City Manager to execute all necessary documents. Motion carried unanimously.

15. 4th Quarter 2022 Financial Report (Finance Director)

Chun Saul, Finance Director presented.

ADMINISTRATION AND CITY COUNCIL REPORTS

City Manager Update

City Manager Anderson provided a verbal report including a brief overview of the City's General Fund obligations following Finance Director Chun Saul's presentation. Council concurrence was issued for distribution of a prepared letter supporting Providence nursing staff.

Parks and Recreation Director Lilly Wall provided a summary on a Congressionally directed Grant that will fund the parking lot project near Recreation Park.

Public Works Director Lance Bunker provided a verbal update on the updated waste management laws regarding compost materials that will have a direct impact on the City.

Councilor Reports/Committee Updates

Councilmember McDougall reported attendance at the Experience Chehalis Stakeholder's meeting, Pope's Place Fundraiser, Public Health and Safety Services meeting, and the Chehalis Museum board meeting.

Mayor Ketchum attended a Twin Transit meeting and United Way meeting, Mayor's meeting, ribbon cutting ceremony for Glint Carwash, Chehalis Basin meeting, Experience Chehalis Board meeting, Friends of West Side Park meeting and participated in garbage pickup near Exit 77.

EXECUTIVE SESSION

Pursuant to RCW:

- **42.30.110(1)(c)**- Minimum Price at Which Real Estate Will Be Offered for Sale/Lease
- **42.30.110(1)(i)**- Discuss w/ Legal Counsel Matters Relating to Agency Enforcement Actions or Agency Litigation/ Potential Litigation
- **42.30.140(4)(b)**- Collective Bargaining – Planning or adopting a strategy or position to be taken during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

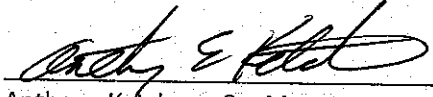
Mayor Ketchum adjourned the regular meeting at 6:44 p.m. and, convened the executive session for 40 minutes or until 7:30 p.m. allowing the public 5 minutes to exit.

Mayor Ketchum adjourned the executive session at 7:30 p.m. and announced that more time was required. Mayor Ketchum reconvened the executive session for 5 additional minutes or until 7:35 p.m.

Mayor Ketchum adjourned the executive session at 7:34 p.m. and reconvened the regular meeting at 7:34 p.m.

ADJOURNMENT

Mayor Ketchum adjourned the meeting 7:35 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk