

Chehalis City Council
 Regular Meeting Minutes
 November 28, 2022
 5:00 p.m.

Council Present: Mayor Ketchum, Councilmember McDougall, Councilmember Spahr, Councilmember Carns, Councilmember Pope, Councilmember Lund (virtual attendance), Councilmember Lord

Council Absent:

Staff Present: Jill Anderson, City Manager; Kassi Mackie, City Clerk; Erin Hillier, City Attorney (virtual attendance); Cassie Frazier, Administrative Assistant; Chun Saul, Finance Director; Brandon Rakes, Airport Operations Coordinator; Lance Bunker, Public Works Director; Celest Wilder, Engineer Tech; Lilly Wall, Parks and Recreation Director; Andrew Hunziker, Facilities Manager

Public Present: Lindsey Pollock, Michael Holst, Tim Filer

1. **Call to Order:**
 Mayor Ketchum called the meeting to order at 5:00 p.m.

2. **Pledge of Allegiance**
 Councilmember Spahr led the flag salute.

3. **Approval of Agenda**
 The Executive Session was removed from the agenda.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the agenda as amended. Motion carried unanimously.

CONSENT CALENDAR

4. **Minutes of the Regular City Council Meeting of November 14, 2022** (City Clerk)

5. **Vouchers and Transfers- Accounts Payable in the Amount of \$459,990.38 dated November 15, 2022** (Finance Director)

6. **Acceptance of Shaw Aquatics Center Slide Restoration Project as Complete** (Recreation Manager/Parks and Facilities Manager)

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

PUBLIC HEARINGS

7. **2023 Preliminary City Revenue Sources- Property Tax and Levies** (Finance Director)

Mayor Ketchum opened the public hearing at 5:02 p.m.

Michael Holst provided written comment which was read by Mayor Ketchum. Mayor Ketchum and City Manager Anderson provided clarification on the utilization of this tax revenue by the city.

Mayor Ketchum closed the public hearing at 5:12 p.m.

8. **2023 Preliminary Budget** (Finance Director)

Mayor Ketchum opened the public hearing at 5:12 p.m. There being no one wishing to speak, Mayor Ketchum closed the public hearing at 5:13 p.m.

CITIZENS BUSINESS

Tim Filer provided public comment regarding the noise ordinance in Chehalis and lack of direction. Mr. Filer is hoping the Council will consider reviewing the noise ordinance to provide more clear regulations.

UNFINISHED BUSINESS

9. **Second Reading of Ordinance No. 1058-B, Setting the Property Tax Levy Amount and Ordinance No. 1059-B, Changes from 2022 Property Tax Levy** (Finance Director)

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to adopt Ordinance No. 1058-B and 1059-B on second reading.

The motion carried by the following vote:

*Councilmember Spahr-Aye
Councilmember Lord-Aye
Councilmember Carns-Nay
Councilmember Lund-Aye*

*Councilmember Pope-Aye
Councilmember McDougall-Aye
Mayor Ketchum-Aye*

10. **Second Reading of Ordinance 1060-B, Adopting the 2023 Proposed Budget** (Finance Director)

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to adopt Ordinance No. 1060-B on second reading. Motion carried unanimously.

11. **Consider Amendment and Extension of Agreement with LeMay Enterprises, Inc. for Collection and Disposal of Solid Waste** (Public Works Director)

Ed Morlan and Thomas Rupert were present on behalf of LeMay Enterprises, Inc. Thomas Rupert provided clarification on the cap of inflation should hyper-inflation occur.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the first amendment and extension with LeMay Enterprises, Inc. and add a 10% annual cap on the CPI.

The motion carried by the following vote:

*Councilmember Spahr-Aye
Councilmember Lord-Aye
Councilmember Carns-Nay
Councilmember Lund-Aye*

*Councilmember Pope-Aye
Councilmember McDougall-Nay
Mayor Ketchum-Aye*

NEW BUSINESS

12. **First Reading of Ordinance 1061-B, Amending the FY2022 Budget #3** (City Manager, Finance Director)

Finance Director Chun Saul presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord, approve Ordinance 1061-B on first reading. Motion carried unanimously.

13. **Consider Approval of Recreation Park Fencing and Drainage Project-Change Order Request** (Recreation Manager/Parks and Facilities Manager)

A motion was made by Councilmember Pope, seconded by Councilmember Spahr, to authorize the City Manager to manage and execute an additional change order to the existing contract with KBH Construction for work at Recreation Park not to exceed \$16,000, including sales tax and a 10% contingency, increasing the total contract to \$64,848.05. Motion carried unanimously.

14. **Consider Approval of Newaukum River Water Right Appeal- Settlement with Department of Ecology** (City Manager)

Tom MacDonald presented.

A motion was made by Councilmember Pope, seconded by Councilmember Lord, to approve the Stipulation and Motion for Agree to Order of Dismissal, including the Superseding Order on Water Right Change Application No. CS2-SWC1185(LEWI-20-01) and authorize the City Manager to execute all related documents. Motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS

15. **City Manager Update**

16. **Marwood Water Rights Acquisition Update**

Tom MacDonald provided an update on the Marwood and Trans Alta Water Rights Acquisition and the current stage of the process to approval for municipal use.

City Manager Anderson reminded the Council and public of the upcoming events in Chehalis.

17. **Councilor Reports/Committee Updates**


Councilmember Pope requested that the Council take time to read the MRSC Handout on current events.

Councilmember McDougall provided information on the upcoming tree lighting, caroling, ornament making and other holiday festivities in downtown Chehalis.


Mayor Ketchum attended Flood Committee Meeting and Transportation Committee Meetings in the previous weeks.

ADJOURNMENT

Mayor Ketchum adjourned the meeting 6:07 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk