

**Chehalis City Council**  
 Regular Meeting Minutes  
 September 26, 2022  
 5:00 p.m.

**Council Present:** Mayor Ketchum, Councilmember McDougall, Councilmember Pope, Councilmember Lord, Councilmember Spahr, Councilmember Carns (virtual attendance), Councilmember Lund (virtual attendance)

**Council Absent:**

**Staff Present:** Jill Anderson, City Manager; Kassi Mackie, City Clerk; Cassie Frazier, Administrative Assistant; Erin Hillier, City Attorney; Lance Bunker, Public Works Director; Randy Kaut, Police Chief; Tammy Baraconi, Building and Planning Manager; Brandon Rakes, Airport Operations Coordinator; Andrew Hunzinger, Property/Facilities Manager.

**Public Present:**

1. **Call to Order:**  
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**  
Councilmember Pope led the flag salute.
3. **Approval of Agenda**  
City Manager Anderson reminded the Council and public of the changes to the agenda. Mayor Ketchum requested that Ordinance No. 1032-B and 1034-B be moved to Unfinished Business and clarified that the Executive Session is only for Litigation/Potential Litigation and not Sale/Lease of Real Estate.

*A motion was made by Councilmember Spahr, seconded by Councilmember Pope, to approve the agenda as amended.*

**CONSENT CALENDAR**

4. **Minutes of the Regular City Council Meeting of September 12, 2022**
5. **Vouchers and Transfers- Accounts Payable in the Amount of \$499,187 dated September 15, 2022**
6. **Recreation Park Improvement Project- Fencing and Drainage at the Sports Complex**

*A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.*

**CITIZENS BUSINESS**

Robert Gearies provided public comment on the vagrancy in Chehalis and his support for a solution and provided an RCW regarding public nuisance and asked why they weren't being enforced.

**UNFINISHED BUSINESS****7. Ordinance No. 1032-B, Final Reading of Subdivision Code Updates**

Building and Planning Manager Tammy Baraconi provided a brief overview of the changes. Councilor Lord and Mayor Ketchum provided comment. City Attorney Hillier provided clarification.

*A motion was made by Councilmember Spahr, seconded by Councilmember Lord to approve Ordinance No. 1032-B on second and final reading.*

*An amendment was made by Councilmember Spahr, seconded by Councilmember McDougall to omit Page 23 of the draft changes, Section C-Restrictions, "The ownership interest in each community tract shall be stated in the deed to each lot." And to omit the whereas clause that stated: "whereas after the required published notice, the City of Chehalis City Council held a hearing on the proposed changes to Chapter 17.12 on December 28, 2021; and". The amendment carried unanimously.*

*The main motion carried unanimously.*

**8. Ordinance No. 1034-B, Final Reading of the Second Budget Amendment for FY2022**

*A motion was made by Councilmember Spahr, seconded by Councilmember Lord to approve Ordinance No. 1034-B at second and final reading. The motion carried unanimously.*

**NEW BUSINESS****9. Resolution No. 14-2022, Lodging Tax Advisory Committee Recommendations for 2023 Tourism Funds**

Mayor Ketchum suggested that beginning in 2024 allocation to the Parks Department be increased by 5% every year to fund parks improvements. Council decided to request that the LTAC Committee consider this option at the next meeting.

*A motion was made by Councilmember Spahr, seconded by Councilmember Pope to suspend the rules requiring two readings for resolutions with budget implications. The motion carried unanimously.*

*A motion was made by Councilmember Spahr, seconded by Councilmember Lord to approve Resolution No. 14-2022. The motion carried unanimously.*

**ADMINISTRATION AND CITY COUNCIL REPORTS****10. City Manager Update**

City Manager Jill Anderson and Building and Planning Manager Tammy Baraconi presented a summary of the comments received at the community meeting that took place on September 21, 2022. City Manager Jill Anderson also notified Council that the Chehalis Firefighters should be moving into their long-term interim fire station in the upcoming weeks. Budget season is in

full swing and National Avenue Project was complete earlier this summer, and the striping should be complete in the middle of October.

11. **Councilor Reports/Committee Updates**

Councilmember Lund requested information regarding a UGA.

Councilmember Carns provided a verbal report.

Councilmember Spahr provided a verbal report.

Councilmember McDougall provided a verbal report.

Mayor Ketchum provided a verbal report.

**ADMINISTRATION AND CITY COUNCIL REPORTS**

12. **Pursuant to RCW:**


- a. 42.30.110(1)(i) – Litigation/Potential Litigation

*Mayor Ketchum adjourned the regular session at 6:10 p.m. and convened the executive session for 30 minutes or 6:40 p.m.*

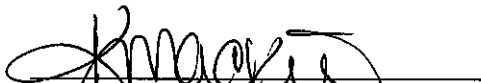
*Mayor Ketchum adjourned the executive session at 6:40 p.m.*

**ADJOURNMENT**

*Mayor Ketchum adjourned the meeting 6:40 p.m.*



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk

