

**Chehalis City Council**  
 Regular Meeting Minutes  
 September 12, 2022  
 5:00 p.m.

**Council Present:** Mayor Ketchum, Councilmember McDougall, Councilmember Pope, Councilmember Lord, Councilmember Spahr, Councilmember Carns, Councilmember Lund (virtual attendance)

**Council Absent:**

**Staff Present:** Jill Anderson, City Manager (virtual attendance); Kassi Mackie, City Clerk; Cassie Frazier, Administrative Assistant; Glenn Schaffer, Human Resources Manager; Erin Hillier, City Attorney; Lance Bunker, Public Works Director; Matt McKnight, Police Chief; Brandon Rakes, Airport Operations Coordinator; Tedd Hendershot, Fire Chief

**Public Present:**

1. **Call to Order:**  
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**  
Councilmember Lord led the flag salute.
3. **Approval of Agenda**  
Mayor Ketchum suggested moving item #6 to the item #4 position.

*A motion was made by Councilmember Spahr, seconded by Councilmember Lord, to approve the agenda as amended.*

**PRESENTATIONS**

4. **Centralia/Chehalis Railroad Update**  
Mary Kay Nelson provided an update on the Chehalis/Centralia Railroad, including the Highway 6 Crossing, upgrades to railroad facilities and equipment, and upcoming winter activities.
5. **National Preparedness Month Proclamation**  
The Proclamation for National Preparedness was presented to Tedd Hendershot, Fire Chief and Matt McKnight, Deputy Police Chief.
6. **Recognition of Tiesto, K-9 Officer**  
The Council recognized K-9 Officer Tiesto and his handler, Warren Ayers with a plaque and gift.

**CONSENT CALENDAR**

7. **Minutes of the Regular City Council Meeting of August 22<sup>nd</sup>, 2022**
8. **Vouchers and Transfers – Payroll in the Amount of \$858,950.26 Dated August 31, 2022**
9. **Vouchers and Transfers- Accounts Payable in the Amount of \$439,199.28 dated August 31, 2022**

10. **Resolution No. 10-2022, Interlocal with Lewis County for VPN and Emergency Services Database Access to Interim Chehalis Fire Station #48**
11. **Resolution No. 11-2022, Interlocal with Lewis County to Provide Fire Investigation Services**
12. **Resolution No. 12-2022, Interlocal with Centralia/Chehalis Cooperative Regional Pupil Transportation for Emergency Vehicle Maintenance**
13. **Resolution No. 13-2022, Surplus Property**

*A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.*

#### **CITIZENS BUSINESS**

Edna Fund was present to update the City Council on the Chehalis Basin Flood Authority.

Tyler Davis introduced himself to the Council and Community as a new engineer to the area.

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

14. **Ordinance No. 1032-B, First Reading of Subdivision Code Updates**

Councilmember Lord and Councilmember Spahr will provide Building and Planning Manager Tammy Baraconi with suggested edits prior to this ordinance returning for final reading.

*A motion was made by Councilmember Spahr, seconded by Councilmember Pope to approve Ordinance No. 1032-B on first reading. The motion carried unanimously.*

15. **Ordinance No. 1034-B, First Reading of the Second Budget Amendment for FY2022**

Chun Saul, Finance Director summarized the second budget amendments for FY 2022.

*A motion was made by Councilmember Spahr, seconded by Councilmember Pope to approve Ordinance No. 1034-B at first reading. The motion carried unanimously.*

16. **Direction Requested Regarding Proposal to Prepare a Code Amendment to Allow Electrical Fencing Around Motor Vehicle Retailers**

Council engaged in discussion and directed staff to return to Council with suggestions to consider that will provide businesses within Chehalis options for protecting personal and professional property.

**ADMINISTRATION AND CITY COUNCIL REPORTS**

17. **City Manager Update**

City Manager Anderson provided a reminder to the Council and public regarding the meeting on the 21<sup>st</sup> of September to discuss the 21<sup>st</sup> Street development. City Manager Anderson also provided commendations to Parks and Recreation staff.

18. **Councilor Reports/Committee Updates**

Councilor Lord provided a verbal report.

Councilor McDougall provided a verbal report.

Councilor Carns provided a verbal report.

Mayor Ketchum provided a verbal report.

**ADMINISTRATION AND CITY COUNCIL REPORTS**

19. **Pursuant to RCW:**

42.30.140(4)(b)- Collective Bargaining

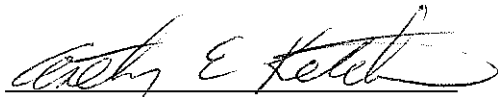
*Mayor Ketchum adjourned the regular session at 6:10 p.m. and convened the executive session until 6:50 p.m.*

*Mayor Ketchum adjourned the executive session at 6:50 p.m. to announce that twenty more minutes were required. The regular meeting was adjourned, and the executive session reconvened at 6:50 p.m.*

*Mayor Ketchum adjourned the executive session at 7:10 p.m.*

**ADJOURNMENT**

*Mayor Ketchum adjourned the meeting at 7:10 p.m.*



Anthony Ketchum, Sr., Mayor

  
Attest: Kassi Mackie, City Clerk

