

**Chehalis City Council**  
Meeting Minutes  
July 11, 2022

**Council Present:** Mayor Ketchum, Councilmember McDougall, Councilmember Pope, Councilmember Lord, Councilmember Lund (virtual attendance) Councilmember Carns

**Council Absent:** Councilmember Spahr

**Staff Present:** Jill Anderson, City Manager; Glenn Schaffer, Human Resources Manager; Tammy Baraconi, Building and Planning Manager; Lance Bunker, Public Works Director; Kassi Mackie, City Clerk; Jud Riddle, Interim Water Supervisor; Devlan Pool, Wastewater Supervisor; Erin Hillier, City Attorney; Randy Kaut, Police Chief; Cassie Frazier, Administrative Assistant; Chun Saul, Finance Director; Brandon Rakes, Airport Operations Coordinator

**Public Present:**

1. **Call to Order:**  
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**  
Councilmember Pope led the flag salute.
3. **Approval of Agenda**  
*A motion was made by Councilmember Pope, seconded by Councilmember Lord to approve the agenda as presented. The motion carried unanimously.*

**PRESENTATIONS**

4. **Chehalis Flood Authority Presentation**  
Edna Fund and Scott Boettcher presented on the Chehalis River Basin Flood Authority functions, funding, projects, and goals.

**CONSENT CALENDAR**

5. Minutes of the regular City Council meeting of June 27, 2022
6. Vouchers and Transfers – Accounts Payable in the Amount of \$429,868.99 Dated June 30, 2022
7. Vouchers and Transfers – Payroll in the Amount of \$868,449.31 Dated June 30, 2022
8. Appointment of Jill McNaught to the Historic Preservation Commission
9. Fiscal Year 2021 Annual Reports Submitted to State Auditor's Office

*A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.*

**PUBLIC HEARING**

10. **Public Hearing Regarding a Moratorium on the Establishment of Cryptocurrency Mining or Farming**

Building and Planning Manager Tammy Baraconi provided a brief overview.

*Mayor Ketchum opened the public hearing at 5:31 p.m.*

*There being no one wishing to speak, Mayor Ketchum closed the public hearing at 5:32 p.m.*

**CITIZENS BUSINESS****UNFINISHED BUSINESS****NEW BUSINESS**

11. **Bid Award-National Avenue Resurfacing Project**

Public Works Director Lance Bunker provided a brief overview of the project and bid results.

*A motion was made by Councilmember Lord, seconded by Councilmember McDougall to approve the National Avenue Resurfacing Project Bid Award to Lakeside Industries in an amount not to exceed \$466,600. The motion carried unanimously.*

12. **Supplemental Agreement for Engineering Services with Gibbs and Olson for the National Avenue Park Resurfacing Project**

Public Works Director Lance Bunker provided a brief overview of the project.

*A motion was made by Councilmember Lord, seconded by Councilmember Pope to approve the Consultant Supplemental Agreement with Gibbs and Olson for an amount not to exceed \$50,121.00. The motion carried unanimously.*

13. **Resolution No. 08-2022 Authorizing Sole Source Supplier for Wastewater Biosolids Andritz Belt Filter Press**

Wastewater Superintendent Devlan Pool provided an explanation of the need for declaring a sole source vendor.

*A motion was made by Councilmember Pope, seconded by Councilmember Lord to approve Resolution No. 08-2022 authorizing the sole source purchase of replacement and redundant parts for use in the Wastewater Division of Public Works. The motion carried unanimously.*

14. **Request for Funding to Establish Employee Recognition Program and Purchase City Promotional Items**

City Manager Jill Anderson provided a summary of the request.

*A motion was made by Councilmember Lord, seconded by Councilmember McDougall to approve the request for funding to establish the employee recognition program in the amount of \$15,000. The motion carried unanimously.*

**ADMINISTRATION AND CITY COUNCIL REPORTS**

15. **City Manager Update**

City Manager Anderson provided a verbal report including Movies in the Park, Music in the Park, and Chehalisfest.

16. **Councilor Reports/Committee Updates**

Mayor Ketchum provided a verbal report.

Councilmember McDougall provided a verbal report.

Councilmember Carns provided a verbal report.

**EXECUTIVE SESSION**

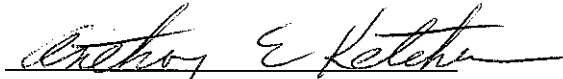
17. **Sale/Lease of Real Estate**  
**Collective Bargaining**

*Mayor Ketchum adjourned the regular meeting and convened the executive session at 5:53 p.m.*

*Mayor Ketchum adjourned the executive session and reconvened the regular meeting at 7:15p.m.*

**ADJOURNMENT**

*Mayor Ketchum adjourned the meeting at 7:16 p.m.*

  
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Anthony Ketchum, Sr., Mayor

  
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Attest: Kassi Mackie, City Clerk

