

Chehalis City Council
Meeting Minutes
May 23, 2022

Council Present: Mayor Ketchum, Councilmember Lord, Councilmember McDougall, Councilmember Pope, Councilmember Spahr, Councilmember Lund (via Zoom).

Council Absent: Councilmember Wilson

Staff Present: Jill Anderson, City Manager; Tammy Baraconi, Building and Planning Manager, Lance Bunker, Public Works Director; Kassi Mackie, City Clerk; Cassie Frazier, Interim City Clerk; Erin Hillier, City Attorney; Randy Kaut, Police Chief

Public Present: Dan Warn of the Chronicle; Trevor Westland; Joe Enbody; Cassie Fuller, Fuller Designs

1. **Call to Order:**
Mayor Ketchum called the meeting to order at 5:00 p.m.
2. **Pledge of Allegiance**
Mayor Ketchum led the flag salute.
3. **Approval of Agenda**
A motion was made by Councilmember Spahr, seconded by Councilmember Pope to approve the agenda as presented. The motion carried unanimously.

PRESENTATIONS

4. **Lewis County Stream Team**
Edna Fund and Kenna Fosnacht presented on the Lewis County Stream Team and encouraged participation from Council and the public.

CITIZENS BUSINESS

Cassie Fuller of Fuller Designs provided responses to comments made at the May 9, 2022, City Council meeting regarding the City's development processes and provided additional public comments, also related to the City's development processes.

CONSENT CALENDAR

5. Minutes of the regular City Council meeting of May 9, 2022
6. Vouchers and Transfers – Accounts Payable in the Amount of \$356,219.15 Dated May 13, 2022
7. Set June 13, 2022, at 5:00 p.m. to Conduct a Public Hearing on the City's 2023-2028 Six-Year Transportation Improvement Program
8. Agreement with Economic Alliance of Lewis County to Provide Economic Development Services

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

OLD BUSINESS

NEW BUSINESS

9. **Council Member Vacancy Process**

The City Council expressed concurrence on the proposed process for selection of a new member which includes inviting applications until June 14th, and interviewing candidates at a special meeting on June 20th.

10. **Resolution No. 05-2022- Expanding the Urban Growth Area in 2022**

Building and Planning Manager Tammy Baraconi presented.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord to approve Resolution No. 05-2022 Expanding the Urban Growth Area in 2022. The motion carried unanimously.

11. **Appointment of New Lodging Tax Advisory Committee Members**

Councilmember Lord provided a brief overview of the process and recommendation.

A motion was made by Councilmember Lord, seconded by Councilmember Pope to approve the appointment of Jacob Blue and Lilly Wall for the vacant hotel seats as well as Charles Duncan and Annalee Tobey to the City's Lodging Tax Advisory Committee. The motion carried unanimously.

12. **Judicial Assistance for Sentence Monitoring and Court Clerk Positions**

Court Administrator Madisen Lester provided a brief overview and recommendation.

A motion was made by Councilmember Spahr, seconded by Councilmember Pope to approve renaming the current Judicial Assistance for Sentence Monitoring position to Court Clerk I and increasing the salary range from 15 to 16 and to also approve renaming the current Court Clerk position to Court Clerk II and increasing the salary range from 16 to 17. The motion carried unanimously.

13. **COVID-19 Landlord Utility Assistance Program Using ARPA/SLFRF Funds**

City Manager Anderson provided a brief overview of the proposed program and recommendation.

A motion was made by Councilmember McDougall, seconded by Councilmember Lord to approve the COVID-19 Landlord Utility Assistance Program using ARPA/SLFRF funds suggested and authorize providing assistance to qualifying landlords up to the full amount due. The motion carried unanimously.

ADMINISTRATION AND CITY COUNCIL REPORTS**14. City Manager Update.**

None.

15. Councilor Reports/Committee Updates.

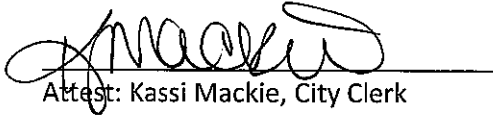
None.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 5:50 p.m.



Anthony Ketchum, Sr., Mayor



Attest: Kassi Mackie, City Clerk

