

Chehalis City Council
Meeting Minutes
May 9, 2022

Council Present: Mayor Ketchum, Councilmember Lord, Councilmember McDougall, Councilmember Pope, Councilmember Spahr, Councilmember Lund (via Zoom).

Council Absent: Councilmember Wilson

Staff Present: Jill Anderson, City Manager; Tammy Baraconi, Building and Planning Manager, Lance Bunker, Public Works Director; Kassi Mackie, City Clerk; Cassie Frazier, Interim City Clerk; Erin Hillier, City Attorney; Matt McKnight, Deputy Police Chief; Chun Saul, Finance Manager, Jud Riddle, Interim Water Manager; Celest Wilder, Public Works Engineer

Public Present: Dan Warn of the Chronicle, Floyd and Elizabeth Smith, Kevin and Melody Hicks, Carol Ruiz

1. **Call to Order:**

Mayor Ketchum called the meeting to order at 5:00 p.m.

2. **Pledge of Allegiance**

Mayor Ketchum led the flag salute.

3. **Approval of Agenda**

A motion was made by Councilmember Spahr, seconded by Councilmember Pope to approve the agenda as presented. The motion carried unanimously.

PRESENTATIONS

4. **Proclamation: Public Works Week May 16-22, 2022**

Mayor Ketchum presented the proclamation declaring May 16-22nd Public Works Week to Lance Bunker, Public Works Director.

5. **Centralia Chehalis Chamber of Commerce Report**

Centralia Chehalis Chamber of Commerce Director Cynthia Mudge provided updates to the Council including the upcoming Rob Fuller Scholarship Fund luncheon.

6. **Timberland Library- Updates and Presentation**

Timberland Library Executive Director Cheryl Heywood provided updates to the Council including new library openings, VOX Books for children, Press Reader, E-book download opportunities, new open hours, and expanded access opportunities to visit the library.

CITIZENS BUSINESS

Mr. Floyd Smith provided public comment regarding the irregularities in the City's project oversight and requirements. Mayor Ketchum and City Manager Anderson provided explanation and ensured that City Staff is working to maintain adherence to the Chehalis Code and consistency.

Kevin and Melody Hicks provided public comment on the requirements to conduct a Traffic Impact Analysis for a property they are developing. City Manager Anderson will be working with Kevin and Melody Hicks on the requirements outlined in the Chehalis Municipal Code.

CONSENT CALENDAR

7. Minutes of the regular City Council meeting of April 25, 2022
8. Vouchers and Transfers – Accounts Payable in the Amount of \$426994.81 Dated April 29, 2022
9. Vouchers and Transfers-Payroll in the Amount of \$819,435.97 Dated April 29, 2022
10. Confirm Re-Appointment of Peter Hammer to the Historic Preservation Commission
11. Financial Analyst Position Addition to the 2022 Salary Schedule
12. Bids for Rock and Gravel
13. SW Snively Avenue Road and Utility Improvement Project-Acceptance of Project as Complete

A motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.

OLD BUSINESS

14. **Ordinance Number 1029-B, Second and Final Reading- Revision to Infraction Penalties**
A motion was made by Councilmember Spahr, seconded by Councilmember Pope to adopt Ordinance No. 1029-B. The motion carried unanimously.

NEW BUSINESS

15. **Finance Report- 2022 Quarter 1**
Chun Saul, Finance Director provided the Council with a financial update for Quarter 1.
16. **Chehalis Ave Bid**
Councilmember Spahr inquired about the need to increase the size of the waterline from 8 inch to a larger size during the project. Public Works Director Bunker and Interim Water Supervisor Riddle explained that the project is not in an area of town that will be developed further, therefore a larger water line is not necessary.

Councilmember Lord inquired about the potential contamination leeching at the site. Interim Water Supervisor Riddle responded that this location is quite a bit removed from the Thorbecks location. Carol Ruiz of Gibbs and Olson was present virtually to provide comment on this project and noted that there was not a hazard assessment done, but that the boring testing hadn't shown any concerns.

A motion was made by Councilmember Spahr, seconded by Councilmember Lord to award the Chehalis Avenue Reconstruction Project to Midway Underground, LLC in the amount of \$2,240,067.55 and authorize a 20% contingency budget of \$448,013.51 and authorize the

City Manager to execute all project related documents including change orders not to exceed a total project cost of \$2,688.100.00

ADMINISTRATION AND CITY COUNCIL REPORTS

17. **City Manager Update.**

City Manager Anderson provided introductions for both Lance Bunker, Public Works Director and Kassi Mackie, City Clerk to the Council.

18. **Councilor Reports/Committee Updates.**

None.

ADJOURNMENT

Mayor Ketchum adjourned the meeting at 6:17 p.m.

Anthony Ketchum, Sr., Mayor

Attest: Kassi Mackie, City Clerk