

Chehalis City Council
Meeting Minutes
February 14, 2022

The Chehalis City Council met in regular session on Monday, February 14, 2022. Mayor Ketchum called the meeting to order at 5:00 pm with the following members present: Jerry Lord, Kate McDougall, Dr. Isaac Pope, and Bob Spahr. Councilor Daryl Lund participated via Zoom. Staff present included: Jill Anderson, City Manager; Tammy Baraconi, Planning and Building Manager; Lance Bunker, Street/Stormwater Superintendent; Laura Fisher, Permit Technician; Kiley Franz, City Clerk; Cassie Frazier, City Manager's Administrative Assistant; Erin Hillier, City Attorney; Randy Kaut, Police Chief; Dale McBeth, Municipal Court Judge; Brandon Rakes, Airport Operations Coordinator; Chun Saul, Finance Manager, and Amelia Schwartz, City Planner.

1. **Approval of Agenda.** A motion to approve the agenda as presented was made by Councilor Spahr. The motion was seconded by Councilor Pope and carried unanimously.

2. **Swearing in of Newly Appointed Council Member Kelly Wilson.** Kelly Wilson sworn into their positions on the City Council, Council Position At-Large No. 2 by Municipal Court Judge Dale McBeth.

3. **Review of Committee Assignments.** Mayor Ketchum asked that members of the Council review the list of Council boards and committees to be discussed at the meeting on February 28, 2022. Mayor Ketchum assigned himself to the Fire Consolidation subcommittee.

4. **Acknowledgement of Dave Vasilauskas, Water Superintendent.** City Manager Anderson explained that Dave Vasilauskas had retired after 33 years of dedicated service to the City of Chehalis.

5. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular City Council meeting of January 10, 2022; and
- b. Minutes of the regular City Council meeting of January 24, 2022; and
- c. Minutes of the special City Council meeting of February 7, 2022; and
- d. Vouchers and Transfers – January 31, 2022 Claim Vouchers No. 133495-133584 and Electronic Funds Transfer Check Nos. 1809 -1835 and 38 – 40 in the amount of \$457,384.78; and
- e. Vouchers and Transfers – January 31, 2022, Payroll Vouchers No. 41905-91927; Direct Deposit Payroll Vouchers No. 14374-14483; and Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 377-381 in the amount of \$905,175.16; and
- f. Confirm Mayor's appointment of Derek Dodd to the Planning Commission and appoint Jo Kuehner to the Historic Preservation Commission.

The motion was seconded by Councilor Lord and carried unanimously.

6. **Consideration of the First Amendment to EVgo Charging Service Agreement.** Brandon Rakes explained that the original contract with EVgo was established in 2018 and was completed as part of a grant. He informed the Council that EVgo wished to add four additional charging stations and improve the existing stations. The amendment requests \$75.00/space in monthly rent, for a total of \$600.00/month. The amendment will also extend the agreement for five years and remove the exclusivity agreement.

Councilor Spahr asked if the rent was market value; Brandon Rakes confirmed that it was.

A motion to approve the first amendment to the charging services agreement with EVgo and authorize the City Manager to execute the documents was made by Councilor Spahr. The motion was seconded by Councilor Lord and carried unanimously.

7. SW Chehalis Avenue Reconstruction Project: Amendment to Engineering Services Agreement with Gibbs and Olson. City Manager Anderson informed the Council that design work for SW Chehalis Avenue from 3rd Street to 9th Street is in process. She explained that utility potholing would be beneficial in this stage of design to potentially save money later. Utility potholing is a process in which utility locations are pinpointed.

Mayor Ketchum asked if this process was one the City had done before. City Manager Anderson explained that it was not, but other projects had conducted similar tests on issues with soil.

A motion to approve the amendment to the services agreement with Gibbs and Olson for the SW Chehalis Avenue Reconstruction Project in the amount of \$25,000 for utility potholing; and authorize the City Manager to execute the contract was made by Councilor Spahr. The motion was seconded by Councilor McDougall and carried unanimously.

Mayor Ketchum asked if the speed bumps would be replaced with the reconstruction of the street. City Manager Anderson informed him that due to safety issues for first responders, it was not planned. Mayor Ketchum expressed his belief that the speed bumps were vital for the safety of the street as many people speed down the street.

8. Administration Reports.

a. City Manager Update.

- a. **Preliminary 2021 Fourth Quarter Financial Status Report.** Chun Saul provided an in-depth overview of the preliminary fourth quarter financial status report for 2021. Ms. Saul explained that the revenues for the general fund were stronger than expected and exceeded projections; expenditures in the general fund were approximately 4.8% less than what was budgeted.

Mayor Ketchum cautioned that just because sales tax revenues were up, did not mean that the City would have more money in the future. He explained that due to inflation, the rise in sales tax revenues would then be used up by the increase in a rise in the cost of goods and services.

9. Councilor Reports/Committee Updates.

- a. **Councilor Spahr.** Councilor Spahr informed the Council that he had attended a budget committee meeting and the gala for Pope's Kid's Place.
- b. **Mayor Ketchum.** Mayor Ketchum informed the Council that he had attended the Mayors' meeting, the Twin Transit Board meeting, the LEOFF Board meeting, and the CCRT meeting.

10. **Executive Session.** Mayor Ketchum announced the council would take a short recess and then be in executive session pursuant to RCW 42.30.110(1)(i) – Litigation or Legal Risk and RCW 42.30.110(1)(c) – Sale/Lease of Real Estate, not to exceed 6:30 pm and there will be no action taken following conclusion of the executive session. Mayor Ketchum closed the regular meeting at 5:43 pm. and the executive session began at 5:45 pm. Following conclusion of the executive session at 6:22 pm, the regular meeting was reopened and was immediately adjourned.

Anthony Ketchum, Sr., Mayor

Kiley Franz, City Clerk

Approved:

Initials: KF