CHEHALIS CITY COUNCIL AGENDA

CITY HALL 350 N MARKET BLVD | CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large Mayor

Jerry Lord, District 1 Daryl J. Lund, District 2, Mayor Pro Tem Dr. Isaac S. Pope, District 4

Anthony E. Ketchum Sr., District 3 Robert J. Spahr, Position at Large Michael Bannan, Position at Large

Regular Meeting of Monday, August 23, 2021 5:00 pm

- 1. Call to Order. (Mayor Dawes)
- 2. Pledge of Allegiance. (Mayor Dawes)
- 3. Approval of Agenda. (Mayor Dawes)

ADMINISTRATION ITEM PAGE

RECOMMENDATION **PUBLIC HEARING**

4. A Petition to Vacate Portions of Right-of-Way on SE Adams, 12th Street, and the <u>Undeveloped Alley Between 11th and 12th Streets.</u> (City Manager, Planning and Building Manager)

CONDUCT PUBLIC

HEARING

1

PROCLAMATIONS / PRESENTATIONS

5. Chehalis Community Renaissance Team Update – Annalee Tobey

CITIZENS BUSINESS (PUBLIC COMMENT)

Individuals wishing to provide public comments in general and on agenda items should submit comments by 4:00 pm on the day of the meeting. All comments received will be acknowledged by the Mayor under Citizens Business of this meeting agenda. Please use the following form to submit comments - https://www.ci.chehalis.wa.us/contact. If you do not have computer access or would prefer to submit a comment verbally, please contact City Clerk Kiley Franz at 360-345-1042 or at kfranz@ci.chehalis.wa.us. Public comments will be limited to five (5) minutes.

ADMINISTRATION PAGE

ITEM PAGE
RECOMMENDATION

CONSENT CALENDAR		
6. Minutes of the Regular City Council Meeting of August 9, 2021. (City Clerk)	APPROVE	37
7. <u>Vouchers and Transfers – Accounts Payable in the Amount of \$1,679,900.24 Dated August 13, 2021.</u> (City Manager, Finance Director)	APPROVE	40

ITEM ADMINISTRATION PAGE RECOMMENDATION

NEW BUSINESS		
8. <u>COVID-19 Contracted Payment Plan Application Policy for Utility Payments.</u> (City Manager, Public Works Director)	APPROVE	42
9. Ordinance No. 1021-B, First Reading – A Petition to Vacate Portions of Right-of-Way on SE Adams, 12 th Street, and the Undeveloped Alley Between 11 th and 12 th Streets. (City	PASS	45
Manager, Planning and Building Manager)		

ITEM ADMINISTRATION RECOMMENDATION PAGE

ADMINISTRATION AND CITY COUNCIL REPORTS		
10. Administration Reports.	INFORMATION ONLY	
a. City Manager Update. (City Manager)		
11. Councilor Reports/Committee Updates. (City Council)	INFORMATION ONLY	

EXECUTIVE SESSION

12. Pursuant to RCW:

- a. 42.30.110(1)(c) Sale/Lease of Real Estate
- b. 42.30.110(1)(i) Litigation/Potential Litigation

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

NEXT REGULAR CITY COUNCIL MEETING IS MONDAY, SEPTEMBER 13, 2021.

CHEHALIS CITY COUNCIL MEETING AGENDA REPORT

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Tammy Baraconi, Planning and Building Manger

MEETING OF: August 23, 2021

SUBJECT: Public Hearing: A Petition to Vacate Portions of Right-of-Way on SE Adams,

12th Street, and the Undeveloped Alley Between 11th and 12th Streets.

<u>ISSUE</u>

A public hearing has been scheduled so that the City Council can receive comment regarding a petition to vacate a portion of SE Adams, 12th Street, and the undeveloped alley between 11th and 12th consistent with the process established by the Revised Code of Washington and the Chehalis Municipal Code and make a decision regarding the vacations.

PROPOSED RIGHT-OF-WAY VACATION

On June 3, 2021, Fuller Design on behalf of Tom and Cara Nicholas submitted a petition to vacate a portion of right-of-way SE Adams, 12th Street, and the undeveloped alley between 11th and 12th. (Exhibit A). All right of ways primarily abut property owned by Tom and Cara Nicholas. Only one lot, 227 SE Prospect Street is owned by Steven Raynolds and LaDawn Music. Research of the plats associated with these right of ways shows that the Nicholas' have the first right of ownership of SE Adams Ave.

The request for vacation breaks down as follows.

- SE Adams- 60 ft x 244 ft = 14,624 sq ft
- 12th Street- 50 ft x 300 ft = 14,974 sq ft
- Alley- 16 ft x 142 ft = 2,274 sq ft

If approved for vacation the Nicholas' plan to combine the existing lots with the vacation lots and then construct mulit-family units.

Applicable Code:

CMC 12.32 Street and Alley Vacations RCW 35.79 Streets – Vacation

Public Notice:

Public notice was sent to all property owners within 300 feet of the proposed vacations. The notice was mailed on August 5, 2021. A notice was posted in The Chronicle legal notices on August 7, 2021. (Exhibit B) The comment period ended on August 11, 2021. Only one comment was received.

It came from the adjacent property owner, La Dawn Music, on August 15, 2021. (Exhibit C) The lateness of her comment was because the Post Office was late delivering her mail. Staff requests that the Council accept her written comment even though it was received after the comment period ended but before the Public Hearing.

Ms. Music's concern centers around drainage that comes off the hill, across her property, and then on to the adjacent property. This is an issue that will be addressed at the time of development. Staff encouraged Ms. Music to attend this evening's hearing.

SEPA and Environmental Constraints:

As per WAC 197-11-800 Categorical exemptions, the vacation process is not subject to the SEPA process. The right of ways do not provide access to any bodies of water (RCW 35.79.035) that would prevent the vacation process from moving forward in a typical manner. All other environmental constraints such as slopes and drainage will be reviewed at the time of development.

Utilities:

Of the three right of ways in question, only a portion of Adams currently contains utilities. The applicant has proposed a twenty-foot utility easement over the area. (Exhibit D)

There is also a sanitary sewer line running the length of the proposed vacation on 12th Street. At this time, no easement has been proposed by the applicant.

Access:

All the proposed vacations are undeveloped. A portion of Adams Avenue is currently used by La Dawn Music and Steven Reynolds to access their property.



A portion of the undeveloped alley between 11th and 12th Street is used by the property owners on the northwest end of the alley. However, the applicant does not propose purchasing this portion of right of way, allowing the adjacent property owners continued use.



A portion of the proposed vacation of 12th Street is used by the property owners, Tom and Cara Nicholas. If they choose to continue to use this access point, they will have to grant themselves an easement during the development phase of the project to ensure continued use by subsequent property owners.



Staff analysis:

The City Engineer has reviewed this proposal and finds that there are no existing or planned utilities within the area requesting to be vacated, and as there are no plans to improve this right-of-way, City Engineer has no objection to the request.

The Planning Department has reviewed this proposal and as per CMC 12.32.060 Public hearing – Criteria for granting vacation and makes the following findings.

A. That the vacation will provide a public benefit, and/or will be for a public purpose.

<u>Discussions</u> with the applicants indicate that without these vacations, they will not be able to develop their property with multi-family housing at a density that will allow for profit. Given the extreme shortage of housing in our community at this time, staff finds that the proposed vacations will provide a public benefit.

B. That the right-of-way vacation shall not adversely affect the street pattern or circulation of the immediate area or the community as a whole.

As these right-of-ways are currently undeveloped, staff finds that there will be no impact to the street pattern or circulation of the immediate area or the community as a whole.

C. That the public need shall not be adversely affected.

Staff finds that with conditions for a utility easement along 12th Street, a utility and access easement on SE Adams Ave, and a twenty-foot-wide access easement for the benefit of parcel #005859000000, owned by La Dawn Music and Steven Raynolds, public need shall not be adversely affected.

D. That the right-of-way is not contemplated or needed for future public use, including utility routing or park or pedestrian/bike access.

As per the City Engineer, there are no plans to develop these right-of ways. Since these right-of-ways are not developed and there are no contemplated needs in the future for public use of this land, staff finds that with the addition of utility easements, there will be no adverse impact to future planning.

E. That no abutting owner becomes landlocked or his access will not be substantially impaired, i.e., there must be an alternative mode of ingress and egress by way of a city street or alley, even if less convenient; and

Only two property owners will be affected by these vacations. The first is the applicant, Tom and Cara Nicholas. They are able to provide themselves an easement if they wish to preserve the south end of 12th Street for access to their property. The second property owner, La

Dawn Music and Steven Raynalds, use the undeveloped northwest end of Adams Avenue to access their property. Staff is concerned that if they were to lose this access public safety would be impacted. Staff finds that with a twenty-foot access easement for the benefit of parcel #005859000000, access will not be substantially impaired.

F. That vacation of right-of-way shall not be in violation of RCW 35.79.035.

RCW 35.79.035 addresses right of ways that abut bodies of fresh and salt water. Staff finds that there are no bodies of water abutting the proposed right of way vacations and therefore will not be in violation of RCW 35.79.035.

FISCAL IMPACT

An appraisal of the land has been conducted by Nadine Tauscher and provided by the applicant. Ms. Tauscher's appraisals indicate that the property is valued between \$0.55 per square foot and \$4.28 per square foot, dependent on easements. (Exhibit E)

RECOMMENDATION

It is recommended that the City Council:

- 1) Open the Public Hearing
- 2) Receive Public Comment
- 3) Close the Public Hearing
- 4) Consider the public comment
- 5) Consider taking action during the new business section of the August 20, 2021 City Council meeting to adopt on first reading, Ordinance No. 1021-B, A Petition to Vacate Portions of Right-of-Way on SE Adams, 12th Street, and the Undeveloped Alley Between 11th and 12th Streets with the following conditions.
 - 1. A utility easement shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of a portion of 12th Street.
 - 2. A utility easement shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of a portion of Adams Avenue.
 - 3. An access easement of twenty-feet for the benefit of parcel #005859000000 shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of the Adams Avenue.
 - 4. Authorize the City Manager to negotiate the number of square feet with easements and the number of square feet without easements.
 - 5. The property owner must pay the City the fair market value of the property.
 - 6. To complete the property transfer, the applicant, at their expense shall have deeds drawn for the right of way vacation areas, approved by the City Engineer, and

recorded.

7. The applicant, at their own expense shall have a boundary line adjustment created that 'connects' the vacated right of way to the appropriate parcels, have it reviewed and approved by City staff, and recorded before civil permits or building permits are issued.

SUGGESTED MOTION

There is no suggested motion as this item relates to a public hearing. Action will be taken later in the meeting.

CITY OF CHEHALIS

PETITION FOR RIGHT-OF-WAY VACATION

Samantha San Souci/Fuller Designs

1101 Kresky Ave

PETITION CONTACT Name:

Address:

	Centralia, Wa 98	531	
Phone:	360-807-4420		
We the undersigned property owner(below, do hereby petition the city to Vacation and do agree to compensate	vacate said right-of-way is	n accordance with the city's	
Property Address		Propert	ty Owner(s)
		Print	Sign
1176 SE Washington A Adams Ave ROW	Tom o	and Cara Nicholas	For Tom and Cara Nicholas
1176 SE Washington A 12th St ROW	Ave Tom c	and Cara Nicholas	For Tom and Cara Nicholas
1176 SE Washington A Alley ROW	Tom	and Cara Nicholas	For Tom and Cara Nicholas
Legal description of right-of-way to Please see attached Do		licensed land surveyor or o	other qualified professional:
Total area of right-of-way to be vaca	ted: 31,872 square feet	or less	
Total properties petitioning for vacat Ratio of properties pet (Note: A minimum 2/3 ratio of abutt	itioning vs. total propertie	<u> </u>	·
Attach map of right-of-way being and abutting property owners.	petitioned for vacation a	nd surrounding area, incl	uding identification of all streets, alleys,
Please submit this completed petition	n with attachments to:	Development Review Co	date received
(Attach additional sheets if necessary	y)	1321 S. Market Blvd. Chehalis, WA 98532 phone 360.345.2229	June 3, 2021



5/31/2021

Re: City of Chehalis Community Development City of Chehalis Public Works 1321 S Market Blvd. Chehalis, WA 98532

RE: Washington Street

Project: Multi-Family Development

Parcel #s: #005853001000, #00549000000, 00549001000, #005492002000,

#005604192001

City of Chehalis Staff,

Please accept this narrative, attached applications, as well as supporting documentation for petition to vacate 3 separate ROW's on the parcel #'s listed above.

Existing Conditions

This project consists of 4 undeveloped parcels and 1 previously developed parcel and is in the City of Chehalis. The previously developed parcel is now vacant and the buildings have been removed.

There are currently 3 undeveloped ROW's that exist on these parcels:

- 1..Adams Ave. from 11th Street to 12th Street.
- 2. 12th Street from Washington Ave to Adams Ave.
- 3. An undeveloped alley way from 11th Street to 12th Street.

The 12th Street ROW has a main sewer line running down it and an adjacent neighbor at 227 SE Prospect is using the Adams Ave ROW for driveway access.

Vacate Petition

Our clients, Tom and Cara Nicholas, are submitting a petition for vacate of the three ROW's listed above. We are proposing that of these vacate requests, easements will be established on 12th street and Adams Ave. to accommodate the entities listed below.

- 1. A 20 ft wide easement stretching from the lot line between parcel #005491001000 and parcel #005492002000 to the far edge of driveway gravel be established on Adams Ave to accommodate driveway access for the neighboring property at 227 SE Prospect St.
- 2. A full easement for the 12th St ROW to accommodate sewer line access to the City of Chehalis.

During the pre-submission conference it was requested that our surveyor research the legal lot lines for 227 Prospect St. to determine to whom the rights to the Adams Ave. ROW belonged. Please find attached documentation showing that the full rights to purchase this ROW belong to Tom and Cara Nicholas.

Thank you for accepting this Petition to Vacate. Feel free to call or email if you have any questions.

Sincerely,

Aaron Fuller, PE Fuller Designs

(360) 807-4420 Office

Afuller@fullerdesigns.org

Attachments:

Petition to Vacate
Legal Descriptions with map exhibits
Letter from Surveyor
227 SE Prospect SWD
McCord Phillps Add.
Aust Manor Add.
Appraisal

EXHIBIT

CITY OF CHEHALIS ADAMS AVENUE VACATION

STREET VACATION AREA:

WASHINGTON;

THAT PORTION OF ADAMS AVENUE ABUTTING LOTS 4, 5, 6 AND 7, BLOCK 3 McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 7;

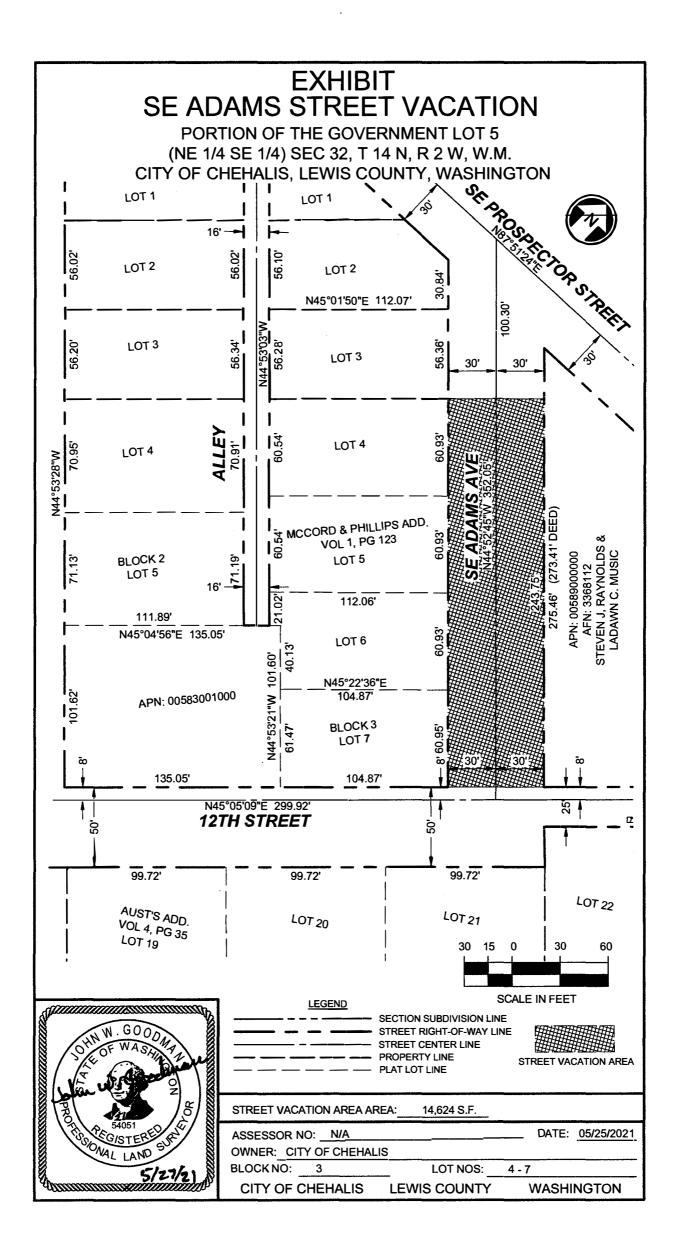
THENCE N44°52'45"W ALONG THE SOUTHWESTERLY MARGIN OF ADAMS AVENUE A DISTANCE OF 243.74 FEET TO THE MOST EASTERLY CORNER OF SAID LOT 4; THENCE N45°07'15"E A DISTANCE OF 60.00 FEET TO THE NORTHEASTERLY BOUNDARY OF THE PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON AND THE SOUTHWESTERLY LINE OF THAT PARTICULAR TRACT OF LAND DESCRIBED IN STATUTORY WARRANTY DEED, DATED SEPTEMBER 14TH, 2011, RECORDED UNDER LEWIS COUNTY AUDITOR'S FILE NO. 3368112, ALSO BEING THE NORTHEASTERLY MARGIN OF ADAMS AVENUE; THENCE S44°52'45"W ALONG SAID NORTHEASTERLY MARGIN A DISTANCE OF 243.75 FEET TO THE INTERSECTION WITH THE NORTHERLY MARGIN OF TWELFTH STREET, BEING THE MOST EASTERLY CORNER OF THE PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY,

THENCE \$45°05'09"W A DISTANCE OF 60.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 14,624 SQUARE FEET MORE OR LESS

Exhibit A

John W. Goodman, PLS 54051



EXHIBIT

CITY OF CHEHALIS 12TH STREET VACATION

STREET VACATION AREA:

THAT PORTION OF TWELFTH STREET ABUTTING LOTS 19, 20 AND 21 AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35 AND LOT 7, BLOCK 3 McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, AND THAT PORTION OF GOVERNMENT LOT 5, SECTION 32, TOWNSHIP 14 NORTH, RANGE 2 WEST, W.M., LEWIS COUNTY WASHINGTON KNOWN AS ASSESSOR'S PARCEL NO. 00583001000, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 19, AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35;

THENCE N45°05'09"E ALONG THE SOUTHERLY MARGIN OF TWELFTH STREET A DISTANCE OF 299.16 FEET TO THE MOST NORTHERLY CORNER OF SAID LOT 21, AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35;

THENCE N45°46'31"E A DISTANCE OF 50.00 FEET TO THE MOST EASTERLY PLAT CORNER OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, BEING INTERSECTION OF THE NORTHEASTERLY MARGIN OF ADAMS AVENUE AND THE NORTHERLY MARGIN OF SAID TWELFTH STREET;

THENCE S45°05'09"W ALONG THE SOUTHERLY BOUNDARY OF THE PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, BEING NORTHERLY MARGIN OF SAID TWELFTH STREET A DISTANCE OF 164.87 FEET TO THE MOST SOUTHERLY CORNER OF SAID LOT 7, BLOCK 3;

THENCE CONTINUING S45°05'09"W ALONG THE NORTHERLY MARGIN OF SAID TWELFTH STREET A DISTANCE OF 135.05 FEET:

THENCE \$46°38'55"W A DISTANCE OF 50.02 FEET TO THE **POINT OF BEGINNING**.

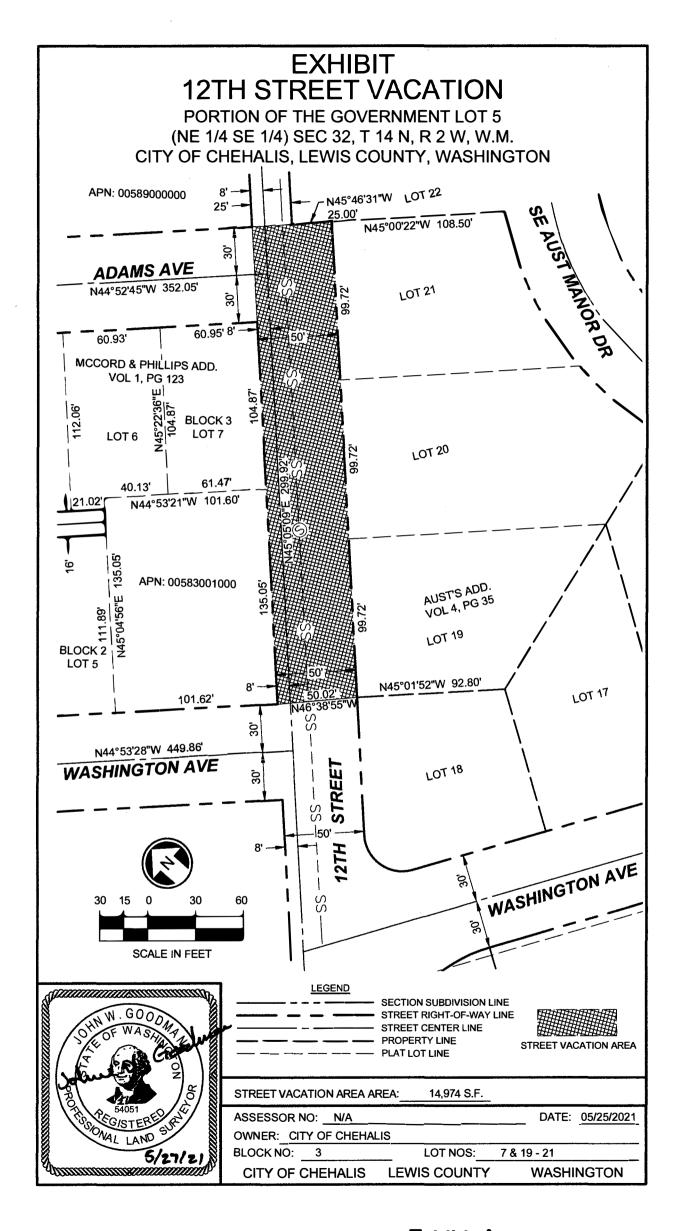
CONTAINING 14,974 SQUARE FEET MORE OR LESS

Exhibit A

John W. Goodman 5/27/2021

John

John W. Goodman, PLS 54051



EXHIBIT

CITY OF CHEHALIS ALLEY VACATION

ALLEY VACATION AREA:

THAT PORTION OF ADAMS AVENUE ABUTTING LOTS 4, 5 AND 6, BLOCK 3, AND LOTS 4 AND 5, BLOCK 2, McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 5, BLOCK 2 AS SURVEYED ON RECORD OF SURVEY RECORDED UNDER LEWIS COUNTY AUDITOR'S FILE NO. 3531692, IN VOLUME 33 OF SURVEYS AT PAGE 138;

THENCE N44°53'03"W ALONG THE SOUTHWESTERLY MARGIN OF ALLEY ALONG ABUTTING SAID LOTS 5 AND 4 OF BLOCK 2 A DISTANCE OF 142.10 FEET TO THE MOST NORTHERLY CORNER OF SAID LOT 4, BLOCK 2;

THENCE N45°05'11"E A DISTANCE OF 16.00 FEET TO THE MOST WESTERLY CORNER OF SAID LOT 4, BLOCK 3;

THENCE S44°53'03"E ALONG THE NORTHEASTERLY MARGIN OF ALLEY ALONG SAID LOTS 4, 5 AND 6, BLOCK 3 A DISTANCE OF 142.10 FEET TO AN ANGLE POINT IN THE SOUTHWESTERLY LOT LINE OF SAID LOT 6, BLOCK 3;

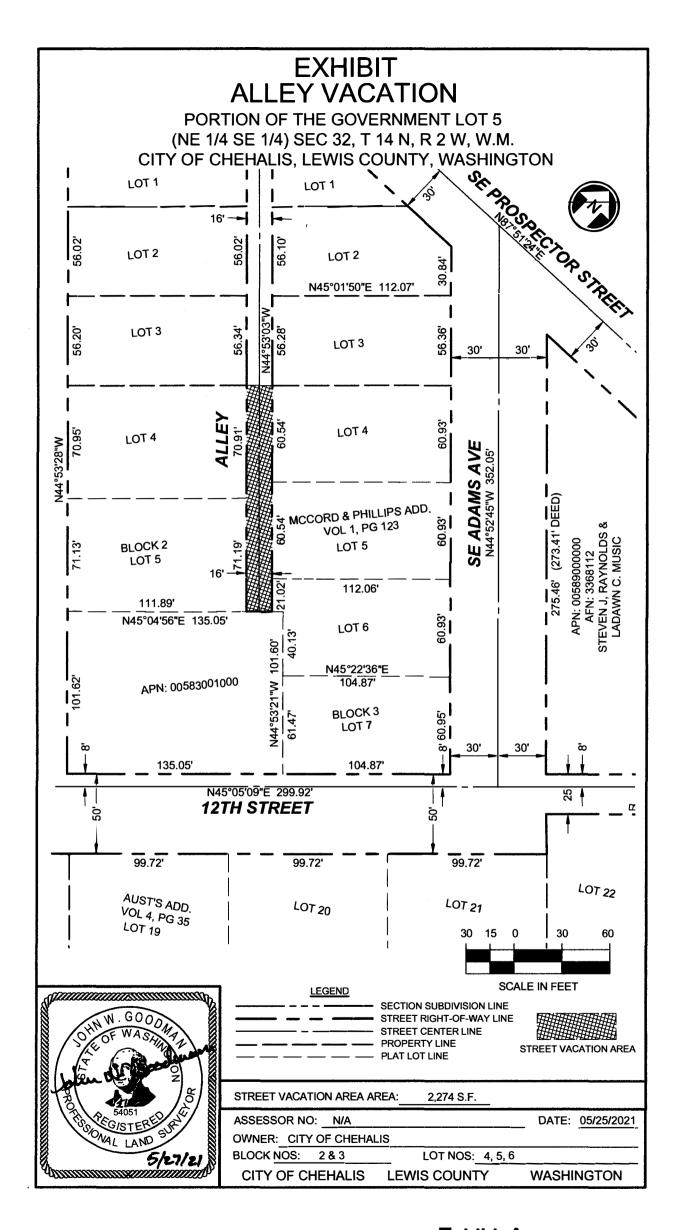
THENCE S45°04'56"W A DISTANCE OF 16.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 2,274 SQUARE FEET MORE OR LESS

Exhibit A

Jahn W. Gosalman 5/27/2021

John W. Goodman, PLS 54051



AFFIDAVIT OF PUBLICATION STATE OF WASHINGTON COUNTY OF LEWIS

Alysa Andrews, and/or Mandy Klemola, and/or Kailyn Sawyer, and/or Cindy Thayer says that she is the legal clerk of

Chronicle

a semi-weekly newspaper, which has been established, published in the English language, and circulated continuously as a semi-weekly newspaper in the City of Centralia, and in Lewis County, Washington, general circulation in Lewis County for more than six (6) months prior to the date of the first publication of the notice hereto attached, and that the said Chronicle was on the 7th day of July 1941, approved as a legal newspaper by the Superior Court of said Lewis County. And that the attached is a true copy and was published in regular issues (and not in supplement form) of said newspaper as LEGAL # 119195

RE:Notice of Public Hearing

once each day for a period of 1 day

commencing on $\underline{08/07/2021}$ and ending on $\underline{08/07/2021}$

and both regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is the sum of \$ 125.00

Subspribed and sworn to before me 08/07/2021

Notary Public in and for the State of Washington,

rasiding at

ACHELLA OF A STANDARD OF A STANDARD OF WASHINGTON

Notice of Public Hearing

> NOTICE OF PUBLIC HEARING CITY OF CHEHALIS CITY COUNCIL

TOPIC: Fuller Design on behalf of Tom and Cara Nicholas submitted a petition to vacate a portion of SE Adams, 12th Street, and an undeveloped alley from 11th Street to 12th Street.

Street.
Date, Time and Place:
August 23, 2021
Chehalis City Hall,
Council Chambers
350 N. Market Blvd
Chehalis WA 98532

Counter Chambers
350 N. Market Blvd
Chehalis WA 98532
Contact: To view the proposed
changes during regular business hours or to request a
copy, contact:
Tammy Baraconi,

copy, contact: Tammy Baraconi, Planning and Building Manager

Manager 1321 S. Market Blvd, Chehalis 360.345.2229, or via email at tbaraconi@ci.chehalis.wa.us

Anyone interested may appear and be heard. The decision of the City Council will be mailed to all those who submit comments, testify at the hearing or request the decision in writing. Any aggrieved party of record can file an appeal with Lewis County Superior Court.

Written public comment can be accepted until 4:30 PM on August 20, 2021

Published: The Chronicle August 7, 2021

Exhibit B

From: Tammy Baraconi
To: LA DAWN MUSIC

Cc: <u>Jill Anderson (janderson@ci.chehalis.wa.us)</u>; <u>Laura Fisher</u>

Subject: RE: Notice of Public Hearing

Date: Thursday, August 19, 2021 10:04:00 AM

La Dawn,

At this point in the process they have only asked for a street vacation. If the vacation is approved they will move ahead with the project. You will of course receive notice that project is moving forward and again you will be able to view the documents on our website where you found the information for the street vacation. I know that it is easy to see the street vacation and jump to development of the site since that is the intention however the approval process itself is much slower and happening in phases with the first phase being the vacation. The actual development itself will go before the hearing examiner for a decision, giving you another opportunity to comment.

That being said, I will make sure that the developer is aware of the issues you have brought to my attention and make sure that they address them in their plans. I will also share your comment with the City Council next Monday. I encourage you to be there to make public comment if you have additional concerns, want to ensure that your concerns are shared, or just want to hear for yourself what the council decides and why.

Your written comments here ensure that you will receive a copy of the Council's decision and they give you the ability to appeal the street vacation decision to Lewis County Superior Court if you do not agree. You will be provided the exact time frames and language on how to do this if you so choose after the decision is rendered by the Council.

Please feel free to reach out to me with any other concerns that you may have. If you have the time and would like to we can meet in person. Please reach out to Laura Fisher our Permit Technician to schedule a time to do that. I've included her email for reference or you can call her at 360.345.2229.

Again, thank you for this comment. We send out notification because of situations just like this. We don't always know what is going on with the individual properties and we are dependent upon our citizens informing us.

Tammy

Tammy S. Baraconi, CFM

360.345.2227

tbaraconi@ci.chehalis.wa.us

From: LA DAWN MUSIC <l.music@comcast.net>
Sent: Wednesday, August 18, 2021 2:38 PM

To: Tammy Baraconi <tbaraconi@ci.chehalis.wa.us>

Subject: RE: Notice of Public Hearing

Exhibit C

NOTICE: This message originated outside of the City network - **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe!

We have reviewed the documents at the City webpage and still have concerns. We understand the intent is to combine lots and complete a multifamily development. What specific changes are intended for the section aligning our driveway?

Part of the appeal of our property is that the city easements on both sides of our property have remained undeveloped. This protects the natural spring that surfaces on our property and runs down to the easement. This time of year, the spring runs low, so we have a muddy area. In the late fall, winter, and early spring the water levels are higher and there is occasionally standing water.

Will the development cause the free flowing spring to become a seasonal pond? If the water does not continue to have the free flowing outlet, could it cause damage to the foundation of our home as the land becomes more and more saturated?

La Dawn Music Steven Raynolds

On 08/18/2021 11:00 AM Tammy Baraconi < tbaraconi@ci.chehalis.wa.us > wrote:

La Dawn.

You will find all of the documents on the City's webpage <u>here</u>. Let me know if you have any concerns that I may be able to address prior to the public hearing on August 23rd. Tammy

Tammy S. Baraconi, CFM

360.345.2227

tbaraconi@ci.chehalis.wa.us

From: LA DAWN MUSIC < <u>l.music@comcast.net</u>>

Sent: Sunday, August 15, 2021 8:38 AM

To: Tammy Baraconi < tbaraconi@ci.chehalis.wa.us >

Subject: Notice of Public Hearing

NOTICE: This message originated outside of the City network - **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe!

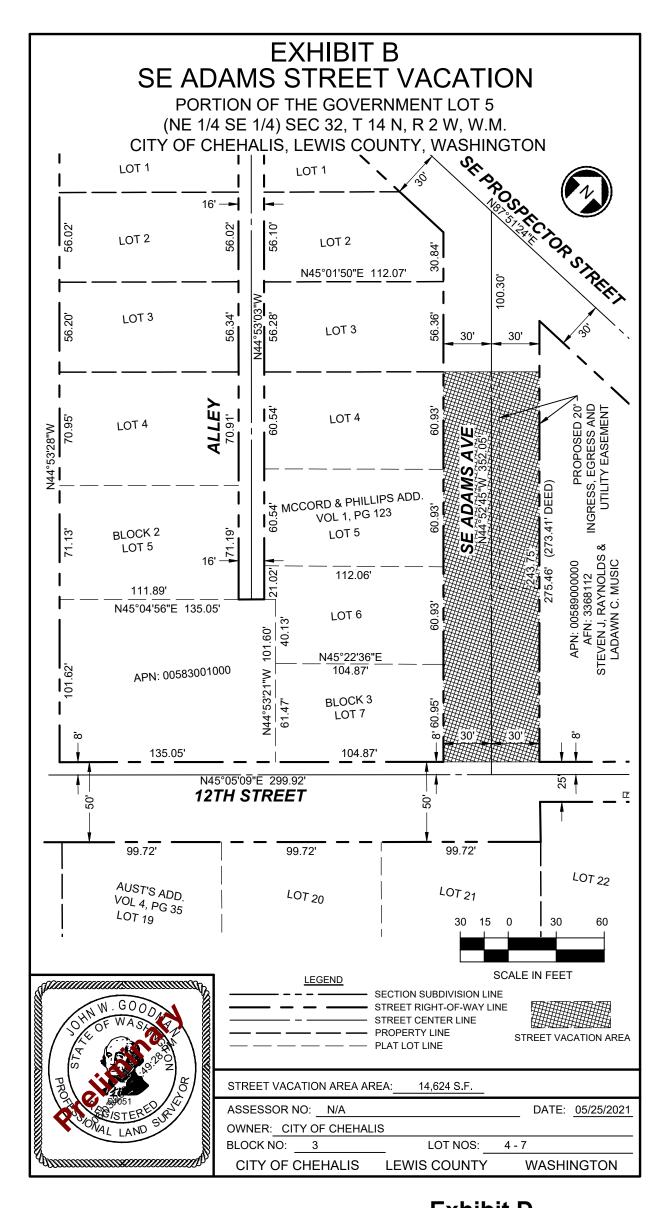
Dear Community Development Department,

We have received your notice of public hearing regarding permit #Vacate-21-01. The proposed changes effect almost the entire length of one of our property lines and we have concerns. I am requesting a copy of the

proposed changes to review prior to the meeting scheduled for 08/23/2021.

Thank you,

La Dawn Music Steven Raynolds



it '	NICHOLAS, THOMAS & CARA		11101	No. 2104NICHOLAS
erty Address	OFF SE WASHINGTON	0	State WA	Zip Code 98532
	CHEHALIS	County LEWIS	State VVA	Lip 0000 30002
aiser	NADYNE TAUSCHER			
Restrict Apprais Restrict Apprais Comme certify that, to The stateme The reporte nalyses, opini Unless othe Unless othe Have no b My engage My compet Stient, the amo My analyse n effect at the	ents on Standards Ru ents on Standards Ru ents of fact contained in this report are tru ed analyses, opinions, and conclusions are entise indicated, I have no present or prose erwise indicated, I have performed no serv istaley preceding acceptance of this assignment is the ement in this assignment was not contingent materials assignment is assignment is the ement in this assignment is the ement in this assignment was not contingent materials assignment was not contingent entire this report was prepared.	red under Standards Rule 2-2(a) , pursuant to the red under Standards Rule 2-2(b) , pursuant to the intended use by the specified client or intended user.) ILLE 2-3 The and correct. The limited only by the reported assumptions and limiting conditions are property in the subject of this reprise, as an appraiser or in any other capacity, regarding the	e Scope of Work, as disclo- ditions and are my personal, im- port and no personal interest w property that is the subject of nament.	ith respect to the parties involved. this report within the three-year value that favors the cause of the d use of this appraisal. ssional Appraisal Practice that were
– Unless off ndividual pro	viding significant real property appraisal as	ssistance is stated elsewhere in this report).		
ndividual prov	viding significant real property appraisal as	ad Report Identification ring disclosure and any State mandated r		
ndividual prov	ents on Appraisal and USPAP related issues requi	ad Report Identification ring disclosure and any State mandated r		
Commendation Note any Signature: Name: NAME CO State Certific or State Lice State: WA Date of Sign	ents on Appraisal and USPAP related issues requi	Supervisor Signature: Name: State Certification or State License # State: Signature: State Certification or State License # State: State:	equirements: EY or CO-APPRAISER #: Expiration Date of Certification	(if applicable):

I AND APPRAISAL REPORT

L	AND APPRAISAL REPORT			File No.: 2	2104NICHOLAS
100	Property Address: OFF SE WASHINGTON	City: C	HEHALIS	State: WA	Zip Code: 98532
		ption: UNIMPROV	ED ALLEY S OF 0054	920002000, UNIMI	PROVED ADAMS AVE E
	OF SE PROSPECT & UNIMPROVED SE 12TH ST N OF	SE WASHINGTO	N AVE & S OF NE LIN	E OF SE ADAMS A	AVE.
3					
100					
	Assessor's Parcel #: N/A	Tax Year:	N/A R.E. Taxes: \$	N/A Special A	Assessments: \$ N/A
잂	Market Area Name: CHEHALIS	Ma	p Reference: S32 T14N	R2W WM Census	Tract:
SUBJECT	Current Owner of Record: CITY OF CHEHALIS	Во	rrower (if applicable):		
S	Project Type (if applicable): PUD De Minimis PUD 🖂 C	Other (describe)		HOA: \$	per year per month
	Are there any existing improvements to the property?		current occupancy:	Owner Tenant	☐ Vacant ☐ Not habitable
	If Yes, give a brief description: THERE IS AN EXISTING CH	EHALIS CITY SE	WER LINE LOCATED	ON THE PARCEL	THAT IS AN EXTENSION
	OF 12TH ST INCLUDED IN THIS APPRAISAL.				
100					
18	The purpose of this appraisal is to develop an opinion of: Market	Value (as defined), or	other type of value (des		
	This report reflects the following value (if not Current, see comments):		spection Date is the Effective (Date) Retrosp	pective Prospective
1			her (describe)		
Z	Intended Use: THE INTENDED USE OF THIS APPRAISAL I	IS TO ESTIMATE	THE VALUE OF UNIM	IPROVED STREET	'S AND ALLEY AS
ME	DESCRIBED IN LEGAL DESCRIPTION. IT IS UNDERST		WILL RETAIN A UTILIT	Y EASEMENT OV	ER THE PROPOSED
NS	VACATED TWELFTH ST INCLUDED IN THIS APPRAISA	AL.			
ASSIGNMENT	Intended User(s) (by name or type): THE INTENDED USERS O	OF THIS REPORT	ARE THOMAS & CAF	RA NICHOLS AND	THE CITY OF CHEHALIS
AS					
1					
M	Client: NICHOLAS, THOMAS & CARA		RONOVIC RD, CHEHA		
1	Appraiser: NADYNE TAUSCHER		X 928, CENTRALIA, W		Olemental and Use
	Characteristics	Predominant Occupancy	One-Unit Housing	Present Land Use	Change in Land Use
	Location: Urban Suburban Rural	Annual of the second of the se			Not Likely
	Built up:	Owner	10.00 M	2-4 Unit 5 %	
	Growth rate: Rapid Stable Slow	Tenant		Multi-Unit 5 %	
	Property values: Increasing Stable Declining	∀acant (0-5%) ∀acant (2-5%) ∀ac		Comm'I 15 % VACANT 2 %	
	Demand/supply: Shortage In Balance Over Supply Marketing time: Under 3 Mos. 3-6 Mos. Over 6 Mos.	☐ Vacant (>5%)	400 Pred 100	VACANT 2 %	
	Marketing time: Under 3 Mos. 3-6 Mos. Over 6 Mos.	Factors Affecting N	Marketahility	,	
	Itom Cond Augreen Fair		Item	Good Av	rerage Fair Poor N/A
	Item Good Average Fair Employment Stability □	Poor N/A	equacy of Utilities		
	Convenience to Employment		operty Compatibility		
	Convenience to Employment	Committee of the commit	otection from Detrimental Cor		
9	Convenience to Schools		lice and Fire Protection		
I C	Adequacy of Public Transportation	☐ Ge	eneral Appearance of Propertie	es	
E	Recreational Facilities	- Ap	peal to Market		
2	Adequacy of Public Transportation Recreational Facilities Market Area Comments: THE SUBJECT PROPERTY IS I THE AREA ARE A MIXTURE OF SIZE, STYLE AND AG PROPERTIES ARE LOCATED ALONG MAIN ARTERIA	LOCATED IN THE	CITY OF CHEHALIS,	POPULATION AP	PROX. 7,498. HOMES IN
Ü	THE AREA ARE A MIXTURE OF SIZE, STYLE AND AG	E. MOST HOME	S ARE LOCATED ON A	AVERAGE SIZE LO	OTS. COMMERCIAL
Ē	PROPERTIES ARE LOCATED ALONG MAIN ARTERIA	LS. MANY OLDE	ER HOMES ALONG MA	ARKET BLVD. HAV	E BEEN CONVERTED TO
AREA	OFFICES AND COMMERCIAL USES. THERE IS A HIG	SH SCHOOL LOC	ATED WITHIN THE SU	JBJECT IMMEDIAT	E AREA. A SAFEWAY
2	SUPERMARKET IS LOCATED ACROSS THE STREET	FROM THE SUB	JECT. RESIDENTIAL F	PRICES IN LEWIS	COUNTY HAVE BEEN
		YEARS.			
MADKET				OTER TURQUOU	THE ANALYSI C FOR ALL
5	TO DETERMINE MARKET TRENDS IN THE SUBJECT	AREA A SALES	SURVEY WAS CONDU	UDED INTUIC CUI	THE NWMLS FOR ALL
П	SALES OF RESIDENTIAL HOMES ON ,01 TO 5 ACRES	S - ALL OF LEWIS	COUNTY WAS INCL	טטבט ווא דחוס סטו	RVET - RESULTS ARE.
8	111/0004 TO 0/04/0004 050 CALES AVERAGE \$227	102			
3	1/1/2021 TO 3/31/2021 252 SALES AVERAGE \$337,				
	1/1/2020 TO 12/31/2020 1,160 SALES AVERAGE \$301, 1/1/2019 TO 12/31/2019 1029 SALES AVERAGE \$252,6	356 (+32%) (32%)	15 MONTHS = 2 1% P	ER MONTH	
	1/1/2019 TO 12/31/2019 1029 SALES AVERAGE \$252,0 1/1/2018 TO 12/31/2019 1027 SALES AVERAGE \$222,2	223 (+52%) (52%)	27 MONTHS = 1 9% P	ER MONTH	
ı	1/1/2017 TO 12/31/2017 1047 SALES AVERAGE \$128,0	030 (+70%) (70%)	39 MONTHS = 1.8% P	ER MONTH	
	1/1/2016 TO 12/31/2016 901 SALES AVERAGE \$196,0		00 1110 110701		
	1/1/2010 10 12/3/12010 901 SALES AVEINGE \$170,2				
	PRICES IN LEWIS COUNTY HAVE INCREASED STEA	DILY OVER THE	PAST 5+ YEARS		
	THOUSE IT LETTE COUNTY THAT E HAS INC. ISED OF E.				

LAND APPRAISAL REPORT

AND APPI	KAISAL	KEPUKI			File	No.: 2104NICHOLA	S
Dimensions: 30' X 335'		50.1' X 299.91'			Site Area:	25,833 SF	
	ESIDENTIAL			Description: RE	ESIDENTIAL		
				72.00			
			rovements comply	with existing zonin	g requirements?	⊠ Yes □ No □ No	Improvements
Uses allowed under current	zoning: RESIDE	NTIAL					
Are CC&Rs applicable? [Yes ⋈ No □ U	nknown Have the docur	nents been review	red? Yes	No Ground Rent (i	f applicable) \$	/
Comments:	_ 100 🖂 110 🗀 0	maro dio occa.			2		
Highest & Best Use as imp	roved: Present us	e, or Other use (expl	ain) RESIDEN	NTIAL			
11 1 V 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	() () () () () () () () () ()						
Actual Use as of Effective [ED STREETS/ALLEY		as appraised in this	s report: UNIMPRO	OVED STREETS/ALL	_EY
Summary of Highest & Bes	st Use: TO BE INC	CLUDED IN ADJACEN	IT RESIDENT	IAL SITES			
Utilities Public Ott	ner Provider/Descript	tion Off-site Improvem	ents Type	Public	Private Frontage	30 & 50.2	
Electricity	Tei Provider/Descript	Street PAV		\ \	Topography	SLOPED	
Gas		Width 30			Size	AVERAGE-LARGE	:
Water 🖂			SPHALT		Shape	3 RECTANGLES	
Sanitary Sewer		Curb/Gutter YES			Drainage	APPEARS ADEQU	JATE
Storm Sewer	-	Sidewalk YES			View	AVE/NEIGHBORH	
Telephone 🖂		Street Lights YES					
Multimedia 🖂		Alley NO					
	Inside Lot Corner		Underground Util	ities Other (de	escribe)		
FEMA Spec'l Flood Hazard		FEMA Flood Zone	FEM	A Map #		FEMA Map Date	
Site Comments: THIS		2 CITY OWNED UND	DEVELOPED S	STREETS AND	1 UNDEVELOPED	ALLEY, THE FIRST	PARCEL
UNDEVELOPED AD	AMS STREET FRO	OM THE SOUTHEAST	ERLY EDGE	OF E PROSPE	CT STREET TO T	HE INTERSECTION	OF
UNDEVELOPED 12	TH STREET, THE S	SECOND PARCEL IS	AN UNDEVEL	OPED 6' ALLE	Y ADJACENT TO	THE NORTH EDGES	OF LOTS
		ADDITION (DELINEA					
50.1 X 299.91 EXTE	NSION OF 12TH S	TREET. NONE OF T	HESE PARCE	LS HAVE BEEN	N DEVELOPED. A	CCORDING TO THE	
PURCHASER EXTE	NDED ADAMS ST	AND THE UNDEVELO	OPED ALLEY	PARCELS HAV	'E NO UTILITIES P	RESENT - THE EXT	ENSION C
12TH STREET HAS	A CITY SEWER LI	NE RUNNING THE LE	ENGTH (DEL	INEATED IN G	REEN ON ATTACH	IED PLAT MAP). TH	E CITY OF
CHEHALIS IS TO R	ETAIN A UTILITIES	EASEMENT THE LE	NGTH OF VA	CATED 12TH S	TREET. AS UTILIT	Y EASEMENTS PR	OHIBIT TH
BUILDING OF STRI	JCTURES ON THE	IR SITES THIS PORT	ION OF THE	PROPOSED VA	ACATE IS VALUED	AT A DIFFERENT F	RATETHAL
THE PORTION UND	DER EASEMENT. S	SEE ATTACHED MAP	PAGE 9 WIT	H DIMENSIONS	S OF PROPOSED	VACATE AREAS.	DETAININ
		ETAINING A UTILITY	EASEMENT =	= 14,998 SF 589	%, PROPOSED AR	EA WITHOUT CITY	RETAININ
EASEMENTS 10,83		T COMPARADI F	NO 4	COMPA	DADI F NO. 0	COMPADADI	NO 2
FEATURE	SUBJECT PROPERTY	COMPARABLE			RABLE NO. 2	COMPARABLE	
Address OFF SE WAS		1055 SE WASHING	MINERALE I	10 SE 16th	A 00522	615-627 SW 19TH	
CHEHALIS, \	NA 98532	CHEHALIS, WA 985	032	CHEHALIS, W	A 98532	CHEHALIS, WA 985 0.61 miles SE	332
Proximity to Subject	•	0.14 miles W	FF 000	0.13 miles SE	\$ 49,900		125,0
Sale Price	\$		55,000	\$ 5.1		\$ 4.28	120,0
Price/	\$	\$ 8.42		NWMLS 16960		NWMLS #1684156,	1284128
Data Source(s) Verification Source(s)		NWMLS #1586343 CT HSE REC/INSP/	INSP	CT HSE REC/I		CT HSE REC/INSP	
VALUE ADJUSTMENT	DESCRIPTION	DESCRIPTION	+(-) \$ Adjust	DESCRIPTION		DESCRIPTION	+(-) \$ Adju
Sales or Financing	DESCRIPTION	CASH	+(-) \$ Aujust	CASH	T(-) Aujust	CASH	, , , w naju
Concessions		0		0		0	
Price/ Data Source(s) Verification Source(s) VALUE ADJUSTMENT Sales or Financing Concessions Date of Sale/Time Rights Appraised Location Site Area		5/1/2020		2/18/21		12/3/20	
Rights Appraised	Fee Simple	Fee Simple		Fee Simple		Fee Simple	
Location	RESIDENTIAL	RESIDENTIAL		RESIDENTIAL		RESIDENTIAL	
Site Area	25,833	6,534	84	9,739		29,184	
IMPROVEMENTS	NONE	Curb/Gutter/SWalk		NONE		NONE	
	58%	NONE	2.30	NONE		NONE	
UTILITY EASEMENTS							
					0 015		
Net Adjustment (Total, in	7.5753.04	□ + ⋈ - \$	-27,051			753	
Net Adjustment (Total, in		Net 49.2 %	(\$ -4.14 /)			Gross % \$	
Adjusted Sale Price (in \$	/)	Gross 49.2 % \$	4.28	Gross 16.4	% \$ 4.28	UIU33 /0 \$	4.

LAND APPRAISAL REPORT

	AND APPRAISAL		File No.: 2104NICHOLAS
	Summary of Sales Comparison Approach		NDICATE THE VALUE OF RESIDENTIAL LAND WITHIN THE CITY
형	OF CHEHALIS WITHOUT RESTRIC	TIVE UTILITY EASEMENTS AT \$	4.28 PSF. SALES #4 & #5 DEMONSTRATE THE DECLINE IN VALUE
0	FOR PROPERTY WITH UTILITY EA	ASEMENTS. (SEE ADDITIONAL (COMPARABLES ON PAGE 5),
R			
AP	INDICATED VALUE OF PROPERTY	WITHOUT EASEMENTS \$4.28 P	SF
Z	INDICATED VALUE OF PROPERTY	/ WITH 100% EASEMENT \$.55 P	SF
COMPARISON APPROACH			
AR	SUBJECT TOTAL AREA 25,833 SF		
MP	AREA WITH 100% EASEMENTS 14		
Ö	AREA W/O EASEMENTS 10,835 SI	and Convenied and	
	TOT.	AL VALUE \$54,622	
SALES			
SA			
300			
			ty for the three years prior to the effective date of this appraisal.
RY	Data Source(s): COUNTY RECORDS		
2	1st Prior Subject Sale/Transfer	Analysis of sale/transfer history and/or any	-
4IS	Date:	The state of the s	IE PRIOR 3 YEARS. NO PRIOR SALES OR TRANSFERS OF
R	Price:	COMPARABLES #1 THRU #5 WI	ERE FOUND DURING THE YEAR PRIOR TO THE CURRENT SALE.
쁘	Source(s):		
S	2nd Prior Subject Sale/Transfer		
TRANSFER HISTORY	Date: Price:		
뵱	Source(s):		
200	PROJECT INFORMATION FOR PUDs (if app	licable) The Subject is part of a l	Planned Unit Development.
	Legal Name of Project:	incapie) Incompost is part of a r	tained one bovolopment.
PUD	Describe common elements and recreational f	acilities:	
Ь			
100	Indicated Value by: Sales Comparison App	proach \$	
	Final Reconciliation THE INCOME APF	ROACH IS NOT DEVELOPED AS	THIS IS NOT AN INCOME PRODUCING PROPERTY. THE COST
NO	APPROACH IS NOT USED AS THE	RE ARE NO IMPROVEMENTS OF	N THIS SITE. THE MARKET DATA APPROACH IS GIVEN THE MOST
H	WEIGHT AS IT REFLECTS CURRE		IN THE SUBJECT MARKET AREA.
	This appraisal is made 🖂 "as is", or 🗌	subject to the following conditions:	
S			
RECONCILIATION	This report is also subject to other Hu	nothetical Conditions and/or Extraordinary	Assumptions as specified in the attached addenda.
牊	Record upon an increasion of the subject		tatement of Assumptions and Limiting Conditions, and Appraiser's Certifications,
10	my (our) Opinion of the Market Value	e (or other specified value type), as	defined herein, of the real property that is the subject of this report is:
H	\$ 54.622	. as of: MARC	CH 17, 2021 , which is the effective date of this appraisal.
		is subject to Hypothetical Conditions	and/or Extraordinary Assumptions included in this report. See attached addenda.
王	A true and complete copy of this report		which are considered an integral part of the report. This appraisal report may not be
A	properly understood without reference to the	가는 그런 생기가 1월 1.1 1일이다는 이렇게 그렇게 하는 아니라 하는 것이다는 1일이었다. , 사이지가 아래 하나 없었다.	eport, which contains the following attached exhibits: Scope of Work Map(s) Flood Addendum Additional Sales
ATTACH.	☐ Limiting cond./Certifications ☐ Na ☐ Photo Addenda ☐ Pa	rrative Addendum \(\sum \) Location 1 rcel Map \(\sum \) Hypothetic	Map(s)
	Client Contact: NICHOLAS, THOMAS		ent Name: NICHOLAS, THOMAS & CARA
	E-Mail:	Address:	103 MCRONOVIC RD, CHEHALIS, WA 98532
1	APPRAISER		SUPERVISORY APPRAISER (if required)
76			or CO-APPRAISER (if applicable)
12.0	1001	\mathcal{N} .	
1	ladine law	rker	0
ES	Appraiser Name: NADYNE TAUSCHI		Supervisory or Co-Appraiser Name:
Ę,	Company: TAUSCHER APPRAISAL		
Z	Phone: (360) 330-2625	Fax: (360) 330-2620	Company: Phone: Fax:
SIGNATURES	E-Mail: tauscher@compprime.com	1000,000 2020	E-Mail:
S	Date of Report (Signature): April 06, 202	21	Date of Report (Signature):
100	License or Certification #: 1100261	State: WA	License or Certification #: State:
	Designation: CGREA		Designation:
1	Expiration Date of License or Certification:	03/11/2023	Expiration Date of License or Certification:
1	Inspection of Subject:	☐ Did Not Inspect (Desktop)	Inspection of Subject: Did Inspect Did Not Inspect
100	Date of Inspection: MARCH 17, 2021		Date of Inspection:



ADDITIONAL COMPARABLE SALES

DUITIONA	L COMPAR	KARLE 2AL	E9	File No.: 2104NICHOLAS		AS	
FEATURE	SUBJECT PROPERTY	COMPARABLE	NO.4	COMPARABL		COMPARABL	
Address OFF SE WA	SHINGTON	PTN S IRON ST & F	PTN ALLEY	0 W 1ST STREET			
CHEHALIS,		CENTRALIA, WA 98	8531	CENTRALIA, WA 9	8531		
Proximity to Subject		4.20 miles N		4.71 miles N			
Sale Price	\$	\$	12,150		180,000	\$	
Price/	\$	\$ 0.55		\$ 2.28		\$	
Data Source(s)		APPRAISAL		NWMLS #118422			
Verification Source(s)		COURT HSE RECO	RDS	COURT HSE RECO	ORDS		
VALUE ADJUSTMENT	DESCRIPTION	DESCRIPTION	+(-) \$ Adjust	DESCRIPTION	+(-) \$ Adjust	DESCRIPTION	+(-) \$ Adjust
Sales or Financing	DECOTH TION	CASH	r (-) ψ Aujust	CONTRACT 5%	+ (-) © Aujust	DECOTIII TION	+ (-) & Aujust
Concessions		0		0			
Date of Sale/Time		10/2020		6/19/2020			
Rights Appraised	Fee Simple	Fee Simple		Fee Simple			
Location		COMMERCIAL		RESIDENTIAL			
Site Area	RESIDENTIAL		0				
	25,833	22,091		78,843			
IMPROVEMENTS	NONE	NONE		NONE			
UTILITY EASEMENTS	58%	100%		27% ESMT			
	1	-					
	1	1					1
Net Adjustment (Total, ir		_ + \$		_ + \$		_ + \$	
Net Adjustment (Total, in		Net %		Net %		Net %	
Adjusted Sale Price (in \$		Gross % \$		Gross %\$		Gross %\$	
Summary of Sales Comp	parison Approach TI	HE ABOVE COMPAR	ABLES ARE U	JSED TO DEMONS	TRATE THE EF	FECT OF UTILITY	0
EASEMENTS ON	LAND.						
SALE #4 IS THE S	ALE OF A PORTION	OF IRON STREET	AND AN ADJA	CENT ALLEY IN TH	HE AREA OF C	ENTRALIA COLLE	GE.
	EGE PURCHASED	THIS LAND TO CREA	ATE A PLAYIN	NG FIELD - THE CIT	Y OF CENTRA	LIA RETAINED UT	ILITY
EASEMENTS OVE		REA AS THERE ARE					
SALE #5 IS THE S	ALE OF A LARGE R	ESIDENTIAL TRACT	WITH VACA	TED STREETS. TH	E CITY OF CEN	NTRALIA RETAINE	D
		OF THIS SALE THAT					
ENGLINETTI OVE	IN THE FORTION	01 11110 07122 11171				. ,, , , , , , , , , , , , , , , , , ,	
	E OF PROPERTY W	/ITHOUT EASEMENT	TS \$4 28 PSF				
INDICATED VALU	LOTTIOLENTY	TITIOOT EAGEMENT	10 ψ4.201 01				
INDICATED VALUE	E OF DROBERTY W	/ITU 1000/ EASEMEN	ITC ¢ EE DCE				
INDICATED VALO	E OF PROPERTY W	/ITH 100% EASEMEN	VIS \$.55 PSF				
					1		
l							

Subject Photo Page

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
A	NADVAIE TALICOLIED			



Subject EXTENDED ADAMS ST

OFF SE WASHINGTON

Sales Price Gross Living Area Total Rooms Total Bedrooms Total Bathrooms

Location RESIDENTIAL

View Site

25,833

Quality Age



NOTE - THE SUBJECT ALLEY IS LOCATED BEYOND THIS AREA



Subject EXTENDED 12TH ST



Comparable Photo Page

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
Annraicar	NADVNE TALISCHED			



Comparable 1

1055 SE WASHINGTON

Prox. to Subject

0.14 miles W

Sales Price 55,000

Gross Living Area Total Rooms Total Bedrooms Total Bathrooms

Location

RESIDENTIAL

View

Site

6,534

Quality Age



10 SE 16th

Prox. to Subject

0.13 miles SE

Sales Price

49,900

Gross Living Area Total Rooms Total Bedrooms

Total Bathrooms Location

RESIDENTIAL

View

Site

9,739

Quality Age



Comparable 3

615-627 SW 19TH ST

0.61 miles SE Prox. to Subject

Sales Price Gross Living Area 125,000

Total Rooms Total Bedrooms Total Bathrooms

Location

RESIDENTIAL

View

Site

29,184

Quality Age

Comparable Photo Page

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
Annraicar	NADVNE TALISCHER			



Comparable 4

1ST STREET, CENTRALIA

Prox. to Subject
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location
View
Site
Quality
Age



Comparable 5

IRON ST & ALLEY, CENTRALIA, WA

Prox. to Subject Sales Price Gross Living Area Total Rooms Total Bedrooms Total Bathrooms Location View

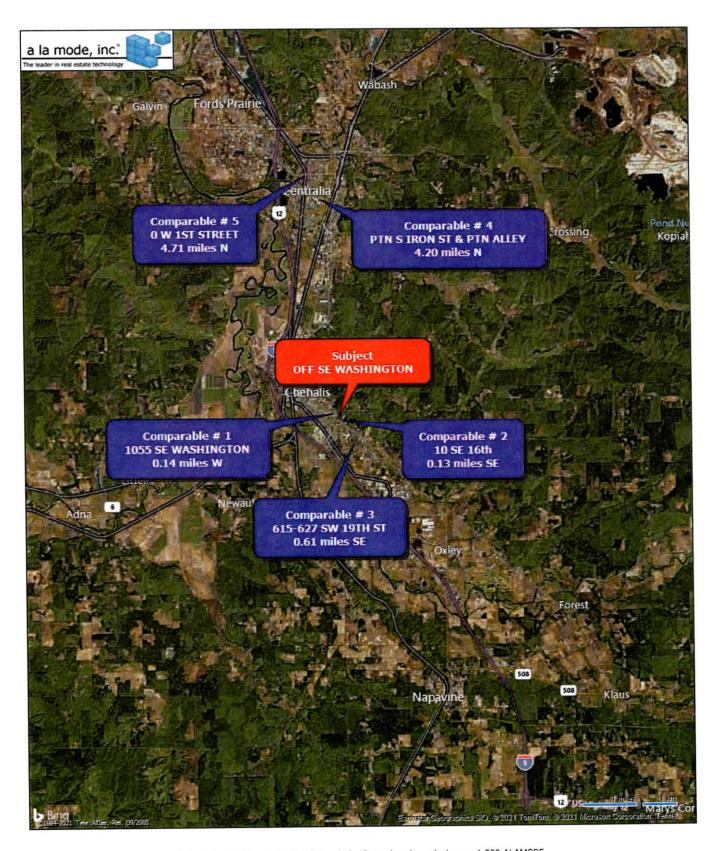
Site Quality Age

Prox. to Subject
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location
View
Site
Quality

Age

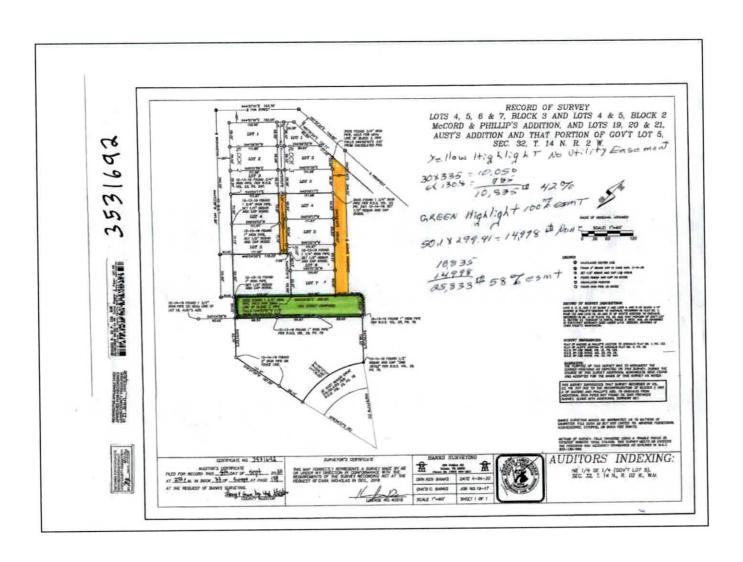
Location Map

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
Appraiser	NADYNE TAUSCHER			



Plat Map

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
Appraiser	NADYNE TAUSCHER			



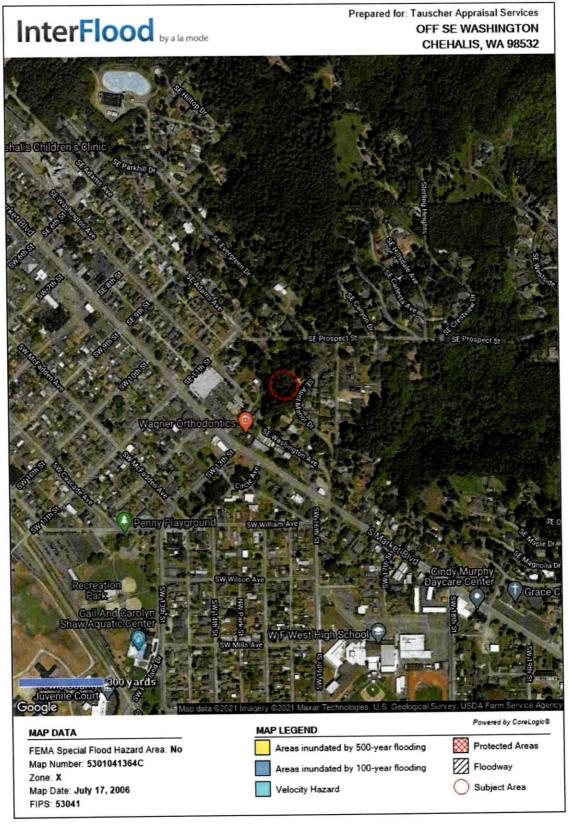
Zoning Map

Client	NICHOLAS, THOMAS & CARA					
Property Address	OFF SE WASHINGTON					
City	CHEHALIS	County LEWIS	State	WA	Zip Code	98532
Appraiser	NADYNE TAUSCHER					



Flood Map

Client	NICHOLAS, THOMAS & CARA			
Property Address	OFF SE WASHINGTON			LOST TOTAL STATE OF ANY PARTY.
City	CHEHALIS	County LEWIS	State WA	Zip Code 98532
Annraiser	NADYNE TAUSCHER			



FIRREA / USPAP ADDENDUM							
Client NICH	IOLAS, THOMAS & CARA			File No.	2104NICHOLAS		
Property Address OFF							
City CHE	HALIS	County LEWIS	S	tate WA	Zip Code 98532		
	YNE TAUSCHER						
Purpose							
THE INTENDED US	E OF THIS REPORT IS TO ESTAI	BLISH FAIR MARKE	T VALUE FOR A POSSIBLE	PURCHASE	TRANSACTION.		
Scope of Work							
	ssignment, a prelimenary search of				The state of the s		
	ertinent to the Subject. A second re						
	ed & discussed with parties involved			e with stand	ards dictated by the		
Intended Use / Intend	on". The appraisal report was then	delivered to the clier					
	INTENDED USE OF THIS REPOR	RT IS TO ESTABLISH	H FAIR MARKET VALUE FOR	R A PURCHA	ASE TRANSACTION.		
	INTENDED USERS OF THIS REP						
History of Property					procedure by the second		
	: PER THE NWMLS THE SUBJE	CT PROPERTY HAS	S NOT BEEN LISTED DURIN	G THE YEAR	R PRIOR TO THE		
EFFECTIVE DATE	OF THIS APPRAISAL.						
	R SALES OF THE SUBJECT PRO	PERTY WERE FOU	ND WITHIN THE THREE YEA	ARS PRIOR	TO THE EFFECTIVE DATE		
OF THIS REPORT.							
Exposure Time / Mar	eating Time						
	ETING TIME IS ESTIMATED TO B	RE 6.12 MONTHS					
EXPOSURE/WARK	ETING TIME IS ESTIMATED TO B	DE 0-12 MONTHS.					
Personal (non-realty)	Transfers						
	OPERTY IS INCLUDED IN THIS F	REPORT.					
Additional Comments				Marie Re			
	AT THE APPRAISER IS REQUIRE						
	MENTS RELATING TO APPRAISE						
	IN ANY OTHER PROCEEDING, A						
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STEVEN OLSEN ACCOMPANIED THE APPRAISER FOR THE INSPECTION OF THE SUBJECT PROPERTY. STEVEN OLSEN ASSISTED THE APPRAISER WRITING THIS REPORT IN THE SELECTION OF COMPARABLE SALES AND THE MARKET STUDY OF THE SUBJECT							
AREA. STEVEN OLSEN ALSO ASSISTED THE APPRAISER IN THE WRITING OF THIS REPORT.							
Certification Supplen	nent .			North Park			
		m valuation, a specific valu	lation, or an approval of a loan				
1. This appraisal assignment was not based on a requested minimum valuation, a specific valuation, or an approval of a loan. 2. My compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value							
estimate, the attainment of a stipulated result or the occurrence of a subsequent event.							
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Appraiser: NAD	NE TAUSCHER		Supervisory Appraiser:				
	06, 2021		Signed Date:				
Certification or License			Certification or License #:				
Certification or License S			Certification or License State:	Expi			
Effective Date of Apprais	al: MARCH 17, 2021		Inspection of Subject: Did N	ot Exteri	or Only Interior and Exterior		

Assumptions & Limiting Conditions

File No.: 2104NICHOLAS Zip Code: 98532 State: WA City: CHEHALIS Property Address: OFF SE WASHINGTON Address: NICHOLAS, THOMAS & CARA Address: PO BOX 928, CENTRALIA, WA 98531 NADYNE TAUSCHER Appraiser:

STATEMENT OF ASSUMPTIONS & LIMITING CONDITIONS

- The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
- The appraiser may have provided a plat and/or parcel map in the appraisal report to assist the reader in visualizing the lot size, shape, and/or orientation. The appraiser has not made a survey of the subject property.
- If so indicated, the appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
- The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
- The appraiser has noted in the appraisal report any adverse conditions (including, but not limited to, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property, or that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property, or adverse environmental conditions (including, but not limited to, the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no quarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
- The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
- The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and any applicable federal, state or local laws.
- An appraiser's client is the party (or parties) who engage an appraiser in a specific assignment. Any other party acquiring this report from the client does not become a party to the appraiser-client relationship. Any persons receiving this appraisal report because of disclosure requirements applicable to the appraiser's client do not become intended users of this report unless specifically identified by the client at the time of the
- The appraiser's written consent and approval must be obtained before this appraisal report can be conveyed by anyone to the public, through advertising, public relations, news, sales, or by means of any other media, or by its inclusion in a private or public database. Possession of this report or any copy thereof does not carry with it the right of publication.
- Forecasts of effective demand for the highest and best use or the best fitting and most appropriate use were based on the best available data concerning the market and are subject to conditions of economic uncertainty about the future.



Definitions & Scope of Work

File No.: 2104NICHOLAS State: WA Zip Code: 98532 Property Address: OFF SE WASHINGTON City: CHEHALIS Address: NICHOLAS, THOMAS & CARA Client: Address: PO BOX 928, CENTRALIA, WA 98531 Appraiser: NADYNE TAUSCHER

DEFINITION OF MARKET VALUE *:

Market value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated:

2. Both parties are well informed or well advised and acting in what they consider their own best interests;

3. A reasonable time is allowed for exposure in the open market;

4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and

5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions

granted by anyone associated with the sale.

* This definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July 5, 1990, and August 24, 1990, by the Federal Reserve System (FRS), National Credit Union Administration (NCUA), Federal Deposit Insurance Corporation (FDIC), the Office of Thrift Supervision (OTS), and the Office of Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC on June 7, 1994, and in the Interagency Appraisal and Evaluation Guidelines, dated October 27, 1994.

The Scope of Work is the type and extent of research and analyses performed in an appraisal assignment that is required to produce credible assignment results, given the nature of the appraisal problem, the specific requirements of the intended user(s) and the intended use of the appraisal report. Reliance upon this report, regardless of how acquired, by any party or for any use, other than those specified in this report by the Appraiser, is prohibited. The Opinion of Value that is the conclusion of this report is credible only within the context of the Scope of Work, Effective Date, the Date of Report, the Intended User(s), the Intended Use, the stated Assumptions and Limiting Conditions, any Hypothetical Conditions and/or Extraordinary Assumptions, and the Type of Value, as defined herein. The appraiser, appraisal firm, and related parties assume no obligation, liability, or accountability, and will not be responsible for any unauthorized use of this report or its conclusions.

Additional Comments (Scope of Work, Extraordinary Assumptions, Hypothetical Conditions, etc.):



ertifications	File No.:
Property Address: OFF SE WASHINGTON Ci	y: CHEHALIS State: WA Zip Code: 98532
Client: NICHOLAS, THOMAS & CARA Address:	
	3OX 928, CENTRALIA, WA 98531
APPRAISER'S CERTIFICATION	
I certify that, to the best of my knowledge and belief:	
— The statements of fact contained in this report are true and correct.	
— The credibility of this report, for the stated use by the stated user(s), of	
the reported assumptions and limiting conditions, and are my personal, im	artial, and unbiased professional analyses, opinions, and conclusions.
— I have no present or prospective interest in the property that is the subjective interest in the property in	ct of this report and no personal interest with respect to the parties involved.
	er or in any other capacity, regarding the property that is the subject of this
report within the three-year period immediately preceding acceptance of the	
 I have no bias with respect to the property that is the subject of this rep My engagement in this assignment was not contingent upon developing 	
My compensation for completing this assignment is not contingent upon developing the develo	the development or reporting of a predetermined value or direction
in value that favors the cause of the client, the amount of the value opinion	
subsequent event directly related to the intended use of this appraisal.	the ditaliffication of a supulation result, of the securiones of a
— My analyses, opinions, and conclusions were developed, and this repo	has been prepared, in conformity with the Uniform Standards of
Professional Appraisal Practice that were in effect at the time this report was	
— I did not base, either partially or completely, my analysis and/or the opi	ion of value in the appraisal report on the race, color, religion,
sex, handicap, familial status, or national origin of either the prospective ov	mers or occupants of the subject property, or of the present
owners or occupants of the properties in the vicinity of the subject property	
— Unless otherwise indicated, I have made a personal inspection of the pr	operty that is the subject of this report.
— Unless otherwise indicated, no one provided significant real property ap	praisal assistance to the person(s) signing this certification.
Additional Certifications:	
THOUGH TO THE TOTAL TO SEE THE TOTAL TO	nt Name: NICHOLAS, THOMAS & CARA
E-Mail: Address:	OUDED WOODY ADDD MOED (# ins 4)
APPRAISER	SUPERVISORY APPRAISER (if required)
	or CO-APPRAISER (if applicable)
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Appropriate Name NA DVAIE TALISCHED	Supervisory or Co-Appraiser Name:
Appraiser Name: NADYNE TAUSCHER Company: (TAUSCHER APPRAISAL SERVICES	Company:
Phone: (360) 330-2625 Fax: (360) 330-2620	Phone: Fax:
F-Mail: tauscher@compprime.com	E-Mail:
Date Report Signed: April 06, 2021	Date Report Signed:
License or Certification #: 1100261 State: WA	License or Certification #: State:
Designation: CGREA	Designation:
Expiration Date of License or Certification: 03/11/2023	Expiration Date of License or Certification:
Inspection of Subject:	Inspection of Subject: Did Inspect Did Not Inspect
Date of Inspection: MARCH 17, 2021	Date of Inspection:

Chehalis City Council

Meeting Minutes August 9, 2021

The Chehalis City Council met in regular session on Monday, August 9, 2021. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following members present: Michael Bannan, Tony Ketchum, Jerry Lord, Dr. Isaac Pope, and Bob Spahr. Councilor Daryl Lund participated via Zoom. Staff present included: Jill Anderson, City Manager; Tammy Baraconi, Planning and Building Manager; Kiley Franz, City Clerk; Tedd Hendershot, Fire Chief; Randy Kaut, Interim Police Chief; Brian Kelly, City Attorney; Trent Lougheed, Public Works Director (Zoom); Devlan Pool, Wastewater Superintendent; and Chun Saul, Finance Director.

- 1. <u>Approval of Agenda.</u> Mayor Dawes informed the Council that an executive session would not be necessary; the executive session was removed from the agenda. A motion to approve the agenda as amended was made by Councilor Spahr. The motion was seconded by Councilor Pope and carried unanimously.
 - 2. Consent Calendar. Councilor Spahr moved to approve the consent calendar comprised of the following:
 - a. Minutes of the regular City Council meeting of July 26, 2021; and
 - July 30, 2021 Claim Vouchers No. 132238 132328 and Electronic Funds Transfer Check Nos. 1436 1476, 18, and 19 in the amount of \$418,120.80; and voided check numbers 132086 and 132218 in the amount of \$973.99; and a net total of \$417,146.81; and
 - c. July 30, 2021, Payroll Vouchers No. 41725-41757, Direct Deposit Payroll Vouchers No. 13669-13804, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 351-355 in the amount of \$915,089.14; and
 - Resolution No. 12-2021, First and Final Reading Rescinding November 2, 2021 general election ballot for the EMS levy; and
 - e. Continuation of professional services agreement with Pacific Testing and Inspection, Inc. for building permit services and special inspections.

City Manager Anderson informed the Council that minor revisions to Resolution No. 12-2021 had been made after attorney review. Mayor Dawes explained that the EMS levy had been successfully passed in the primary election, so it was no longer necessary to bring to voters in November. The motion was seconded by Councilor Pope and carried unanimously.

3. Riverside Force Main Replacement Project – Construction Budget Adjustment to Accept the Project as Complete. Devlan Pool provided an overview of the force main replacement project and explained that additional budget authority of \$10,211.15 was needed to complete the project. The original force main replacement project was approved by Council in June 2019 with C&R Tractor and Landscaping. Change order #2 was a negotiated settlement between C&R Tractor and Gibbs and Olson, the engineering firm representing the City, for the costs to complete the pipeline.

Mayor Dawes inquired if there were any liabilities that agencies providing utility locate services had when providing information that proves to be incorrect. Mike Marshal of Gibbs and Olson explained that companies that provide utility locate services rarely take pre-engineering requests seriously, but no liability existed.

Mayor Dawes expressed frustration with the low bid process and the amount of change orders received recently. Councilor Lund expressed frustration with the utility locate services provided and the change orders received.

A motion to approve an increase to the construction project budget of \$10,211.15; authorize the City Manager to approve change order #2 for \$70.211.15 for the close out of construction of the Riverside Force Main Replacement Project; and accept the Riverside Force Main Replacement Project as complete; and authorize release of the project retainage after all statutory requirements have been met was made by Councilor Ketchum. The motion was seconded by Councilor Spahr and carried six to one. Councilor Lund disapproved the motion.

4. <u>Temporary Fire Station Update – Request for Additional Budget Authority for Site Preparation Work and Required Additional Components of the Temporary Apparatus Bay</u>. City Manager Anderson informed the Council that the permanent fire station site had been purchased, and an interim fire station would be placed on site until the new station can be built. In order to avoid a possible flood, the project was advanced quicker, which resulted in many unforeseen circumstances and construction issues.

City Manager Anderson explained that many of the requested alterations to the project would have been included in a project budget for the Council to review, had the original project not been rushed to avoid flood season. Many of these changes will provide better facilities on the site, such as a concrete slab and footings for the temporary apparatus bay, storm water work, and ADA compliance for the mobile home structure.

City Manager Anderson provided a brief history of the emergency fire station, the purchase of the land for a permanent fire station, the concern of a major flood, and the initiation of construction on the site for an interim station. She explained that additional work was needed for the following reasons: hydrocarbons in the soils, unsuitable materials in the dirt that required removal and fill to be placed before work could commence, excessive water saturation, electrical components, insulation of the temporary apparatus bay, and concrete footings and a concrete slab for the temporary apparatus bay. Additional contingency is requested for the moving of the mobile home structure which will serve as a housing facility for the firefighters and administrative offices.

Most of the additional expenses requested occurred after March 3, 2021, which qualifies them for the American Rescue Plan Act (ARPA) funds; funds have also been set aside in the public facilities fund for the fire station project.

Councilor Pope requested that City Manager Anderson have the budget committee review these kinds of requests before being brought to the Council for approval. Councilor Pope added that he believed the costs would have been required no matter how the plans had been prepared.

Mayor Dawes expressed frustration with the testing for hydrocarbons on the property, the lack of electrical planned, and the plan to use asphalt instead of concrete for the temporary apparatus bay.

Councilor Spahr expressed frustration with the geotechnical work, specifically the phase one and phase two environmental studies. He stated that in the process of gathering information, bad information was provided to the engineers and the contractors. Trent Lougheed briefly explained where the borings had been taken.

A motion to approve an increased budget for the Temporary (Interim) Fire Station Project of \$335,180.92 to fund the necessary increase in Scope of Work for the Site Improvements and Apparatus Bay; and increase the signing authority of the City Manager to pay expenses associated with he revised project budget; and authorize the use of American Rescue Plan Act (ARPA) funds to pay for the costs associated with the preparation of an interim fire station was made by Councilor Ketchum. The motion was seconded by Councilor Spahr and carried six to one. Councilor Lund disapproved the motion.

5. <u>Lodging Tax Advisory Committee – Reviewing Committee Size and Terms</u>. City Manager Anderson explained that this item was presented at the request of the budget committee. The budget committee requested that rotating terms or the reduction of the size of the Lodging Tax Advisory Committee be considered. LTAC member Todd Chaput resigned from the committee since he had taken a position outside of the hospitality industry, which created a vacancy on the committee.

Councilor Lord explained that the committee can either be reduced in size, or a new member can be appointed. Mayor Dawes also explained that possible rotating terms would ensure that members that either collect or receive lodging tax funding have a chance to serve on the committee, if desired. Mayor Dawes also explained that any changes to the committee would take place in 2022, since the committee had already been approved for 2021.

Councilor Lord asked if the City could represent a collecting agency because of the RV park. Former council member and former LTAC chair, Terry Harris informed the Council that it could be done, but it was frowned upon. He expressed concerns regarding rotating terms since the process and applicable rules can be confusing for new members.

The Council requested that staff reach out to the new managers of the Best Western and Holiday Inn to see if one would like to serve on the lodging tax advisory committee for 2021.

6. Administration Reports.

a. <u>City Manager Update</u>. City Manager Anderson informed the Council that Randy Kaut will be the City's new Police Chief. A swearing in ceremony will take place on Tuesday, August 24th at 1:30 pm. in the City Council Chambers. She thanked everyone that attended the ceremony for Penny Playground and Recreation Park.

7. Councilor Reports/Committee Updates.

- a. <u>Councilor Ketchum.</u> Councilor Ketchum informed the Council that ChehalisFest was well attended at the Lewis County Historical Museum.
- b. <u>Councilor Pope.</u> Councilor Pope expressed his appreciation for the Chehalis Foundation and their fundraiser "Party at the Park", which raised funds to help maintain Alexander-Lintott Park.
- c. <u>Mayor Dawes.</u> Mayor Dawes assisted with the pancake breakfast held by the Lewis County Historical Museum for ChehalisFest, attended the Chehalis Foundation fundraiser, Music in the Park, and the grand opening of Penny Playground and Recreation Park. He also participated in a tour of the upgraded armory in Centralia.

There being no further business, the meeting was adjourned at 6:18 pm.

	- Donnie I. Dawae Mayor
	Dennis L. Dawes, Mayor
Kiley Franz, City Clerk	
Approved:	
Initials:	

CHEHALIS CITY COUNCIL MEETING AGENDA REPORT

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Chun Saul, Finance Director

Michelle White, Accounting Tech II

MEETING OF: August 23, 2021

SUBJECT: Vouchers and Transfers – Accounts Payable in the Amount of \$1,679,900.24

ISSUE

City Council approval is requested for Vouchers and Transfers dated August 13, 2021.

DISCUSSION

The August 13, 2021 claim vouchers have been reviewed by a committee of three councilors prior to the release of payments. The administration is requesting City Council approval for Replacement Check No. 132329, Claim Vouchers No. 132330 – 132446 and Electronic Funds Transfer Check Nos. 1477 – 1506, 20, 21, and 22 in the amount of \$1,679,900.24 dated August 13. 2021 which included the transfer of:

- \$ 157,449.84 from the General Fund
- \$ 733.31 from the Dedicated Street Fund 4% Sales Tax
- \$ 70,464.27 from the Arterial Street Fund
- \$ 359,607.48 from the Transportation Benefit District Fund
- \$ 1,933.86 from the LEOFF 1 OPEB Reserve Fund
- \$ 15,907.35 from the Public Facilities Reserve Fund
- \$ 695.05 from the Garbage Fund
- \$ 246,300.51 from the Wastewater Fund
- \$ 445,330.07 from the Water Fund
- \$ 315,542.00 from the Storm & Surface Water Utility Fund
- \$ 51,624.65 from the Airport Fund
- \$ 5,363.24 from the Custodial Court Fund
- \$ 8,948.61 from the Custodial Other Agency Fund

RECOMMENDATION

It is recommended that the City Council approve the August 13, 2021 Replacement Check No. 132329, Claim Vouchers No. 132330 – 132446 and Electronic Funds Transfer Check Nos. 1477 – 1506, 20, 21, and 22 in the amount of \$1,679,900.24.

SUGGESTED MOTION

I move that the City Council approve the August 13, 2021 Replacement Check No. 132329, Claim Vouchers No. 132330 – 132446 and Electronic Funds Transfer Check Nos. 1477 – 1506, 20, 21, and 22 in the amount of \$1,679,900.24.

CHEHALIS CITY COUNCIL MEETING AGENDA REPORT

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Trent Lougheed, Public Works Director

MEETING OF: August 23, 2021

SUBJECT: Covid-19 Contracted Payment Plan Application Policy for Utility Payments

ISSUE

A Covid-19 Contracted Payment Plan Application Policy has been prepared for consideration by the City Council. The proposed policy is intended to allow utility customers payment plans for balances accrued during the Covid-19 pandemic consistent with the requirements established by the State.

BACKGROUND

At the beginning of the Covid-19 pandemic, the Governor of the State of Washington issued numerous emergency orders. One order prohibited the termination of most utilities due to non-payment to aid those financially affected by the pandemic. This order was extended multiple times, and per Washington State proclamation 20-23.16, the utility bill moratorium ends September 30, 2021.

All delinquent bills will be due beginning January 20, 2022, thereafter late fees and/or shut offs will occur. As some utility accounts have accumulated very large balances, utilities are required to provide a payment plan option. The proposed one-page policy and one-page application form for the required payment plans are attached to this report for your review and consideration.

FISCAL IMPACT

Although the numbers may change frequently depending on payments received, staff currently estimates that there are a total of 212 accounts (27 commercial, 185 residential) that are behind in their utility payments, with approximately \$145,750 owed on these accounts. The proposed payment plan will allow the account holders ample time to repay their outstanding balances, which will aid in the utilities collecting the amounts owed.

RECOMMENDATION

It is recommended that the City Council approve the "Covid-19 Contracted Payment Plan Application Policy" for utility payments.

SUGGESTED MOTION

I move that the City Council approve the "Covid-19 Contracted Payment Plan Application Policy" for utility payments.

CITY OF CHEHALIS

Utility Billing Department 2007 N.E. Kresky Chehalis, Washington 98532 (360) 748-6664 / Fax (360) 748-6664 www.ci.chehalis.wa.us



Covid-19 Contracted Payment Plan Application Policy

- All Covid-19 payment plans will be approved by the Public Works Director, with the Finance Director as backup.
- We will offer 1 late payment forgiveness as a customer courtesy. This will result in a 7-day notice being sent to the customer to notify them they missed their due date and call for payment within 7 days of the letter. Failure to pay will result in the agreement being revoked.
- An NSF will result in a missed payment.
- We will require a minimum of one account holder to sign the agreement. Whomever signs the agreement will be the City's contact responsible party for ensuring payments are made.
- Landlords will need to sign the agreement to acknowledge notice of their tenant's delinquent balance and payment plan application. This is not an approval from the landlord for the payment plan.
- Final Bills/ Closed Accounts: If tenants do not pay their final bill, landlords are instructed to either apply for a
 payment plan for the outstanding tenant account or pay the balance in full.
- Payment plans are only available to balances accrued during the Covid-19 pandemic.
- If a property is being sold and it has a balance/ delinquent payment plan, we'll request funds from the title company.
- There will not be a deadline to sign up for a payment plan. We will however begin sending out contracts and letters end of September 2021. To avoid shut off in January 2022 they will need to have a payment plan on file. (This will be allowed to submit on shut off day).
- We will begin a reminder printed on our bills in August 2021. (Need to remove the tax notice)
 - "Per Washington State proclamation 20-23.16, the utility bill moratorium ends 9/30/21. All delinquent bills will be due beginning 1/20/22, thereafter late fees and/ or shut offs will occur. To apply for a payment plan please contact our office at 360-748-6664."
- Shut offs will begin January 2022, so long as the proclamation does not change 9/30/21.
- 1ST payment will be due their first billing period in 2022. (IE: 1/20/22 or 2/20/22)

CITY OF CHEHALIS

Utility Billing Department 2007 N.E. Kresky Chehalis, Washington 98532 (360) 748-6664 / Fax (360) 748-6664 www.ci.chehalis.wa.us



COVID-19 CONTRACTED PAYMENT PLAN APPLICATION

COVID-17	CONTRACTED TATIVELY TEAN ATTEMPTON
Service Address:	Utility Account Number:
Utility Customer(s):	Driver's License #
	Driver's License #
	Driver's License #
Phone Number:	
	Phone Number:
Amount of Co	ontract: \$# of Payments*: te of approval, which would be 9 payments for residential customers (bi-monthly billing)
Amount to be added to Current	Billing charges until agreement is Paid in full: \$
closed out the final account bala unpaid balance, including collec	ENT, YOU ARE ATTESTING THAT THE OUSTANDING BALANCE
Customer Signature:	
Customer Signature:	
Customer Signature:	Date:
Property Owner Acknowledgemen	nt: Date:
Mailing Address:	
Public Works Director:	Date:

CHEHALIS CITY COUNCIL MEETING AGENDA REPORT

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Tammy Baraconi, Planning and Building Manger

MEETING OF: August 23, 2021

SUBJECT: Action on Ordinance No. 1021-B, First Reading – A Petition to Vacate

Portions of Right-of-Way on SE Adams, 12th Street, and the Undeveloped

Alley Between 11th and 12th Streets.

ISSUE

A public hearing regarding the proposed street vacations was scheduled for Monday, August 23. This agenda item has been prepared in anticipation that the public hearing was conducted and concluded as scheduled by the Chehalis City Council. If the public hearing for the right of way vacations has been closed, the City Council can now take action on the proposed street vacations as presented in the public hearing. Please refer to the agenda summary for the public hearing for more detail on the project. For reference, the recommendation is included in this agenda summary.

RECOMMENDATION

It is recommended that the City Council adopt on first reading, Ordinance No. 1021-B, A Petition to Vacate Portions of Right-of-Way on SE Adams, 12^{th} Street, and the Undeveloped Alley Between 11^{th} and 12^{th} Streets with the following conditions.

- 1. A utility easement shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of a portion of 12th Street.
- 2. A utility easement shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of a portion of Adams Avenue.
- An access easement of twenty feet for the benefit of parcel #005859000000 shall be prepared by the applicant, approved by the City Engineer, and in effect prior to the purchase of the Adams Avenue.
- 4. Authorize the City Manager to negotiate the number of square feet with easements and the number of square feet without easements.
- 5. The property owner must pay the City the fair market value of the property.

- 6. To complete the property transfer, the applicant, at their expense shall have deeds drawn for the right of way vacation areas, approved by the City Engineer, and recorded.
- 7. The applicant, at their own expense shall have a boundary line adjustment created that 'connects' the vacated right of way to the appropriate parcels, have it reviewed and approved by City staff, and recorded before civil permits or building permits are issued.

SUGGESTED MOTION

I move the City Council pass Ordinance No. 1021-B on first reading with the seven recommended conditions from staff as stated in the agenda summary.

ORDINANCE NO. 1021-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, PROVIDING FOR THE VACATION OF A PORTIONS OF SE ADAMS ST, 12TH STREET, AND THE UNDEVELOPED ALLEY BETWEEN 11TH AND 12TH STREETS; AND PROVIDING THAT THIS VACATION SHALL BE EFFECTIVE ONLY UPON SUCH DATE AS THE OWNER OF THE REAL PROPERTY ABUTTING SAID VACATION SHALL COMPENSATE THE CITY OF CHEHALIS IN AN AMOUNT EQUAL TO THE VALUE OF SAID VACATED RIGHT-OF-WAY.

Whereas, the city of Chehalis received a petition from Fuller Design on behalf of Tom and Cara Nicholas for vacation of a portion of SE Adams Street, 12th Street, and an undeveloped alley between 11th and 12th Street more particularly described in said petition; and,

Whereas, pursuant to RCW 35.79.010, the city Council of the city of Chehalis did, at a regularly scheduled meeting on the 12th day of July, 2021, adopt Resolution No. 10-2021, setting the date of August 23, 2021, at the hour of 5:00pm as the time for a public hearing on said petition, which date was not less than twenty (20) days nor more than sixty (60) days after the adoption of said Resolution; and,

Whereas, The city Council of the city of Chehalis held a public hearing to consider said petition on the 23rd day of August, 2021, after due notice to the owners of all property abutting and adjacent to the area identified in said petition as required by law; and,

Whereas, the city of Chehalis must provide for utility service to all properties in the vicinity, including provisions for utilities provided by others; now, therefore,

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.

The legal descriptions for each portion of right of way being vacated is described in Exhibit A with certified survey drawings as Exhibit B and summarized as follows:

- SE Adams- 60 feet x 244 feet, 14,624 sq ft
- 12th Street- 50 feet x 300 feet, 14,974 sq ft
- Alley- 16 feet x 142 feet, 2,274 sq ft

shall be, and the same hereby is, vacated.

Section 2.

The city of Chehalis shall retain an easement and the right to grant easements over, under and across all said vacated portions of right-of-way for the provision of utility services.

Section 3.

This ordinance shall become effective only upon the date that Tom and Cara Nicholas, the owners of the real property adjacent and abutting said vacated rights-of-way shall compensate the city of Chehalis in an amount equal to the value of the rights-of-way so vacated.

PASSED by the City Council of the city of C this day of, 2021.	Chehalis, Washington, and APPROVED by its mayor
Attest:	Mayor
City Clerk	
Approved as to Form and Content:	
City Attorney	

EXHIBIT "A"

CITY OF CHEHALIS 12TH STREET VACATION

STREET VACATION AREA:

THAT PORTION OF TWELFTH STREET ABUTTING LOTS 19, 20 AND 21 AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35 AND LOT 7, BLOCK 3 McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, AND THAT PORTION OF GOVERNMENT LOT 5, SECTION 32, TOWNSHIP 14 NORTH, RANGE 2 WEST, W.M., LEWIS COUNTY WASHINGTON KNOWN AS ASSESSOR'S PARCEL NO. 00583001000, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 19, AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35;

THENCE N45°05'09"E ALONG THE SOUTHERLY MARGIN OF TWELFTH STREET A DISTANCE OF 299.16 FEET TO THE MOST NORTHERLY CORNER OF SAID LOT 21, AUST'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 4 OF PLATS, PAGE 35;

THENCE N45°46'31"E A DISTANCE OF 50.00 FEET TO THE MOST EASTERLY PLAT CORNER OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, BEING INTERSECTION OF THE NORTHEASTERLY MARGIN OF ADAMS AVENUE AND THE NORTHERLY MARGIN OF SAID TWELFTH STREET;

THENCE S45°05'09"W ALONG THE SOUTHERLY BOUNDARY OF THE PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, BEING NORTHERLY MARGIN OF SAID TWELFTH STREET A DISTANCE OF 164.87 FEET TO THE MOST SOUTHERLY CORNER OF SAID LOT 7, BLOCK 3;

THENCE CONTINUING S45°05'09"W ALONG THE NORTHERLY MARGIN OF SAID TWELFTH STREET A DISTANCE OF 135.05 FEET:

THENCE \$46°38'55"W A DISTANCE OF 50.02 FEET TO THE POINT OF BEGINNING.

CONTAINING 14,974 SQUARE FEET MORE OR LESS

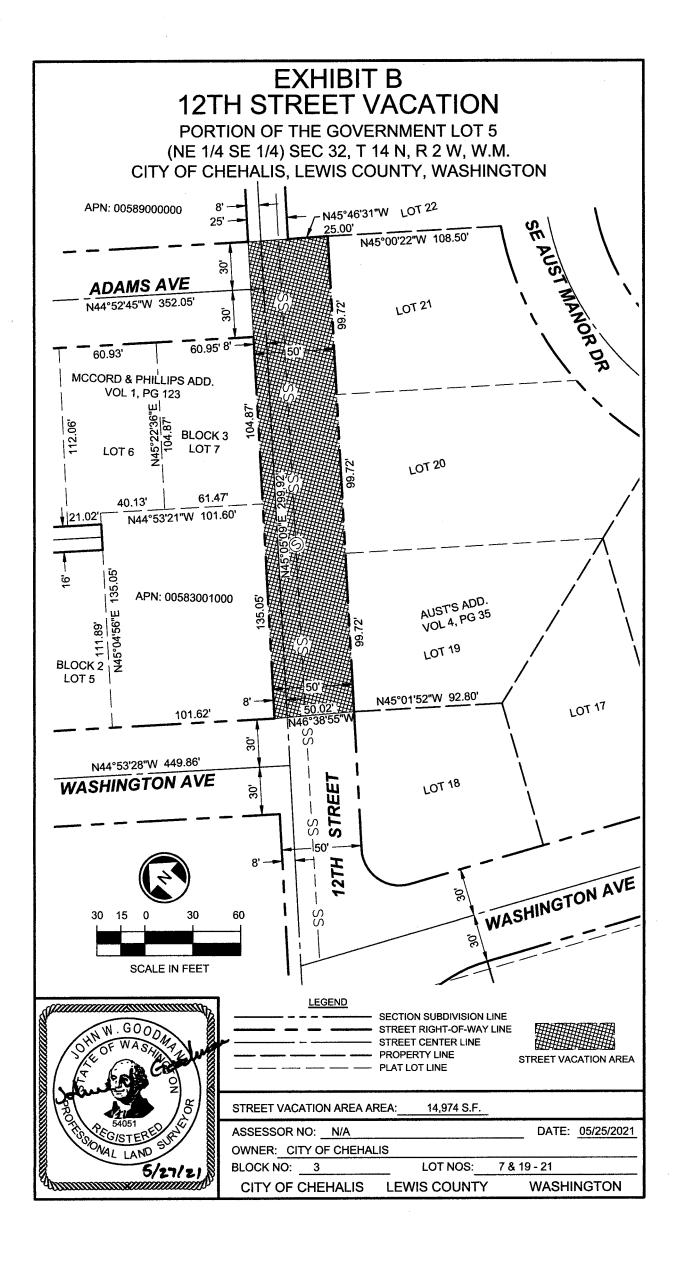


EXHIBIT "A"

CITY OF CHEHALIS ADAMS AVENUE VACATION

STREET VACATION AREA:

THAT PORTION OF ADAMS AVENUE ABUTTING LOTS 4, 5, 6 AND 7, BLOCK 3 McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 7;
THENCE N44°52'45"W ALONG THE SOUTHWESTERLY MARGIN OF ADAMS AVENUE A DISTANCE
OF 243.74 FEET TO THE MOST EASTERLY CORNER OF SAID LOT 4;
THENCE N45°07'15"E A DISTANCE OF 60.00 FEET TO THE NORTHEASTERLY BOUNDARY OF THE
PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN
VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON AND THE
SOUTHWESTERLY LINE OF THAT PARTICULAR TRACT OF LAND DESCRIBED IN STATUTORY
WARRANTY DEED, DATED SEPTEMBER 14TH, 2011, RECORDED UNDER LEWIS COUNTY
AUDITOR'S FILE NO. 3368112, ALSO BEING THE NORTHEASTERLY MARGIN OF ADAMS AVENUE;
THENCE S44°52'45"W ALONG SAID NORTHEASTERLY MARGIN A DISTANCE OF 243.75 FEET TO
THE INTERSECTION WITH THE NORTHERLY MARGIN OF TWELFTH STREET, BEING THE MOST
EASTERLY CORNER OF THE PLAT OF McCORD AND PHILLIP'S ADDITION TO THE CITY OF
CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY,
WASHINGTON;

THENCE \$45°05'09"W A DISTANCE OF 60.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 14,624 SQUARE FEET MORE OR LESS

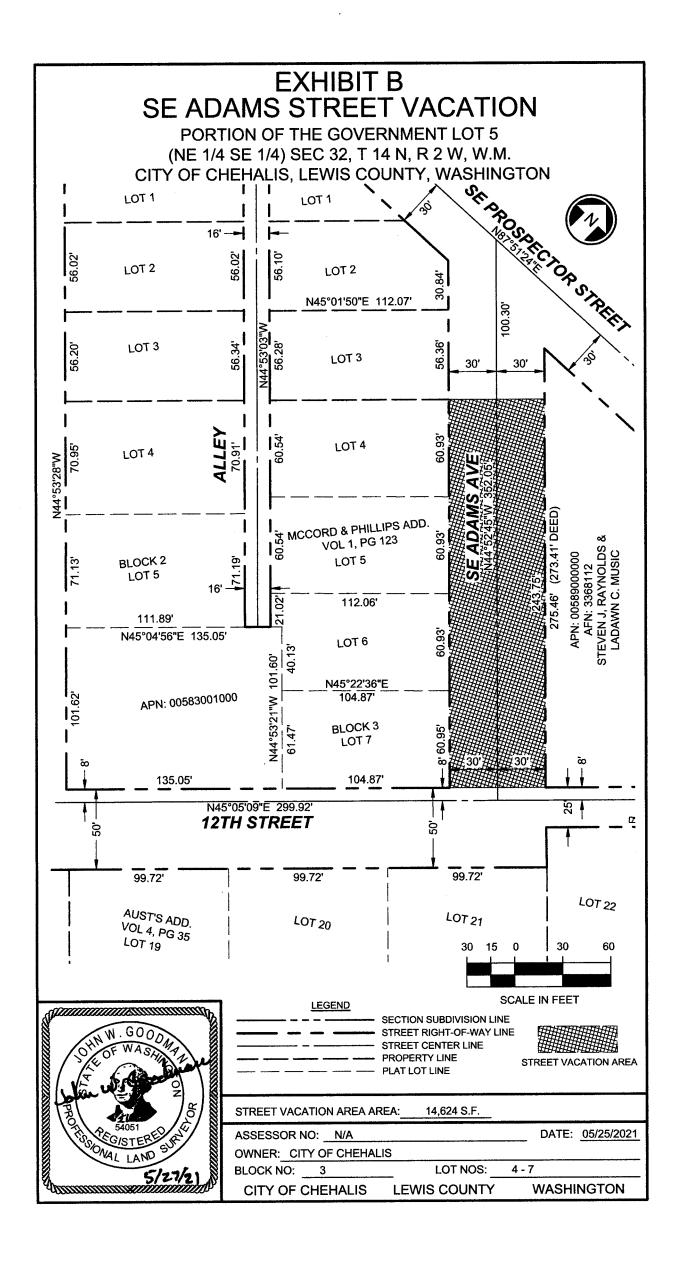


EXHIBIT "A"

CITY OF CHEHALIS ALLEY VACATION

ALLEY VACATION AREA:

THAT PORTION OF ADAMS AVENUE ABUTTING LOTS 4, 5 AND 6, BLOCK 3, AND LOTS 4 AND 5, BLOCK 2, McCORD AND PHILLIP'S ADDITION TO THE CITY OF CHEHALIS, AS RECORDED IN VOLUME 1 OF PLATS, PAGE 123, RECORDS OF LEWIS COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT 5, BLOCK 2 AS SURVEYED ON RECORD OF SURVEY RECORDED UNDER LEWIS COUNTY AUDITOR'S FILE NO. 3531692, IN VOLUME 33 OF SURVEYS AT PAGE 138;

THENCE N44°53'03"W ALONG THE SOUTHWESTERLY MARGIN OF ALLEY ALONG ABUTTING SAID LOTS 5 AND 4 OF BLOCK 2 A DISTANCE OF 142.10 FEET TO THE MOST NORTHERLY CORNER OF SAID LOT 4, BLOCK 2;

THENCE N45°05'11"E A DISTANCE OF 16.00 FEET TO THE MOST WESTERLY CORNER OF SAID LOT 4, BLOCK 3;

THENCE S44°53'03"E ALONG THE NORTHEASTERLY MARGIN OF ALLEY ALONG SAID LOTS 4, 5 AND 6, BLOCK 3 A DISTANCE OF 142.10 FEET TO AN ANGLE POINT IN THE SOUTHWESTERLY LOT LINE OF SAID LOT 6, BLOCK 3;

THENCE \$45°04'56"W A DISTANCE OF 16.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 2,274 SQUARE FEET MORE OR LESS

