

Chehalis City Council
Meeting Minutes
May 10, 2021

The Chehalis City Council met in regular session on Monday, April 26, 2021. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following council members present: Michael Bannan, Jerry Lord, Dr. Isaac Pope, and Bob Spahr. Councilors Tony Ketchum and Daryl Lund participated via Zoom. Staff present included: Jill Anderson, City Manager; Kiley Franz, City Clerk; Erin Hillier, City Attorney; Randy Kaut, Rick Mack, Fire Marshal; Interim Police Chief; Brandon Rakes, Airport Operations Coordinator; Chun Saul, Finance Director; and Lilly Wall, Recreation Manager (Zoom). Due to orders from the Governor's office relating to COVID-19, members of the public and the press were able to view the meeting via live streaming or Zoom. The public was also provided a process for submitting comments prior to the meeting.

1. **Approval of Agenda.** Mayor Dawes informed the Council that an additional item for executive session would need to be added to the agenda, per RCW 42.30.110.(1)(c) – sale/lease of real estate. A motion to approve the agenda as amended was made by Councilor Spahr. The motion was seconded by Councilor Pope and carried unanimously.

2. **Proclamation – Public Works Week.** Mayor Dawes read a proclamation designating May 16 – May 22 as Public Works Week in Chehalis.

3. **Citizens Business.** Edna Fund spoke to the Council regarding the passing of Corine Aiken, prominent librarian with the Chehalis library.

4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular City Council meeting of April 26, 2021; and
- b. April 30, 2021 Claim Vouchers No. 131621 – 131717 and Electronic Funds Transfer Check Nos. 9, 1263 – 1281 in the amount of \$309,238.57; and
- c. April 30, 2021, Payroll Vouchers No. 41633-41659, Direct Deposit Payroll Vouchers No. 13323-13426, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 339-342 in the amount of \$774,857.94; and
- d. Request for Expanded Approval for Application and Acceptance of Federal Aviation Administration Grant for Airport Improvements for the Airfield Pavement Rehabilitation Project; and
- e. Award Bids for rock, gravel, and asphalt.

Councilor Ketchum asked if the amount to be awarded for the FAA grant was known. Brandon Rakes informed the Council that it would be approximately \$977,000.

The motion was seconded by Councilor Lord and carried unanimously.

5. **Ordinance Number 1018-B, Second and Final Reading – Updating the CMC 17.10 International Building Codes.** City Manager Anderson explained that the first reading of this ordinance occurred at the April 26, 2021 meeting and the Council directed staff to remove the fire sprinkler system requirement. She acknowledged that there was currently a portion of the building code in regard to fire flow which required fire sprinkler systems for fire mitigation when fire flow was deemed inadequate. She expressed the intent of staff to revisit this issue and requested that the second reading of the ordinance be postponed.

Mayor Dawes asked which areas within the City had inadequate fire flow. Rick Mack informed the Council that the Prospect area did not have adequate fire flow.

Councilor Lord requested that a workshop be conducted for the council to fully understand the new requirements before passing the ordinance.

Councilor Ketchum asked why fire sprinklers would help if the fire flow was inadequate. Rick Mack explained that residential fire sprinklers are designed to provide occupants time for egress.

Stephanie Warner (citizen) asked if there were any hydrants in the City that had zero fire flow; she explained that a property on Prospect had been deemed to have zero fire flow. Rick Mack assured her that he will look into that hydrant.

Councilor Spahr clarified that the residential fire sprinkler mitigation language was a current practice of the City. Rick Mack confirmed that it was in the current building code and was not a new requirement.

A motion to suspend the City Council policy rule for second readings at subsequent meetings to pass an ordinance and set the date for second reading as June 14, 2021 as made by Councilor Spahr. The motion was seconded by Councilor Pope and carried unanimously.

An amendment to the motion was made by Councilor Lord to set second reading for the June 28, 2021 Council meeting. The motion was seconded by Councilor Bannan and carried unanimously.

6. **Ordinance Number 1019-B, Second and Final Reading – Amending the 2021 Budget.** City Manager Anderson explained that a full report had been provided at the April 26, 2021 meeting; a report could be provided for this meeting if the Council wished. Mayor Dawes asked if any changes had been made since the first reading, City Manager Anderson explained that a correction to a typographical error was the only change.

A motion to pass Ordinance 1019-B on second and final reading was made by Councilor Ketchum. The motion was seconded by Councilor Lord and carried unanimously.

7. **Administration Reports.**

a. **City Manager Update.** City Manager Anderson asked the Council if they would like to wait until COVID restrictions had been lifted to hold a strategic planning session. The Council agreed that an in-person meeting would provide the best results for a strategic planning session. She also announced that Kiley Franz has been appointed to the position of City Clerk.

8. **Councilor Reports/Committee Updates.**

a. **Councilor Lund.** Councilor Lund informed the Council that he had received many complaints about the transients in Chehalis.

b. **Councilor Lord.** Councilor Lord informed the Council that the first parking committee meeting would take place on Friday, May 14, 2021.

c. **Mayor Dawes.** Mayor Dawes explained that the previous Friday's Mayors meeting had been cancelled.

8. **Executive Session.** Mayor Dawes announced the council would take a short recess and then be in executive session pursuant to RCW 42.30.110(1)(i) – Litigation/Potential Litigation and RCW 42.30.110(1)(c) – Sale/Lease of Real Estate, not to exceed 6:30 pm and there would be no action following conclusion of the executive session. Mayor Dawes closed the regular meeting at 5:52 pm. and the executive session began at 5:54 pm. Following conclusion of the executive session, the regular meeting was reopened at 6:29 pm and immediately adjourned.


Dennis L. Dawes, Mayor


Kiley Franz, City Clerk

Approved:

Initials: K