

IMPORTANT NOTICE

The March 1, 2021 special meeting of the Chehalis City Council will be held in-person with some restrictions.

On February 1, Lewis County moved to Phase 2 of the Governor's Healthy Washington – Roadmap to Recovery Plan, which means cities may hold limited, in-person meetings in addition to virtual options. The capacity of these meetings is limited to 25% of the posted room capacity or 200 individuals – whichever is fewer (excludes staff). The posted room capacity for the Chehalis Council Chambers is 49, which means 12 members of the public may be in attendance.

Cities must continue to provide the public virtual access to meetings. Options for attending remotely remain the same:

1. Live-Stream

View and listen through live streaming by using the following link –

<https://www.ci.chehalis.wa.us/citycouncil/live-streaming-and-demand-viewing-city-council-meetings>

or

2. Telephone

Dial: 1-253-215-8782

Meeting ID: 822 5811 8879

Passcode: 674890

Since this is a special meeting, the City Council will not add or take action on other items not listed on the agenda, so there will be no public comment period.

If you have any questions about live streaming the meeting, please contact City Clerk Caryn Foley at cfoley@ci.chehalis.wa.us or 360-345-1042.

**The City truly appreciates the community's cooperation
and patience during this challenging time.**

CHEHALIS CITY COUNCIL AGENDA

CITY HALL
350 N MARKET BLVD | CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large Mayor		
Jerry Lord, District 1 Daryl J. Lund, District 2, Mayor Pro Tem Dr. Isaac S. Pope, District 4		Anthony E. Ketchum Sr., District 3 Robert J. Spahr, Position at Large Vacant, Position at Large

Special Meeting of Monday, March 1, 2021 5:00 pm

1. <u>Call to Order.</u> (Mayor)
2. <u>Pledge of Allegiance.</u> (Mayor)

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
SPECIAL BUSINESS		
3. <u>Interview Candidates for City Council Member At-Large No. 2 Vacant Position.</u> (Mayor)	INTERVIEW CANDIDATES	1

EXECUTIVE SESSION		
4. <u>Pursuant to RCW 42.30.110(1)(h) – Evaluate Qualifications of a Candidate for Appointment to Elective Office.</u>		

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
SPECIAL BUSINESS - CONTINUED		
5. <u>Appoint Candidate to Fill City Council Member At-Large No. 2 Vacant Position.</u> (Mayor)	APPOINT CANDIDATE	

**THE CITY COUNCIL WILL NOT ADD OR TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.
NEXT REGULAR CITY COUNCIL MEETING IS MONDAY, MARCH 8, 2021.**

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Jill Anderson, City Manager
BY: Caryn Foley, City Clerk
MEETING OF: March 1, 2021
SUBJECT: Council Member Vacancy Process - Candidate Interviews

ISSUE

Due to the resignation of Mayor Pro Tem (MPT) Chad Taylor, effective February 9, 2021, the Chehalis City Council has one vacancy. This meeting has been scheduled to provide the City Council an opportunity to interview candidates.

DISCUSSION

During the January 25, 2021 City Council meeting, MPT Taylor announced his resignation from the City Council effective February 9, 2021. MPT Taylor's membership on the City Council is At-Large No. 2, which current term expires December 31, 2021. State statute provides that the vacancy be filled by the remaining members of the governing body and that the person elected to fill a vacancy shall hold office for the remainder of the unexpired term. Eligibility to hold a council position is addressed in Chehalis Municipal Code 2.08.050, which requires that an individual has been a registered voter and resident of the city for at least one year.

Applications were sought from individuals interested in filling the vacancy and six applications were received by the posted deadline of 2:00 pm on February 19, 2021. One was determined to be ineligible because the applicant lives outside of the City limits. The five remaining applicants include:

1. Michael Bannan
2. Eric Carlson
3. Terry Harris
4. Katherine McDougall
5. Lindsey Senter

The subsequent outline for the meeting will be followed:

- Introduction of candidates.
- Candidates will be selected at random to determine interview order.
- Conduct interviews.
- Each City Council member will ask each candidate a question.
- City Council members' time to express support for a candidate(s).
- City Council will convene into executive session to discuss qualifications of applicants.
- Regular meeting reconvened.

- Nominations from Council members. If more than one candidate is nominated, a vote will be conducted in the order of which candidates were nominated. Elections will continue until an individual receives a majority vote (4).

It is expected that the new City Council member will be sworn into office at the City Council's regular meeting of March 8.

STATE LAWS AND GENERAL GUIDANCE

Consistent with state law, all interviews, nominations, and votes shall be conducted by the City Council in open session. During the process of evaluating the qualifications of the candidates in executive session, MRSC (Municipal Research & Services Center) cautions that a City Council must take care not to take any kind of preliminary votes (even if it is a non-binding straw vote) or narrow the field of candidates.

FISCAL IMPACT

There is no fiscal impact related to the filling of this City Council member vacancy.

RECOMMENDATION

It is requested that the City Council interview applicants and appoint a candidate to fill the City Council Position 2 At-Large vacancy.

SUGGESTED MOTION

There is no suggested motion. Nominations will be made by City Council member and voted upon as outlined above.