

The Chehalis city council met in regular session on Monday, February 22, 2021. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following council members present: Tony Ketchum, Jerry Lord, Dr. Isaac Pope, and Bob Spahr. Councilor Daryl Lund participated via Zoom. Staff present included: Jill Anderson, City Manager; Tammy Baraconi, Planning & Building Manager; Caryn Foley, City Clerk; Kiley Franz, City Manager's Administrative Assistant; Erin Hillier, City Attorney; Randy Kaut, Interim Police Chief (Zoom); Trent Loughheed, Public Works Director; Brandon Rakes, Airport Operations Coordinator; and Chun Saul, Finance Director. Celene Fitzgerald of *The Chronicle* attended the meeting via Zoom. Due to orders from the Governor's office relating to COVID-19, members of the public and the press were able to view the meeting via live streaming or Zoom. The public was also provided a process for submitting comments prior to the meeting.

*Please note: Due to technical issues, video recording of the meeting was lost. Minutes have been created as action minutes due to this loss.*

1. **Selection of New Mayor Pro Tem.** Councilor Ketchum nominated Councilor Lund for the position of Mayor Pro Tem. The motion was seconded by Councilor Pope and carried unanimously.

2. **City Council Committee Assignments.** Mayor Dawes informed the council of the committee positions available due to former Councilor Taylor's resignation. It was agreed that Councilor Lord would take the position on the Lodging Tax Advisory Committee, and Councilor Ketchum would take the position on the Lewis County Transportation Benefit Area Authority (Twin Transit). All council members agreed unanimously to these appointments. All other open positions will be assigned once a new council member is appointed.

3. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular city council meeting of February 8, 2021; and
- b. February 12, 2021 Claim Vouchers No. 131114 – 131222 and Electronic Funds Transfer Check Nos. 1136 – 1155, 120210, and 120211 in the amount of \$777,594.14;

The motion was seconded by Councilor Pope and carried unanimously.

4. **Ordinance No. 1016-B, Second and Final Reading – Amending CMC 17.09 Permit Processing.** Councilor Spahr moved to adopt Ordinance No. 1016-B on second and final reading. The motion was seconded by Councilor Lord and carried unanimously.

5. **Council Member Vacancy Process.** City Manager Anderson informed the council that six applications had been received for the vacant council position; one applicant did not reside within city limits and was excluded from consideration. A special meeting will take place on Monday, March 1, 2021 to interview candidates.

6. **Request from Lewis County to Consider Opposing Acquisition of TransAlta Land by Washington State Department of Fish and Wildlife.** After discussion regarding the potential impacts to development, it was unanimously agreed by the council to send a letter of opposition to the Department of Fish and Wildlife.

7. **Consider Submitting Letter of Opposition to HB 1388 Relating to Motor Vehicle Sales – Zero Emission Vehicles.** After discussion regarding the potential community impacts HB 1388 would cause, the council unanimously agreed to send a letter of opposition to the legislature.

8. **Ordinance No. 1017-B, First Reading – Establishing 2020 Year-End Fund Balance Commitments.** Chun Saul provided an overview of the 2020 year-end fund balance commitments. A motion to approve Ordinance No. 1017-B on first reading was moved and seconded. The motion carried unanimously.

9. **Resolution No. 3-2021, First and Final Reading – Adopting the Public Participation Plan for the Update to the Shoreline Master Plan.** Tammy Baraconi explained that the Public Participation Plan was following the minimum guidelines set forth by the state. Councilor Spahr made a motion to approve Resolution No. 3-2021 on first and final reading. The motion was seconded by Councilor Lord and carried unanimously.

10. Administration Reports.

a. City Manager Update. City Manager Anderson informed the City Council and the public that sandbags were available for flood prevention. She also reminded the City Council that a special meeting would take place on Monday, March 1 at 5:00 pm to review candidates for the City Council vacancy.

11. Councilor Reports/Committee Updates.

a. Council members provided brief updates on their respective committees and activities.

12. Executive Session. Mayor Dawes announced the council would take a short recess and then be in executive session pursuant to RCW 42.30.110(1)(i) – Litigation/Potential Litigation and RCW 42.30.110(1)(c) – Sale/Lease of Real Estate, not to exceed 7:00 pm and there would be no action following conclusion of the executive session. Mayor Dawes closed the regular meeting at 6:16 pm. The executive session began at 6:19 pm. Following conclusion of the executive session, the regular meeting was reopened at 6:58 pm and immediately adjourned.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved: 3/8/2021

Initials: cf