

IMPORTANT NOTICE

Due to regulations pertaining to in-person meetings listed in the Governor's Open Public Meetings Act Proclamation(s), this meeting will be held remotely.

There are two options for viewing/listening to the meeting:

1. Live-Stream

View and listen through live streaming by using the following link –

<https://www.ci.chehalis.wa.us/citycouncil/live-streaming-and-demand-viewing-city-council-meetings>

or

2. Telephone

Dial: 1-253-215-8782

Meeting ID: 868 5559 4582 #

Passcode: 159544

Citizens wishing to provide public comments in general and on agenda items should submit comments by 4:00 pm on the day of the meeting. All comments received will be acknowledged by the Mayor under the Citizens Business portion of the meeting agenda. Please use the following form to submit comments – <https://www.ci.chehalis.wa.us/contact>. If you do not have computer access or would prefer to submit a comment verbally, please contact City Clerk Caryn Foley at 360-345-1042 or at cfoley@ci.chehalis.wa.us.

If you have any questions about live streaming the meeting or submitting a comment, please contact City Clerk Caryn Foley at cfoley@ci.chehalis.wa.us or 360-345-1042.

**The City truly appreciates the community's cooperation
and patience during this challenging time.**

CHEHALIS CITY COUNCIL AGENDA

CITY HALL
350 N MARKET BLVD | CHEHALIS, WA 98532

Jerry Lord, District 1 Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4	Dennis L. Dawes, Position at Large Mayor	Anthony E. Ketchum Sr., District 3 Chad E. Taylor, Position at Large, Mayor Pro Tem Robert J. Spahr, Position at Large
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Regular Meeting of Monday, August 24, 2020 5:00 p.m.

1. <u>Call to Order</u> . (Mayor)

PROCLAMATIONS / PRESENTATIONS
2. <u>Proclamation – Childhood Cancer Awareness Month</u> . (Mayor)
3. <u>Discover! Children’s Museum</u> . (Larry McGee, Board President)
4. <u>Chehalis Basin Partnership</u> . (Kirsten Harma, Watershed Coordinator)

CITIZENS BUSINESS
Citizens wishing to provide public comments in general and on agenda items should submit comments by 4:00 pm on the day of the meeting. All comments received will be acknowledged by the Mayor under Citizens Business of this meeting agenda. Please use the following form to submit comments – https://www.ci.chehalis.wa.us/contact . If you do not have computer access or would prefer to submit a comment verbally, please contact City Clerk Caryn Foley at 360-345-1042 or at cfoley@ci.chehalis.wa.us .

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11. <u>Councilor Reports/Committee Updates.</u> (City Council)	INFORMATION ONLY	---

EXECUTIVE SESSION		
12. Pursuant to RCW:		
a. 42.30.110(1)(i) – Litigation/Potential Litigation		

**THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.
NEXT REGULAR CITY COUNCIL MEETING IS MONDAY, SEPTEMBER 14, 2020.**

August 10, 2020

The Chehalis city council met in regular session on Monday, August 10, 2020. Mayor Dennis Dawes (present in the council chambers) called the meeting to order at 5:00 pm with the following council members present via Zoom: Tony Ketchum; Jerry Lord; Daryl Lund; Dr. Isaac Pope; Bob Spahr; and Chad Taylor. Staff present included: Jill Anderson, City Manager; Caryn Foley, City Clerk; Erin Hillier, City Attorney (Zoom); Trent Lougheed, Public Works Director; Brandon Rakes, Airport Operations Coordinator; and Judy Schave, HR/Risk Manager. Due to orders from the Governor's office relating to COVID-19, members of the public and the press were able to view the meeting via live streaming or via telephone through Zoom. The public was also provided a process for submitting comments prior to the meeting.

1. **COVID-19 Update.** Andy Caldwell, Deputy Director of Lewis County Emergency Management, provided an update on COVID-19 and work being done by Emergency Management.

Mayor Dawes asked if zip code identification could be done and if there was a better way to identify how COVID was being spread. Mr. Caldwell stated community spread was here, while some spikes came from a singular location. The reproductive number was going down. He stated he would carry the message back to health department.

The council discussed a recent golf tournament at Riverside Golf that was stopped by the health department, and a baseball tournament that was cancelled that was to be held in Chehalis. It was noted that it was confusing to have to go back through numerous proclamations from the Governor to try and figure out the current status of things. Mr. Caldwell stated he would share the council's concerns and provide follow-up with regard to the stoppage/cancellation of the tournaments.

Mr. Caldwell noted one thing that everyone wanted was to get kids back to school, but the county needed to be below 60 new positive cases over a rolling 14-day average. The Governor set a number of 75 per 100,000. Anything above that, the Governor wanted to see distance learning. Lewis County's number is 60 since the population is 80,000.

Councilor Lord asked the scientific significance of 75. Mr. Caldwell stated he couldn't answer that question, but he would ask and report back to council.

2. **Citizens Business – Police and Protesters.** Sarah Brown with Amnesty International spoke about recent protests and the police. She provided a report completed by Amnesty International titled USA: The World is Watching: Mass Violations by U.S. Police of Black Lives Matter Protesters' Rights.

Mayor Dawes stated it was a tough situation. There are people peacefully trying to exercise their rights and there are troublemakers causing problems. They inter-mix with the people trying to do it the right way. The difficult thing was they tend to do things that are not correct and somebody has to take corrective action and innocent people get caught in the middle. He stated the council could only address situations in Chehalis, and fortunately, protests in Chehalis had been done the right way.

3. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular city council meeting of July 27, 2020;
- b. July 31, 2020 Claim Vouchers No. 129616 – 129744 and Electronic Funds Transfer Check Nos. 904 -909, 620202 and 620203 in the amount of \$464,829.62 and voided Check No. 129400 in the amount of \$171.72 for the net total transfer of \$464,657.90;
- c. July 31, 2020, Payroll Vouchers No. 41362-41397, Direct Deposit Payroll Vouchers No. 12354-12468, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 303-306 in the amount of \$770,353.37;
- d. Kresky Avenue Resurfacing Project – acceptance of project as complete; and
- e. Assumption of lease from Bass Enterprises (Dutch Bros.) to BB Holdings, WA LLC.

The motion was seconded by Councilor Taylor and carried unanimously.

August 10, 2020

4. Administration Reports.

a. City Manager Update. City Manager Anderson stated Lewis County asked the city if they wanted to opt-in with the county to join a consortium to distribute CDBG (Community Development Block Grant) CV-1 (COVID) funds. The city was eligible to receive funds to benefit low- and moderate-income people from funds distributed through the State Department of Commerce from the federal government. Lewis County does not have the administrative capacity to administer the program, so they opted to join with Mason County. Mason County plans to contract with the Community Action Council in order to provide services to Lewis and Mason County residents. City Manager Anderson intended to let Lewis County know that Chehalis would like to opt in. She expected some sort of document to be brought to the council to formalize the arrangement.

Councilor Pope hoped the city's best interests would be represented.

Councilor Lord recalled that the City Manager stated there were about \$45,000 in delinquent utility bills. City Manager Anderson stated receipts were approximately \$45,000 to \$50,000 below last year, and indicated it was probable that a lot of the decrease was related to COVID deferrals related to the Governor's proclamations.

Mayor Dawes stated if they could use some of the money to offset the delinquent accounts would it be similar to the city's reduced rates for low-income seniors. City Manager Anderson stated there was criteria established by the federal government for low- and moderate-income households to participate in this assistance program.

Mayor Dawes asked if the City Manager knew what the cost would be for administering the program and the ability to have staff administer it, or would it be enough to request a certain amount of the funds for an intended use, such as utility payments. City Manager Anderson stated details still needed to be worked out. The city could actively publicize the program to make sure Chehalis residents were aware of its availability. She stated federal funds come with a lot of strings attached, and like Lewis County, the city did not have the administrative capacity to administer the program.

5. Councilor Reports/Committee Updates.

a. Councilor Lord. Councilor Lord stated the Liquor Control Board and L&I have been coming into Chehalis businesses. He didn't think any business had been fined, but he wanted the council to be aware. He reported a drone crashed into his building downtown.

b. Councilor Taylor. Council Taylor stated he had also heard about L&I inspectors being downtown asking workers COVID-related questions about how many pages their COVID handbook was, what chemicals were in their cleaners, and if they had been trained. He asked if there were any guidelines that businesses could refer to.

Mayor Dawes thought the information was available on the state website under Safe Start Washington.

City Attorney Hillier explained that whatever type of state license a business had, that business signed off on complying with the COVID rules that were in place and that opened them to inspection. She stated the city could not control what the state was doing with regard to investigations.

Councilor Lord stated he understood that, but it was one thing to educate a business, but it was another thing to start fining businesses when they allow people to riot businesses without recourse.

Councilor Pope stated there was a business downtown with a sign saying no masks or social distancing was required, which was totally against the current rules.

There was discussion about the city's responsibility for policing non-compliant businesses and the wearing of masks.

City Attorney Hillier stated the city was not responsible for policing non-compliant businesses or people not wearing masks. If a business felt harassed by an agent of a state agency, they needed to contact that state agency.

August 10, 2020

City Manager Anderson noted Chief Schaffer had stated that the city's police department would be using education and information in those situations, and that they would not be high priority calls. The city was not the mask police and had emergencies to respond to. She stated that per the Governor's own directives the idea was to provide education and information, not issue fines and citations. If somebody had an issue with a state mandate, they should contact the appropriate state agency. City Manager Anderson reiterated that the Chehalis Police Department responds to issues related to criminal activity, threats, harassment, etc.

Councilor Spahr suggested that people could also contact their state legislators.

c. **Councilor Lund.** Councilor Lund reported a person camping in the parking lot next to Colony House and berry vines sticking out along Jefferson Avenue. He also asked about the status of non-working streetlights that Councilor Spahr brought up several months ago. Councilor Lund stated PUD was starting monthly billing and wondered if that could be looked into for city utility bills. Mayor Dawes stated the person camping was gone, as well as the motor home that was once there.

Councilor Lund stated the steam train group decided to go-through the engine again to do any needed repairs correctly to ensure its safety.

d. **Mayor Dawes.** Mayor Dawes attended a council budget committee meeting. The numbers looked better than they did earlier, but they don't know if that was due to stimulus money and additional unemployment. The committee will meet again in September.

6. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(g) – Performance of a Public Employee; RCW 42.30.110(1)(i) – Litigation/Potential Litigation; and RCW 42.30.140(4)(a) – Collective Bargaining, not to exceed 8:00 pm and there would be no action following conclusion of the executive session. Councilor Taylor stated he had a conflict of interest regarding the litigation/potential litigation topic and would not be part of that portion of the executive session. Mayor Dawes closed the regular meeting at 6:05 pm. The executive session began at 6:06 pm. Councilor Taylor left the meeting at 7:04 pm. Following conclusion of the executive session, the regular meeting was reopened at 7:23 and immediately adjourned.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved:

Initials: _____

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Chun Saul, Finance Director
Michelle White, Accounting Tech II

MEETING OF: August 24, 2020

SUBJECT: Vouchers and Transfers – Accounts Payable in the Amount of \$603,890.36

ISSUE

City Council approval is requested for Vouchers and Transfers dated August 14, 2020. In addition to the Vouchers and Transfers, approval is requested for voided Check No. 129606, original issue date July 15, 2020, and Check No. 129634 (Invoice #INV20217), original issue date July 31, 2020, which results in an increase to the General Fund balance in the amount of \$1,633.96.

DISCUSSION

The August 14, 2020 claim vouchers have been reviewed by a committee of three councilors prior to the release of payments. The administration is requesting City Council approval for Claim Vouchers No. 129745 – 129886 and Electronic Funds Transfer Check Nos. 910 -920 and 72020 in the amount of \$605,524.32 dated August 14, 2020 and voided Check Nos. 129606 and 129634 (Invoice #INV20217) in the amount of \$1,633.96 for the net total transfer of \$603,890.36 as follows:

- \$ 146,374.97 from the General Fund
 - \$ 548.08 from the Dedicated Street Fund – 4% Sales Tax
 - \$ 6,978.90 from the Building Abatement Fund
 - \$ 20,781.29 from the Arterial Street Fund
 - \$ 13,920.80 from the Transportation Benefit District Fund
 - \$ 2,299.50 from the LEOFF 1 OPEB Reserve Fund
 - \$ 35,913.70 from the Public Facilities Reserve Fund
 - \$ 217.60 from the Automotive Equipment Reserve Fund
 - \$ 12.51 from the Garbage Fund
 - \$ 82,026.34 from the Wastewater Fund
 - \$ 154,360.29 from the Water Fund
 - \$ 18,238.89 from the Storm & Surface Water Utility Fund
 - \$ 123,851.45 from the Airport Fund
- \$ 605,524.32 Total Vouchers for August 14, 2020
\$ <1,633.96> Voided checks for July 15, 2020 and July 31, 2020
\$ 603,890.36 Net Total Transfers

RECOMMENDATION

It is recommended that the City Council approve the August 14, 2020 Claim Vouchers No. 129745 – 129886 and Electronic Funds Transfer Check Nos. 910 – 920 and 72020 in the amount of \$605,524.32 and voided Check Nos. 129606 and 129634 (Invoice #INV20217) in the amount of \$1,633.96 for the net total transfer of \$603,890.36.

SUGGESTED MOTION

I move that the City Council approve the August 14, 2020 Claim Vouchers No. 129745 – 129886 and Electronic Funds Transfer Check Nos. 910 -920, in the amount of \$605,524.32 and voided Check Nos. 129606 and 129634 (Invoice #129634) in the amount of \$1,633.96 for the net total transfer of \$603,890.36.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Trent Lougheed, P.E., Public Works Director
Brandon Rakes, Airport Operations Coordinator

DATE: August 24, 2020

SUBJECT: CARES Act Grant for U.S. Airports

ISSUE

The Chehalis-Centralia Airport was contacted by the Airport District Office Manager of the Federal Aviation Administration on April 20, 2020. The airport was informed that under the recently passed CARES Act, they were eligible to receive a \$69,000 grant. The Federal Government was trying to expedite the process, which led to simplified requirements and a streamlined application process. The City submitted the application and the Federal Government granted the funds.

DISCUSSION

The funds that the City is eligible to receive through the grant are part of \$100 million available to the National Plan of Integrated Airport Systems (NPIAS) General Aviation Airports for any purpose for which airport revenues may be lawfully used.

The purpose of these funds from the CARES Act for U.S. airports are to keep airports in reliable, safe operations to serve the aviation industry, the traveling public, and support the economy. They are also intended to keep airport and aviation workers employed and to keep airport credit ratings stable.

During discussions with the Airport District Office Manager for the FAA, the Airport Operations Coordinator for the Chehalis-Centralia Airport, and the City of Chehalis Finance Director, it was recommended that the funds from the grant be used to pay off a portion of an existing liability, such as the Arkansas Way Loan. This is due to the more complicated grant tracking requirements associated with Federal funds. If the funds are used to pay for an existing liability, then it is a simple, single transaction, with one reimbursement request. Review during an audit will, therefore, be straightforward, and it will reduce the number of requirements involved in accepting and using the funds.

FISCAL IMPACT

The funds would provide \$69,000 to be used for any purpose for which airport revenues may be lawfully used. If used to pay down the principal on the Arkansas Way Loan, it would save the Airport 45 months of payments and \$31,281 in interest.

RECOMMENDATION

It is recommended that the City Council approve acceptance of the grant funds and authorize use of the grant funds to pay down an existing principal balance on the Arkansas Way Loan.

SUGGESTED MOTION

I move that the City Council formally approve acceptance of the grant funds and authorize use of the grant funds to pay down an existing principal balance on the Arkansas Way Loan.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Tammy Baraconi, Planning and Building Manager

MEETING OF: August 24, 2020

SUBJECT: Permitting Software and Asset Management Software

INTRODUCTION

Currently, the City has very little ability to provide municipal services online, particularly those related to permitting. The severity of the COVID-19 pandemic has created an urgent need to provide online alternatives to in-person interactions to meet the needs of the public during this unprecedented time. Therefore, the City is proposing to expand its current internal permitting software to provide multiple online services consistent with the authority granted in Emergency Resolution 5-2020, Section 3, signed by Mayor Dawes on March 17, 2020 and confirmed by the City Council on March 23, 2020.

According to the Washington State Department of Commerce, it is also likely that the proposed software expansion expenses are eligible for reimbursement through the COVID Cares funds available to the City for COVID related expenses in recognition that online services reduce the need for person to person interactions, which is a priority of the State in order to slow the spread of COVID-19.

DISCUSSION

Currently the City uses SmartGov software for permitting and code enforcement. At the original time of purchase, SmartGov was its own entity. It is now owned by Dude Solutions and the name of SmartGov is being phased out. As it is currently licensed, the City is only able to have five (5) users and there are no online capabilities. Staff reached out to SmartGov to inquire as to the cost to upgrade and expand services to meet the public's increasingly urgent need for online options to reduce the potential for exposure to COVID-19.

Staff approached Dude Solutions who owns the City's current software provider, SmartGov to determine if the current system could be expanded. Dude Solutions offers permitting, licensing, code enforcement, and asset management software products.

During the process, the Recreation Manager expressed a need for a way to schedule classes and events online, to minimize the need for in-person interactions at the office or a registration site.

It was also mentioned that the current online payment system the City is using, Official Payments, is cumbersome to use at the pool, at the counter, and online. It was then confirmed that Dude Solutions offered event management software for program and event registrations. These options were then discussed with the Recreation Manager.

While recreation programs have been reduced dramatically this summer, the programs that allow social distancing are being done consistent with applicable safety protocols. It is expected that these protocols and/or others will be impacting operations through the Summer of 2021, so finding solutions now will increase the options for recreation services through the Pandemic.

Online Payment Options Available

Information about Point and Pay, which provides online payment services was received. Point and Pay is more user friendly. From an online perspective, the process is similar to Official Payments; however, at the pool or in person, staff will have the ability to swipe a card and process the payment without having to enter card user information, which is not an option at the current time. In addition to the safety and convenience of an online transaction, when person to person interactions do occur, they will be safer and more efficient. The software provides a safer transaction by reducing the potential for mistakes when the information is being typed in and minimizing the interaction time, which could reduce exposure to or from COVID. The costs of a typical online transaction with Point and Pay are comparable to the convenience fees charged by the City's current vendor, Official Payments.

Dude Solutions also addressed questions regarding potential compatibility issues with Official Payments and/or Point and Pay. Dude Solutions explained that Point and Pay is a preferred vendor and Official Payments is not. With this being the case, if the City chooses to remain with Official Payments, there will be additional costs associated with Dude Solutions writing and maintaining software that will allow Official Payments to interact with the Dude Solution software.

Staff is sensitive to the Council's concerns regarding the collection of convenience fees. The purpose of this agenda item is to request authorization to proceed with the software purchase and implementation. If approved, another agenda item will be scheduled for a future City Council meeting to obtain specific direction regarding the collection of the convenience fees associated with the various online services.

It has also been confirmed that the Dude Solutions software is compatible with the Finance Departments software, Eden. Once implemented, this is expected to reduce the re-entering of information into the City's system, which should streamline the process.

GIS Conversion

In order to successfully implement the upgrades in software, existing information will need to be converted from the City's current format of CAD into GIS. The Association of WA Cities has a GIS Consortium that can assist us with this at a reasonable fee. Additional software will be needed to allow online viewing of plans that are submitted online. The hardware proposed are tablets that allow individuals using the software access in the field.

Initial Set-Up Costs May be Eligible for Reimbursement from COVID Cares Funding.

It came to staffs' attention that COVID Cares Funds could potentially be used to reimburse the City for the for the cost of the additional software and related expenses. Staff reached out to the Washington State Department of Commerce and inquired about this possibility communicating that the goal of the City is to obtain software to provide online permitting, event management, and asset management to fulfill its obligations to the provide services to the community in a manner that is consistent with the public health goals to slow the spread of the virus. This includes the reduction of internal person to person interactions, as well as the reduction of staff to public person to person interactions.

Commerce stated that the purpose of the funds must provide a reduction in person to person interaction, be implemented by the end of November 2020, and be a project that was not currently covered in the budget. Commerce further stated that given the information on the proposed project, it would likely qualify for reimbursement under the COVID Cares Act; however, the ongoing annual renewal costs would not be reimbursable.

The expansion of the City's current software to provide online options was not included in the 2020 Budget and would reduce person to person interactions, both internally and externally, while improving safety and effectiveness of the City's operations. The online service options could also reduce the potential exposure to COVID-19 for members of the staff, as well as members of the public, fulfilling the intent and purpose of the COVID- Cares Funding.

FISCAL IMPACT

The costs shown below indicate both the upfront and first year costs as well as annual renewal costs. Costs will be shared across building, planning, parks, maintenance, and wastewater divisions and the funds associated with each activity, reducing the burden to the General Fund.

Summary of Costs

	Implementation with 1st year cost		Annual
<u>SmartGov</u>			
Permit, code enforcement, and licensing	\$17,351.82		\$12,800.37
<u>DudeSolutions</u>			
Asset Management and work orders	\$6,022.55		\$9,415.00
<u>Event Management</u>			
For Parks and Rec	\$2,685.00		\$1,700.00
<u>AWC GIS Consortium</u>			
Conversion of data from CAD to GIS	\$13,000.00		
<u>GIS software</u>			
We currently have GIS software, this is for upgrades to GIS online, cloud based services	\$1,500.00		\$1,500.00
<u>BlueBeam</u>			
Needed for online review of plans (4)	\$1,396.00	Only needed if we purchase the optional maintenance	\$396.00
<u>Point and Pay</u>			
Online payment portal	\$500.00	plus \$75 per cc reader	\$50.00
<u>Hardware</u>			
Tablets for field work (22)	\$4,000.00		
Total=	\$46,455.37		\$25,861.37

The costs associated with the proposed purchase are included in the proposed budget amendment, not including a contingency, which is also being presented for action at this City Council meeting.

RECOMMENDATION

In consideration of the quality of the product and the ability to streamline the expansion of the existing system as soon as possible, it is proposed that the City continue to work with SmartGov/Dude Solutions so that it can offer online municipal services for the purpose of reducing person to person interactions to promote health and safety during the Pandemic. Furthermore, the software will enhance the City's ability to fulfill the increasingly urgent necessity to provide alternatives to in-person municipal transactions to meet the needs of the public, who, like the City, are trying to find ways to continue operating effectively while following the health and safety protocols designed to slow the spread of COVID-19.

It is recommended that the City Council authorize the City Manager to enter into agreements with Dude Solutions, AWC GIS Consortium, and Point and Pay to expand the City's online service capabilities and make the associated expenditures, not to exceed \$51,700, which represents a base cost of \$47,000 plus a 10% contingency, consistent with the authority granted in Resolution No. 5-2020, Section 3, signed on March 17, 2020 and confirmed by the City Council on March 23, 2020, which declares an Emergency Relating to the COVID-19 Pandemic.

SUGGESTED MOTION

I move that the City Council authorize the City Manager to enter into agreements with Dude Solutions, AWC GIS Consortium, and Point and Pay to expand the City's online service capabilities and make the associated expenditures, not to exceed \$51,700, which represents a base cost of \$47,000 plus a 10% contingency, consistent with the authority granted in Resolution No. 5-2020, Section 3, signed on March 17, 2020 and confirmed by the City Council on March 23, 2020, which declares an Emergency Relating to the COVID-19 Pandemic.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Jill Anderson, City Manager
BY: Chun Saul, Finance Director
MEETING DATE: August 24, 2020
SUBJECT: Ordinance No. 1009-B, First Reading – Amending the 2020 Budget

ISSUE

Ordinance No. 1009-B amending the 2020 Budget, is hereby submitted to reflect the changes in estimates and actual activities of the City since the adoption of the 2020 Budget. This is the second amendment to the 2020 Budget.

Throughout the year, adjustments to the budget become necessary as a result of City Council actions, changes in estimates, activity levels that were not anticipated during budget development, and grant awards or other receipts of outside funding. Historically, the budget has been amended two or three times per year prior to the development of the next year’s proposed budget document.

DISCUSSION

This proposed amendment to the 2020 Budget includes the following items:

- 1) Rebalancing the General Fund with updated revenue projections due to COVID-19 impacts on the City’s revenues and adjusting expenditure budget to mitigate the projected revenue loss.
- 2) Updating revenue projections for other governmental funds that are impacted by COVID-19.
- 3) Requesting additional appropriations that were not included in the current 2020 Budget.

A 2020 Budget Summary for the proposed amendment, including updated beginning fund balances, revenues, transfers-in, expenditures, transfers-out, and estimated ending fund balances and a detailed spreadsheet of proposed budget amendment items are attached to the proposed Ordinance No. 1009-B as Exhibit “A” and Exhibit “A-1”.

The proposed budget amendments by fund are summarized as follows:

2020 Second Budget Amendment Summary

Fund/Department	Revenues & Transfers in Increase (Decrease)	Expenditures & Transfers out Increase (Decrease)	Fund Balance Increase (Decrease)	Current Estimated Ending Fund Balance	Amended Ending Fund Balance
General Fund:					
Local Retail Sales Tax	(246,900)		(246,900)		
Criminal Justice Sales Tax	(7,100)		(7,100)		
Shared Revenues	47,125		47,125		
Interest Earnings	(10,000)		(10,000)		
Other Revenues	21,485		21,485		
City Council	-	(7,200)	7,200		
Municipal Court	10,000	(9,200)	19,200		
City Manager	-	(750)	750		
Finance	-	(30,280)	30,280		
Legal Service	-	1,040	(1,040)		
Facilities & Parks	(46,000)	(76,900)	30,900		
Non-Departmental		(8,302)	8,302		
Human Resources	-	11,550	(11,550)		
Police	(5,400)	(149,000)	143,600		
Fire	31,140	(30,400)	61,540		
Street	-	6,800	(6,800)		
Planning & Building	(7,000)	38,800	(45,800)		
Recreation	(179,850)	(151,170)	(28,680)		
Total General Fund	(392,500)	(405,012)	12,512	1,077,302	1,089,814
Other Funds					
Dedicated Street	(4,280)	-	(4,280)	73,074	68,794
Building Abatement	-	7,000	(7,000)	59,632	52,632
Arterial Street	(25,200)	-	(25,200)	118,083	92,883
Transportation Benefit District	378,106	63,336	314,770	1,694,594	2,009,364
Tourism	(48,500)	-	(48,500)	101,648	53,148
Compensated Absence Reserve	-	(71,488)	71,488	129,060	200,548
LEOFF 1 OPEB Reserve	-	-	-	10,049	10,049
Community Development Block Grant	-	-	-	23,934	23,934
HUD Block Grant	-	-	-	87,647	87,647
Public Facilities Reserve	1,732,853	1,760,200	(27,347)	281,463	254,116
Automotive/Equip Reserve	-	-	-	42,188	42,188
First Quarter REET	-	-	-	209,247	209,247
Second Quarter REET	-	-	-	232,715	232,715
Garbage	-	-	-	8,122	8,122
Wastewater		473,832	(473,832)	5,305,872	4,832,040
Water	-	218,832	(218,832)	6,503,802	6,284,970
Storm & Surface Water	-	8,500	(8,500)	1,512,916	1,504,416
Airport	664,256	681,000	(16,744)	1,546,986	1,530,242
Firemen's Pension	1,325	-	1,325	963,923	965,248
Agency Fund	-	-	-	8,830	8,830
Total Other Funds	2,698,560	3,141,212	(442,652)	18,913,785	18,471,133
Total City-Wide	2,306,060	2,736,200	(430,140)	19,991,087	19,560,947

General Fund:

The proposed budget amendment decreases the General Fund's revenues by \$392,500 and decreases expenditures and transfers out appropriations by \$405,012. The net total increase in fund balance from the proposed budget amendment is \$12,512.

Total revenue projection decrease of \$392,500 consists of the following:

- \$246,900 decrease in Local Retail Sales Tax - 5% of the original budget.*
- \$7,100 decrease in Criminal Justice Sales Tax - 5% of the original budget.*
- \$47,125 increase in State Shared Revenue - Year-to-date actual receipts exceeding the original budget.
- \$10,000 decrease in Interest Earnings – 55% of the original budget due to LGIP interest rate decline.
- \$21,485 increase in Other Revenues – Received donations and insurance recoveries not included in original budget.
- \$10,000 increase in State Grants – Received Public Defense Improvement Grant for Court Administration not included in original budget.
- \$46,000 decrease in Facility Rentals – 76% of the original budget. Community and recreational facilities closed due to COVID-19 pandemic.
- \$5,400 decrease in Parking Fees/Rents – 27% of the original budget projection, based on year-to-date actual revenue received.
- \$31,140 increase in Interlocal Service Fees – Payments received for Fire Chief services provided to LCFD#6 not included in original budget.
- \$7,000 decrease in Permit Fees and Plan Check Fees – 6% of the original budget projection, based on year-to-date revenue received.
- \$179,850 reduction in Recreation Program Fees – 87% of the original budget (100% reduction for Aquatics Center \$129,390 and 66% reduction for cultural and recreation programs \$50,460). Programs cancelled and/or reduced due to COVID-19 pandemic.

****Sales tax revenue received through July is 2.3% below the seven-month target amount. The current projection is that the City's 2020 sales tax revenue will be about 95% of 2019 level, which approximates 5% loss from the 2020 original budget projection. Sales tax revenue will be closely monitored throughout the year and may require another budget adjustment as new information is received and before year-end to reflect more to actual.***

Total expenditure appropriation reduction of \$405,012 consists of the following:

- \$7,200 reduction in City Council – Cancellation of one strategic planning session and reduction in travel budget, due to COVID-19 pandemic.
- \$9,200 reduction in Municipal Court – Various budget items including supplies, small tools, professional services, and training. This reduction amount approximates 1.8% of total Municipal Court department budget.
- \$750 reduction in City Manager – Budget increase of \$2,000 for personnel benefits netted with various budget reductions of \$2,750 including supplies, small tools, and travel.
- \$30,280 reduction in Finance – 50% budget cut for a flexible part-time position \$13,000; travel \$1,000; adjustment of software maintenance budget to reflect more to actual \$3,000; increase budget for audit cost \$2,000; and postponement of fixed asset software purchase \$15,280. Total reduction approximates 9.6% of total Finance department budget.

- \$1,040 increase in Legal Services – Services related to COVID-19 issues not included in original budget.
- \$76,900 reduction in Facilities & Parks – reductions from not hiring seasonal part-time and cutting overtime \$23,500; limit use of repairs and maintenance budget \$24,500; supplies and chemicals for pool maintenance that are not needed this year \$32,000; and \$3,100 increase for purchase of software for asset and work order management for facilities. Total net reduction approximates 6.6% of Facilities & Parks department budget. Reduction in spending budget net of \$46,000 estimated facility rental revenue loss will increase the fund balance by \$30,900.
- \$8,302 reduction in Non-departmental – Reduction from postponement of cashiering software purchase until next year \$15,000 and 1% sales tax transfer to the Dedicated Street Fund related to projected sales tax decline \$2,480; and increase in contribution of Fire Insurance Premium Tax received to the Firemen’s Pension Fund \$1,325 to reflect to actual and \$7,853 transfer out to the Public Facilities Reserve Fund to be used for Recreation Park fencing. The transfer out amount is a left over from \$24,000 donation from the Chehalis Foundation in 2011 that is ear-marked for parks and facilities.
- \$11,550 increase in Human Resources – Increase budget for attorney fees for labor negotiations and fire service \$10,000; and a replacement of computer that was not budgeted in 2020 \$1,550.
- \$149,000 reduction in Police – Reduction in payroll position budget \$162,500 for keeping two positions unfilled (1 Part-Time Parking Enforcement and 1 Police Officer); and additional budget request of \$13,500 for regional 9-1-1 feasibility study cost. This net reduction approximates 4.3% of Police department budget.
- \$30,400 reduction in Fire - \$30,000 increase for costs related to temporary fire station setup and operations; \$13,500 increase for regional 9-1-1 feasibility study cost; and net total reduction in payroll and professional services budget \$73,100 as follows:
 - \$108,600 reduction in firefighter positions (3 currently vacant, recruit 2 positions in September/October 2020, and keeping 1 position unfilled)
 - \$43,100 increase in Fire Chief position (special duty pay and cash outs not included in original budget)
 - \$23,400 increase in Fire Administrative Assistant position (potential retirement cash outs and one month overlap for new hire for transition)
 - \$14,000 increase in part-time Fire Marshal position
 - \$45,000 decrease in Professional Services budget (Fire Marshal hired as an employee)
- \$6,800 increase in Street – Street Superintendent retired in June, and the City plans to fill the position in Fall of 2020. Estimated 3-month payroll budget net of budget savings from 3-month vacancy. This position is 50% General Fund and 50% Stormwater Fund.
- \$38,800 increase in Planning and Building – Reduction of \$50,300 in Plan Review Specialist position budget (resigned in May, keeping position unfilled in 2020 and hiring a contractor); Increase professional services budget \$32,100 for building inspection and plan review service contract; increases of \$13,300 for a part-time Building Inspector/Fire Marshal, increase of \$8,200 for Permit Technician position budget (resigned employee cash outs and new hire), \$2,500 increase for membership dues & subscriptions, and request of \$33,000 one-time budget for permit software upgrade to add on-line permit application service capability. A portion of the software upgrade cost may be eligible for CARES Act grant reimbursement.
- \$151,170 reduction in Recreation – This reduction is due to cancellation of programs due to COVID-19 pandemic. This reduction approximates 30.2% of Recreation department expenditure budget. Reduction in spending budget coupled with \$179,850 estimated recreation program revenue loss resulted in decrease in fund balance by \$28,680.

In summary, the General Fund revenue budget reduction of \$392,500 represents 3.8% of the current General Fund revenue budget. Expenditure budget reduction of \$405,012 represents 3.8% of the current General Fund expenditures budget which consist of the following major expenditure categories: reductions in Payroll \$349,445 (4.6% of current budget), Supplies \$47,250 (9.6% of current budget), and Services \$23,210 (about 1% of current budget); and increase in Transfers out \$5,373 and increase in one-time capital expenditures \$9,520.

A summary of changes from 2020 current Budget to the 2020 proposed amended budget is provided below:

General Fund	2020 Current Budget	2020 Proposed Amended Budget	Increase (Decrease)	Change % of Current Budget
Revenues & Transfers in	\$ 10,294,652	\$ 9,902,152	\$ (392,500)	-3.8%
Expenditures & Transfers out	10,679,474	10,274,462	(405,012)	-3.8%
Net Revenues Over (Under) Expenditures	(384,822)	(372,310)	12,512	
Beginning Fund Balance	1,462,124	1,462,124	-	
Estimated Ending Fund Balance	\$ 1,077,302	\$ 1,089,814	\$ 12,512	
Estimated Ending Fund Balance % of Revenues	10.5%	11.0%		

Dedicated Street Fund

The proposed budget amendment decreases the Dedicated Street Fund's revenues and transfers in by \$4,280, which includes 5% (or \$2,480) reduction in sales tax transfers in from the General Fund and \$1,800 reduction in interest earnings projections.

Building Abatement Fund

The proposed budget amendment decreases the Building Abatement Fund's appropriations by \$7,000 for purchase of additional fencing panels for future abatement projects.

Arterial Street Fund

The proposed budget amendment decreases the Arterial Street Fund's revenues by \$25,200, which includes 15% (or \$24,000) reduction in Motor Vehicle Fuel Tax and \$1,200 reduction in interest earnings projections. Motor Vehicle Fuel Tax (MVFT) received through July is 11% below the seven-month target. It is anticipated that MVFT revenue will decline further due to people traveling less in response to the COVID-19 pandemic and stay home and social distancing measures.

Transportation Benefit District (TBD) Fund

The proposed budget amendment increases the TBD Fund's revenues by \$378,106 and increases appropriations by \$63,336, with a total net decrease in fund balance of \$314,770.

The \$378,106 revenue budget increase includes \$435,906 in Federal grant reimbursement received for Kresky Avenue Resurfacing project costs not included in original budget, netted with 5% or \$57,800 reduction in TBD sales tax projection.

An appropriation of \$63,336 is requested for Snively Avenue water/sewer project. Total project costs including engineering and construction ranging between \$300,000 - \$500,000 was approved by City Council in March. TBD fund's share of the project cost is \$63,336.

Tourism Fund

The proposed budget amendment decreases the Tourism Fund's revenue projections by \$48,500 which includes 20% (or \$48,000) reduction in Hotel/Motel tax revenue and \$500 reduction in interest earnings.

Hotel/Motel tax received through July is 11% below the seven-month target. It is anticipated that Hotel/Motel tax revenue will decline further due to the COVID-19 pandemic and stay home and social distancing measures.

It is anticipated that there may be an automatic reduction in expenditures due to cancellation and/or postponement of some of the events/activities/programs envisioned at the beginning of the year.

Compensated Absences Reserve Fund

The proposed budget amendment decreases the Compensated Absences Reserve Fund's expenditures budget by \$71,488. The 2020 Budget included \$71,488 expenditures for payment of cash outs for anticipated retirees. By not filling those vacated positions immediately, the General Fund is able to absorb the expenses and does not need to use the reserved fund in 2020.

Public Facilities Reserve Fund:

The proposed budget amendment increases the Public Facilities Reserve Fund's revenues and transfers in by \$1,732,853 and increases expenditures budget by \$1,760,200, with a net decrease in fund balance by \$27,347.

The revenue increase is for the \$1,725,000 bond being issued to fund purchase of land for a new fire station and temporary fire station buildings (mobile homes and fire apparatus building) and preparing the land to set up a long-term temporary fire station and \$7,853 transfer in is from the General Fund for Recreation Park fencing. The transfer in amount is a left over from \$24,000 donations from the Chehalis Foundation in 2011 that is ear-marked for parks and facilities.

Additional appropriation of \$35,200 is requested due to increased costs due to change orders for the pool resurfacing project, which was approved by the City Council in May 2020.

Wastewater Fund:

The proposed budget amendment increases the Wastewater Fund's appropriations by \$473,832, which includes \$218,332 for Snively Avenue water/sewer project; \$140,000 increase for Riverside Force Main project; \$108,000 increase for Waste Modification project; and \$7,500 increase for state B&O tax due to tax rate increase effective April 2020.

Water Fund:

The proposed budget amendment increases the Water Fund's appropriations by \$218,832, which includes \$218,332 for Snively Avenue water/sewer project; and \$500 increase for state B&O tax due to tax rate increase effective April 2020.

Storm and Surface Water Fund:

The proposed budget amendment increases the Storm and Surface Water Fund’s appropriations by \$8,500 which includes \$1,700 for state B&O tax due to tax rate increase effective April 2020 and \$6,800 increase in payroll budget for the Street Superintendent position. Street Superintendent retired in June, and the City plans to fill the position in Fall of 2020. Estimated 3-month payroll budget net of budget savings from 3-month vacancy. This position is 50% General Fund and 50% Stormwater Fund.

Airport Fund:

The proposed budget amendment increases the Airport Fund’s revenues by \$664,256 and increases appropriations by \$681,000, with a total net decrease in fund balance by \$16,744.

The revenue budget increase of \$664,256 includes \$500,000 CARB (Community Aviation Revitalization Loan) loan proceeds for above ground fuel storage project; \$80,000 increase in fuel sales revenue; \$69,000 CARES Act Airport grant awarded; and \$15,256 lease agreement deposit.

The expenditure budget increase of \$681,000 includes \$500,000 for above ground fuel storage engineering and construction project cost; \$65,000 increase in fuel purchase expenditures; \$9,000 request for federal grant audit fee; \$38,000 request for unexpected legal expenses associated with Rich Development and Peterson; and use of the \$69,000 CARES Act grant for debt service for Arkansas way loan balance.

The CARES Act Airport grant can be used for any purpose for which airport revenues may lawfully be used including airport development, operations, or debt service. The Airport plans to use the grant fund to pay additional principal payment for the existing loan for the Arkansas way (interest rate 3.0%, current balance \$326,217, maturity 12/1/2035). With an additional principal payment of \$69,000, the loan will be paid off about 4 years sooner.

Firemen’s Pension Fund

The proposed budget amendment increases the Firemen’s Pension Fund’s revenues by \$1,325 which reflects 2020 fire insurance premium tax received exceeding original budgeted amount.

City-Wide

The proposed budget amendment revises the budgeted amount by a combined net total decrease in fund balance by \$430,140 as provided below:

	2020 Proposed		
	2020 Current Budget	Amended Budget	Increase (Decrease)
City-wide (All Funds)			
Revenues & Transfers in	\$ 25,881,487	\$ 28,187,547	\$ 2,306,060
Expenditures & Transfers out	29,291,890	32,028,090	2,736,200
Net Revenues Over (Under) Expenditures	(3,410,403)	(3,840,543)	(430,140)
Beginning Fund Balance	23,401,490	23,401,490	-
Estimated Ending Fund Balance	\$ 19,991,087	\$ 19,560,947	\$ (430,140)

RECOMMENDATION

It is recommended that the City Council pass Ordinance No. 1009-B on first reading.

SUGGESTED MOTION

I move that the City Council pass Ordinance No. 1009-B on first reading.

ORDINANCE NO. 1009-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING THE 2020 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1003-B BY REVISING THE BUDGETED AMOUNTS BY A COMBINED TOTAL OF FOUR HUNDRED THIRTY THOUSAND ONE HUNDRED FORTY DOLLARS (\$430,140) FOR THE GENERAL FUND, DEDICATED STREET FUND, ARTERIAL STREET FUND, TRANSPORTATION BENEFIT DISTRICT FUND, TOURISM FUND, COMPENSATED ABSENCES RESERVE FUND, PUBLIC FACILITIES RESERVE FUND, WASTEWATER FUND, WATER FUND, STORM AND SURFACE WATER FUND, AIRPORT FUND, AND FIREMEN'S PENSION FUND; AND DIRECTING THE FINANCE DIRECTOR TO EFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to decrease the General Fund's revenues by \$392,500, decrease appropriations by \$410,385, and increase transfers out by \$5,373.

Section 2. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to decrease the Dedicated Street Fund's revenues by \$4,280.

Section 3. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Building Abatement Fund's appropriations by \$7,000.

Section 4. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to decrease the Arterial Street Fund's revenues by \$25,200.

Section 5. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Transportation Benefit District Fund's revenues by \$378,106 and increase appropriations by \$63,336.

Section 6. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to decrease the Tourism Fund's revenues by \$48,500.

Section 7. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to decrease the Compensated Absences Reserve Fund's appropriations by \$71,488.

Section 8. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Public Facilities Reserve Fund's revenues by \$1,725,000, increase transfer in by \$7,853, and increase appropriations by \$1,760,200.

Section 9. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Wastewater Fund's appropriations by \$473,832.

Section 10. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Water Fund's appropriations by \$218,832.

Section 11. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Storm and Surface Water Fund's appropriations by \$8,500.

Section 12. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Airport Fund's revenues by \$664,256 and increase appropriations by \$681,000.

Section 13. The annual budget of the city for the calendar year 2020 shall be, and the same hereby is, amended so as to increase the Firemen's Pension Fund's revenues by \$1,325.

Section 14. Attached hereto and identified as Exhibit A, in summary form, is the total of estimated revenues, transfers-in, expenditures, and transfers-out for each separate fund and the aggregate totals for all such funds combined for the city for the amended 2020 budget which shows a total estimated ending fund balance of \$19,560,947.

PASSED by the City Council of the City of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this ____ day of _____, 2020.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

**CITY OF CHEHALIS "SECOND" AMENDED 2020 BUDGET
2020 BUDGET SUMMARY REVISED WITH ORDINANCE NO. 1009-B**

FUND NO.	FUND NAME	BEGINNING	TRANSFERS		TRANSFERS		ESTIMATED	INCREASE
		FUND BALANCE 01/01/2020	REVENUES	IN	EXPENDITURES	OUT	ENDING FUND BALANCE 12/31/2020	(DECREASE) IN FUND BALANCE
001	General Fund	\$ 1,462,124	\$ 9,857,152	\$ 45,000	\$ 10,029,130	\$ 245,332	\$ 1,089,814	\$ (372,310)
003	Dedicated Street Fund	222,014	1,250	47,050	201,520	-	68,794	(153,220)
004	Building Abatement Fund	103,032	1,600	-	7,000	45,000	52,632	(50,400)
102	Arterial Street Fund	121,703	137,199	-	166,019	-	92,883	(28,820)
103	Transportation Benefit District Fund	2,166,644	2,260,601	-	2,417,881	-	2,009,364	(157,280)
107	Tourism Fund	420,501	195,130	-	317,087	245,396	53,148	(367,353)
110	Compensated Absences Reserve Fund	196,908	3,640	-	-	-	200,548	3,640
115	LEOFF 1 OPEB Reserve Fund	-	-	233,549	223,500	-	10,049	10,049
195	Community Development Block Grant Fund	24,454	480	-	1,000	-	23,934	(520)
197	HUD Block Grant Fund	87,927	1,720	-	2,000	-	87,647	(280)
200	General Obligation Bond Fund	1	-	160,914	160,915	-	-	(1)
301	Public Facilities Reserve Fund	1,066,995	2,343,824	189,853	3,346,556	-	254,116	(812,879)
302	Automotive/Equipment Reserve Fund	240,631	3,640	-	202,083	-	42,188	(198,443)
305	First Quarter REET Fund	136,249	112,980	-	-	39,982	209,247	72,998
306	Second Quarter REET Fund	152,571	113,300	-	-	33,156	232,715	80,144
402	Garbage Fund	8,002	6,730	-	6,610	-	8,122	120
404	Wastewater Fund	5,374,991	5,580,395	-	6,123,346	-	4,832,040	(542,951)
405	Water Fund	7,967,916	3,208,280	-	4,891,226	-	6,284,970	(1,682,946)
406	Storm and Surface Water Fund	1,460,054	735,695	-	691,333	-	1,504,416	44,362
407	Airport Fund	1,169,630	2,639,850	-	2,279,238	-	1,530,242	360,612
611	Firemen's Pension Fund	1,013,143	32,375	-	12,770	67,500	965,248	(47,895)
633*	Agency Fund	6,000	275,340	-	272,510	-	8,830	2,830
TOTALS		\$ 23,401,490	\$ 27,511,181	\$ 676,366	\$ 31,351,724	\$ 676,366	\$ 19,560,947	\$ (3,840,543)

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Fund No. and Name	Account Name	Reason for Amendment	2020 Amended Budget	Revenue Increase (Decrease)	Transfers In	Expenditures Increase (Decrease)	Transfers Out	Ending Fund Balance Increase (Decrease)	Proposed Amended Budget
Fund 001 - General Fund									
Revenues:									
001.313.011.00	Local retail sales tax	Sales tax projection - 5% decrease due to COVID19	4,952,960	(246,900)				(246,900)	4,706,060
001.313.071.00	Criminal Justice Sales Tax	Sales tax projection - 5% decrease due to COVID19	141,060	(7,100)				(7,100)	133,960
001.322.010.00	Building Permits	Adjust to reflect more to actual	79,640	(4,000)				(4,000)	75,640
001.334.001.20	State Grant - AOC	Rec'd Public Defense Improvement Grant Funding	-	10,000				10,000	10,000
001.336.000.98	Shared Revenue-City Assistance	YTD receipt. Not in 2020 budget.	-	16,700				16,700	16,700
001.336.006.20	Shared Revenue-Crim Justice-High Crime	YTD receipt. Not in 2020 budget.	-	29,100				29,100	29,100
001.336.006.91	Fire Insurance Premium Tax	Rec'd above budgeted amount.	13,550	1,325				1,325	14,875
001.337.009.41	WCIA Reimbursement	Reimbursement for training and insurance	-	3,715				3,715	3,715
001.341.070.01	Pool Concession	No pool concession due to COVID-19	2,940	(2,940)				(2,940)	-
001.342.021.05	Fire Chief Service- LCFD # 6	Contract extended to 6/2020	-	31,140				31,140	31,140
001.345.083.00	Plan Checks	Adjust to reflect more to actual	46,620	(3,000)				(3,000)	43,620
001.347.030.01	Open Swim/Pool Admissions	Program cancelled due to COVID-19	90,380	(90,380)				(90,380)	-
001.347.030.02	Pool Rental	Program cancelled due to COVID-19	6,740	(6,740)				(6,740)	-
001.347.060.00	Program Fees/Classes	Revenue reduced due to lack of programs	65,940	(40,200)				(40,200)	25,740
001.347.060.01	Swim Lessons	Revenue reduced due to lack of programs	29,330	(29,330)				(29,330)	-
001.347.060.02	Rec Tourney/Leagues/Events	Revenue reduced due to lack of programs	5,580	(5,580)				(5,580)	-
001.347.060.03	Fitness Classes	No fitness classes offered	4,680	(4,680)				(4,680)	-
001.361.011.00	Interest earnings	LGIP interest rate declined (budget 0.75% to 0.35%)	18,060	(10,000)				(10,000)	8,060
001.362.000.10	Rentals - Equip/Vehicles	Adjust to reflect more to actual	1,000	(1,000)				(1,000)	-
001.362.040.00	Space & Facility Rentals	Rental activity decline due to COVID-19	37,100	(26,000)				(26,000)	11,100
001.362.040.01	Space Rental - RV Park	Rental activity decline due to COVID-19	23,260	(20,000)				(20,000)	3,260
001.362.050.00	Parking Space Rentals - LET	Adjust to reflect more to actual	16,070	(5,400)				(5,400)	10,670
001.367.011.76	Donations - Facilities	Reflect to actual	-	2,070				2,070	2,070
001.367.011.79	Donations - Recreation	Reflect to actual	-	9,900				9,900	9,900
001.398.000.00	Insurance Recovery (non-capital)	WCIA Severance Pay claim	-	6,800				6,800	6,800
Total General Fund Revenues & Transfers In			10,294,652	(392,500)	-	-	-	(392,500)	9,902,152
Expenditures:									
001.B1.511.060.41.01	Prof Svc - Strategic Planning	Cancellation of one strategic planning session due to COVID-19	12,000			(6,000)		(6,000)	6,000
001.B1.511.060.43.00	Travel/Hotel/Per Diem	Budget reduction	1,000			(900)		(900)	100
001.B1.511.060.49.00	Miscellaneous	Budget reduction	500			(300)		(300)	200
subtotal for City Council			98,801	-	-	(7,200)	-	(7,200)	91,601
001.C1.512.050.12.00	Overtime	Budget reduction	100			(100)		(100)	-
001.C1.512.050.31.00	Office & Operating Supplies	Budget reduction	3,150			(500)		(500)	2,650
001.C1.512.050.35.00	Small Tools & Minor Equipment	Budget reduction	2,000			(1,800)		(1,800)	200
001.C1.512.050.41.00	Professional Services	Budget reduction	8,300			(1,000)		(1,000)	7,300
001.C1.512.050.41.28	Professional Services - Interpreter	Budget reduction	3,700			(1,600)		(1,600)	2,100
001.C1.512.050.43.00	Travel/Hotel/Per Diem	Budget reduction	1,500			(1,500)		(1,500)	-
001.C1.512.050.46.00	Insurance	Budget reduction	6,501			(200)		(200)	6,301
001.C1.512.050.47.00	Public Utility Services	Budget reduction	450			(100)		(100)	350
001.C1.512.050.49.00	Miscellaneous	Budget reduction	1,785			(900)		(900)	885
001.C1.512.050.49.01	Registration	Budget reduction	565			(500)		(500)	65
001.C1.512.050.49.02	Membership/Dues/Subscriptions	Budget reduction	690			(300)		(300)	390
001.C1.512.P50.11.00	Salaries & Wages	Budget reduction (Pro-temp judge)	1,300			(500)		(500)	800
001.C1.523.020.12.00	Overtime	Budget reduction	100			(100)		(100)	-
001.C1.523.020.24.00	Uniforms & Clothing	Budget reduction	100			(100)		(100)	-
subtotal for Municipal Court			501,538	-	-	(9,200)	-	(9,200)	492,338
001.D1.513.010.21.00	Benefits	Adjust budget to reflect more to actual	53,846			2,000		2,000	55,846
001.D1.513.010.31.00	Office & Operating Supplies	Budget reduction	1,600			(200)		(200)	1,400
001.D1.513.010.35.00	Small Tools & Minor Equipment	Budget reduction	1,800			(1,300)		(1,300)	500
001.D1.513.010.43.00	Travel/Hotel/Per Diem	Budget reduction	1,200			(1,050)		(1,050)	150
001.D1.513.010.48.00	Repair & Maintenance - Facilities	Correction	600			(600)		(600)	-
001.D1.513.010.48.02	R&M - Software/Hardware	Correction	-			600		600	600

Fund No. and Name	Account Name	Reason for Amendment	2020 Amended Budget	Revenue Increase (Decrease)	Transfers In	Expenditures Increase (Decrease)	Transfers Out	Ending Fund Balance Increase (Decrease)	Proposed Amended Budget
001.D1.513.010.49.01	Registration	Budget reduction	650			(200)		(200)	450
		subtotal for City Manager	194,331	-	-	(750)	-	(750)	193,581
001.E1.514.023.11.05	Salaries & Wages - PT	Budget reduction	24,000			(12,000)		(12,000)	12,000
001.E1.514.023.21.05	Benefits - PT	Budget reduction	2,000			(1,000)		(1,000)	1,000
001.E1.514.023.41.50	Prof. Services - Audit	2018 audit fee billed in 2020 and used up some of 2020 budget (2019 audit)	36,000			2,000		2,000	38,000
001.E1.514.023.43.00	Travel/Hotel/Per Diem	No in-person training/conferences (COVID19)	1,275			(1,000)		(1,000)	275
001.E1.514.023.48.02	R & M Software/Hardware	don't need all.	40,553			(3,000)		(3,000)	37,553
001.E1.594.014.64.00	Machinery & Equipment	Accounting Software (fixed assets). Not doing in 2020.	15,280			(15,280)		(15,280)	-
		subtotal for Finance	316,578	-	-	(30,280)	-	(30,280)	286,298
001.F1.515.041.41.00	Prof Services	Special legal service COVID19 issues	102,500			1,040		1,040	103,540
		subtotal for Legal Services	74,633	-	-	1,040	-	1,040	75,673
001.F2.518.030.11.05	Salaries & Wages - PT	Not hiring 3 staff	50,000			(20,000)		(20,000)	30,000
001.F2.518.030.12.00	Overtime	Less demand this year for sports complexes and facilities	6,000			(3,000)		(3,000)	3,000
001.F2.518.030.12.05	Overtime - PT	No overtime allowed for part time	500			(500)		(500)	-
001.F2.518.030.31.00	Office & Operating Supplies	Fencing for Little League Moved to 594.076.63.00 (See below)	93,029			(33,770)		(33,770)	59,259
001.F2.518.030.45.00	Rentals	Stan Hedwell parking lot not required this year	6,718			(2,500)		(2,500)	4,218
001.F2.518.030.48.00	Repair & Maintenance - Facilities	With limited use the amount can be reduced	37,000			(10,000)		(10,000)	27,000
001.F2.518.030.48.01	Repair & Maintenance - Equipment	With the newer mowers less repairs needed	10,000			(3,000)		(3,000)	7,000
001.F2.572.050.48.00	Repair & Maintenance - Facilities	With limited use the amount can be reduced	10,000			(9,000)		(9,000)	1,000
001.F2.576.020.31.00	Office & Operating Supplies	Reduction in pool chemicals	42,000			(30,000)		(30,000)	12,000
001.F2.576.020.35.00	Small Tools & Minor Equipment	Reduction in pool use	2,900			(2,000)		(2,000)	900
001.F2.594.018.64.00	Capital Outlay - Machinery & Equip	Dude Solution Asset Management Program for Facilities	-			3,100		3,100	3,100
001.F2.594.076.63.00	Capital Outlay - Other Improvements	Fencing for Little League moved from 518.030.31.00 (See above)	-			33,770		33,770	33,770
		subtotal for Parks & Facilities	1,163,272	-	-	(76,900)	-	(76,900)	1,086,372
001.G1.522.010.29.04	Contrib to Fund 611 - fire ins prem	100% Fire insurance prem tax receipt to Firemen's Pension	13,550			1,325		1,325	14,875
001.G1.594.018.64.00	Machinery -Equipment	City-wide Cashiering Software - not purchasing in 2020	15,000			(15,000)		(15,000)	-
001.G1.597.000.05.03	Transfer out - Fund 003	1% Sales tax projection decline 5%	49,530				(2,480)	(2,480)	47,050
001.G1.597.000.05.31	Transfer out - Fund 301	2011 donation balance from the Chehalis Foundation for Rec Park project	-				7,853	7,853	7,853
		subtotal for Non-Departmental	441,245	-	-	(13,675)	5,373	(8,302)	432,943
001.G2.518.010.35.00	Small Tools	Judy's computer replaced	125			1,550		1,550	1,675
001.G2.518.010.41.00	Professional Services	Labor negotiation attorney fees exceeded budget	25,000			10,000		10,000	35,000
		subtotal for Human Resources	127,761	-	-	11,550	-	11,550	139,311
001.H1.521.010.41.00	Professional Services	Regionalization 911 - Feasibility Study 50-50 with Fire	2,500			13,500		13,500	16,000
001.H1.521.022.11.00	Salaries & Wages	One Patrol Officer Position vacant/will not be filled in 2020	1,073,607			(81,100)		(81,100)	992,507
001.H1.521.022.21.00	Personnel Benefits	One Patrol Officer Position vacant/will not be filled in 2020	504,149			(43,200)		(43,200)	460,949
001.H1.542.065.11.00	Salaries & Wages	PT Parking Enforcement Officer position vacant/will not be filled in 2020	18,456			(18,500)		(18,500)	(44)
001.H1.542.065.21.00	Personnel Benefits	PT Parking Enforcement Officer position vacant/will not be filled in 2020	19,217			(19,200)		(19,200)	17
001.H1.542.065.24.00	Uniforms & Clothing	PT Parking Enforcement Officer position vacant/will not be filled in 2020	500			(500)		(500)	-
		subtotal for Police	3,476,132	-	-	(149,000)	-	(149,000)	3,327,132
001.I1.522.010.11.00	Salaries & Wages	Fire Chief position - Special Pay & cash outs not in budget & Interim Fire Chief	118,332			45,500		45,500	163,832
001.I1.522.010.21.00	Benefits	Fire Chief position - Special Pay & cash outs not in budget & Interim Fire Chief	20,064			(2,400)		(2,400)	17,664
001.I1.522.010.11.02	Salaries & Wages	Admin position increase for cash outs & 1 month payroll for replacement	51,348			18,900		18,900	70,248
001.I1.522.010.21.02	Benefits	Admin position increase for cash outs & 1 month payroll for replacement	19,501			4,500		4,500	24,001
001.I1.522.010.41.00	Professional Services	Regionalization 911 - Feasibility Study 50-50 with Police	-			13,500		13,500	13,500
001.I1.522.020.11.00	Salaries & Wages	(20%) 3 vacant firefighter positions (2 filled in Fall/Winter, keep 1 unfilled)	182,360			(8,100)		(8,100)	174,260
001.I1.522.020.21.00	Personnel Benefits	(20%) 3 vacant firefighter positions (2 filled in Fall/Winter, keep 1 unfilled)	92,985			(13,600)		(13,600)	79,385
001.I1.522.028.11.00	Salaries & Wages	(80%) 3 vacant firefighter positions (2 filled in Fall/Winter, keep 1 unfilled)	729,338			(32,600)		(32,600)	696,738
001.I1.522.028.21.00	Personnel Benefits	(80%) 3 vacant firefighter positions (2 filled in Fall/Winter, keep 1 unfilled)	371,062			(54,300)		(54,300)	316,762
001.I1.522.030.11.05	Salaries & Wages - PT	PT Fire Marshal \$40K per yr split 50/50 with Bldg. & Planning 7 months	-			12,700		12,700	12,700
001.I1.522.030.21.05	Personnel Benefits - PT	PT Fire Marshal \$6K per yr split 50/50 with Bldg. & Planning 7 months	-			1,300		1,300	1,300
001.I1.522.030.41.00	Professional Services	Fire Marshal hired as employee.	45,000			(45,000)		(45,000)	-
001.I1.522.050.45.00	Rentals	Increase for temp fire station : mobile trailers & Airport site lease (6 months)	36,000			25,600		25,600	61,600
001.I1.522.050.47.00	Public Utility Service	Increase for temp fire station utility connection & garbage service at Airport site	5,000			2,400		2,400	7,400
001.I1.522.050.47.03	Public Utility Service - City	Increase for Water/Sewer services at Airport site	2,605			1,200		1,200	3,805
		subtotal for Fire	2,462,667	-	-	(30,400)	-	(30,400)	2,432,267
001.K1.543.010.11.00	Salaries and wages	Street Superintendent retired in June. Cash outs. Plan to fill in Sept. 50% GF	57,891			11,100		11,100	68,991
001.K1.543.010.21.00	Personnel benefits	Street Superintendent retired in June. Cash outs. Plan to fill in Sept. 50% GF	24,589			(4,300)		(4,300)	20,289

Fund No. and Name	Account Name	Reason for Amendment	2020 Amended Budget	Revenue Increase (Decrease)	Transfers In	Expenditures Increase (Decrease)	Transfers Out	Ending Fund Balance Increase (Decrease)	Proposed Amended Budget
subtotal for Street			587,252	-	-	6,800	-	6,800	594,052
001.P2.524.011.41.00	Professional Services	Hire a contractor for building plan reviews and inspections	3,000			32,100		32,100	35,100
001.P2.524.011.11.00	Salaries and Wages	Building inspector resigned in May. Not filling in 2020	57,240			(35,200)		(35,200)	22,040
001.P2.524.011.21.00	Benefits	Building inspector resigned in May. Not filling in 2020	25,096			(15,100)		(15,100)	9,996
001.P2.524.011.11.05	Salaries and Wages-PT	Part time Fire Marshal	-			12,100		12,100	12,100
001.P2.524.011.21.05	Personnel Benefits-PT	Benefits for part time Fire Marshal	-			1,200		1,200	1,200
001.P2.558.060.11.00	Salaries and Wages	Permit Tech - increase due to separation pay net with new hire budget	54,516			2,100		2,100	56,616
001.P2.558.060.21.00	Personnel Benefits	Permit Tech - increase due to separation pay net with new hire budget	30,159			3,700		3,700	33,859
001.P2.558.060.11.05	Salaries and Wages-PT	Temporary permit tech	-			2,300		2,300	2,300
001.P2.558.060.21.05	Personnel Benefits-PT	Temporary permit tech	-			100		100	100
001.P2.524.011.49.02	Membership Dues/Subscriptions	WA Association of Building Officials, International Code Council memberships	-			500		500	500
001.P2.558.060.49.02	Membership Dues/Subscriptions	Assoc. of WA State & American Planning, Floodplain Mgr., Fire marshal certs	-			2,000		2,000	2,000
001.P2.594.060.64.02	Capital Outlay-Machinery & Equip	Software upgrades for online use and hardware	-			33,000		33,000	33,000
subtotal for Planning & Building			622,837	-	-	38,800	-	38,800	661,637
001.R1.571.020.31.00	Office & Operating Supplies	Cancellation of programs due to COVID-19, no need for supplies	16,000			(10,300)		(10,300)	5,700
001.R1.571.020.34.00	Items for resale	No resale items being purchased	500			(500)		(500)	-
001.R1.571.020.41.00	Professional Services	Cancellation of programs due to COVID-19	64,000			(39,000)		(39,000)	25,000
001.R1.571.022.11.05	PT Salary and Wages	Closed pool due to COVID19; Minimal budget for training & daily maint.	97,875			(87,870)		(87,870)	10,005
001.R1.571.022.21.05	Personnel Benefits	Closed pool due to COVID19; Minimal budget for training & daily maint.	18,000			(15,000)		(15,000)	3,000
001.R1.571.022.34.00	Items Purchased for Resale	No concession	2,200			(2,200)		(2,200)	-
001.R1.594.071.64.00	Machinery and Equipment	Dude Solutions Event Mgmt. Program 1st year plus 3 tablets/3 reader cards	-			3,700		3,700	3,700
subtotal for Recreation			500,625	-	-	(151,170)	-	(151,170)	349,455
Total General Fund Expenditures & Transfers Out			10,679,474	-	-	(410,385)	5,373	(405,012)	10,274,462
Total for General Fund				(392,500)	-	(410,385)	5,373	12,512	

Fund 003 - Dedicated Street Fund

Revenues:									
003.361.011.00	Interest earnings	LGIP Interest rate declined (budget 0.75%>0.31%)	3,050	(1,800)				(1,800)	1,250
003.397.000.01	Transfer in from Fund 001	Sales tax revenue projection decline 5%	49,530		(2,480)			(2,480)	47,050
Total Dedicated Street Fund Revenues & Transfers In				(1,800)	(2,480)	-	-	(4,280)	(4,280)
Total for Dedicated Street Fund				(1,800)	(2,480)	-	-	(4,280)	

Fund 004 - Building Abatement Fund

Expenditures:									
004.59.559.030.31.00	Operating Supplies	Fencing for future abatement project	45,000			7,000		7,000	52,000
Total Building Abatement Fund Expenditures & Transfers out				-	-	7,000	-	7,000	7,000
Total for Building Abatement Fund				-	-	7,000	-	(7,000)	

Fund 102 - Arterial Street Fund

Revenues:									
102.336.000.87	Motor Veh Fuel Tax	YTD receipts 11% below 7-month target; Est. 15% reduction for 2020.	160,119	(24,000)				(24,000)	136,119
102.361.011.00	Interest earnings	LGIP interest rate declined (56% reduction)	2,280	(1,200)				(1,200)	1,080
Total Arterial Street Fund Revenues & Transfers In			162,399	(25,200)	-	-	-	(25,200)	137,199
Total for Arterial Street Fund				(25,200)	-	-	-	(25,200)	

Fund 103 - Transportation Benefit District Fund

Revenues:									
103.313.021.00	TBD Sales Tax	5% revenue decline projection	1,156,420	(57,800)				(57,800)	1,098,620
103.333.020.20	Dot/Federal HWY Grant	Kresky Ave project grant received to-date 8.3.2020. Not in budget		435,906				435,906	435,906
Total Transportation Benefit District Fund Revenues & Transfers In			1,882,495	378,106	-	-	-	378,106	2,260,601
Expenditures:									

Fund No. and Name	Account Name	Reason for Amendment	2020 Amended Budget	Revenue Increase (Decrease)	Transfers In	Expenditures Increase (Decrease)	Transfers Out	Ending Fund Balance Increase (Decrease)	Proposed Amended Budget
103.03.595.010.65.41	Capital Project - Engineering.	y008 - Snively Ave Project (unforeseen project due to oper & maint issue)	253,000			10,492		10,492	263,492
103.03.595.030.65.30	Capital Project - Construction	y008 - Snively Ave Project (unforeseen project due to oper & maint issue)	1,247,000			52,844		52,844	1,299,844
Total Transportation Benefit District Fund Expenditures & Transfers Out			2,354,545	-	-	63,336	-	63,336	2,417,881
Total for Transportation Benefit District Fund				378,106	-	63,336	-	314,770	

Fund 107- Tourism Fund

Revenues:									
107.313.031.00	Hotel/Motel Tax	YTD revenue about 11% below 7-month target. Project 20% revenue loss in 2020	239,950	(48,000)				(48,000)	191,950
107.361.011.00	Interest Earnings	LGIP interest rate declined	3,680	(500)				(500)	3,180
Total Tourism Fund Revenues & Transfers In				(48,500)	-	-	-	(48,500)	(48,500)
Total for Tourism Fund				(48,500)	-	-	-	(48,500)	

Fund 110 - Compensated Absences Reserve Fund

Expenditures:									
110.47.522.010.11.00	Salaries & Wages	Fire employee 2020 cash outs paid from general fund	13,480			(13,480)		(13,480)	-
110.47.522.010.11.02	Salaries & Wages - Admin	Fire employee 2020 cash outs paid from general fund	15,600			(15,600)		(15,600)	-
110.47.522.010.21.00	Personnel Benefits	Fire employee 2020 cash outs paid from general fund	215			(215)		(215)	-
110.47.522.010.21.02	Personnel Benefits -Admin	Fire employee 2020 cash outs paid from general fund	1,216			(1,216)		(1,216)	-
110.47.522.020.12.00	Overtime	Fire employee 2020 cash outs paid from general fund	40,317			(40,317)		(40,317)	-
110.47.522.020.21.00	Personnel Benefits	Fire employee 2020 cash outs paid from general fund	660			(660)		(660)	-
Total Compensated Absences Reserve Fund Expenditures & Transfers Out			71,488	-	-	(71,488)	-	(71,488)	-
Total for Compensated Absences Reserve Fund				-	-	(71,488)	-	71,488	

Fund 301 - Public Facilities Reserve Fund

Revenues:									
301.391.010.01	LT Debt Issue LTGO	Bond issue for fire station land & temporary station	-	1,725,000				1,725,000	1,725,000
301.397.000.01	Transfer in- Fund 001	2011 donation balance from the Chehalis Foundation for Rec Park project	-		7,853			7,853	7,853
Total Public Facilities Reserve Fund Revenues & Transfers In			800,824	1,725,000	7,853	-	-	1,732,853	2,533,677
Expenditures:									
301.44.592.022.84.00	Debt Issuance Cost	Bond Issue Costs	-			25,000		25,000	25,000
301.44.594.022.61.01	Capital Outlay - Land (fire station)	Purchase of land for new fire station & land preparation to set up temp fire station	60,000			1,365,000		1,365,000	1,425,000
301.44.594.022.62.00	Capital Outlay - Bldg./Structure (fire)	Fire apparatus building & mobile trailers for Temporary Fire Station	-			335,000		335,000	335,000
301.44.594.076.63.00	Capital Outlay - Pool	Pool resurfacing project expense over 2020 budget	283,963			35,200		35,200	319,163
Total Public Facilities Reserve Fund Expenditures & Transfers Out			1,586,356	-	-	1,760,200	-	1,760,200	3,346,556
Total for Public Facilities Reserve Fund				1,725,000	7,853	1,760,200	-	(27,347)	

Fund 404 - Wastewater Fund

Expenditures:									
404.11.535.010.40.03	External Taxes	State B&O Tax rate increase in April 2020	106,500			7,500		7,500	114,000
404.11.594.035.41.00	Capital Project - Engineering	y008, Snively Ave; y006 Riverside Force Main; y007 Waste Modification projects	17,000			112,823		112,823	129,823
404.11.594.035.65.00	Capital Project - Construction	y008, Snively Ave; y006 Riverside Force Main; y007 Waste Modification projects	561,951			353,509		353,509	915,460
Total Wastewater Fund Expenditures			5,649,514	-	-	473,832	-	473,832	6,123,346
Total for Wastewater Fund				-	-	473,832	-	(473,832)	

Fund 405 - Water Fund

Expenditures:									
405.10.534.010.40.03	External Taxes	State B&O Tax rate increase in April 2020	136,700			500		500	137,200

Fund No. and Name	Account Name	Reason for Amendment	2020 Amended Budget	Revenue Increase (Decrease)	Transfers In	Expenditures Increase (Decrease)	Transfers Out	Ending Fund Balance Increase (Decrease)	Proposed Amended Budget
405.10.594.034.41.00	Capital Project - Engineering	y008. Snively Ave Project (unforeseen project due to oper & maint issue)	645,000			36,159		36,159	681,159
405.10.594.034.65.00	Capital Project - Construction	y008. Snively Ave Project (unforeseen project due to oper & maint issue)	1,250,000			182,173			
Total Water Fund Expenditures			4,672,394	-	-	218,832	-	36,659	4,709,053
Total for Water Fund						218,832		(218,832)	
Fund 406 - Storm & Surface Water Fund									
Expenditures:									
406.06.531.031.40.03	External Taxes	State B&O Tax rate increase in April 2020	10,325			1,700		1,700	12,025
406.06.531.031.11.00	Salaries and wages	Street Superintendent retired in June. Cash outs. Plan to fill in Sept. 50% GF	71,866			11,100		11,100	82,766
406.06.531.031.21.00	Personnel benefits	Street Superintendent retired in June. Cash outs. Plan to fill in Sept. 50% GF	28,105			(4,300)		(4,300)	23,805
Total Stormwater Fund Expenditures			682,833	-	-	8,500	-	8,500	691,333
Total Stormwater Fund						8,500		(8,500)	
Fund 407 - Airport Fund									
Revenues:									
407.331.020.00	FAA Airport Improvement Revs	Received CARES Act grant of \$69,000 to be used for existing liability repayment	103,500	69,000				69,000	172,500
407.344.050.00	Fuel Sales	Unanticipated increase in fuel sales for 2020 (15%)	535,000	80,000				80,000	615,000
407.382.010.00	Lease Escrow Deposit-Refundable	SERJ Car Wash Deposit for Lease Agreement		15,256				15,256	15,256
407.391.080.05	Intergov't Loan - CARB Loan	Community Aviation Revitalization Loan for Fuel Storage Tank (2%x20 yr am)	-	500,000				500,000	500,000
Total Airport Fund Revenues & Transfers In			1,975,594	664,256	-	-	-	664,256	2,639,850
Expenditures:									
407.09.546.010.33.00	Fuel Purchased for Resale	Fuel purchased for resale demand higher than anticipated-15% increase	440,000			65,000		65,000	505,000
407.09.546.010.41.00	Professional Services	Increased for unexpected legal expenses associated with Rich Dev. and Petersor	12,000			38,000		38,000	50,000
407.09.546.010.41.50	Prof. Services - Audit	Federal grant audit cost associated with 2019 FAA Grant	-			9,000		9,000	9,000
407.09.591.046.71.01	Principal-Arkansas Way	Received CARES Act grant of \$69,000 to be used for existing liability repayment	16,793			69,000		69,000	85,793
407.09.594.046.64.00	Airport Above Ground Fuel Storage	Above ground fuel storage engineering and construction	34,500			500,000		500,000	534,500
Total Airport Fund Expenditures			1,598,238	-	-	500,000	-	500,000	2,098,238
Total for Airport Fund				664,256	-	500,000	-	164,256	
Fund 611 - Firemen's Pension Fund									
Revenues:									
611.369.070.02	Pension Contrib - Fire Ins. Prem. Tax	Reflect more to actual	13,550	1,325				1,325	14,875
Total Firemen's Pension Fund Revenues & Transfers In			31,050	1,325	-	-	-	1,325	32,375
Total for Public Facilities Reserve Fund				1,325	-	-	-	1,325	
Total Amendment for City-wide All Funds				2,300,687	5,373	2,549,827	5,373	(249,140)	