

IMPORTANT NOTICE

Due to regulations pertaining to in-person meetings listed in the Governor's Open Public Meetings Act Proclamation(s), this meeting will be held remotely.

There are two options for viewing/listening to the meeting:

1. Live-Stream

View and listen through live streaming by using the following link –

<https://www.ci.chehalis.wa.us/citycouncil/live-streaming-and-demand-viewing-city-council-meetings>

or

2. Telephone

Dial: 1-253-215-8782

Meeting ID: 883 1432 3516 #

Passcode: 199336

Citizens wishing to provide public comments in general and on agenda items should submit comments by 4:00 pm on the day of the meeting. All comments received will be acknowledged by the Mayor under the Citizens Business portion of the meeting agenda. Please use the following form to submit comments – <https://www.ci.chehalis.wa.us/contact>. If you do not have computer access or would prefer to submit a comment verbally, please contact City Clerk Caryn Foley at 360-345-1042 or at cfoley@ci.chehalis.wa.us.

If you have any questions about live streaming the meeting or submitting a comment, please contact City Clerk Caryn Foley at cfoley@ci.chehalis.wa.us or 360-345-1042.

**The City truly appreciates the community's cooperation
and patience during this challenging time.**

CHEHALIS CITY COUNCIL AGENDA

CITY HALL
350 N MARKET BLVD | CHEHALIS, WA 98532

Jerry Lord, District 1 Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4	Dennis L. Dawes, Position at Large Mayor	Anthony E. Ketchum Sr., District 3 Chad E. Taylor, Position at Large, Mayor Pro Tem Robert J. Spahr, Position at Large
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Regular Meeting of Monday, August 10, 2020 5:00 p.m.

1. <u>Call to Order</u> . (Mayor)

PROCLAMATIONS / PRESENTATIONS
2. <u>COVID-19 Update</u> . (Andy Caldwell, Deputy Director, Lewis County Emergency Management)

CITIZENS BUSINESS
Citizens wishing to provide public comments in general and on agenda items should submit comments by 4:00 pm on the day of the meeting. All comments received will be acknowledged by the Mayor under Citizens Business of this meeting agenda. Please use the following form to submit comments – https://www.ci.chehalis.wa.us/contact . If you do not have computer access or would prefer to submit a comment verbally, please contact City Clerk Caryn Foley at 360-345-1042 or at cfoley@ci.chehalis.wa.us .

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
CONSENT CALENDAR		
3. <u>Minutes of the Regular City Council Meeting of July 27, 2020</u> . (City Clerk)	APPROVE	1
4. <u>Vouchers and Transfers – Accounts Payable in the Amount of \$464,657.90, Dated July 31, 2020</u> . (City Manager, Finance Director)	APPROVE	4

CONSENT CALENDAR CONTINUED ON NEXT PAGE

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
CONSENT CALENDAR - Continued		
5. <u>Vouchers and Transfers – Payroll in the Amount of \$770,353.37, Dated July 31, 2020.</u> (City Manager, Finance Director)	APPROVE	6
6. <u>Kresky Avenue Resurfacing Project – Acceptance of Project as Complete.</u> (City Manager, Public Works Director)	APPROVE	7
7. <u>Assumption of Lease from Bass Enterprises (Dutch Bros.) to BB Holdings, WA LLC.</u> (City Manager, Public Works Director, Airport Operations Coordinator)	APPROVE	19

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
ADMINISTRATION AND CITY COUNCIL REPORTS		
8. <u>Administration Reports.</u> a. City Manager Update. (City Manager)	INFORMATION ONLY	- - -
9. <u>Councilor Reports/Committee Updates.</u> (City Council)	INFORMATION ONLY	- - -

EXECUTIVE SESSION
10. Pursuant to RCW: a. 42.30.110(1)(g) – Performance of a Public Employee b. 42.30.110(1)(i) – Litigation/Potential Litigation c. 42.30.140(4)(a) – Collective Bargaining

**THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.
NEXT REGULAR CITY COUNCIL MEETING IS MONDAY, AUGUST 24, 2020.**

July 27, 2020

The Chehalis city council met in regular session on Monday, July 27, 2020. Mayor Dennis Dawes (present in the council chambers) called the meeting to order at 5:02 pm with the following council members present via Zoom: Tony Ketchum; Jerry Lord; Daryl Lund; Dr. Isaac Pope; Bob Spahr; and Chad Taylor. Staff present included: Jill Anderson, City Manager; Caryn Foley, City Clerk; Erin Hillier, City Attorney (Zoom); Trent Lougheed, Public Works Director; and Chun Saul, Finance Director. Due to orders from the Governor's office relating to COVID-19, members of the public and the press were able to view the meeting via live streaming or via telephone through Zoom. The public was also provided a process for submitting comments prior to the meeting.

1. **Citizens Business – Chehalis Basin Board.** Commissioner Edna Fund (present via Zoom) spoke about a letter from the Governor to members of the Chehalis Basin Board regarding the water retention facility project. She stated the letter did not mean the water retention facility was no longer an option as some reporting had indicated.

Mayor Dawes stated no other comments were received from the public.

2. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular city council meeting of July 13, 2020;
- b. July 15, 2020 Claim Vouchers No. 129477 – 129615 and Electronic Funds Transfer Check No. 62020 and 620201 in the amount of \$1,056,525.46; and
- c. Amendment No. 2 to engineering services agreement with Gibbs & Olson in the amount of \$9,670 for the Riverside Force Main Replacement Project.

The motion was seconded by Councilor Taylor and carried unanimously.

3. **Interlocal Agreement with Lewis County for Flood Warning System Cost Sharing.** Trent Lougheed stated that in 2014, the city entered into an interlocal agreement with Lewis County for operating and maintaining the Chehalis River flood warning system. The agreement expired and a new agreement for 2020 – 2025 was being proposed. As a beneficiary of the system, the city paid the county a percentage of the annual maintenance cost assessed by the county on behalf of the Flood Authority. The cost allocation model to determine the fees charged to each jurisdiction were based on a basin-wide population charge and a historic flood damage-based charge. Mr. Lougheed provided the estimated annual costs of the new agreement.

Mayor Dawes asked why the costs for 2024 and 2025 were to be determined. Mr. Lougheed believed those costs were undetermined in case additional river/precipitation gages were needed.

Councilor Spahr stated the agreement provided that the city could terminate participation in the agreement upon proper notice of termination.

Councilor Spahr moved to authorize the City Manager to execute the interlocal agreement with Lewis County for flood warning system cost sharing. The motion was seconded by Councilor Pope and carried unanimously.

4. **Bond Ordinance No. 1008-B, First and Final Reading – Providing for the Issuance and Sale of a Limited General Obligation Bond Not to Exceed \$1.725 Million to Finance the New Fire Station Land Purchase and Temporary Fire Station.** Chun Saul stated the council previously authorized staff to move forward with preparation of a bond issue in an amount of \$1.525 million. \$200,000 additional funding was needed to prepare a portion of the new property for a long-term temporary fire station until the new fire station was constructed. The terms of the bond ordinance were not to exceed \$1.725 million with an interest rate not to exceed 4% and a maturity date no later than 15 years. The financing team and participants included the council, city representatives, the placement agent (D. A. Davidson & Co.), and bond counsel (Foster Pepper). The project budget and funding sources were identified. Ms. Saul provided a schedule of events and stated bond closing and availability of funds would occur some time between September 24 and October 1. The estimated annual debt service ranged from \$134,504 – \$139,281.

Mayor Dawes asked if the purchase agreement had been signed by the sellers. City Manager Anderson stated the city had not yet received a signed agreement.

July 27, 2020

Mayor Dawes asked what would happen if the seller did not return the agreement. City Manager Anderson and bond counsel indicated the city would go through the request for proposal process, but not issue the bonds if the sale was not completed.

Mayor Dawes asked if the amount being proposed would take care of everything needed for a long-term temporary fire station. City Manager Anderson stated that was the goal. There may be some miscellaneous costs not yet identified, but should certainly cover the vast majority of the costs.

Councilor Spahr moved to suspend the rules requiring two readings of an ordinance. The motion was seconded by Councilor Taylor and carried unanimously.

Councilor Spahr moved that the City Council pass Bond Ordinance No. 1008-B on first and final reading. The motion was seconded by Councilor Taylor.

Based on direction from the City Attorney, City Manager Anderson clarified that the reason for suspending the rules requiring two readings of an ordinance was in order to meet the timeline of the purchase agreement that was expected to close on October 5. Mayor Dawes stated it also allowed the temporary station location site to be moved to the long-term permanent site before the weather comes.

The motion carried unanimously.

5. Administration Reports.

a. **Finance Report.** Chun Saul provided the second quarter finance report, including a city-wide overview of all funds combined, the General Fund, and Enterprise Funds. Overall, all city funds and departments operated within budget parameters. Ms. Saul reviewed General Fund sales tax collection trends and the impacts of COVID-19. She provided a treasurer's report for cash, deposits, and investments, which totaled \$24,132,810. She noted that only 6.3% or \$1,526,971 of the total belonged to the General Fund; all other funds were restricted for specific activities and services. Finally, Ms. Saul discussed COVID-19 implications to the General Fund, including projected revenue loss and rebalancing the 2020 budget. A budget amendment ordinance was planned to be presented during the council's August 10 meeting.

b. **City Manager Update.** City Manager Anderson reported the pool resurfacing project was completed and there was water in the pool; however, due to COVID-19 restrictions, it did not look like the pool or spray park would be able to open this season. City Manager Anderson thanked Mayor Dawes, the City Clerk, the council, and everyone participating remotely for their cooperation and willingness to work with the protocols for Zoom. Having remote meetings would most likely have to be done for the next several weeks due to the Governor's proclamation.

6. Councilor Reports/Committee Updates.

a. **Councilor Lund.** Councilor Lund stated the Federal Railroad Administration (FRA) came and looked at the steam engine repair process and indicated prior work had been done incorrectly.

Mayor Dawes stated that since the city owned the engine, he wondered if a letter should be sent to the Chehalis-Centralia Railroad & Museum board that the city hoped that the repairs were done correctly and up to standards to ensure the efficient and safe operation of the engine. The council concurred to send such a letter.

b. **Mayor Dawes.** Mayor Dawes stated the state was in the planning stages for freeway work. Eliminating the West Street overpass and replacing it with pedestrian access only came up again. He stated he attended a meeting several months ago and conveyed that the city was not interested in seeing the overpass removed. He was assured at that time that the state understood that. Mayor Dawes wrote a letter again restating the city's position. He asked for clarification from the council that they were in agreement. The council concurred with keeping the overpass open to vehicular and pedestrian access. Mayor Dawes attended a budget committee meeting and indicated the budget picture was not as bad as originally thought, but the budget committee would continue to monitor the situation and report as necessary to the full council.

July 27, 2020

7. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(c) – Sale/Lease of Property; and RCW 42.30.140(4)(a) and (b) – Collective Bargaining, not to exceed 7:30 pm and there would be no action following conclusion of the executive session. Mayor Dawes closed the regular meeting at 6:29 pm. The executive session began at 6:32 pm. Councilor Pope left the meeting at 7:16 pm. Following conclusion of the executive session, the regular meeting was reopened at 7:30 pm and immediately adjourned.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved:
Initials: _____

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Chun Saul, Finance Director
Michelle White, Accounting Tech II

MEETING OF: August 10, 2020

SUBJECT: Vouchers and Transfers – Accounts Payable in the Amount of \$464,657.90

ISSUE

City Council approval is requested for Vouchers and Transfers dated July 31, 2020. In addition to the Vouchers and Transfers, approval is requested for voided Check No. 129400, original issue date June 30, 2020, which results in an increase to the General Fund balance in the amount of \$171.72.

DISCUSSION

The July 31, 2020 claim vouchers have been reviewed by a committee of three councilors prior to the release of payments. The administration is requesting City Council approval for Claim Vouchers No. 129616 – 129744 and Electronic Funds Transfer Check Nos. 904 -909, 620202 and 620203 in the amount of \$464,829.62 dated July 31, 2020 and voided Check No. 129400 in the amount of \$171.72 for the net total transfer of \$464,657.90 as follows:

- \$ 110,227.43 from the General Fund
 - \$ 8,192.62 from the Dedicated Street Fund – 4% Sales Tax
 - \$ 17,201.22 from the Arterial Street Fund
 - \$ 14,704.57 from the Transportation Benefit District Fund
 - \$ 26,292.63 from the Tourism Fund
 - \$ 2,852.10 from the LEOFF 1 OPEB Reserve Fund
 - \$ 63,750.49 from the Public Facilities Reserve Fund
 - \$ 56.75 from the Automotive Equipment Reserve Fund
 - \$ 62,003.18 from the Wastewater Fund
 - \$ 92,467.77 from the Water Fund
 - \$ 1,171.34 from the Storm & Surface Water Utility Fund
 - \$ 65,194.55 from the Airport Fund
 - \$ 714.97 from the Firemen’s Pension Fund
- \$ 464,829.62 Total Vouchers for July 31, 2020
\$ <171.72> Voided check for June 30, 2020
\$ 464,657.90 Net Total Transfers

RECOMMENDATION

It is recommended that the City Council approve the July 31, 2020 Claim Vouchers No. 129616 – 129744 and Electronic Funds Transfer Check Nos. 904 – 909, 620202 and 620203 in the amount of \$464,829.62 and voided Check No. 129400 in the amount of \$171.72 for the net total transfer of \$464,657.90.

SUGGESTED MOTION

I move that the City Council approve the July 31, 2020 Claim Vouchers No. 129616 – 129744 and Electronic Funds Transfer Check Nos. 904 -909, 620202 and 620203 in the amount of \$464,829.62 and voided Check No. 129400 in the amount of \$171.72 for the net total transfer of \$464,657.90.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Chun Saul, Finance Director
Betty Brooks, Payroll Accountant

MEETING OF: August 10, 2020

SUBJECT: Vouchers and Transfers – Payroll in the Amount of \$770,353.37

ISSUE

City Council approval is requested for Payroll Vouchers and Transfers dated July 31, 2020.

DISCUSSION

The administration requests City Council approval for Payroll Vouchers No. 41362-41397, Direct Deposit Payroll Vouchers No. 12354-12468, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 303-306 dated July 31, 2020 in the amount of \$770,353.37, which include the transfer of:

- \$512,831.22 from the General Fund
- \$14,139.08 from the Arterial Street Fund
- \$5,940.00 from the LEOFF1 OPEB Reserve Fund
- \$92,940.24 from the Wastewater Fund
- \$99,321.56 from the Water Fund
- \$17,141.05 from the Storm & Surface Water Utility Fund
- \$28,040.22 from the Airport Fund

RECOMMENDATION

It is recommended that the City Council approve the July 31, 2020 Payroll Vouchers No. 41354-41397, Direct Deposit Payroll Vouchers No. 12354-12468, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 303-306 in the amount of \$770,353.37.

SUGGESTED MOTION

I move that the City Council approve the July 31, 2020, Payroll Vouchers No. 41362-41397, Direct Deposit Payroll Vouchers No. 12354-12468, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 303-306 in the amount of \$770,353.37.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Jill Anderson, City Manager
BY: Trent Lougheed, Public Works Director
MEETING OF: August 10, 2020
SUBJECT: Kresky Avenue Resurfacing Project – Acceptance of Project as Complete

ISSUE

The Kresky Avenue Resurfacing Project is complete. The administration recommends that the City Council accept the project as complete.

DISCUSSION

The City was awarded federal STP grant funding from the local Transportation Strategy Council for the Kresky Avenue Resurfacing Project when other regional projects that were scheduled for funding were unable to obligate the funds by the deadline. This project was able to quickly comply with obligation requirements as there were no ADA improvements or right-of-way acquisition necessary.

The resurfacing project included pavement repair, grinding and replacing asphalt pavement, new hot-mix asphalt, utility adjustments, paint striping, and traffic control. Bids were opened on December 17, 2019 and four bids were received. On January 13, City Council awarded the contract to Clark & Sons Excavating with a low bid of \$512,863.05, which was \$240,497.40 lower than the engineer's estimate.

FISCAL IMPACT

These funds carry a 13.5% local match. Clark and Son's Excavating was the lowest responsible bidder with a Base Bid of \$512,863.05. There were three Change Orders for this project, which included:

Change Order #1: Required the use of L&I's Prevailing Wage Intent and Affidavit (PWIA) System. Resulted in \$0 net change in contract.

Change Order #2: Adjustment for change of asphalt purchasing cost (material price change from time of bid to beginning of construction). Resulted in a credit of \$12,642.46.

Change Order #3: Close-out change order to revise estimated quantities to actual quantities necessary for completion of the project. Resulted in a credit of \$52,402.90.

As a result of the Change Order credits listed above, the final cost of the project is \$447,817.69. The total cost to the City based on the 13.5% local match is \$60,455.39, which is \$8,781.12 less than the

match based on the original contract amount. The City's share of the cost of this project is funded by the Transportation Benefit District (TBD) Fund.

RECOMMENDATION

It is recommended that the City Council accept the Kresky Avenue Resurfacing Project as complete and authorize release of the retainage bond after all statutory requirements have been met.

SUGGESTED MOTION

I move that the City Council accept the Kresky Avenue Resurfacing Project as complete and authorize release of the retainage bond after all statutory requirements have been met.




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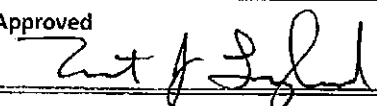
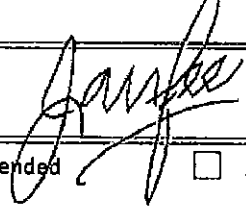
Change Order No: 1
 Date: 3/25/2020

Agency: CITY OF CHEHALIS
 Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102
 Contract Title: NE KRESKY AVENUE PROJECT
 Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

- Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications
- Change proposed by Contractor

Endorsed:	Surety Consent:
Contractor: 	Attorney in Fact:
Date: Clark and Son's Excavating, Inc. 03/31/2020	Date:

Original Contract Amount	\$512,863.05
Current Contract Amount	\$512,863.05
Estimated Net Change This Order	\$0.00
Estimated Contract Total After Change	\$512,863.05
Original Working Days	15.0
Current Working Days	15.0
Working Days This Change Order	0.0
Working Days After This Change Order	15.0

<input checked="" type="checkbox"/> Approval Recommended	<input type="checkbox"/> Approved	Approved 
Project Engineer: 	Approving Authority: Treat J. Loughheed, P.E. - Public Works Director	
<input type="checkbox"/> Approval Recommended	<input type="checkbox"/> Approved	Other Approval When Required:
By:	Representing:	



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Change Order No: 1
Date: 3/25/2020

Agency: CITY OF CHEHALIS

Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102

Contract Title: NE KRESKY AVENUE PROJECT

Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Description of Work:

This change order revises the contract special provisions to include the new APWA GSP 1-07.9(5) requiring the use of L&I's Prevailing Wage Intent and Affidavit (PWIA) system, as mandated by new state law (ref. ESSB 5035).

The new APWA GSP 1-07.9(5) is attached.

Measurement:

No adjustments to measurements will be made.

Payment Discussion: (See Page 3 for payment details)

No adjustments to payments will be made.

Contract Time:

No adjustments to contract time will be made.



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Change Order No: 1
 Date: 3/25/2020

Agency: CITY OF CHEHALIS

Contract Number: Federal Aid No: STPUS-5659(003)

Skillings Connolly No: 19102

Contract Title: NE KRESKY AVENUE PROJECT

Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Payment Detail:

Item No	Group	Description of Item	Unit of Measure	Unit	Unit Cost	Total
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The Contractor hereby acknowledges the terms, agreement and conditions, if any, set forth in this change order as full compensation for all cost due to this change order including any impact or ripple effects on other portions of the project.

1-07.9(5) Required Documents
(January 3, 2020 APWA GSP)

Delete this section and replace it with the following:

General

All "Statements of Intent to Pay Prevailing Wages", "Affidavits of Wages Paid" and Certified Payrolls, including a signed Statement of Compliance for Federal-aid projects, shall be submitted to the Engineer and the State L&I online Prevailing Wage Intent & Affidavit (PWIA) system.

Intents and Affidavits

On forms provided by the Industrial Statistician of State L&I, the Contractor shall submit to the Engineer the following for themselves and for each firm covered under RCW 39.12 that will or has provided Work and materials for the Contract:

1. The approved "Statement of Intent to Pay Prevailing Wages" State L&I's form number F700-029-000. The Contracting Agency will make no payment under this Contract until this statement has been approved by State L&I and reviewed by the Engineer.
2. The approved "Affidavit of Prevailing Wages Paid", State L&I's form number F700-007-000. The Contracting Agency will not grant Completion until all approved Affidavit of Wages paid for the Contractor and all Subcontractors have been received by the Engineer. The Contracting Agency will not release to the Contractor any funds retained under RCW 60.28.011 until "Affidavit of Prevailing Wages Paid" forms have been approved by State L&I and all of the approved forms have been submitted to the Engineer for every firm that worked on the Contract.

The Contractor is responsible for requesting these forms from State L&I and for paying any fees required by State L&I.

Certified Payrolls

Certified payrolls are required to be submitted by the Contractor for themselves, all Subcontractors and all lower tier subcontractors. The payrolls shall be submitted weekly on all Federal-aid projects and no less than monthly on State funded projects.

Penalties for Noncompliance

The Contractor is advised, if these payrolls are not supplied within the prescribed deadlines, any or all payments may be withheld until compliance is achieved. In addition, failure to provide these payrolls may result in other sanctions as provided by State laws (RCW 39.12.050) and/or Federal regulations (29 CFR 5.12).



Change Order No: 2
Date: 6/8/2020

Agency: CITY OF CHEHALIS
 Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102
 Contract Title: NE KRESKY AVENUE PROJECT
 Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

- Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications
- Change proposed by Contractor

Endorsed:	Surety Consent:
Contractor: Clark and Son's Excavating	Attorney in Fact:
Date:	Date:

Original Contract Amount	\$512,863.05
Current Contract Amount	\$512,863.05
Estimated Net Change This Order	(\$12,642.46)
Estimated Contract Total After Change	\$500,220.59
Original Working Days	15.0
Current Working Days	15.0
Working Days This Change Order	0.0
Working Days After This Change Order	15.0

<input checked="" type="checkbox"/> Approval Recommended <i>Mike Horton</i>	<input type="checkbox"/> Approved	Approved <i>[Signature]</i> 6/9/2020
Project Engineer: Mike Horton 06/08/2020	Approving Authority: City of Chehalis	
<input type="checkbox"/> Approval Recommended	<input type="checkbox"/> Approved	Other Approval When Required:
By:	Representing:	



Change Order No: 2
Date: 6/8/2020

Agency: CITY OF CHEHALIS
Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102
Contract Title: NE KRESKY AVENUE PROJECT
Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Description of Work:

This change order revises Bid Item 7 Asphalt Cost Price Adjustment in accordance with Section 5-04.5 of the Special Provisions. The current Reference Cost exceeds 95% of the Base Cost, as such the following adjustment formula applies:

Adjustment = (Current Reference Cost - (0.95 x Base Cost)) x (Q x 0.056) where Q = total tons of all classes of HMA paid in the current progress payment.

The following Base Cost, Reference Cost, and Q were used in the calculations:

Base Cost = \$393.75 (West, Bid Opening 12/17/2019)

Reference Cost = \$345 (West, 5/16/2020 to 5/31/2020)

Q = Bid Item 5 HMA for Pavement Repair CL 1/2 IN. PG 64-22 + Bid Item 6 HMA CL 1/2 IN. PG 64-22 = 604.35 tons + 2,333.57 tons

Q = 2,937.92 tons

Adjustment = (\$345 - (0.95 x \$393.75)) x (2,937.92 tons x 0.056) = -\$4,781.46

Measurement:

No adjustments to measurements will be made.

Payment Discussion: (See Page 3 for payment details)

Bid Item 7 Asphalt Cost Price Adjustment original amount of \$7,861 is deleted and replaced with the new calculated adjustment of -\$4781.46 in accordance with the formula provided in Section 5-04.5 of the Special Provisions. Contract Total net change is -\$12,642.46.

Contract Time:

No adjustments to contract time will be made.



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Change Order No: 2
 Date: 6/8/2020

Agency: CITY OF CHEHALIS

Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102

Contract Title: NE KRESKY AVENUE PROJECT

Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Payment Detail:

Item No	Group	Description of Item	Unit of Measure	Unit	Unit Cost	Total
7 (Original)	Base Bid	Asphalt Cost Price Adjustment	Calc.	(7,861.00)	\$1.00	(\$7,861.00)
7 (Adjusted)	Base Bid	Asphalt Cost Price Adjustment	Calc.	(4,781.46)	\$1.00	(\$4,781.46)

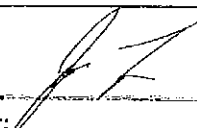
Total Change Order No. 2 (\$12,642.46)

The Contractor hereby acknowledges the terms, agreement and conditions, if any, set forth in this change order as full compensation for all cost due to this change order including any impact or ripple effects on other portions of the project.

Agency: CITY OF CHEHALIS
 Contract Number: Federal Aid No: STPUS-5659(003) Skills Connolly No: 19102
 Contract Title: NE KRESKY AVENUE PROJECT
 Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

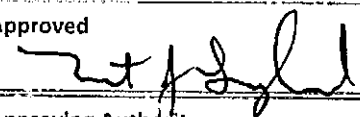
Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications

Change proposed by Contractor

Endorsed: 	Surety Consent:
Contractor: Clark and Son's Excavating	Attorney in Fact:
Date: 07/28/2020	Date:

Original Contract Amount	\$512,863.05
Current Contract Amount	\$500,220.59
Estimated Net Change This Order	(\$52,402.90)
Estimated Contract Total After Change	\$447,817.69

Original Working Days	15.0
Current Working Days	15.0
Working Days This Change Order	0.0
Working Days After This Change Order	15.0

<input checked="" type="checkbox"/> Approval Recommended <i>Mike Horton</i>	<input type="checkbox"/> Approved	Approved 
Project Engineer: Mike Horton 07/27/2020	Approving Authority: City of Chehalis - <i>Public Works Director</i>	
<input type="checkbox"/> Approval Recommended	<input checked="" type="checkbox"/> Approved	Other Approval When Required:
By: Nils Robe	Representing: SWR Local Programs	



5016 Lacey Boulevard SE, Lacey, Washington 98503
(360) 491-3599 (800) 454-7545 Fax (360) 491-3657
www.skillings.com

Change Order No: 3
Date: 7/27/2020

Agency: CITY OF CHEHALIS
Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102
Contract Title: NE KRESKY AVENUE PROJECT
Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Description of Work:

This change order modifies the quantities of the following bid items in accordance with Section 1-04.4 and 1-09.5 of the Standard Specifications:

- Bid Item 2 Pavement Repair Excavation Incl. Haul - Quantity is revised to match final quantity.
- Bid Item 3 Crushed Surfacing Base Course - Deleted, originally intended for use where existing pavement depth encountered during pavement repair excavation was less than 6 inches.
- Bid Item 4 Planing Bituminous Pavement - Quantity revised to match final quantity.
- Bid Item 5 HMA for Pavement Repair Cl. 1/2 In. PG 64-22 - Quantity revised to match final quantity.
- Bid Item 6 HMA Cl. 1/2 In. PG 64-22 - Quantity revised to match final quantity.
- Bid Item 9 Roadside Cleanup - Estimated force account value revised to match work performed.
- Bid Item 10 Paint Line - Quantity revised to match final quantity.
- Bid Item 13 Adjust Manhole - Deleted.
- Bid Item 14 Adjust Valve Box - Quantity revised to match final quantity.

The bid item quantities modified by this change order do not affect the DBE work.

Measurement:

No adjustments to measurements will be made.

Payment Discussion: (See Page 3 for payment details)

Payment amounts for the revised bid item quantities are shown on page 3. Contract Total net change is -\$52,402.90.

Contract Time:

No adjustments to contract time will be made.



5015 Lacey Boulevard SE, Lacey, Washington 98603
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Change Order No: 3
 Date: 7/27/2020

Agency: CITY OF CHEHALIS

Contract Number: Federal Aid No: STPUS-5659(003) Skillings Connolly No: 19102

Contract Title: NE KRESKY AVENUE PROJECT

Prime Contractor: CLARK AND SON'S EXCAVATING, INC.

Payment Detail:

Item No	Group	Description of Item	Unit of Measure	Unit	Unit Cost	Total
2 (Original)	Base Bid	Pavement Repair Excavation Incl. Haul	SY	(2,046.00)	\$17.00	(\$34,782.00)
2 (Adjusted)	Base Bid	Pavement Repair Excavation Incl. Haul	SY	1,838.70	\$17.00	\$31,257.90
3 (Original)	Base Bid	Crushed Surfacing Base Course	Ton	(211.00)	\$55.00	(\$11,605.00)
3 (Adjusted)	Base Bid	Crushed Surfacing Base Course	Ton	0.00	\$55.00	\$0.00
4 (Original)	Base Bid	Planing Bituminous Pavement	SY	(22,012.00)	\$1.65	(\$36,319.80)
4 (Adjusted)	Base Bid	Planing Bituminous Pavement	SY	21,236.00	\$1.65	\$35,039.40
5 (Original)	Base Bid	HMA for Pavement Repair Cl. 1/2 In. PG 64-22	Ton	(700.00)	\$116.00	(\$81,200.00)
5 (Adjusted)	Base Bid	HMA for Pavement Repair Cl. 1/2 In. PG 64-22	Ton	604.35	\$116.00	\$70,104.60
6 (Original)	Base Bid	HMA Cl. 1/2 In. PG 64-22	Ton	(2,512.00)	\$105.00	(\$263,760.00)
6 (Adjusted)	Base Bid	HMA Cl. 1/2 In. PG 64-22	Ton	2,333.57	\$105.00	\$245,024.85
9 (Original)	Base Bid	Roadside Cleanup	Dollar	(8,000.00)	\$1.00	(\$8,000.00)
9 (Adjusted)	Base Bid	Roadside Cleanup	Dollar	3,842.40	\$1.00	\$3,842.40
10 (Original)	Base Bid	Paint Line	LF	(23,141.00)	\$0.25	(\$5,785.25)
10 (Adjusted)	Base Bid	Paint Line	LF	22,320.00	\$0.25	\$5,580.00
13 (Original)	Base Bid	Adjust Manhole	Each	(1.00)	\$1,000.00	(\$1,000.00)
13 (Adjusted)	Base Bid	Adjust Manhole	Each	0.00	\$1,000.00	\$0.00
14 (Original)	Base Bid	Adjust Valve Box	Each	(3.00)	\$400.00	(\$1,200.00)
14 (Adjusted)	Base Bid	Adjust Valve Box	Each	1.00	\$400.00	\$400.00

Total Change Order No. 3 (\$52,402.90)

The Contractor hereby acknowledges the terms, agreement and conditions, if any, set forth in this change order as full compensation for all cost due to this change order including any impact or ripple effects on other portions of the project.

**CHEHALIS CITY COUNCIL MEETING
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Jill Anderson, City Manager

BY: Trent Lougheed, Public Works Director
Brandon Rakes, Airport Operations Coordinator

DATE: August 10, 2020

SUBJECT: Assumption of Lease from Bass Enterprises (Dutch Bros.) to BB Holdings, WA LLC

ISSUE

The Chehalis-Centralia Airport currently leases approximately .8 acres to Bass Enterprises Inc., dba Dutch Bros. Coffee. The owner of Bass Enterprises desires to assign the lease to BB Holdings, WA LLC. The intent of BB Holdings is to continue operations under the Dutch Bros. branding.

DISCUSSION

Bass Enterprises owns and operates a Dutch Bros. Coffee location in Chehalis. This location has been leased from the City, Chehalis-Centralia Airport, since 2015. The owner of the business is requesting to assign the lease to BB Holdings, WA LLC. This is a transfer of ownership request from Bass Enterprises, and as stated above, BB Holdings will continue operations under the Dutch Bros. branding.

The current lease states, "Tenant shall not assign, transfer, nor otherwise alienate this lease, or any interest therein without Landlord's prior written consent, and such consent shall not be unreasonably withheld. Any assignee or subtenant shall be bound by the terms of this Lease."

TERMS OF THE PROPOSAL

The new subtenant shall be bound by the terms of the existing lease.

FISCAL IMPACT

There would be no impact to the City.

RECOMMENDATION

It is recommended that the City Council approve acceptance of the assignment by Bass Enterprises, Inc., to BB Holdings, WA LLC.

SUGGESTED MOTION

I move that the City Council approve acceptance of the assignment by Bass Enterprises, Inc., to BB Holdings, WA LLC.