

April 25, 2016

The Chehalis city council met in regular session on Monday, April 25, 2016, in the Chehalis city hall. Mayor Dawes called the meeting to order at 5:00 p.m. with the following council members present: Terry Harris, Bob Spahr, Daryl Lund, Chad Taylor and Tony Ketchum. Councilor Pope was absent (excused). Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Judy Pectol, Finance Manager; Rick Sahlin, Public Works Director; and Dave Vasilauskas, Water Superintendent. Members of the media included Justyna Tomtas from *The Chronicle*.

1. **Citizens Business.** Frank Dipola (104 Whitney Blvd.) reported he has some property on Spring Street that he short platted a few years ago. He stated he approached the city to talk about developing the site, but found out his property is no longer in the city as of February 1. Mr. Dipola reported the county is willing to work with him, but he didn't want to go through the same process that he already did with the city that took over a year to do.

Mayor Dawes reported Mr. Dipola's property has always been in the city's Urban Growth Area (UGA), which is outside the physical limits of the city. He stated as of February 1, unless an active permit was in the process with the city, all of the permitting switched over to the county. Mayor Dawes reported, for whatever reason, the county was no longer interested in continuing the agreement we had for the city to do the permitting in our UGA.

Mr. Dipola indicated he did not take out any permits with regard to building, and inquired as to why he had to follow the city's process for all of the preliminary work.

Mayor Dawes stated, at the time, the city was doing the permitting in the UGA for the county, but as of February 1 the city only has jurisdiction over property within the city limits. He suggested if Mr. Dipola wanted to continue to work with the city he could request that his property be annexed into the city because it's contiguous with the city.

2. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of April 11, 2016;
- b. Claim Vouchers No. 115397-115546 and Electronic Funds Transfer No. 32016 in the amount of \$374,453.57 dated April 15, 2016;
- c. Award contract for High Level Reservoir Replacement to T Bailey, Inc., in the amount of \$718,837.20, and authorize city manager to execute Amendment No. 1 with HDR Engineering, Inc., in the amount of \$82,500 to provide additional engineering services required for the High Level Reservoir Replacement Project;
- d. Authorize city manager to execute Washington State Department of Transportation Construction Supplement Agreement No. 3 and Local Agency Federal Aid Project Prospectus for the National Avenue Salzer Creek Bridge Scour Project;
- e. Adopt Resolution No. 9-2016 on first and final reading authorizing the city manager to apply for land and conservation grant funding through the Washington State Recreation and Conservation Office on behalf of the Discover! Children's Museum; and
- f. Adopt Resolution No. 11-2016 on first and final reading authorizing the sole source purchase of fill for use in the Twin City Town Center.

The motion was seconded by Councilor Taylor and carried unanimously.

Councilor Harris inquired as to what the total cost of the Scour Project is.

Public Works Director Rick Sahlin reported it's just under \$500,000, noting it started out at \$190,000. He indicated the project is being paid for with federal funding.

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### **3. Administration Reports.**

a. **Quarterly and March Financial Reports and Quarterly Sales and Use Tax Report.** Finance Manager Judy Pectol reported she didn't have much to report on either the quarterly or March financials, noting things are looking good.

Mayor Dawes stated the percentages are a bit skewed at this time of the year because some of the larger revenue sources are not received until later in the year, such as property tax. He also noted the projections for sales and use tax are right on with what they budgeted.

City Manager MacReynold reported the ending fund balances for most of the funds are also doing better than what they projected.

### **4. Council Reports.**

a. **Update From Councilor Harris.** Councilor Harris reported the Chehalis Basin Partnership met last week and received reports from various agencies, including the Farm Bureau who talked about the handling of water in the Chehalis River.

Councilor Harris stated he hoped the last item on the council's agenda, the ordinance establishing a Zero-Rise Policy, will be something he can take back to the Partnership and be proud of.

b. **Update From Councilor Spahr.** Councilor Spahr reported he attended the Lewis Economic Development Council Board meeting, noting they have a lot of projects that just need to come to fruition.

c. **Update From Mayor Dawes.** Mayor Dawes reported he attended a Business After Hours at the NW Sports Hub in connection with the Home and Garden Show. He also attended the annual Firemen's Pension Board meeting on Thursday, April 21.

Mayor Dawes reported he was pleased to see the Lewis County Commissioners pass an amendment to make funds available for the Discover! Children's Museum Project. He stated he was a little disappointed that our local legislators didn't see fit to include money in their budget for the project, but was happy that they provided some funding for the Theatre in Centralia and the Boys and Girls Club south of town. Mayor Dawes believed the Committee for the Discover! Children's Museum will be successful and will do very well at the proposed location, adding it will be another gem for our community.

5. **Ordinance No. 957-B, Second and Final Reading – Amending the 2016 Budget.** Ms. Pectol reported on the changes to the proposed ordinance since the first reading, to include:

- \$6,000 to update the city's website
- \$5,025 to increase the estimated revenue for Multimodal Transportation
- Funding for the National Avenue Grind and Overlay Project - includes revenues, expenditures, and matching funds
- Transfer of \$32,500 from the wastewater fund to the airport fund to cover their share of the Arkansas Way Extension Project

Councilor Ketchum inquired as to what the wastewater's share is for.

City Manager MacReynold reported they put in a sewer line.

Councilor Spahr moved to pass Ordinance No. 957-B on second and final reading.

Councilor Harris seconded the motion.

Councilor Spahr reported he's been on the city's website and it functions very well. He wondered what is being done to update it.

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City Clerk Judy Schave reported the funding would be used to upgrade the site to be more modern and easier to manage and maneuver through. She noted they met with the project manager from aha! Consulting, Inc., last week and he provided some really nice designs for the group to consider.

The motion carried unanimously.

**6. Resolution No. 10-2016, First and Final Reading – Supporting Twin Transit's Request for State and Federal Funds Necessary for the Construction of a Regional Transit Center.** Twin Transit General Manager Rob LaFontaine thanked the council for considering the resolution. He noted they have an opportunity to seek federal funding for the project, but it's a tight application window and he's working quickly to generate support to file with the application.

Mr. LaFontaine reported the Lewis County Transportation Strategy Council met last week and voted in favor to support the project. He also plans to meet with the Centralia City Council and the Lewis County Commissioners to seek their support. In addition, Mr. LaFontaine contacted Congresswoman Jaime Herrera Beutler's office to request a letter of support from her, as well.

Councilor Taylor moved to adopt Resolution No. 10-2016 on first and final reading.

The motion was seconded by Councilor Lund and carried unanimously.

**7. Ordinance No. 958-B, First Reading – Establishing a Zero-Rise Policy for Development in the Chehalis Floodplain.** City Manager MacReynold reported the administration received direction from the council to put something together to deal with the ongoing discussions around development in our floodplain. He noted the administration worked very closely with J. Vander Stoep, our representative on the Governor's Work Group, to develop the proposed ordinance.

City Manager MacReynold believed the ordinance will provide a reasonable approach that will minimize the impact to our downstream partners in the Flood Authority. He noted this Council has been an active member of the Chehalis Flood Authority since its inception in 2008 and was the first to pass a resolution stating support for water retention on the Chehalis River. City Manager MacReynold stated that was significant and suggested the proposed ordinance is another positive step by the council.

Mr. Vander Stoep stated he appreciated what the city did in terms of finding a useful policy that will work for Chehalis, based on what other cities have implemented.

Mr. Vander Stoep reported they know from the data that the impact downstream from fill at the airport is incredibly small, adding some people have a perception that it may be a significant contributor, but it's not. He felt the proposed ordinance would send a clear signal to our neighbors and friends downstream that the city will make sure any future impact will be zero. Mr. Vander Stoep believed the ordinance would also provide a solid policy answer to a lot of concerns and questions that have been raised at the state and federal level, and even locally. He applauded the council for coming up with the ordinance and encouraged them to approve it.

Councilor Lund stated he would like to applaud Mr. Vander Stoep, noting he's been involved with this from the beginning. He reported people don't realize how much Mr. Vander Stoep has done for this community and felt he should get more credit.

Mr. Vander Stoep thanked Councilor Lund for his kind words. He noted a few years ago his parents were Grand Marshals of the Santa Parade and suggested, in fun, that if the council wants to make him the Grand Marshal when he's 80 years old he would be fine with that, but he has a long way to go.

Mayor Dawes stated the council does appreciate what he's done for the community and is pleased that this will be a valuable tool for him to use. He was also glad that Mr. Vander Stoep recognized the work by the staff that put the ordinance together.

Councilor Spahr moved to pass Ordinance No. 958-B on first reading.

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The motion was seconded by Councilor Lund and carried unanimously.

There being no further business to come before the council the meeting adjourned at 5:37 p.m.

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Mayor

Attest:

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City Clerk

**SUGGESTED MOTION**

**I move that the council approve the minutes of the regular city council meeting of April 25, 2016.**