

CHEHALIS CITY COUNCIL AGENDA
 CITY HALL
 350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Terry F. Harris, District 1, Mayor Pro Tem Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4	Dennis L. Dawes, Position at Large Mayor	Anthony E. Ketchum Sr., District 3 Chad E. Taylor, Position at Large Bob Spahr, Position at Large
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Regular Meeting of Monday, September 28, 2015

5:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
1. <u>Call to Order.</u> (Mayor)		
2. <u>Pledge of Allegiance.</u> (Mayor)		

CITIZENS BUSINESS
This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.

CONSENT CALENDAR		
3. <u>Minutes of the Regular Meeting of September 14, 2015.</u> (City Clerk)	APPROVE	1
4. <u>Vouchers and Transfers.</u> (Finance Manager)	APPROVE	5

ADMINISTRATION AND CITY COUNCIL REPORTS

5. <u>Administration Reports.</u>		
a. August financial report. (Finance Manager)	INFORMATION ONLY	6
b. Report on 2015 Aquatics Center Activities. (Community Development Director, Recreation Manager)	INFORMATION ONLY	
6. <u>Council Reports.</u>		
a. Councilor reports. (City Council)	INFORMATION ONLY	
b. Council committee reports. (City Council)	INFORMATION ONLY	

**THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA**

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, OCTOBER 12, 2015

September 14, 2015

The Chehalis city council met in regular session on Monday, September 14, 2015, in the Chehalis city hall. Mayor Dawes called the meeting to order at 4:30 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Ken Cardinale, Fire Chief.

1. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(i) – potential litigation for approximately 30 minutes and there would be no decision following conclusion of the executive session.

Mayor Dawes closed the executive session at 5:02 p.m. and announced the council would take a short recess and reopen the regular meeting at 5:05 p.m. Additional staff included: Glenn Schaffer, Police Chief; Dennis Osborn, Community Development Director; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Becky Fox, Municipal Court Administrator; and Don Schmitt, Acting Public Works Director/Street and Stormwater Superintendent. Members of the media included Dameon Pesanti from *The Chronicle* and Sharyn Decker from *Lewis County Sirens*.

2. **Farmers Market Harvest Dinner.** Janean Parker (722 Deep Creek Road, Chehalis) reported on the annual fundraiser for the Community Farmers Market at Chehalis. She noted the Harvest Dinner, which is their largest fundraiser, is set for Sunday, September 27, 2015, at The Loft.

3. **Update From Cowlitz-Wahkiakum Council of Governments on Regional Economic Development Issues.** Executive Director Bill Fashing provided a brief review on what they're doing with the Southwest Washington Economic Development District. He noted the creation of the district took place a couple of decades ago when Lewis County and Cowlitz County came together and petitioned the U.S. Department of Commerce Economic Development Administration to designate the two county regions as an economic development district.

Mr. Fashing reported there are 300 plus economic development districts around the country that focus mainly on distressed regions. He stated the core benefit of becoming a district is eligibility for certain economic development administration (EDA) grants and activities. It also provides a variety of efforts including project support and research assistance with grant development. He noted some of the funds have dried up over the years, but there is still priority funding for entities involved in economic development districts.

Mr. Fashing reported when Lewis and Cowlitz Counties came together they asked the Cowlitz-Wahkiakum Council of Governments to be the lead agency and to staff the operation. He noted the Board for the Economic Development District includes a variety of people throughout Lewis and Cowlitz counties. Mr. Fashing noted about two years ago they added Wahkiakum County to the district at their request. He reported they've received approval from the Governor and hopefully early next year they'll have final EDA approval on the boundary adjustment.

Mr. Fashing reported in 2015-2016 they plan to hold a couple of summits to generate some excitement and broader support for local movements in the farming and forest industry. He noted a few of their key successes include:

- Funding for the Tacoma Rail Line Feasibility Study
- Funding for the Port of Chehalis Incubator Feasibility Study
- Flood Disaster Recovery Strategy funding to help mitigate flooding in the future

Mr. Fashing reported they receive about \$70,000 annually for planning, and an additional \$7,000 from Cowlitz County as a match. They also have in-kind matching contributions for their volunteers, which is about \$63,000 annually. Mr. Fashing stated the EDA has been twisting their arm about increasing their local match, and suggested he would be back in the not too future to ask the city for some funding for the program.

Mr. Fashing provided a copy of their yearly Comprehensive Economic Development Strategic Plan. He also talked briefly about the Lewis County 2007 Flood Disaster Recovery Strategy, noting it's available on-line if the council is interested in seeing that.

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4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

a. Minutes of the regular meeting of August 24, 2015; and

b. Claim Vouchers No. 113475-113587 in the amount of \$314,046.40 dated August 31, 2015; and Payroll Vouchers No. 38319-38405, Direct Deposit Payroll Vouchers No. 6323-6412 and Electronic Federal Tax Payment No. 151 in the amount of \$762,515.36 dated August 31, 2015.

The motion was seconded by Councilor Pope and carried unanimously.

5. **Administration Reports.**

a. **Briefing on Joint Narcotics Enforcement Team.** City Manager MacReynold reported a few months back the administration brought before the council a group of interlocal agreements to begin to work cooperatively with some of our local public safety agencies. He noted they are beginning to make some progress, so he asked Police Chief Glenn Schaffer to give a report to bring the council up to speed.

Chief Schaffer reported, over the years, there have been various degrees of cooperation between Chehalis, Centralia, and the Sheriff's Department, to include: SWAT teams, drug task forces, and anti-crime teams. He stated these have been both cooperative and standalone efforts that have come and gone with different levels of success. Chief Schaffer reported in no time has he seen the Sheriff's Department, Centralia and Chehalis working together on these tasks in such an organized fashion as we do right now. He noted to make efforts even stronger the Lewis County Prosecutor's Office is on board and cooperating.

Chief Schaffer reported when Sheriff Rob Snaza took office in January, it was his vision to have both a regional SWAT team and a regional narcotics task force team. He noted the SWAT team is already up and running and has 15 members from the three different agencies and is overseen by Undersheriff Wes Rethwill.

Chief Schaffer reported last month the Chehalis Police Department joined the Joint Narcotics Enforcement Team (JNET) and did so by assigning one detective to the group. He noted they work cooperatively under the supervision of the Centralia Police Department and their sole task is to go after every level from street to suppliers and carriers. Chief Schaffer stated, prior to joining JNET, the city addressed narcotics with a single detective. He noted our efforts were successful; however, there's only so much one person can do. Chief Schaffer reported in the one month that the city has been a part of JNET they've made 16 felony arrests, two misdemeanor arrests, and served eight search warrants. He added, year-to-date the team has made over 100 narcotic arrests and executed more than 35 search warrants.

Councilor Taylor inquired about the detective assigned to JNET asking if he still works for our department, or does he only work for the task force.

Chief Schaffer stated he works for both, noting the task force strictly works out of a single location, but the detective is still required to make appearances here and answers to one of our sergeants.

Councilor Spahr asked how big the region is for the SWAT team.

Chief Schaffer stated it's countywide.

6. **Council Reports.**

a. **Update From Councilor Pope.** Councilor Pope reported the Chehalis Parks Committee met with the consultant and set up a timeline. He indicated they plan to bring something back to the council at the end of November.

b. **Update From Councilor Harris.** Councilor Harris reported the Chehalis River Basin Partnership has been struggling for the last few years due to economic setbacks. He stated one of the things they looked at was to develop a 501c3 non-profit in order to go after some funding; however, that has not been successful. Councilor Harris reported at their last

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meeting they came up with an idea similar to what we do with the Lodging Tax Advisory Committee. He noted they plan to start looking at land and water trusts to see if they can coordinate grant funding, or other resources to help get their projects underway.

Councilor Harris reported the Christmas Decoration Committee also met to talk about the upcoming season. He noted they plan to send letters to residents to invite them to decorate their homes during the holiday. He noted the letters will be mailed along with their water bill.

Councilor Harris reported Patty Kaija is currently going through some tough challenges and asked that people keep her in their thoughts and prayers.

c. **Update From Mayor Dawes.** Mayor Dawes reported he saw some folks working downtown in the rose beds, adding they did a very good job and hoped someone would pass our thanks on to them.

Mayor Dawes stated he noticed during the last rainfall there was quite a bit of debris in the ditches on 18th Street and 19th Street near Snively Avenue. He asked Acting Public Works Director Don Schmitt if they could take a look at that area before the real rains come.

Mayor Dawes reported on Garlic Fest, noting the first day went pretty well; however, on the second day the stand he was working in got blown away, so they spent a couple of hours moving everyone indoors.

Mayor Dawes reported he attended the Mayors meeting on September 4 and the .09 Committee meeting on September 11. He noted one of the highlights from the .09 meeting is that they set aside \$300,000 for the Discover! Children's Museum.

Mayor Dawes reported he received a letter from Lewis County District Court asking him to serve on their sight committee. He noted the court is trying to move away from holding a session in Morton once a month.

7. Ordinance No. 945-B, Final Reading -- Replacing Chapter 10.08 of the Chehalis Municipal Code (Parking Code) and Repealing Ordinance Nos. 872-B and 889-B. Court Administrator Becky Fox reported a new bill went into effect on July 1 that required a change to the language on our parking infractions. They include changing the words "vehicle license" to "vehicle registration," and the word "will" to "may" for the Department of Licensing. This has to do with their refusal to renew a vehicle registration if there are two or more unpaid parking tickets associated with it.

Ms. Fox stated, in the process of reviewing the city's current parking infraction forms, it was found that we are out of compliance with regard to the time a defendant has to respond to an infraction. She stated we currently require defendants to respond within 72 hours of receipt of the ticket; however, by court rule we have to give them 15 days. Ms. Fox noted we are also required to have our form approved by the Court Administrator's Office.

Ms. Fox reported in order to accommodate the changes to bring us into compliance a new ordinance has been drafted to repeal the old ordinances and adopt one that includes all of the changes.

Ms. Fox reported the police department would also like to add the violation of occupying more than one parking space to our current code.

Councilor Spahr stated that was a good idea, adding next to panhandling, taking up two parking spaces is one of the biggest grips our constituents have.

Councilor Spahr moved to suspend the rules requiring two readings of an ordinance.

The motion was seconded by Councilor Harris and carried unanimously.

Councilor Spahr moved to pass Ordinance No. 945-B on first and final reading.

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The motion was seconded by Councilor Taylor and carried unanimously.

8. **Panhandling Ordinance Update**. Councilor Harris reported he's received a lot of positive feedback on the new panhandling ordinance, as well as a number of complaints from people suggesting the city doesn't understand human rights. He noted he challenged those who complained to actually read the ordinance, adding he thought it was very well crafted.

Councilor Harris reported in this month's issue of *Governing Magazine* there is a full two-page article on cities dealing with panhandling and the challenges they face. He believed our ordinance sits right in the middle of where it needs to be written. He thanked the administration and those involved in the process of putting the ordinance together.

There being no further business to come before the council, the meeting adjourned at 5:39 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of September 14, 2015.

**CITY OF CHEHALIS
AGENDA REPORT**

DATE: September 15, 2015
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager *JP*
PREPARED BY: Michelle White, Accounting Tech II *MW*
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following:

Claim Vouchers No. 113588 through 113740 and Electronic Funds Transfer No. 82015 in the amount of \$939,233.68 dated September 15, 2015 and the transfer of \$211,736.25 from the General Fund, \$2,134.20 from the Dedicated Street Fund - 4% Sales Tax, \$20.46 from the Arterial Street Fund, \$268.83 from the Garbage Fund, \$39,324.49 from the Wastewater Fund, \$166,644.78 from the Water Fund, \$1,926.82 from the Storm & Surface Water Utility Fund and \$517,177.85 from the Airport Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the September 15, 2015 Claim Vouchers No. 113588 through 113740 and Electronic Funds Transfer No. 82015 in the amount of \$939,233.68.

SUGGESTED MOTION

I move to approve the September 15, 2015 Claim Vouchers No. 113588 through 113740 and Electronic Funds Transfer No. 82015 in the amount of \$939,233.68.

Reviewed by: , City Manager

To: The Honorable Mayor and Council
 Via: Merlin MacReynold, City Manager
 From: Judy Pectol, Finance Manager
 Prepared by: Betty Brooks, Payroll Accountant
 Date: September 23, 2015
 Subject: Monthly Financial Reports for August

City of Chehalis
 Comparative Financial Reports
 August 2014 and 2015

GENERAL FUND (#001) REVENUES	A August 2014		B Actual		C=B/A %		D August 2015		E Actual		F=E/D %		G Expected % Rec'd*		H^ Var'nc from Expected		I=F-G %	
	Budget	Actual	Budget	Actual	Rec'd	%	Budget	Actual	Rec'd	%	Expected % Rec'd*	%	Expected % Rec'd*	Var'nc from Expected	%	Variance		
General Property Taxes	\$1,262,000	\$684,109	\$1,268,579	\$713,561	54.2%	56.2%	\$1,268,579	\$713,561	56.2%	66.7%	66.7%	66.7%	(\$132,581)	-10.5%				
EMS Property Taxes	239,500	129,563	238,157	134,165	54.1%	56.3%	238,157	134,165	56.3%	66.7%	66.7%	66.7%	(24,686)	-10.4%				
Sales & Use Tax	3,265,000	2,400,543	3,762,844	2,401,795	73.5%	63.8%	3,762,844	2,401,795	63.8%	66.7%	66.7%	66.7%	(108,022)	-2.9%				
Electricity Tax	430,000	286,991	440,000	288,802	66.7%	65.6%	440,000	288,802	65.6%	66.7%	66.7%	66.7%	(4,678)	-1.1%				
Gas/Natural Gas Tax	222,000	152,378	191,000	109,507	68.6%	57.3%	191,000	109,507	57.3%	66.7%	66.7%	66.7%	(17,890)	-9.4%				
Criminal Justice Tax	91,000	66,885	110,000	70,031	73.5%	63.7%	110,000	70,031	63.7%	66.7%	66.7%	66.7%	(3,339)	-3.0%				
Water/Sewer Tax	415,834	290,407	445,000	291,303	69.8%	65.5%	445,000	291,303	65.5%	66.7%	66.7%	66.7%	(5,512)	-1.2%				
Garbage Tax	60,000	45,513	61,000	47,778	75.9%	78.3%	61,000	47,778	78.3%	66.7%	66.7%	66.7%	7,091	11.6%				
Cable Tax	94,000	74,799	104,000	77,867	79.6%	74.9%	104,000	77,867	74.9%	66.7%	66.7%	66.7%	8,499	8.2%				
Telephone Tax	318,000	185,085	270,500	183,063	58.2%	67.7%	270,500	183,063	67.7%	66.7%	66.7%	66.7%	2,640	1.0%				
Leasehold Excise Tax	38,000	28,774	39,500	28,823	75.7%	73.0%	39,500	28,823	73.0%	66.7%	66.7%	66.7%	2,477	6.3%				
Timber Excise Tax	40	37	40	39	92.5%	97.5%	40	39	97.5%	66.7%	66.7%	66.7%	12	30.8%				
Total Tax Revenues	6,435,374	4,345,084	6,930,620	4,346,734	67.5%	62.7%	6,930,620	4,346,734	62.7%	66.7%	66.7%	66.7%	(275,990)	-4.0%				
Licenses & Permits	69,980	71,531	168,116	124,397	102.2%	74.0%	168,116	124,397	74.0%	66.7%	66.7%	66.7%	12,264	7.3%				
Intergov't Grants/Entitlements	167,950	167,732	471,875	713,759	99.9%	151.3%	471,875	713,759	151.3%	66.7%	66.7%	66.7%	399,018	84.6%				
Charges for Goods and Svcs.	332,800	226,177	409,724	288,288	68.0%	70.4%	409,724	288,288	70.4%	66.7%	66.7%	66.7%	15,002	3.7%				
Fines and Forfeitures	151,875	88,383	163,739	94,396	58.2%	57.7%	163,739	94,396	57.7%	66.7%	66.7%	66.7%	(14,818)	-9.0%				
Interest Earnings	11,760	5,189	9,990	11,798	44.1%	118.1%	9,990	11,798	118.1%	66.7%	66.7%	66.7%	5,135	51.4%				
Rents & Royalties	71,350	52,811	79,472	51,769	74.0%	65.1%	79,472	51,769	65.1%	66.7%	66.7%	66.7%	(1,239)	-1.6%				
Donations/Contributions	40,475	6,056	77,997	8,747	15.0%	100.0%	77,997	8,747	100.0%	66.7%	66.7%	66.7%	8,747	0.0%				
Misc. Revenue/Insurance	11,850	40,197	632,000	100,864	339.2%	129.3%	632,000	100,864	129.3%	66.7%	66.7%	66.7%	48,840	62.6%				
Proceeds of LT Term Debt	0	0	124,435	631,762	0.0%	100.0%	124,435	631,762	100.0%	66.7%	66.7%	66.7%	210,218	33.3%				
Non-Revenues	4,225	2,468	2,137,348	36,151	58.4%	29.1%	2,137,348	36,151	29.1%	66.7%	66.7%	66.7%	(46,847)	-37.6%				
Total Non-Tax Revenues	862,265	660,544	2,137,348	2,061,931	76.6%	96.5%	2,137,348	2,061,931	96.5%	66.7%	66.7%	66.7%	636,320	29.8%				
Operating Transfers-In	1,000,000	772,936	296,877	279,466	77.3%	0.0%	296,877	279,466	0.0%	66.7%	66.7%	66.7%	81,449	0.0%				
Total Other Financing Sources	1,000,000	772,936	296,877	279,466	77.3%	0.0%	296,877	279,466	0.0%	66.7%	66.7%	66.7%	81,449	0.0%				
TOTALS	\$8,297,639	\$5,778,564	\$9,364,845	\$6,688,131	69.6%	71.4%	\$9,364,845	\$6,688,131	71.4%	66.7%	66.7%	66.7%	\$441,779	4.7%				

Key:
 * The expected percentage is calculated as follows: since the report is for the 8th month of the year, 8 is divided by 12-the number of months in the year.
 ^To calculate the dollar variance between expected and actual expenditures, the following formula is used:
 H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
August 2014 and 2015

GENERAL FUND (#001) EXPENDITURES	A August 2014		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	August 2015 Budget	August 2015 Actual	% Exp'd	Expected % Exp*	Expected % Exp*	Variance from Expected	% Variance						
City Council	\$93,551	\$56,494	\$111,811	\$43,725	60.4%	\$111,811	\$43,725	39.1%	66.7%	\$30,853	27.6%							
Municipal Court	340,304	222,625	494,185	253,923	65.4%	494,185	253,923	51.4%	66.7%	75,698	15.3%							
City Manager	270,131	189,495	266,410	173,584	70.1%	266,410	173,584	65.2%	66.7%	4,111	1.5%							
Finance	183,331	126,540	203,500	130,763	69.0%	203,500	130,763	64.3%	66.7%	4,972	2.4%							
City Clerk	74,986	48,656	78,816	38,322	64.9%	78,816	38,322	48.6%	66.7%	14,248	18.1%							
Non-Departmental	1,302,246	1,417,804	598,748	296,871	108.9%	598,748	296,871	49.6%	66.7%	102,494	17.1%							
Human Resources	90,033	60,983	85,969	55,466	67.7%	85,969	55,466	64.5%	66.7%	1,875	2.2%							
Police	2,573,370	1,723,476	2,717,676	1,807,929	67.0%	2,717,676	1,807,929	66.5%	66.7%	4,761	0.2%							
Fire	1,657,866	1,095,409	2,535,764	1,846,013	66.1%	2,535,764	1,846,013	72.8%	66.7%	(154,658)	-6.1%							
Public Works - Streets	469,060	549,994	765,760	389,444	117.3%	765,760	389,444	50.9%	66.7%	121,318	15.8%							
Community Development	1,228,727	835,608	1,460,242	1,065,588	68.0%	1,460,242	1,065,588	73.0%	66.7%	(91,607)	-6.3%							
TOTALS	\$8,283,605	\$6,327,084	\$9,318,881	\$6,101,628	76.4%	\$9,318,881	\$6,101,628	65.5%	66.7%	\$114,065	1.2%							

Net Budget/Income/Variance: \$14,034 (\$548,520) \$45,964 \$586,503 \$555,845

Key:

* The expected percentage is calculated as follows: since the report is for the 8th month of the year, 8 is divided by 12-the number of months in the year.

^To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
August 2014 and 2015

WASTEWATER FUND (#404) REVENUES	A August 2014		B		C=B/A		D		E August 2015		F=E/D		G		H^		I=F-G		
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	% Rec'd	% Rec'd	Expected % Rec'd*	% Rec'd	Expected % Rec'd*	Var'nc from Expected	% Variance	Expected % Rec'd*	% Rec'd	Var'nc from Expected	% Variance
Wastewater Fees	\$4,364,408	\$3,096,129	\$4,968,202	\$3,246,891	70.9%	65.4%	\$4,968,202	\$3,246,891	65.4%	66.7%	66.7%	66.7%	66.7%	-\$66,900	-1.3%	66.7%	66.7%	21,509	215.1%
Sewer Connection/Misc. Fees	10,000	106,615	10,000	28,179	1066.2%	281.8%	10,000	28,179	281.8%	66.7%	66.7%	66.7%	66.7%	1,180	33.3%	66.7%	66.7%	1,180	33.3%
Rentals	3,323	3,545	3,545	3,545	106.7%	100.0%	3,545	3,545	100.0%	66.7%	66.7%	66.7%	66.7%	(537)	-13.4%	66.7%	66.7%	(537)	-13.4%
Misc. Revenues/Insurance	3,300	4,457	4,000	2,131	135.1%	53.3%	4,000	2,131	53.3%	66.7%	66.7%	66.7%	66.7%	(337)	33.3%	66.7%	66.7%	(337)	33.3%
Non-Revenue Tax Receipts	0	0	600	63	0.0%	100.0%	600	63	100.0%	66.7%	66.7%	66.7%	66.7%	1,342	100.0%	66.7%	66.7%	1,342	100.0%
Proceeds of Long-Term Debt	0	0	0	0	0.0%	100.0%	0	1,342	100.0%	66.7%	66.7%	66.7%	66.7%	777	78.9%	66.7%	66.7%	777	78.9%
Interest Earnings	300	177	985	1,434	59.0%	145.6%	985	1,434	145.6%	66.7%	66.7%	66.7%	66.7%	(\$42,965)	-0.9%	66.7%	66.7%	(\$42,965)	-0.9%
Totals:	\$4,381,331	\$3,210,923	\$4,987,332	\$3,283,585	73.3%	65.8%	\$4,987,332	\$3,283,585	65.8%	66.7%	66.7%	66.7%	66.7%			66.7%	66.7%		

WASTEWATER FUND (#404) EXPENSES	A August 2014		B		C=B/A		D		E August 2015		F=E/D		G		H^		I=G-F		
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	% Exp'd	% Exp'd	Expected % Exp*	% Exp'd	Expected % Exp*	Var'nc from Expected	% Variance	Expected % Exp*	% Exp'd	Var'nc from Expected	% Variance
Operating Expenses	\$2,550,559	\$1,655,234	\$2,666,892	\$1,589,969	64.9%	59.6%	\$2,666,892	\$1,589,969	59.6%	66.7%	66.7%	66.7%	66.7%	\$188,848	7.1%	66.7%	66.7%	\$188,848	7.1%
Capital Outlay	67,000	48,835	253,000	35,087	72.9%	13.9%	253,000	35,087	13.9%	66.7%	66.7%	66.7%	66.7%	133,664	52.8%	66.7%	66.7%	133,664	52.8%
Debt Principal	1,552,598	795,772	1,832,390	935,663	51.3%	51.1%	1,832,390	935,663	51.1%	66.7%	66.7%	66.7%	66.7%	286,541	15.6%	66.7%	66.7%	286,541	15.6%
Interest Expense	27,480	13,496	24,524	12,293	49.1%	50.1%	24,524	12,293	50.1%	66.7%	66.7%	66.7%	66.7%	4,065	16.6%	66.7%	66.7%	4,065	16.6%
Interfund Loan Repayment	83,332	0	83,784	0	0.0%	0.0%	83,784	0	0.0%	66.7%	66.7%	66.7%	66.7%	55,884	66.7%	66.7%	66.7%	55,884	66.7%
Totals:	\$4,280,969	\$2,513,337	\$4,860,590	\$2,573,012	58.7%	52.9%	\$4,860,590	\$2,573,012	52.9%	66.7%	66.7%	66.7%	66.7%			66.7%	66.7%		

Net Budget/Income/Variance: \$100,362 \$697,586 \$126,742 \$710,573 \$626,036

Key:
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City of Chehalis
Comparative Financial Reports
August 2014 and 2015

WATER FUND (#405) REVENUES	A August 2014		B		C=B/A		D		E August 2015		F=E/D		G		H^		I=G-F	
	Budget	Actual	% Rec'd	Budget	Actual	% Rec'd	Budget	Actual	% Rec'd	Actual	% Rec'd	Expected % Rec'd*	Expected % Rec'd	Var'nc from Expected	% Variance			
Water Sales	2,566,160	1,748,098	68.1%	2,566,160	1,747,482	68.1%	2,566,160	1,747,482	68.1%	1,747,482	68.1%	66.7%	35,853	1.4%				
Water Connection/Misc. Fees	10,000	80,399	804.0%	10,000	48,678	486.8%	10,000	48,678	486.8%	0	0.0%	66.7%	42,008	420.1%				
Interfund Principal Repayment	83,332	0	0.0%	83,332	0	0.0%	83,332	0	0.0%	0	0.0%	66.7%	(55,582)	-66.7%				
Misc. Revenues/Insurance	1,000	1,450	145.0%	8,783	14,297	162.8%	8,783	14,297	162.8%	41	0.2%	66.7%	8,439	96.1%				
Non-Revenue Tax Receipts	0	0	0.0%	25,085	41	0.2%	25,085	41	0.2%	3,408	30.8%	66.7%	(16,691)	-66.5%				
Interest Earnings	11,073	5,149	46.5%	11,073	3,408	30.8%	11,073	3,408	30.8%	3,408	30.8%	66.7%	(3,978)	-35.9%				
Totals:	\$2,671,565	\$1,835,098	68.7%	\$2,704,433	\$1,813,906	67.1%	\$2,704,433	\$1,813,906	67.1%			66.7%	\$10,049	0.4%				

WATER FUND (#405) EXPENSES	A August 2014		B		C=B/A		D		E August 2015		F=E/D		G		H^		I=G-F	
	Budget	Actual	% Exp'd	Budget	Actual	% Exp'd	Budget	Actual	% Exp'd	Actual	% Exp'd	Expected % Exp'd*	Expected % Exp'd	Var'nc from Expected	% Variance			
Operating Expenses	\$1,834,545	\$1,184,379	64.6%	\$1,852,581	\$1,350,697	72.9%	\$1,852,581	\$1,350,697	72.9%	369,259	37.7%	66.7%	(\$115,025)	-6.2%				
Capital Outlay	525,333	73,537	14.0%	979,400	369,259	37.7%	979,400	369,259	37.7%	20,000	15.0%	66.7%	284,001	29.0%				
Debt Principal	132,077	19,000	14.4%	133,077	20,000	15.0%	133,077	20,000	15.0%	5,400	20.6%	66.7%	68,762	51.7%				
Interest Expense	19,225	6,375	33.2%	26,185	5,400	20.6%	26,185	5,400	20.6%	0	0.0%	66.7%	12,065	46.1%				
Transfers Out	0	0	0.0%	420,000	0	0.0%	420,000	0	0.0%	0	0.0%	66.7%	280,140	66.7%				
Totals:	\$2,511,180	\$1,283,291	51.1%	\$3,411,243	\$1,745,356	51.2%	\$3,411,243	\$1,745,356	51.2%			66.7%	\$249,803	15.5%				

Net Budget/Income/Variance: \$160,385 \$551,805 \$68,550 (\$706,810)

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City of Chehalis
Comparative Financial Reports
August 2014 and 2015

STORM FUND (#406) REVENUES	A August 2014		B		C=B/A		D August 2015		E		F=E/D		G		H^		I=F-G		
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	Actual	% Rec'd	% Rec'd	Expected	Expected	Expected	Expected	Expected	Expected	Variance	
Storm & Surface Water Fees	\$470,284	\$312,443	0	4,068	66.4%	100.0%	\$506,772	\$332,450	\$332,450	65.6%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	-1.1%
Storm Connection/Misc. Fees	0	4,068	0	276	100.0%	100.0%	1,000	3,912	3,912	391.2%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	324.5%
Misc. Revenues/Insurance	0	0	0	0	100.0%	100.0%	825	1,475	1,475	178.8%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	112.1%
Non-Revenue Tax Receipts	0	0	0	0	100.0%	100.0%	275	0	0	0.0%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	-66.7%
Interest Earnings	300	0	0	0	0.0%	0.0%	1,300	336	336	25.8%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	-40.9%
Totals:	\$470,584	\$316,787	0	\$316,787	67.3%	67.3%	\$510,172	\$338,173	\$338,173	66.3%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	-0.4%

STORM FUND (#406) EXPENSES	A August 2014		B		C=B/A		D August 2015		E		F=E/D		G		H^		I=G-F		
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	Actual	% Exp'd	% Exp'd	Expected	Expected	Expected	Expected	Expected	Expected	Variance	
Operating Expenses	\$452,358	\$260,716	15,000	17,417	57.6%	0.0%	\$442,865	\$216,079	\$216,079	48.8%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	17.9%
Capital Outlay	\$467,358	\$278,133	0	0	59.5%	59.5%	\$460,865	\$219,124	\$219,124	47.5%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	49.8%
Totals:	\$919,716	\$538,849	15,000	17,417	59.5%	59.5%	\$903,730	\$435,203	\$435,203	48.1%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	19.2%

Net Budget/Income/Variance: \$3,226 \$38,654 \$49,307 \$119,049 \$86,161

Key:

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City of Chehalis
Comparative Financial Reports
August 2014 and 2015

AIRPORT FUND (#407) REVENUES	A August 2014		B		C=B/A		D August 2015		E		F=E/D		G		H [^]		I=F-G	
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	% Rec'd	% Rec'd	% Rec'd	% Rec'd	Expected	% Exp [*]	Expected	% Exp [*]	Variance	% Variance
Intergovernmental Revenues	265,000	0	0.0%	0	0.0%	0	22,130	2.7%	66.7%	(525,749)	-64.0%							
Charges for Goods and Svcs.	500,000	346,634	69.3%	346,634	69.3%	520,000	431,723	83.0%	66.7%	84,883	16.3%							
Interest Earnings	8,000	109	1.4%	109	1.4%	15,085	7,263	48.1%	66.7%	(2,799)	-18.6%							
Licenses & Permits	0	3,000	100.0%	3,000	100.0%	0	3,000	100.0%	66.7%	3,000	33.3%							
Rents & Royalties	73,203	47,529	64.9%	47,529	64.9%	96,000	52,414	54.6%	66.7%	(11,618)	-12.1%							
Capital Lease Receipts	821,918	554,913	67.5%	554,913	67.5%	879,651	568,945	64.7%	66.7%	(17,782)	-2.0%							
Misc. Revenues/Insurance	2,000	1,365	68.3%	1,365	68.3%	2,000	525	26.3%	66.7%	(809)	-40.4%							
Capital Contribution - Airport	1,672,724	1,730,091	103.4%	1,730,091	103.4%	0	0	0.0%	66.7%	0	0.0%							
Non-Revenue Tax Receipts	0	0	0.0%	0	0.0%	165,000	66,430	100.0%	66.7%	76	33.3%							
Operating Transfers In	0	0	0.0%	0	0.0%	420,000	0	0.0%	66.7%	(280,140)	-66.7%							
Totals:	\$3,342,845	\$2,683,641	80.3%	\$2,683,641	80.3%	\$2,919,144	\$1,152,430	39.5%	66.7%	(\$470,874)	-27.2%							

AIRPORT FUND (#407) EXPENSES	A August 2014		B		C=B/A		D August 2015		E		F=E/D		G		H [^]		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	% Exp'd	% Exp'd	Expected	% Exp [*]	Expected	% Exp [*]	Variance	% Variance		
Operating Expenses	941,045	592,245	62.9%	592,245	62.9%	\$1,338,816	\$798,317	59.6%	66.7%	\$94,673	7.1%							
Capital Outlay	398,500	13,539	3.4%	13,539	3.4%	1,481,000	23,563	1.6%	66.7%	964,264	65.1%							
Principal - G.O. Bonds	222,285	109,955	49.5%	109,955	49.5%	231,992	114,756	49.5%	66.7%	39,983	17.2%							
Interest Expense	93,921	48,148	51.3%	48,148	51.3%	84,215	43,347	51.5%	66.7%	12,824	15.2%							
Totals:	\$1,655,751	\$763,887	46.1%	\$763,887	46.1%	\$3,136,023	\$979,983	31.2%	66.7%	\$1,111,744	35.5%							

Net Budget/Income/Variance: \$1,687,094 \$1,919,754 (\$216,879) \$172,447 \$640,870

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RECOMMENDATION/COUNCIL ACTION DESIRED

This report is for the Council's information only. No action is necessary.

Reviewed by , City Manager