

June 13, 2016

The Chehalis city council met in regular session on Monday, June 13, 2016, in the Chehalis city hall. Mayor Dawes called the meeting to order at 5:00 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Chad Taylor, and Tony Ketchum. Councilor Lund was absent (excused). Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Mark Scheibmeir, Assistant City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Ken Cardinale, Fire Chief; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Rick Sahlin, Public Works Director; Don Schmitt, Street/Stormwater Superintendent; Trent Lougheed, Interim Community Development Director; Lilly Wall, Recreation Manager; and David Fleckenstein, Airport Manager. Members of the media included Justyna Tomtas from *The Chronicle*.

1. **Proclamation - "World Wide Knit in Public Day"**. Mayor Dawes presented Nancie Willey with a proclamation declaring June 18 as "World Wide Knit in Public Day" in the city of Chehalis.

2. **Consent Calendar**. Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of May 23, 2016, and minutes of the special meeting of June 2, 2016; and
- b. Claim Vouchers No. 115809-115923 in the amount of \$980,535.24 dated May 31, 2016; and Payroll Vouchers No. 38836-38891, Direct Deposit Payroll Vouchers No. 7135-7229 and Electronic Federal Tax Payment No. 160 in the amount of \$707,186.88 dated May 31, 2016.

The motion was seconded by Councilor Pope and carried unanimously.

3. **Administration Reports**.

a. **Update on Resolution to Establish Fees for Flood Mitigation Aquatic Species Enhancement Projects within the Chehalis River Floodplain**. City Manager MacReynold reported the council recently passed an ordinance with regard to fill in the Chehalis floodplain. He noted the ordinance requires a resolution to include a list of Chehalis Basin Flood Authority approved projects and a formula for contribution to fund such projects.

Airport Manager David Fleckenstein reported he's working with Watershed Science and Engineering (WSE) to do a study on the airport properties to make sure they structure the resolution correctly. He noted WSE also did the study for the extension road off of Arkansas Way.

Mr. Fleckenstein reported the administration came up with a list of potential projects that are viable and are all pretty much within the city. The projects include:

- Dillenbaugh Culvert Retrofit Improvements
- Demolition and removal of the old wastewater treatment plant from the floodway
- Removal of non-native species from any of the city streams
- Individual development projects, such as pervious sidewalks, bio-swells, and French drains

Mr. Fleckenstein felt the last option might be most acceptable because it would be easy for a contractor to include it in their site plan. He noted another two projects could include:

- Individual improvements to the fish habitat restoration along the Chehalis River, Salzer Creek, Dillenbaugh Creek, Coal Creek, and the Newaukum River for invasive plant and garbage removal
- Expansion of Airport Lake

Mayor Dawes stated he's glad to see there are projects that can be done that provide a useful service without generating a large increase in costs. He stated the council appreciates the work that's been done to date regarding this issue, adding it's been well received by the customers further down in the Chehalis Basin.

June 13, 2016

b. **Update on Green Hill School Parking Agreement.** City Manager MacReynold reported they met with the state regarding the Green Hill School parking lot and they should have an agreement signed by June 17, which will clearly help the parking situation at Recreation Park. He noted Councilor Pope provided a contact at the state, which was very helpful.

Recreation Manager Lilly Wall stated the additional 99 parking stalls will be a great enhancement to the park and they are very excited about that.

Ms. Wall reported they have 32 staff lined up to work at the pool this summer, which opens on June 17. She noted they've had students from the high school in the pool for the last two weeks, and later in the week they will have students visiting from RE Bennett and Olympic.

Councilor Pope asked if all of the work was done on the pool.

Ms. Wall reported they completed the drainage work in both of the locker rooms and everything is working well.

4. **Council Reports.**

a. **Update from Councilor Ketchum.** Councilor Ketchum asked if the administration could look at putting together an ordinance that would permit ice cream trucks within the city of Chehalis.

City Manager MacReynold reported an ordinance was already in the works and would come before the council on June 27.

b. **Update From Mayor Dawes.** Mayor Dawes reported he had a chance to listen to a presentation on the USS Indianapolis at the Veterans Museum, adding it was very informative. He noted one of the survivors was there, as well as the granddaughter of the Japanese submarine commander, and the daughter of the PBY pilot that went into the ocean, against orders, to pick up 56 survivors, one being the gentleman in attendance. Mayor Dawes suggested it would probably be the last time they have a presentation that will include a Veteran because they're all getting older, making it a little more difficult to get around.

Mayor Dawes reported he also attended the Mayors' meeting where they talked about the issues with Central Dispatch. He noted there was language thrown out about the county just disbanding it, but he and others felt they should address the problems to see what can be fixed. Mayor Dawes reported a meeting is being set up in July to discuss the issues and he and City Manager MacReynold will be invited to attend.

Mayor Dawes reported the Community Farmers Market opened on June 7, adding it's a great addition to the downtown area. He also attended the Lewis Economic Development Council membership luncheon with Councilor Spahr on June 9, noting they had the Young Professionals Lewis County give a presentation. Mayor Dawes reported they're seeing more and more kids going away to college, but coming back to put their roots down here, which is very good to see.

Mayor Dawes reported he attended the .09 Committee meeting on June 10, adding the only item on the agenda was approval of funding to do some studies at the Industrial Park at TransAlta. He indicated they have a number of acres over there and it would be nice to see it develop, adding it would be very beneficial for all of Lewis County.

5. **Resolution No. 15-2016, First and Final Reading – Adopting the 2017-2022 Six-Year Transportation Improvement Plan (TIP).** City Manager MacReynold stated, at the last meeting, the council held a public hearing on the 2017-2022 TIP. He noted he and Public Works Director Rick Sahlin and Street Superintendent Don Schmitt were available to answer any questions the council might have.

Councilor Spahr moved to adopt Resolution No. 15-2016 on first and final reading.

The motion was seconded by Councilor Taylor and carried unanimously.

June 13, 2016

6. **Special Meetings**. Mayor Dawes reported a special meeting (executive session) has been scheduled for June 15, at 5:00 p.m., in the city hall council chamber for the council to meet with the four finalists for the city manager position. He noted the executive session would be followed by a reception for the public to meet the finalists from 6:00 – 7:30 p.m.

Mayor Dawes reported a second special meeting for the interview process is scheduled for June 16 starting at 8:00 a.m. He noted the four finalists would be interviewed by the city council, as well as two additional panels consisting of community members and department managers from the city. Mayor Dawes stated a decision would be announced appropriately, depending on what that decision is.

7. **Executive Session**. Mayor Dawes closed the regular meeting at 5:23 p.m. and announced the council would convene into executive session for approximately 45 minutes pursuant to RCW 42.30.110(1)(i) – potential litigation and there would be no decision following conclusion of the executive session.

Following conclusion of the executive session, the regular meeting was reopened at 6:28 p.m., and there being no further business to come before the council, the meeting was immediately adjourned.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of June 13, 2016.