

June 22, 2015

The Chehalis city council met in regular session on Monday, June 22, 2015, in the Chehalis city hall. Mayor Dawes called the meeting to order at 5:00 p.m. with the following council members present: Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Councilor Harris was absent (excused). Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Ken Cardinale, Fire Chief; Becky Fox, Court Administrator; Dennis Osborn, Community Development Director; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Patrick Wiltzius, Wastewater Superintendent; and Don Schmitt, Street/Stormwater Superintendent.

1. **Moment of Silence for Officer Rick Silva.** Mayor Dawes reported the city lost a member of its police department last Thursday, noting Officer Rick Silva had been employed with the city just one day short of 13 years. He stated this is a loss to his family, as well as his city family. Mayor Dawes requested a moment of silence before continuing the meeting. He noted once arrangements are finalized an announcement would be made.

2. **WellCity Award Presentation.** City Manager MacReynold reported the city started the WellCity program about two years ago, noting there are a lot of positive things coming out of it. He stated there's a benefit not only to the city financially, but to the employees who are healthier now. City Manager MacReynold reported the committee members are all great role models and thanked them for their commitment to the program.

Mayor Dawes reported a press release would be going out to recognize the city as being one of the 111 winners across the State of Washington of the distinguished WellCity Award. He noted this award goes to cities and public entities that meet stringent WellCity standards and demonstrate their commitment to employee health.

Mayor Dawes reported the direct benefit is people are eating better, exercising and improving their overall health. The indirect benefit is a two percent discount on medical premiums, which for this year is just short of \$28,000. He stated he's pleased that the city employees are taking the initiative to promote better health not only for them, but for the workplace. Mayor Dawes presented Committee Chair Becky Fox with the 2015 nameplate to be placed on the WellCity plaque received in 2014. He also presented certificates to each of the Committee members, to include: Betty Brooks, Melody Guenther, Peggy Hammer, Judy Schave, and Becky Fox. Other members who were not in attendance, but will receive certificates include: Larry Dobyys, Lloyd Gruginski, Julie Hampson, Tracey Paddock, Danyell Zavodsky, and Jud Riddle.

Ms. Fox thanked the council and city manager for their support of the program. She stated the Committee members continue to do good work and worked very hard this year to keep it interesting.

3. **Briefing on Community Farmers Market at Chehalis.** Greater Lewis County Community Farmers Market Manager Rachael Reiton reported this is their 11th season in Chehalis, and so far it's been a very busy one. She stated the market has been very successful for the last 10 years, adding it's been a really great partnership. Ms. Reiton provided the council with a basket of goodies from the market to thank the council for all of their support.

Mayor Dawes thanked Ms. Reiton, noting the market is a great addition to downtown and the downtown business community also loves having them there. He stated the city looks forward to having them for many more years and wished them the best of luck.

4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of June 8, 2015;
- b. Claim Vouchers No. 112698-112872 and Electronic Funds Transfer No. 520151 in the amount of \$296,728.69 dated June 15, 2015;
- c. Award contract for Arkansas Way Road Extension to Sterling Breen Crushing, Inc., in the amount of \$973,329.48, and authorize city manager to execute contract agreement;
- d. Authorize city manager to execute lease agreement with Bass Enterprises, Inc., dba Dutch Bros. Coffee; and
- e. Authorize city manager to execute lease modification with CCA Retail, LLC.

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The motion was seconded by Councilor Pope and carried unanimously.

5. **Administration Reports.**

a. **May Financial Report.** Finance Manager Judy Pectol reported the revenues are looking better with the exception of the sales tax revenue and a couple of others. She was pleased to report that we had our first big subdivision come through, so the building permits, water, sewer and stormwater hookups are all looking better than they did last month.

Ms. Pectol reported the commercial revenue for water and sewer is still a little low, but not enough to worry about.

Mayor Dawes noted the sales tax revenue is higher than it was last year, but just not as high as what we anticipated it might be at this time.

Ms. Pectol briefly reported on the general fund expenditures, noting she still needs to record the contra expenses. She indicated she's currently rewriting the cost allocation plan to conform to the State Auditor's standards, adding once the plan is complete she'll make those entries. Ms. Pectol reported the insurance payment has been expensed for the year. She noted in prior years it was allocated throughout the year; however, because we operate on a 'cash basis' it needs to be recorded at the time we pay it.

Ms. Pectol reported she would be coming back to the council in July with a budget amendment. She noted a couple of the amendments include a prior FAA grant for approximately \$21,000 that was not recorded on our books, and a transfer from the utility fund to the airport fund for the Arkansas Way road project.

Mayor Dawes inquired about the money left with the county at the time of the airport transfer, wondering if the balloon payment had been made yet.

Ms. Pectol stated no, adding it will be made in 2017.

6. **Council Reports.**

a. **Update From Mayor Dawes.** Mayor Dawes reported he attended the Joint Oversight Board meeting with Riverside Fire Authority on June 10, adding it was a good chance for our new fire chief to see where they've been and where they're going.

Mayor Dawes reported he attended the .09 Committee meeting on June 12, noting Corine Aiken, representing the Discover! Children's Museum, spoke to the Committee about potential engineering money for next year. Another request the Committee discussed had to do with some work being done on the rail spur at the Port of Chehalis. Mayor Dawes felt the Committee was willing to support it, but would like a little assistance from the folks that may benefit from it.

Mayor Dawes reported he and a number of the other councilmembers had a chance to talk with Tom Skillings with Skillings Connolly, Inc., regarding the Recreation Park Improvement Project.

Mayor Dawes stated he also attended a Business After Hours at the Pacific Athletic Center on the corner of 21st Street and Market Boulevard, noting it was quite a facility. He believed the property just north of the Center is where they're looking to site the Boys and Girls Club.

Mayor Dawes reported a press release was sent out regarding the 2015 Chehalis Music in the Park concert series at Recreation Park. He noted this year's line-up includes:

- The Voetberg Family Band – July 17
- Borrowed Time: The Music of Styx and Third Stage: A Tribute to Boston – July 24
- The New Blues Brothers Power Revue – July 31
- Randy Linder with Steve Stefanowicz, and The Randy Linder Band's Tribute to CCR – August 7

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Mayor Dawes reported the concerts are all free and begin at 7:00 p.m. He noted Jeremy's Farm to Table will also be on hand serving up food during all four concerts.

7. Ordinance No. 942-B, First Reading – Revision of Sewer Rates for the City of Napavine and Lewis County Water & Sewer District #4 (LCSD #4). City Manager MacReynold reported the city has renegotiated our sewer agreement to provide service to the city of Napavine and LCSD #4, with reference to treatment of their sewer collection system.

Wastewater Superintendent Patrick Wiltzius reported the city normally sets the sewer collection rates for Napavine and LCSD #4 in November/December for the upcoming year. He noted a request was made by the council to review how we calculate the rates and to look at options for doing it differently.

Mr. Wiltzius reported the city hired the FCS Group to come up with a different rate structure. He noted the new structure was presented to the council back in January to get buy-off before presenting the proposed rates to Napavine and LCSD #4.

Mr. Wiltzius reported the new rate for Napavine increased substantially which raised some concerns, so they reconvened the Sewer Operating Board to take a look at it. He noted the Board did some negotiating on the rates and adjusted the amount being charged for administration, and then spent a few months working on an interlocal agreement to enact the rates. Mr. Wiltzius stated the interlocal agreement and ordinance would enact new rates for the next five years.

Mr. Wiltzius reported Napavine would be looking at it today or tomorrow, and LCSD #4 would be looking at it on Thursday. He stated LCSD #4 indicated they would be approving it, but he wasn't sure about Napavine.

Councilor Spahr stated he would be recusing himself from voting on this matter because he has two rentals located in LCSD #4.

Councilor Pope moved to suspend the rules requiring two readings of an ordinance.

The motion was seconded by Councilor Taylor and carried unanimously

Councilor Pope moved to pass Ordinance No. 942-B on first and final reading amending the sewer rates for the city of Napavine and Lewis County Water & Sewer District #4, and authorize the city manager to execute the Interlocal Agreement between the city of Chehalis, city of Napavine, and Lewis County Water & Sewer District #4 providing for rates to be charged for monthly sewage treatment services.

Councilor Lund seconded the motion.

Councilor Lund noted whenever Mr. Wiltzius does something he does a good job and he does it right.

The motion carried unanimously.

There being no further business to come before the council, the meeting adjourned at 5:22 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of June 22, 2015.