

February 23, 2015

The Chehalis city council met in regular session on Monday, February 23, 2015, in the Chehalis city hall. Mayor Dawes called the meeting to order at 4:45 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Dennis Osborn, Community Development Director.

1. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(c) – lease or sale of real estate for approximately 15 minutes and there would be no decision following conclusion of the executive session.

Mayor Dawes closed the executive session at 5:02 p.m. and announced the council would take a short recess before opening the regular meeting at 5:04 p.m. Additional staff included: Glenn Schaffer, Police Chief/Interim Fire Chief; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Rick Sahlin, Public Works Director; and Patrick Wiltzius, Wastewater Superintendent. Members of the media included Dameon Pesanti from *The Chronicle*.

2. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of February 9, 2015;
- b. Claim Vouchers No. 111672-111818 and Electronic Funds Transfer No. 12015 in the amount of \$335,404.76 dated February 13, 2015;
- c. Adopt Resolution No. 3-2015 on first and final reading for the surplus of city property;
- d. Authorize city manager to execute Memorandum of Understanding (MOU) between the city and the Washington Military Department Emergency Management Division authorizing access to airport property as needed for state staging area for emergency or disaster preparation, response, and recovery activities; and
- e. Authorize city manager to execute agreement between the city and Gibbs & Olson for engineering services for Basin 1022 Inflow and Infiltration Rehabilitation Project in an amount not to exceed \$139,900.

Councilor Pope seconded the motion.

Councilor Spahr stated, with regard to the MOU with the Washington Military Department for disaster preparation, most of our disasters are flood related and the airport is normally encompassed in that flooding. He wondered what they would do in that case. City Manager MacReynold reported the MOU would allow the state to use the airport site for any statewide disaster situation where they would need to transport in and out. He noted part of their interest is the proximity to the freeway.

The motion carried unanimously.

3. **Administration Reports.**

a. **January Financial Report.** Finance Manager Judy Pectol reported the revenues were a little low for January, but not enough to be concerned about. She noted the revenue received under the intergovernmental grants and entitlements is for transportation grant funds from 2014 that were received in 2015.

Ms. Pectol reported on the general fund expenditures, noting the finance department had a large expense in January for the annual financial software payment, adding as the year progresses that percentage will look better. She noted under the non-departmental fund we now have the transfer out to the new dedicated street fund, which is the four (4) percent of sales and use tax revenue that council approved.

Councilor Spahr stated the sales and use tax was a little low, but nothing to panic about at this point. He noted the revenue received in January was from sales made in November, adding he hoped the December numbers would be higher.

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4. **Council Reports.**

a. **Update From Councilor Pope.** Councilor Pope reported he attended the Lewis County Health and Assessment Project meeting. He noted, as a result of that meeting, there will be work groups formed and notices would be sent out to invite people to be on those work groups. Councilor Pope stated they'll be looking at what can be done to increase economic development in the community, education, and improving the male graduation rate.

b. **Update From Councilor Harris.** Councilor Harris thanked the citizens in the Chehalis School District for passing the levy, adding it will bring about a positive change for the district.

c. **Update From Mayor Dawes.** Mayor Dawes reported he attended the I-5 Mixer at I-5 Toyota, noting it's a great event where they offer a vehicle to raise scholarship money by selling tickets for it throughout the year. He noted it's always nice to see local businesses giving back to the community.

Mayor Dawes reported he also attended a fundraiser for Pope's Kids Place at the Great Wolf Lodge on February 14. He noted it was a nice event and believed they did very well with their fundraising. Mayor Dawes stated the Great Wolf Lodge is another nice venue in the local area that does a lot of good things for the community.

Mayor Dawes reported the Joint Oversight Board will be meeting on Wednesday, February 25, at the Riverside Fire Authority Station #2, at 6:30 p.m.

5. **Authorize City Manager to Execute Property Lease Agreement with SERJ Drive-Ins Washington.** City Manager MacReynold reported before the council is a ground lease agreement for property in the airport commercial area. He noted the lease is for the parcel on the southeast corner of Arkansas Way and Louisiana Avenue (Track 4A), and they plan to build a Sonic Drive-In.

Councilor Taylor moved to authorize the city manager to execute the Property Lease Agreement between the city and SERJ Drive-Ins.

The motion was seconded by Councilor Lund and carried unanimously.

6. **Executive Session.** Mayor Dawes closed the regular meeting at 5:15 p.m. and announced the council would be in executive session pursuant to RCW 42.30.110(1)(i) – potential litigation for approximately 30 minutes and there would be no decision following conclusion of the executive session.

Following conclusion of the executive session, Mayor Dawes reopened the regular meeting at 5:52 p.m., and there being no further business to come before the council, the meeting was immediately adjourned.

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Mayor

Attest:

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City Clerk

**SUGGESTED MOTION**

**I move that the council approve the minutes of the regular city council meeting of February 23, 2015.**