

PLEASE NOTE SPECIAL MEETING TIME

CHEHALIS CITY COUNCIL AGENDA
CITY HALL
350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large Mayor		
Terry F. Harris, District 1, Mayor Pro Tem Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4		Anthony E. Ketchum Sr., District 3 Chad E. Taylor, Position at Large Bob Spahr, Position at Large

February 9, 2015

4:15 p.m.

EXECUTIVE SESSION		
1. <u>Executive Session Pursuant to RCW 42.30.110.(1)(i) – Potential Litigation.</u> (City Manager, City Attorney)	---	

Regular Meeting of Monday, February 9, 2015

5:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
2. <u>Call to Order.</u> (Mayor)		
3. <u>Pledge of Allegiance.</u> (Mayor)		

CITIZENS BUSINESS

This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.

PUBLIC HEARING

4. <u>Public Hearing on 2015-2020 Six-Year Transportation Improvement Plan Proposed Amendments.</u> (City Manager, Public Works Director, Street/Stormwater Superintendent)	CONDUCT PUBLIC HEARING	
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CONSENT CALENDAR

5. <u>Minutes of the Regular Meeting of January 26, 2015.</u> (City Clerk)	APPROVE	1
6. <u>Vouchers and Transfers.</u> (Finance Manager)	APPROVE	5
7. <u>Approve and Authorize City Manager to Execute Updated Right-of-Way Procedures for Potential/Temporary Property Acquisition for the National Avenue Salzer Creek Bridge Scour Mitigation Project.</u> (City Manager, Public Works Director, Street/Stormwater Superintendent)	APPROVE AND AUTHORIZE CITY MANAGER TO EXECUTE UPDATED RIGHT-OF-WAY PROCEDURES	7

ADMINISTRATION AND CITY COUNCIL REPORTS

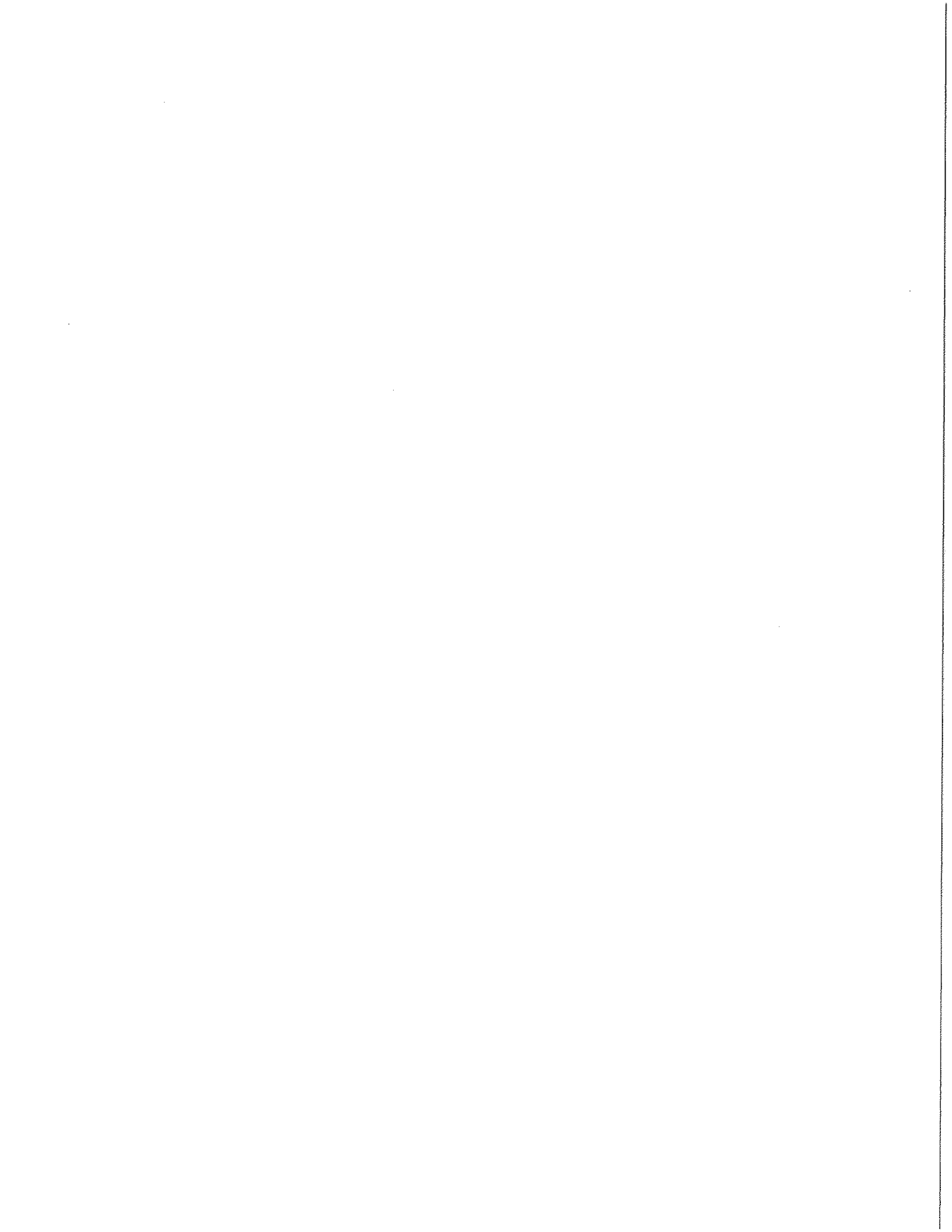
8. <u>Administration Reports.</u> a. Recreation Park scope of improvements. (Community Development Director)	INFORMATION ONLY	12
9. <u>Council Reports.</u> a. Councilor reports. (City Council) b. Council committee reports. (City Council)	INFORMATION ONLY INFORMATION ONLY	

NEW BUSINESS

10. <u>Resolution No. 2-2015, First and Final Reading – Amending the 2015-2020 Six-Year Transportation Improvement Plan.</u> (City Manager, Public Works Director, Street/Stormwater Superintendent)	ADOPT	24
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THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, FEBRUARY 23, 2015



January 26, 2015

The Chehalis city council met in regular session on Monday, January 26, 2015, in the Chehalis city hall. Mayor Dawes called the meeting to order at 4:46 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Dennis Osborn, Community Development Director.

1. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(i) – potential litigation and RCW 42.30.110(1)(c) – lease or sale of property for approximately 15 minutes and there would be no decision following conclusion of the executive session.

Mayor Dawes closed the executive session at 5:00 p.m. and announced the council would take a short recess before opening the regular meeting at 5:03 p.m. Additional staff included: Glenn Schaffer, Police Chief/Interim Fire Chief; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Rick Sahlin, Public Works Director; and Don Schmitt, Street/Stormwater Superintendent.

2. **Citizen Business.**

a. **Excellence in Education Luncheon.** Sarah Gallagher invited the council to attend the Excellence in Education luncheon on Tuesday, March 17, at the Centralia Church of the Nazarene. She noted the event is to honor area political leaders, community leaders, pastors and youth pastors, and the media.

b. **Executive Director Randy Mueller, Port of Chehalis.** Mr. Mueller reported the Port received a media inquiry last week and what came out from the press was an article talking about things they planned to talk about at an upcoming meeting, including a discussion about the airport. He indicated things didn't go as planned and it caught some people off guard, which was unfortunate. Mr. Mueller apologized for what happened, noting there is certainly some room for improvement.

Mayor Dawes stated the council appreciated Mr. Mueller coming to the meeting to straighten it out, noting the city certainly wants to work with the Port because we have some very similar interests.

3. **Interview Applicants for Appointment to the Chehalis Planning Commission.** Mayor Dawes stated prior to going into the consent calendar he wanted to explain the approach he took in making his recommendations. He noted, with the help of staff, he called in two members of the Chehalis Planning Commission (Scott Blinks and Kyle McKerricher) to help conduct the interviews of the two applicants. Mayor Dawes reported they started out talking about what the expectations were and the time commitment required. He also explained to the applicants that the council sets goals for the city and they expect anyone serving on the commission to carry out those goals.

Mayor Dawes stated the interviews went well and based on the conversations he had with Mr. Blinks and Mr. McKerricher he felt comfortable recommending David Fitzpatrick and Gerald (Jerry) Lord to serve on the Chehalis Planning Commission. Mayor Dawes reported he invited the applicants to attend the meeting to answer any questions the council might have, prior to confirming the appointments.

Mr. Fitzpatrick and Mr. Lord each provided some background information and talked briefly about their interest in being appointed to the Planning Commission.

Councilor Ketchum asked Mr. Fitzpatrick what his thoughts and philosophies were with regard to development. Mr. Fitzpatrick stated you need some restraints on what you can do with property, but he would like to keep those to a minimum. Councilor Ketchum asked if he was pro-development. Mr. Fitzpatrick stated he was very much in favor of creating jobs.

Councilor Ketchum asked Mr. Lord the same questions. Mr. Lord stated he was pro-builder and didn't have any problems getting things going on the airport property.

Mayor Dawes thanked both gentlemen for coming forward and volunteering their time to the city.

4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

January 26, 2015

- a. Minutes of the regular meeting of January 12, 2015;
- b. Claim Vouchers No. 111384-111485 and Electronic Funds Transfer No. 122014 in the amount of \$187,055.30 dated January 15, 2015; Claim Vouchers No. 111486-111547 in the amount of \$369,099.12 dated January 15, 2015;
- c. Approve 2015 council committee/board appointments;
- d. Authorize City Manager to execute Automatic Aid Agreement between the City, Riverside Fire Authority, and Lewis County Fire District #6;
- e. Set date and time of February 9, 2015, at 5:05 p.m. for public hearing to amend the 2015-2020 Six-Year Transportation Improvement Plan; and
- f. Confirm Mayor Dawes' appointment of David Fitzpatrick and Gerald (Jerry) Lord to the Chehalis Planning Commission for four-year terms expiring December 31, 2018.

The motion was seconded by Councilor Lund and carried unanimously.

5. Administration Reports.

a. **Quarterly, November, and December Financial Reports and Quarterly Sales and Use Tax Report.** Finance Manager Judy Pectol reported the city's financial strength did increase, noting we started out the year with \$7.7 million and ended with \$10.9 million. She stated that's a good sign for a city that's gone through some rough years. Ms. Pectol noted the ending fund balances in most cases are higher than what was estimated in the 2015 budget, which is also good to see.

Ms. Pectol talked briefly about the December financial report, noting one of our biggest strengths was the sales tax.

Mayor Dawes asked if the telephone tax included both cellular and landlines. Ms. Pectol reported she would need to look into that to see what it includes.

Ms. Pectol stated the reports were still preliminary, but they're extremely close to what they'll end up being. She noted the ending fund balance in the general fund has an 11 percent reserve, which is higher than the normal five percent.

Councilor Harris asked if any additional property tax would be coming in for 2014, and if so, would it be amended back into the 2014 budget. Ms. Pectol stated no, adding the city reports on a 'cash basis,' so it has to be receipted into the year it's received.

Councilor Spahr noted our sales tax revenue in 2014 was \$3,630,320, and in 2008 it was \$4,071,332. He stated we still haven't reached the 2008 high point, but we're getting close and that's good news.

6. Council Reports.

a. **Update From Councilor Ketchum.** Councilor Ketchum reported he attended the Chamber banquet on Friday, January 16, noting they had a good turnout.

Councilor Ketchum brought up the issue of the water main break on Chehalis Avenue back in December. He noted in talking with some of the businesses affected they're not displeased with what the city is doing, but are somewhat displeased with the city's insurance carrier. Councilor Ketchum stated the businesses feel that they're being jerked around. He stated his only concern is if the insurance carrier is playing with these people's livelihood.

City Manager MacReynold reported the city is doing as much as we can; the claims adjuster for the city has been to the site numerous times, as well as Human Resources Administrator/Risk Manager Peggy Hammer. He stated he would have some follow up discussion with Ms. Hammer to see if there's something more the city needs to do.

January 26, 2015

Ms. Hammer provided a brief overview of the issues caused by the water main break that took place on December 14 about 4:15 p.m. She noted the break itself was on Chehalis Avenue in front of three businesses: Sabra's Place, Sidelines, and a small meeting room used by the Coalition of the Living. Ms. Hammer reported water did go into all three of the businesses and also came down around the corner on Prindle Street and into one of the front areas of the Matrix Coffeehouse. She stated they all occupy the same building owned by MCHB LLC, adding the owners of the Matrix Coffeehouse are part of the LLC.

Ms. Hammer reported city crews were on site immediately, noting the water was shut off and repairs to the line were made very quickly. The reported damages include:

Sidelines – No damage to the concrete floor; they were up and running the next day. A claim was filed for items damaged by the water, and some loss of business.

Sabra's Place – Damage to the Pergo flooring (had asbestos tile underneath). Because the flooring is considered part of the building that claim was ran through the building owner's insurance. (The building owners made a decision to file through their insurance rather than ours.) The city has since settled with Sabra's Place for loss of business and minor items that were water damaged. Some of the delay in getting that business back open was due to the holidays, the asbestos issue, and dealing with the building owner's insurance.

Matrix Coffeehouse – Due to the heavy rains in early January, there was additional water that came into the building. The city is looking to see if it's possible that the original water main break somehow undermined either the soils underneath the sidewalk or underneath the building, or both. The building owners have gone through their own insurance company and they've brought in an engineering firm to look at the building and soil stabilities. The city's public works group has contracted for sidewalk repairs on both Prindle Street and Chehalis Avenue, which could start as early as this week. The city has coordinated with the building owner and the Matrix to let them know when that work will take place, so they can have their insurance and engineering staff there.

Ms. Hammer reported, in terms of the city's insurance company, Washington Cities Insurance Authority (WICA) has been incredibly responsive. She noted, in addition to those who responded on the day of the incident, she and the WCIA insurance adjuster met the next morning at 10:30 a.m. with the tenants and building owners that were available. Ms. Hammer reported the adjuster was on site the entire morning and afternoon, and she had a follow up conversation with him at 3:30 p.m. She noted the adjuster has been back twice that she's aware of and has responded immediately to everything.

Ms. Hammer reported there might be some misunderstanding, specifically with the tenant from the Coalition of the Living. She stated there might be some concern with the language of the settlement agreement that would somehow carry over onto other parts of the building, or damage that might still need to be determined. Ms. Hammer stated it was explained to them that they were separate issues and if they didn't want to sign it, then they shouldn't sign it.

Ms. Hammer stated it was a complicated situation, but felt WCIA had been very responsive. She stated, other than the ongoing issue with the Matrix of trying to figure out why there's still water coming in, everything else is pretty much wrapped up.

b. **Update From Councilor Taylor.** Councilor Taylor reported he attended the Chamber banquet as well, noting it was a good dinner.

Councilor Taylor reported the Lewis County Twin Transit Association is in the process of reevaluating their rates and fares. He noted they're trying to figure out if the discounts offered on the service could be adjusted slightly to help cover more of the costs associated with providing paratransit. Councilor Taylor stated a lot of the people who would normally ride the bus are now calling for paratransit because it's a little easier for them, but it's increased their costs tremendously.

Councilor Taylor indicated he would provide the council with a copy of the information General Manager Rob LaFontaine put together that outlines the current rates and what the proposal will be.

c. **Update From Councilor Spahr.** Councilor Spahr reported he also attended the Chamber banquet, noting Connie Bode was honored with the Evergreen Award for the work she did on the Gail and Carolyn Shaw Aquatics Center, as well as other work she's done in the community. He thought it was a nice affirmation for everything she's done.

January 26, 2015

d. **Update From Mayor Dawes.** Mayor Dawes reported he attended the Chamber banquet as well, noting, in addition to honoring Ms. Bode, the Chamber also honored J. P. Callison & Sons for "Business of the Year." He stated it was a very good night for Chehalis. Mayor Dawes stated it was nice to have another facility in town, that being The Loft, for larger events.

Mayor Dawes congratulated our local law enforcement team, noting there was a situation at Chase Bank earlier in the day that ended with a suspect in custody shortly after the incident took place. Mayor Dawes stated between the Sheriff's Office and the Chehalis and Centralia police departments there was some very good police work done today and he was very proud of all of them.

Mayor Dawes reported he also attended the Taste of Lewis County event, adding it was very nice and you really get your monies worth.

Mayor Dawes reported the Lewis Economic Development Council banquet was coming up on Thursday, January 29, at the Historic Hotel Washington.

7. Ordinance No. 941-B, Second and Final Reading – Amending Section 5.32 of the Chehalis Municipal Code Regarding Temporary Storage of Fireworks. City Manager MacReynold reported this was the second reading of the ordinance, noting council passed it unanimously at the previous meeting.

Councilor Harris moved to pass Ordinance No. 941-B on second and final reading.

The motion was seconded by Councilor Spahr and carried unanimously.

There being no further business to come before the council, the meeting adjourned 5:35 p.m.

Mayor



Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of January 26, 2015.

CITY OF CHEHALIS
AGENDA REPORT

DATE: January 30, 2015
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager 
PREPARED BY: Michelle White, Accounting Tech II 
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

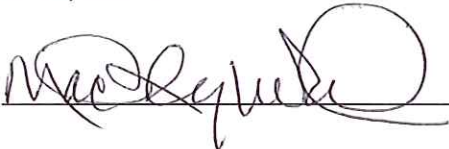
Claim Vouchers No. 111548 through 111671 in the amount of \$178,233.13 dated January 30, 2015 and the transfer of \$77,925.97 from the General Fund, \$44,509.72 from the Wastewater Fund, \$30,104.71 from the Water Fund, \$182.43 from the Storm & Surface Water Utility Fund, \$24,249.88 from the Airport Fund and \$1,260.42 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the January 30, 2015 Claim Vouchers No. 111548 through 111671 in the amount of \$178,233.13.

SUGGESTED MOTION

I move to approve the January 30, 2015 Claim Vouchers No. 111548 through 111671 in the amount of \$178,233.13.

Reviewed by: , City Manager

CITY OF CHEHALIS
AGENDA REPORT

DATE: January 30, 2015
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager
PREPARED BY: Michelle White, Accounting Tech II
SUBJECT: Payroll Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:


Payroll Vouchers No. 37875 through 37923, Direct Deposit Payroll Vouchers No. 5696 through 5785 and Electronic Federal Tax Payment No. 144 dated January 30, 2015 in the amount of \$683,452.56 and the transfer of \$461,230.74 from the General Fund, \$7,769.98 from the Arterial Street Fund, \$83,211.76 from the Wastewater Fund, \$77,612.46 from the Water Fund, \$23,727.67 from the Storm & Surface Water Utility Fund, \$26,702.33 from the Airport Fund and \$3,197.62 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the January 30, 2015 Payroll Vouchers No. 37875 through 37923, Direct Deposit Payroll Vouchers No. 5696 through 5785, and Electronic Federal Tax Payment No. 144 in the amount of \$683,452.56.

SUGGESTED MOTION

I move to approve the January 30, 2015, Payroll Vouchers No. 37875 through 37923, Direct Deposit Payroll Vouchers No. 5696 through 5785, and Electronic Federal Tax Payment No. 144 in the amount of \$683,452.56.

Reviewed by: , City Manager

CITY OF CHEHALIS

AGENDA REPORT

DATE: January 30, 2015
TO: The Honorable Mayor and City Council
FROM: Rick Sahlin, Public Works Director
Don Schmitt, Street/Storm Superintendent
SUBJECT: Update Right-of-Way Procedures with WSDOT for Real Property
Acquisition and Relocation on State and Federally Funded Projects

ISSUE

WSDOT Local Programs is requiring updated Right-of-Way Procedures on file with their Agency for state and federally funded projects requiring temporary or permanent right-of-way.

DISCUSSION

As part of the National Avenue Salzer Creek Bridge Scour Mitigation Project, it will likely be necessary to access Salzer Creek through private property to initiate scour mitigation measures. Since this is a federally funded project administered through WSDOT Local Programs, there are strict requirements that must be adhered to regarding real property acquisition or temporary occupation.

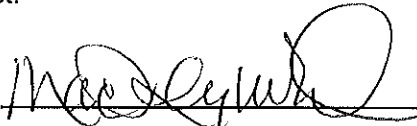
The administration is presenting the updated procedures, together with the existing Administrative Settlement Procedure for council consideration.

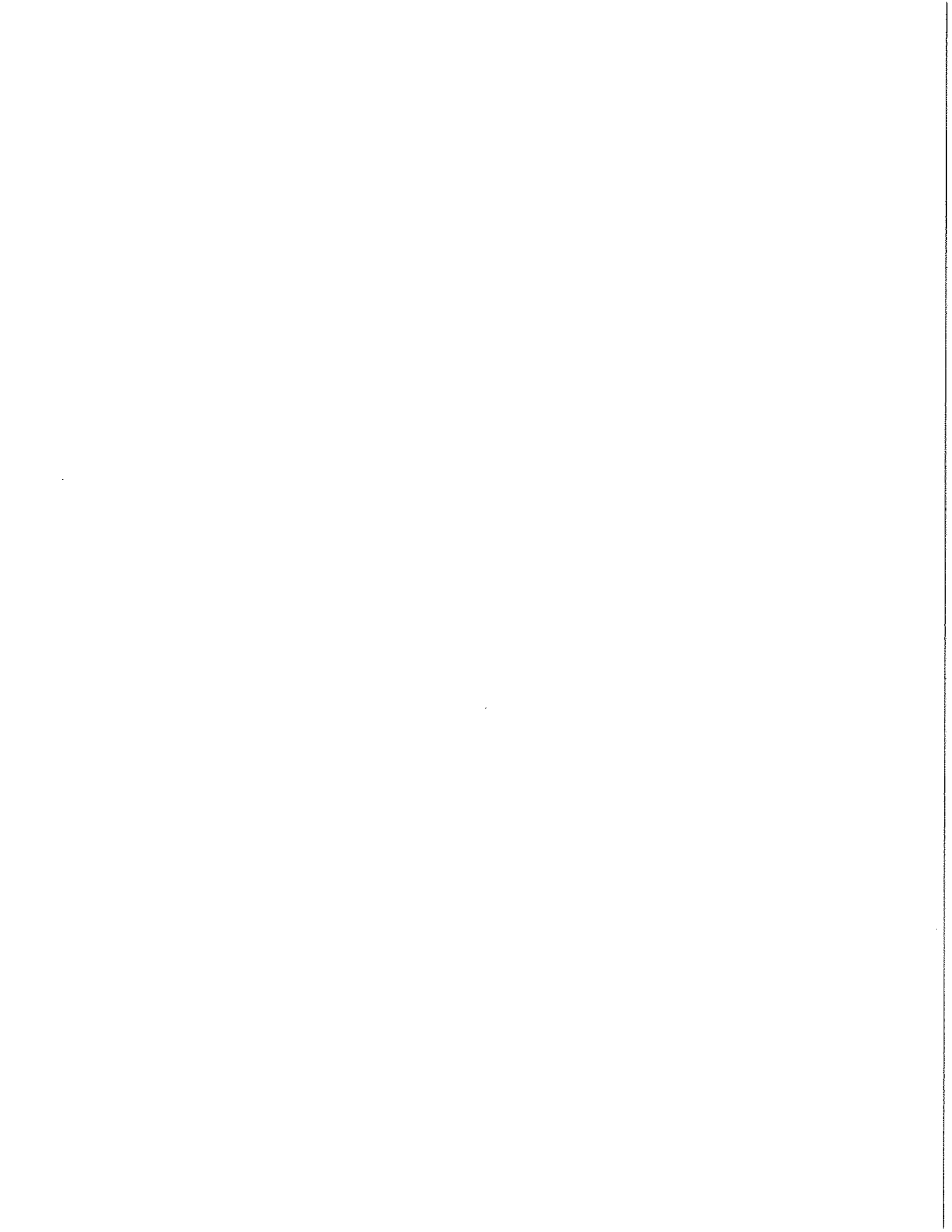
RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve and authorize the city manager to execute the updated Right-of-Way Procedures for property acquisition for the National Avenue Salzer Creek Bridge Scour Mitigation Project.

SUGGESTED MOTION

I move that the council approve and authorize the city manager to execute the updated Right-of-Way Procedures for property acquisition for the National Avenue Salzer Creek Bridge Scour Mitigation Project.

REVIEWED BY:  _____, CITY MANAGER



Right-of-Way Procedures

The City of Chehalis, hereinafter referred to as "AGENCY",
(Enter name of the agency only)

desiring to acquire Real Property in accordance with the state Uniform Relocation Assistance and Real Property Acquisition Act (Ch. 8.26 RCW) and state regulations (Ch. 468-100 WAC) and applicable federal regulations, hereby adopts the following procedures to implement the above statutes and Washington Administrative Code. The AGENCY is responsible for the real property acquisition and relocation activities on projects administered by the AGENCY. To fulfill the above requirements the AGENCY will acquire right-of-way in accordance with the policies set forth in the *Right of Way Manual* M 26-01 and *Local Agency Guidelines*. The AGENCY has the following expertise and personnel capabilities to accomplish these functions:

1. The following relate to the AGENCY's request.

- a. Below is a list of responsible AGENCY positions for which the AGENCY has qualified staff to perform the specific right-of-way function(s). Attached is a listing of each individual on the AGENCY staff who currently fill those positions below, and a brief summary of their qualifications pertaining to the specific right-of-way function(s) for which they are listed. This list shall be updated whenever staffing changes occur. The AGENCY will be approved to acquire based upon staff qualifications.

(1) PROGRAM ADMINISTRATION

City Manager
Title of AGENCY position (employee name & qualifications attached)

(2) APPRAISAL

WSDOT Personnel or Consultant Approved by WSDOT
Title of AGENCY position (employee name & qualifications attached)

(3) APPRAISAL REVIEW

WSDOT Personnel or Consultant Approved by WSDOT
Title of AGENCY position (employee name & qualifications attached)

(4) ACQUISITION

WSDOT Personnel or Consultant Approved by WSDOT
Title of AGENCY position (employee name & qualifications attached)

(5) RELOCATION

WSDOT Personnel or Consultant Approved by WSDOT
Title of AGENCY position (employee name & qualifications attached)

(6) PROPERTY MANAGEMENT

WSDOT Personnel or Consultant Approved by WSDOT
Title of AGENCY position (employee name & qualifications attached)

WAIVER OF APPRAISAL PROCEDURE

The City of Chehalis, hereinafter
(Enter name of the agency only)
referred to as "AGENCY", desiring to acquire Real Property according to 23 CFR, Part 635, Subpart C and State directives, and desiring to take advantage of the \$25,000.00 appraisal waiver process approved by the Federal Highway Administration (FHWA) for Washington State, hereby agrees to follow the procedure approved for the Washington State Department of Transportation (WSDOT) as follows:

Rules

- A. The AGENCY may elect to waive the requirement for an appraisal if the acquisition is simple and the compensation estimate indicated on the Project Funding Estimate (PFE) is \$25,000.00 or less including cost-to-cure items. A True Cost Estimate shall not be used with this procedure.
- B. The AGENCY must make the property owner(s) aware that an appraisal has not been completed on the property for offers \$10,000 or less.
- C. The AGENCY must make the property owner(s) aware that an appraisal has not been completed on the property for offers over \$10,000 and up to \$25,000, and that an appraisal will be prepared if requested by the property owner(s).
- D. Special care should be taken in the preparation of the waiver. As no review is mandated, the preparer needs to assure that the compensation is fair and that all the calculations are correct.

Procedures

- A. An Administrative Offer Summary (AOS) is prepared using data from the PFE.
- B. The AOS is submitted to the City Manager for approval.
(Enter name of position title only)
- C. The City Manager signs the AOS authorizing a first offer to the property owner(s).
(Enter name of position title only)

AGENCY

By: _____

APPROVED:

Local Programs Right of Way
Manager

**Administrative Settlement Procedure
for the City of Chehalis, Washington**

City Manager may allow up to any amount of a second appraisal provided by property owner on advise of the Public Works Director, or may allow up to 50% above the offer of just compensation without benefit of a second appraisal, not to exceed \$200.00. Upon majority vote of the Chehalis City Council in regular session, any amount above just compensation may be paid as an administrative settlement on advise of the City Manager and/or Public Works Director. Administrative settlements will not be made solely to avoid litigation, or for reasons of convenience or project scheduling, but may include all of these as part of the justification for settlement.

CITY OF CHEHALIS

AGENDA REPORT

DATE: February 10, 2015
TO: The Honorable Mayor and City Council
FROM: Dennis Osborn, Community Development Director
SUBJECT: Administrative Report on Recreation Park proposed improvements

ISSUE

Council has directed the administration to determine major improvements to Recreation Park that needs to be done to make it a 1st class facility and to explore and seek possible funding.

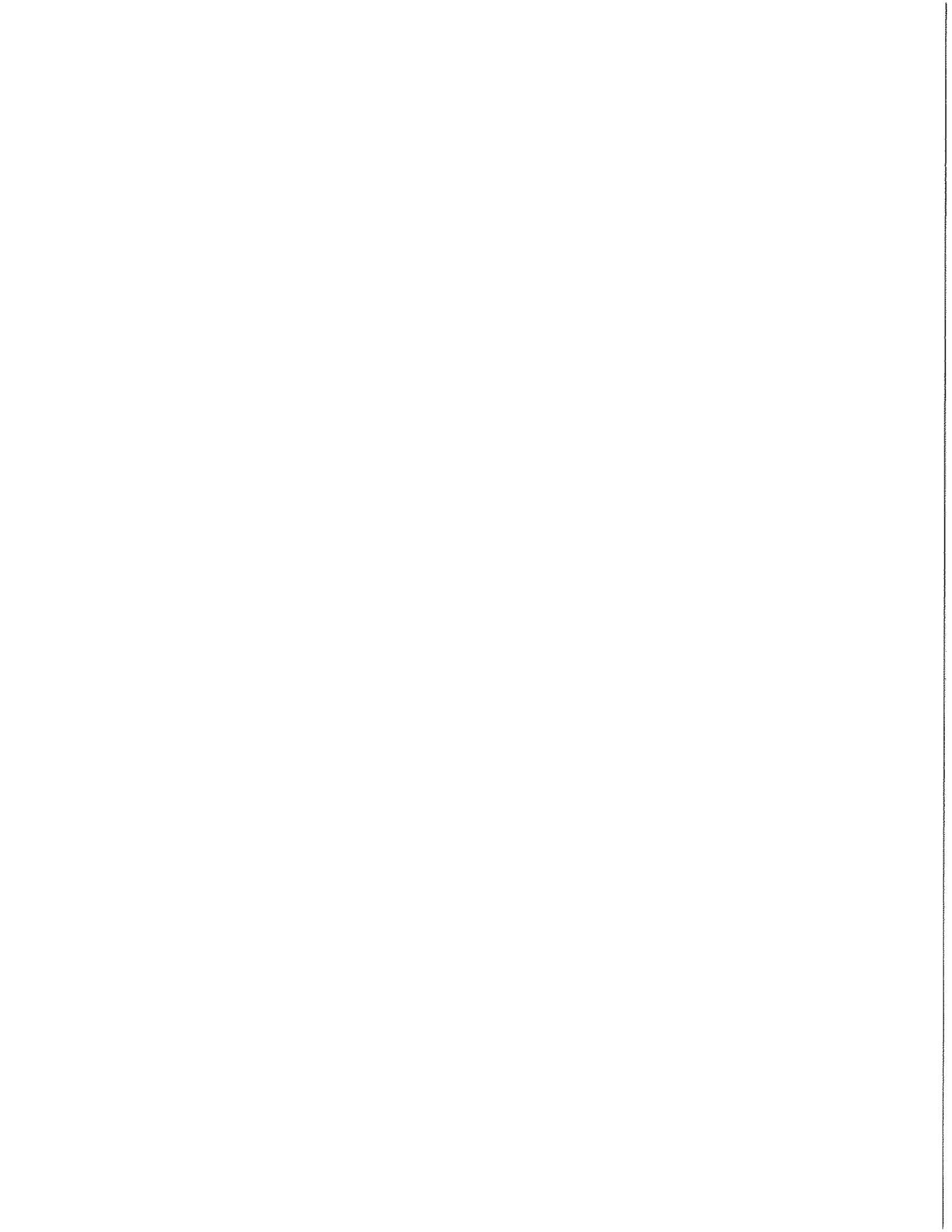
DISCUSSION

The administration will review with Council the proposed improvement list and estimated costs for improvements at Recreation Park. The administration has discussed with the Chehalis Parks Committee and the Chehalis Foundation Parks Committee the attached improvements and cost projections.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration is seeking confirmation that the proposal is consistent with Council policy direction.

Reviewed:  _____, City Manager



Recreation Park Project Considerations

The administration presented proposals to the Foundation on October 21, 2014 for capital improvements to Recreation Park. The Foundation asked city administration to bring back a proposal on how the city sees the project moving forward. During this process the city was approached about exploring the installation of synthetic field(s) as an option to the existing dirt infield/grass outfield on fields 1 & 2. The administration has worked with RB Engineering on timing and cost estimates for the project. Provided as part of this memo is project bid coordination, construction engineering services, A&E cost and potential phasing costs to bring the final total to an estimated \$2.1 to \$2.45 million (see attached spread sheet).

The proposal is to improve parking and infrastructure as well as improving the ball fields and remodeling existing facilities including VR Lee, restrooms and Hess Kitchen. Also included is site preparation and drainage. In addition the concept of a synthetic field is proposed. The project also looks at remodel/upgrade to Penny Playground, new picnic shelters, picnic tables and trash receptacles.

Proposed Process:

- Define final scope of project with council
- Identify local and state funding sources
- Secure funding sources
- Selection of project manager
- Project bidding
- Selection of contractor

Issues:

- Hess and VR Lee are booked through 2015
- Scope of project needs to be clearly defined
- Funding sources sorted out
- Construction season
- Navigating park uses during construction

Timing Issues:

Given the scope of the proposal and the time frame to secure funding options, staff would recommend that we establish clear direction with council and explore funding/lending options, then select final proposal and finalize estimates and secure funding. We would then select a project manager and then begin bid process. This process alone can consume 3-6 months especially if loans/bonds are involved.

If Bond or other loan instrument was approved in May then:

Begin design development phase June

Building and site development permits issued September

Project bidding October

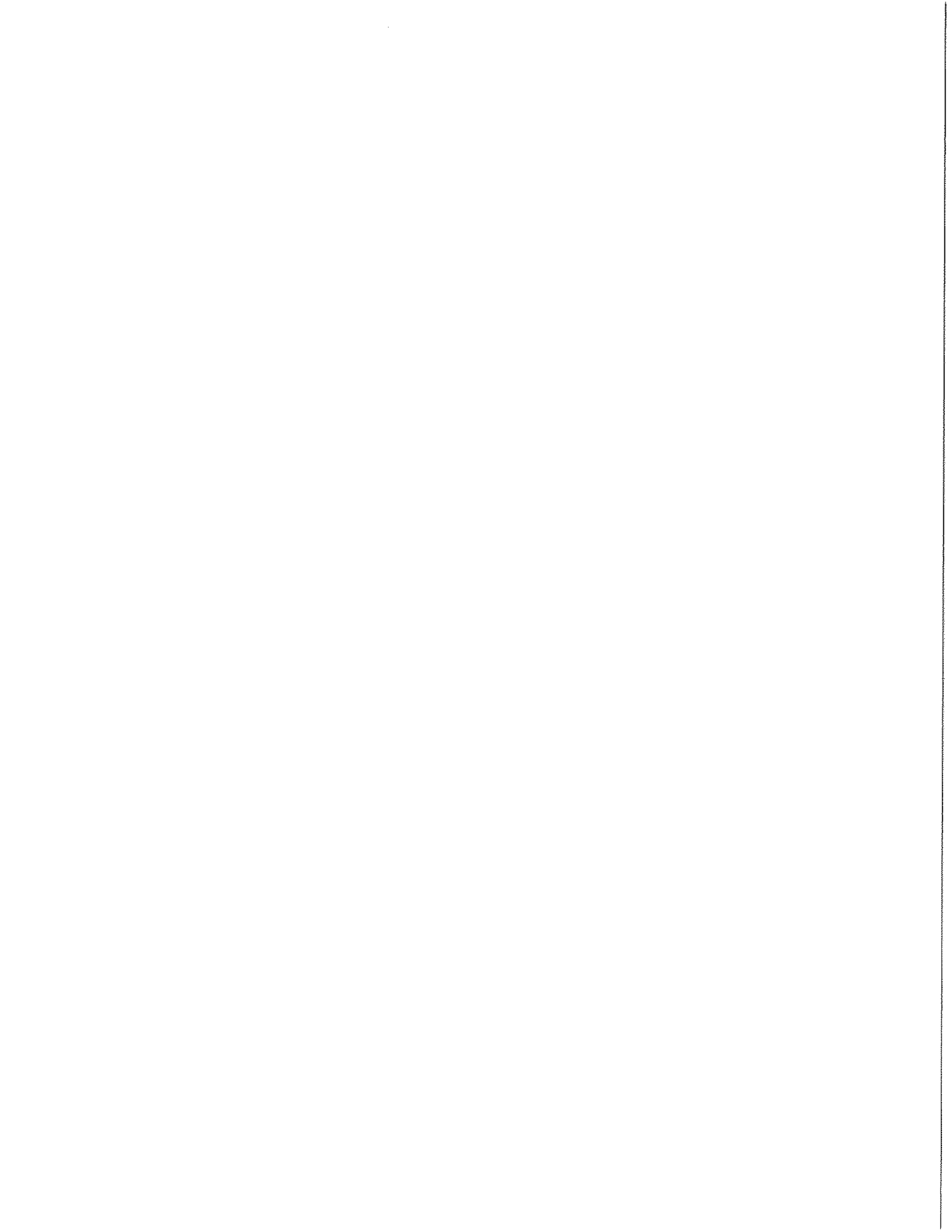
Contractor selection November

Construction could begin as early as January. For the reason of high ground water, Bob suggests holding off until summer of 2016.

Foundation Funding:

This is the city administration's general understanding of the Foundation financials that may be available for the proposed projects. There is just under \$2 million dollars made available within the Foundation for potential city park projects. It is our understanding that 1/3 of these funds is available with the balance being available over a 15-year period. RB Engineering shared with staff that additional non foundation funding sources would help with the request.

Project	Estimates	Alt Estiamtes
VR Lee Building interior remodel, replace/update windows	\$43,000.00	
Hess Kitchen - Replace Linoleum/ Remodel and Replace update windows	\$35,000	
Penny Playground retrofit/replacement	\$125,000	\$300,000.00
10 Picnic tables & 8 trash receptacles	\$10,300	
Playground Restroom upgrade w/new roof	\$50,000	
Replace 3 Picnic Shelters (incl demo, site prep, new pad, new structure)	\$75,000.00	
Landscaping improvements	\$25,000	
Game Day Grass/with out soil prep - 2 infields	\$145,300.00	
Game Day Grass/with out soil prep - 1 full field	201,200.00	
Soil Prep for Game Day Grass (est \$5.00 a sq. Foot) 2 infield	160,000.00	\$320,000
Soil Prep for Game Day Grass (est \$5.00 a sq. Foot) 1 full field		
Maintenance Equipment for Game Day Grass	\$9,200.00	
(Incl Green Groom (levels field), Shendowa (puts material back in place) & Sweeper)		
Storm Main Line	\$133,000	
Filed 3&4 Drainage Improvementsw/sprinklers (about 20,000.00 less if Game Day Grass)	\$178,000	
Parking Area Extension	\$92,000	
Park Circulation Road	\$132,000	
Ball Fields Concrete Viewing Corridor	\$218,000.00	
Sub Total	\$1,632,000.00	
Contractor & Overhead @ 10%	\$162,200	
A&E @ 12%	\$194,640	
Sales Tax	\$129,760	
Estimate Total	\$2,118,600	\$2,453,600





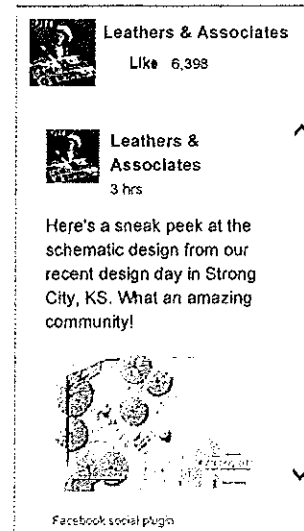
Renovations & Inspections

Our playgrounds typically become destination playgrounds and that means that they receive a lot of wear and tear. Has your playground seen happy kids excitedly pound the playground boards for 10-20 years? Has the sun, rain and environment had their effects on it for just as long? If so, now may be the perfect time to schedule a maintenance or playground inspection visit with our staff. Together, we can assist you in planning for future maintenance, renovations, retrofits, additions and repairs.

Following a visit, our staff will provide you with recommendations and cost estimates for any work that may need to be done. It may be that your playground just needs a small facelift to restore its beauty and provide continued years of play opportunities. Or it may be time to replace some older equipment with new options or bring the playground into compliance with current safety guidelines and ADA requirements. Our goal is to provide our clients with several options that require varying amounts of work. This will allow them to make a well-informed cost effective decision based on funds available and needs.

L&A has a great deal of experience working with communities all across the United States in renovating their existing playgrounds. Many communities take this opportunity to increase visibility and add accessible play components. Our designs continually evolve over the years and we always strive to make our playgrounds more maintenance friendly. Contact us to learn more about the various options we have available to our clients. Today's L&A playgrounds are environmentally and maintenance friendly!

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Recent News from our Blog

Lion's Float Shows Matteo's Dream Come True in Tournament of Roses Parade

Liz and Matteo, above Matteo's Dream Playground will be a float in the Tournament of ...

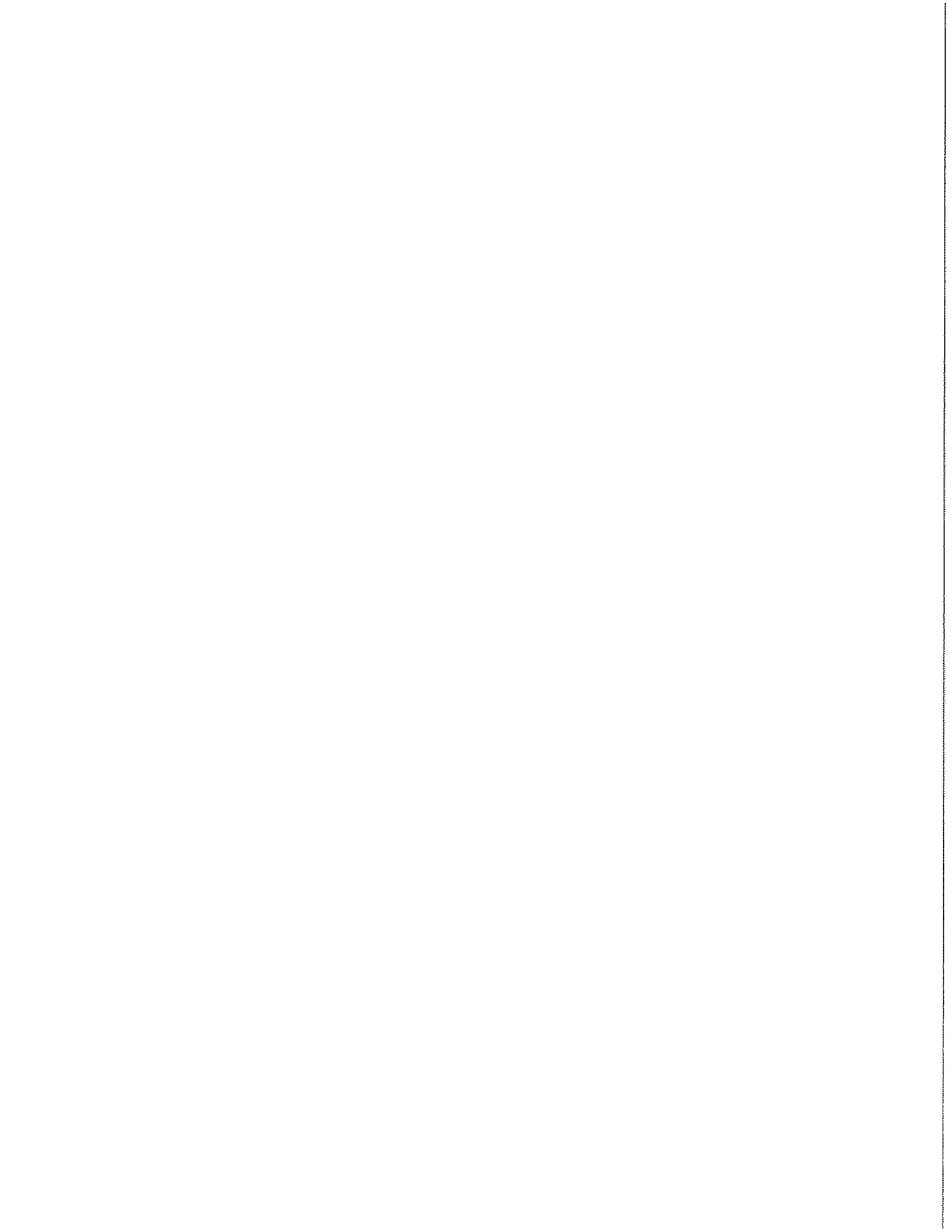
[Read More...]

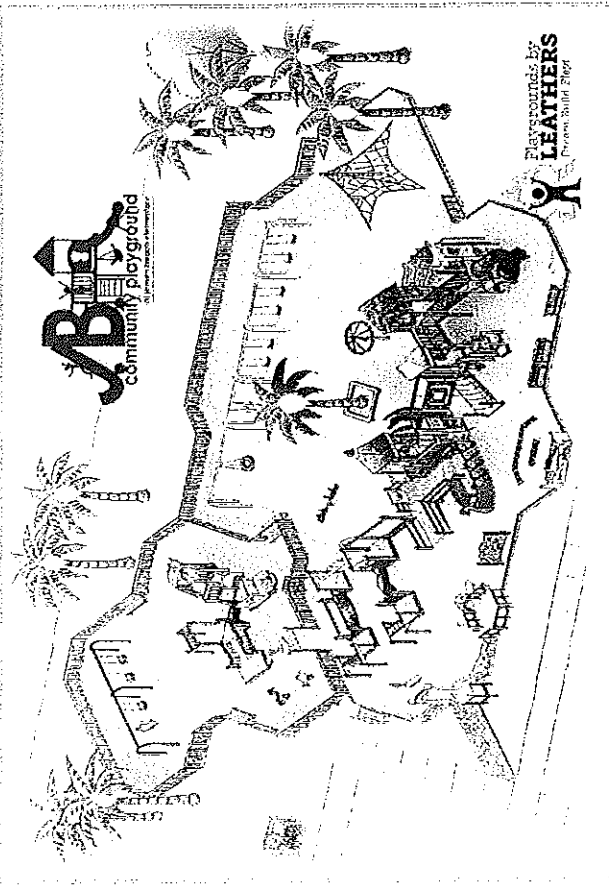
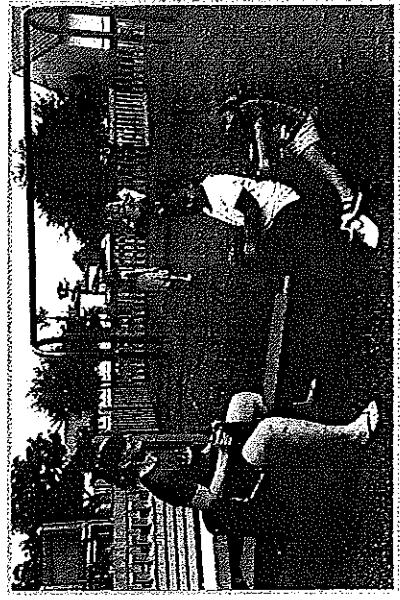
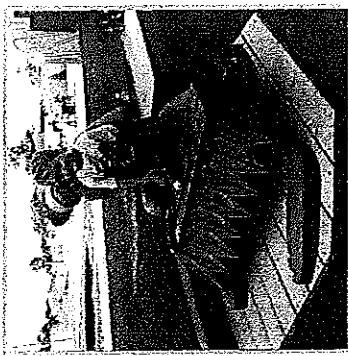


Tiger Shark Cove, Wellington, FL

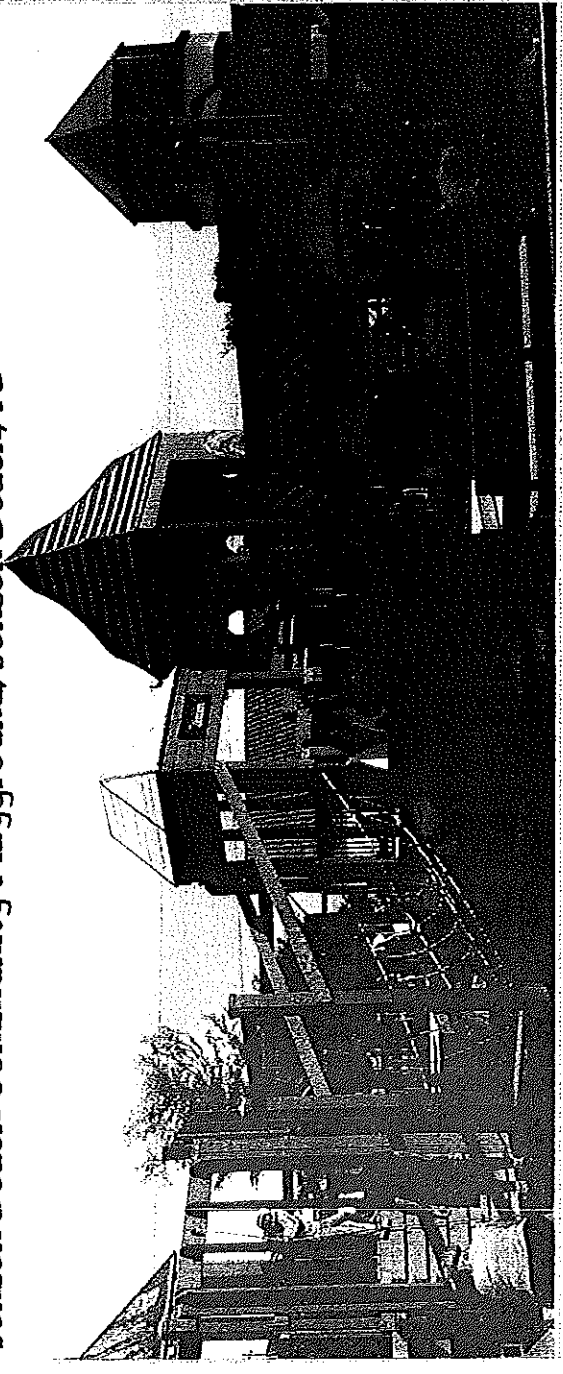


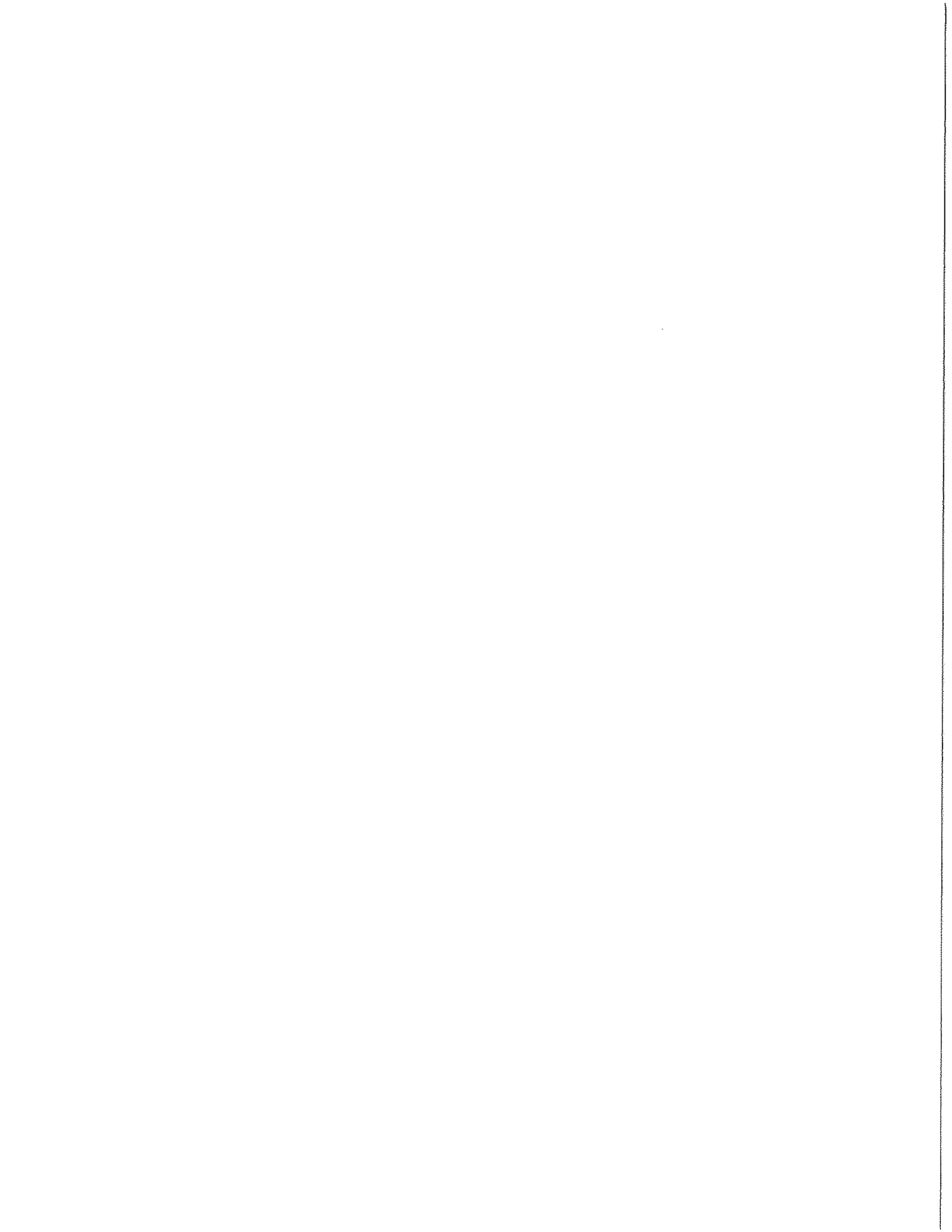
Benry Russell Playground, Pace, FL





17 Jensen Beach Community Playground, Jensen Beach, FL







www.c2cturf.com

www.astroturf.com

December 10, 2014

BUDGETARY BID

Coast to Coast Turf (WA License # COASTCT870C5) is pleased to submit the following budgetary proposal for approximately 26,000 square feet of GameDay Grass™ 3Di Diamond Series and MTi Diamond Series to be installed 2 infields (13,000 SF each) at Chehalis Softball Fields, Chehalis, WA. Our quote includes all labor, materials, tools and equipment necessary to install in-place the synthetic turf applications referenced (in accordance with our published product specifications) and described as follows:

<u>GameDay Grass™ 3Di with nylon RootZone:</u>	=	\$139,100.00
<u>GameDay Grass™ MTi with no RootZone:</u>	=	\$130,000.00
Batters/Catchers Box Velcro System (8 sets of inserts)	=	\$4,000.00
Pitcher's Mound Velcro System (8 sets of inserts):	=	\$2,200.00

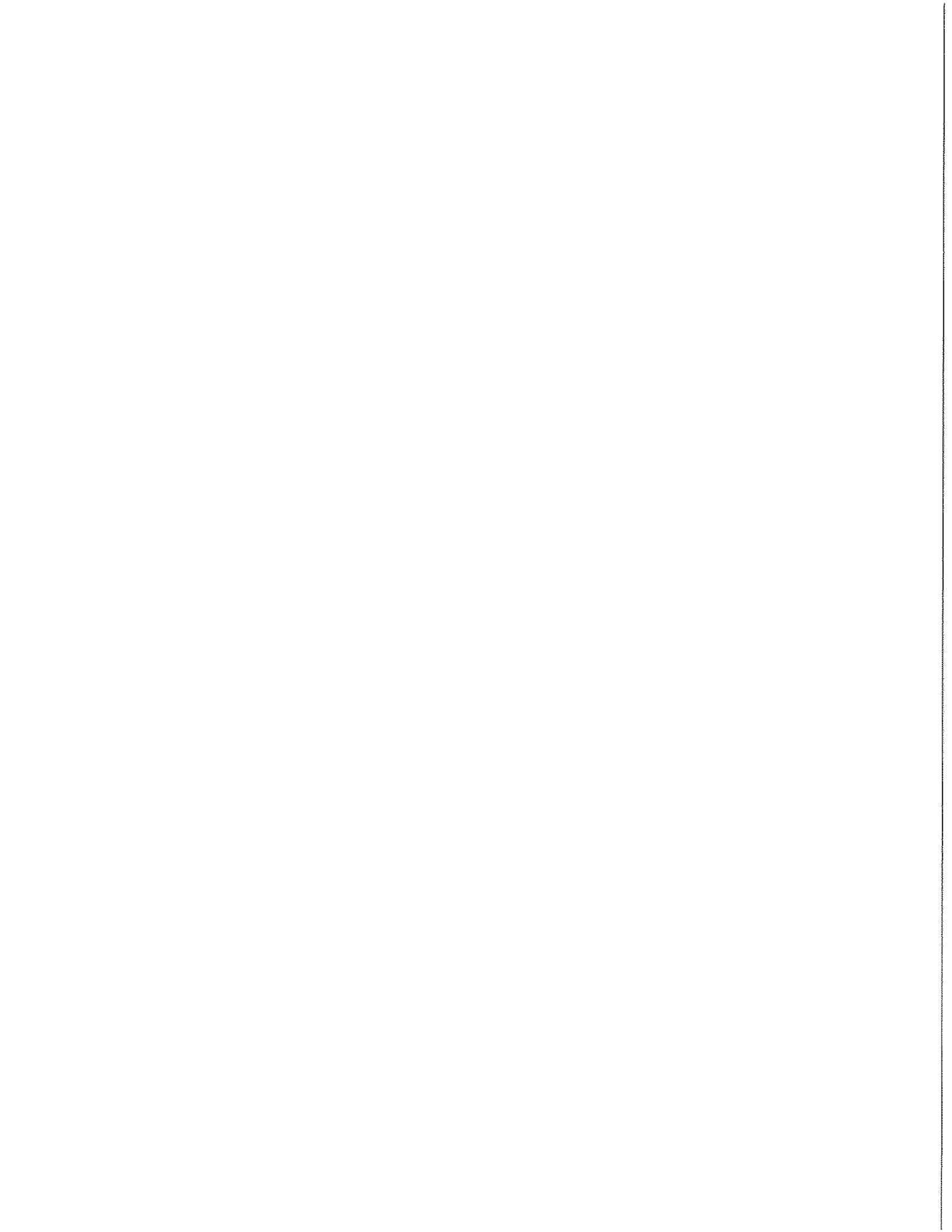
Inclusions:

- Samples, submittal information, and shop drawings as required
- Visual inspection of the sub-base constructed by others
- Installation of GameDay Grass™ 3Di or MTi Series by manufacturer-certified crews.
- Inlaid Softball Markings
- All seams and inlays to be hotmelt installed
- An infill of Sand and Ambient SBR at the manufacturer-approved weight and ratio for GameDay Grass™ 3Di or MTi Series
- Wages as appropriate in the State of Washington
- Astroturf's Standard (8) Year 3rd Party Insured Warranty
- Cleanup and disposal of our debris into dumpsters provided by the GC.

Exclusions:

- Any site work applications, including site demolition, drainage systems, sub-base construction, grading, concrete apron curb or attachment board applications. Our work commences directly on to the site contractor provided sub-base. On-going maintenance or repairs to the sub-base are the responsibility of the site contractor.
- Any survey, layout, certification, testing, or inspection costs, other than those associated with visual base inspection, G-Max Testing, and 3rd Party Warranty verification

1407 East Blackwood Lane, Spokane, WA 99223
Main: 855-703-9138





www.c2cturf.com

www.astrofurf.com

December 10, 2014

BUDGETARY BID

Coast to Coast Turf (WA License # COASTCT870C5) is pleased to submit the following budgetary proposal for approximately 48,000 square feet of GameDay Grass™ 3Di/Q Diamond Series and MTi/Q Diamond Series to be installed at Chehalis Softball Fields, Chehalis, WA. Our quote includes all labor, materials, tools and equipment necessary to install in-place the synthetic turf applications referenced (in accordance with our published product specifications) and described as follows:

<u>GameDay Grass™ 3Di/Q with nylon RootZone:</u>	=	\$195,000.00
<u>GameDay Grass™ MTi/Q with no RootZone:</u>	=	\$190,000.00
Batters/Catchers Box Velcro System (8 sets of inserts):	=	\$4,000.00
Pitcher's Mound Velcro System (8 sets of inserts):	=	\$2,200.00

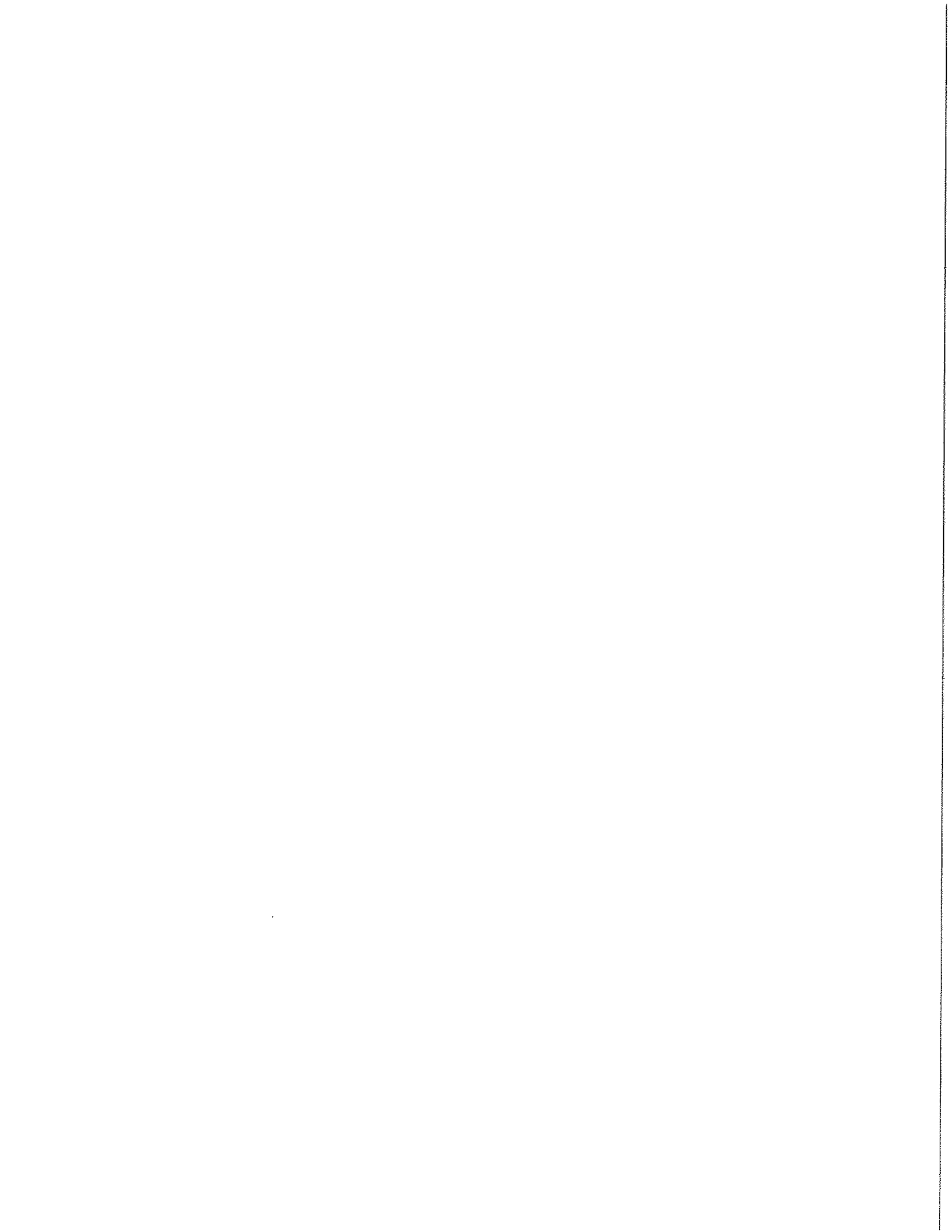
Inclusions:

- Samples, submittal information, and shop drawings as required
- Visual inspection of the sub-base constructed by others
- Installation of GameDay Grass™ 3Di/Q or MTi/Q Series by manufacturer-certified crews.
- Inlaid Softball Markings
- All seams and inlays to be hotmelt installed
- An infill of Sand and Ambient SBR at the manufacturer-approved weight and ratio for GameDay Grass™ 3Di/Q or MTi/Q Series
- Wages as appropriate in the State of Washington
- Astroturf's Standard (8) Year 3rd Party Insured Warranty
- Cleanup and disposal of our debris into dumpsters provided by the GC.

Exclusions:

- Any site work applications, including site demolition, drainage systems, sub-base construction, grading, concrete apron curb or attachment board applications. Our work commences directly on to the site contractor provided sub-base. On-going maintenance or repairs to the sub-base are the responsibility of the site contractor.
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1407 East Blackwood Lane, Spokane, WA 99223
Main: 855-703-9138



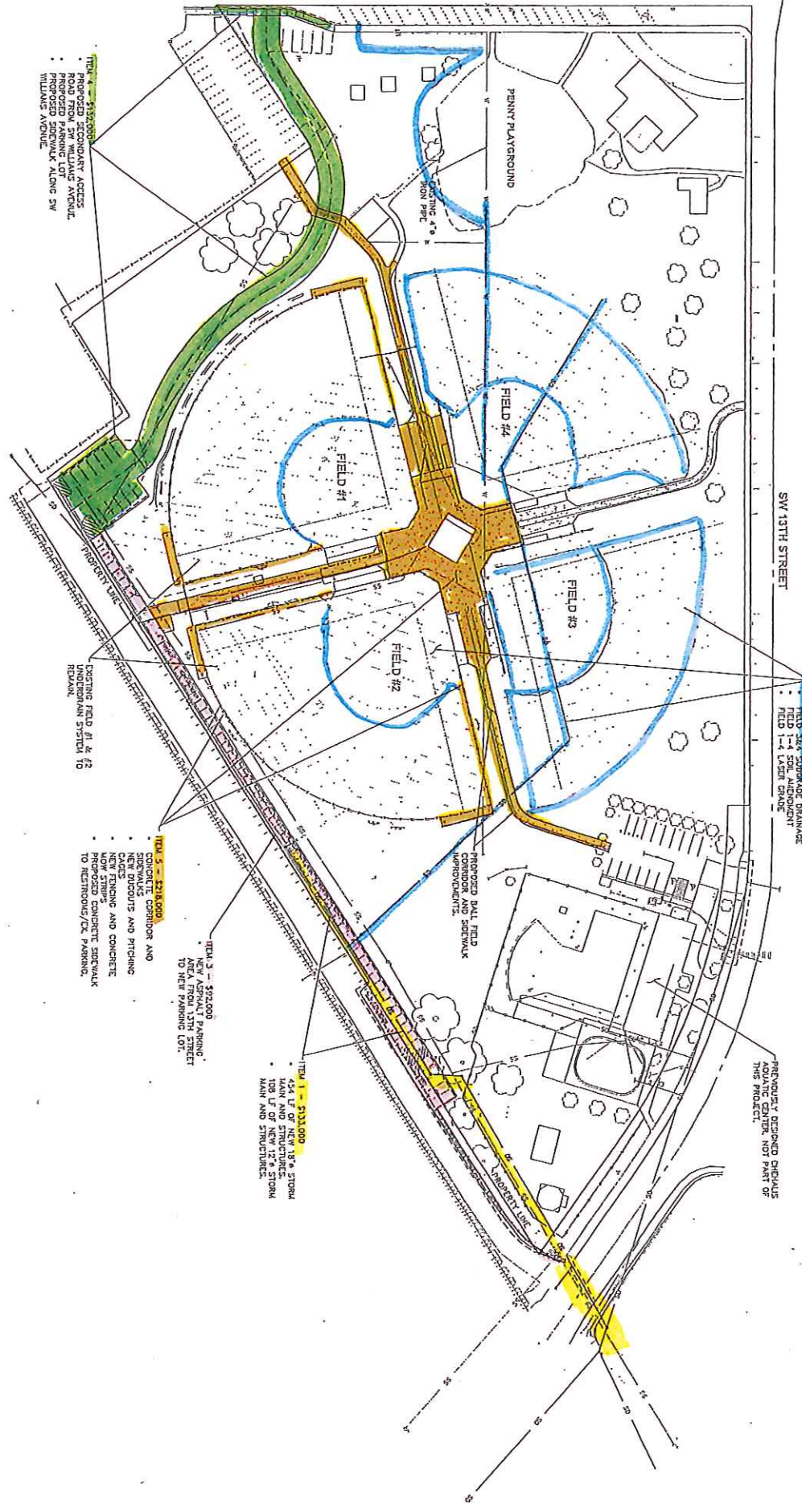
Recreation Park Ball Field Master Plan Construction Cost Summary (2014)

Site Improvement Items	Estimated Cost
<p>1. Base Bid - Storm Main Line Only</p> <p style="padding-left: 20px;">New Gravity Storm Main Line to 13th Street</p> <p style="padding-left: 20px;">Connect Existing Field Drains to New Main</p>	\$133,000
<p>The following specific projects are additive to Item 1 above</p>	
<p>2. Field 3 and 4 Drainage Improvements</p> <p style="padding-left: 20px;">New Field Sub-drainage and Drains – Fields 3/4</p> <p style="padding-left: 20px;">2" Soil Amendment and Conditioning - All Fields</p> <p style="padding-left: 20px;">Laser Grade Infields – All Fields</p> <p style="padding-left: 20px;">New Bases and Pitching Mounds – All Fields</p> <p style="padding-left: 20px;">Replace 600 LF of 3" Sprinkler Service Main Line</p>	\$168,000
<p>3. Parking Area Extension - Rail Road Area</p> <p style="padding-left: 20px;">Extend Asphalt 10 feet for Full Parking Stall Depth</p> <p style="padding-left: 20px;">Stripe 61 Parking Stalls</p>	\$92,000
<p>4. Park Circulation Road</p> <p style="padding-left: 20px;">13 New Parking Stalls and 20 ft Loop Rd</p> <p style="padding-left: 20px;">Storm Drainage</p> <p style="padding-left: 20px;">Concrete Curbing</p>	\$132,000
<p>5. Ball Field Concrete Viewing Corridor</p> <p style="padding-left: 20px;">New Larger Dugouts Fields 3 and 4</p> <p style="padding-left: 20px;">New Pitching Cages Fields 1 and 2</p> <p style="padding-left: 20px;">New Dugout Benches with Shelving</p> <p style="padding-left: 20px;">New Fencing Extending to End of Concrete</p> <p style="padding-left: 20px;">New 8 ft Access Sidewalks</p> <p style="padding-left: 20px;">New 14" Mow Strips On All Fencing</p> <p style="padding-left: 20px;">New Outfield Fence Screening Fields 1 & 2</p>	\$218,000

Recreation Park Ball Field Master Plan
Construction Cost Summary (2014)

Subtotal All Project Improvements	\$743,000
Contractor Profit & Overhead 15%	<u>\$111,500</u>

Total Project Estimated Cost	\$854,500
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ITEM 4 - \$150,000
 PROPOSED SECONDARY ACCESS ROAD FROM SW WILLIAMS AVENUE
 PROPOSED SIDEWALK ALONG SW WILLIAMS AVENUE

EXISTING FIELD #11, #12, #13 UNDERGRASS SYSTEM TO REMAIN

ITEM 5 - \$210,000
 CONCRETE CORRIDOR AND NEW DIBOUTS AND PITCHING CAGES
 NEW FENCING AND CONCRETE NEW STORM
 PROPOSED CONCRETE SIDEWALK TO RESTROOMS/CK. PARKING.

ITEM 3 - \$92,000
 NEW ASPHALT PARKING TO NEW PARKING LOT

ITEM 1 - \$103,000
 12' x 12' OF NEW 18" STORM 108 LF OF NEW 12" STORM MAIN AND STRUCTURES.

PROPOSED BALL FIELD CORRIDOR AND SIDEWALK IMPROVEMENTS

ITEM 2 - \$45,000
 FIELD #3-4 STORMWATER DRAINAGE
 FIELD #1-4 SOIL ADJUSTMENT
 FIELD #1-4 LASER GRADE

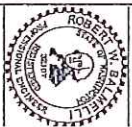
PREVIOUSLY DESIGNED CHEHALIS AQUATIC CENTER, NOT PART OF THIS PROJECT.

SCALE 1"=50 FEET
 0 25 50 100

"CALL UNDERGROUND LOCATE AT 811 BEFORE YOU DIG"

APPROVED FOR CONSTRUCTION
 DATE: _____
 CIVIL ENGINEER

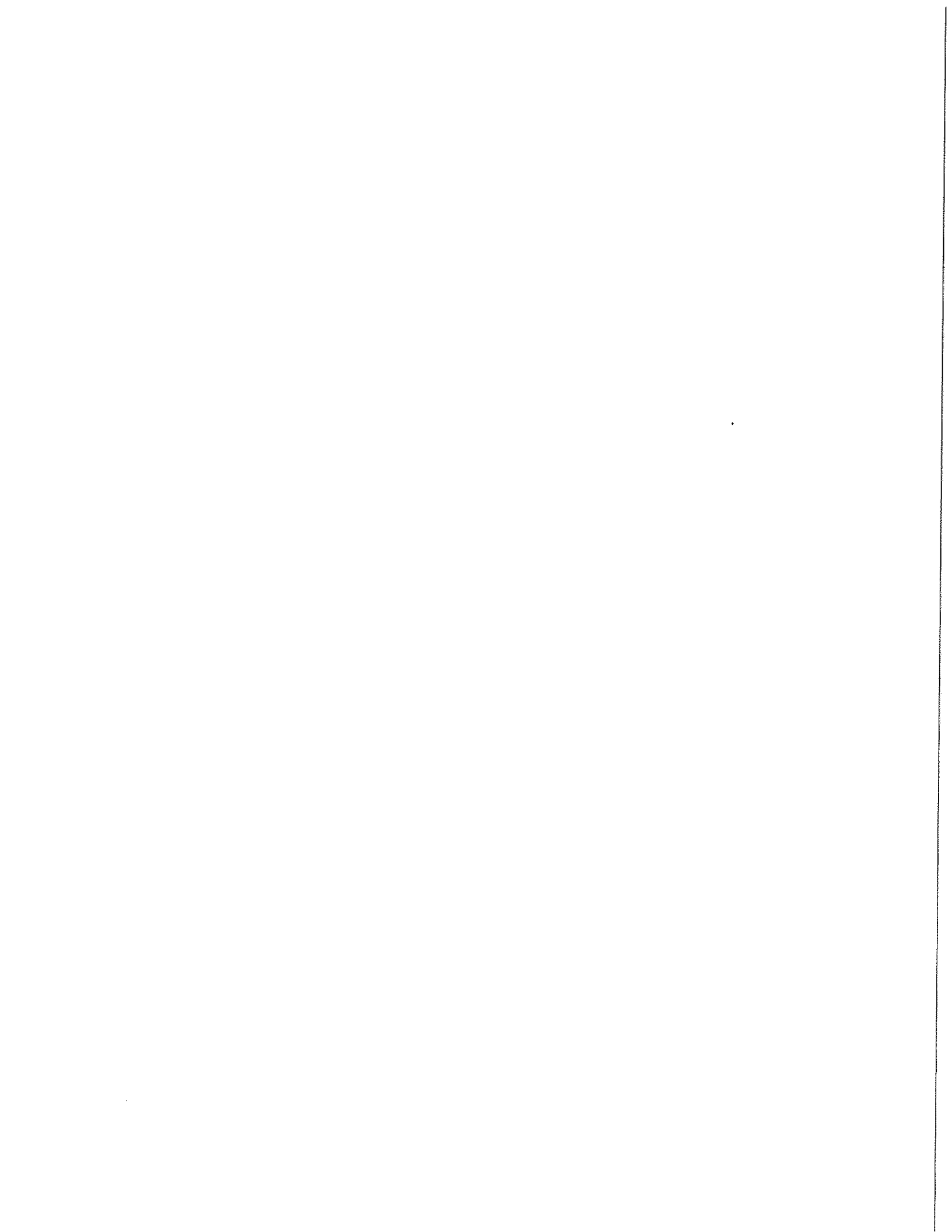
RE Engineering
 CIVIL ENGINEERING - LAND PLANNING - UTILITIES
 701.8th St
 CHEHALIS WA 98532
 TEL: (509) 749-8133
 FAX: (509) 749-8134

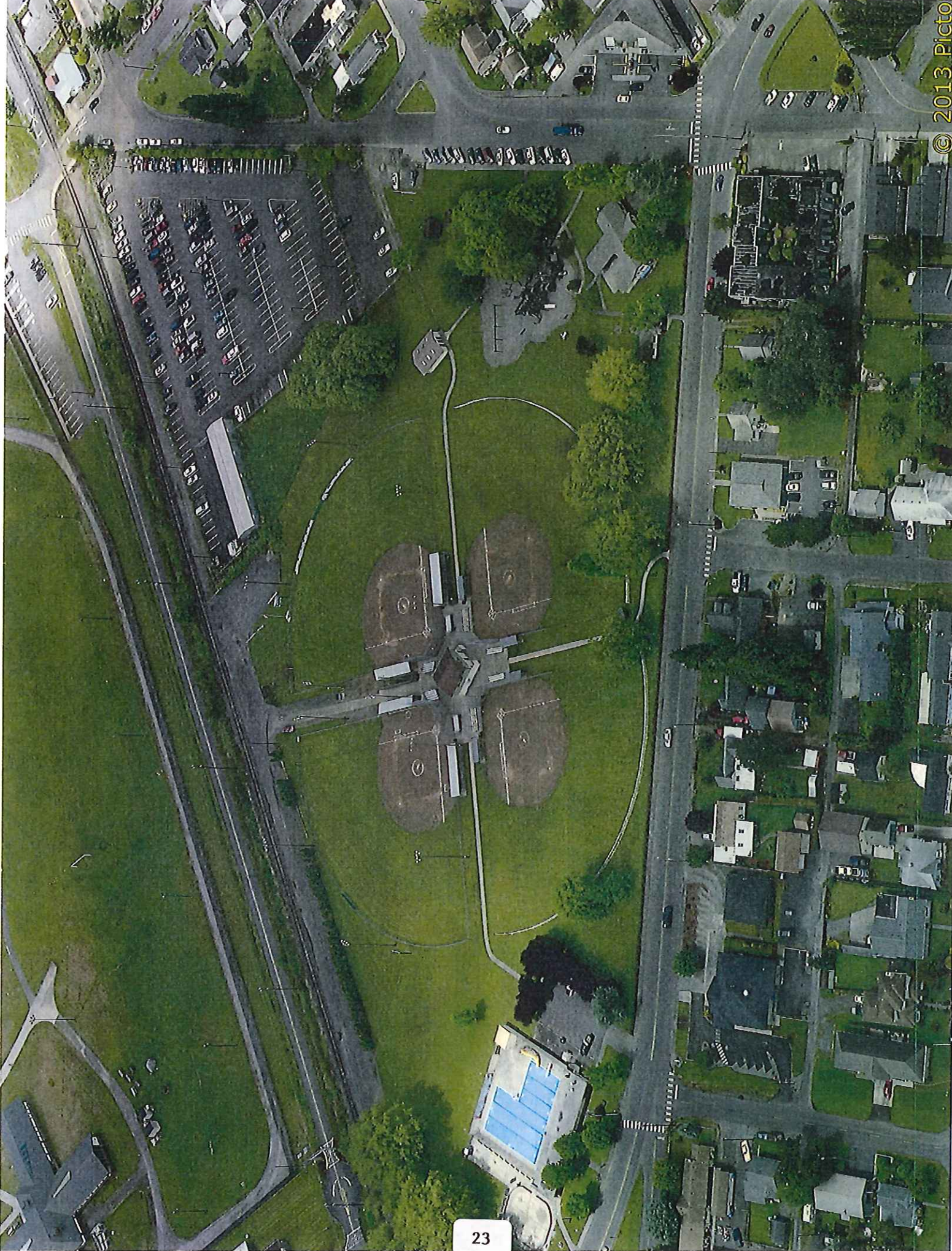


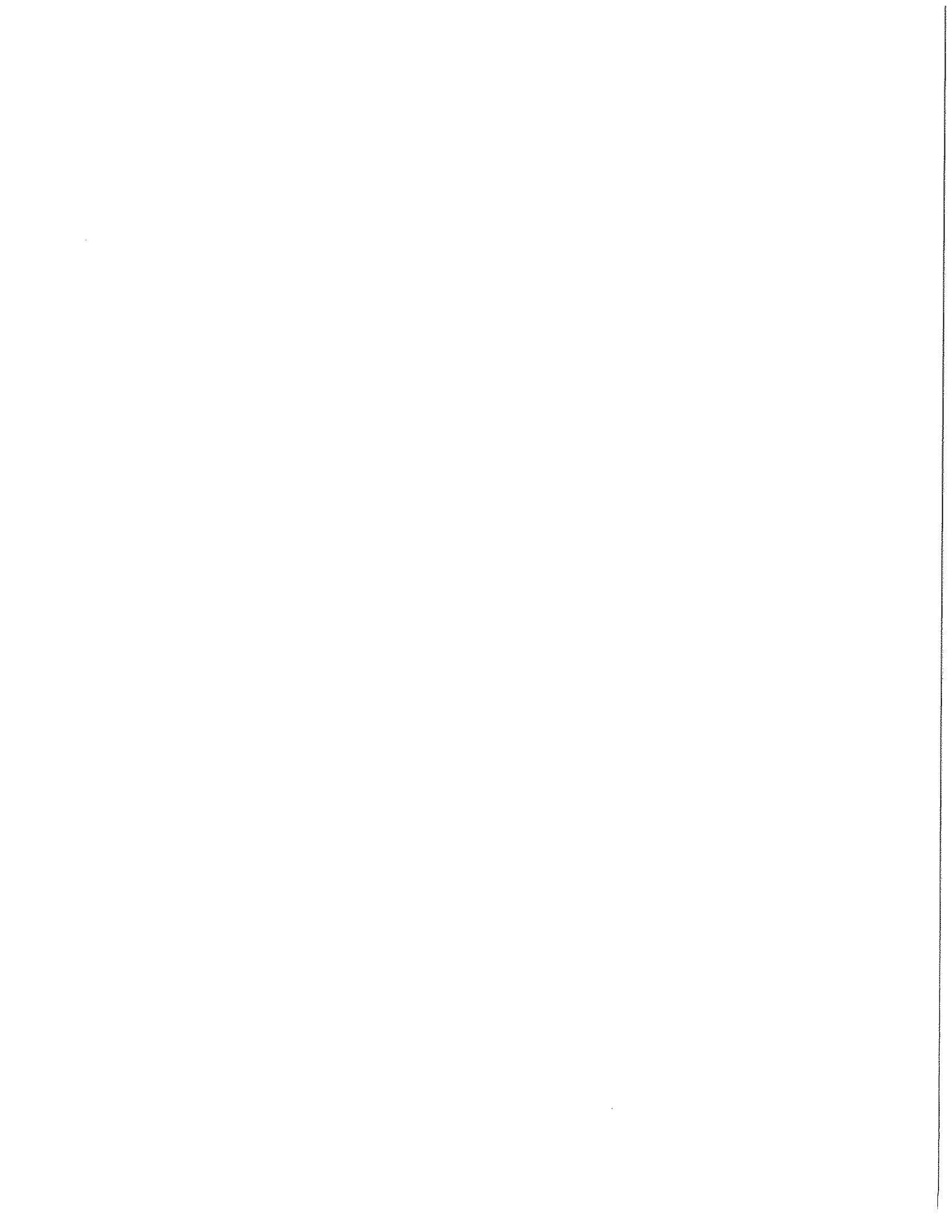
OVERALL SITE PLAN

RECREATION PARK BALL FIELD AND PARK IMPROVEMENTS
 CITY OF CHEHALIS
 1321 S. MARKET BLVD.
 CHEHALIS, WA 98532
 CITY OF CHEHALIS WA.

DESIGNED BY:	RMS	FIG.	DATE	REVISION
DRAWN BY:	NJS			
CHECKED BY:				
DATE:	3/13/2014			
SCALE:	1" = 50'			







CITY OF CHEHALIS

AGENDA REPORT

DATE: January 29, 2015

TO: The Honorable Mayor and City Council

FROM: Rick Sahlin, Public Works Director
Don Schmitt, Street/Storm Superintendent

SUBJECT: Public Hearing and Resolution 2-2015 - Amending the 2015-2020 Six-Year Transportation Improvement Plan

ISSUE

The administration is presenting an amendment to the current 2015-2020 Six-Transportation Improvement Plan (STIP).

DISCUSSION

In December 2012, the city was notified that we had received a grant through the Washington State Department of Transportation (WSDOT) and the Federal Highway Bridge Program to do scour work on National Avenue Salzer Creek Bridge. The grant covers 100 percent of the project, to include project management, engineering/design and state agency fees. The grant is funded through Local Programs and administered by WSDOT.

In 2013, the city entered into a Local Agency Agreement to assess and correct the bridge scour on the National Avenue Bridge. At that time, the total estimated cost of the project was \$190,500

In April 2014, the administration selected HDJ Design Group, PLLC (HDJ) to provide project management. Because this is a federally funded project it requires that a licensed engineer from a certified firm manage the project.

In August 2014, an agreement was entered into with ESA Vigil-Agrimis for architectural/engineering consulting services for scour mitigation design. ESA Vigil Agrimis has provided the administration with 60% design plans, including a new cost estimate for construction at \$251,000, bringing the total estimated cost for the project to \$430,700 (see attachments).

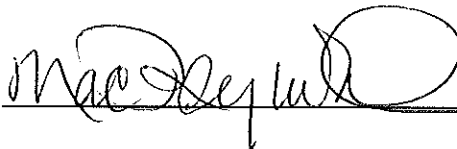
WSDOT Local Programs is requiring that we do an amendment to the 2015-2020 Six-Year Transportation Plan (STIP) showing the new estimated cost for the project. Because of the timing to amend the STIP at the state level by February 20th, and the need to keep the project moving to meet a narrow construction window this summer, the administration is proposing council amend the 2015-2020 Six Year Transportation Improvement Plan showing the new projected cost for the National Avenue Salzer Creek Scour Mitigation Project.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the city council amend the current 2015-2020 STIP and adopt Resolution No. 2-2015 on first and final reading.

SUGGESTED MOTION

I move that the city council amend the 2015-2020 Six-Year Transportation Plan and adopt Resolution No. 2-2015 on first and final reading.

REVIEWED BY:  _____, CITY MANAGER

RESOLUTION NO. 2-2015

A RESOLUTION OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING RESOLUTION 6-2014, ADOPTED JUNE 9, 2014, FOR THE 2015-2020 SIX-YEAR TRANSPORTATION IMPORVMENT PLAN FOR THE CITY OF CHEHALIS.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. The 2015-2020 six-year transportation improvement plan for the city, hereto attached and by this reference incorporated herein, shall be, and the same hereby is, amended as the 2015-2020 six-year transportation improvement plan for the city effective the calendar year 2015.

ADOPTED by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 9th day of February, 2015.

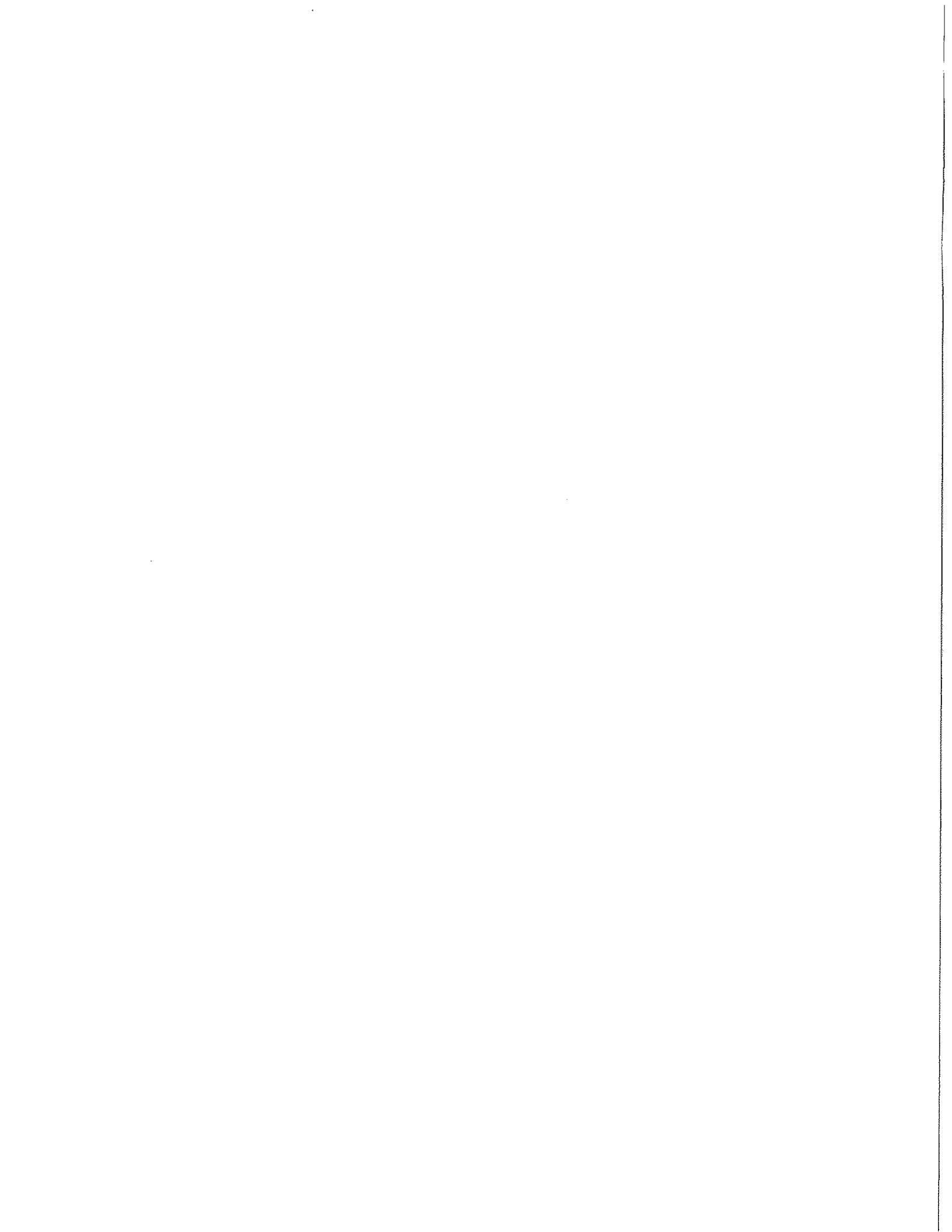
Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

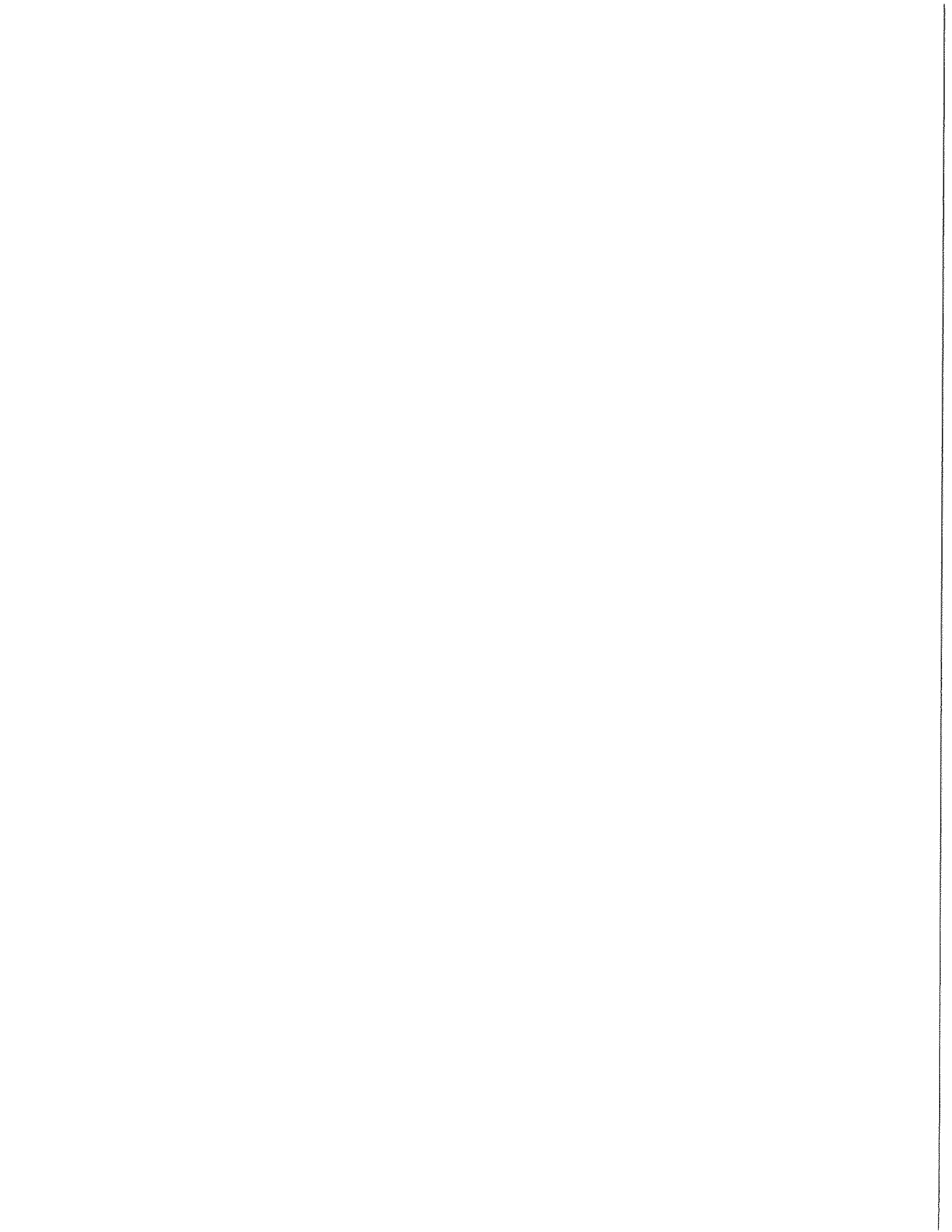


City of Chehalis
National Ave. Salzer Cr. Bridge
BHM-5661(002)

Current cost estimate	<u>\$430,700</u>
• Preliminary Engineering	<u>\$179,700</u>
○ PE	\$136,000
○ Eng. Mgmt	\$41,700
○ State	\$2,000
• Right of Way	<u>\$0</u>
• Construction	<u>\$251,000</u>
○ Contract	\$209,000
○ CE	\$32,000
○ State	\$10,000

The construction estimate is preliminary, based on the 60% design estimate. The quarterly report will be updated using the information above.

Scope and schedule have not changed.



CITY OF CHEHALIS - 2015-2020 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Project	General Description	Funding Source	Start Year	Prior Years	2014	2015	2016	2017	2018	2019	2020	Future	Total Cost
NW Chehalis Ave Beautification/Traffic Calm/Safety/TIB Expanded Preservation	Grind, overlay and beautify	Grants	2014		600,000								600,000
National Ave. Bridge Scour	Scour project & Repair, Salzer Creek Crossing	Grants	2014-2015		59,214	371,486							430,700
National Ave. Overlay	Grind, overlay, safety, etc.	Grants	Future									1,066,000	1,066,000
Market Blvd. - Park to N National Ave.	Renaissance streetscape planning	Utility Fund & Twin Transit	Future									2,000,000	2,000,000
Market Blvd - 13th to city limits	Grind / overlay	Grants & Loans	Future									2,500,000	2,500,000
Snively Ave improvements	Reconstruct 16th to 20th	General Fund, Utility Funds & Twin Transit	Future									2,234,000	2,234,000
Guardrail	Various locations throughout city	General Fund	Future									125,000	125,000
Riverside Dr/Newaukum Ave repairs	Spot repairs Hwy 6 to Shorey Rd	General Fund	Future									250,000	250,000
Chamber Way Bridge Replacement	Replace Bridge	Grants & Loans	Future									15,000,000	15,000,000
Kresky Ave improvements	Overlay	Grants & Loans	Future									1,000,000	1,000,000
Kresky Ave Flood Mitigation	Raise roadway between Exhibitor and Scott Johnson Blvd.	General Fund	Future									2,078,000	2,078,000
Front, Pacific, Park Streets improvements	Grind, overlay/utility/frontage improvements	General Fund, Grants & Loans	Future									2,500,000	2,500,000
Louisiana Ave Repairs	Spot repair & overlay Hwy 6 North	General Fund / TBD	Future		659,214	571,486	0	0	0	0	0	450,000	450,000
					659,214	571,486	0	0	0	0	0	29,203,000	30,233,700

National Ave. Bridge Scour 2014 costs adjusted to actual expenditures 2015 breakdown Remaining PE costs \$120,486 ; Estimated Construction costs \$251,000