

PLEASE NOTE SPECIAL MEETING TIME

CHEHALIS CITY COUNCIL AGENDA

CITY HALL

350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large Mayor		
Terry F. Harris, District 1, Mayor Pro Tem		Anthony E. Ketchum Sr., District 3
Daryl J. Lund, District 2		Chad E. Taylor, Position at Large
Dr. Isaac S. Pope, District 4		Bob Spahr, Position at Large

January 12, 2015

4:45 p.m.

EXECUTIVE SESSION		
1. <u>Executive Session Pursuant to RCW 42.30.140(4)(a) - Collective Bargaining. City Manager)</u>	---	

Regular Meeting of Monday, January 12, 2015

5:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
2. <u>Call to Order.</u> (Mayor)		
3. <u>Pledge of Allegiance.</u> (Mayor)		

CITIZENS BUSINESS

This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.

SPECIAL BUSINESS

4. Interview Applicants for Consideration of Appointment to the Chehalis Planning Commission. (Mayor)

1

CONSENT CALENDAR

- | | | |
|---|-----------------------------|----|
| 5. <u>Minutes of the Regular Meeting of December 8, 2014.</u> (City Clerk) | APPROVE | 5 |
| 6. <u>Vouchers and Transfers.</u> (Finance Manager) | APPROVE | 10 |
| 7. <u>Approve Collective Bargaining Agreement and Memorandum of Understanding Between the City and the Non-Uniform Employees.</u> (City Manager) | APPROVE | |
| 8. <u>Affirm Mayors Re-appointment of Kyle McKerricher to the Chehalis Planning Commission for a Four-Year Term Expiring 12-31-2018.</u> (Community Development Director) | AFFIRM MAYORS REAPPOINTMENT | 13 |
| 9. <u>Resolution No. 1-2015, First and Final Reading – Declaring a State of Emergency in the City of Chehalis.</u> (City Manager) | ADOPT | 15 |

ADMINISTRATION AND CITY COUNCIL REPORTS

- | | | |
|--|------------------|----|
| 10. <u>Administration Reports.</u> | | |
| a. Council Committee/Board Appointments. (Mayor) | INFORMATION ONLY | 20 |
| 11. <u>Council Reports.</u> | | |
| a. Councilor reports. (City Council) | INFORMATION ONLY | |
| b. Council committee reports. (City Council) | INFORMATION ONLY | |

NEW BUSINESS

12. <u>Ordinance No. 940-B, First and Final Reading – Amending the 2014 Budget.</u> (City Manager, Finance Manager)	DECLARE AN EMERGENCY AND PASS ORDINANCE NO. 940-B ON FIRST AND FINAL READING	23
13. <u>Ordinance No. 941-B, First Reading – Amending Section 5.32 of the Chehalis Municipal Code Regarding Temporary Storage of Fireworks.</u> (City Manager, Police Chief/Interim Fire Chief)	PASS	29

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, JANUARY 26, 2015

**CITY OF CHEHALIS
AGENDA REPORT**

DATE: January 2, 2015
TO: The Honorable Mayor and City Council
FROM: Dennis Osborn, Community Development Director
SUBJECT: Appointments to the Chehalis Planning Commission

ISSUE

The city currently has three vacancies on the Chehalis Planning Commission. Adam Holgate submitted his resignation prior to the end of his term in 2013; Steven Bell resigned in July 2014; and Jim Ward's term expired at the end of 2014 and he did not wish to be re-appointed.

DISCUSSION

The city recently received applications from David Fitzpatrick and Gerald (Jerry) Lord who wish to be consideration of appointment to the Chehalis Planning Commission. Appointment is made by the mayor and confirmed by the city council. The applications from both applicants are attached for review.

The Chehalis Planning Commission is responsible for reviewing all plats and plans of subdivisions of land within the city or proposed additions, as well as dedications of streets and alleys, and makes recommendations and reports to the council. One of the main responsibilities of the Chehalis Planning Commission is to review the comprehensive plan for the city and to prepare amendments as needed, or as directed by the city council.

RECOMMENDATION/COUNCIL ACTION DESIRED

No recommendation or action is required at this time. The administration will provide a recommendation from the Mayor at the next regular meeting for council consideration.

SUGGESTED MOTION

For interview purposes only.

Reviewed by: , City Manager

City of Chehalis APPLICATION FOR APPOINTMENT

Date 12/18/14

(The city of Chehalis accepts applications from anyone residing in the city limits of Chehalis, who meet the required criteria for each Board, Commission or Committee. Please see below the corresponding RCW, CMC, or Resolution for appointment criteria. For more information contact city clerk at 360-345-3225)

I wish to be considered for appointment to the following board, commission, or committee:

- Airport Board (RCW 14.08)
- Lodging Tax Advisory Committee (Resolution 1-98)
- Historic Preservation Commission (CMC 2.66)
- Civil Service Commission (CMC 2.56 and RCW 4.108-Fire, RCW 41.12-Police)
- Sister City Committee (CMC 2.80)
- Planning Commission (CMC 2.48)
- Library Board (RCW 27.12)
- Chehalis River Basin Flood Authority

Please print

Name DAVID M. FITZPATRICK

Present employer RETIRED

Employer address _____ Phone No. _____

Fax No. _____ E-mail SHREDDER27@MSN.COM

Home address 110 VILLAGEWAY DR, CHEHALIS Home Phone No. 360 748 4361

Have you previously or are you now serving on any of the above mentioned? Yes No

If yes, please explain _____

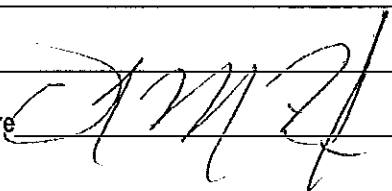
Date available for appointment JANUARY 5, 2015

Available to attend Evening meetings? Yes No Daytime meetings? Yes No

Approximately how many hours each month can you devote to city business? 8

Brief statement of qualifications for position and reason for requesting appointment.

SEE ATTACHMENT

Signature 

Please return completed form to: Office of the City Clerk
350 N Market Blvd Rm 101, Chehalis WA 98532

Please indicate where you wish meeting information to be mailed and how you would like to be reminded of meetings (e.g., phone, e-mail, cell phone) _____

I was employed by Lewis County for over 35 years as a Cartographer, Engineering Tech (Road designer), Road Right-of-Way Specialist and Geographic Information System (GIS) Analyst.

As a GIS Analyst I created all maps required for the County's Comprehensive Plan. I made both Lewis County and Chehalis zoning maps. I am familiar surveying, plats and legal requirements pertaining to zoning.

Being retired, I would like to remain active within my community in a position that I feel I am well qualified.

I am requesting that you consider my application.

City of Chehalis APPLICATION FOR APPOINTMENT

Date 12-2-14

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I wish to be considered for appointment to the following board, commission, or committee:

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- Historic Preservation Commission (CMC 2.66)
- Civil Service Commission (CMC 2.56 and RCW 4.108-Fire, RCW 41.12-Police
- Sister City Committee (CMC 2.80)
- Planning Commission (CMC 2.48)
- Library Board (RCW 27.12)
- Chehalis River Basin Flood Authority

Please print

Name Gerald O. Lord (Jerry)

Present employer Mik Town Store & First American Title

Employer address 515 N Market Phone No. 360 996 4451
360 280 8998

Fax No. NA E-mail Mik.TownStore@comcast.net

Home address 515 N Market Home Phone No. 360 280 8998

Have you previously or are you now serving on any of the above mentioned? Yes No

If yes, please explain _____

Date available for appointment when needed

Available to attend Evening meetings? Yes No Daytime meetings? Yes No

Approximately how many hours each month can you devote to city business? As Needed

Brief statement of qualifications for position and reason for requesting appointment.

Worked in Title's Escrow field for over 25 years, Past Board member, Executive Committee office and State Director for Olympia Master Builders. Understand how regulations affects those in the real estate profession and those not in the profession. Business owner in Downtown and Bixby owner Downtown. Also live downtown Signature [Signature]

Please return completed form to: Office of the City Clerk
350 N Market Blvd Rm 101, Chehalis WA 98532

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December 8, 2014

The Chehalis city council met in regular session on Monday, December 8, 2014, in the Chehalis city hall. Mayor Dawes called the meeting to order at 4:45 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Dennis Osborn, Community Development Director.

1. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(i) – potential litigation for approximately 30 minutes and there would be no decision following conclusion of the executive session.

Mayor Dawes closed the executive session at 5:01 p.m. and announced the council would take a short recess before opening the regular meeting at 5:06 p.m. Additional staff included: Glenn Schaffer, Police Chief/Interim Fire Chief; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Becky Fox, Court Administrator; Rick Sahlin, Public Works Director; and Allyn Roe, Airport Manager. Members of the media included Dameon Pesanti from *The Chronicle*.

2. **Introduction of Scouts.** Life Scouts Alex and Zack Anderson from Troup 373 introduced themselves, noting they were just there to observe the meeting.

3. **Briefing on Chehalis Basin Strategy to Reduce Flood Damage and Restore Aquatic Species.** Mayor Dawes reported the Chehalis City Council was the first entity to sign on to support flood retention in the basin, adding he was very proud that the city took the lead on it. He introduced Chehalis River Basin Flood Authority Representative J. Vander Stoep to provide a summary on the briefing they gave in front of the House Agriculture Committee in Olympia.

Mr. Vander Stoep reported a state funded study showed that the 2007 flood did \$938 million worth of damage, which included \$500+ million to Lewis county families, businesses and local governments.

Mr. Vander Stoep stated, in 1932, the federal government put a gauge in the Chehalis River at Grand Mound to measure the flows. He reported the five largest recorded flood events have been since 1986, with 2007 being the highest. Mr. Vander Stoep talked briefly about the 100 year flood, noting it's just a mathematical calculation of the statistical averages. He indicated the 100 year flood level has gone up 33 percent since 1986.

Mr. Vander Stoep reported there's been a significant decline in the salmon population in the Chehalis Basin over the last century. He stated when they first started meeting it was important for some to find a flood solution, while others wanted a salmon solution. It was decided early on that they would only move forward if they could address both problems at the same time. Mr. Vander Stoep stated, if the climate impact continues, it's predicted that our floods will only get worse, the winter storms will get bigger and stronger, and the summers will be hotter and dryer. He suggested, if the predictions are true, we'll begin to see the extermination of the spring Chinook runs and a major decline in the other Steelhead and Coho fall Chinook in the Chehalis River.

Mr. Vander Stoep reported the Local Conservation District found 830 studies on fish and flooding that had been done since 1933 when the government promised a solution to flooding in the Chehalis Basin. He noted, over the last couple of years, the Flood Authority has done a lot of local projects in the basin, to include: a dike in Pe Ell; widening of the airport levee; repaired and restored the levee at Adna; critter pads and evacuation routes; and flood prevention at the wastewater treatment plant.

Mr. Vander Stoep reported after the 2007 flood there was much discussion on why it happened and how to solve the problem. He noted no one really knew what the impact would be when looking at options, but the hydraulic modeling they've done since that time provides enough information so they don't have to guess what the impacts will be.

Mr. Vander Stoep reported, in 2013, the Flood Authority was tasked to supervise the efforts of the state agencies and consulting groups and have the report done by the end of August 2014. The following recommendations were made to the Governor's Office:

- Move forward with a single project for Fish and Flood
 - Comprehensive habitat restoration: Over 100 miles of riparian and instream improvements and fixing priority fish passage barriers

December 8, 2014

- Water retention dam: either flood control only or flood control with augmentation of summer flows
- Flood proofing and local projects
- Improved land use management
- Economic Costs and Benefits:
 - Cost: \$500 million to \$600 million depending on type of dam (flood control only, or with augmentation)
 - Direct benefits: \$720 million based on historic record of flooding
 - \$3.8 billion in total benefits, including economic multiplier and intrinsic value of fish
- Tangible Benefits:
 - I-5 closed for less than one day instead of five or more
 - Flood proofing airport levee; water retention will protect 2000 structures from a 2007 like flood
 - Up to 50 percent increase in salmon and benefit for other aquatic species

Mr. Vander Stoep reported they basically have two choices: move forward with the recommended projects; or take no action at all, which could cause \$3.5 billion in damage over the next 100 years and the decimation of salmon runs.

Mr. Vander Stoep reported the Governor sent a letter out that endorses the project to go forward with permitting. He noted the Governor also recommended that the work group stay together for the next few years to supervise the permitting process. The next steps include:

- Legislative decision on budget
- Initiate permit process with programmatic EIS
- Implement immediate actions to restore habitat and reduce flood damage
- Continue community awareness and preparedness for floods

Mayor Dawes asked what the potential timeline is to complete the project.

Mr. Vander Stoep stated the forecast is that it will take about four to six years for the permitting, and two years for construction.

Councilor Ketchum inquired about the river restoration projects, wondering if the work done will end up getting flushed down river during future flood events.

Mr. Vander Stoep stated he was told that they have learned how to cable stuff into the ground. He noted some of it will wash out, but most of it will remain.

Councilor Harris asked if they would be using the project list put together by the Chehalis River Basin Partnership.

Mr. Vander Stoep believed the Chehalis Basin Partnership projects had been picked up on the fisheries' side. He noted the local projects have been coming through the Flood Authority with some additional projects recommended by the Work Group (based on the recommendation of the Flood Authority). Mr. Vander Stoep reported the recommendation of the Work Group is that they continue that process and have the Flood Authority come up with local projects, and have the Chehalis River Basin Partnership come up with the fisheries' projects.

Councilor Harris noted the Chehalis Basin Partnership is struggling right now because there hasn't been money or grants to complete a lot of the projects. He stated he would like to see some support for the Partnership, noting they're currently having difficulty finding a permanent chairperson.

Councilor Pope inquired about the salmon habitat enhancements and asked if there were any plans to put a new hatchery on the Chehalis River.

Mr. Vander Stoep stated he was not aware of any hatcheries being proposed at this time. He noted at one time there were hatcheries in the upper Chehalis River, but they no longer exist.

December 8, 2014

Councilor Lund thanked Mr. Vander Stoep for all of his hard work and for his time and leadership. He stated if Mr. Vander Stoep hadn't been involved, the process probably wouldn't be as far as it is.

Mayor Dawes agreed, adding the council appreciated his leadership and involvement. He stated Mr. Vander Stoep understood the system and how to make it work to the benefit of the community.

Mr. Vander Stoep stated he very much appreciated the complement, but added it has been a real team effort. He noted one of the bi-products of the process is that there's been a real unity brought about by this issue. Mr. Vander Stoep stated it's been encouraging to see Lewis County joined at the hip with the local agencies and other counties on this issue. He added we would not be here if we were not all in agreement on this issue.

4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of November 24, 2014; and
- b. Claim Vouchers No. 111034-111128 in the amount of \$932,852.04 dated November 26, 2014; and Payroll Vouchers No. 37772-37821, Direct Deposit Payroll Vouchers No. 5518-5606, and Electronic Federal Tax Payment No. 142 in the amount of \$666,787.25 dated November 26, 2014.

The motion was seconded by Councilor Pope and carried unanimously.

5. **Administration Reports.**

a. **West Street Demolition Project.** City Manager MacReynold reported the city will begin demolition on the fire-damaged apartment building on West Street, noting it's been an eyesore for quite some time. He indicated it would take about one week to complete the project.

b. **Report on City Accomplishments.** City Manager MacReynold reported he thought it would be nice to talk about what we've done over the past eight years, and provided the council with the following list of accomplishments:

- Constructed Chamber Way traffic/road improvements and not roundabouts
- Constructed a new library and remodeled the new city hall building
- Constructed kiddy spray pool at Recreation Park
- Constructed Chehalis Avenue beautification and street improvements
- Funded city hall building improvements with council manic bonds
- Management of the city through the 2007 flood of record and the 2009 flood, and recovery efforts (especially after the 2007 flood)
- Took ownership of Stan Hedwall Park at a minimal cost to the city
- Maintained and improved the city's financial viability during the great recession and even improved the city's bond rating from an "A" to an "A+"
- Completed the city Renaissance Plan and established the Chehalis Community Renaissance Team that has been more successful than what we could have hoped
- Constructed the Gail and Carolyn Shaw Aquatics Center
- Took sole ownership of the Chehalis-Centralia Airport and managed a successful transition to a city department
- Negotiated an agreement with the city of Tacoma to possibly take joint ownership with Lewis County of the Tacoma rail line from Chehalis to Maytown
- Completed the connection of Louisiana Avenue with Airport Road in cooperation with the Washington State Department of Transportation, Centralia and Lewis County
- Explored different governmental service relationships and improved our relationship with Fire District #6
- Explored and began planning a functional consolidation with Riverside Fire Authority with plans for a possible annexation
- Started an annual chip sealing program for our local streets in our Public Works Department that had been discontinued
- Completed a city branding change for the city and a new tagline

December 8, 2014

- Developed funding and placed new wayfinding signs throughout the city with the new logo
- Created and funded the historic walking tour guide that has been reprinted numerous times
- Established positive working relationships with Lewis County and the city of Centralia
- Developed alternative funding sources to make improvements to our local streets and roads, dedicating four percent of the city sales and use taxes and the creation of a Transportation Benefit District; council passed the sales tax dedication fund which will provide approximately \$150,000 more for our local streets and roads
- Established the monthly Lewis County public managers breakfast meeting, so that appointed governmental CEOs can meet and discuss common issues and get to know each other
- Successfully negotiated 11 contracts with the 3 employee unions
- Established the Façade Improvement Program for the Historic Downtown and funded numerous projects
- Elevated 16 homes within the city as part of the Federal Emergency Management Administration (FEMA) Home Elevation Program
- Reestablished the Flood Authority for the Chehalis Basin after the 2007 flood and was the first jurisdiction in the basin to pass a resolution in support of flood retention
- Applied and received state funding to construct Phase 1 of the Airport Levee Project
- Took the lead on preventing implementation of the draft FEMA map based on the 2007 flood and established a working relationship with the FEMA Regional Office to explore alternative approaches to the mapping
- Established live video streaming of city council meetings via the city website and the internet
- Established a successful citywide wellness program through the Association of Washington Cities that benefits not only our employees, but the city

6. Council Reports.

a. Update From Council Harris. Councilor Harris reported the Chehalis Basin Partnership had a special meeting scheduled to discuss the hiring of a new watershed coordinator, noting the last person took a much deserved and higher paying job in Thurston County. He stated the watershed coordinator position is very important and he may come back in a few months to ask for some funding in case it's needed to pay for the position. Councilor Harris reported the work done by the Partnership has been tremendous over the years, adding a lot of it had to do with the fish habitat and reclamation of land.

Councilor Harris reported he attended the December meeting of the Chehalis Community Renaissance Team and asked David Hartz if he could give a brief update on what they will be looking at next year.

Mr. Hartz reported earlier in the day he met with the landscape architect who is working with the group on the Lewis County Public Utility District Park. He noted one of the things discussed at their last meeting that was dear to Gail Shaw is to get together every once in a while for a sit-down meal, so they can get to know one another in a more informal sense. Mr. Hartz stated they have a lot of exciting projects coming up that are driven by the relationships and commitment they have for one another.

Councilor Pope stated there's great excitement among the CCRT members, noting it was exciting to see the energy in the room at the last meeting.

b. Update From Councilor Pope. Councilor Pope reported the Chehalis Foundation is working with a consultant and hopes to expand their future role in the community into a leadership role.

c. Update From Councilor Ketchum. Councilor Ketchum reported he helped the Chamber of Commerce with their annual "Black Friday" event, noting they gave out 250 bags in just a couple of hours. He noted the Chamber also had a good turnout for the Santa Parade, noting it was a lot of fun and they gave out lots of candy.

d. Update From Mayor Dawes. Mayor Dawes reported he attended a ribbon cutting at Petals Design and Living Gifts, noting it was quite a unique little store. He also attended the Business After Hours at the Holiday Inn Express that was held in conjunction with the United Way campaign celebration.

Mayor Dawes reported he attended the "Evening with the Authors" event at the Lewis County Historical Museum, noting they also had a ribbon cutting at 5:15 p.m. to honor 50 years of the Historical Society. He noted the Historical Society started at the old Author S. Cory home on Adams Avenue in 1965 and moved to its present location in the 1970s.

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Mayor Dawes reported he also attended the Santa Parade, noting they had a good turnout. He agreed with Councilor Ketchum, they handed out a lot of candy this year.

7. Ordinance No. 939-B, Second and Final Reading – Amending the 2014 Budget. Councilor Spahr moved to pass Ordinance No. 939-B on second and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

8. Resolution No. 11-2014, First and Final Reading – Amending Title 17, Appendix “A” (Schedule of Fees and Charges) of the Uniform Development Regulations. City Manager MacReynold reported the subject of fees has been discussed many times over the last several years. He noted the process they used to examine the city’s fees this time was significantly different from in the past. City Manager MacReynold stated they were not trying to recoup all of the city’s costs with the proposed adjustments, but wanted to recoup some of the costs that are currently being subsidized by the general fund. He noted most of the fees were created in the 1990s and have not changed since.

City Manager MacReynold reported the administration held two meetings with the Council Budget Review Committee made up of Mayor Dawes, Mayor Pro tem Harris, and Councilor Spahr, to review the fees.

Mayor Dawes reported the Budget Committee directed the staff to be more realistic with our fees, asking them to keep them competitive while keeping the city an attractive place to do business. He stated it was important to recognize that the city cannot continue to have the general fund subsidizing things at the same level as it has in the past.

Councilor Taylor moved to adopt Resolution No. 11-2014 on first and final reading.

Councilor Lund seconded the motion.

Councilor Spahr reported they went over the fee schedule with somewhat of a fine-toothed comb and had a good discussion about how to arrive at some of the proposed fees. He stated what they had before them is what came out of their meetings, adding he thought it was a good step.

The motion carried unanimously.

9. Cable Fees for High Definition Television. Councilor Pope stated he recently noticed he was being charged \$10 per month on his cable bill for high definition television, which he does not have. He stated he just wanted others to be aware of it to make sure they’re not being charged for something they’re not receiving.

10. December 22 Council Meeting. Mayor Dawes reminded the council that the December 22 meeting had been cancelled. He wished everyone a Merry Christmas and a happy holiday season, adding he hoped 2015 would be a great year for everyone.

There being no further business to come before the council, the meeting adjourned 6:04 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of December 8, 2014.

CITY OF CHEHALIS
AGENDA REPORT

DATE: December 15, 2014
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager *JP*
PREPARED BY: Michelle White, Accounting Tech II *MW*
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

Claim Vouchers No. 111129 through 111273 and Electronic Funds Transfer No. 112014 in the amount of \$265,043.17 dated December 15, 2014 and the transfer of \$151,942.75 from the General Fund, \$4,012.44 from the Tourism Fund, \$2,542.20 from the Automotive Equipment Reserve Fund, \$187.98 from the Garbage Fund, \$53,029.04 from the Wastewater Fund, \$29,657.39 from the Water Fund, \$1,738.51 from the Storm & Surface Water Utility Fund, \$21,932.86 from the Airport Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the December 15, 2014 Claim Vouchers No. 111129 through 111273 and Electronic Funds Transfer No. 112014 in the amount of \$265,043.17.

SUGGESTED MOTION

I move to approve the December 15, 2014 Claim Vouchers No. 111129 through 111273 and Electronic Funds Transfer No. 112014 in the amount of \$265,043.17.

Reviewed by: *Mick DeFuria*, City Manager

CITY OF CHEHALIS
AGENDA REPORT

DATE: December 31, 2014
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager *JP*
PREPARED BY: Michelle White, Accounting Tech II *MW*
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

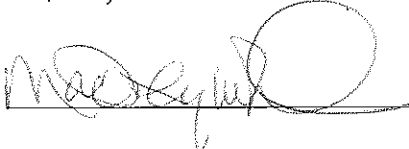
Claim Vouchers No. 111274 through 111383 in the amount of \$404,957.38 dated December 31, 2014 and the transfer of \$319,274.90 from the General Fund, \$11,461.54 from the Tourism Fund, \$30.00 from the Federal & State Grant Fund, \$7,791.09 from the Automotive Equipment Reserve Fund, \$9,469.50 from the Wastewater Fund, \$21,992.65 from the Water Fund, \$2,901.02 from the Storm & Surface Water Utility Fund, \$31,117.79 from the Airport Fund and \$918.89 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the December 31, 2014 Claim Vouchers No. 111274 through 111383 in the amount of \$404,957.38.

SUGGESTED MOTION

I move to approve the December 31, 2014 Claim Vouchers No. 111274 through 111383 in the amount of \$404,957.38.

Reviewed by:  _____, City Manager

CITY OF CHEHALIS
AGENDA REPORT

DATE: December 31, 2014
TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager
PREPARED BY: Michelle White, Accounting Tech II
SUBJECT: Payroll Vouchers and Transfers

JP
MW

ISSUE

Council approval is requested of the following financial transactions:

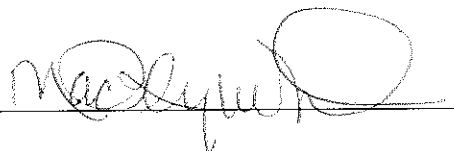
Payroll Vouchers No. 37822 through 37874, Direct Deposit Payroll Vouchers No. 5607 through 5695 and Electronic Federal Tax Payment No. 143 dated December 31, 2014 in the amount of \$720,443.56 and the transfer of \$482,391.07 from the General Fund, \$7,737.66 from the Arterial Street Fund, \$85,742.38 from the Wastewater Fund, \$92,898.16 from the Water Fund, \$21,442.78 from the Storm & Surface Water Utility Fund, \$27,033.89 from the Airport Fund and \$3,197.62 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the December 31, 2014 Payroll Vouchers No. 37822 through 37874, Direct Deposit Payroll Vouchers No. 5607 through 5695, and Electronic Federal Tax Payment No. 143 in the amount of \$720,443.56.

SUGGESTED MOTION

I move to approve the December 31, 2014, Payroll Vouchers No. 37822 through 37874, Direct Deposit Payroll Vouchers No. 5607 through 5695, and Electronic Federal Tax Payment No. 143 in the amount of \$720,443.56.

Reviewed by: , City Manager

CITY OF CHEHALIS

AGENDA REPORT

DATE: January 2, 2015
TO: The Honorable Mayor and City Council
FROM: Dennis Osborn, Community Development Director
SUBJECT: Re-appointment to the Chehalis Planning Commission

ISSUE

The term of Kyle McKerricher on the Chehalis Planning Commission expired December 31, 2014.

DISCUSSION

Mr. McKerricher has served on the Chehalis Planning Commission since May 2011. He has been an active member of the Commission and has requested to be reappointed to an additional four-year term.

RECOMMENDATION/COUNCIL ACTION DESIRED

The council affirms Mayor Dawes' appointment of Kyle McKerricher to the Chehalis Planning Commission for an additional four-year term expiring December 31, 2018.

SUGGESTED MOTION

I move that the council affirm Mayor Dawes' appointment of Kyle McKerricher to the Chehalis Planning Commission for a four-year term expiring December 31, 2018.

Reviewed by:  _____, City Manager

City of Chehalis APPLICATION FOR APPOINTMENT

Date 4/1/11

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- Airport Board (RCW 14.08)
- Lodging Tax Advisory Committee (Resolution 1-98)
- Historic Preservation Commission (CMC 2.66)
- Civil Service Commission (CMC 2.56 and RCW 41.08-Fire, RCW 41.12-Police)
- Sister City Committee (CMC 2.80)
- Planning Commission (CMC 2.48)
- Library Board (RCW 27.12)
- Other _____

Please print

Name Kyle McKerricher

Present employer THE SILVER AGENCY

Employer address 109 N. TOWER, SUITE 200 Phone No. 360-736-8065

Fax No. 360-330-7960 E-mail Kyle@SILVERAGENCY.COM

Home address 1648 SW WILSON AVE Home Phone No. 360-219-3536

CHEHALIS, WA

Have you previously or are you now serving on any of the above mentioned? Yes No

If yes, please explain _____

Date available for appointment Any TIME

Available to attend Evening meetings? Yes No Daytime meetings? Yes No

Approximately how many hours each month can you devote to city business? AS MANY AS NEEDED

Brief statement of qualifications for position and reason for requesting appointment.
I have wanted to join the Planning Commission for several years. I am very interested in being involved in city planning, and I hope to provide a fresh perspective.

Signature Kyle McKerricher
Kyle McKerricher


Please return completed form to: Office of the City Clerk
350 N Market Blvd Rm 101, Chehalis WA 98532

Please indicate where you wish meeting information to be mailed and how you would like to be reminded of meetings (e.g., phone, e-mail, cell phone) cell phone 360-219-3536

**CITY OF CHEHALIS
AGENDA REPORT**

DATE: January 8, 2015

TO: The Honorable Mayor and City Council

FROM: Merlin MacReynold, City Manager 

SUBJECT: Resolution No. 1-2015 – Declaring the City of Chehalis to be in a State of Emergency

ISSUE

Governor Jay Inslee has issued a proclamation declaring a State of Emergency in several Washington State Counties, including Lewis County.

DISCUSSION

From January 4 through 6, 2015, Western Washington experienced significant rainfall resulting in flooding, slope erosion, and landslides causing extensive damage to roadways, road closures and restricted access to affected areas in Grays Harbor, King, Kittitas, Lewis, Pacific, Pierce, Skagit, Wahkiakum, and Whatcom counties, affecting the life, health and safety of our citizens.

As a result of these conditions, Governor Jay Inslee under Chapters 38.52 and 43.06 RCW, has proclaimed that a State of Emergency exists in the counties noted above. The Governor's proclamation allows the Washington State Department of Transportation to seek emergency relief funds from the U.S. Department of Transportation's Federal Highways Administration to help pay for repairs.

The city was fortunate in that it did not incur any significant damage. Finance Manager Judy Pectol submitted approximately \$72,000 in preliminary estimates to Lewis County Emergency Management for debris removal, call outs, damage to the Babe Ruth batting cage flooring, and various road repairs throughout the city. Some local residents also received property damage as a result of the high water.

In order for the city and its residents to be eligible for potential relief funding, the council must also declare the city to be in a State of Emergency. Attached is Resolution No. 1-2015 for council consideration.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council Adopt Resolution No. 1-2015 on first and final reading.

SUGGESTED MOTION

I move that the council adopt Resolution No. 1-2015 on first and final reading.

RESOLUTION NO. 1-2015

**A RESOLUTION OF THE CITY OF CHEHALIS,
WASHINGTON, DECLARING THE CITY OF
CHEHALIS, WASHINGTON TO BE IN A STATE OF
EMERGENCY.**

WHEREAS, significant rainfall since January 4, 2015, has caused river elevations to rise, and,

WHEREAS, the City Manager has reported to the Council as to conditions created by flooding in Chehalis; and,

WHEREAS, Governor Jay Inslee has proclaimed that a State of Emergency exists in Grays Harbor, King, Kittitas, Lewis, Pacific, Pierce, Skagit, Wahkiakum, and Whatcom Counties in the State of Washington, and directed that the plans and procedures in the Washington State *Comprehensive Emergency Management Plan* be implemented. State agencies and departments are directed to utilize state resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the event; and,

WHEREAS, there is a present emergency which necessitates utilization of emergency powers granted pursuant to RCW 35.33.081 and RCW 38.52.070(2);

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO
RESOLVE AS FOLLOWS:**

SECTION 1. It is hereby declared by the City Council that, in accordance with the terms and conditions of RCW 35.33.081, there is an emergency due to the above stated conditions in Chehalis; therefore, designated departments are authorized to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster; and,

SECTION 2. Each designated department is authorized, in accordance with the terms and conditions of RCW 38.52.070(2), to exercise the powers vested under Section 1 of this resolution in the light of the exigencies of an extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law, (excepting mandatory constitutional requirements), including but not limited to:

- budget law limitations
- requirements of competitive bidding and publication of notices
- provisions pertaining to the performance of public work
- entering into contracts
- the incurring of obligations
- the employment of temporary workers subject to union and city regulations

- the rental of equipment
- the purchase of supplies and materials
- the appropriation and expenditures of public funds

SECTION 3. Each designated department may undertake contracting authority subject to the terms and conditions and provisions of Resolution No. 1-2015.

SECTION 4. Notwithstanding the authorizations set forth in Section 1 of this resolution, designated departments shall endeavor to secure the most competitive price available for goods and services, subject to the terms, conditions and provisions of Resolution No. 1-2015.

SECTION 5. Such authorization shall include unannounced entry and access onto and about private property, where such entry and access shall not violate those constitutional privacy and property rights under an emergency declaration.

SECTION 6. The emergency authority granted under this resolution shall expire 120 days from the date of the adoption of this resolution unless specifically authorized by the Council.

ADOPTED by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor, at a special meeting thereof this 12th day of January, 2015.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

JAY INSLEE
Governor



STATE OF WASHINGTON
Office of the Governor

PROCLAMATION BY THE GOVERNOR

15-01

WHEREAS, from November 25 through December 12, 2014, Western Washington received record rainfall from multiple storms resulting in saturated soil and slope erosion throughout the area; and

WHEREAS, from January 4 through 6, 2015, another significant winter storm struck Western Washington, producing extreme rainfall and above normal temperatures throughout the lowlands and mountain snowpack elevations; and

WHEREAS, the heavy rainfall from this storm combined with unseasonable snowmelt compounded existing soil saturation resulted in flooding, additional slope erosion, and landslides causing extensive damage to roadways, road closures and restricted access to affected areas in Grays Harbor, King, Kittitas, Lewis, Pacific, Pierce, Skagit, Wahkiakum, and Whatcom counties, affecting the life, health, and safety of our citizens; and

WHEREAS, the estimated cost to repair the damage to roads resulting from this storm exceeds \$3,000,000, and emergency conditions continue to necessitate temporary closure of and limited access to affected roadways, requiring the approval of Washington's Secretary of Transportation to commence work immediately to repair the affected roadways through the implementation of emergency procurement procedures to alleviate impacts to public safety; and

WHEREAS, the Washington State Department of Transportation and local jurisdictions are coordinating resources to repair the roadways, continuing to assess the damage caused by these storms, and working to implement damage repairs; and

WHEREAS, the roadway damage and its effects continue to impact the life and health of our citizens, as well as the property and transportation infrastructure of Washington State, and is a public disaster that affects life, health, property, or the public peace.

NOW, THEREFORE, I, Jay R. Inslee, Governor of the State of Washington, as a result of the above-noted situation and under Chapters 38.52 and 43.06 RCW, do hereby proclaim that a State of Emergency exists in Grays Harbor, King, Kittitas, Lewis, Pacific, Pierce, Skagit, Wahkiakum, and Whatcom Counties in the state of Washington, and direct the plans and procedures in the *Washington State Comprehensive Emergency Management Plan* be

COUNCIL MEMBERSHIP ON COMMITTEES/BOARDS

1/2014

Committee / Board	Representative(s)	Date(s) Appointed	Meeting Information
Centralia Landfill Closure Group: .Executive Committee Joint Board	City Manager (chair)	01/27/14	3 to 4 times per year on the 2 nd Thursday of a month 2:00 p.m. Centralia Utilities Department
Centralia-Chehalis Transportation Cooperative	Ketchum Taylor Spahr City Manager - staff Public Works Director-staff	01/27/14 01/27/14 01/27/14 01/27/14	3 rd Monday 7:00 a.m. Centralia City Hall
Chehalis Business Association	Harris Spahr City Manager – Admin Rep	01/27/14 01/27/14 01/27/14	3 rd Tuesday of each month 7:30 a.m. Sweet Inspirations
Chehalis-Napavine-LCSD No. 1 Sewer Operations	Pope	01/27/14	As needed
Chehalis River Basin Partnership	Harris (chair) Witzius – alternate Vasiaskas - alternate	01/27/14 01/27/14 01/27/14	4 th Friday of each month 9:30 a.m. Lucky Eagle Casino, Rochester
Chehalis Basin Flood Authority	Julie Balmelli-Powe Primary (09-22-14) Dr. John Henrikksen- Alt. (04-23-12)	09/22/14 01/27/14	3 rd Thursday of each month 9:00 a.m. - Technical Workshop Veterans Museum or Lewis County offices 1:30 p.m. - Flood Authority Meeting Lewis County offices
Chehalis Community Renaissance Team	Pope City Manager Foley - Staff	01/27/14	2 nd Friday of each month 8:30 - 9:30 a.m. City Hall Basement (small meeting room)
Chehalis Foundation	Pope	01/27/14	3 rd Tuesday of each month 12:00 – 1:00 p.m. City Hall Basement (small meeting room)
Council Budget Committee	Dawes Harris Spahr	01/27/14 01/27/14 01/27/14	Annually during budget process
Council GMA Committee	Pope (chair) Dawes Ketchum	01/27/14 01/27/14 01/27/14	As needed and available Usually city offices
Council Voucher Approval Committee	Harris Dawes Pope	01/27/14 01/27/14 01/27/14	As needed twice per month to review and sign vouchers Finance Department

Southwest Washington Economic Development Commission (Formerly - Cowitz-Lewis Economic Development District Board)	Spahr City Manager	01/27/14 01/27/14	Twice per year in January and July (360-577-3041)
Employee Emergency/Disaster Preparedness Committee	Harris Fire Chief - staff	01/27/14	1 st Tuesday Quarterly 1:30 p.m. City Hall - Jury Room
Joint Oversight Board for the Functional Consolidation	Dawes, Spahr, Lund, Fire Chief -staff City Manager -staff	02/26/14	4 th Wednesday - every other (odd) month 6:30 p.m. RFA Fire Station on Harrison Avenue, Centralia
Lewis County EDC Board	Spahr	01/27/14	1 st Thursday of Feb., Apr., June, Aug., Oct., and Dec. 7:00 a.m. Kit Carson Restaurant
Lewis County Historical Museum Board	Lund	01/27/14	1 st Tuesday of each month 5:15 p.m. Museum meeting room
Lewis County Law & Justice Council	Schaffer -Staff Fox -Staff	01/27/14 01/27/14	As scheduled Lewis County Law and Justice Center
Lewis County LEOFF Disability Board	Bonnie Canaday (elected by Lewis County cities)	04/10/14	3 rd Friday of each month 3:00 p.m. Lewis County Commissioners Office
Lewis County Planned Growth (GMA) Committee	Spahr City Manager - alternate Osborn - Staff	01/27/14	1 st and 3 rd Mondays of each month 3:00 p.m. Various locations
Lewis County Public Transportation Benefit Area Authority (Twin Transit Board)	Taylor	01/27/14	3 rd Thursday of each month 8:00 a.m. Twin Transit Office, Centralia
Lewis County Solid Waste Advisory Committee	Harris	01/27/14	2 nd Wednesday of each month 1:00 p.m. Lewis County Transfer Station
Lewis County Solid Waste Disposal District Executive (Advisory) Committee	Harris	01/27/14	Once per year to approve the budget
Lewis County Traffic Safety Council	Sahlin -Staff	01/27/14	3 rd Wednesday of each month 7:00 a.m. Lewis County Sheriff's Training Room
Lewis County Transportation Strategy Council	Taylor City Manager Ketchum - alternate	01/27/14	3 rd Monday of each month 2:00 p.m. LC Public Services
Lodging Tax Advisory Committee	Harris (chair) City Manager -staff Foley - staff	01/27/14 01/27/14	Once per year in September and as needed otherwise City Hall
Pt. 09 Committee (for 2015)	Dawes		2 nd Friday of March, June, Sept., and Nov. 9:00 a.m. Lewis County EDC Conference Room

Sister City Committee	Ketchum Foley -staff	01/27/14	Evenings as needed and available, usually more often in spring and summer City Hall
Rural Economic Development Public Facilities Advisory Committee Board	Chenhais - 2012 (Ketchum) (1 year cycle)	01/27/14	Annually (February - 2012) 9:00 a.m. Lewis County EDC Board Room
South Puget Sound FTZ Policy Committee	City Manager	01/27/14	2nd Thursday of January, April, July, and October 9:00 a.m. Port of Olympia offices
SW WA Regional Transportation Planning Organization Board	Lund Ketchum - alternate	01/27/14 01/27/14	2nd Wednesday of Feb., May, Sept., and Nov. 5:00 - 7:00 p.m. Various member locations throughout region

**CITY OF CHEHALIS
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager
DATE: January 12, 2015
SUBJECT: Budget Amendment Ordinance 940-B

ISSUE

Ordinance 940-B amending the 2014 Budget is hereby submitted to reflect the changes in estimates and the actual activity of the City and changes in accounting procedures required by the State Auditors Office (SAO) and reflected in the current version of the State of Washington's Budgeting, Accounting and Reporting System (BARS) Manual.

The single item with the largest dollar value change is related to the Wastewater Fund. Previously the payment we receive from the City Napavine which is dedicated to the repayment of debt has been treated as a reduction to our debt payment. To meet the requirements of the SAO and generally accepted accounting principles we must record the full debt payment as an expense and the reimbursement received as revenue.

We are also including changes related to the estimated grant reimbursements that we had anticipated receiving in December which will be received in 2015. Additionally, we are including other miscellaneous adjustments to reflect actual results of operations.

DISCUSSION

The attached spreadsheet provides information on a line-by-line basis, as well as summary information of the proposed budget amendment.

The net City-wide decrease totals \$493,387. This ordinance is presented for passage on the first and final reading.

RECOMMENDATION/COUNCIL ACTION DESIRED

The Administration recommends that the council declare an emergency and pass Ordinance No. 940-B on first and final reading because January 20, 2015 is the deadline set by the SAO for closing our 2014 fiscal year appropriations and cash disbursements.

SUGGESTED MOTION

I move that the council declare an emergency and pass Ordinance No. 940-B on first and final reading.

Reviewed: _____

City Manager

ORDINANCE NO. 940-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING THE ANNUAL BUDGET OF THE CITY FOR THE CALENDAR YEAR 2014, BY INCREASING APPROPRIATIONS OF THE GENERAL FUND IN THE SUM OF ONE HUNDRED SEVENTEEN THOUSAND ONE HUNDREDFORTY-SEVEN DOLLARS (\$117,147); AND THE 2011 GO BOND FUND IN THE SUM OF TWO DOLLARS (\$2) AND THE WASTEWATER FUND BY TWO HUNDRED SEVENTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-EIGHT DOLLARS (\$277,378); AND DIRECTING THE FINANCE MANAGER TO EFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to decrease the General Fund's estimated revenues by \$190,568; decrease transfers in by \$186,100; and increase expenditures by \$117,147. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase the appropriations of the General Fund in the sum of one hundred seventeen thousand one hundred forty-seven (\$117,147).

Section 2. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to decrease the Federal and State Grant Fund's revenue by \$186,100; and decrease transfers out by \$186,100.

Section 3. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the 2011 GO Bond Fund's expenditures by \$2. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the 2011 GO Bond Fund in the sum \$2.

Section 4. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Wastewater Fund's revenues by \$277,378; and increase expenditures by \$277,378. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the Wastewater Fund in the sum \$277,378.

Section 5. Attached hereto and identified as Exhibit A, in summary form, are the total of estimated revenues, transfers in, expenditures, and transfers out for each separate fund and the aggregate totals for all such funds combined for the city for the amended 2014 budget which, shows a total estimated ending fund balance of \$8,844,776.

PASSED by the city council of the City of Chehalis, Washington, and **APPROVED** on its first reading at a regularly scheduled open public meeting thereof this 12th day of January 2015.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

EXHIBIT A
CITY OF CHEHALIS AMENDED 2014 BUDGET
2014 Budget Summary - Revised with Ordinance #939-B and 940-B

FUND NAME	Est. Beg. Fund Balance	Revenue	Operating Transfers In	Expenditures	Operating Transfers Out	Est. End. Fund Balance
General Fund	860,937	7,368,553	1,250,811	7,499,384	1,419,799	561,118
Arterial Street Fund	27,091	150,000	-	175,540	-	1,551
Tourism Fund	50,135	175,000	-	181,475	-	43,660
Community Dev. Block Grant Fund	90,646	10,100	-	90,922	-	9,824
HUD Block Grant Fund	327,335	3,600	-	188,000	-	142,935
Federal and State Grant Fund	-	2,277,468	1,331,945	2,358,602	1,250,811	-
2011 G.O. Bond Fund	54	-	102,993	103,047	-	-
Automotive/Equip. Res. Fund	1,638	-	56,756	58,256	-	138
1st Quarter REET Fund	127,012	45,400	-	-	43,772	128,640
2nd Quarter REET Fund	53,137	45,000	-	-	33,473	64,664
Wastewater Fund	1,409,148	4,658,709	-	4,558,347	-	1,509,510
Water Fund	3,353,790	2,671,565	-	2,511,180	-	3,514,175
Storm & Surface Water Fund	448,246	470,584	-	467,158	-	451,672
Airport Fund	-	3,403,213	-	1,716,119	-	1,687,094
Garbage Fund	15	7,200	5,350	12,347	-	218
Firemen's Pension Fund	294,300	148,550	-	69,400	-	373,450
City Agency Fund	356,127	-	-	-	-	356,127
TOTALS	7,399,611	21,434,942	2,747,855	19,989,777	2,747,855	8,844,776

City of Chehalis
 2014 Budget Amendment No. 2 - Ordinance 940-B
 First & Final Reading

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total
			Increase/(Decrease)	(Decrease)	Increase/(Decrease)	In/(Out)	Increase/(Decrease)		
Fund 001 - General Fund									
001.336.006.94	Liquor Excise Tax Revenue	SAO requires that the 2% of Liquor Excise Tax/Liquor Profits Revenue we receive from the state and pay to Lewis County be recorded as an expense; not a revenue reduction.	276						
001.336.006.95	Liquor Profits Revenue		1,308						
001.g1.564.000.41.00	Health/Social Services				1,584				
001.333.020.60	US DOT State & Community	Grant Money will not be received in 2014	(86,390)						
001.334.003.82	TIB Grant	Grant Money will not be received in 2014	(105,762)						
001.397.000.99	Transfer In - Grant Fund	Grant Money will not be received in 2014					(186,100)		
001.E4.514.020.46.00	City Clerk - Insurance	Insurance Premium Increase			150				
001.53.558.060.48.00	Community Development -	628 NW West Demolition			23,000				
001.53.558.060.41.00	Community Development - Prof Serv	Annexation, Surveying & Site Plan			5,410				
001.515.030.49.00	City Manager - Miscellaneous	Property transfer			1,000				
001.513.010.49.00	City Manager - Adm Misc	Increased Expenses			3,278				
001.h1.521.010.41.00	Police - Professional Services	Recruitment, Legal Services			3,800				
001.h1.521.010.46.00	Police - Insurance	Insurance Premium Increase			4,400				
001.i1.522.020.46.00	Fire - Insurance	Insurance Premium Increase			2,300				
001.k1.542.050.41.01	Streets	Engineering			40,225				
001.k1.595.030.63.00	Streets	Other Improvements			32,000				
Total General Fund			(190,568)		117,147		(186,100)		(493,815)
Fund 199 - Federal and State Grant Fund									
199.334.D01.81	State Grant Revenue	Grant Money will not be received in 2014	(186,100)						
199.48.597.000.05.01	Transfer Out - Fund 001	Grant Money will not be received in 2014					186,100		
Total Federal & State Grant Fund			(186,100)		-		186,100		0
Fund 200 - 2011 GO Bond Fund									
200.592.014.89.00	Other Debt Service Costs								(2)

City of Chehalis
 2014 Budget Amendment No. 2 - Ordinance 940-B
 First & Final Reading

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total	
			Increase/(Decrease)	(Decrease)	Increase/(Decrease)	(Decrease)	In/(Out)	In/(Out)	Increase/(Decrease)	(Decrease)
Total Federal & State Grant Fund			-	-	2	-	-	-	-	(2)
Fund 404 - Wastewater Fund										
404.11.582.C35.78.21	WTP Loan Principal -SRFL #3 Reimbursement	SAO Requires that Debt Reimbursements be Recorded as Revenue; not expense reductions			277,378					
404.343.050.70	WTP Loan SRFL #3 Reimbursement	SAO Requires that Debt Reimbursements be Recorded as Revenue; not expense reductions	277,378							
Total Wastewater Fund			277,378		277,378					-
Total of All Funds			(99,290)		394,527					(493,817)

CITY OF CHEHALIS

AGENDA REPORT

DATE: January 5, 2015
TO: The Honorable Mayor and City Council
FROM: Glenn Schaffer, Police Chief
SUBJECT: Ordinance 941-B – Amending Section 5.32 of the Chehalis Municipal Code Dealing with Storage of Fireworks.

ISSUE

Attached is proposed Ordinance No. 941-B for council consideration.

DISCUSSION

The City Prosecuting Attorney, in conjunction with the Chehalis Fire Department and the Fire Marshall, has determined that the City of Chehalis would benefit by revising the Chehalis Municipal Code Title 5.32. The addition of paragraph 5.32.030, would provide provisions for the safe storage of fireworks that would ensure compliance with the fire code in respect to fire apparatus access and water flow.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends the council pass Ordinance No. 941-B on first reading.

SUGGESTED MOTION

I move that the council pass Ordinance No. 941-B on first reading.

Reviewed by:  _____, City Manager

ORDINANCE NO. 941-B

**AN ORDINANCE OF THE CITY OF CHEHALIS,
WASHINGTON, AMENDING CHAPTER 5.32 OF THE
CHEHALIS MUNICIPAL, AND ESTABLISHING AN
EFFECTIVE DATE HEREOF.**

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. Section 5.32.030 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

5.32.030 Temporary Storage of Fireworks.

All temporary storage of consumer fireworks in facilities approved by the Chief of the Washington State Patrol must also be in compliance with Chapter 5 of the city's fire code with respect to fire apparatus access and fire flow requirements.

Section 2. The effective date of this ordinance shall be the third day of February, 2015.

PASSED by the City Council of the city of Chehalis, Washington, and **APPROVED** by its mayor this _____ day of January, 2015.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney