

PLEASE NOTE SPECIAL MEETING TIME

CHEHALIS CITY COUNCIL AGENDA

CITY HALL

350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large
Mayor

Terry F. Harris, District 1, Mayor Pro Tem
Daryl J. Lund, District 2
Dr. Isaac S. Pope, District 4

Anthony E. Ketchum Sr., District 3
Chad E. Taylor, Position at Large
Bob Spahr, Position at Large

December 8, 2014

4:45 p.m.

EXECUTIVE SESSION

- | ITEM | ADMINISTRATION
RECOMMENDATION | PAGE |
|---|----------------------------------|------|
| 1. <u>Executive Session Pursuant to RCW 42.30.110(1)(i) – Potential Litigation.</u> (City Manager, City Attorney, Community Development Director) | --- | |

Regular Meeting of Monday, December 8, 2014

5:00 p.m.

ITEM

ADMINISTRATION
RECOMMENDATION

PAGE

- | | | |
|---|--|--|
| 2. <u>Call to Order.</u> (Mayor) | | |
| 3. <u>Pledge of Allegiance.</u> (Mayor) | | |

CITIZENS BUSINESS

This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.

PRESENTATIONS

4. Briefing on Chehalis Basin Strategy to Reduce Flood Damage and Restore Aquatic Species. (Flood Authority Representative J. Vander Stoep)

CONSENT CALENDAR

5. Minutes of the Regular Meeting of November 24, 2014. (City Clerk)

APPROVE

1

6. Vouchers and Transfers. (Finance Manager)

APPROVE

4

ADMINISTRATION AND CITY COUNCIL REPORTS

7. Administration Reports.

- a. Report on city accomplishments. (City Manager)

INFORMATION ONLY

8. Council Reports.

- a. Councilor reports. (City Council)

INFORMATION ONLY

- b. Council committee reports. (City Council)

INFORMATION ONLY

UNFINISHED BUSINESS

9. Ordinance No. 939-B, Second and Final Reading – Amending the 2014 Budget.
(City Manager, Finance Manager)

PASS

6

NEW BUSINESS

10. Resolution No.11-2014, First and Final Reading – Amending Title 17, Appendix "A" (Schedule of Fees and Charges) of the Uniform Development Regulations.
(City Manager, Community Development Director, Finance Manager)

ADOPT

13

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA

THE REGULAR MEETING OF MONDAY, DECEMBER 22, 2014, HAS BEEN CANCELLED

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, JANUARY 12, 2014

November 24, 2014

The Chehalis city council met in regular session on Monday, November 24, 2014, in the Chehalis city hall. Mayor Dawes called the meeting to order at 4:30 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Dennis Osborn, Community Development Director.

1. **Executive Session.** Mayor Dawes announced the council would be in executive session pursuant to RCW 42.30.110(1)(b) – purchase or acquisition of land; and RCW 42.30.110(1)(i) – potential litigation for approximately 30 minutes and there would be no decision following conclusion of the executive session.

Mayor Dawes closed the executive session at 5:02 p.m. and announced the council would take a short recess before opening the regular meeting at 5:05 p.m. Additional staff included: Glenn Schaffer, Police Chief/Interim Fire Chief; Judy Pectol, Finance Manager; Peggy Hammer, Human Resources Administrator; Lilly Wall, Recreation Manager; Dale McBeth, Municipal Court Judge; Becky Fox, Court Administrator; Rick Sahlin, Public Works Director; Don Schmitt, Street/Stormwater Superintendent; Dave Vasilaskas, Water Superintendent; and Allyn Roe, Airport Manager. Members of the media included Dameon Pesanti from *The Chronicle*.

2. **Council Agenda Item Pulled.** Mayor Dawes announced that item 16 (Resolution No. 11-2014) would be pulled from the agenda, noting he was advised by City Manager MacReynold that he and staff had a few more issues and questions to resolve.

3. **Public Hearing on 2015 Proposed Budget and Revenue Sources, Taxes and Levies.** Mayor Dawes closed the regular meeting at 5:06 p.m. and opened the public hearing.

There being no public comment, Mayor Dawes closed the public hearing at 5:07 p.m. and reopened the regular meeting.

4. **Consent Calendar.** Councilor Taylor moved to approve the consent calendar comprised of the following:

a. Minutes of the regular meeting of November 10, 2014, and the special meetings of November 17, 2014, and November 18, 2014;

b. Claim Vouchers No. 110924-111033 and Electronic Funds Transfer No.1020141 in the amount of \$351,012.75 dated November 14, 2014;

c. Approve city manager employment contract extension; and

d. Approve and authorize city manager to execute a civil engineering contract between the city and RB Engineering, Inc., for the Arkansas Way Road Extension Project in an amount not to exceed \$111,000.

The motion was seconded by Councilor Lund and carried unanimously.

Mayor Dawes stated the council was very happy with the outcome of the situation regarding the city manager search, adding they appreciated City Manager MacReynold's willingness to stay on for an additional two years.

City Manager MacReynold stated he was honored to be asked, adding he was looking forward to the next two years.

5. **Administration Reports.**

a. **October Financial Report.** Finance Manager Judy Pectol reported on the general fund property tax revenues, noting the October report showed the accounts solely under budget. She added that she was projecting a large amount to come in from Lewis County very soon, since May and November are typically when the city receives its largest amounts of property tax revenue from the county. Ms. Pectol stated based on what the city has received to date, and what she anticipates receiving, we may actually come in over budget.

November 24, 2014

Ms. Pectol reported the non-departmental expenditures were over expended at this time, but those would be taken care of with the approval of the upcoming budget amendment.

Ms. Pectol reported on the water fund interest allocations, noting one of the reasons the interest in 2013 was higher than in 2014 is because a change was made in accounting procedures regarding non-designated interest. She noted rather than reallocating the interest at year-end as part of the closing entries she would be recording the entries as the interest comes in.

Mayor Dawes inquired about the water connections "miscellaneous fees," noting this year's income seemed rather high. Water Superintendent Dave Vasilauskas reported they had a couple of large facilities hook up in the urban growth area, to include: FMC Dialysis, Inc., and Jackson Villa II.

b. **Cancellation of December 22 Council Meeting.** City Manager MacReynold reported the administration didn't have any items for the second meeting in December and asked if the council would like to consider canceling the meeting.

Councilor Harris moved to cancel the December 22 council meeting.

The motion was seconded by Councilor Ketchum and carried unanimously.

6. **Council Reports.**

a. **Update from Council Lund.** Councilor Lund reported, last week, he and the rest of the city council participated in the city manager search interview process.

b. **Update From Mayor Dawes.** Mayor Dawes reported Councilor Harris, city staff and a number of volunteers were busy putting up the holiday decorations.

Councilor Harris stated he was a bit concerned about not having enough help on Sunday because of the Seattle Seahawks game and the Seattle Sounders match, and also the thunder and lightning storm that morning. He noted by the end of the week they would be seeing some changes with regards to the decorations.

Mayor Dawes reported he attended the ribbon cutting for Chehalis Valley Real Estate on Park Street on November 13, and on November 20, he attended the Business After Hours at the Evergreen Playhouse in Centralia.

7. **Ordinance No. 935-B, Second and Final Reading – Granting a Franchise Agreement to Astound Broadband, LLC, to Construct, Operate and Maintain a Telecommunications Network within the City of Chehalis.** City Manager MacReynold reported the council heard from Astound Broadband's representative Vic Peterson at the last meeting. He noted this is another economic opportunity for the city and encouraged the council's consideration and approval.

Councilor Spahr moved that the council pass Ordinance No. 935-B on second and final reading.

The motion was seconded by Councilor Lund and carried unanimously.

8. **Ordinance No. 936-B, Second and Final Reading – Determining and Fixing the Amounts of Revenue to be Raised by Ad Valorem Taxes During 2015; Ordinance No. 937-B, Second and Final Reading – Stating the Dollar Amounts and Percentages of Change in Property Tax Levies for 2015; and Ordinance No. 938-B, Second and Final Reading – Adopting the Proposed 2015 Budget.** City Manager MacReynold reported he was pleased to provide the city council with a balanced budget that slightly improves service levels, meets council direction concerning reserves, and does not raise taxes. He encouraged the council's consideration and approval.

Councilor Spahr moved to pass Ordinance Nos. 936-B, 937-B, and 938-B on second and final reading.

Councilor Lund seconded the motion.

November 24, 2014

Councilor Pope stated the budget looked good and asked if they had to give up anything by not raising taxes. City Manager MacReynold stated no.

Mayor Dawes reported even though the city went through a difficult time over the last few years we were still able to improve our bond rating. He stated he was proud of the city staff for all of their hard work to make that happen.

The motion carried unanimously.

9. **Ordinance No. 939-B, First Reading – Amending the 2014 Budget.** City Manager MacReynold reported, at the end of each year, the administration traditionally amends the existing budget to reflect what's happened over the past months. He noted Ms. Pectol did a good job of outlining the changes to the budget in the agenda report.

Ms. Pectol stated we have wonderful city with lots of projects going on. She noted the budget amendment would take care of some of the larger projects that were done during the year that we didn't do budget amendments for at the time they were approved.

Councilor Taylor moved to pass Ordinance No. 939-B on first reading.

The motion was seconded by Councilor Lund and carried unanimously.

Mayor Dawes wished everybody a great Thanksgiving weekend and hoped that everyone would make it safe and sound to their destinations if traveling anywhere.

There being no further business to come before the council, the meeting adjourned 5:23 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of November 24, 2014.

CITY OF CHEHALIS

AGENDA REPORT

DATE: November 26, 2014

TO: The Honorable Mayor and City Council

FROM: Judy Pectol, Finance Manager *JP*

PREPARED BY: Michelle White, Accounting Tech II *MW*

SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

Claim Vouchers No. 111034 through 111128 in the amount of \$932,852.04 dated November 26, 2014 and the transfer of \$42,911.39 from the General Fund, \$10,000.00 from the Tourism Fund, \$297.50 from the Federal & State Grant Fund, \$545.40 from the Automotive Equipment Reserve Fund, \$838,534.26 from the Wastewater Fund, \$19,005.39 from the Water Fund, \$1,369.70 from the Storm & Surface Water Utility Fund, \$19,269.51 from the Airport Fund and \$918.89 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the November 26, 2014 Claim Vouchers No. 111034 through 111128 in the amount of \$932,852.04.

SUGGESTED MOTION

I move to approve the November 26, 2014 Claim Vouchers No. 111034 through 111128 in the amount of \$932,852.04.

Reviewed by: *Mac Dequien*, City Manager

CITY OF CHEHALIS

AGENDA REPORT

DATE: November 26, 2014

TO: The Honorable Mayor and City Council

FROM: Judy Pectol, Finance Manager *JP*

PREPARED BY: Michelle White, Accounting Tech II *MW*

SUBJECT: Payroll Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

Payroll Vouchers No. 37772 through 37821, Direct Deposit Payroll Vouchers No. 5518 through 5606 and Electronic Federal Tax Payment No. 142 dated November 26, 2014 in the amount of \$666,787.25 and the transfer of \$450,681.96 from the General Fund, \$6,068.94 from the Arterial Street Fund, \$77,540.36 from the Wastewater Fund, \$83,022.60 from the Water Fund, \$20,472.60 from the Storm & Surface Water Utility Fund, \$25,888.09 from the Airport Fund and \$3,112.70 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the November 26, 2014 Payroll Vouchers No. 37772 through 37821, Direct Deposit Payroll Vouchers No. 5518 through 5606, and Electronic Federal Tax Payment No. 142 in the amount of \$666,787.25.

SUGGESTED MOTION

I move to approve the November 26, 2014, Payroll Vouchers No. 37772 through 37821, Direct Deposit Payroll Vouchers No. 5518 through 5606, and Electronic Federal Tax Payment No. 142 in the amount of \$666,787.25.

Reviewed by: , City Manager

**CITY OF CHEHALIS
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Judy Pectol, Finance Manager
DATE: December 8, 2014
SUBJECT: Budget Amendment Ordinance 939-B; Second and Final Reading

ISSUE

Ordinance 939-B amending the 2014 Budget is hereby submitted to reflect the changes in estimates and the actual activity of the city. It is necessary to ensure compliance with appropriation requirements.

DISCUSSION

The attached spreadsheet provides information on a line-by-line basis, as well as summary information of the proposed budget amendment.

The most significant reductions to revenues, transfers in, expenditures, and transfers out are related to the FEMA projects, the Gail and Carolyn Shaw Aquatics Center and Street Projects.

The net City-wide decrease totals \$98,960. This ordinance is presented for passage on the second of two required readings.

RECOMMENDATION/COUNCIL ACTION DESIRED

The Administration recommends that the council pass Ordinance 939-B on second and final reading.

SUGGESTED MOTION

I move that the council pass Ordinance 939-B on second and final reading.

Reviewed:  City Manager

ORDINANCE NO. 939-B

AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING THE ANNUAL BUDGET OF THE CITY FOR THE CALENDAR YEAR 2014, BY INCREASING APPROPRIATIONS OF THE GENERAL FUND IN THE SUM OF ONE HUNDRED EIGHTY-TWO THOUSAND NINE HUNDRED EIGHTY-SIX DOLLARS (\$182,986); THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND IN THE SUM OF NINETY THOUSAND NINE HUNDRED TWENTY-TWO DOLLARS (\$90,922); THE HOUSING AND URBAN DEVELOPMENT FUND IN THE SUM OF ONE HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS (\$188,000)); THE FEDERAL AND STATE GRANT FUND IN THE SUM OF EIGHT HUNDRED FORTY-SEVEN THOUSAND SEVEN HUNDRED TWO DOLLARS (\$847,702); THE AUTOMOTIVE AND EQUIPMENT RESERVE FUND BY THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500); AND THE AIRPORT FUND BY SIXTY-THOUSANDTHREE HUNDRED SIXTY-EIGHT (\$60,368); AND DIRECTING THE FINANCE MANAGER TO EFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the General Fund's estimated revenues by \$261,482; increase transfers in by \$436,911; increase expenditures by \$182,986; and increase transfers out by \$335,445. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase the appropriations of the General Fund in the sum of one hundred eighty-two thousand nine hundred eighty-six (\$182,986).

Section 2. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Community Development Block Grant Fund's expenditures by \$90,922. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the Community Development Block Grant Fund in the sum of ninety thousand nine hundred twenty-two (\$90,922).

Section 3. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Housing and Urban Development Grant (HUD) Fund's expenditures by \$188,000. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the HUD Fund in the sum of one hundred eighty-eight thousand dollars (\$188,000).

Section 4. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Federal and State Grant Fund's revenues by \$952,668; increase transfers in by \$331,945; increase expenditures by \$847,702 and increase transfers out by \$436,911. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the Federal and State Grant Fund in the sum of eight hundred forty-seven thousand seven hundred two dollars (\$847,702).

Section 5. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Automotive and Equipment Reserve Fund's expenditures by \$3,500 and increase transfers in by \$3,500. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the Automotive and Equipment Reserve Fund in the sum of three thousand five hundred dollars (\$3,500).

Section 6. The annual budget of the city for the calendar year 2014 shall be, and the same hereby is, amended so as to increase the Airport Fund's revenues by \$60,368 and increase expenditures by \$60,368. The annual budget of the city for the calendar year 2014 shall be, and hereby is amended to increase appropriations of the Airport Fund in the sum of sixty thousand three hundred sixty-eight dollars (\$60,368).

Section 7. Attached hereto and identified as Exhibit A, in summary form, are the total of estimated revenues, transfers in, expenditures, and transfers out for each separate fund and the aggregate totals for all such funds combined for the city for the amended 2014 budget which, shows a total estimated ending fund balance of \$9,338,591.

PASSED by the city council of the City of Chehalis, Washington, and **APPROVED** on its first reading at a regularly scheduled open public meeting thereof this 8th day of December, 2014.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney

EXHIBIT A
CITY OF CHEHALIS AMENDED 2014 BUDGET
2014 Budget Summary - Revised with Ordinance #939-B

FUND NAME	Est. Beg. Fund Balance	Revenue	Operating Transfers In	Expend- itures	Operating Transfers Out	Est. End. Fund Balance
General Fund	836,009	7,559,121	1,436,911	7,357,309	1,419,799	1,054,933
Arterial Street Fund	27,091	150,000		175,540		1,551
Tourism Fund	50,135	175,000		181,475		43,660
Community Dev. Block Grant Fund	90,646	10,100		90,922		9,824
HUD Block Grant Fund	327,335	3,600		188,000		142,935
Federal and State Grant Fund	0	2,463,568	1,331,945	2,358,602	1,436,911	0
2011 G.O. Bond Fund	54		102,993	103,047		0
Automotive/Equip. Res. Fund	1,638		56,756	58,256		138
1st Quarter REET Fund	127,012	45,400			43,772	128,640
2nd Quarter REET Fund	53,137	45,000			33,473	64,664
Wastewater Fund	1,409,148	4,381,331		4,280,969		1,509,510
Water Fund	3,353,790	2,671,565		2,511,180		3,514,175
Storm & Surface Water Fund	448,246	470,584		467,158		451,672
Airport Fund	0	3,403,213	0	1,716,119		1,687,094
Garbage Fund	15	7,200	5,350	12,347		218
Firemen's Pension Fund	294,300	148,550		69,400		373,450
City Agency Fund	356,127					356,127
TOTALS	7,374,683	21,534,232	2,933,955	19,570,324	2,933,955	9,338,591

City of Chehalis
2014 Budget Amendment No. 1 - Ordinance 939-B
Second and Final Reading
12/8/14

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total
			Increase/(Decrease)		Increase/(Decrease)		In/(Out)	Increase/(Decrease)	
Fund 001 - General Fund									
001.331.016.60	DOJ Bullet-proof Vest	DOJ Grant	1,488						
001.333.020.60	US DOT Grant - Chehalis Ave	Street Projects	90,782						
001.334.003.82	Salzer Cr Bridge Grant	Street Projects	113,000						
001.K1.595.010.63.00	Other Improvements	Street Projects			80,000				
001.K1.595.030.63.00	Other Improvements	Street Projects			80,000				
001.K1.542.050.41.01	Engineering - Scour Bridge	Street Projects			17,000				
001.K1.542.063.48.00	Repair & Maintenance	Wire Theft - Replacement			13,342				
001.K1.542.050.44.01	Advertising - Scour Bridge	Street Projects			975				
001.E4.514.020.41.00	Professional Services	Code Updates			1,500				
001.E4.518.080.41.00	Professional Services	Video Arraignment Project			(2,500)				
001.E4.597.000.05.00	Transfer Out to Equipment Fund	Video Arraignment Project					(2,500)		
001.C1.597.000.05.32	Transfer Out to Equipment Fund	Video Arraignment Project					(500)		
001.B1.597.000.05.32	Transfer Out to Equipment Fund	Video Arraignment Project					(500)		
337.009.37	CCRA Grant	LC Distressed County (.09) Grant	26,000						
G1.514.080.52.01	CCRA Grant	LC Distressed County (.09) Grant			26,000				
367.011.076	Donations for Facilities	Donation from Glen & Patty Dickason	1,367						
001.53.518.031.48.00	Repairs & Maintenance	Window Replacement			1,367				
001.367.011.076	Donations for Facilities	Donation from High Noon Sertoma	500						
001.53.518.031.48.00	Repairs & Maintenance	New Picnic Table			500				
001.337.009.41	WCIA Grant	Pedestrian Safety Flashing Beacons Grant	6,359						
001.K1.542.064.31	Operating Supplies	Pedestrian Safety Flashing Beacons			6,359				
001.395.020.00	Insurance Recovery	City Hall Elevator Damage	21,986						
001.518.G1.080.48	Repairs & Maintenance	Repair of City Hall Elevator			21,986				
001.397.000.99	Transfer In - Grant Fund	Additional Transfer for FEMA & Aquatics					436,911		
001.G1.597.000.05.99	Transfer Out - Grant Fund	Additional Transfer for Aquatics Center					(331,945)		
001.C1.512.050.41.00	Professional Services	Court Security Services							
001.C1.515.091.41.00	Professional Services	Public Defense Services			1,500				
001.E1.514.023.21.07	Employee Benefits	Former Finance Director Unemployment			12,000				
001.E1.514.023.11.00	Salaries & Wages	Finance Director Payroll			21,035				
001.E1.514.029.1C.00	Salaries Contra	Airport Contra Charges			1,500				
001.E1.514.029.2C.00	Benefits Contra	Airport Contra Charges			(72,000)				
001.E1.514.029.3C.00	Supplies Contra	Airport Contra Charges			(26,213)				
					(1,317)				

City of Chehalis
2014 Budget Amendment No. 1 - Ordinance 939-B
Second and Final Reading
12/8/14

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue Increase/(Decrease)	Appropriation Increase/(Decrease)	Transfers In/(Out)	Total Increase/(Decrease)
001.E1.514.029.4C.00	Professional Services Contra	Airport Contra Charges		(8,838)		
001.I1.522.030.31.00	Office & Operating Supplies	Fire Dept. Supplies		6,500		
001.I1.522.026.35.00	Small Tools & Minor Equipment	Fire Dept. Small Tools		2,290		
Total General Fund			261,482	182,986	101,466	179,962

Fund 195 - Community Development Block Grant (CDBG) Fund

197.K1.542.050.41.01	Other Improvement TIB Projects	Street Projects		90,922		
Total Community Development Block Grant Fund			0	90,922	0	(90,922)

Fund 197 - Housing and Urban Development (HUD) Fund

197.K1.542.050.41.01	Other Improvement TIB Projects	Street Projects				
Total Housing & Urban Development Fund			0	188,000	0	(188,000)

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Fund 199 - Federal and State Grant Fund

199.397.000.01	Transfer In - 001	Aquatics			331,945	
199.334.000.11	WA Legislative Grant	FEMA Grant	110,090			
199.334.002.71	Rec & Conservation Grant	Aquatics	237,500			
199.334.002.71	Military Dept Grant	FEMA Grant	229,067			
199.367.011.59	Donations - Housing	FEMA Grant	12,357			
199.367.011.79	Donations - Pool Project	Aquatics	333,654			
199.395.020.00	Insurance	Aquatics	30,000			
199.48.594.076.62.00	Buildings & Structures	Construction Costs		847,702		
199.48.597.000.55.01	Transfer Out - 001	FEMA Grant			(80,000)	
199.48.597.000.55.01	Transfer Out - 001	Aquatics			(356,911)	
Total Federal & State Grant Fund			952,668	847,702	(104,966)	0

Fund 300 - Automotive Equipment Reserve Fund

302.397.000.01	Transfer In - 001	Video Arrangement Project			3,500	
302.45.594.011.64.00	Machinery & Equipment	Video Arrangement Project		500		

City of Chehalis
2014 Budget Amendment No. 1 - Ordinance 939-B
Second and Final Reading
12/8/14

Fund No. and Name	Acct. Name	Reason for Amendment	Revenue		Appropriation		Transfers		Total
			Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)	In/(Out)	Increase/(Decrease)	
302.45.594.012.64.00	Machinery & Equipment	Video Arraignmnet Project			500				
302.45.594.013.64.00	Machinery & Equipment	Video Arraignmnet Project			2,500				
Total Federal & State Grant Fund			0	0	3,500		3,500		0
Fund 407 - Airport									
407.388.010.00	Capital Contribution	Lewis County Capital Payment	57,368						
407.322.040.00	Salary Contra Accounts	Right-of-Way Permit Fees	3,000						
407.09.594.046.63.00	Other Improvements	Miscellaneous Improvements			(48,000)				
407.09.546.091.1A.00	Salary Contra Accounts	Contra charges from General Fund			72,000				
407.09.549.091.2A.00	Benefit Contra Accounts	Contra charges from General Fund			26,213				
407.09.546.091.3A.00	Supply Contra Accounts	Contra charges from General Fund			1,317				
407.09.546.091.4A.00	Professional Services Contra	Contra charges from General Fund			8,838				
Total Federal & State Grant Fund			60,368	60,368	0				(0)
Total of All Funds			1,274,518	1,373,478	0				(98,960)

**CITY OF CHEHALIS
AGENDA REPORT**

TO: The Honorable Mayor and City Council

FROM: Judy Pectol, Finance Manager
Dennis Osborn, Community Development Director

DATE: November 25, 2014

SUBJECT: Resolution No. 11-2014 Revising Appendix Chapter "A" (Schedule of Fees and Charges) of the Uniform Development Regulations.

ISSUE

Some of the fees charged by the City of Chehalis have lagged behind the rate of inflation, and behind the cost of providing the services. It is the administration's goal to take a step closer to recovering our costs of providing the service.

DISCUSSION

During the development of the 2015 Budget it became clear that some of the city's fees were outdated and did not cover the cost of providing certain services. The administration met with the Council Budget Committee on two occasions to discuss the fee schedule and provided input on what they thought was acceptable to charge. The Council Budget Committee supports the recommendations being presented for Council consideration.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that council adopt Resolution No. 11-2014 on first and final reading.

SUGGESTED MOTION

I move that the council adopt Resolution No. 11-2014 on first and final reading.

Reviewed:  _____, City Manager

RESOLUTION 11-2014

**A RESOLUTION OF THE CITY OF CHEHALIS,
WASHINGTON, REVISING APPENDIX CHAPTER
'A' OF THE CHEHALIS UNIFORM DEVELOPMENT
REGULATIONS, CODIFIED AS CHEHALIS
MUNICIPAL CODE TITLE 17 AND PROVIDING FOR
AN EFFECTIVE DATE HEREOF.**

WHEREAS, Appendix Chapter 'A' of the Uniform Development Regulations establishes the listing of fees and charges for services provided by the City of Chehalis; and

WHEREAS, Chehalis Municipal Code section 17.09.170.C provides that amendments and revisions to Appendix Chapter 'A' may be made by Resolution, and

WHEREAS, If inconsistencies are identified between Appendix Chapter 'A' and other applicable local, state, or federal requirements, said Appendix Chapter 'A' must be altered to reflect such requirements; and

WHEREAS, the City of Chehalis established fees for the Chehalis-Centralia Airport and the Gail and Carolyn Shaw Aquatics Center; now, therefore,

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO HEREBY RESOLVE AS FOLLOWS:

Section 1. Appendix Chapter 'A' (Schedule of fees and charges) of the Uniform Development Regulations, codified in the Chehalis Municipal Code as Title 17, shall be, and the same hereby is, revised to reflect the established fees and charges listed in the attached Schedule.

Section 2. The effective date of the Resolution shall be January 1, 2015.

ADOPTED by the City Council of the City of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 8th day of December 2014.

Mayor

ATTEST:

City Clerk

Approved as to form and content:

City Attorney

Uniform Development Regulations
Appendix Chapter "A"
Schedule of Fees and Charges

Community Development Fees

Most plans for which a development permit is required will be assessed a plan review fee in addition to any permit fees. The plan review fee is based on the construction cost or value of the development project, or projected staff review time; and may be a percentage of the development permit fee from the applicable code. Generally, the following formulas are used for the identified type of plan review.

- **Manufactured structure** – \$200 (per assembled structure)
- **Land Use/Zoning Plan Review**
No plan review fee, unless variance or conditional use permit is required
Variance permit fee \$200.00 deposit plus up to \$500 in pass-through costs
Conditional Use permit fee \$200.00 deposit plus up to \$500 in pass-through costs
- **Public Works Variance** – \$50.00
- **Fee to restore water service** - \$50.00
- **Civil Plan Review associated with Development – 1st review** - \$50.00
- **Civil Plan Review associated with Development – each additional review** - \$25.00
- **Joint Aquatic Resource Permit Application (JARPA)**
If Shorelines Management Act permit \$200.00 deposit plus up to \$500 in pass-through costs
Otherwise \$200

Plan review fees must be submitted with the application before any city plan review or approval process will be initiated. Other county, state, and federal agencies with jurisdiction may charge additional review or permitting fees.

- **Building Permit & Plan Review Fee**

Value	Fee
1 million1 and up	\$4.22 per thousand
500k+1 - 1 mill	\$5.50 per thousand
100k+1 - 500k	\$6.48 per thousand
50k+1 - 100k	\$7.00 per thousand plus \$215.00
25k+1 - 50k	\$10.10 per thousand plus \$197.00
1 - 25k	\$14.00 per thousand plus \$33.00

- **State surcharge fee** - \$4.50 plus \$2.00 per residential unit
- **Demolition Permit** - \$28.00
- **Fire Permit**
Occupancy - \$15.00 initial application
Annual Inspection - \$25.00

- **Fireworks Stand** - \$100 annual fee plus \$100 deposit
- **Underground Storage Tank** - \$25.00 per tank installed or removed
- **Sign Permit - For Project Cost**

\$1 through \$2,000	\$20.00
\$ 2,001 or more	\$75.00
- **Earth Disturbing Permit (Stormwater)** -1997 UBC Table A-33-B 'Grading Permit Fees unless associated with a building permit, then no fee.
- **Right-of-Way Permit**
 - For construction activity - \$50.00
 - For temporary (less than 30 days) occupancy - \$50.00
 - For permanent occupancy associated w/adjacent business - \$100.00 annual fee
- **House Moving Permit Plan Review Fee** - \$50.00
- **House Moving Permit** - \$200.00 plus performance bond or damage deposit of \$5,000
- **Mechanical Permit** - \$35.00
- **Plumbing Permit** - \$26.00
- **Occupancy Permit** - \$30.00
- **Occupancy Permit (No construction or R/W)** \$50.00
- **Joint Aquatic Resources Permit**
 - If Shoreline Management Act permit, flood hazard zone-permit, local wetland development permit; or slope/slide/unstable soil permit - no permit fee
 - If other agency involved - Other agency requirements State of Washington surcharge - \$4.50 + \$2.00 per residential unit over one. (attached to any building permit issued)

Appeal Fees

Appeal from decision of Responsible Official (SEPA) to Hearing Examiner - \$200.00 deposit plus pass-through fees up to \$500*

Appeal from decision of Development Review Committee member to Hearing Examiner - \$200.00 deposit plus pass-through costs up to \$500**

Appeal from decision of Shorelines Administrator to Hearing Examiner - \$200.00 deposit plus pass-through costs up to \$500*

* 80% of the appeal fee may be refunded to a prevailing party (appellant) upon written request, at the discretion of the Hearing Examiner.

** 100% of the appeal fee shall be refunded to a prevailing party (appellant).

Planning/Zoning Fees

Comprehensive Plan amendment application - no fee for first form; \$20.00 thereafter

Comprehensive Plan amendment/PUD/Rezone - \$300.00
Development Regulation Text Amendment (Title 17) - \$125.00
Subdivision (preliminary plat application) - \$200.00 plus \$5.00 per lot
Subdivision (final plat application) - \$200.00 (includes filing fees at county auditor)
Short-plat application - \$200.00 (includes filing fees at county auditor)
Boundary line adjustment application - \$250.00 (includes filing fees at county auditor) State
Environmental Policy Act checklist - \$200.00
Environmental Impact Statement - \$200.00 (review only - EIS by applicant)
Preliminary site plan review (Development Review Committee) - no fee
Pre-submission conference (Development Review Committee) - no fee
Preconstruction conference (Development Review Committee) - no fee
Binding site plan fee - \$150.00, no fee for amendment

Business License Fees

General business license
Initial application fee - \$50.00
Annual renewal fee - \$20.00
Temporary business fee - \$25 per day

Other (Miscellaneous) Fees

NSF or returned (for any reason) check or ACH fee - \$30.00
Bicycle license - no fee
Concealed weapons permit - \$55.25
Fingerprinting - \$10.00 for two cards; additional \$5.00 each
Parking permits: residential \$7.50 per month, business \$15 per month
Sale of class A biosolids (loaded at CRWRF by city on buyer's vehicle) - \$1.00 per cubic yard
Certified copies - \$5.00 first page, \$1.00/page thereafter for same document (may be waived if associated with city business)
Photocopies - \$0.15 (may be waived if associated with city business and less than 50 copies)
Copy of audio Compact Disk (CD) or audio tape - \$15.00 (may be waived if associated with city business)
Scanned copy \$.10 (may be waived if associated with city business and less than 50 copies)
Copy of digital photos on CD - \$10.00
Copy of DVD on video disc - \$15.00
Copy of non-digital photo - \$1.00
Copy of map or public data file on Compact Disk (CD) - \$6.00
Copy of ordinance - \$3.00
City map, small - \$2.00
Blueprint/Map copies (black/white):

- up to 24x36 - \$4.00/sheet
- 24x36 - \$11.00/sheet
- over 36 x 42 \$11.00/sheet

Blueprint/Map copies (color):

- up to 24x36 - \$11.00/sheet
- 24x36 - \$17.00/sheet
- over 36 x 42 - \$22.00/sheet

Installation of Hydrant Meter - \$100.00 plus \$100.00 deposit
 Notary - no fee if city business; \$6.00 otherwise
 Organic Dump Pass - \$40.00
 Police department clearance letter – \$15.00
 RV Dump Fee - \$3.00
 RV Nightly Camping Fee (Including Dump Fee) - \$20.00
 RV Showers - \$.25

Swimming Pool Fees

Weekend admit for 4 hours - \$5.00
 Admit Youth - \$3.00
 Admit Adult - \$4.00
 Youth Pass - \$30.00
 Adult Pass - \$40.00
 Guard Start Book - cost of book
 Life Guard – cost of instructor
 Swimming Pool Private Rental for 1 hour – includes 8 staff & use of common room - \$200.00
 Swimming Pool Private Rental for 1 hour - \$3.00 per participant up to 201 plus rent fee above
 Swimming Pool Rental – Room plus 25 admit during open swim - \$125.00
 Swimming Lessons - \$40.00
 Swimming Lessons, Extra, after 2 - \$35.00
 Swimming Lessons, Private - \$15.00
 Swimming Lessons, Semi-private (2 or more persons) - \$12.00
 Senior Citizen Discount (age 55 or older) - \$(1.00)

Building Rental Fees

VR Lee Community Building

Time of Day	Monday-Thursday	Friday	Saturday/holiday	Sunday
Daytime	\$65	\$65	N/A	\$130
Evening	\$65	\$90	N/A	\$130
All Day	\$130	\$150	\$150	\$130

Fred Hess Kitchen

Time of Day	Monday-Thursday	Friday	Saturday/holiday	Sunday
Daytime	\$35	\$35	N/A	N/A
Evening	\$45	\$50	N/A	N/A
All Day	\$80	\$85	\$85	\$80

Stan Hedwall Park Covered Shelter (all day) \$100

Stan Hedwall Park Covered Shelter (all day) including grass area \$200

Robert E. Lintott / Alexander Park Covered Shelters (all day) \$100

Robert E. Lintott / Alexander Park Covered Shelters (all day) including grass area \$200

Airport Fees

Fuel Overhead & Profit (Per Gallon) Profit (100LL Self-Service - \$.10
 Profit (Jet A) – Market Rate

Overhead (Full Service Fuels, includes \$.10 per gallon for labor - \$.28

Overhead (Self=Service Fuels) - \$.14

Call out fees - \$75.00

Catering – (base fee + actual costs + 10% for additional services) - \$25.00

Hangar Rents

Hangar B, C, D Units - \$102.25

Hangar E Units - \$56.63

Hangar F Units - \$ 70.79

Hangar G Units - \$295.24

Hangar J Units 1, 2 - \$102.25

Hangar S1 12 Units - \$220.00

Hangar N (has not been rented) - \$2,400.00

Hangar Waiting List deposit - \$25.00

Replacement hangar lock - \$ 25.00

Extra hangar key - \$5.00

Ramp Tie Down Fees

Daily - \$5.00

Monthly - \$35.00

Property Fees

Ground lease assignment fee - \$200.00

Rental Vehicles

Sienna per day - \$103.30

Sienna weekly rate - \$464.85

Camry per day - \$72.31

Camry weekly rate - \$353.39

Fuel - \$9.29 per gallon or \$.422 per mile driven

Cleaning fee (based on condition of vehicle when returned plus actual damage fees) - \$50.00

Animal Control Fees

Initial license, unsterilized dog \$30.00

Renewal license, unsterilized dog \$15.00

Initial license, sterilized dog \$10.00

Renewal license, sterilized dog \$5.00

Late license, add \$10.00 to any required license fee

Other animal, initial license \$5.00

Replacement licenses \$5.00

Registration, potentially dangerous dog \$150.00

Registration, dangerous dog \$250.00

Registration, other animal:

Dangerous/potentially dangerous \$250.00

Registration for micro-chipped animal

Not otherwise categorized no fee

Registration, other animal	\$5.00
Late Registration, add	\$25.00 to any required registration fee
Detainment (impound) per day or part of day at municipal impound kennel	\$35.00
Detainment (impound) per day or part of day at county I impound kennel	\$50.00
Quarantine, per day or part of day	\$20.00
Disposal fee (relinquished animal)	\$50.00
Rabies testing	actual cost

Schedule of Current and Recommended Fees
12/4/2014

	Current Fees	Recommended Fees
MISCELLANEOUS FEES		
Historic Plaque Fees (Grant Funding for this program ended)	130	actual cost
Organic Dump Pass	35	40
NSF Fee / Returned ACH	25	30
Notary Public Fee (fee waived if for City business)	5	6
Photocopies (fee waived if less than 50 pages & for City business)	0.15/page	0.15/page
Certified Copies (fee waived if for City business)	5 - 1st page	5 - 1st page
Certified Copies (fee waived if for City business)	1/page after 1st	1/page after 1st
Scanned Copies (fee waived if less than 50 pages & for City business)	.10/page	.10/page
Copy of audio compact disc	15	15
Copy of digital photos on CD	10	10
Copy of DVD or Video Disk	15	15
Copy of non-digital picture	1	1
Copy of map or public data file on compact disk	5	6
Copy of Ordinance	3	3
Blueprint/Map copies black/white up to 24x36	4/sheet	4/sheet
Blueprint/Map copies black/white 24x36	10/sheet	11/sheet
Blueprint/Map copies black/white over 36x42	10/sheet	11/sheet
Blueprint/Map copies color up to 24x36	10/sheet	11/sheet
Blueprint/Map copies color 24x36	15/sheet	17/sheet
Blueprint/Map copies color over 36x42	20/sheet	22/sheet
City Map - small	2	2
Sale of class A biosolids Loaded at CRWRF by City on buyer's vehicle	1/cubic yard	1/cubic yard
AIRPORT FEES		
<u>Fuel Overhead & Profit (per gallon)</u>		
Profit (100 LL Self-Service)	0.10	0.10
Profit (Jet A)	Market Rate	Market Rate
Overhead (Full Service Fuels, includes .10 per gallon for labor)	0.24	0.28
Overhead (Self Service Fuels)	0.14	0.14
Call out fees	75	75
Catering (base fee plus actual cost +10% for additional service)	25	25
<u>Hangar Rents</u>		
Hangar B-C-D Units	92.95	102.25
Hangar E	51.48	56.63
Hangar F	64.35	70.79
Hangar G	268.62	295.24
Hangar J Unit 1-2	92.95	102.25
Hangar S1 12 units	200	220
Hangar N (has not been rented out and is currently not rented)	2,400	2,400
Hangar Waiting list deposit	25	25
Replacement hangar lock	25	25
Extra hangar key	5	5
<u>Ramp tie down fees</u>		
Daily	5	5
Monthly	35	35
<u>Property Fees</u>		
Ground lease assignment fee	200.00	200.00
<u>Rental Vehicles</u>		
Sienna per day	103.30	103.30
Sienna weekly rate	464.85	464.85
Camry per day	72.31	72.31
Camry weekly rate	353.39	353.39
<u>Fees related to rental vehicles</u>		
Fuel - 9.29 gallon or \$.422 per mile driven	9.29	9.29
Cleaning fee (based on condition of vehicle when returned plus actual damage fees)	50.00	50.00
ANIMAL CONTROL FEES		
Initial license, unsterilized dog	25	30
Renewal license, unsterilized dog	10	15
Late license, add to any required license fee	10	10
Initial License, sterilized dog	5	10
Renewal license, sterilized dog	3	5

Other animal initial license	5
Replacement licenses	3
Registration, potentially dangerous dog	150
Registration, dangerous dog	250
Registration, other potentially dangerous/dangerous animal	250
Registration, micro-chipped animal not otherwise categorized	-
Registration, other animal	5
Late Registration - add to any required fee	25
Detainment (impound) per day or part of a day at municipal impound kennel	35
Detainment (impound) per day or part of a day at county impound kennel	50
Quarantine, per day or part of day	10
Disposal fee (relinquished animal)	20
Rabies testing	actual cost

Current Fees
5
3
150
250
250
-
5
25
35
50
10
20
actual cost

Recommended Fees
5
5
150
250
250
-
5
25
35
50
20
50
actual cost

PLAN REVIEW/APPLICATION FEES (PROPOSED)

Building Permit & Plan Review Fees

Value

1 million + 1 and up

500k + 1 - 1 million

100k + 1 - 500k

50k + 1 - 100k

25k + 1 - 50k

1 - 25k

Building Permit Plan Review - Residential 1 or 2 family

Building Permit Plan Review - Residential Multifamily

Building Permit Plan Review - Non-Residential

Building Permit Plan Review - Manufactured structure

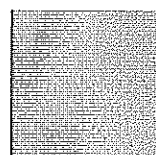
Conditional Use Permit

JARPA (Joint Aquatic Resource Permit Application) if SMA - if Administrative Only

JARPA if SMA - if Hearing Involved

SEPA Plan/Checklist Review

Variance Permit Fee



25% of Permit fee

65% of Permit fee

65% of Permit fee

-

200

200

200

100

200

200

200

4.22 per thousand

5.50 per thousand

6.48 per thousand

7.00 per thousand plus 215.00

10.10 per thousand plus 197.00

14.00 per thousand plus 33.00

500 maximum pass-through costs
plus 200 Deposit

500 maximum pass-through costs
plus 200 Deposit

500 maximum pass-through costs
plus 200 Deposit

PLANNING/ZONING FEES

Binding Site Plan

Boundary line adjustment application (includes county filing fees)

Comprehensive Plan amendment / PUD Rezone

Development Regulation Text Amendment

Environment Impact Statement review

Preliminary site plan review

Preconstruction conference

Pre-submission conference

Subdivision - preliminary plat application (includes county filing fees)

Subdivision - final plat application (includes county filing fees)

Short-plat application

200 + 5 per lot

200

200

200 + 5 per lot

200

200

BUSINESS LICENSES

Business License - New

Business License - Renewal

Business - Temporary

25 per day

25 per day

DEVELOPMENT PERMIT FEES

Appeal Fees - decision of Responsible Official to Hearing Examiner (80% of appeal fee may be refunded to prevailing party upon written request)

250

Appeal Fees - decision of Shoreline Administrator to Hearing Examiner (80% of appeal fee may be refunded to prevailing party upon written request)

250

Appeal Fees - decision of Development Review Committee to Hearing Examiner (100% of appeal fee shall be refunded to the prevailing party)

100

500 maximum pass-through costs
plus 200 Deposit

500 maximum pass-through costs
plus 200 Deposit

500 maximum pass-through costs
plus 200 Deposit

House moving Permit - Plan Review Fee

-

House moving Permit - Development Permit

200

House moving Permit - Deposit or Bond

5,000

Sign Permit - For Project Cost \$1-\$2,000

20

Sign Permit for Project Cost \$2,001 and up

50

State of WA surcharge - attached to any building permit

4.50 + 2 per unit

4.50 + 2 per unit

	Current Fees	Recommended Fees
Underground Storage Tank - per tank - installed or removed	25	25
PERMITS		
Demolition Permit	28	28
Earth Disturbing Permit unless associated with a building permit		-
Grading Permit	Varies	Varies
Mechanical Permits	24	35
Occupancy Permit	18	30
Plumbing Permits	23.50	26
FIRE DEPARTMENT		
Fire Permit - Occupancy - initial application	15	15
Fire Permit - annual inspection	15	25
Fire Works Stand Refundable Deposit	100	100
Fire Works Stand Fee (non-refundable)	15	100
Fire Department Investigation Report	5	5
POLICE DEPARTMENT		
Bicycle License	-	-
Clearance Letter	-	15
Concealed Weapons Permit	55.25	55.25
Fingerprinting (two cards)	10	10
Fingerprinting each additional card	5	5
Parking Permits - Business	15/month	15/month
Parking Permits - Residential	7.50/month	7.50/month
PUBLIC WORKS DEPARTMENT FEES		
Civil Plan Review associated with Development - 1st Review	-	50
Civil Plan Review associated with Development - each additional Review	-	25
Plan Review for Construction Project on R/W or Utility Easement (cost varies with value of development & staff review time)	Varies	65% of cost of Permit
Installation of Hydrant Meter - Fee	60	100
Installation of Hydrant Meter - Deposit	100	100
Occupancy (no construction) on R/W	-	50
Public Works Variance fee	-	50
Right of Way Permit - Permanent Occupancy w/ adjacent business - annual fee	-	100
Right of Way Permit - for Construction	-	50
Right of Way Permit - Temporary (less than 30 days)	-	50
Fee to restore water service	50	50
BUILDING/KITCHEN RENTALS		
Cleaning Deposit	-	-
Hess Kitchen 8 AM - 4 PM Monday - Friday	35	35
Hess Kitchen 5 PM - 10PM Monday - Thursday	45	45
Hess Kitchen All Day - Monday - Thursday	80	80
Hess Kitchen 5 PM - 12 Midnight Friday	50	50
Hess Kitchen All Day Friday	85	85
Hess Kitchen 8 AM - 12 Midnight - Saturday	85	85
Hess Kitchen 8 AM - 10 PM Monday - Thursday & Sunday	80	80
Lintott-Alexander Park Shelter #1	100	100
Lintott-Alexander Park Shelter #2	100	100
Lintott-Alexander Park Shelters with grass area	200	200
Stan Hedwall Park Covered Shelter	100	100
Stan Hedwall Park Covered Shelter with grass area	200	200
VR Lee AM Rental 8 AM - 4 PM Monday - Friday	60	65
VR Lee PM Rental 5PM - 10 PM Monday - Thursday	60	65
VR Lee Rental - All Day Monday - Thursday	120	130
VR Lee PM Rental - 5 PM - 12 Midnight - Friday	70	90
VR Lee Rental - All Day - Friday	130	150
VR Lee Rental 8 AM - 12 Midnight Saturday	130	150
VR Lee AM/PM Rental - 8AM - 10 PM Sunday	120	130
VR Lee - Holiday - All Day - Sunday - Thursday	120	130
VR Lee - Holiday - All Day - Friday & Saturday	130	150
RV FEES		
RV Dump	2	3
RV Nightly Camping Fee (Including Dump Fee)	15	20
RV Showers	0.25	0.25

Current Fees

Recommended Fees

FIELD RENTALS

Set Annually after discussions with organizations in the area

RECREATION FEES

Set Annually after discussions with organizations in the area and coaches & teachers

SWIMMING POOL

Swimming Pool - Weekend admit for 4 hours - Youth or Adult	5	5
Swimming Pool - Admit Youth	2.5	3
Swimming Pool - Admit Adult	3	4
Swimming Pool - Guard Start Book	-	cost of book
Swimming Pool - Lifeguard	-	cost of instructor
Swimming Pool - Purchase Adult Pass	30	40
Swimming Pool - Purchase Youth Pass	25	30
Swimming Pool - Private Rental - 1 Hour - Includes 8 staff & use of common room	75	200
Swimming Pool - Private Rental - 1 Hour - \$3 per participant up to 201 + fee listed above	2	3
Swimming Pool - Rent - 8:30 - 9:30pm	75	n/a
Swimming Pool - Rent - 8 9am - per person over 25	2	n/a
Swimming Pool - Rent - 11am - 12Noon	75	n/a
Swimming Pool - Rent - 11am - 12Noon per person over 25	2	n/a
Swimming Pool - Room plus 25 admit during open swim	n/a	125
Swimming Pool - Swim Lessons	35	40
Swimming Pool - Swim Lessons - Extra (after 2)	30	35
Swimming Pool - Swim Lessons - Private	15	15
Swimming Pool - Swim Lessons - Semi-Private (2 or more persons)	12	12
Swimming Pool - Senior Citizen Discount (age 55 older)	n/a	(1)