

# PLEASE NOTE SPECIAL MEETING TIME

## CHEHALIS CITY COUNCIL AGENDA

CITY HALL

350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Dennis L. Dawes, Position at Large Mayor		
Terry F. Harris, District 1, Mayor Pro Tem		Anthony E. Ketchum Sr., District 3
Daryl J. Lund, District 2		Chad E. Taylor, Position at Large
Dr. Isaac S. Pope, District 4		Bob Spahr, Position at Large

June 23, 2014

4:15 p.m.

EXECUTIVE SESSION		
1. <u>Executive Session Pursuant to RCW 42.30.110(1)(g) – Evaluate Qualifications; and RCW 42.30.140(4)(a) – Collective Bargaining.</u> (City Manager, Human Resources Administrator)	---	

Regular Meeting of Monday, June 23, 2014

5:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
2. <u>Call to Order.</u> (Mayor)		
3. <u>Pledge of Allegiance.</u> (Mayor)		

**CITIZENS BUSINESS**

This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.

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**PRESENTATIONS**

- 4. Well City Award. (Wellness Committee Chair Becky Fox)
- 5. Corridor Improvement Projects from Blakeslee Junction to Grays Harbor. (Patrick Kerr and Donald Seil – Genesee & Wyoming)

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**CONSENT CALENDAR**

- 6. Minutes of the Regular Meeting of June 9, 2014. (City Clerk)
- 7. Vouchers and Transfers. (Finance Manager)
- 8. Ordinance No. 931-B, First Reading – Amending the Chehalis Municipal Code Pertaining to Firearms and Panhandling. (City Manager, Police Chief)
- 9. Approve Collective Bargaining Agreement between the City and the International Association of Fire Fighters Local 2510. (City Manager, Human Resources Administrator)

APPROVE

1

APPROVE

5

PASS

6

APPROVE

**ADMINISTRATION AND CITY COUNCIL REPORTS**

- 10. Administration Reports.
  - a. May financial report. (Finance Manager)
  - b. Alternative local funding options for city street and road improvements. (City Manager, Public Works Director, Street Superintendent)
- 11. Council Reports.
  - a. Councilor reports. (City Council)
  - b. Council committee reports. (City Council)

INFORMATION ONLY

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DIRECT ADMINISTRATION TO  
PREPARE DOCUMENTS FOR  
COUNCIL CONSIDERATION

15

INFORMATION ONLY

INFORMATION ONLY

**NEW BUSINESS**

12. Request to Name the Little League Press Box at Stan Hedwall Park the "Virgil Bluhm Press Box and Storage Facility." (City Manager, Community Development Director)

APPROVE REQUEST TO NAME  
THE LITTLE LEAGUE PRESS BOX

31

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON  
OTHER ITEMS NOT LISTED ON THIS AGENDA

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, JULY 14, 2014

June 9, 2014

The Chehalis city council met in regular session on Monday, June 9, 2014, in the Chehalis city hall. Mayor Dawes called the meeting to order at 5:00 p.m. with the following council members present: Terry Harris, Bob Spahr, Daryl Lund, Chad Taylor, and Tony Ketchum. Councilor Pope was absent (excused). Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Judy Pectol, Finance Manager; Dennis Osborn, Community Development Director; Peggy Hammer, Human Resources Administrator; Rick Sahlin, Public Works Director; and Don Schmitt, Street Superintendent.

1. **Remembering Gail Shaw.** Mayor Dawes reported the community lost a local icon over the weekend when Gail Shaw passed away. He noted Mr. Shaw was very instrumental in a number of projects too numerous to mention. Mayor Dawes stated Mr. Shaw was a very intelligent, savvy businessman and was always thinking about working on a project that would make Chehalis a better place to live. Mayor Dawes requested a moment of silence in honor of Mr. Shaw.

2. **Lewis County Historical Museum Update.** Museum Director Andy Skinner was pleased to announce that the museum received a significant donation to their endowment fund in the amount of \$149,000 from the estate of June Clare. He noted the total amount in the endowment fund was now \$180,700.

Mr. Skinner reported they recently launched their new project, "Digital Museumous." He noted the project will include more on-line items, such as photographs, postcards, and a research library. The idea behind the project is to peek interest just enough to get people to come into the museum. Mr. Skinner talked briefly about two of their annual upcoming events:

- July 13 - Annual Pie Social at the Claquato Church
- July 26 - Annual Pancake Breakfast at the Lewis County Historical Museum

3. **Update on Chehalis Renaissance and Main Street Designation.** Chehalis Community Renaissance Team (CCRT) Chair David Hartz thanked Mayor Dawes for recognizing Mr. Shaw earlier, adding he was one of the most amazing men he's ever had the privilege of knowing and to work with. He believed the CCRT was in existence because of Mr. Shaw's vision and leadership, adding the community was indebted to him.

Mr. Hartz provided the council with handouts and reported on the various programs the CCRT is working on, to include:

- Washington Main Street Program Designation – State approved on 5/29/14
  - Eligible for B&O tax credit incentive program
  - Opens resources to Chehalis -- historic revitalization will be important
- Downtown Revitalization Group
  - Awaiting consultant's report of downtown historic building inspections
  - Preparing a proposal for Community Development Director Dennis Osborn's review to consider a change in city code requirements to provide an incentive for building restoration
- Steam Train
  - Strategic Plan completed – implementation stage
  - Facility activity:
    - 2014 monthly transactions entered into Peachtree Software by Ben Kostick, CPA
    - Audit – awaiting quote and engagement letter from Blue Golding (Winlock)
- Decorations Committee
  - Refining a 3-5 year city plan
  - Presenting a request for funding to the Chehalis Foundation on June 17, 2014
- New Chehalis Brochure and 2014 Events Card

June 9, 2014

Councilor Lund asked if there was any mention of our Historic Commission working with them on some of the Main Street Program projects. Mr. Hartz stated it had not been mentioned yet, adding the Main Street Program has been undergoing a leadership change at the national level. He noted the next step will be to invite State Director Sara Hansen to meet with the CCRT, so they can start asking those types of questions.

Mr. Hartz reported, thanks to Councilor Lund, he met with one of the principals from The Artifacts Group, a consulting group from Tacoma that was commissioned by the State Legislature to do a study on funding theater restorations. He noted during their meeting he asked if their group could identify some theaters for the CCRT to contact, to find out what they did to be successful.

Mayor Dawes thanked Mr. Hartz and the rest of the CCRT for all the work they've done.

4. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of May 27, 2014; and
- b. Claim Vouchers No. 109356-109480 in the amount of \$955,293.38 dated May 30, 2014; and Payroll Vouchers No. 37346-37412, Direct Deposit Payroll Vouchers No. 5006-5089 and Electronic Federal Tax Payment No. 136 in the amount of \$667,972.85 dated May 30, 2014.

The motion was seconded by Councilor Harris and carried unanimously.

5. **Council Reports.**

a. **Update From Councilor Spahr.** Councilor Spahr reported he attended the Joint Oversight Board meeting for the functional consolidation, adding the Board decided to start meeting every other month rather than every month due to the funding situation that's pending. He noted, with everything that's gone on, Riverside Fire Authority will probably have to run another levy to fund their department. Councilor Spahr stated the committee would continue to work through the process to see how it will all work out, adding they should know more by the end of the year.

Councilor Spahr reported he attended the Chamber Forum, noting Port of Centralia Executive Director Kyle Heaton was the guest speaker. According to Mr. Heaton, all of their permits are in and they're ready to start construction on the Centralia Station Project.

Councilor Spahr reported he had a chance to talk briefly with Mr. Heaton and Port of Centralia Commissioner Dan Keahey about the Tacoma rail line. It was Councilor Spahr's understanding that when the city and county started talking about purchasing the rail line that the City of Centralia and the Port of Centralia were invited to participate. City Manager MacReynold reported the Port of Centralia as well as other stakeholders, including the City of Centralia, received an invitation to participate in the initial meetings.

Councilor Spahr inquired about the letter sent to the Port of Centralia in May from the City of Chehalis, wanting to know the purpose of the letter. City Manager MacReynold reported a letter was sent to get clarification on their TIGER grant application, to see if they were intending to use the money to purchase the same rail line that we're looking to purchase from the City of Tacoma.

Councilor Spahr stated Mr. Heaton was pretty adamant that there was a lack of communication. He suggested they set up a meeting with Mr. Heaton and Port Commissioner Keahey to discuss some of the issues.

Councilor Ketchum noted, before this whole thing even started, he and City Manager MacReynold met with Mr. Heaton to discuss the matter.

City Attorney Hillier reported he had been to all of the meetings, and Mr. Heaton was in fact at one of the major meetings at the Lewis County Courthouse. He noted Mr. Heaton attended, but did not say anything.

June 9, 2014

Councilor Spahr stated he would like to hear a little more about what Mr. Heaton thinks because he has some definite ideas on how or why it won't work.

Mayor Dawes suggested one of the easiest things to do would be to invite Mr. Heaton to attend the next rail meeting.

Councilor Ketchum suggested Councilor Spahr meet with City Manager MacReynold and Mr. Heaton, so he can get his questions answered.

b. **Update From Councilor Taylor.** Councilor Taylor reported the Twin Transit Board held a work session last week to work on getting their budget back in balance. He noted a recent change to some of the routes has forced some residents to rely more heavily on paratransit services. Councilor Taylor noted the cost for providing paratransit services runs about \$58 per ride, compared to \$3 for a bus ride. He noted the Board is looking at cutting back the commuter service to Olympia and reducing service hours on the weekends. Councilor Taylor reported the Board also talked about an increase in sales tax, which he was not in favor of and didn't believe the council would support it either. He asked if the council had any thoughts about what transit should look like in Lewis County.

Councilor Lund stated he was not in favor of raising sales tax, adding if Twin Transit is having issues with funding they should quit spending money.

Mayor Dawes thought they should be able to plan accordingly based on ridership. He also suggested services be geared towards our citizens here. Mayor Dawes stated he continues to have concerns about the commuter service to Olympia, the number of drivers they have on staff, and the potential of eliminating local weekend services.

Councilor Lund suggested Twin Transit raise fares, so the people who are using it pay for it.

Councilor Taylor noted Twin Transit did an increase last year, which accounted for roughly seven percent of their revenue. He also agreed that the commuter service to Olympia was not a good idea from the beginning and never supported it. Councilor Taylor didn't see how the general manager wouldn't request that the commuter service be cut.

Mayor Dawes believed people ride the bus because it's a necessity, and he had no problem assisting with that. He stated when things get tight, like they did with the city a while back, you have to tighten your belt and not look at increasing rates or ask someone else to pay the bills.

c. **Update From Mayor Dawes.** Mayor Dawes reported he attended the Mayors' meeting last week and talked briefly about the functional consolidation and joint response by the fire departments.

Mayor Dawes reminded the council about the ribbon cutting ceremony for the Chehalis Farmers Market on June 10, at 11:00 a.m.

Mayor Dawes reported Airport Manager Allyn Roe was honored at the Chehalis High School graduation ceremony, receiving the Board Award of Excellence for leading the charge on the restoration of the tennis courts at W.F. West High School. He indicated the project came about as a wish made by Nichole Beck, daughter of Chehalis Fire Captain Casey Beck, through Make-a-Wish.

6. **Resolution No. 6-2014, First and Final Reading – Adopting the 2015-2020 Six-Year Transportation Improvement Plan (TIP).** Public Works Director Rick Sahlin reported a public hearing was held on May 27 to receive public comment on the 2015-2020 TIP, adding no comments were received. He noted the first two projects on the list, the Chehalis Avenue Beautification/Traffic Calming/Safety project and the National Avenue Bridge Scour project, are already underway. Mr. Sahlin reported he hopes to seek funding for the other projects listed on the TIP as it becomes available.

Councilor Spahr moved to adopt Resolution No. 6-2014 on first and final reading.

The motion was seconded by Councilor Harris and carried unanimously.

June 9, 2014

There being no further business to come before the council, the meeting adjourned 5:39 p.m.

\_\_\_\_\_  
Mayor



Attest:

\_\_\_\_\_  
City Clerk

**SUGGESTED MOTION**

I move that the council approve the minutes of the regular city council meeting of June 9, 2014.

**CITY OF CHEHALIS**  
**AGENDA REPORT**

DATE: June 13, 2014  
TO: The Honorable Mayor and City Council  
FROM: Judy Pectol, Finance Manager   
PREPARED BY: Michelle White, Accounting Tech II   
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

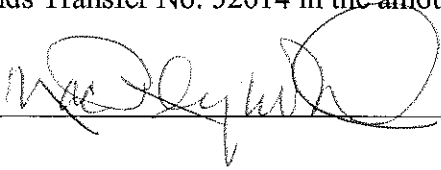
Claim Vouchers No. 109481 through 109636 and Electronic Funds Transfer No. 52014 in the amount of \$640,306.85 dated June 13, 2014 and the transfer of \$99,164.68 from the General Fund, \$3,597.46 from the Tourism Fund, \$353,574.11 from the Federal & State Grants Fund, \$33.52 from the Automotive Equipment Reserve Fund, \$851.10 from the Garbage Fund, \$70,804.36 from the Wastewater Fund, \$56,456.96 from the Water Fund, \$2,833.06 from the Storm & Surface Water Utility Fund and \$52,991.60 from the Airport Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the June 13, 2014 Claim Vouchers No. 109481 through 109636 and Electronic Funds Transfer No. 52014 in the amount of \$640,306.85.

SUGGESTED MOTION

I move to approve the June 13, 2014 Claim Vouchers No. 109481 through 109636 and Electronic Funds Transfer No. 52014 in the amount of \$640,306.85.

Reviewed by: , City Manager



CITY OF CHEHALIS

AGENDA REPORT

DATE: June 10, 2014  
TO: The Honorable Mayor and City Council  
FROM: Glenn Schaffer, Police Chief  
SUBJECT: Ordinance No. 931-B Amending the Municipal Code Pertaining to Firearms and Panhandling

ISSUE

The City Attorney has determined that CMC 7.04.320(F)(1)(h) prohibiting weapons in city parks, and CMC 7.04.320(F)(1)(j) prohibiting soliciting of money or money or gifts are contrary to currently state law and should be respectively amended and repealed.

DISCUSSION

A recent call for service to a city park revealed that the Chehalis Municipal Code still contained a seldom used ordinance prohibiting the possession of a firearm in a city park. RCW 9.41.290 preempts our municipal ordinance pertaining to firearms, and states in part "Local laws and ordinances that are inconsistent with, more restrictive than, or exceed the requirements of state law shall not be enacted and are preempted and repealed, regardless of the nature of the code, charter, or home rule status of such city, town, county, or municipality." Ordinance 931-B amends the Chehalis Municipal Code 7.04.320(F)(1)(h) to remove "firearms" from the list of prohibited items in city parks.

The Chehalis Municipal Code also contains an ordinance prohibiting a person from soliciting or asking for the payment of gifts or money in public parks or places, and this ordinance is contrary to state law. Ordinance 931-B repeals this ordinance, 7.04.320(F)(1)(j).

RECOMMENDATION/COUNCIL ACTION DESIRED

The Administration recommends that the council pass Ordinance No. 931-B on first reading.

SUGGESTED MOTION

I move that the council pass Ordinance No. 931-B on first reading.

Reviewed by  City Manager

**ORDINANCE NO. 931-B**

**AN ORDINANCE OF THE CITY OF CHEHALIS,  
WASHINGTON, AMENDING CHEHALIS MUNICIPAL  
CODE 7.04.320(F)(1)(h) PERTAINING TO THE  
POSSESSION, USE, OR DISCHARGE OF FIREARMS IN  
PUBLIC PARKS AND REPEALING CHEHALIS  
MUNICIPAL CODE 7.04.320(F)(1)(j) IN ITS ENTIRTY.**

**WHEREAS**, the City Council passed Ordinance No. 850-B, Section 1, in 2009, which prohibited a person from possession, use or discharge of a firearm in any public parks or public places located within the city limits of Chehalis at CMC 7.04.320(F)(1)(j); and

**WHEREAS**, the City Attorney has determined that CMC 7.04.320(F)(1)(h) – which the prohibited possession, use or discharge of a firearm in a city park – is preempted by RCW 9.41.290; and

**WHEREAS**, Ordinance No. 850-B, Section 1, in 2009, also prohibited any person from soliciting or asking for the payment or gift of any money in a public park or public place without the prior written permission of the city manager at CMC 7.04.320(F)(1)(j); and

**WHEREAS**, the City Attorney has determined that CMC 7.04.320(F)(1)(j) – which prohibited any person from soliciting or asking for the payment of gifts or money in public parks or public places – is contrary to current state law as drafted; and

**WHEREAS**, it is in the best interest of the city that Chehalis Municipal Code 7.04.320(F)(1)(h) be amended, and

**WHEREAS**, it is in the best interest of the city that Chehalis Municipal Code 7.04.320(F)(1)(j) be repealed;

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1.** Section 7.04.320(F)(1)(h) is hereafter amended to read as follows:

No person shall possess, use, or discharge any air gun, BB gun, slingshot, or any bow and arrow in any public park, or use or discharge any such weapon in any public place, unless otherwise authorized as a part of any organized recreation program of the community services department or other public agency.

**Section 2.** Section 7.04.320(F)(1)(j) is hereafter repealed.

**PASSED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor at a regularly scheduled open public meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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Mayor

Attest:

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City Clerk

Approved as to form and content:

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City Attorney

To: The Honorable Mayor and Council  
 Via: Merlin MacReynold, City Manager  
 From: Judy Pectol, Finance Manager  
 Prepared by: Betty Brooks, Payroll Accountant  
 Date: June 12, 2014  
 Subject: Monthly Financial Reports for May

City of Chehalis  
 Comparative Financial Reports  
 May 2013 and 2014

GENERAL FUND (#001) REVENUES	A		B		C=B/A		D		E		F=E/D		G		H <sup>^</sup>		I=F-G	
	Budget	May 2013 Actual	Budget	Actual	% Recd	% Recd	Budget	May 2014 Actual	% Recd	Actual	% Recd	% Recd	Expected % Recd	Var'nc from Expected	% Variance	% Variance		
General Property Taxes	\$1,249,000	\$516,960	\$1,262,000	\$551,720	41.4%	43.7%	\$1,262,000	\$551,720	43.7%	\$551,720	43.7%	41.7%	\$25,466	2.0%				
EMS Property Taxes	237,500	98,014	239,500	104,488	41.3%	43.6%	239,500	104,488	43.6%	104,488	43.6%	41.7%	4,617	1.9%				
Sales & Use Tax	3,015,000	1,317,875	3,265,000	1,408,192	43.7%	43.1%	3,265,000	1,408,192	43.1%	1,408,192	43.1%	41.7%	46,687	1.4%				
Electricity Tax	417,000	212,826	430,000	135,772	51.0%	31.6%	430,000	135,772	31.6%	135,772	31.6%	41.7%	(43,538)	-10.1%				
Gas/Natural Gas Tax	240,000	119,955	222,000	125,913	50.0%	56.7%	222,000	125,913	56.7%	125,913	56.7%	41.7%	33,339	15.0%				
Criminal Justice Tax	90,000	38,000	91,000	39,896	42.2%	43.8%	91,000	39,896	43.8%	39,896	43.8%	41.7%	1,949	2.1%				
Water/Sewer Tax	399,996	161,016	415,834	174,056	40.3%	41.9%	415,834	174,056	41.9%	174,056	41.9%	41.7%	653	0.2%				
Garbage Tax	62,000	29,123	60,000	30,065	47.0%	50.1%	60,000	30,065	50.1%	30,065	50.1%	41.7%	5,045	8.4%				
Cable Tax	92,000	47,051	94,000	49,707	51.1%	52.9%	94,000	49,707	52.9%	49,707	52.9%	41.7%	10,509	11.2%				
Telephone Tax	313,000	125,652	318,000	124,288	40.1%	39.1%	318,000	124,288	39.1%	124,288	39.1%	41.7%	(8,318)	-2.6%				
Leasehold Excise Tax	38,000	9,032	38,000	9,046	23.8%	23.8%	38,000	9,046	23.8%	9,046	23.8%	41.7%	(6,800)	-17.9%				
Other Taxes	32	0	40	0	0.0%	0.0%	40	0	0.0%	0	0.0%	41.7%	(17)	-41.7%				
<b>Total Tax Revenues</b>	<b>6,153,528</b>	<b>2,675,510</b>	<b>6,435,374</b>	<b>2,753,143</b>	<b>43.5%</b>	<b>42.8%</b>	<b>6,435,374</b>	<b>2,753,143</b>	<b>42.8%</b>	<b>2,753,143</b>	<b>42.8%</b>	<b>41.7%</b>	<b>69,592</b>	<b>1.1%</b>				
Licenses & Permits	63,980	31,288	69,980	17,983	48.9%	25.7%	69,980	17,983	25.7%	17,983	25.7%	41.7%	(11,199)	-16.0%				
Intergov't Grants/Entitlements	168,502	45,871	167,950	58,146	27.2%	34.6%	167,950	58,146	34.6%	58,146	34.6%	41.7%	(11,889)	-7.1%				
Charges for Goods and Svcs.	341,170	96,123	332,800	132,658	28.2%	39.9%	332,800	132,658	39.9%	132,658	39.9%	41.7%	(6,120)	-1.8%				
Fines and Forfeitures	159,055	60,542	151,875	55,589	38.1%	36.6%	151,875	55,589	36.6%	55,589	36.6%	41.7%	(7,743)	-5.1%				
Interest Earnings	9,306	3,025	11,760	3,206	32.5%	27.3%	11,760	3,206	27.3%	3,206	27.3%	41.7%	(1,698)	-14.4%				
Rents & Royalties	70,100	28,935	71,350	25,578	41.3%	35.8%	71,350	25,578	35.8%	25,578	35.8%	41.7%	(4,175)	-5.9%				
Donations/Contributions	0	3,246	40,475	6,056	N/A	15.0%	40,475	6,056	15.0%	6,056	15.0%	41.7%	(10,822)	-26.7%				
Misc. Revenue/Insurance	5,000	10,898	11,860	16,856	218.0%	142.2%	11,860	16,856	142.2%	16,856	142.2%	41.7%	11,915	100.5%				
Non-Revenues	3,500	1,565	4,225	1,362	44.7%	32.2%	4,225	1,362	32.2%	1,362	32.2%	41.7%	(400)	-9.5%				
<b>Total Non-Tax Revenues</b>	<b>820,613</b>	<b>281,493</b>	<b>862,265</b>	<b>317,434</b>	<b>34.3%</b>	<b>36.8%</b>	<b>862,265</b>	<b>317,434</b>	<b>36.8%</b>	<b>317,434</b>	<b>36.8%</b>	<b>41.7%</b>	<b>(42,131)</b>	<b>-4.9%</b>				
Operating Transfers-In	500,000	0	1,000,000	122,012	N/A	12.2%	1,000,000	122,012	12.2%	122,012	12.2%	41.7%	(294,988)	-29.5%				
<b>Total Other Financing Sources</b>	<b>500,000</b>	<b>0</b>	<b>1,000,000</b>	<b>122,012</b>	<b>N/A</b>	<b>12.2%</b>	<b>1,000,000</b>	<b>122,012</b>	<b>12.2%</b>	<b>122,012</b>	<b>12.2%</b>	<b>41.7%</b>	<b>(294,988)</b>	<b>-29.5%</b>				
<b>TOTALS</b>	<b>\$7,474,141</b>	<b>\$2,957,003</b>	<b>\$8,297,639</b>	<b>\$3,192,589</b>	<b>39.6%</b>	<b>38.5%</b>	<b>\$8,297,639</b>	<b>\$3,192,589</b>	<b>38.5%</b>	<b>\$3,192,589</b>	<b>38.5%</b>	<b>41.7%</b>	<b>(\$267,526)</b>	<b>-3.2%</b>				

Key:  
 \* The expected percentage is calculated as follows: since the report is for the 5th month of the year, 5 is divided by 12-the number of months in the year.  
 ^ To calculate the dollar variance between expected and actual expenditures, the following formula is used:  
 H=(D\*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis  
Comparative Financial Reports  
May 2013 and 2014

GENERAL FUND (#001) EXPENDITURES	A May 2013		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	Budget	Actual	% Exp'd	Budget	Actual	% Exp'd	% Exp'd	% Exp'd	Expected	Variance from Expected	% Variance	% Variance	
City Council	\$76,587	\$30,900	\$93,551	\$32,534	40.3%	\$93,551	\$32,534	34.8%	\$32,534	\$32,534	41.7%	41.7%	\$6,477	\$6,477	6.9%			
Municipal Court	332,409	135,900	340,304	134,167	40.9%	340,304	134,167	39.4%	134,167	134,167	41.7%	41.7%	7,740	7,740	2.3%			
City Manager	226,121	94,168	270,131	110,287	41.6%	270,131	110,287	40.8%	110,287	110,287	41.7%	41.7%	2,358	2,358	0.9%			
Finance	159,594	70,309	183,331	80,164	44.1%	183,331	80,164	43.7%	80,164	80,164	41.7%	41.7%	(3,715)	(3,715)	-2.0%			
City Clerk	56,516	20,687	74,986	30,887	36.6%	74,986	30,887	41.2%	30,887	30,887	41.7%	41.7%	382	382	0.5%			
Non-Departmental	816,715	289,973	1,302,246	751,013	35.5%	1,302,246	751,013	57.7%	751,013	751,013	41.7%	41.7%	(207,976)	(207,976)	-16.0%			
Human Resources	91,769	38,308	90,033	40,579	41.7%	90,033	40,579	45.1%	40,579	40,579	41.7%	41.7%	(3,035)	(3,035)	-3.4%			
Police	2,464,666	1,048,579	2,573,370	1,090,790	42.5%	2,573,370	1,090,790	42.4%	1,090,790	1,090,790	41.7%	41.7%	(17,695)	(17,695)	-0.7%			
Fire	1,705,443	671,153	1,657,866	707,881	39.4%	1,657,866	707,881	42.7%	707,881	707,881	41.7%	41.7%	(16,551)	(16,551)	-1.0%			
Public Works - Streets	471,480	132,382	469,060	141,937	28.1%	469,060	141,937	30.3%	141,937	141,937	41.7%	41.7%	53,661	53,661	11.4%			
Community Development	1,232,135	513,156	1,228,727	494,072	41.6%	1,228,727	494,072	40.2%	494,072	494,072	41.7%	41.7%	18,307	18,307	1.5%			
TOTALS	\$7,633,435	\$3,045,515	\$8,283,605	\$3,614,311	39.9%	\$8,283,605	\$3,614,311	43.6%	\$3,614,311	\$3,614,311	41.7%	41.7%	(\$160,048)	(\$160,048)	-1.9%			

Net Budget/Income/Variance: (\$159,294) (\$88,512)

\$14,034 (\$421,722)

(\$427,574)

Key:  
 \* The expected percentage is calculated as follows: since the report is for the 5th month of the year, 5 is divided by 12-the number of months in the year.  
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WASTEWATER FUND (#404) REVENUES	A		B		C=B/A		D		E		F=E/D		G		H <sup>^</sup>		I=F-G	
	Budget	May 2013 Actual	% Rec'd	Budget	May 2014 Actual	% Rec'd*	Budget	Actual	% Exp'd	Expected % Rec'd*	Var'nc from Expected	%	Expected % Rec'd*	Var'nc from Expected	%	Expected % Rec'd*	Var'nc from Expected	%
Wastewater Fees	\$4,160,318	\$1,778,843	42.8%	\$4,364,408	\$1,904,058	43.6%	43.6%	41.7%	\$84,100	1.9%			41.7%	375	3.8%			
Sewer Connection/Misc. Fees	35,000	0	0.0%	10,000	4,545	45.5%	45.5%	41.7%	375	3.8%			41.7%	2,159	65.0%			
Rentals	3,323	3,323	100.0%	3,323	3,545	106.7%	106.7%	41.7%	2,159	65.0%			41.7%	2,162	65.5%			
Misc. Revenues/Insurance	3,300	6,548	198.4%	3,300	3,538	107.2%	107.2%	41.7%	2,162	65.5%			41.7%	(10)	-3.4%			
Interest Earnings	3,000	195	6.5%	300	115	38.3%	38.3%	41.7%	(10)	-3.4%			41.7%	\$88,786	2.0%			
Totals:	\$4,204,941	\$1,788,909	42.5%	\$4,381,331	\$1,915,801	43.7%	43.7%											

WASTEWATER FUND (#404) EXPENSES	A		B		C=B/A		D		E		F=E/D		G		H <sup>^</sup>		I=G-F	
	Budget	May 2013 Actual	% Exp'd	Budget	May 2014 Actual	% Exp'd	Budget	Actual	% Exp'd	Expected % Exp.*	Var'nc from Expected	%	Expected % Exp.*	Var'nc from Expected	%	Expected % Exp.*	Var'nc from Expected	%
Operating Expenses	\$2,638,208	\$1,031,593	39.1%	\$2,550,559	\$1,001,540	39.3%	39.3%	41.7%	\$62,043	2.4%			41.7%	15,382	23.0%			
Capital Outlay	192,000	32,903	17.1%	67,000	12,557	18.7%	18.7%	41.7%	(267,255)	-17.2%			41.7%	(2,037)	-7.4%			
Debt Principal	2,001,005	143,231	7.2%	1,552,598	914,688	58.9%	58.9%	41.7%	34,749	41.7%			41.7%	34,749	41.7%			
Interest Expense	38,715	15,054	38.9%	27,480	13,496	49.1%	49.1%	41.7%	(2,037)	-7.4%			41.7%	34,749	41.7%			
Interfund Loan Repayment	0	0	N/A	83,332	0	0.0%	0.0%	41.7%	-\$157,117	-3.7%			41.7%	34,749	41.7%			
Totals:	\$4,869,928	\$1,222,781	25.1%	\$4,280,969	\$1,942,281	45.4%	45.4%											

Net Budget/Income/Variance: (\$664,987) \$566,128

\$100,362 (\$26,480)

Key:

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WATER FUND (#405) REVENUES	A May 2013		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Rec'd	% Rec'd	Budget	Actual	May 2014 Budget	Actual	% Rec'd	% Rec'd	Expected % Exp'd	Expected % Exp'd	Var'nc from Expected	Expected % Exp'd	Var'nc from Expected	% Variance
Water Sales	\$2,496,400	\$907,413	\$2,566,160	\$1,010,593	36.3%	39.4%	10,000	6,177	\$2,566,160	\$1,010,593	41.7%	41.7%	41.7%	41.7%	(\$59,496)	41.7%	2,007	-2.3%
Water Connection/Misc. Fees	20,000	2,771	10,000	6,177	13.9%	61.8%	83,332	0	10,000	6,177	41.7%	41.7%	41.7%	41.7%	(34,749)	41.7%	374	20.1%
Interfund Principal Repayment	397,411	0	83,332	0	0.0%	0.0%	1,000	791	83,332	0	41.7%	41.7%	41.7%	41.7%	(34,749)	41.7%	374	-41.7%
Misc. Revenues/Insurance	0	43,518	1,000	791	N/A	79.1%	11,073	3,182	1,000	791	41.7%	41.7%	41.7%	41.7%	(1,435)	41.7%	(1,435)	37.4%
Interest Earnings	18,076	3,541	11,073	3,182	19.6%	28.7%	11,073	3,182	11,073	3,182	41.7%	41.7%	41.7%	41.7%	(1,435)	41.7%	(1,435)	-13.0%
Totals:	\$2,931,887	\$957,243	\$2,671,565	\$1,020,743	32.6%	38.2%	\$2,671,565	\$1,020,743	\$2,671,565	\$1,020,743	41.7%	41.7%	41.7%	41.7%	(\$93,300)	41.7%	(\$93,300)	-3.5%

WATER FUND (#405) EXPENSES	A May 2013		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	May 2014 Budget	Actual	% Exp'd	% Exp'd	Expected % Exp'd	Expected % Exp'd	Var'nc from Expected	Expected % Exp'd	Var'nc from Expected	% Variance
Operating Expenses	\$1,782,704	\$623,693	\$1,834,545	\$665,802	35.0%	36.3%	\$1,834,545	\$665,802	\$1,834,545	\$665,802	41.7%	41.7%	41.7%	41.7%	\$99,203	41.7%	\$99,203	5.4%
Capital Outlay	640,000	79,916	525,333	42,319	12.5%	8.1%	525,333	42,319	525,333	42,319	41.7%	41.7%	41.7%	41.7%	176,745	41.7%	176,745	33.6%
Debt Principal	131,077	9,000	132,077	9,000	6.9%	6.8%	132,077	9,000	132,077	9,000	41.7%	41.7%	41.7%	41.7%	46,076	41.7%	46,076	34.9%
Interest Expense	21,690	3,750	19,225	3,300	17.3%	17.2%	19,225	3,300	19,225	3,300	41.7%	41.7%	41.7%	41.7%	4,717	41.7%	4,717	24.5%
Totals:	\$2,575,471	\$716,359	\$2,511,180	\$720,421	27.8%	28.7%	\$2,511,180	\$720,421	\$2,511,180	\$720,421	41.7%	41.7%	41.7%	41.7%	\$326,741	41.7%	\$326,741	13.0%

Net Budget/Income/Variance: \$356,416    \$240,884    \$160,385    \$300,322    \$233,441

Key:

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H=(D\*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

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STORM FUND (#406) REVENUES	A		B		C=B/A		D		E		F=E/D		G		H <sup>^</sup>		I=F-G	
	Budget	May 2013 Actual	Budget	Actual	% Rec'd	May 2014 Budget	Actual	% Rec'd	Expected % Rec'd*	Expected % Rec'd*	Var'nc from Expected	%	Expected % Rec'd*	Expected % Rec'd*	Var'nc from Expected	%		
Storm & Surface Water Fees	\$441,674	\$184,579	0	0	41.8%	\$470,284	\$198,240	42.2%	41.7%	\$2,132	4.5%	41.7%	41.7%	\$2,132	0.5%			
Storm Connection/Misc. Fees	0	0	0	778	N/A	0	1,232	N/A	41.7%	1,232	N/A	41.7%	41.7%	1,232	N/A			
Misc. Revenues/Insurance	0	0	0	0	N/A	0	250	N/A	41.7%	250	N/A	41.7%	41.7%	250	N/A			
Interest Earnings	500	0	0	0	0.0%	300	0	0.0%	41.7%	(125)	-41.7%	41.7%	41.7%	(125)	-41.7%			
Totals:	\$442,174	\$185,357	\$442,174	\$185,357	41.9%	\$470,584	\$199,722	42.4%	41.7%	\$3,488	0.7%	41.7%	41.7%	\$3,488	0.7%			

STORM FUND (#406) EXPENSES	A		B		C=B/A		D		E		F=E/D		G		H <sup>^</sup>		I=G-F	
	Budget	May 2013 Actual	Budget	Actual	% Exp'd	May 2014 Budget	Actual	% Exp'd	Expected % Exp'd*	Expected % Exp'd*	Var'nc from Expected	%	Expected % Exp'd*	Expected % Exp'd*	Var'nc from Expected	%		
Operating Expenses	\$345,875	\$156,901	0	0	45.4%	\$452,358	\$151,259	33.4%	41.7%	\$37,374	8.3%	41.7%	41.7%	\$37,374	8.3%			
Capital Outlay	0	0	0	0	N/A	15,000	0	N/A	41.7%	6,255	N/A	41.7%	41.7%	6,255	N/A			
Totals:	\$345,875	\$156,901	\$345,875	\$156,901	45.4%	\$467,358	\$151,259	32.4%	41.7%	\$43,629	9.3%	41.7%	41.7%	\$43,629	9.3%			

Net Budget/Income/Variance: \$96,299      \$28,456      \$3,226      \$48,463      \$47,118

Key:

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City of Chehalis  
Comparative Financial Reports  
May 2013 and 2014

AIRPORT FUND (#407) REVENUES	A May 2013		B		C=B/A		D		E		F=E/D		G		H^A		I=F-G	
	Budget	Actual	Budget	Actual	% Rec'd	% Exp'd	Budget	Actual	May 2014 Budget	Actual	% Rec'd	% Exp'd	Expected % Rec'd	Expected % Exp'd	Variance Expected	Variance Expected	% Variance	
Intergovernmental Revenues	\$0	\$0	\$265,000	\$0	N/A	N/A					0.0%		41.7%		(\$110,505)		-41.7%	
Charges for Goods and Svcs.	0	0	500,000	188,029	N/A	N/A					37.6%		41.7%		(20,471)		-4.1%	
Interest Earnings	0	0	8,000	109	N/A	N/A					1.4%		41.7%		(3,227)		-40.3%	
Rents & Royalties	0	0	73,203	29,117	N/A	N/A					39.8%		41.7%		(1,409)		-1.9%	
Misc. Revenues/Insurance	0	0	2,000	1,147	N/A	N/A					57.4%		41.7%		313		15.7%	
Capital Contribution - Airport	0	0	1,672,724	164,314	N/A	N/A					9.8%		41.7%		(533,212)		-31.9%	
Capital Lease Receipts	0	0	821,918	353,630	N/A	N/A					43.0%		41.7%		10,890		1.3%	
Totals:	\$0	\$0	\$3,342,845	\$736,346	N/A	N/A					22.0%		41.7%		(\$657,620)		-19.7%	

AIRPORT FUND (#407) EXPENSES	A May 2013		B		C=B/A		D		E		F=E/D		G		H^A		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	% Exp'd	Budget	Actual	May 2014 Budget	Actual	% Exp'd	% Exp'd	Expected % Exp'd	Expected % Exp'd	Variance Expected	Variance Expected	% Variance	
Operating Expenses	0	0	\$941,045	\$323,020	N/A	N/A					34.3%		41.7%		\$69,396		7.4%	
Capital Outlay	0	0	398,500	12,410	N/A	N/A					3.1%		41.7%		153,765		38.6%	
Principal - G.O. Bonds	0	0	222,285	109,955	N/A	N/A					49.5%		41.7%		(17,262)		-7.8%	
Interest Expense	0	0	93,921	48,148	N/A	N/A					51.3%		41.7%		(8,983)		-9.6%	
Totals:	\$0	\$0	\$1,655,751	\$493,533	N/A	N/A					29.8%		41.7%		\$196,915		11.9%	

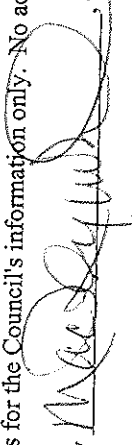
Net Budget/Income/Variance: \$0 \$0 \$1,687,094 \$242,813 -\$460,705

Key:

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H=(D\*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

RECOMMENDATION/COUNCIL ACTION DESIRED

This report is for the Council's information only. No action is necessary.

Reviewed by , City Manager

## CITY OF CHEHALIS

### AGENDA REPORT

**DATE:** June 11, 2014

**TO:** The Honorable Mayor and City Council

**FROM:** Merlin MacReynold, City Manager  
Rick Sahlin, Public Works Director  
Don Schmitt, Street/Storm Superintendent

**SUBJECT:** Funding Sources for the Improvement, Maintenance and Preservation of the City's Streets and Roads

#### ISSUE

With available funding from state and federal governmental sources having been dramatically reduced in recent years due to the results of legislative actions and lower revenues, it has become difficult for the city to maintain the city's streets and roads. The administration is proposing two funding sources to the City Council for their consideration and direction.

#### DISCUSSION

**Source One;** dedicate four percent (4%) of the city's annual sales and use tax the city receives for street maintenance, improvement, and preservation, including grind and overlay projects, chip sealing, crack sealing, striping, curb painting, sign maintenance and routine maintenance performed by the Street Division. Using the 2013 Sales & Use Tax Revenue totals this would be approximately \$130,000 annually dedicated for city and street road maintenance and improvements.

**Source Two;** create a Transportation Benefit District (TBD) within the corporate limits of the City of Chehalis and establish an annual vehicle license fee in the amount of twenty dollars and zero cents (\$20.00) consistent with RCW 36.73.065 to be collected by the Washington Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and chapter 36.73 RCW. The members of the Chehalis City Council would be the Governing Board of the Transportation Benefit District. The revenue received from this funding source would be tied to the projects on the City's Six-Year 2015-2020 Transportation Improvement Program (TIP) which is updated annually. Information Finance Manager Judy Pectol received from the Washington Department of Licensing estimated that the city would receive approximately \$102,000 annually dedicated for projects that are on the city's Six-Year Transportation Program, see attached.

Attached is a list of cities with Local Transportation Benefit Districts and fee amounts from the Washington State Department of Licensing (Attachment A). Also attached is a list from Municipal Research Service Center that includes all Transportation Benefit Districts (Attachment B); ones that use vehicle license fees and ones that collect revenue from sales tax.

Possible options for council consideration:

1. An ordinance dedicating four (4) percent of the City's sales tax for city street and road maintenance and improvements (Attachment C);
2. An ordinance establishing a TBD (Attachment D) and a resolution establishing a \$20 vehicle license fee to fund city street and road maintenance and improvements (Attachment E);
3. An ordinance dedicating four (4) percent of the City's sales tax (Attachment C); an ordinance establishing a TBD (Attachment D); and a resolution establishing a \$20 vehicle license fee (Attachment E) to fund city street and road maintenance and improvements;
4. An ordinance establishing a TBD for city street and road maintenance and improvements (Attachment D); and
5. Take no action at this time.

#### **RECOMMENDATION/COUNCIL ACTION DESIRED**

The City Manager is proposing Option #3 and is recommending that the council direct the administration to prepare the necessary documents for council consideration at the July 14 and July 28 meetings.

#### **SUGGESTED MOTION**

None at this time.

REVIEWED BY:  \_\_\_\_\_, CITY MANAGER

## WA State Licensing (DOL) Official Site: Transportation Benefit District (TBD) fees

**Local transportation benefit district fees**

RCW 36.73.020 allows city or county governments to create transportation benefit districts and impose an additional vehicle registration fee to fund local transportation projects.

**Transportation benefit districts and fees**

If you live in any of the following locations, you must pay an additional transportation benefit district fee when you renew your vehicle tabs:

Transportation Benefit District	Fee	Effective date (Tabs expiring on or after...)	Location code
Bainbridge Island 206.780.8624	\$20	August 1, 2013	18-04
<u>Bremerton</u> 360.473.5920	\$20	July 1, 2012	18-01
Buckley 360.829.1921, ext. 7801	\$20	February 1, 2014	27-02
Burien No. 1 206.241.4647	\$10	February 1, 2011	17-34
Carbonado 360.829.0125	\$20	November 1, 2013	27-03
<u>Des Moines</u> 206.870.7586	\$20	September 1, 2009	17-09
DuPont 253.984.8121	\$20	September 1, 2013	27-04
<u>Edgewood</u> 253.952.3299	\$20	July 1, 2014	27-20
East Wenatchee 509.884.9515	\$20	August 1, 2013	09-02
Eatonville 360.832.3361	\$20	March 1, 2013	27-05
Electric City 509.633.1510	\$20	May 1, 2013	13-02
Edmonds 425.771.0260	\$20	September 1, 2009	31-04
<u>Enumclaw</u> 360.825.3593	\$20	September 1, 2014	17-11
Grandview 509.882.9200	\$20	February 1, 2012	39-01
Kalama 360.673.4561	\$20	October 1, 2013	08-02
<u>Kelso</u> 360.423.0900	\$20	July 1, 2013	08-03
<u>Kenmore</u> 425.398.8900	\$20	June 1, 2013	17-36
Kittitas 509.988.0220	\$20	December 1, 2012	19-03
<u>Lake Forest Park</u> 206.368.5440	\$20	September 1, 2009	17-17
<u>Lynnwood</u> 425.670.5020	\$20	July 1, 2011	31-10
Mabton 509.894.4096	\$20	December 1, 2011	39-04
<u>Maple Valley</u> 425.413.8900	\$20	July 1, 2013	17-20
<u>Mountlake Terrace</u> 425.744.8272	\$20	August 1, 2012	31-13

WA State Licensing (DOL) Official Site: Transportation Benefit District (TBD) fees

<u>Olympia</u> 360.570.3727	\$20	October 1, 2009	34-03
<u>Orting</u> 360.892.2219, ext. 133	\$20	February 1, 2013– January 31, 2015 <small>(Fee applies to all renewals with these registration dates, including renewals paid after Feb. 1, 2015.)</small>	27-10
<u>Prosser</u> 509.786.2332	\$20	November 1, 2009	03-03
<u>Royal City</u> 509.346.2283	\$20	November 1, 2012	13-11
<u>Seattle</u> 206.233.6005	\$20	May 1, 2011	17-26
<u>Shoreline</u> 206.801.2302	\$20	February 1, 2010	17-37
<u>Snoqualmie</u> 425.886.1555, ext. 1135	\$20	March 1, 2011	17-28
<u>Soap Lake</u> 509.246.1211	\$20	November 1, 2013	13-12
<u>Spokane</u> 509.625.6252	\$20	September 1, 2011	32-10
<u>Tacoma</u> 253.591.5511	\$20	June 1, 2013	27-17
<u>Toppenish</u> 509.865.4500	\$20	December 1, 2012	39-10
<u>Wapato</u> 509.877.2334	\$20	April 1, 2013	39-12
<u>Wenatchee</u> 509.888.3600	\$20	August 1, 2012	04-05
<u>Zillah</u> 509.829.5151	\$20	July 1, 2012	39-14

Jurisdiction	Vehicle License Fee	Sales Tax
<b>Transportation Benefit Districts Passed in 2014</b>		
King County - County wide TBD passed 02/2014	\$60 on April 2014 ballot	
Kirkland (Ord. passed 02/10/2014) - Has not passed a funding provision		
<b>Transportation Benefit Districts Passed in 2013</b>		
Aberdeen		\$0.0013 sales tax (passed, election 02/12/2013) effective 07/01/2013
Arlington (Ord. passed 04/01/2013)		\$0.002 sales tax (passed, election 8/2013)
Covington (Ord. passed 04/09/2013) - Has not passed funding provision		
DuPont (Ord. passed 01/08/2013)	\$20 (effective 09/01/2013)	
Edgewood	\$20 (effective 07/01/2014)	
Enumclaw (Ord. passed 05/14/2013)	\$20 (effective 09.01/2014)	
Marysville (Ord. Passed 12/2013)		Sales tax on April 2014 ballot
Soap Lake	\$20 (Effective 11/01/2013)	
<b>Transportation Benefit Districts Passed in 2012</b>		
Bainbridge Island	\$20 (passed 01/09/2012) effective 08/01/2013	
Buckley	\$20 (effective 02/01/2014)	
Carbonado (Ord. passed 12/17/2012)	\$20 (effective 11/01/2013)	
Castle Rock		\$0.002 sales tax (passed, election 11/06/2012) effective 04/01/2013
East Wenatchee	\$20 (effective August 1, 2013)	
Eatonville	\$20 (effective 03/01/2013)	
Electric City	\$20 (effective 05/01/2013)	
Kelso	\$20 (passed 12/04/2012 effective 08/01/2013)	
Kalama	\$20 (effective 10/01/2013)	
Kenmore	\$20 (effective 06/01/2013)	
Kittitas	\$20 (effective 12/01/2012)	
Lynden		\$0.002 sales tax (passed, election 11/06/2012) effective 04/01/2013
Royal City	\$20 (effective 11/01/2012)	
Maple Valley	\$20 (effective 07/01/2013)	

Transportation Benefit Districts

Monroe - Created 04/24/2012 - Has not passed a funding provision		
Stanwood		\$0.002 sales tax (passed, election 02/12/2013) effective 07/01/2013
Tacoma	\$20 (effective 06/01/2013)	
Toppenish	\$20 (effective 12/01/2012)	
Waitsburg		\$0.002 sales tax (passed, election 04/17/2012)
Wapato	\$20 (effective 04/01/2013)	
Yakima - dissolved 03/18/2014		
<b>Transportation Benefit Districts Passed in 2011</b>		
Auburn - Has not passed funding provision		
Ferndale		\$0.002 sales tax (passed, election 02/14/2012)
Grandview	\$20 (02/01/2012)	
Mabton	\$20 (12/01/2011)	
Mountlake Terrace	\$20 (passed 12/05/2011, effective 08/01/2012)	
North Bend		\$0.002 sales tax (passed, election 11/08/2011)
Orting	\$20 (effective 02/01/2013 - 01/31/2015, fee applies to all renewals with these registration dates, including renewals paid after 02/31/2015)	
Snohomish County - Has not passed funding provision		
Spokane	\$20 (09/01/2011)	
Walla Walla		\$0.002 sales tax (passed, election 02/14/2012)
Wenatchee	\$20 (passed 01/26/2012, effective 08/01/2012)	
Zillah	\$20 (passed 12/19/2011, effective 7/12/2012)	
<b>Transportation Benefit Districts Passed in 2010</b>		
Bellingham		\$0.002 sales tax (04/01/2011)
King County - 2010 TBD dissolved and county wide TBD passed 02/2014		Dissolved
Leavenworth		\$0.002 sales tax (04/01/2011)
Lynnwood	\$20 (07/01/2011)	
Seattle	\$20 (05/01/2011)	
Snohomish		\$0.002 sales tax (passed 08/16/2011)

Transportation Benefit Districts

Snoqualmie	\$20 (03/01/2011)	
<b>Transportation Benefit Districts Passed in 2009</b>		
Bremerton	\$20 (12/07/2011 passed, effective 07/01/2012)	
Burien	\$10 (02/01/2010)	
Prosser	\$20 (11/01/2009)	
Shoreline	\$20 (02/01/2010)	
University Place - No funding designated		
<b>Transportation Benefit Districts Passed in 2008</b>		
Des Moines	\$20 (09/01/2009)	
Edmonds	\$20 (09/01/2009)	
Lake Forest Park	\$20 (09/01/2009)	
Olympia	\$20 (10/01/2009)	
Ridgefield		Sales tax repealed effective 10/01/2012 - \$0.002 sales tax (04/01/2009)
Sequim		\$0.002 sales tax (04/01/2010)
<b>Transportation Benefit Districts Passed Prior to 2008</b>		
Liberty Lake (2002)		
Point Roberts, Whatcom County (1992)		Special gas tax \$0.01/gallon (1992)



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, DEDICATING FOUR PERCENT (4%) OF ANNUAL SALES AND USE TAX REVENUE BUDGETED BY THE CITY TO ROAD IMPROVEMENTS, MAINTENANCE, AND PRESERVATION PROJECTS, INCLUDING STRUCTURAL REBUILDS, GRIND AND OVERLAYS, OILING, STRIPING AND CURBING, AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**WHEREAS**, the city of Chehalis has responsibility, to the extent of its resources, for the improvement, maintenance, protection, and operation of public ways within the corporate limits of the city; and

**WHEREAS**, the improvement, maintenance, and protection and operation of public ways requires maintaining and preserving existing transportation improvements to avoid accelerated deterioration or catastrophic failure of the improvements which would require significant funds to reconstruct; and

**WHEREAS**, the available funding from the state and federal governmental sources for the preservation and maintenance of the City's transportation infrastructure has been dramatically reduced in recent years due to the results of legislative actions; and

**WHEREAS**, while dedicated revenues have decreased, the on-going annual costs to preserve and maintain the City's transportation infrastructure continue to rise leaving the City unable to adequately preserve and maintain the City's transportation infrastructure; and

**WHEREAS**, State and Federal dollars continue to decrease and the City has limited funding available for necessary transportation improvements, maintenance, and preservation; and

**WHEREAS**, with the reduction of State and Federal funding for local streets it is incumbent upon the City to be productive concerning the city's transportation infrastructure and consider the fiscal resources available locally; now, therefore, in consideration of the above-referenced recitals,

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** Four percent (4%) of the city's annual budgeted sales and use tax revenue shall be, and the same hereby are, dedicated for municipal road improvements, maintenance, and preservation.

**Section 2.** The effective date of this ordinance shall be the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**PASSED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor at a regularly scheduled open public meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

\_\_\_\_\_  
City Attorney

DRAFT

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, ESTABLISHING A TRANSPORTATION BENEFIT DISTRICT WITHIN THE CORPORATE LIMITS OF THE CITY OF CHEHALIS, SPECIFYING THE MAINTENANCE AND PRESERVATION OF EXISTING TRANSPORTATION IMPROVEMENTS, PROVIDING FOR ADDITIONAL TRANSPORTATION IMPROVEMENTS AND CREATING A NEW CHAPTER \_\_\_\_\_ OF THE CHEHALIS MUNICIPAL CODE ENTITLED "CHEHALIS TRANSPORTATION BENEFIT DISTRICT".**

**WHEREAS**, the City of Chehalis has responsibility, to the extent of its resources, for the improvement, maintenance, and protection of public ways within the corporate limits of the City; and

**WHEREAS**, the improvement, maintenance, and protection and operation of public ways requires providing necessary transportation improvements and preserving existing transportation improvements to avoid catastrophic failure of the improvements which would require significant additional funds to reconstruct, as well as their gradual deterioration; and

**WHEREAS**, the number one priority in the "Washington Transportation Plan for 2007-2026" adopted by the Washington Transportation Commission ("State Transportation Plan") is to preserve and extend prior improvements in existing transportation facilities and the services they provide to people and commerce; and

**WHEREAS**, the State Transportation Plan identifies that there is no more fundamental transportation investment than existing system preservation – keeping the physical infrastructure in safe and efficient operation condition; and

**WHEREAS**, The City has limited transportation funding to pay for necessary transportation preservation and maintenance; and

**WHEREAS**, the funding dedicated for the preservation and maintenance of the City's transportation infrastructure has been dramatically reduced in recent years due to the action of several statewide initiatives and a downturn in the economy, however, the ongoing annual costs to preserve and maintain the City's transportation infrastructure continue to rise making it difficult for the City to sufficiently address these issues; and

**WHEREAS**, chapter 36.73 RCW provides for the establishment of transportation benefit districts and for the levying of additional revenue sources for transportation improvements within

the District that are consistent with existing state, regional and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

**WHEREAS**, RCW 35.21.225 authorizes the City Council to establish a Transportation Benefit District subject to the provisions of chapter 36.73 RCW; and

**WHEREAS**, the City desires to form a Transportation Benefit District which includes the entire City of Chehalis as the boundaries currently exist or are hereafter expanded due to annexation; and

**WHEREAS**, the City, after giving proper notice, conducted a public hearing on \_\_\_\_\_, and took public comment regarding the proposed establishment of a Transportation Benefit District in accordance with RCW 36.763.050; now, therefore, in consideration of the above-referenced recitals,

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The purpose of this Chapter is to establish a Transportation Benefit District pursuant to RCW 35.21.255 and chapter 36.73 RCW.

**Section 2.** The City Council finds it is in the public interest to form a Transportation Benefit District to provide adequate levels of funding for transportation improvements that are consistent with existing state, regional and local transportation plans and are necessitated by existing or reasonably foreseeable congestion levels, as provided in chapter 36.73 RCW.

The City Council further finds that it is in the public interest to provide for transportation improvements that improve modal connectivity and that protect the City's long term investments in its infrastructure, reduce the risk of transportation facility failure, improve safety, continue optimal performance of the infrastructure over time, and avoid more expensive infrastructure replacements in the future.

The City Council further finds that the City's six-year (2015-2020) Transportation Improvement Program shall be annually updated to identify projects that constitute transportation improvements that may be funded by the TBD (collectively the "TBD Projects") as funding becomes available.

The City Council further finds that annually recurring projects within the City's Six-year Transportation Improvement Program constitute transportation improvements and shall be "TBD Projects," until such time as the District is dissolved under the provisions of chapter \_\_\_\_\_ CMC, established by the following section.

**Section 3.** A new chapter, Chapter \_\_\_\_\_ of the Chehalis Municipal Code entitled "Chehalis Transportation Benefit District," is hereby created to read as follows:

Chapter \_\_\_\_\_  
Transportation Benefit District

- \_\_\_\_\_.010 Transportation Benefit District Establishment.
- \_\_\_\_\_.020 Governing Board.
- \_\_\_\_\_.030 Authority of the District.
- \_\_\_\_\_.040 Use of Funds.
- \_\_\_\_\_.050 Dissolution of District.
- \_\_\_\_\_.060 Liberal Construction.

\_\_\_\_\_.010 Transportation Benefit District Establishment.

There is created a transportation benefit district to be known as the Chehalis Transportation Benefit District or "District" with geographical boundaries comprised of the corporate limits of the City of Chehalis as they currently exist or as they may exist following future annexations.

\_\_\_\_\_.020 Governing Board.

- A. The governing board, referred to in this chapter as "Board", of the Transportation Benefit District shall be the Chehalis City Council acting in an *ex officio* and independent capacity, which shall have the authority to exercise the statutory powers set forth in Chapter 36.73 RCW.
- B. Meetings of the District Board shall be governed by the procedural rules applicable to meetings of the City Council, as these rules may be amended by the City Council from time to time. District Board actions shall be taken in the same manner and follow the same procedure as for the adoption of City Council resolutions. Meetings of the District Board shall, whenever possible, take place on the same dates scheduled for City Council meetings.
- C. The Mayor shall serve as the chair of the District Board and shall preside over all meetings of the District Board.
- D. The City Attorney will serve as legal advisor to the District Board, except where separate counsel is engaged by the District or the City Attorney has a conflict of interest.
- E. The treasurer of the Transportation Benefit District shall be the City Finance Manager.
- F. The Board shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1).
- G. The Board shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

.030 Authority of the District.

The Board shall have and may exercise any powers provided by law to fulfill the purpose of the District.

\_\_\_\_\_.040 **Use of Funds.**

The funds generated by the Transportation Benefit District may be used for any purpose allowed by law including to operate the District and to make transportation improvements that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels pursuant to chapter 36.73 RCW. The transportation improvements funded by the district shall be made in an effort to protect the City's long term investments in its infrastructure, to reduce the risk of transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time, to avoid more expensive infrastructural replacements in the future and to improve modal connectivity within the City of Chehalis. Additional transportation improvement projects of the district may be funded only after compliance with the provisions of RCW 36.73.050(2).

\_\_\_\_\_.050 **Dissolution of the District**

The Transportation Benefit District shall be automatically dissolved, pursuant to the procedures set forth in chapter 36.73 RCW, when all indebtedness of the district has been retired and when all of the District's anticipated responsibilities have been satisfied.

\_\_\_\_\_.060 **Liberal Construction.**

As authorized pursuant to Chapter 36.73 RCW, this chapter shall be liberally constructed to permit the accomplishment of its purposes.

Section 4. If one or more sections, subsections, or sentences of this ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

Section 5. This ordinance shall take effect one day after publication of a summary consisting of the title, pursuant to RCW 35.27.300.

1<sup>st</sup> Reading: \_\_\_\_\_

2<sup>nd</sup> Reading: \_\_\_\_\_

**PASSED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor at a regularly scheduled open public meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

\_\_\_\_\_  
City Attorney

DRAFT

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CHEHALIS TRANSPORTATION  
BENEFIT DISTRICT IMPOSING A TWENTY DOLLAR  
VEHICLE FEE UNDER RCW 36.73.065(4)(a)(i) AND  
82.80.140 FOR THE PURPOSE OF FUNDING  
TRANSPORTATION PROJECTS OF THE DISTRICT  
PURSUANT TO THE PROVISIONS OF CHAPTER \_\_\_\_\_  
OF THE CHEHALIS MUNICIPAL CODE.**

**WHEREAS**, chapter 36.73 RCW and RCW 35.21.225 authorize the City Council to establish a transportation benefit district within the City's jurisdiction for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels ; and

**WHEREAS**, after conducting a public hearing, the Council of the City of Chehalis passed Ordinance \_\_\_\_\_ and established the Chehalis Transportation Benefit District subject to the provisions of chapter 36.73 RCW ; and

**WHEREAS**, The Chehalis Transportation Benefit District has the geographical boundaries comprised of the corporate limits of the City of Chehalis as they currently exist or as they may exist following future annexation; and

**WHEREAS**, the members of the Chehalis Council, acting *ex officio* and independently, comprise the Governing Board of the Chehalis Transportation Benefit District; and

**WHEREAS**, RCW 82.80.140 authorizes transportation benefit districts to impose a fee for all vehicles registered in the district that is subject to vehicle license fees under RCW 46.17.350(1)(a), (c), (d), (e), (g), (h), (j), or (n) through (q), and for each vehicle subject to gross weight license fees under RCW 46.17.355 with a scale weight of six thousand pounds or less; and

**WHEREAS**, RCW 36.73.060(4)(a)(i) vests transportation benefit districts with the authority to impose an annual fee of up to twenty dollars as authorized in RCW 82.80.140 with a simple majority vote of the governing board; and

**WHEREAS**, the Governing Board of the Chehalis Benefit District finds it to be in the best interest of the Chehalis Transportation Benefit District to establish an annual vehicle license fee in the amount of twenty-dollars (\$20.00) for the purpose of making transportation improvements that preserve, maintain and improve the transportation infrastructure of the City of Chehalis, consistent with chapter 36.73 RCW; and



WHEREAS, the Governing Board of the Chehalis Transportation Benefit District held a public hearing on \_\_\_\_\_, to solicit public comment regarding the proposed vehicle license fee and the projects to be funded;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Chehalis Transportation Benefit District as follows:

**Section 1.** An annual vehicle license fee in the amount of twenty dollars and zero cents (\$20.00) is established, consistent with RCW 36.73.065, to be collected by the Washington Department of Licensing on qualifying vehicles, as set forth in RCW 82.80.140 and chapter 36.73 RCW.

**Section 2.** The Governing Board of the Chehalis Transportation Benefit District hereby requests that the City Clerk of the City of Chehalis notify the Washington State Department of Licensing (DOL) of the vehicle fee established by Section 1 of this Resolution to request that DOL take all steps necessary to implement collection of this fee in accordance with RCW 82.80.140. The fee shall be collected until such time as the Chehalis Transportation Benefit District is dissolved, or until this resolution is modified, superseded, or repealed by the Governing Board of the Chehalis Transportation Benefit District.

**Section 3.** The fee imposed by Section 1 shall not be collected until after six months from the passage of this Resolution, as provided in RCW 82.80.140(4).

**Section 4.** The funds collected from the vehicle license fee shall be used pursuant to the provisions of Section \_\_\_\_\_ of the Chehalis Municipal Code (Ord. \_\_\_\_\_).

**Section 5.** If one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

**Section 6.** This Resolution shall take effect and be in force immediately upon passage.

PASSED by the City Council of the city of Chehalis, Washington, and APPROVED by its Mayor at a regularly scheduled open public meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

\_\_\_\_\_  
City Attorney

**CITY OF CHEHALIS**

**AGENDA REPORT**

**DATE:** June 23, 2014  
**TO:** The Honorable Mayor and City Council  
**FROM:** Dennis Osborn, Community Development Director  
**SUBJECT:** Naming the Little League Press Box at Stan Hedwall

**ISSUE**

The administration received a request to name the Little League press box at Stan Hedwall Park. The press box is at Field 1 known as Andy Sennes Field. The proposed name for the press box is "Virgil Bluhm Press Box and Storage Facility." The request was submitted by Mr. Rich Bunker. Mr. Bunker has completed the City of Chehalis Application for Naming/Renaming of City Buildings, Facilities, and Parks or Interior Features of Facilities. This application is attached.

**DISCUSSION**

Naming a facility is at Council's discretion. Mr. Bunker is making the request because of Mr. Bluhm's involvement with Little League for nearly 50 years in Chehalis.

**RECOMMENDATION/COUNCIL ACTION DESIRED**

The administration recommends that Council names the Press Box located at the Andy Sennes Field in Stan Hedwall Park the "Virgil Bluhm Press Box and Storage Facility."

**SUGGESTED MOTION**

I move that the Council name the Press Box at Andy Sennes Field the "Virgil Bluhm Press Box and Storage Facility."

Reviewed:  \_\_\_\_\_, City Manager

**City of Chehalis Application for  
Naming/Renaming of City Buildings, Facilities, and Parks or Interior  
Features of Facilities**

To: City Manager

From: [The undersigned]

Date: JUNE 2, 2014

Subject:  Request to Name a City Facility  
 Request to Rename a City Facility – must also complete a supplemental application  
 Request to Name an Interior Feature of a City Facility

Provide the name and address of City Building, Facility, Park or Interior Feature of a facility being requesting to name/rename.

Name: PRESS BOX AT ANDY SENNESFIELD

Address: STAN HEDWALL PARK LITTLE LEAGUE FACILITY

Name being requested: VIRGIL BLUHM PRESS BOX AND STORAGE FACILITY

It is the policy of the city to choose names for public buildings, facilities, and parks based upon the site's relationship to the following criteria. Please place a check by the criteria in which your request qualifies.

- Neighborhood, geographic or common usage identification;
- A historical figure, place, event or other instance in historical or cultural significance that is directly related to the community and surrounding country;
- Natural or geographical features (hills, prairie, vegetation, rivers, streams) must relate to those found in the region within which the city is located;
- An organization that has donated a significant parcel of property or facility, or has provided the major source of financing for the acquisition/development of the public facility.
- An individual (living or deceased) who has made a significant land and/or monetary contribution to the city or who has had the contribution made in "memoriam" and when the name has been stipulated as a condition of the donation; Please list the land or monetary contribution being offered or contribution that has already been provided to the city (provide attachments if necessary):

Time, Labor, & personal resources

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\_\_\_\_\_

\_\_\_\_\_

A facility may be named after a living or deceased individual only if that individual in his or her lifetime has enhanced the quality of life within the city through outstanding service to the community in at least 4 of the following categories. Please place a check by the categories your applicant qualifies:

Involvement in a leadership role in civic organizations, which are devoted to community improvement and assistance to the underprivileged, economically disadvantaged, physically and/or mentally handicapped.

Actively promoted and directed community events and activities, which have clearly added to the quality of life and cultural enrichment within the community.

Actively promoted and implemented effective youth programs and activities within the community for the city's young people.

Actively promoted and implemented effective programs and activities within the community to enhance the lives of our senior citizens.

**Page 2 - Application For Naming/Renaming of City Buildings, Facilities, and Parks or Interior Features of Facilities**

Assumed an active leadership role in developing and implementing programs directed to the improvement of the visual appearance of the community at either the commercial or residential level or both.

Assumed an active leadership role in developing programs and/or facilities for collecting, promoting, and retaining of the many aspects of the historical heritage of the community.

Assumed an active leadership role in developing programs and facilities directed toward the improvement of community social and health needs as well as programs directed toward humanitarian purposes.

Deceased state or national leader.

Please explain in detail why your recommendation should be honored and/or how your applicant enhanced the quality of life within the city through outstanding service to the community. Please attach documentation.

- By my signature hereon, I hereby certify that I have a full understanding of the implications of the above proposal, and request an opportunity to present testimony at any public hearing(s) held on this request. I further understand that the final decision on this request will be made by the Chehalis City Council.

Printed name: RICH BUNKER

Mailing address: 149 MYRTLE VIEW  
CHEHALIS, WA. 98532

**City of Chehalis Supplemental Application for  
Renaming of City Buildings, Facilities, and Parks or Interior Features of  
Facilities**

**Policy - Renaming of City Buildings, Facilities, and Parks**

Renaming of buildings, facilities, and parks carries with it a greater burden of process compared to initial naming. A name once selected for a park or facility should be bestowed with the intention that it will be permanent, and changes should be strongly resisted. Tradition and continuity of name and community identification are values that supersede fads and fashion. Applicants must address the issue of costs involved in the changing of an existing name (due to signage and a variety of written information that would need to be updated).

Please state the specific reason(s) why this name change is being requested.

VIRGIL BLUM WAS INVOLVED IN THE CONSTRUCTION OF NUMEROUS FACILITIES FOR THE CHEHALIS PARKS DEPARTMENT FOR NEARLY 50 YEARS. HIS CONSTRUCTION SKILLS HAVE BEEN USED AT HEDWALL PARK, RECREATION PARK, MILLETT FIELD AND W.F. WEST HIGH SCHOOL. HIS BLOOD, SWEAT AND TEARS HAVE HELPED MAKE CHEHALIS PARKS SOME OF THE FINEST IN THE STATE. VIRGIL HAS VOLUNTEERED TENS OF THOUSANDS OF HOURS TO ENHANCE THE QUALITY OF LIFE TO THE CITIZENS OF CHEHALIS

Please list the anticipated/expected costs affiliated with the proposed name change.

THERE WILL BE NO COST TO THE CITY FOR THIS NAME CHANGE. ALL COST ASSOCIATED WITH A SIGN FOR THIS FACILITY WILL BE DONATED BY THE FAMILYS OF DONNIE AND HELDI BUNKER AND RICH AND JALENE BUNKER

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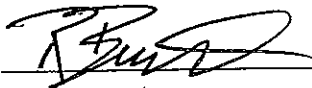
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How do you propose that the costs affiliated with changing the name be funded?

Signature: 

Date Received: June 10, 14 By: Dennis Osborn