

June 24, 2019

The Chehalis city council met in regular session on Monday, June 24, 2019, in the Chehalis city hall. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following council members present: Tony Ketchum, Daryl Lund, Dr. Isaac Pope, Bob Spahr, and Chad Taylor. Terry Harris arrived at 5:10 pm. Staff present included: Ken Cardinale, Fire Chief; Kiley Franz, Acting City Clerk; Brian Kelly, Assistant City Attorney; Trent Loughheed, Public Works Director/City Engineer (Acting City Manager); Brandon Rakes, Airport Operations Coordinator; Glenn Schaffer, Police Chief; and Dave Vasilauskas, Water Superintendent. Members of the news media included Will Rubin of *The Chronicle*.

1. **Public Hearing – City’s Water Use Efficiency Plan.** Mayor Dawes closed the regular meeting at 5:00 pm and opened the public hearing.

Dave Vasilauskas stated the city’s Water Use Efficiency (WUE) Plan needed to be updated. One of the steps includes getting input from citizens regarding water conservation measures. Mr. Vasilauskas stated that citizens are welcome to contact him if they have any thoughts on the matter.

Mayor Dawes asked if the information was on the city’s website. Mr. Vasilauskas stated the city’s water quality report is available online.

Mayor Dawes called for comment on the WUE Plan. There being no public comment, Mayor Dawes closed the public hearing and reopened the regular meeting at 5:03 pm.

2. **Proclamation – General Aviation Appreciation Month.** Mayor Dawes read and presented a proclamation to Brandon Rakes proclaiming June as General Aviation Appreciation Month.

3. **Chehalis Community Renaissance Team Update (CCRT).** Annalee Tobey reported on recent activities:

- Business Academy offering various classes
- Façade grant – five in progress; microgrants also available
- Only four vacant spaces currently available downtown
- Totally Pawsome moving to new location across from current location to expand their business
- Coworks doing well with 18 monthly memberships; courtyard space coming soon
- Artists continue to work on building murals, trash can lids, and benches
- ChehalisFest is July 27

Ms. Tobey stated that 2019 marks 10 years since the Renaissance Plan was adopted. The group is beginning to look at developing a mission and vision statement, as well as reviewing the current logo and organization name. She thanked the city for its continued support of the program.

4. **Lewis EDC Update.** Matt Matayoshi reported on various partnerships with the city, including providing data for various grants; beautification sponsor; funding of study relating to water rights; and support of .09 grants. In addition to .09 grants for city projects, the EDC has supported various grants county-wide. Mr. Matayoshi stated the second annual Smart Tank event had 13 participants. The next event is set for July 12.

Councilor Lund asked who the “sharks” included. Mr. Matayoshi stated the EDC partners with an organization that provides some of the “sharks” and they also have a couple local people – Dr. Joe Dolezal and Amanda Hubbert-Smith.

5. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of June 10, 2019;
- b. June 14, 2019 Claim Vouchers No. 126038-126185 and Electronic Funds Transfer No. 520191 in the amount of \$341,446.21; and
- c. Acceptance of public infrastructure project at the Discover! Children’s Museum site – project and bid alternate closeout.

The motion was seconded by Councilor Lund and carried unanimously.

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**6. Ordinance No. 998-B, Second and Final Reading – Granting a Non-exclusive Franchise to Puget Sound Energy.** Acting City Manager Lougheed indicated there were no changes since first reading of the ordinance.

Councilor Taylor moved to pass Ordinance No. 998-B on second and final reading. The motion was seconded by Councilor Lund and carried unanimously.

**7. Financial Feasibility Study of Potential Annexation of the City of Chehalis into the Lewis County Fire District 6 Service Area.** Chief Cardinale stated this item moves ahead a study on the possible annexation of the fire department into Lewis County Fire District 6, by having a financial consultant look at the numbers. He stated the scope of work was included in the agenda. The timeframe for completion of the study depends on how fast the city and district provide information to the consultant. Once all the information is presented, Chief Cardinale stated he would provide the council with an update and timeframe for completion.

Mayor Dawes understood it could be about six months as some information may need a little updating. Chief Cardinale stated a significant amount of information was already provided to the consultant back in January and that information has been updated. The consultant provided a list of further information that will be needed, which both the city and district are working on.

Chief Cardinale stated the consultant was Bill Cushman, who was the financial consultant for Snohomish County Fire District 1 and has done work with Riverside Fire Authority and Lewis County District 6. He is well respected in his field and thought the city and district would be happy with the end product.

Councilor Ketchum moved to authorize the City Manager to execute a contract with William Cushman, Financial Consultant for a Fire Service Annexation Feasibility Study and approve the expenditure of up to \$8,000 for the project. The motion was seconded by Councilor Pope and carried unanimously.

#### **8. Administration Reports.**

b. **City Manager Update.** Acting City Manager Lougheed stated bids were opened on Thursday for the Recreation Park project. Seven bids were received and are being reviewed.

#### **9. Councilor Reports/Committee Updates.**

a. Councilor Ketchum stated the Lewis County Historical Museum will be selling slices of pie at Borst Park on July 4.

b. Mayor Dawes stated he and Councilor Lund met with Fire District 6 commissioners regarding the annexation study taken care of previously on the agenda. He also attended a .09 committee meeting, the Business After Hours event, and the luncheon for former Public Works Director Rick Sahlin.

There being no further business to come before the council, the meeting was adjourned at 5:35 pm.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved: 7/8/2019

Initials: cf