

July 8, 2013

The Chehalis city council met in regular session on Monday, July 8, 2013, in the Chehalis city hall. Mayor Ketchum called the meeting to order at 5:00 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Dennis Dawes. Staff present included Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Herta Fairbanks, Public Works Director; Dennis Osborn, Community Development Director; Eva Lindgren, Finance Manager; and Peggy Hammer, Human Resources Administrator. Members of the media included Kyle Spurr from *The Chronicle*.

1. **Citizen Business.** Lynn Ford from Growing Places Farm and Energy Park updated the council on their new location behind the Salvation Army in Centralia. Growing Places Farm and Energy Park is a non-profit organization that employs and mentors at-risk youth. Ms. Ford reported they also decided to open a second thrift store because they were running out of space at their Centralia location. She stated the new store is located at the Sunbirds Complex on National Avenue, and invited the council to attend the ribbon cutting ceremony on July 15.

2. **Update on Veterans Memorial Museum.** Director Chip Duncan reported the Veterans Museum has been very busy, noting they had over 16,000 visitors in 2012. He felt this was partly due to the additional programs they're now providing. Some of the museum's upcoming events include:

- Civil War Battle "Battle of Chehalis" – July 20-21
- Veterans Tree of Life Program
- Vietnam War Era Veterans Remembrance Day – August 3
- Korean War Veterans & POW/MIA Remembrance Day – September 21
- Pearl Harbor/WWII Veterans Remembrance Dinner – December 8

Councilor Spahr inquired about the 16,000 visitors, wondering how many came from outside the area. Mr. Duncan estimated about 38 percent came from outside Lewis County.

3. **Update on Lewis County Historical Museum Events.** Interim Director Andy Skinner talked briefly about some of their upcoming events, to include:

- 8th Annual Pioneer Pie Social (*Claquato* Church) 1:30 to 4:30 – July 14
- Pancake Breakfast – July 27 (serving hotdogs in the afternoon)

Mr. Skinner reported the city council has been a great supporter of the museum and too often they don't get the recognition they deserve. As a small token of their appreciation, Mr. Skinner presented a name plate that will be featured on the donor wall at the museum, to thank the council for their support throughout the years.

4. **Consent Calendar.** Councilor Dawes moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of June 24, 2013; and
- b. Claim Vouchers No. 106453-106567 and Electronic Funds Transfer No. 520131 in the amount of \$149,732.90 dated June 28, 2013; and Payroll Vouchers No. 36605-36694, Direct Deposit Payroll Vouchers No. 4128-4204, and Electronic Federal Tax Payment No. 125 in the amount of \$706,823.77 dated June, 28, 2013.

The motion was seconded by Councilor Spahr and carried unanimously.

5. **Administration Reports.**

a. **Regional Fire Authority Planning Committee Report.** City Manager MacReynold reported, for the record, a request was made to pull the Regional Fire Authority report because Chief Jim Walkowski had to leave town. He noted the report will be presented at the August 12 council meeting.

b. **Council Goal Work Session Reminder.** City Manager MacReynold reminded the council about the upcoming work session on Monday, July 15, at 5:00 p.m., to talk about the 2014 budget.

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6. **Council Reports.**

a. **Update From Councilor Spahr.** Councilor Spahr reported he spent the weekend at the 50th Annual Lewis Pacific Society Schwingfest in Frances, Washington, adding he had a wonderful time.

b. **Update From Councilor Dawes.** Councilor Dawes reported he was looking forward to the update on the regional fire planning process, adding Chief Walkowski will be able to give them some detailed information in a concise manner.

7. **Ordinance No. 911-B, Second and Final Reading – Amending the 2013 Budget.** Finance Manager Eva Lindgren stated the agenda report detailed all of the changes made to the budget amendment since it was first presented on first reading.

Councilor Harris moved to pass Ordinance No. 911-B on second and final reading, as amended.

The motion was seconded by Councilor Spahr and carried unanimously.

8. **Ordinance No. 912-B, First Reading – Amending the Chehalis Municipal Code (CMC) Providing for Regulations of All Land Disturbing Activity.** Public Works Director Herta Fairbanks reported the only change to the CMC was identifying who has the ultimate permitting authority for fill and grade permits, noting it currently rested with the public works department.

Ms. Fairbanks reported there were two components to grade and fill permits: environmental concerns with regards to SEPA; and most are done on private property, both of which fall outside the purview of what public works usually does. She noted public works' focus was primarily on city right-of-way and utility infrastructure.

Ms. Fairbanks reported, after meeting to discuss the issue, it was decided that it made more sense for the permitting authority to rest with community development, since that department is the city's environmental arm and focuses primarily on private property. She noted they scoured the CMC for any reference to "public works and fill and grade permits," and made changes to reflect community development as the department with permitting authority. Ms. Fairbanks noted three sections of the code were affected, including: 15.28 (Land-Disturbing Activity); 12.04 (Engineering and Development); and 17.09 (Organization and Enforcement).

Councilor Spahr moved to pass Ordinance No. 912-B on first reading.

The motion was seconded by Councilor Taylor and carried unanimously.

There being no further business to come before the council, the meeting adjourned at 5:22 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of July 8, 2013.