

March 7, 2019

The Chehalis city council met in special session on Thursday, March 7, 2019, in the Chehalis city hall. Mayor Dennis Dawes called the meeting to order at 8:15 am with the following council members present: Terry Harris, Daryl Lund, Dr. Isaac Pope, Bob Spahr, and Chad Taylor. Councilor Tony Ketchum was absent (excused). Staff present included: Jill Anderson, City Manager; Ken Cardinale, Fire Chief; Caryn Foley, City Clerk; Melody Guenther, Court Administrator; Bill Hillier, City Attorney; Hillary Hoke, Planning/Building Manager; Andrew Hunziker, Property/Facilities Manager; Trent Lougheed, Community Development Director; Brandon Rakes, Airport Operations Coordinator; Chun Saul, Finance Director, Glenn Schaffer, Police Chief; Judy Schave, HR/Risk Manager; Don Schmitt, Street/Storm Superintendent; Chief; Dave Vasilauskas, Water Superintendent; Lilly Wall, Recreation Manager; and Patrick Wiltzius, Wastewater Superintendent. No members of the media were present.

1. **Strategic Planning Session.** Mayor Dawes welcomed everyone and stated the purpose of the special meeting was to hold a strategic planning session.

City Manager Anderson stated the group would be following up on the progress of the goals and six-month objectives from the last planning session held in August 2018. She introduced Marilyn Snider, a strategic planning facilitator with Snider and Associates, and Kiley Franz, who would be providing recording services.

Ms. Snider reviewed the city's mission statement, core values, and three-year goals. The current three-year goals were reaffirmed as still being relevant. She then led the group to identify:

- Strengths and accomplishments since August 2018
- Current internal weaknesses/challenges
- External factors/trends that may impact the city in the coming year, both positively and negatively
- Review and revise, if needed, the three-year goals
- Six-month objectives for each goal

The next six-month planning session was set for September 18, 2019.

There being no further business to come before the council, the meeting was adjourned at 1:55 pm.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved: 3/25/2019

Initials: cf