

# PLEASE NOTE SPECIAL MEETING TIME

## CHEHALIS CITY COUNCIL AGENDA

CITY HALL

350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Anthony E. Ketchum Sr., District 3 Mayor		
Terry F. Harris, District 1	Dennis Dawes, Position at Large, Mayor Pro Tem	
Daryl J. Lund, District 2	Chad E. Taylor, Position at Large	
Dr. Isaac S. Pope, District 4	Bob Spahr, Position at Large	

December 12, 2011

5:30 p.m.

EXECUTIVE SESSION		
1. <u>Executive Session Pursuant to RCW 42.30.140(4)(a) – Collective Bargaining.</u> (City Manager, Human Resources Administrator)	---	

Regular Meeting of December 12, 2011

6:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
2. <u>Call to Order.</u> (Mayor)		
3. <u>Pledge of Allegiance.</u> (Mayor)		

CITIZENS BUSINESS		
This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.		
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PRESENTATIONS		
4. <u>Update on Chehalis Flood Authority.</u> (Julie Balmelli-Powe)	---	
5. <u>Chehalis-Centralia Airport Property and Louisiana Avenue/Airport Road Connection.</u> (Larry Unzelman, Tim Elsea – LC Public Works)	APPROVE NEGOTIATION FOR SALE OF AIRPORT SURPLUS PROPERTY	1

CONSENT CALENDAR		
6. <u>Minutes of the Regular Meeting of November 28, 2011.</u> (City Clerk)	APPROVE	4
7. <u>Vouchers and Transfers.</u> (Finance Manager)	APPROVE	8
8. <u>Second Addendum to the Interlocal Agreement Among the Communities of the Chehalis River Basin for Study, Analysis, and Implementation of Flood Control Projects to Protect the Chehalis River Basin.</u> (City Manager)	AUTHORIZE CITY MANGER TO EXECUTE SECOND ADDENDUM TO THE INTERLOCAL AGREEMENT	

STAFF AND CITY COUNCIL REPORTS		
9. <u>Administration Reports.</u>		
a. Update on the Chehalis Avenue Beautification Project. (Public Works Director)	INFORMATION ONLY	10
10. <u>Council Reports.</u>		
a. Councilor reports. (City Council)	INFORMATION ONLY	
b. Council committee reports. (City Council)	INFORMATION ONLY	

TABLED ITEMS		
11. <u>Tabled until January 23, 2012 - Appointment and Reappointment of Lodging Tax Advisory Committee (LTAC) Members.</u> (Councilor Harris)	---	

UNFINISHED BUSINESS		
12. <u>Ordinance No. 885-B, Second and Final Reading – Amending Section 5.16 of the Chehalis Municipal Code and Repealing Ordinance No. 640-B.</u> (Finance Manager)	PASS	13
13. <u>Ordinance No. 886-B, Second and Final Reading – Amending the 2011 Budget.</u> (Finance Manager)	PASS	18

**NEW BUSINESS**

14. <u>Resolution No. 19-2011, First and Final Reading – Adopting the 2012 Budget for the Chehalis-Centralia Airport.</u> (Airport Manager Allyn Roe)	ADOPT	25
15. <u>Ordinance No. 887-B, First Reading – Amending the City Parking Ordinance.</u> (Police Chief, City Attorney)	PASS	31

**THE CITY COUNCIL MAY ADD AND TAKE ACTION ON  
OTHER ITEMS NOT LISTED ON THIS AGENDA**

**NEXT REGULAR CITY COUNCIL MEETING WILL BE ON TUESDAY, DECEMBER 27**



## *Lewis County Department of Public Works*

Timothy R. Elsea, PE, Director / County Engineer

Rodney Lakey, PE, Assistant County Engineer

November 8, 2011

Allyn Roe, Airport Manager  
Chehalis-Centralia Airport  
P O Box 1344  
Chehalis, WA 98532

RE: Chehalis-Centralia Airport Property

Dear Mr. Roe:

Lewis County (County), the City of Chehalis (City), and the Washington State Department of Transportation (WSDOT) are cooperating in a joint transportation improvement project which includes the extension of Louisiana Avenue north to connect with Airport Road, the reconstruction of Airport Road, and construction of a new Mellen Street Interchange. This project will ease congestion in the Airport's growing Louisiana Ave Commercial Area. The project engineering is being done by WSDOT and the County, the County is acquiring all necessary additional right of way and permits from adjacent property owners, and the construction will be handled by WSDOT. The project is proposed to commence with a request for construction bids in early 2012.

The majority of the additional right of way required for the project is from property owned by National Frozen Foods (National). We have been in negotiation with National for several months and have verbally reached an agreement for the right of way acquisition. However, since their land is used for disposal of wastewater from their processing plant in Chehalis, and their plant capacities are tied to their irrigable acres, they are very concerned over the loss of acreage from this project and potential future projects on I-5. To offset these potential acreage losses they have expressed a desire to acquire all or a portion of the adjoining airport property. I believe you received a copy of the September 28, 2011 letter from Pat Sauter, General Manager for National, responding to the County's initial offer to acquire right of way. They are not proceeding with the conveyance of right of way until the potential for acquiring additional land is further explored.

### *Road Maintenance & Traffic*

476 West Main St.  
Chehalis, WA 98532  
☎ 360.740.3380  
☎ 360.740.2741

Erik Martin, PE, Manager

### *Administration, Engineering, Utilities & Real Estate Services*

2025 NE Kresky Ave.  
Chehalis, WA 98532

1

### *Solid Waste Services*

Post Office Box 180  
Centralia, WA 98531  
☎ 360.740.1451  
☎ 360.330.7805

Steve Skinner, Manager

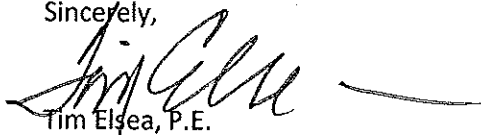
We have had informal discussions with you regarding what may or may not be reasonable for the Airport to consider. It appears that the only portion of the property that may be surplus to the needs of the Airport is the westerly portion of the old Blaser dairy farm that had no apparent use when acquired and therefore was not funded by FAA. If sold, deed restrictions placed on the property as part of the conveyance would limit uses of the property, providing necessary protections to the adjacent airport operations. A potential conveyance to National would be part of an administrative settlement of negotiations for road right of way under the threat of eminent domain, therefore it is my understanding that a direct sale for not less than fair market value can occur without going to public bid.

I understand that in recent years you have proposed an avigation easement on National property. I would suggest that this could be made part of any potential transaction with National for acquisition of property.

We are requesting that the Airport Governing Board consider the proposal, then make a recommendation to the County and City. We have included an aerial photo map that illustrates the area needed for the road project from National, the area of avigation easement and the potentially surplus airport property.

As the road improvement project depends on the purchase of right of way from National, and the project is scheduled to commence in a few months, your consideration of this matter during your next scheduled board meeting would be very much appreciated. We would appreciate the opportunity to assist in the presentation to the Board and to answer questions regarding the project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Elsea', with a horizontal line extending to the right.

Tim Elsea, P.E.

Lewis County Public Works Director / County Engineer

cc     Lewis County Board of County Commissioners  
       Merlin MacReynold, Chehalis City Manager  
       Larry Unzelman, Real Estates Services Manager, Lewis County

Township 14 North Range 3 West  
Lewis County, Washington



**Legend**

- Proposed Right of Way
- Non-RPZ
- RPZ
- Easement

0 200 400 600 800 1,000 Feet

\* Average is approximate, calculated on the GIS Layer parcel feature.

November 28, 2011

The Chehalis city council met in regular session on Monday, November 28, 2011, in the Chehalis city hall. Mayor Pro-tem Dawes called the meeting to order at 6:00 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, and Chad Taylor. Mayor Ketchum was absent (excused). Staff present included: Merlin MacReynold, City Manager; Amanda Vey, Assistant City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Kelvin Johnson, Fire Chief; Eva Lindgren, Finance Manager; Peggy Hammer, Human Resources Administrator; Bob Nacht, Community Development Director; Becky Fox, Court Administrator; and Herta Fairbanks, Public Works Director. Members of the media included Bianca Fortis from *The Chronicle*.

1. **Santa Parade.** Chamber Executive Director Jim Valley reported the 62<sup>nd</sup> Annual Santa Parade would be taking place on Saturday, December 3, at 11:00 a.m. He noted the grand marshals would be J. (Jim) and Suzi Vander Stoep, adding the Vander Stoeps had been a part of the community for many years and their contributions were endless. Mr. Valley reported members of the Seattle Sea Gals would also be on board one of the floats as special guests of the parade. He noted following the parade, the Sea Gals would be at the Market Street Pub from noon to 1 p.m. for a meet-and-greet, adding the pub would be open to all ages during that time. Mr. Valley stated he looked forward to having Mayor Pro-tem Dawes as their Master of Ceremonies again this year.

2. **Continue Public Hearing on 2012 Proposed Budget and Revenue Sources, Taxes, and Levies.** City Manager MacReynold thanked the council budget committee once again for their involvement in the process. He also thanked the department directors and their staff for putting the budget together, adding it was a very time-intensive process. City Manager MacReynold reported they were presenting to the council a balanced budget with reserves better than the previous year. He reminded the council that they were going to have to look at the water, wastewater, and storm water utility rates early next year and would be coming back to them with information on that.

City Manager MacReynold felt the city was in good financial shape, and if their projections were correct, the city should end up with a reasonable ending fund balance at the end of the year.

Mayor Pro-tem Dawes closed the regular meeting at 6:05:51 p.m. and opened the public hearing. There being no public comment Mayor Pro-tem Dawes closed the public hearing at 6:06:34 p.m. and reopened the regular meeting.

3. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of November 14, 2011; and
- b. Claim Vouchers No. 101488-101628 in the amount of \$165,192.16 dated November 15, 2011.

The motion was seconded by Councilor Pope and carried unanimously.

4. **Administration Reports.**

a. **Update on Debt Issuance.** Eva Lindgren reported the city did very well on the issuance of the dept, noting we were able to get a better interest rate than another government agency rated the same and going out to sale at the same time. She reported the total all-in cost, including the issuance costs, came to approximately 3.86 percent. Ms. Lindgren noted everything sold by the day City Manager MacReynold was set to sign the paperwork. In response to the question that came up at the prior council meeting regarding what would happen if they didn't all sell, she reported there was another entity in Washington that didn't sell everything right away and ended up having to increase the interest rate in order to get people to buy them.

Ms. Lindgren reported the city issued \$1.155 million with a slight premium, and at the end of the year the 2011 General Obligation Bond Fund would have \$4,270 in it, once all of the bond issuance costs are paid.

b. **October Financial Report.** Mr. Lindgren reported on the general fund property tax, noting what they were seeing in the October report were September collections. She stated she obtained information from the Lewis County Treasurer's Office on the amount received through November 18, which showed we were on track with over \$495,000 in the general property tax and over \$94,000 in the emergency medical services tax.

November 28, 2011

Ms. Lindgren reminded the council that the proceeds for the long-term debt would not be included in the November report because they would not receive the cash from the bond sale until December 6.

Ms. Lindgren reported because they went through the process of changing some language in the Chehalis Municipal Code (CMC) and getting the revised Capital Improvement Plan approved to include the maintenance labor, she was finally able to do the journal entry to move labor and benefit costs out of community development into the REET funds, making the community development department look much better. She noted they were not allowed to charge any labor costs that related prior to the date of the new law, which went into effect in July.

Mayor Pro-tem Dawes stated he wanted to confirm that the repayment to the water and wastewater funds would happen at the time the money was received for the bond sale. Ms. Lindgren reported a journal entry would be done just as soon as the city received the money, and briefly explained the transaction that would take place between the general fund and the water and wastewater funds. Mayor Pro-tem Dawes stated he just wanted to make sure the utility funds were where they are supposed to be at the time the rate study is done next year. Ms. Lindgren assured Mayor Pro-tem Dawes that the money would be there.

#### 5. Council Reports.

a. **Update from Councilor Spahr.** Councilor Spahr reported on the W.F. West Bearcat football game up at the Tacoma Dome, adding those who missed it missed one heck of a ball game. Councilor Spahr noted there was nothing but pride in the ball team, which showed in the way they handled themselves. Mayor Pro-tem Dawes stated he wasn't able to go up, but did watch the game on the computer. He felt the team did the community proud, adding they played very well.

b. **Update from Mayor Pro-tem Dawes.** Mayor Pro-tem Dawes reported he attended the monthly North Lewis County Regional Fire Authority Planning Committee meeting along with Councilors Spahr and Lund. He also attended the Business After Hours at John L. Scott Real Estate in Centralia on November 17.

Mayor Pro-tem Dawes reported, as everyone was aware, the Lewis County Historical Museum was going through a very difficult and intense reorganization. He noted, as a result of the reorganization, they were planning a grand re-opening on Friday, December 2, with a ribbon cutting ceremony at 5:30 p.m. Mayor Pro-tem Dawes indicated it would coincide with the "Evening with the Authors" event taking place from 5 p.m. to 7 p.m. He thanked all of those, including Councilor Lund, who had stepped in as volunteers to become heads of the organization to help steer them through this difficult time.

#### 6. Tabled Items.

a. **Appointment and Reappointment of Lodging Tax Advisory Committee Members.** Councilor Harris recommended that the council continue to table the item until the second meeting in January, adding there was nothing time-sensitive at the moment. There were no objections by the council.

7. **Ordinance No. 881-B Second and Final Reading – Revisions of Sewer Rates for Lewis County Water & Sewer District (LCW&S) #4 and Napavine for 2012.** Herta Fairbanks reported the agenda item was to confirm the change in rates for Napavine and LCW&SD #4 for sending their wastewater to our treatment plant. She noted the rates would be going up based on their flows from 2010. Ms. Fairbanks indicated they would be looking at the way the agreement was calculated as part of the sewer rate adjustment next year, noting they were always a full year behind by the time the city gets around to calculating the new rates annually. She stated, for the sake of parity between city retail and wholesale customers, it made sense to bring them all on par.

Councilor Spahr moved that the council pass Ordinance No 881-B on second and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

8. **Ordinance No. 883-B, Second and Final Reading – Determining and Fixing the Amounts of Revenue to be Raised by Ad Valorem Taxes During 2012; Ordinance No. 884-B, Second and Final Reading – Stating the Dollar Amounts and Percentages of Change in Property Tax Levies for 2012; and Ordinance No. 882-B, Second and Final**



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**Reading – Adopting the 2012 Budget.** Ms. Lindgren reported the agenda reports were very explanatory on what changes were made to the ordinances. She noted, based on comments received from the Lewis County Assessor's Office, the firemen's pension fund levy was rolled into the general levy, rather than having it as a separate reference. She noted when the city collects the money it would be recorded separately because we would know the relative portion for the general fund as opposed to the firemen's pension fund.

Ms. Lindgren reported the changes approved by the council at the last meeting were reflected in the 2012 budget document.

Councilor Harris moved to pass Ordinance Nos. 883-B, 884-B, and 882-B on second and final readings.

The motion was seconded by Councilor Spahr and carried unanimously.

**9. Ordinance No. 885-B, First Reading – Amending Section 5.16 of the Chehalis Municipal Code and Repealing Ordinance No. 640-B.** Ms. Lindgren reported the proposed amendments came out of a review she had to do of the CMC when working on the bond issuance. She stated the new language clarified what the underlying activity was when dealing with the lodging taxes.

Councilor Harris moved that the council pass Ordinance No. 885-B on first reading.

The motion was seconded by Councilor Taylor and carried unanimously.

**10. Ordinance No. 886-B, First Reading – Amending the 2011 Budget.** Ms. Lindgren reported this was the first reading of the budget amendment and the council should expect some additional changes at the second reading. She indicated there were still some adjustments that she was aware of that needed to be reflected, and she was still working with the departments to see what the needs were.

Councilor Taylor moved that the council pass Ordinance No. 886-B on first reading.

The motion was seconded by Councilor Pope and carried unanimously.

Councilor Pope asked if the funding received from the Chehalis Foundation was put into a special category, or if it went under the departments. Ms. Lindgren reported the city no longer nets donations against expenditures. She noted donations are recorded; however, what she tends to do is record cash that comes in as 'restricted' and it gets put into a separate account. Ms. Lindgren noted the city had several project numbers set up for the various foundation projects, so when money is spent they can run a report to see all of the expenditures that are for a specific foundation project and from there they reduce the reserve cash. Ms. Lindgren reported it was a process, but it made the city accountable.

**11. Ordinance No. 887-B, First Reading – Amending the City Parking Ordinance.** City Manager MacReynold requested that the item be pulled because there was some administrative work around the enforcement element that needed to be addressed.

Assistant City Attorney Amanda Vey reported, from the prospective of enforcement, she had a couple of concerns with regard to the provisions dealing with notice, specifically who was to receive the notice and how that notice was to be provided. She stated any impound actions taken by the city need to be defensible by the city, and the notice provision from her legal perspective was a little squishy. Ms. Vey wanted to see if they could tighten that up so there are fewer questions with regard to enforcement and notice.

**12. Fire on Washington and North Street.** Councilor Taylor inquired about the house fire near his home, and asked if the Fire Chief could give them some information on it.

Fire Chief Kelvin Johnson reported everybody was okay, adding the occupant and pets got out of the house safely and no personnel were injured. He noted there was significant damage to the home and they were still going through the investigative stage. Chief Johnson reported the preliminary information indicates that potentially it could have been caused by a

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candle in the home. He suggested that candles in homes need to be dealt with very cautiously and not left unattended. Chief Johnson reported part of the problem was the age and construction of the building. He stated the home had balloon frame construction, meaning the walls and framing go from the ground floor directly to the attic and have no fire-stops in them. He added once the fire gets into an area like that it's very difficult to control.

Councilor Taylor asked if the Chief knew what the response time was, adding some neighbors he talked with felt it took them a long time to put water on it. Chief Johnson reported he didn't have that information with him, but added being a responder, it seems like an enormous amount of time when you're standing there waiting for something to take place. He stated if the council needed further information it was all available to them.

Mayor Pro-tem Dawes thanked everyone for coming, especially staff that came ready to answer any and all questions about the 2012 budget. He stated he appreciated their work throughout the year in monitoring the budget, as well as preparing them. Mayor Pro-tem Dawes felt they had gone through a real change in how budgets are prepared in the last few years, adding they had streamlined it down pretty good.

There being no further business to come before the council, the meeting adjourned at 6:35 p.m.

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Mayor

Attest:



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City Clerk

**SUGGESTED MOTION**

I move that the council approve the minutes of the regular city council meeting of November 28, 2011.

**CITY OF CHEHALIS  
AGENDA REPORT**

DATE: November 30, 2011  
TO: The Honorable Mayor and City Council  
FROM: Eva Lindgren, Finance Manager   
PREPARED BY: Michelle White, Accounting Tech II   
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

1. <sup>EFT</sup> ~~Claim Voucher~~ No. 102011 and Claim Vouchers No. 101629 through 101737 in the amount of \$140,853.98 dated November 30, 2011 and the transfer of \$87,342.94 from the General Fund, \$165.45 from the 1982-93 Community Development Block Grand Fund, \$1.04 from the Garbage Fund, \$24,283.25 from the Wastewater Fund, \$25,930.12 from the Water Fund, \$1,714.04 from the Storm & Surface Water Utility Fund, and \$1,417.14 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the November 30, 2011 Claim Voucher No. 102011 and Claim Vouchers No. 101629 through 101737 in the amount of \$140,853.98.

SUGGESTED MOTION

I move to approve the November 30, 2011 Claim Voucher No. 102011 and Claim Vouchers No. 101629 through 101737 in the amount of \$140,853.98.

Reviewed by:  \_\_\_\_\_, City Manager

**CITY OF CHEHALIS**  
**AGENDA REPORT**

DATE: November 30, 2011  
TO: The Honorable Mayor and City Council  
FROM: Eva Lindgren, Finance Manager *EL*  
PREPARED BY: Michelle White, Accounting Tech II *MW*  
SUBJECT: Payroll Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

1. Payroll Vouchers No. 35210 through 35282, Direct Deposit Payroll Vouchers No. 2727 through 2797, and Electronic Federal Tax Payment No. 105 in the amount of \$643,393.58 dated November 30, 2011, and the transfer of \$446,545.47 from the General Fund, \$4,516.40 from the Arterial Street Fund, \$15,499.63 from the Gambling Enforcement Fund, \$599.10 from the Garbage Fund, \$73,708.34 from the Wastewater Fund, \$77,041.45 from the Water Fund, \$20,452.29 from the Storm & Surface Water Utility Fund, and \$5,030.90 from the Firemen's Pension Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the November 30, 2011, Payroll Vouchers No. 35210 through 35282, Direct Deposit Payroll Vouchers No. 2727 through 2797, and Electronic Federal Tax Payment No. 105 in the amount of \$643,393.58.

SUGGESTED MOTION

I move to approve the November 30, 2011, Payroll Vouchers No. 35210 through 35282, Direct Deposit Payroll Vouchers No. 2727 through 2797, and Electronic Federal Tax Payment No. 105 in the amount of \$643,393.58.

Reviewed by: *[Signature]*, City Manager

## **CHEHALIS RIVER BASIN FLOOD CONTROL AUTHORITY**

### **SECOND ADDENDUM TO AND AMENDMENT OF INTERLOCAL AGREEMENT AMONG THE COMMUNITIES OF THE CHEHALIS RIVER BASIN FOR STUDY, ANALYSIS, AND IMPLEMENTATION OF FLOOD CONTROL PROJECTS TO PROTECT THE CHEHALIS RIVER BASIN**

**THIS SECOND ADDENDUM** to the Interlocal Agreement among the Communities of the Chehalis River Basin for Study, Analysis, and Implementation of Flood Control Projects to Protect the Chehalis River Basin ("Interlocal Agreement"), effective May 1, 2008, and amendment of said agreement is made by and among the municipal corporations of Grays Harbor County, Lewis County, Thurston County, the City of Aberdeen, the City of Centralia, the City of Chehalis, the City of Montesano, the Town of Bucoda, and the Town of Pe Ell, -- all of which are original parties to said Interlocal Agreement --, and the City of Oakville, -- which was added to the Interlocal Agreement by Addendum approved on or before September 16, 2008,--and the City of Cosmopolis and the City of Napavine, municipal corporations of the state of Washington that desire to become parties to the Interlocal Agreement.

**WHEREAS**, the original parties and the Confederated Tribes of the Chehalis Reservation ("Tribe") entered into the Interlocal Agreement establishing the Chehalis River Basin Flood Control Authority ("Flood Authority"), effective May 1, 2008;

**WHEREAS**, the City of Oakville was added as a party to the Interlocal Agreement by Addendum executed by all of the original parties to the Interlocal Agreement on or before September 16, 2008 (hereinafter "Addendum");

**WHEREAS**, the Confederated Tribes of the Chehalis Reservation unilaterally withdrew from the Interlocal Agreement and membership in the Flood Authority effective on or before May 31, 2011;

**WHEREAS**, the City of Cosmopolis and the City of Napavine are Washington municipal corporations located in whole or in part within the floodplain of the Chehalis River or a major tributary of that river, have been flooded on multiple occasions, have regulatory responsibility for land uses within their respective corporate boundaries, including the floodplain and/or floodway, and desire to enter into the Interlocal Agreement for the purpose of assisting in the development and implementation of Basin-wide solutions to flooding in the Basin as members of the Flood Authority;

**WHEREAS**, the current parties to the Interlocal Agreement agreed by consensus of those present at a duly-noticed meeting of the membership of the Flood Authority on November 17, 2011, with a quorum of the members present, to amend the Interlocal Agreement to add the City of Cosmopolis and the City of Napavine as parties to the Interlocal Agreement and as members of the Flood Authority with all of the rights and responsibilities of participating members; and

**WHEREAS**, the parties who hereby enter into this Second Addendum to the Interlocal Agreement pursuant to RCW 39.34.030 mutually agree to be bound by the terms and conditions of the Interlocal Agreement.

**IT IS HEREBY AGREED** among the parties that:

1. The City of Cosmopolis and the City of Napavine are hereby made parties to the Interlocal Agreement and members of the Flood Authority, being bound by the terms and conditions of the Interlocal Agreement, and ratifying all actions taken by the Flood Authority from the date of its creation to present.
2. The Rules of Procedure adopted by the Flood Authority and all contracts, documents or agreements entered into by or in the name of the Flood Authority, from its creation to the present, are binding upon the City of Cosmopolis and the City of Napavine.
3. At page 2 of the Interlocal Agreement, the last paragraph is amended to read as follows:

NOW, THEREFORE, we hereby create the Chehalis River Basin Flood Control Authority, and the members will be the municipal corporations of Grays Harbor County, Lewis County, Thurston County, the City of Aberdeen, the City of Centralia, the City of Chehalis, the City of Cosmopolis, the City of Montesano, the City of Napavine, the City of Oakville, the Town of Bucoda and the Town of Pe Ell, who hereby enter into this Interlocal Agreement pursuant to RCW 39.34.030 and mutually agree and consent to the terms and conditions set forth herein.

4. Except as amended herein, all terms and conditions of the Interlocal Agreement, as amended by the Addendum and the withdrawal of the Tribe, remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Addendum to the Interlocal Agreement on the dates shown below.

**GRAYS HARBOR COUNTY**

**CITY OF ABERDEEN**

\_\_\_\_\_  
TERRY WILLIS, Chairman (date)

\_\_\_\_\_  
WILLIAM A. SIMPSON, Mayor (date)

**LEWIS COUNTY**

**CITY OF CENTRALIA**

\_\_\_\_\_  
RON AVERILL, Chairman (date)

\_\_\_\_\_  
ROB HILL, City Manager (date)

**THURSTON COUNTY**

**CITY OF CHEHALIS**

\_\_\_\_\_  
KAREN VALENZUELA, Chair (date)

\_\_\_\_\_  
MERLIN MACREYNOLD, City Manager (date)

**CITY OF COSMOPOLIS**

**CITY OF MONTESANO**

\_\_\_\_\_  
VICKIE RAINES, Mayor (date)

\_\_\_\_\_  
RON SCHILLINGER, Mayor (date)

**CITY OF NAPAVINE**

**CITY OF OAKVILLE**

\_\_\_\_\_  
NICHOLAS W. BOZARTH, Mayor (date)

\_\_\_\_\_  
CHARLES NORSKOG, Mayor (date)

**TOWN OF BUCODA**

**TOWN OF PE ELL**

\_\_\_\_\_  
ALAN T. CARR, Mayor (date)

\_\_\_\_\_  
SPENCER NICHOLS, Mayor (date)



CITY OF CHEHALIS  
AGENDA REPORT

DATE: December 5, 2011  
TO: The Honorable Mayor and City Council  
FROM: Herta Fairbanks, Public Works Director  
Rick Sahlin, Water Superintendent  
SUBJECT: Chehalis Avenue Update

ISSUE

The City of Chehalis was awarded a grant for the beautification of Chehalis Avenue from Park to North Street. This agenda report will serve as an update to the Council on progress to date on the Chehalis Avenue project and timing of future work.

DISCUSSION

In July of 2010, the City applied for two grants for Chehalis Avenue. The first grant, with a value in excess \$2.3 million was for a Transportation Improvement Board Grant (TIB Grant) to completely refurbish Chehalis Avenue. This project would have included street widening, water main and storm main replacement and refurbishment of the sidewalks.

The second application submitted was for a STP-Transportation Enhancement Program Award in the amount of \$90,860 for the beautification of Chehalis Avenue as well as traffic calming enhancements. The intent was to accomplish two goals with one larger scale project – refurbishing Chehalis Avenue from a structural standpoint (TIB Grant) and improve the appearance of the downtown area (STP Grant), meeting one of the Chehalis Renaissance Committee goals. The total project cost for the beautification was estimated at \$114,960. The project cost included the following financing components:

Grant Award	\$90,860
City of Chehalis In-Kind contributions	\$12,100
Private Donations (pots/trees/plants/installation labor)	<u>\$12,000</u>
Total Project Cost	<u>\$114,960</u>

A test project was completed to determine the efficacy of the traffic calming component which shifted the centerline of the road to accommodate angle parking on the west side of the street where parallel parking formerly existed. This added several parking spaces to allow for additional parking in this area of Chehalis' downtown.

The TIB Grant application for the structural rebuild of Chehalis Avenue did not score high enough to qualify for funding during last year's funding cycle, primarily due to the strength of other projects submitted for funding by the same program from other entities.

With the delayed construction season this year due to the weather, no work on the beautification project proceeded through the spring and early summer. This, coupled with the addition of a new funding program from the Transportation Improvement Board and the encouragement by TIB to reapply for this project, the decision was made to delay further implementation of the Beautification project pending the outcome of a revisited grant application for the structural work on Chehalis Avenue. This decision was made for two reasons:

- 1) The City's chances of scoring sufficiently high to warrant funding this year is greatly enhanced
  - a. The City's application from 2010 missed the funding cut-off by mere points
  - b. The application cycle last year had several "heavy hitters" in the application pool, most of which received funding
  - c. The city was able to focus its efforts on the resubmitted application on the areas that scored the lowest, thereby increasing the chances of funding
- 2) The TIB instituted a new program this year called "Preservation Grants"
  - a. This type of grant will fund projects for surface restoration of roadways to prolong the life
  - b. Scoring criteria for this grant is significantly less stringent than the traditional TIB Grant
  - c. TIB anticipates a much smaller pool of applicants this year compared to last year

As a result, the City submitted two applications at the end of August to the TIB for Chehalis Avenue.

The first is a re-submittal of last year's application for full restoration of Chehalis Avenue. The total project cost would be \$3,076,507, with \$2,728,997 of which funded by the grant.

The second application is for \$282,741 from the Preservation Grant program for resurfacing Chehalis Avenue. The total project cost of this work would be \$314,157.

In late November, the TIB reviewed and awarded a final funding list and we were notified that we had received the second grant in the amount of \$282,741 under their Expanded Preservation Program! This project includes upgrading the pedestrian intersections to current ADA standards.

Since we were granted funding from TIB, we will proceed with refurbishment of Chehalis Avenue and the beautification project will become a part of this City project.

We anticipate moving forward with engineering shortly after the first of the year and are planning for project completion for both the refurbishment and beautification phases in 2012.

RECOMMENDATION/COUNCIL ACTION DESIRED

No action is required at this time. This agenda item is for informational purposes only. We welcome your questions and comments.

REVIEWED BY:  \_\_\_\_\_, CITY MANAGER

**CITY OF CHEHALIS  
AGENDA REPORT**

**TO:** The Honorable Mayor and City Council  
**FROM:** Eva Lindgren, Finance Manager  
**DATE:** December 7, 2011  
**SUBJECT:** Ordinance No. 885-B Amending Chapter 5.16 of the CMC (Lodging Taxes) and repealing Ordinance No. 640-B

**ISSUE**

In 1998, the City Council passed Ordinance 640-B levying a special excise tax (i.e. a lodging tax) of “four percent” on the sale or charge for furnishing the lodging by any hotel, rooming house, tourist court, motel, or trailer camp, and the granting of similar license to use real property; establishing a fund to receive the tax proceeds; establishing penalties and repealing prior ordinances; and establishing an effective date.

**DISCUSSION**

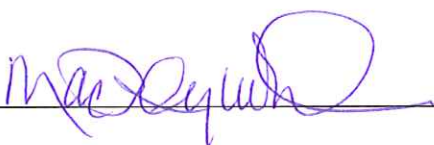
The existing language in Chapter 5.16 of the CMC is confusing. Ordinance 885-B separates the two distinct 2% excise taxes and clarifies their differences. In addition, Section 8 protects the City’s interests in the event a portion of this chapter should become invalid.

**RECOMMENDATION/COUNCIL ACTION DESIRED**

The Administration recommends that the Council pass Ordinance No. 885-B, on second and final reading.

**SUGGESTED MOTION**

**I move that the council pass Ordinance No. 885-B, on second and final reading.**

Reviewed  City Manager

**ORDINANCE NO. 885-B**

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON,  
AMENDING CHAPTER 5.16 OF THE CMC; REPEALING ORDINANCE  
NO. 640-B PASSED THE 23<sup>RD</sup> DAY OF NOVEMBER, 1998; AND  
PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**WHEREAS**, the City Council of the City of Chehalis passed Ordinance 640-B on the 23<sup>rd</sup> day of November, 1998, levying a special excise tax of four percent on the sale or charge made for the furnishing of lodging by any hotel, rooming house, tourist court, motel or trailer camp, and the granting of any similar license to use real property; establishing a special fund for the tax; providing penalties for nonpayment of the tax for violation of the requirements of the tax; repealing prior ordinances and establishing an effective date; and

**WHEREAS**, the City is desirous of incorporating language to address the two separate components of the tax, now, therefore,

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1** Chapter 5.16.010 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

**5.16.010 Taxes levied.**

There is levied a basic special excise tax of two percent and an additional special excise tax of two percent of the charge made for the furnishing of lodging that is subject to tax under Chapter 82.08 RCW. The taxes imposed under Chapter 82.08 RCW applies to the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, or trailer camp, and the granting of any similar license to use real property, as distinguished from the renting or leasing of real property. It shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property and not a mere license to use or to enjoy the same.

**Section 2** Chapter 5.16.020 of the Chehalis Municipal Code shall be, and read as follows:

**5.16.020 Definitions.**

The definitions of "selling price," "seller," "buyer," "consumer," and all other definitions as are now contained in RCW 82.08.010, and subsequent amendments thereto, are adopted as the definitions of the tax levied in this chapter.

**Section 3** Chapter 5.16.030 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

**5.16.030 Additional tax levied – Basic.**

The basic tax levied in this chapter shall be in addition to any license fee or any other tax imposed or levied under any law or any other ordinance of the city; provided the first 2% of the tax will result in an equivalent credit against the state sales and use taxes collected by the State of Washington, ensuring the customer pays no additional tax on the sales of lodging, as a result of the imposition of this basic tax.

**Section 4** Chapter 5.16.040 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

**5.16.040 Additional tax levied – Additional.**

The additional tax levied in this chapter shall be in addition to any license fee or any other tax imposed or levied under any law or any other ordinance of the city; it is not offset by a credit to state sales and use taxes.

**Section 5** Chapter 5.16.050 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

**5.16.050 Establishment of special fund.**

There is created a special fund, the Tourism Fund, in the treasury of the city and all taxes collected under this chapter shall be placed in this special fund to be used solely for the purpose of paying all or any part of the cost of tourist promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities or to pay for any other uses as authorized in Chapter 67.28 RCW, as now or hereafter amended.

**Section 6** Chapter 5.16.060 of the Chehalis Municipal Code shall be, and the same hereby is, amended to read as follows:

**5.16.060 Administration and collection.**

For the purposes of the tax levied in this ordinance:

A. The Department of Revenue is designated as the agent of the city for the purposes of collection and administration of the tax.

B. The administrative provisions contained in RCW 82.08.050 through 82.08.064 and in Chapter 82.32 RCW shall apply to administration and collection of the tax by the Department of Revenue.

C. All rules and regulations adopted by the Department of Revenue for the administration of Chapter 82.08 RCW are adopted by reference.

D. The Department of Revenue is authorized to prescribe and utilize such forms and reporting procedures as the Department may deem necessary and appropriate.

**Section 7** Chapter 5.16.070 of the Chehalis Municipal Code shall be, and the same hereby is, established to read as follows:

**5.16.070 Violation -- Penalty.**

It is unlawful for any person, firm, or corporation to violate or fail to comply with any of the provisions of this ordinance. Every person convicted of a violation of any provisions of this ordinance shall be punished by a fine in a sum not to exceed five hundred dollars. Each day of violation shall be considered a separate offense.

**Section 8** Chapter 5.16.080 of the Chehalis Municipal Code shall be, and the same hereby is, established to read as follows:

**5.16.080 Severability clause.**

The invalidity of any article, subsection, provision, clause, or portion of this chapter or of the statutes adopted by reference herein, or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of this ordinance or the validity of its application to other persons or circumstances, and all other articles, sections, subsections, provisions, clauses, or portions of this ordinance or the statutes adopted by reference herein not expressly held to be invalid, shall continue in full force and effect.

**Section 9** Chapter 5.16.090 of the Chehalis Municipal Code shall be, and the same hereby is, established to read as follows:

**5.16.090 Repeal.**

Ordinance No. 640-B, passed the 23<sup>rd</sup> day of November, 1998, codified as Chapter 5.16 of the Chehalis Municipal Code, shall be, and the same hereby is, repealed.

**Section 10** Chapter 5.16.100 of the Chehalis Municipal Code shall be, and the same hereby is, established to read as follows:

**5.16.100 Effective Date.**

The effective date of this ordinance shall be the \_\_\_\_\_ of \_\_\_\_\_, 2011

**PASSED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor at a regularly scheduled open public meeting thereof this 12th day of December, 2011, on second and final reading.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

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City Attorney



**CITY OF CHEHALIS  
AGENDA REPORT**

**TO:** The Honorable Mayor and City Council  
**FROM:** Eva Lindgren, Finance Manager  
**DATE:** December 7, 2011  
**SUBJECT:** Budget Amendment Ordinance 886-B; Second and Final Reading

**ISSUE**

Ordinance 886-B amending the 2011 budget is hereby submitted to reflect the changes in estimates and the actual activity of the city. It is required in order to ensure compliance with appropriation requirements.

**DISCUSSION**

The attached spreadsheet provides detailed information on a line-by-line basis, as well as summary information of the proposed budget amendment

The administration has drafted Ordinance No. 886-B that will result in a city-wide net increase for revenues and decrease for appropriations to the 2011 budget for all the items listed above and attached. The net increases total \$23,863 for revenues and transfers in; and the net decreases for expenditures and transfers out total \$122,174. The ordinance is presented for passage on the second of two required readings.

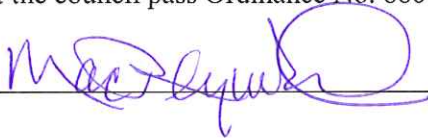
**RECOMMENDATION/COUNCIL ACTION DESIRED**

The Administration recommends that the council pass Ordinance No. 886-B on second and final reading.

**SUGGESTED MOTION**

I move that the council pass Ordinance No. 886-B on second and final reading.

Reviewed



\_\_\_\_\_  
City Manager

**ORDINANCE NO. 886-B**

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON, AMENDING THE ANNUAL BUDGET OF THE CITY FOR THE CALENDAR YEAR 2011, BY INCREASING APPROPRIATIONS OF THE GENERAL FUND IN THE SUM OF FOURTEEN THOUSAND THIRTEEN DOLLARS (\$14,013); THE TOURISM FUND IN THE SUM OF TWENTY THOUSAND DOLLARS (\$20,000); OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND IN THE SUM OF TWO THOUSAND TWO HUNDRED DOLLARS (\$2,200); THE GAMBLING ENFORCEMENT FUND IN THE SUM OF TWENTY FOUR THOUSAND THREE HUNDRED THIRTEEN DOLLARS (\$24,313); THE 2011 G.O. BOND FUND IN THE SUM OF TWENTY-EIGHT THOUSAND THREE HUNDRED DOLLARS (\$28,300); BY DECREASING APPROPRIATIONS OF THE PUBLIC FACILITIES RESERVE FUND IN THE SUM OF SIX THOUSAND DOLLARS (\$6,000); THE WASTEWATER FUND IN THE SUM ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$175,000); AND THE STORM AND SURFACE WATER FUND IN THE SUM OF THIRTY THOUSAND DOLLARS (\$30,000); AND DIRECTING THE FINANCE MANAGER TO EFFECT THE BUDGET AMENDMENTS HEREIN PROVIDED.**

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to increase the General Fund's estimated beginning fund balance to \$615,991; increase revenues by \$62,496; decrease transfers in by \$6,000 and increase expenditures by \$14,013. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to increase appropriations of the General Fund in the sum of fourteen thousand thirteen dollars (\$14,013).

**Section 2.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to increase the Tourism Fund's expenditures by \$20,000. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to increase appropriations of the Tourism Fund in the sum of twenty thousand dollars (\$20,000).

**Section 3.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to increase the Community Development Block Grant (CDBG) Fund's revenues by \$21,000; and increase expenditures by \$2,200. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to increase appropriations of the Community Development Block Grant (CDBG) Fund in the sum of two thousand two hundred

dollars (\$2,200).

**Section 4.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to increase the Gambling Enforcement Fund's expenditures by \$24,313. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to increase appropriations of the Gambling Enforcement Fund in the sum of twenty four thousand three hundred thirteen dollars (\$24,313).

**Section 5.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to increase the 2011 G.O. Bond Fund's revenues by \$32,570; and increase expenditures by \$28,300. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to increase appropriations of the 2011 G.O. Bond Fund in the sum of twenty-eight thousand three hundred dollars (\$28,300).

**Section 6.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the Public Facility Reserve Fund's revenues by \$18,450; and transfers out by \$6,000. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to decrease appropriations of the Public Facility Reserve Fund in the sum of six thousand dollars (\$6,000).

**Section 7.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the 1st Quarter REET Fund's revenues by \$8,000.

**Section 8** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the 2nd Quarter REET Fund's revenues by \$8,000.

**Section 9.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the Wastewater Fund's expenditures by \$175,000. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to decrease appropriations of the Wastewater Fund in the sum one hundred seventy five thousand dollars (\$175,000).

**Section 10.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the Water Fund's revenues by \$51,753.

**Section 11.** The annual budget of the city for the calendar year 2011 shall be, and the same hereby is, amended so as to decrease the Storm and Surface Water Fund's expenditures by \$30,000. The annual budget of the city for the calendar year 2011 shall be, and hereby is amended to decrease appropriations of the Storm and Surface Water Fund in the sum of thirty thousand dollars (\$30,000).

**Section 12.** Attached hereto and identified as Exhibit A, in summary form, are the total of estimated revenues, transfers in, expenditures, and transfers out for each separate fund and the aggregate totals for all such funds combined for the city for 2011 for the amended 2011 budget as well as the budget as amended by Ordinance No. 886-B. The Exhibit A, as amended, shows a

total estimated ending fund balance of \$7,291,498.

**PASSED** by the city council of the City of Chehalis, Washington, and **APPROVED** on its second and final reading by its mayor, at a regularly scheduled open public meeting thereof this 12th day of December, 2011.

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Mayor

Attest:

---

City Clerk

Approved as to form and content:

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City Attorney

**Exhibit A**  
**CITY OF CHEHALIS AMENDED 2011 BUDGET**  
**2011 Budget Summary - Revised with Ordinance 875-B**  
**All Funds**

<b>FUND NAME</b>	<b>Est. Beg. Fund Balance</b>	<b>Revenue</b>	<b>Operating Transfers In</b>	<b>Expenditures</b>	<b>Operating Transfers Out</b>	<b>Est. End. Fund Balance</b>
General Fund	583,736	8,754,911	24,000	8,699,185	0	663,462
Arterial Street Fund	56,203	174,134	0	229,183	0	1,154
Tourism Fund	86,502	153,000	0	165,900	0	73,602
Compensated Absence Fund	57,268	150	0	55,810	0	1,608
Community Dev. Block Grant Fund	178	0	0	0	0	178
HUD Block Grant Fund	313,193	1,500	0	2,500	0	312,193
Gambling Enforcement	445,428	0	0	165,000	0	280,428
2011 G.O. Bond Fund	0	0	0	0	0	0
Public Facilities Reserve Fund	46,867	23,444	0	0	24,000	46,311
Automotive/Equip. Res. Fund	33,627	100	0	0	0	33,727
1st Quarter REET Fund	149,259	38,550	0	40,000	0	147,809
2nd Quarter REET Fund	55,796	38,250	0	40,000	0	54,046
Wastewater Fund	2,442,140	3,961,483	0	4,453,424	0	1,950,199
Water Fund	1,956,382	3,164,053	0	2,416,416	0	2,704,019
Storm & Surface Water Fund	307,535	412,000	0	363,139	0	356,396
Garbage Fund	16,485	5,740	0	12,845	0	9,380
Firemen's Pension Fund	297,688	13,750	0	135,000	0	176,438
City Agency Fund	302,256	0	0	0	0	302,256
<b>TOTALS</b>	<b>7,150,543</b>	<b>16,741,065</b>	<b>24,000</b>	<b>16,778,402</b>	<b>24,000</b>	<b>7,113,206</b>

**CITY OF CHEHALIS AMENDED 2011 BUDGET**  
**2011 Budget Summary - Revised with Ordinance 886-B**  
**All Funds**

<b>FUND NAME</b>	<b>Est. Beg. Fund Balance</b>	<b>Revenue</b>	<b>Operating Transfers In</b>	<b>Expenditures</b>	<b>Operating Transfers Out</b>	<b>Est. End. Fund Balance</b>
General Fund	615,991	8,817,407	18,000	8,713,198	0	738,200
Arterial Street Fund	56,203	174,134	0	229,183	0	1,154
Tourism Fund	86,502	153,000	0	185,900	0	53,602
Compensated Absence Fund	57,268	150	0	55,810	0	1,608
Community Dev. Block Grant Fund	178	21,000	0	2,200	0	18,978
HUD Block Grant Fund	313,193	1,500	0	2,500	0	312,193
Gambling Enforcement	445,428	0	0	189,313	0	256,115
2011 G.O. Bond Fund	0	32,570	0	28,300	0	4,270
Public Facilities Reserve Fund	46,867	4,994	0	0	18,000	33,861
Automotive/Equip. Res. Fund	33,627	100	0	0	0	33,727
1st Quarter REET Fund	149,259	30,550	0	40,000	0	139,809
2nd Quarter REET Fund	55,796	30,250	0	40,000	0	46,046
Wastewater Fund	2,442,140	3,961,483	0	4,278,424	0	2,125,199
Water Fund	1,956,382	3,112,300	0	2,416,416	0	2,652,266
Storm & Surface Water Fund	307,535	412,000	0	333,139	0	386,396
Garbage Fund	16,485	5,740	0	12,845	0	9,380
Firemen's Pension Fund	297,688	13,750	0	135,000	0	176,438
City Agency Fund	302,256	0	0	0	0	302,256
<b>TOTALS</b>	<b>7,182,798</b>	<b>16,770,928</b>	<b>18,000</b>	<b>16,662,228</b>	<b>18,000</b>	<b>7,291,498</b>


City of Chehalis  
 2011 Budget Amendment No. 2 (Second Reading) - Ordinance 886-B  
 12/7/11

Fund No. and Name	Acct. Name	Reason for Amendment	Incr/(Decr) Rev.	Incr/(Decr) Exp.	Net Increase/(Decrease) to Fund Balance
<b>Fund 001 - General Fund</b>					
(1) 001.397.000.31	Transfer In frm PF Res.	Need to keep in Fund 301 for '12	(6,000)		
001.367.001.21	Donations: police	Donation from Elks Lodge	500		
001.367.001.79	Donations: culture & rec.	Approved funding from Tourism Fund	20,000		
001.53.574.020.41.00	Professional Services	CD/Recreation: Tournament Costs		20,000	
001.395.020.02	Insurance Recovery - FD	Warranty for repairs	41,996		Added for second reading
001.11.522.020.48.00	Repairs and Maintenance	Repairs to 1991 Spartan/Nova		41,996	Added for second reading
001.B1.594.011.64.00	Machinery and Equipment	Council: Budget Amend. Correction		(2,750)	
001.C1.594.011.64.00	Machinery and Equipment	Court: Budget Amend. Correction		2,750	
001.D1.513.010.11.00	Salaries & Wages	CMO: cessation of furlough days		5,502	
001.G1.517.038.21.00	Police LEOFF1 Benefits	Non-Depl.: excess budget		(23,000)	
001.G1.517.038.21.01	Fire LEOFF1 Benefits	Non-Depl.: excess budget		(19,000)	
001.G1.592.119.82.00	Interest - Interfund Debt	Non-Depl.: excess budget		(1,800)	
001.G2.516.010.41.00	Professional Services	HR/Risk: Contract Negotiations		22,500	
001.K2.518.090.21.07	Benefits - UI Taxes	Eng.: former employee retired		(19,380)	
001.53.576.080.21.07	Benefits - UI Taxes	CD/Park&Fac: drop in claims		(12,000)	Added for second reading
001.K2.518.090.21.00	Benefits	Eng.: PERS 1 "excess compensation"		7,195	Added for second reading
001.G1.511.070.51.00	Intergovtl. Prof. Svcs.	Non-Depl.: Election Services		(8,000)	Added for second reading
			56,496	14,013	42,483 General Fund 001
		Less Transfers	6,000		
		Net Revenues/Expenditures	62,496	14,013	
<b>Fund 107 - Tourism Fund</b>					
107.05.557.030.41.20	Chehalis tournaments	LTAC recommendation passed.	0	20,000	(20,000) Tourism Fund 107
<b>Fund 195 - Community Development Block Grant (CDBG) Fund</b>					
195.345.090.00	Loan Principal Repayment	Loan Payoff	21,000		Added for second reading
195.46.559.020.41.01	Professional Svcs.	Rehab loan foreclosure costs		2,200	Added for second reading
			21,000	2,200	18,800 CDBG Fund 195
<b>Fund 198 - Gambling Enforcement Fund</b>					
198.H1.521.022.11.00	Salary and Wages	Budget variance		0	Amended for second reading
198.H1.521.022.12.00	Overtime	No overtime was budgeted		15,350	Amended for second reading
198.H1.521.022.21.00	Benefits	Budget variance		5,350	Amended for second reading
198.H1.594.021.64.00	Machinery & Equipment	Add'l costs for 2010 vehicle		3,613	
			0	24,313	(24,313) Gambling Fund 198
<b>Fund 200 - 2011 G.O. Bond Fund</b>					
200.391.010.00	Proceeds of LT Debt	Portion not rec'd by GF	32,570		
200.0C.592.035.84.00	Debt Issuance Costs	Wastewater Portion		14,150	
200.0C.592.034.84.00	Debt Issuance Costs	Water Portion		14,150	

City of Chehalis  
 2011 Budget Amendment No. 2 (Second Reading) - Ordinance 886-B  
 12/7/11

Fund No. and Name	Acct. Name	Reason for Amendment	Incr/(Decr) Rev.	Incr/(Decr) Exp.	Net Increase/(Decrease) to Fund Balance
			32,570	28,300	4,270 G.O. Bond Fund 200
<b>Fund 301 - Public Facilities Reserve Fund</b>					
(1) 301.44.597.000.01	Transfer Out to GF	Need to keep in Fund 301 for '12		(6,000)	
301.395.010.01	Sale of Surplus Property	Budget variance	(18,450)		Added for second reading
			(18,450)	(6,000)	(12,450) Public Fac Fund 301
		Less Transfers	0	6,000	
		Net Revenues/Expenditures	(18,450)	0	
<b>Fund 305 - First Quarter Percent REET Fund</b>					
305.317.034.00	Real Estate Excise Tax	Revenues are lower than anticipated	(8,000)		Added for second reading
			(8,000)	0	(8,000) 1st Qtr REET Fund
<b>Fund 306 - Second Quarter Percent REET Fund</b>					
305.317.035.00	Real Estate Excise Tax	Revenues are lower than anticipated	(8,000)		Added for second reading
			(8,000)	0	(8,000) 2nd Qtr REET Fund
<b>Fund 404 - Wastewater Fund</b>					
404.11.594.035.62.00	Buildings and Structures	Project deferred to 2012		(175,000)	Added for second reading
404.11.535.010.98.00	Interfund Exp. - Veh. Maint	Direct charge labor for vehicle R&M		(47,476)	Added for second reading
404.11.535.050.11.06	Salaries and Wages-veh. Mec	Direct charge labor for vehicle R&M		33,911	Added for second reading
404.11.535.050.21.06	Benefits- Vehicle Mechanic	Direct charge labor for vehicle R&M		13,565	Added for second reading
			0	(175,000)	175,000 Waste Wtr Fund 404
<b>Fund 405 - Water Fund</b>					
405.349.018.07	Interfund Charge - Veh. Maint	Direct charge labor for vehicle R&M	(51,753)		Added for second reading
			(51,753)	0	(51,753) Water Fund 405
<b>Fund 406 - Storm and Surface Water Fund</b>					
406.06.538.031.21.07	Personnel Benefits - UI Tax	Unemployment no longer being drawn		(2,950)	Added for second reading
406.06.538.031.31.00	Office and Oper. Supplies	Excess budget		(1,200)	Added for second reading
406.06.538.031.41.00	Professional Svcs.	Excess budget		(2,250)	Added for second reading
406.06.538.035.31.00	Office and Oper. Supplies	Excess budget		(15,100)	Added for second reading
406.06.538.035.41.00	Professional Svcs.	Excess budget		(4,000)	Added for second reading
406.06.538.038.31.01	Operating Supplies - Auto	Excess budget		(4,500)	Added for second reading
406.06.538.035.98.00	Interfund Exp. - Veh. Maint	Direct charge labor for vehicle R&M		(4,277)	Added for second reading
406.06.538.035.11.06	Salaries and Wages-veh. Mec	Direct charge labor for vehicle R&M		3,055	Added for second reading
406.06.538.035.21.06	Benefits- Vehicle Mechanic	Direct charge labor for vehicle R&M		1,222	Added for second reading
			0	(30,000)	30,000 Storm Fund 406
			23,863	(122,174)	154,037 City-wide

CITY OF CHEHALIS  
AGENDA REPORT

Date: November 21, 2011  
To: The Honorable Mayor and City Council  
From: Merlin MacReynold, City Manager   
Subject: 2012 Airport Budget

ISSUE

The airport board has prepared a proposed budget for approval by Chehalis and Lewis County in accordance with RCW 14.08. A resolution of approval has also been prepared for your consideration.

DISCUSSION

Attached is a line item presentation of the proposed 2012 airport revenues, operating expenses, and capital expenditures.

RECOMMENDATION/COUNCIL ACTION DESIRED

It is recommended that the council approve the 2012 airport budget by adopting Resolution No. 19-2011 on first and final reading.

SUGGESTED MOTION

**I move that the council approve the 2012 airport budget by adopting Resolution No. 19-2011 on first and final reading.**



**RESOLUTION NO. 19-2011**

**A RESOLUTION OF THE CITY OF CHEHALIS,  
WASHINGTON, APPROVING THE 2012 BUDGET FOR  
THE CHEHALIS-CENTRALIA AIRPORT.**

**WHEREAS**, The Chehalis-Centralia Airport Governing Board is organized in accordance with Chapter 14.08 RCW and by agreement with the City of Chehalis, and the County of Lewis dated December 19, 2005; and

**WHEREAS**, the Chehalis-Centralia Airport Governing Board has proposed a budget for the airport for 2012; and

**WHEREAS**, said board has developed the proposed budget as part of its regular public meeting schedule; and

**WHEREAS**, the proposed budget is consistent with the current airport master plan; now, therefore,

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO  
RESOLVE AS FOLLOWS:**

**Section 1.** The City of Chehalis hereby approves the Governing Board's proposed 2012 Airport Budget (copy attached).

**ADOPTED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 12th day of December, 2011.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

\_\_\_\_\_  
City Attorney

Chehalis-Centralia Airport  
2012 Final Budget

**REVENUE**

Account	Account Name	2008	2009	2010	2011	2012
331.20.10.60	FAA-AIRPORT IMPROVEM	244,586	94,695	150,000	150,000	100,000
344.50.00.00	FUEL SALES	426,000	440,000	440,000	430,000	500,000
361.11.00.00	INVESTMENT INTEREST	53,000	33,000	15,000	4,500	4,200
362.30.00.00	PARKING	2,500	2,000	2,000	2,000	2,000
362.50.00.00	SPC&FACIL LSES-LONG	67,919	68,447	68,447	68,447	69,703
362.60.10.00	MAIN HANGAR LEASE	3,880				
362.90.00.00	OTHR RNTS&USE CHRGS	1,000	1,000	1,000	1,000	1,000
369.90.00.00	MISC REVENUE-OTHER	2,000	2,000	2,000	2,000	2,000
391.50.00.00	LEASE RCPTS-CAPITAL	744,135	744,135	759,136	772,445	791,152
<b>Total</b>		<b>\$ 1,545,020</b>	<b>\$ 1,385,277</b>	<b>\$ 1,437,583</b>	<b>\$ 1,430,392</b>	<b>\$ 1,470,055</b>

**CAPITAL EXPENDITURES**

Account	Account Name	2008	2009	2010	2011	2012
592.46.80.00	DEBT SERVICE:INTERES	172,004	136,691	128,852	120,669	112,132
592.46.70.00	LONG TERM EXTL DEBT	144,201	179,516	187,355	195,535	204,073
594.46.60.00	CAPITAL OUTLAYS	100,000				
594.46.61.00	LAND	150,000	150,000			
594.46.62.00	BUILDINGS & STRUCTRS					
594.46.63.00	OTHER IMPROVEMENTS			150,000	150,000	
594.46.64.00	MACHINERY & EQPMNT					
594.46.65.00	CONSTRUCT IN PROGRESS					
595.10.00.00	ENGINEERING					100,000
<b>Total</b>		<b>\$ 566,205.00</b>	<b>\$ 466,207.00</b>	<b>\$ 466,207.00</b>	<b>\$ 466,204.00</b>	<b>\$ 416,205.00</b>

**OPERATING EXPENDITURES**

Account	Account Name	2008	2009	2010	2011	2012
546.10.10.00	SALARIES & WAGES	165,522	173,463	180,000	185,540	201,000
546.10.20.00	PERSONNEL BENEFITS	947	1,000	1,100	1,100	1,100
546.10.21.00	INDUSTRIAL INSURANCE	2,113	2,500	4,200	2,750	4,500
546.10.22.00	SOCIAL SECURITY	12,700	13,300	14,500	14,500	15,000
546.10.23.00	RETIREMENT	9,736	11,000	12,000	9,900	14,200
546.10.24.00	MEDICAL INSUR	18,552	22,488	23,000	18,756	28,756
546.10.24.08	HSA-VEBA FUND				4,500	8,580
546.10.31.00	OFFICE & OPER SUPPL	12,000	12,000	15,000	15,000	20,000
546.10.32.00	FUEL CONSUMED	4,000	8,000	5,000	5,000	7,000
546.10.33.00	FUEL FOR RESALE	360,000	407,000	407,000	395,000	460,000
546.10.35.00	SMLL TOOLS & MNR EQP	20,000	20,000	20,000	20,000	20,000
546.10.41.00	PROFESSIONAL SERVICE	100,000	100,000	50,000	50,000	50,000
546.10.42.00	COMMUNICATIONS	7,000	5,000	5,000	5,000	5,000
546.10.42.01	POSTAGE	800	800	800	800	800
546.10.43.00	TRAVEL	7,000	6,000	6,000	6,000	6,000
546.10.44.00	ADVERTISING	2,000	1,000	1,000	1,500	2,000
546.10.45.00	OPER RENTALS & LEASE	4,000	5,000	5,000	5,000	5,000
546.10.46.00	INSURANCE	10,900	12,000	12,000	12,000	12,500
546.10.47.00	UTILITIES	15,000	17,000	17,000	17,000	19,000
546.10.48.00	REPAIRS & MNTENANCE**	125,000	75,000	125,000	125,000	125,000
546.10.49.00	MISCELLANEOUS	2000	2000	2000	12000	2000
546.10.49.01	TRAINING & REGISTRATION		2000	3000	3000	3000
546.10.49.02	DUES & SUBSCRIPTIONS	1,000	2,600	4,000	4,000	4,000
546.10.51.00	INTRGOVTL-PROF SVCS	15,000	10,000	10,000	10,000	10,000
546.10.53.00	INTRGOVTL-EXTRNL TAX	2,200	2,200	2,200	2,200	2,500
546.10.96.05	INTRFND-CNTY INS-NON					
<b>Total</b>		<b>\$ 897,470</b>	<b>\$ 911,351</b>	<b>\$ 924,800</b>	<b>\$ 925,546</b>	<b>\$ 1,026,936</b>

<b>Total Revenue</b>	<b>\$ 1,545,020.00</b>	<b>\$ 1,385,277.00</b>	<b>\$ 1,437,583.00</b>	<b>\$ 1,430,392.00</b>	<b>\$ 1,470,055.00</b>
<b>Total Expenses</b>	<b>\$ 1,463,675.00</b>	<b>\$ 1,377,558.00</b>	<b>\$ 1,391,007.00</b>	<b>\$ 1,391,750.00</b>	<b>\$ 1,443,141.00</b>
<b>Profit (Loss)</b>	<b>\$ 81,345.00</b>	<b>\$ 7,719.00</b>	<b>\$ 46,576.00</b>	<b>\$ 38,642.00</b>	<b>\$ 26,914.00</b>

\*\* Includes \$100,000 contingency fund

**CHEHALIS-CENTRALIA AIRPORT BOARD  
2012 BUDGET DISCUSSION PAPER (FINAL)**

**Revenues:**

<b>344.50.00.00</b>	<b>Fuel Sales</b>	<b>\$500,000</b>
	<ul style="list-style-type: none"> <li>• Revenue based on the sale of 100,000 gallons of fuel (including Jet-A and 100LL) with an average retail pump price of \$5.00 a gal.</li> </ul>	
<b>361.11.00.00</b>	<b>Investment Interest Earnings</b>	<b>\$4,200</b>
	<ul style="list-style-type: none"> <li>• Revenue derived from interest on state investment pool account. Based on .3% return for 2012 with an average of \$1,400,000.00 invested.</li> </ul>	
<b>362.30.00.00</b>	<b>Aircraft Parking / Deposits</b>	<b>\$2,000</b>
	<ul style="list-style-type: none"> <li>• Estimated revenue from tie down fees and lease deposits.</li> </ul>	
<b>362.50.00.00</b>	<b>Special Facility Leases (Non-private Hanger Leases).</b>	<b>\$69,703</b>
	<ul style="list-style-type: none"> <li>• Revenue derived from the rental of Airport owned hangars.</li> </ul>	
<b>362.90.00.00</b>	<b>Other Rents and Use Charges.</b>	<b>\$1,000</b>
	<ul style="list-style-type: none"> <li>• This revenue source is for short term access rights for special events. Hay fields etc.</li> </ul>	
<b>369.90.00.00</b>	<b>Misc Revenue - Other.</b>	<b>\$2,000</b>
	<ul style="list-style-type: none"> <li>• Electrical surcharges from private hangar lessees, late fees.</li> </ul>	
<b>391.50.00.00</b>	<b>Lease Receipts - Capital (Long-term Land Leases).</b>	<b>\$791,152</b>
	<ul style="list-style-type: none"> <li>• Revenue derived from the lease of airport property (ground leases)</li> </ul>	
<b>Revenues from Airport Operations and Commercial Property:</b>		<b>\$1,358,777</b>
<b>FAA Grant – AIP Projects</b>		<b>\$100,000</b>
<b>Total Estimated Revenue</b>		<b>\$1,470,055</b>

**Operating Expenditures:**

<b>546.10.10.00</b>	<b>Salaries and Wages</b>	<b>\$201,000</b>
<b>546.10.24.00</b>	<b>Medical HSA Insurance Premiums</b>	<b>\$28,756</b>
<b>546.10.24.08</b>	<b>Medical HSA Account Contributions</b>	<b>\$8,580</b>
<b>543.10.20.00</b>	<b>Personnel Benefits (Unemployment)</b>	<b>\$1,100</b>
	<ul style="list-style-type: none"><li>• Total Salaries x Unemployment rate (\$201,000 x .0052)</li></ul>	
<b>546.10.21.00</b>	<b>Industrial Insurance (Wash. L&amp;I)</b>	<b>\$4,500</b>
	<ul style="list-style-type: none"><li>• Rate x hours worked</li><li>• 4904 Clerical Office NOC &amp; Draftsman = .1658 x 4184</li><li>• 6804 Airport Operations Ground Crew = .8633 x 4400</li><li>• Last year's rates were .1522 and .7763</li></ul>	
<b>546.10.22.00</b>	<b>Social Security</b>	<b>\$15,000</b>
	<ul style="list-style-type: none"><li>• Social security 6.2% and Medicare 1.45% x Total Salaries</li><li>• .0765 x \$</li><li>• Employee share increasing 2% if tax credit not extended</li></ul>	
<b>546.10.23.00</b>	<b>Retirement</b>	<b>\$14,200</b>
	<ul style="list-style-type: none"><li>• Washington State Public Employment Retirement System (PERS)</li><li>• 7.25% x Total Salaries (Full Time) = \$195,415 x .0725</li><li>• Last years rates were 5.31%</li><li>• Employee share increased .75%</li></ul>	
<b>546.10.31.00</b>	<b>Office and Operating Supplies</b>	<b>\$20,000</b>
	<ul style="list-style-type: none"><li>• Amount for office and maintenance supplies which are consumable and used within one year. Examples are office supplies, chemicals, cleaning supplies, electrical supplies, lubricants and oils, paints, plumbing supplies, and landscaping.</li></ul>	
<b>546.10.32.00</b>	<b>Fuel Consumed</b>	<b>\$7,000</b>
	<ul style="list-style-type: none"><li>• Fuel for operating airport equipment including any rental machinery.</li></ul>	
<b>546.10.33.00</b>	<b>Fuel for Resale</b>	<b>\$460,000</b>
	<ul style="list-style-type: none"><li>• Based on fuel sales of 100,000 gallons @ \$4.60 per gallon cost</li></ul>	
<b>546.10.35.00</b>	<b>Small Tools and Minor Equipment</b>	<b>\$20,000</b>
	<ul style="list-style-type: none"><li>• Non consumable items expected to last over one year. Includes and airport or office equipment and tires.</li></ul>	
<b>546.10.41.00</b>	<b>Professional Services</b>	<b>\$50,000</b>
	<ul style="list-style-type: none"><li>• Any business providing a service which includes; surveys, appraisals, attorney fees, engineering, and cleaning services.</li></ul>	
<b>546.10.42.00</b>	<b>Communications</b>	<b>\$5,000</b>
	<ul style="list-style-type: none"><li>• Telephone expenses including AT&amp;T cell phones, Qwest fuel island phone line, Vonage VoIP business lines, Qwest DSL service, and Dish Network TV.</li></ul>	
<b>546.10.42.01</b>	<b>Postage</b>	<b>\$800</b>
	<ul style="list-style-type: none"><li>• Includes stamps for all invoices and board packets. All other shipping expenses.</li></ul>	
<b>546.10.43.00</b>	<b>Travel</b>	<b>\$6,000</b>
	<ul style="list-style-type: none"><li>• Expenses related to travelling to conferences/training. Includes airfare, meals, lodging, rental cars, and taxis. Also covers employee reimbursable mileage.</li></ul>	

<b>546.10.44.00</b>	<b>Advertising</b>	<b>\$2,000</b>
	• Advertising to assist in airport events (AirFair) along with Chamber membership.	
<b>546.10.45.000</b>	<b>Operation Rentals and Leasing</b>	<b>\$5,000</b>
	• The rental of equipment for projects.	
<b>546.10.46.00</b>	<b>Insurance</b>	<b>\$12,500</b>
	• Underground Storage Tank \$1,500	
	• Airport & Hangar Liability \$8,000	
	• Property Insurance (County) \$3,000	
<b>546.10.47.00</b>	<b>Utilities</b>	<b>\$19,000</b>
	• PUD (13% increase), Water, Garbage	
<b>546.10.48.00</b>	<b>Repairs and Maintenance</b>	<b>\$125,000</b>
	• \$25,000 for general operating maintenance work that is contracted including labor and supplies.	
	• <b><u>\$100,000 Contingency Reserve Fund</u></b>	
<b>546.10.49.00</b>	<b>Miscellaneous</b>	<b>\$2,000</b>
	• Recording Fees, late fees, tuition, finance charges, mileage for non airport employees, and contractual services not otherwise classified.	
<b>546.10.49.01</b>	<b>Training &amp; Registration</b>	<b>\$3,000</b>
	• Training expenses related to continued education and professional development.	
<b>546.10.49.02</b>	<b>Dues &amp; Subscriptions</b>	<b>\$4,000</b>
	• WAMA, AAAE, CAA, NADIN AWOS data services.	
<b>546.10.53.00</b>	<b>Intergovernmental External Taxes</b>	<b>\$2,500</b>
	• Forest Patrol Assessment - \$100	
	• B&O Tax \$430,000 x .00471	
<b>546.10.51.00</b>	<b>Intergovernmental Professional Services</b>	<b>\$10,000</b>
	• Cost for county accounting services & State audit.	
<b>Total Estimated Operating Expenditures for 2012:</b>		<b>\$1,026,936</b>
<b>Capital Expenses:</b>		
	• Engineering for approach lighting system (design & environmental)	<b>\$100,000</b>
	• Debt Service-Principle-Long Term Debt (\$3.5M BofA Bond)	<b>\$204,073</b>
	• Debt Service-Interest (\$3.5M BofA Bond)	<b>\$112,132</b>
<b>Total Estimated Capital Expenditures for 2012:</b>		<b>\$416,205</b>
<b>Total Revenues</b>		<b>\$1,470,055</b>
<b>Total Expenses</b>		<b>\$1,443,141</b>
<b>Profit / (Loss)</b>		<b>\$26,914</b>

**CITY OF CHEHALIS**  
**AGENDA REPORT**

**DATE:** December 6, 2011  
**TO:** The Honorable Mayor and City Council  
**FROM:** Glenn Schaffer, Police Chief  
**SUBJECT:** Adoption of a 72-Hour Parking Ordinance.

**ISSUE**

Attached is proposed Ordinance No. 887-B.

**DISCUSSION**

The City Prosecuting Attorney, in conjunction with the Chehalis Police Department has determined that the City of Chehalis would benefit by revising the Chehalis Municipal Parking Code to include an ordinance restricting the parking of motor vehicles for longer than 72 hours on city streets. The ordinance would give the Chehalis Police Department the tools to be able to respond to citizen complaints of vehicles that are parked, or stored on city streets for excessive periods of time.

This ordinance was pulled from the agenda during the November 28<sup>th</sup> meeting to allow further considerations within the City Attorney's Office. After further discussion it was determined that the ordinance was sufficient as written and the questions surrounding the enforcement and notification of vehicle owners would be addressed within Police Department Policies. Those policies have been updated and the ordinance is being presented as originally written.

**RECOMMENDATION/COUNCIL ACTION DESIRED**

The administration recommends the council pass Ordinance No. 887-B as presented.

**SUGGESTED MOTION**

I move that the council pass Ordinance No. 887-B on first reading.

Reviewed by:  \_\_\_\_\_, City Manager

**ORDINANCE NO. 887-B**

**AN ORDINANCE OF THE CITY OF CHEHALIS, WASHINGTON,  
AMENDING CHAPTER 10.08 OF THE CHEHALIS MUNICIPAL CODE  
TO ADD A PROVISION FOR RESTRICTION OF PARKING ON ANY  
CITY STREET FOR LONGER THAN SEVENTY-TWO (72) HOURS AND  
PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1.** Section 10.08 of the Chehalis Municipal Code shall be and the same hereby is amended to add a new Section 10.08.115 which shall read as follows:

**“10.08.115. Parking Prohibited On All City Streets/Penalty For Violation.**

“It is unlawful for any person to park or leave standing or cause to be parked or left standing any vehicle upon any public street in the City of Chehalis for seventy-two (72) or more consecutive hours. Vehicles found in violation of this Section and upon notice of a potential violation shall be tagged by the Police Department for a seventy-two (72) hour period after which said vehicle shall be subject to impoundment at the expense of the owner.”

**Section 2.** The effective date of this ordinance shall be the \_\_\_\_\_ day of January, 2012.

**PASSED** by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor at a regularly scheduled open public meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and content:

\_\_\_\_\_  
City Attorney