

CHEHALIS CITY COUNCIL AGENDA
 CITY HALL
 350 N MARKET BOULEVARD, CHEHALIS, WA 98532

Terry F. Harris, District 1 Daryl J. Lund, District 2 Dr. Isaac S. Pope, District 4	Anthony E. Ketchum Sr., District 3 Mayor	Dennis Dawes, Position at Large, Mayor Pro Tem Chad E. Taylor, Position at Large Bob Spahr, Position at Large
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Regular Meeting of September 26, 2011

6:00 p.m.

ITEM	ADMINISTRATION RECOMMENDATION	PAGE
1. <u>Call to Order.</u> (Mayor)		
2. <u>Pledge of Allegiance.</u> (Mayor)		

CITIZENS BUSINESS		
This is an opportunity for members of the audience to address the council on matters not listed elsewhere on the agenda. Speaker identification forms are available at the door and may be given to the city clerk prior to the beginning of the meeting.		

PRESENTATIONS		
3. <u>Employee Service Award - Melody Guenther, Municipal Court Clerk – 20 Years.</u> (Mayor)	---	

CONSENT CALENDAR		
4. <u>Minutes of the Regular Meeting of September 12, 2011.</u> (City Clerk)	APPROVE	1
5. <u>Vouchers and Transfers.</u> (Finance Manager)	APPROVE	6
6. <u>Resolution No. 16-2011, First and Final Reading – Renaming a Portion of NE Adams Avenue.</u> (Community Development Director)	ADOPT	7

STAFF AND CITY COUNCIL REPORTS		
7. <u>Administration Reports.</u>		
a. August financial report. (Finance Manager)	INFORMATION ONLY	16
b. Briefing on Shoreline Master Plan update process. (Community Development Director)	INFORMATION ONLY	
8. <u>Council Reports.</u>		
a. Councilor reports. (City Council)	INFORMATION ONLY	
b. Council committee reports. (City Council)	INFORMATION ONLY	

NEW BUSINESS		
9. <u>Resolution No. 15-2011, First and Final Reading – Surplus of City Property.</u> (City Clerk)	ADOPT	21

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON
OTHER ITEMS NOT LISTED ON THIS AGENDA

NEXT REGULAR CITY COUNCIL MEETING WILL BE ON MONDAY, OCTOBER 10, 2011

September 12, 2011

The Chehalis city council met in regular session on Monday, September 12, 2011, in the Chehalis city hall. Mayor Ketchum called the meeting to order at 5:10 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Daryl Lund, Chad Taylor, and Dennis Dawes. Councilor Spahr was absent (excused). Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; and Glenn Schaffer, Police Chief.

1. **Executive Session.** Mayor Ketchum announced the council would be in executive session pursuant to RCW 42.30.110(1)(i) – potential litigation for approximately 15 minutes and there would be no decision following conclusion of the executive session.

Mayor Ketchum closed the executive session at 5:26 p.m. and announced the council would take a four minute recess before opening the work session at 5:30 p.m. Additional staff included: Herta Fairbanks, Public Works Director and Eva Lindgren, Finance Manager. Members of the media included Lee Hughes from *The Chronicle* and Bruce Hunting from KIT1.

2. **Work Session – Review Event Policy Proposal.** City Manager MacReynold reported there had been an increasing number of special event requests and in trying to deal with them the administration realized that they needed some consistency and a common approach, since we currently don't have any clear written policy.

Police Chief Glenn Schaffer reported they were seeing an increasing number of requests for events, noting a lot of them were starting to use the parks and some are filling up our streets. He suggested, while events can be a good, they also put a drain on city resources, public safety, and can create real traffic nightmares. Chief Schaffer reported he really didn't have a lot to go on as far as a policy, or what they should use for a basis to either approving or not approving applications for events. He noted there was a memorandum handed out in 2003 by former City Manager Dave Campbell, which was the last documented direction that he had seen regarding the topic.

Chief Schaffer reported the proposed events policy was not a whole lot different from what they already do. He stated one of the major difficulties they have is when individual businesses want to close down the city's main thoroughfares for their own particular gain; the second issue was loud music and alcohol that can go until 2:00 a.m. in the downtown district where people reside.

Chief Schaffer reported the proposed policy before the council described how the Development Review Committee (DRC) would like to look at the applications. He noted the one major change would prohibit the closing down of any of the main thoroughfares, such as Market Boulevard, Washington Avenue, and Chehalis Avenue. Chief Schaffer stated the only exception would be for organizations, such as the Chehalis Businesses Association (CBA) and Chamber of Commerce, to do events that have a broader community interest. He stated he would like to restrict the ability for individual businesses to take over a main section of a city street primarily for the purpose of their own business.

Mayor Ketchum asked Chief Schaffer what would stop a business from using the CBA or the Chamber to hold an event. Chief Schaffer believed they would be able to show that those types of events were not for the greater interest and mostly just for that individual business.

Chief Schaffer reported only one permit would be issued per year, per individual, business, and/or organization. He noted that was not anything new, adding it was actually discussed by the council and Mr. Campbell back in 2003.

The council talked briefly about the impacts on other business. Chief Schaffer reported there was always some sort of impact on the surrounding businesses, adding they were trying to allow some sort of voice for those businesses to be able to stay open.

Chief Schaffer reported the other item they added to the policy was that events must occur between the hours of 8 a.m. and 10 p.m.

Chief Schaffer stated the only change for events with alcohol was that alcohol sales must stop at least 30 minutes prior to the closing of the event. He noted the intent was to get people to finish their drinks before the event closes, so they don't have as much trouble with them taking their drinks out into the streets.

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Chief Schaffer reported the policy would address live or amplified entertainment, adding in the past they've allowed it but hadn't done anything with regards to the noise ordinance.

Chief Schaffer reported one of the important issues they need to take into consideration before approving an application was the availability of city resources necessary to manage the anticipated impact to the public areas affected by the event. Councilor Taylor asked if they could charge the sponsors of the event for having to call in for extra help. Chief Schaffer reported they haven't yet, but they certainly could.

Councilor Lund inquired about sponsors of events offering to hire their own security for larger events. Chief Schaffer stated it certainly would help the resources for those types of events, which has been done before. He reported it would also depend on who they hire and their credentials, noting there were some credible security companies out there that will do it. Chief Schaffer reported people can also contract through the city to hire a Chehalis police officer at an overtime rate; however, since we only have a few officers who already get plenty of overtime, they really don't want anymore. He indicated the Sheriff's Department was pretty much in the same boat.

Councilor Lund brought up the car show, noting there were a lot of downtown businesses who don't want it and wondered how they could protect those businesses. Chief Schaffer reported one of the things they recently put into place was to put the onus on the sponsor of the event to get feedback from those who are going to be affected, to show whether they support the event or not.

Mayor Ketchum brought up the issue of events having to shut down at 10 p.m. Chief Schaffer indicated the council could make that time whatever they want, suggesting perhaps a mid-night deadline. He noted most events go until 2:00 a.m. and they start receiving phone calls from residents between midnight and 1:00 a.m. regarding the noise.

Councilor Taylor thought that downtowns were supposed to be lively and have events and music. He felt by putting so many restrictions on things, it would kill the whole idea of revitalizing our downtown. Chief Schaffer stated events would still happen, noting what they were trying to do was to regulate when and where events would occur, as opposed to letting people close down the streets whenever they want. He added these were just guidelines for the DRC to consider when reviewing applications.

Councilor Dawes stated he didn't want to give the impression that they were trying to kill events, adding he wanted to make sure we do what we can to see that events happen. Chief Schaffer stated they were on the same page with regards to that.

City Manager MacReynold reported, as Chief Schaffer described, what the administration was trying to do was to give ourselves some consistent guidelines in which decisions can be made.

Councilor Lund had concerns that the city has been operating without any rules, and felt there might be a little hesitation on the part of the businesses. He added, the staff we have right now knows how to work with the public and wondered what happens when they retire and we get people in those positions that are strictly by the book and have no flexibility or common sense. Chief Schaffer stated their goal was to write the policy not to be restrictive and put hard-line rules together, but to just have some guidelines to follow. He noted he had discussed the concept with both Debbie Knapp and Jim Valley and both were very amiable to the idea of having something consistent. Councilor Lund suggested those people don't realize what the business people want. With regards to parades, Councilor Lund recommended lining up in a different location, such as along Cascade Avenue. Chief Schaffer reported the staging area for parades was going to change, adding he believed they found a better way to address it. Councilor Harris noted Lewis County Commissioner Bill Schulte had mentioned using the county's parking lot for staging if the event takes place on the weekend.

Mayor Ketchum closed the work session at 5:58 p.m. and announced the council would take a three minute recess before opening the regular meeting at 6:01 p.m.

3. Citizen Business.

- a. Utility Deposits. Tom Guyer from T.J. Guyer, Inc., (1616 S Market Blvd) reported he was approached about six

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months ago by former Public Works Director Tim Grochowski, to talk about the water code. He noted the problem he was having was that once a tenant moves out of one of the single-family dwellings that they manage they are required to put down a \$200 deposit. Mr. Guyer stated he had been in the business for 30 years and never missed a payment. He felt there was too much money being spent on the transfer of information between the city and his business. Mr. Guyer suggested the city take a look at the code (13.12.030) and try to make it less expensive and less of a headache. He stated he would like to have the issue revisited as to how to pay it, make it easier, or keep a deposit on the account until the property sells.

Mayor Ketchum suggested Mr. Guyer make an appointment with City Manager MacReynold and the public works director to see what they can come up with.

4. **Report from the Chehalis Foundation on Pool Funding.** Mike Austin, President of the Chehalis Foundation, reported they had been pretty busy over the last year. He noted they had been working with the Chehalis Community Renaissance Team on various projects, and the Chehalis School District on their 'Excellence in Education' initiative. They also recently helped with the tennis court remodel at the Chehalis High School, and gave the city \$25,000 for various parks and recreation projects.

Mr. Austin reported they had spent the last six months looking for their next project, which they decided will be the Chehalis community swimming pool. He stated the Foundation requested the parks department have an assessment done on the pool to evaluate the needs. Mr. Austin noted the assessment provided information on some necessary things that would extend the life of the pool by 10 years, which included: a plumbing filtration system; surge tank; valves and inlets. Other items included new lighting and a diving board.

Mr. Austin reported the three items in Phase 1 would be approximately \$166,000. He noted they were rounding it up to \$200,000 just in case the bids come in higher. Phase 2 would include a new fiberglass liner, which would add another 10 years of life to the pool and help with the yearly maintenance. He added they would also have to drain the pool and fill in the cracks. Phase 3 would be another \$25,000 to put vanity screens in the showers, storage for clothing, and new toilets.

Mr. Austin reported in order to get Phase 1 off the ground, the Foundation was willing to put up \$100,000 and do a one-on-one match with the community.

Councilor Dawes asked if Phase 2 was to add a new liner or if it was a replacement. Mr. Austin indicated the pool did not currently have a liner.

Councilor Lund thought it was great what the Foundation was doing, adding they are a great asset to our community. He stated he had concerns about draining the pool, noting what he learned from the people who had experience with the pool in Centralia, that it's bad to drain a pool. Mr. Austin indicated it would need to be done at the right time of the year, adding it would be difficult to paint it if it wasn't drained.

Mr. Austin asked for the council's blessing on the project and hoped they were as excited as the Foundation. He noted he talked with several people around the community and they were very excited about the project, as well.

Mr. Austin reported they planned to raise money by going out to the different organizations and individuals, adding it would be similar to what they did on the kiddy spray pool project.

Mr. Austin stated, in order to get the project off and running, he and his wife would like to donate the first \$250 to the project.

Councilor Pope reported the Foundation did take a hard look at covering the pool. Mr. Austin noted to cover the pool it would run about \$1.5 million and there was no way during these hard times that that type of project would get done.

Mayor Ketchum stated the Foundation had their blessing, adding they appreciated all the hard work that the Foundation does for the community.

Councilor Pope reported Mr. Austin did a good job of keeping the Foundation organized and moving forward.

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5. **Consent Calendar.** Councilor Dawes moved to approve the consent calendar comprised of the following:

a. Minutes of the regular meeting of August 22, 2011; and

b. Claim Vouchers No. 100865-100988 in the amount of \$89,171.37 dated August 31, 2011; and Payroll Vouchers No. 34964-35055, 2513-2584, and Electronic Federal Tax Payment No. 102 in the amount of \$726,660.49 dated August 31, 2011.

The motion was seconded by Councilor Pope and carried unanimously.

6. **Council Reports.**

a. **Update from Councilor Taylor.** Councilor Taylor reported they would be having their final interviews for the Twin Transit general manager position on Tuesday, and hoped that by the end of the day they find their new general manager.

b. **Update from Councilor Dawes.** Councilor Dawes reported he had a chance to see KELA's newly refurbished studio during the Business After Hours event on August 25. He also spent a short stint in the information booth at the Garlic Fest on Saturday, August 26.

c. **Update from Councilor Pope.** Councilor Pope reported the Advisory Tax Committee had its first meeting earlier that day, since the one-tenth of one percent sales tax passed to support drug court. He stated he was recently appointed to the committee and would try to keep the council up to date on their progress.

7. **Ordinance No. 877-B, First Reading – Placing a Moratorium on Receipt of Applications for Development of Community Medical Marijuana Gardens in the City of Chehalis.** City Attorney Bill Hillier reported before the council was Ordinance 877-B, which asked for the council to declare an emergency, so they can immediately adopt an ordinance creating a moratorium for a maximum of six months, unless at sometime during the six month period the council chooses to extend it for some reason or another.

City Attorney Hillier reported it was clear from the information they were getting from the State that it's on the minds of all of the state legislators, adding they are working between sessions to address the confusion that's been brought before all the cities with regards to the distinctions between federal and state law in the application of state law that's currently in place. He indicated by knowing the legislature is going to address the issue, our six month moratorium would put the city in a position where the legislature will act within the six months and we'll know which way it will be resolved.

City Attorney Hillier reported they would come back to the council through the process and would be working on what they anticipate will happen, which would be to allow gardens to exist, but with limitations on how many people can use a single garden, or how many dispensaries can apply to one single garden's creation of a crop versus multiple gardens. He stated they wanted to be sure the city has proposed zoning in place, which they would bring to the council.

City Attorney Hillier reported the recommendation from Municipal Research was that we work on specific located zones to protect any conflict the city might have with locations of schools, daycares, and the like. He noted there may be some move at the federal level to create it as a class drug and run it through pharmacies which would take it out of our hands, but they don't know that yet.

City Attorney Hillier reported the ordinance creates the moratorium and allows the council to direct staff to continue to look at the issues and see what we can do to co-exist with state and federal law. He noted the moratorium would clearly stop anyone from coming to the city and making application for a permit to allow either a dispensary or garden to occur. City Attorney Hillier reported the reason for declaring an emergency was, if it was simply on for first reading they didn't want anyone racing in between the two readings to create a problem for the city.

Councilor Taylor inquired about the process of obtaining the marijuana and asked if a doctor would have to write a prescription for the marijuana and if the person who owns the dispensary had to be pharmacists. City Attorney Hillier stated it's clearly not designated as a 'pharmacists,' but as a person who is authorized to dispense marijuana. He noted possession of marijuana was illegal unless you have a prescription or the right for medical reasons to possess it. City Attorney Hillier suggested

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it creates the potential that it is legal to possess it, which would be an affirmative defense to the charge.

Chief Schaffer reported you do not need to be a pharmacist to dispense marijuana under the current laws. For example, if he had a medical marijuana card he could grow his own, or ask someone to grow it for him because it requires no qualifications at all. Chief Schaffer reported during the last round the legislature opened up an avenue for people to create collective gardens where people can get together and grow marijuana to dispense to individuals under the previous set of laws pertaining to medical marijuana. He noted the proposed ordinance would prohibit collective gardens, because like the previous laws before them, there is so much ambiguity in how to regulate the collective gardens, what it means to be a part of them, who would have access, how to secure them, and where they can be. Chief Schaffer stated there were just no solid answers yet.

City Attorney Hillier stated the ordinance also restricts a dispensary from setting up in Chehalis to dispense it out to people who have cards, until such time the city is able to figure out the appropriate way to handle it.

Councilor Pope moved to suspend the rules requiring two readings of an ordinance.

The motion was seconded by Councilor Taylor and carried unanimously.

Councilor Pope moved to declare an emergency and pass Ordinance No. 877-B on first and final reading.

The motion was seconded by Councilor Harris and carried unanimously.

8. **Resolution 14-2011, First and Final Reading – Surplus of City Property.** City Clerk Judy Schave reported the city recently purchased a new generator for the high level pump station located just below the water filter plant. She noted with the new generator in place, the administration was recommending to surplus the old generator.

Councilor Dawes moved to adopt Resolution No. 14-2011 on first and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

There being no further business to come before the council, the meeting adjourned at 6:28 p.m.

Mayor



Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the regular city council meeting of September 12, 2011.

CITY OF CHEHALIS
AGENDA REPORT

DATE: September 15, 2011
TO: The Honorable Mayor and City Council
FROM: Eva Lindgren, Finance Manager 
PREPARED BY: Michelle White, Accounting Tech II 
SUBJECT: Vouchers and Transfers

ISSUE

Council approval is requested of the following financial transactions:

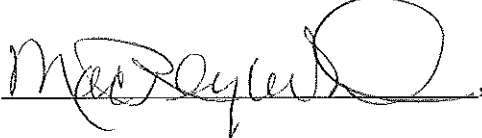
1. Claim Voucher No. 82011 and Claim Vouchers No. 100989 through 101130 in the amount of \$414,604.99 dated September 15, 2011 and the transfer of \$65,391.90 from the General Fund, \$37,535.86 from the Arterial Street Fund, \$350.00 from the HUD Block Grant Fund, \$136.80 from the Gambling Enforcement Fund, \$738.73 from the Garbage Fund, \$97,109.19 from the Wastewater Fund, \$205,434.95 from the Water Fund, \$4,010.56 from the Storm & Surface Water Utility Fund, \$3,603.00 from the Firemen's Pension Fund and \$294.00 from the City Agency Fund.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council approve the September 15, 2011 Claim Voucher No. 82011 and Claim Vouchers No. 100989 through 101130 in the amount of \$414,604.99.

SUGGESTED MOTION

I move to approve the September 15, 2011 Claim Voucher No. 82011 and Claim Vouchers No. 100989 through 101130 in the amount of \$414,604.99.

Reviewed by: , City Manager

**CITY OF CHEHALIS
AGENDA REPORT**

TO: The Honorable Mayor and City Council
FROM: Bob Nacht, Community Development Director
DATE: September 19, 2011
SUBJECT: Resolution No. 16-2011; Request to Change the Name of a Street

ISSUE

The city's Development Review Committee (DRC) received a request to change an address on NE Adams Avenue that involves renaming a portion of NE Adams Avenue to SE Adams Avenue. Changes to the names of existing streets are governed by the Chehalis Municipal Code.

DISCUSSION

When the streets of Chehalis were renamed and re-addressed in 1975, several anomalies were created because of unique topographic features in the city. Street names and house numbering in the hillside residential areas was most difficult because of the configuration of the streets. Most of those anomalies have been identified and corrected over the years. The persons living at 99 NE Adams Avenue have brought this current situation to our attention through their change of address request.

The subject portion of NE Adams Avenue only exists between E Main Street and NE Hillside Drive. It is about 400 feet in length, and is not contiguous with the primary section of NE Adams Avenue (which is further to the north). There is currently only one address on this section of street – 99 NE Adams. If this portion of the street were to be renamed SE Adams Avenue, it would not affect anyone other than the applicant. The remaining portion of NE Adams Avenue is not in the vicinity of this proposal.

The Municipal Code (excerpt attached) requires that streets can only be named or renamed when associated with a subdivision application, or by resolution of the Council. The subject request does not involve a subdivision process, so this resolution is being brought before the Council for consideration.

The DRC has reviewed the request and found it to be reasonable. The members of the DRC have approved this request from their perspective, and have forwarded it to the Council for consideration. The administration will be available to answer any questions at the council meeting.

RECOMMENDATION / COUNCIL ACTION DESIRED

The administration recommends that the council adopt Resolution No. 16-2011 on first and final reading. That Resolution will rename a portion of NE Adams Avenue to SE Adams Avenue.

SUGGESTED MOTION

I move that the council adopt Resolution No. 16-2011 on first and final reading.

Reviewed by  _____ City Manager

RESOLUTION NO. 16-2011

A RESOLUTION OF THE CITY OF CHEHALIS, WASHINGTON, RENAMING THAT PORTION OF NORTHEAST ADAMS AVENUE LYING BETWEEN EAST MAIN STREET AND NORTHEAST HILLSIDE DRIVE TO SOUTHEAST ADAMS AVENUE, AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

WHEREAS, The Chehalis Development Review Committee has received a request to change a specific address on NE Adams Avenue to an address on SE Adams Avenue; and

WHEREAS, said request involves renaming a portion of an existing street in Chehalis; and

WHEREAS, Chehalis Municipal Code Chapter 17.83 specifies how street names and house numbering shall occur within the city; and

WHEREAS, The Chehalis Development Review Committee has found the request to be reasonable under the circumstances and has recommended approval of said requested change; now, therefore,

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO HEREBY RESOLVE AS FOLLOWS:

Section 1. That portion of Northeast Adams Avenue lying between East Main Street and Northeast Hillside Drive shall be, and the same hereby is, renamed to Southeast Adams Avenue.

Section 2. The effective date of this Resolution shall be immediately upon its adoption.

ADOPTED by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof on this 26th day of September, 2011.

Attest:

Mayor

City Clerk

Approved as to form and content:

City Attorney

Bob Nacht

From: Bob Nacht
Sent: Monday, August 29, 2011 10:31 AM
To: 'MARK FAGERNESS'
Cc: Hillary Hoke; Kelvin Johnson; Glenn Schaffer; Herta Fairbanks; Russ Cox; Rick Sahlin
Subject: RE: changing address
Dianne,

I reviewed the configuration of addresses in your neighborhood and can see how it could be confusing on that section of the street.

The city's address configuration is established by ordinance - that is, we must make address decisions in a certain way using a certain process. I will introduce your request and propose to change your address to 9 SE Adams Ave. on Thursday at our weekly staff meeting. That request would require that we also change some of the street name signs in that area, so our Public Works department will need to be involved in that decision. We will send you documentation of the decisions and how they might affect your address after our meeting on Thursday.

Thank you for submitting your request. If you have any questions, please e-mail them to me.

Bob Nacht

From: MARK FAGERNESS [mailto:fagerness@msn.com]
Sent: Friday, August 26, 2011 6:49 PM
To: Bob Nacht
Subject: changing address

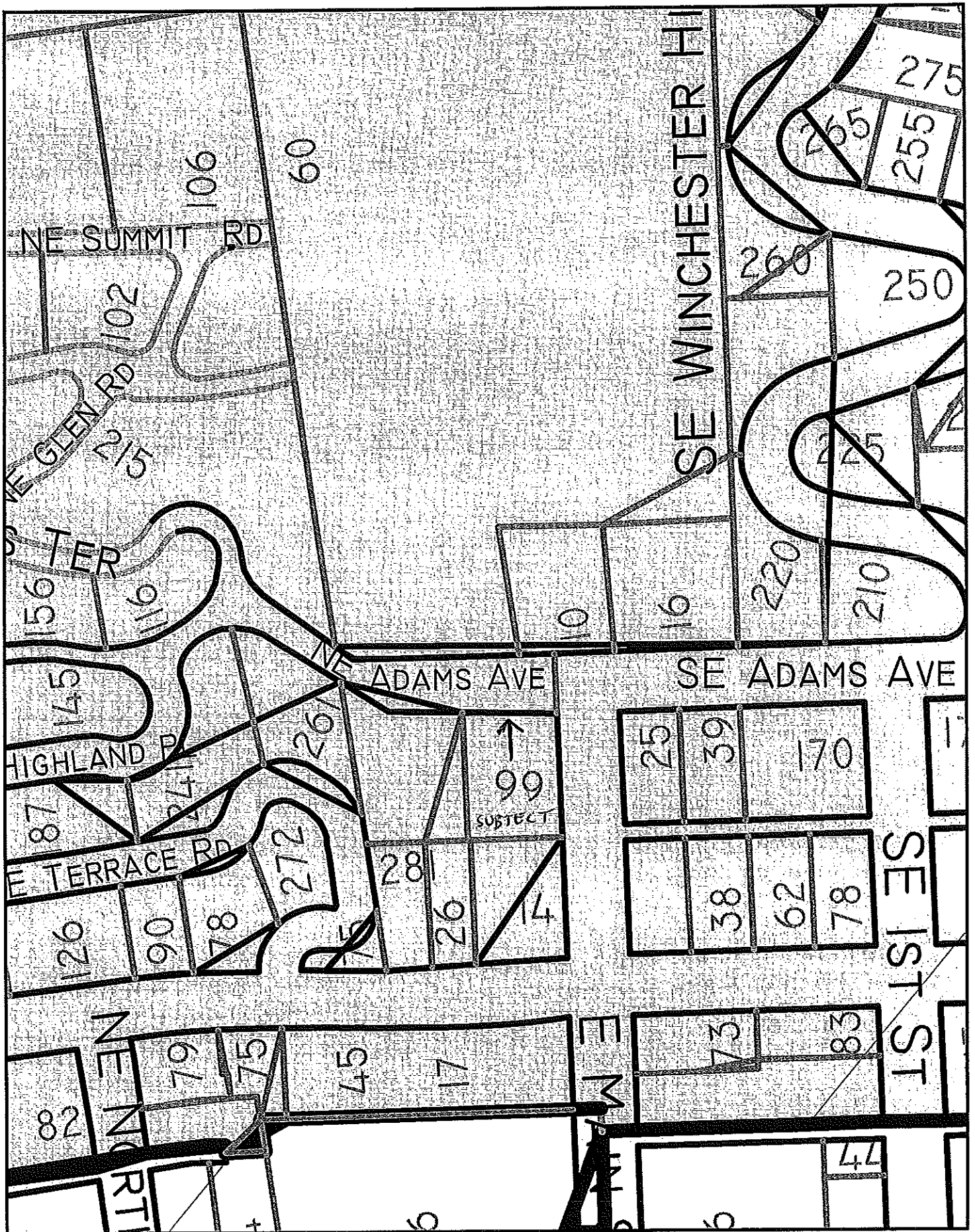
Hi, I would like to change out address on 99 NE Adams Ave. Chehalis, WA 98532. We are the only house on a 11 block area that is NE Adams, the rest are SE Adams. Our neighbors across the street are 10 SE Adams and we would like to see about changing our street number to 9 SE Adams.

We are the homeowners and have owned this property for over 8 years.

We had a break in about 2 years ago and the police couldn't find our home, Fedex has sent packages back to sender with wrong address more than once.

We feel that if the police can't find us, what would happen if our house was on fire and the fire department got lost. I can't count how many times people have gotten lost trying to find our home.

Thanks, Mark & Dianne Fagerness
(360) 748-7027



Chapter 17.83 STREET NAMES AND BUILDING NUMBERING

Sections:

<u>17.83.010</u>	Application.
<u>17.83.020</u>	Street design.
<u>17.83.030</u>	Official street name map.
<u>17.83.040</u>	Boundary description.
<u>17.83.050</u>	Designations.
<u>17.83.060</u>	Street names.
<u>17.83.070</u>	Supplementary regulations.
<u>17.83.080</u>	House and building numbering procedure.
<u>17.83.090</u>	Buildings required to have numbers.

17.83.010 Application.

This chapter shall apply to all street rights-of-way improved or unimproved and located within the corporate limits of the city and the Chehalis UGA. This chapter shall also apply to all new street dedications, including streets or street rights-of-way acquired through future subdivisions or annexations to the city. [Ord. 720B § 1, 2002.]

17.83.020 Street design.

All streets, alleys, and rights-of-way hereafter constructed, repaired or improved shall comply with the provisions of the development engineering standards, and shall provide for the numbering of any adjacent buildings or building lots consistent with this chapter. [Ord. 819B § 13, 2007; Ord. 720B § 1, 2002.]

17.83.030 Official street name map.

There is created as a part of this chapter an official street name map. This official map will show all dedicated and private street rights-of-way, either improved or unimproved, located within the corporate limits of the city and the Chehalis UGA, and will designate said rights-of-way by name. There shall be only one official copy of this map and it shall be on file at the office of the public works director. If, in accordance with this chapter, changes are made in the street designations or other matters portrayed on the map, such changes shall be entered promptly after the amendment has been approved by a vote of the city council. [Ord. 720B § 1, 2002.]

17.83.040 Boundary description.

The city shall be divided into four quadrants with the prefix: northeast (N.E.), northwest (N.W.), southeast (S.E.), and southwest (S.W.). The boundaries of these quadrants shall be entered on the official street name map. These boundaries shall be constructed as follows:

A. The dividing line between the N.E. and S.E. quadrants and the N.W. and S.W. quadrants shall be the centerline of Market Boulevard and National Avenue from where it joins Market Boulevard.

B. The dividing line between the N.E. quadrant and the S.E. quadrant shall be East Main Street from its intersection with Market Boulevard east.

C. The dividing line between the N.W. quadrant and the S.W. quadrant shall be Main Street from its intersection with Market Boulevard west. [Ord. 720B § 1, 2002.]

17.83.050 Designations.

A. Market Boulevard north of its intersection with Main Street, and National Avenue from where it joins Market Boulevard, shall be designated as North Market Boulevard and North National Avenue, respectively.

B. Market Boulevard south of its intersection with Main Street shall be designated as South Market Boulevard.

C. Main Street west of its intersection with Market Boulevard shall be designated as West Main Street.

D. Main Street east of its intersection with Market Boulevard shall be designated as East Main Street.

E. All streets in the northeast quadrant shall be designated northeast or the initials N.E., the same to be a prefix to the street name.

F. All streets in the northwest quadrant shall be designated northwest or the initials N.W., the same to be a prefix to the street name.

G. All streets in the southeast quadrant shall be designated southeast or the initials S.E., the same to be a prefix to the street name.

H. All streets in the southwest quadrant shall be designated southwest or the initials S.W., the same to be a prefix to the street name. [Ord. 720B § 1, 2002.]

17.83.060 Street names.

The official street names of all street rights-of-way shall be those shown on the official map for such rights-of-way, and shall be the same as they now exist or may hereafter be named pursuant to a resolution adopted and approved by the city council, or as may be designated within an approved subdivision or short plat. [Ord. 720B § 1, 2002.]

17.83.070 Supplementary regulations.

A. All new street extensions should parallel existing streets running in the same direction wherever possible. This should apply to both street direction and street designation. The street system within a subdivision may be of any configuration and is subject to the requirements of Division II of this title and the development engineering standards.

B. Street signs for existing streets will be provided and placed by the city, designating the proper quadrant or direction. Street signs required for new streets or street extensions shall be provided and placed by the city at the expense of the developer if the new street or extension is in conjunction with a private development. The city shall provide new street signs in areas hereafter annexed to the city; provided, that the city council may require the property owners in the area annexed to pay the cost of such signs as a condition of annexation.

C. All repairs and replacements of street signs will be accomplished by the city of Chehalis. If a street sign needs repair or replacement as a result of negligence or willful action of a person, the cost of said repair or replacement shall be paid by the person legally responsible.

D. Street designations shall be as follows:

1. "Boulevard" is a lengthy irregular or diagonal street over 10 blocks in length, generally an arterial;
2. "Streets" shall generally intersect boulevards;
3. "Avenues" shall generally intersect streets;
4. "Drives" are irregular or diagonal streets;
5. "Places" are streets parallel to but between streets;
6. "Ways" are streets parallel to but between avenues;
7. "Court" is a cul-de-sac which is not likely to be extended; and
8. "Lanes" are private streets or avenues in a private subdivision. [Ord. 819B § 13, 2007; Ord. 720B § 1, 2002.]

17.83.080 House and building numbering procedure.

A. The numbering sequence for avenues in the southeast and southwest quadrants shall originate at the northerly boundary of said quadrants and proceed south. The numbering sequence for streets in the southeast and southwest quadrants shall originate at Market Boulevard and proceed easterly or westerly. The numbering sequence for avenues in the northeast and northwest quadrants shall originate at the southerly boundary of said quadrants and proceed northerly. The numbering sequence for streets in the northeast and northwest quadrants shall originate at Market Boulevard or National Avenue from where it joins Market Boulevard and proceed easterly or westerly.

B. Each block or equivalent, or each approximately 300 feet in areas where there are no intersecting streets, shall be assigned one hundred numbers, equally distributed within the length of the block. Landmarks and/or geographic points should be used if appropriate to separate each centennial number set.

C. Buildings on the northerly and easterly sides of streets shall receive even numbers.

D. Buildings on the westerly and southerly sides of streets shall receive odd numbers.

E. A prorated number shall be assigned to each designated point along the centerline of any right-of-way adjoining any private property. Counting shall begin at the end of the block nearest the N/S or E/W boundary division and progress in the appropriate direction. Any line drawn perpendicular to any centerline which passes through the primary door or entrance to any building will establish the address number for such building, except in the case of a "flag lot" with limited frontage, the address number shall be assigned based on the location of the frontage, not the building entrance.

F. In case of doubt or where a question arises as to the proper address number to be assigned to any lot or building, the zoning administrator or land use administrator for the city shall designate the number of such lot or building.

G. Any building which has a separate door or entrance fronting on a street shall have a number assigned to each such door or entrance. Individual buildings which have separate tenant spaces which do not front on a street shall have one address number assigned to the building with a designator of 1, 2, 3, etc., or A, B, C, etc., assigned to each of the tenant spaces. In the case of a residential multi-building complex, the complex shall be assigned the address number, each building shall receive a letter designation, and each unit shall receive a number designation. In the case of a nonresidential multibuilding complex, each building shall be assigned an address number corresponding with the nearest public or private street, and individual tenant spaces shall be assigned either a number or a letter designation. [Ord. 720B § 1, 2002.]

17.83.090 Buildings required to have numbers.

A. It shall be the duty of the owner of any habitable building to number such building with numerals not less than three and one-half inches in height when made of reflectorized material and not less than six inches in height when made of nonreflectorized material, and of such color and so located on the building or on the building premises as to be readily visible from the street in daylight or when a light is shined upon the building or building premises at night. Where such buildings have access to an alley, the numbers shall also be posted, subject to the same requirements, so as to be easily seen from the alley. The design and placement of address numbers shall be subject to the approval of the fire marshal.

B. All buildings hereafter constructed, added to, or substantially remodeled in the city shall be so numbered prior to a final inspection for occupancy. All existing buildings in the city shall be so numbered currently or within 10 days of any notice of violation.

C. If the owner of any building shall fail, refuse or neglect to post the number as required, or replace it when necessary, the fire marshal shall cause a written notice to be served on such person directing that the number be properly posted or replaced. Any such person not complying with said notice within 10 days after receipt thereof shall be deemed to be in violation of this chapter. [Ord. 720B § 1, 2002.]

Plan Review Sheet (DRC Review)



Permit (Application) Number: **AD-11-467** R-3 Single Family Res Page 1 of 2 for this application
Project Value: \$0.00 Ttl Fees: Paid to Date: Printed: 9/19/2011 plnrvw2.rtm

>>> **CHANGE ADDRESS FROM 99 NE ADAMS TO 9 SE ADAMS FOR CAUSE**

Applicant: Owner: Contractor:
DIANNE FAGERNESS DIANNE FAGERNESS

Situs Address: **Parcel:**
>>> **0099 NE ADAMS AVE** Parcel Number: 005871001000
Zoning: R-1 Lot(s): Block: Addition:
Legal Description:

Department Response to Application:

Development Review Comm (DRC) >>> **PENDING**
Application forwarded to ^ on: 8/29/2011 Decision Date:
Department Comments: 9/8/11 - pending Council review & action.

>>>

Fire (FIR) >>> **APPROVED**
Application forwarded to ^ on: 8/29/2011 Decision Date: 9/8/2011
Department Comments:

>>>

Approval Reviews:

Kelvin Johnson >>> **APPROVED** Review Completed: 9/8/2011
Reviewer Comments:

Police (POL) >>> **APPROVED**
Application forwarded to ^ on: 8/29/2011 Decision Date: 9/8/2011
Department Comments:

>>> Approval Reviews:
Glenn Schaffer >>> **APPROVED** Review Completed: 9/8/2011
Reviewer Comments:

PW Streets / Roads (STR)

>>> **APPROVED**

Application forwarded to ^ on: 8/29/2011

Decision Date: 9/8/2011

Department Comments:

>>> Approval Reviews:
Herta Fairbanks >>> **APPROVED** Review Completed: 9/8/2011
Reviewer Comments:

Zoning / Land Use (ZON)

>>> **APPROVED**

Application forwarded to ^ on: 8/29/2011

Decision Date: 9/8/2011

Department Comments:

>>> Approval Reviews:
Bob Nacht >>> **APPROVED** Review Completed: 9/8/2011
Reviewer Comments:

Checklist(s):

To: The Honorable Mayor and Council
 Via: Merlin MacReynold, City Manager
 From: Eva K. Lindgren, Finance Manager
 Date: September 21, 2011
 Subject: Monthly Financial Reports for August

City of Chehalis
 Comparative Financial Reports
 August 2010 and 2011

GENERAL FUND (#001) REVENUES	A August 2010		B August 2010		C=B/A		D August 2011		E August 2011		F=E/D		G Expected % Rec'd*		H^ Var'nc frm Expected		I=F-G % Variance	
	Budget	Actual	Budget	Actual	% Rec'd	Budget	Actual	% Rec'd	% Rec'd	Expected % Rec'd*	Var'nc frm Expected	% Variance						
General Property Taxes	1,212,580	658,544	1,219,000	667,572	54.3%	1,219,000	667,572	54.8%	66.7%	(145,095)	-11.9%							
EMS Property Taxes	230,920	126,044	233,000	127,792	54.6%	233,000	127,792	54.8%	66.7%	(27,541)	-11.9%							
Sales & Use Tax	3,300,000	2,015,586	3,000,000	1,993,428	61.1%	3,000,000	1,993,428	66.4%	66.7%	(6,572)	-0.3%							
Electricity Tax	400,000	236,566	375,000	252,285	59.1%	375,000	252,285	67.3%	66.7%	2,285	0.6%							
Gas/Natural Gas Tax	284,000	170,689	253,000	177,310	60.1%	253,000	177,310	70.1%	66.7%	8,643	3.4%							
Criminal Justice Tax	100,000	58,616	92,000	57,707	58.6%	92,000	57,707	62.7%	66.7%	(3,626)	-4.0%							
Interfund Water/Sewer Tax	328,200	215,550	350,000	208,112	65.7%	350,000	208,112	59.5%	66.7%	(25,221)	-7.2%							
Garbage Tax	65,000	47,157	65,000	44,011	72.5%	65,000	44,011	67.7%	66.7%	678	1.0%							
Cable Tax	80,000	85,398	80,000	68,414	106.7%	80,000	68,414	85.5%	66.7%	15,081	18.8%							
Telephone Tax	335,000	215,812	335,000	219,145	64.4%	335,000	219,145	65.4%	66.7%	(4,188)	-1.3%							
Leasehold Excise Tax	34,000	25,720	35,000	26,448	75.6%	35,000	26,448	75.6%	66.7%	3,115	8.9%							
Other Taxes	0	0	0	27	N/A	0	27	N/A	66.7%	27	N/A							
Total Tax Revenues	\$6,369,700	\$3,855,682	\$6,037,000	\$3,842,251	60.5%	\$6,037,000	\$3,842,251	63.6%	66.7%	(\$182,416)	-3.1%							
Licenses & Permits	66,080	44,920	120,200	43,057	68.0%	120,200	43,057	35.8%	66.7%	(37,076)	-30.9%							
Intergov't. Grants/Entitlements	432,650	206,934	337,414	214,453	47.8%	337,414	214,453	63.6%	66.7%	(10,490)	-3.1%							
Charges for Goods and Svcs.	1,052,589	718,429	779,094	523,260	68.3%	779,094	523,260	67.2%	66.7%	3,864	0.5%							
Fines and Forfeitures	96,360	72,745	147,824	105,912	75.5%	147,824	105,912	71.6%	66.7%	7,363	4.9%							
Interest Earnings	28,200	13,448	18,800	7,078	47.7%	18,800	7,078	37.6%	66.7%	(5,455)	-29.1%							
Rents & Royalties	64,215	45,241	64,200	49,413	70.5%	64,200	49,413	77.0%	66.7%	6,613	10.3%							
Donations/Contributions	36,969	32,801	102,599	98,098	88.7%	102,599	98,098	95.6%	66.7%	29,699	28.9%							
Misc. Revenue/Insurance	3,000	3,632	10,918	11,319	121.1%	10,918	11,319	103.7%	66.7%	4,040	37.0%							
Non-Revenues	3,958	3,754	5,500	2,860	94.8%	5,500	2,860	52.0%	66.7%	(807)	-14.7%							
Total Non-Tax Revenues	1,784,021	1,141,904	1,586,549	1,055,450	64.0%	1,586,549	1,055,450	66.5%	66.7%	(\$2,249)	-0.2%							
Proceeds of Long-Term Debt	1,131,362	0	1,131,362	0	0.0%	1,131,362	0	0.0%	66.7%	(754,241)	-66.7%							
Operating Transfers-In	50,000	25,000	24,000	0	50.0%	24,000	0	0.0%	66.7%	(16,000)	-66.7%							
Total Other Financing Sources	1,181,362	25,000	1,155,362	0	2.1%	1,155,362	0	0.0%	66.7%	(\$770,241)	-66.7%							
TOTALS	\$9,335,083	\$5,022,586	\$8,778,911	\$4,897,701	53.8%	\$8,778,911	\$4,897,701	55.8%	66.7%	(\$954,906)	-10.9%							

Key:

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^To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) - E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

City of Chehalis
Comparative Financial Reports
August 2010 and 2011

GENERAL FUND (#001) EXPENDITURES	A August 2010		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	Budget	Actual	Budget	Actual	% Exp'd	Budget	Actual	% Exp'd	Actual	% Exp'd	% Exp'd	% Exp'd	Expected	Expected	Var'nc frm Expected	% Variance		
City Council	97,431	61,326	101,063	67,443	62.9%	101,063	67,443	66.7%	67,443	66.7%	66.7%	66.7%	(68)	0.0%				
Municipal Court	325,256	208,341	334,798	209,148	64.1%	334,798	209,148	62.5%	209,148	62.5%	66.7%	66.7%	14,051	4.2%				
City Manager	351,343	235,331	323,204	215,306	67.0%	323,204	215,306	66.6%	215,306	66.6%	66.7%	66.7%	163	0.1%				
Finance	496,314	344,238	317,680	204,633	69.4%	317,680	204,633	64.4%	204,633	64.4%	66.7%	66.7%	7,154	2.3%				
City Clerk	95,912	61,916	91,305	58,091	64.6%	91,305	58,091	63.6%	58,091	63.6%	66.7%	66.7%	2,779	3.1%				
Non-Departmental	1,534,163	217,047	1,542,687	191,650	14.1%	1,542,687	191,650	12.4%	191,650	12.4%	66.7%	66.7%	836,808	54.3%				
Human Resources	140,962	86,478	130,530	92,532	61.3%	130,530	92,532	70.9%	92,532	70.9%	66.7%	66.7%	(5,512)	-4.2%				
Police	2,403,537	1,582,982	2,269,433	1,460,328	65.9%	2,269,433	1,460,328	64.3%	1,460,328	64.3%	66.7%	66.7%	52,627	2.4%				
Fire	1,913,269	1,254,940	1,766,840	1,169,040	65.6%	1,766,840	1,169,040	66.2%	1,169,040	66.2%	66.7%	66.7%	8,853	0.5%				
Public Works - Streets	615,696	282,303	464,160	243,029	45.9%	464,160	243,029	52.4%	243,029	52.4%	66.7%	66.7%	66,411	14.3%				
Public Works - Engineering	289,837	196,481	138,813	77,477	67.8%	138,813	77,477	55.8%	77,477	55.8%	66.7%	66.7%	15,065	10.9%				
Community Development	1,560,275	1,054,387	1,218,672	887,612	67.6%	1,218,672	887,612	72.8%	887,612	72.8%	66.7%	66.7%	(75,164)	-6.1%				
TOTALS	\$9,823,995	\$5,585,770	\$8,699,185	\$4,876,289	56.9%	\$8,699,185	\$4,876,289	56.1%	\$4,876,289	56.1%	66.7%	66.7%	923,168	10.6%				

Net Budget/Income/Variance: (\$488,912) (\$563,184) \$79,726 \$21,412 (\$31,739) -0.3%

Key:

* The expected percentage is calculated as follows: since the report is for the 8th month of the year, 8 is divided by 12-the number of months in the year.

^To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) - E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

- (1) Property taxes are not collected evenly throughout the year.
- (2) Debt has yet to be issued.
- (3) Interfund loans will be repaid only once debt has been issued.

City of Chehalis
Comparative Financial Reports
August 2010 and 2011

WASTEWATER FUND (#404) REVENUES	A		B		C=B/A		D		E		F=E/D		G		H^		I=F-G	
	August 2010		August 2011		% Rec'd		Budget		Actual		% Rec'd		% Rec'd*		Var'nc frm Expected		% Variance	
	Budget	Actual	Budget	Actual	Rec'd	%	Budget	Actual	Actual	%	Expected	%	Expected	%	Expected	%	Expected	%
Wastewater Fees	3,510,208	2,293,185	3,338,552	2,232,028	65.3%	3,338,552	2,232,028	66.9%	66.7%	66.7%	66.7%	6,327	0.2%	(4,791)	-13.7%			
Sewer Connection/Misc. Fees	70,000	44,479	35,000	18,542	63.5%	35,000	18,542	53.0%	66.7%	66.7%	66.7%	1,250	33.3%	1,250	33.3%			
Rentals	3,750	3,750	3,750	3,750	100.0%	3,750	3,750	100.0%	66.7%	66.7%	66.7%	739	29.5%	739	29.5%			
Misc. Revenues/Insurance	2,500	2,744	2,500	2,406	109.8%	2,500	2,406	96.2%	66.7%	66.7%	66.7%	(377,121)	-66.7%	(377,121)	-66.7%			(1)
Interfund Principal Repayment	565,681	0	565,681	0	0.0%	565,681	0	0.0%	66.7%	66.7%	66.7%	0	N/A	0	N/A			
Proceeds frm Sale of Capital Assets	0	3,668	0	0	N/A	0	0	N/A	66.7%	66.7%	66.7%	(2,355)	-14.7%	(2,355)	-14.7%			
Interest Earnings	54,000	11,642	16,000	8,312	21.6%	16,000	8,312	52.0%	66.7%	66.7%	66.7%	(2,355)	-14.7%	(2,355)	-14.7%			
Totals:	\$4,206,139	\$2,359,468	\$3,961,483	\$2,265,038	56.1%	\$3,961,483	\$2,265,038	57.2%	66.7%	66.7%	66.7%	(\$375,951)	-9.5%	(\$375,951)	-9.5%			

WASTEWATER FUND (#404) EXPENSES	A		B		C=B/A		D		E		F=E/D		G		H^		I=G-F	
	August 2010		August 2011		% Exp'd		Budget		Actual		% Exp'd		% Exp'd*		Var'nc frm Expected		% Variance	
	Budget	Actual	Budget	Actual	Exp'd	%	Budget	Actual	Actual	%	Expected	%	Expected	%	Expected	%	Expected	%
Operating Expenses	2,292,351	1,562,454	2,427,364	1,550,449	68.2%	2,427,364	1,550,449	63.9%	66.7%	66.7%	66.7%	67,794	2.8%	67,794	2.8%			
Capital Outlay	70,000	14,859	290,000	107,052	21.2%	290,000	107,052	36.9%	66.7%	66.7%	66.7%	86,281	29.8%	86,281	29.8%			
Debt Principal	1,737,660	954,351	1,685,894	912,823	54.9%	1,685,894	912,823	54.1%	66.7%	66.7%	66.7%	211,106	12.6%	211,106	12.6%			
Interest Expense	59,481	41,916	50,166	33,741	70.5%	50,166	33,741	67.3%	66.7%	66.7%	66.7%	(297)	-0.6%	(297)	-0.6%			
Totals:	\$4,159,492	\$2,573,580	\$4,453,424	\$2,604,065	61.9%	\$4,453,424	\$2,604,065	58.5%	66.7%	66.7%	66.7%	\$364,884	8.2%	\$364,884	8.2%			

Net Budget/Income/Variance: \$46,647 (\$214,112)

(\$491,941) (\$339,027)

(\$11,066) -1.3%

Key:

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H=(D*G) - E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

(1) Interfund loans will only be paid once G.O. debt has been issued.

(2) Debt is not paid evenly throughout the year.

City of Chehalis
Comparative Financial Reports
August 2010 and 2011

WATER FUND (#405) REVENUES	A		B		C=B/A		D		E		F=E/D		G		H [^]		I=F-G	
	Budget	August 2010 Actual	% Rec'd	Budget	August 2011 Actual	% Rec'd*	Budget	Actual	% Rec'd	Expected % Rec'd*	Var'nc frm Expected	% Variance	Expected	Actual	% Variance	Expected	Actual	% Variance
Intergovernmental Revenues	0	0	N/A	14,520	14,520	100.0%	14,520	14,520	100.0%	66.7%	4,840	33.3%	4,840	4,840	33.3%	4,840	4,840	33.3%
Water Sales	2,298,896	1,454,706	63.3%	2,541,852	1,530,884	60.2%	1,530,884	1,530,884	60.2%	66.7%	(163,684)	-6.5%	(163,684)	(163,684)	-6.5%	(163,684)	(163,684)	-6.5%
Water Connection/Misc. Fees	200,000	42,836	21.4%	26,000	17,261	66.4%	17,261	17,261	66.4%	66.7%	(72)	-0.3%	(72)	(72)	-0.3%	(72)	(72)	-0.3%
Interfund Principal Repayment	565,681	0	0.0%	565,681	0	0.0%	0	0	0.0%	66.7%	(377,121)	-66.7%	(377,121)	(377,121)	-66.7%	(377,121)	(377,121)	-66.7%
Misc. Revenues/Insurance	0	115	N/A	0	887	N/A	887	887	N/A	66.7%	887	N/A	887	887	N/A	887	887	N/A
Interest Earnings	14,000	882	6.3%	16,000	6,738	42.1%	6,738	6,738	42.1%	66.7%	(3,929)	-24.6%	(3,929)	(3,929)	-24.6%	(3,929)	(3,929)	-24.6%
Proceeds frm Sale of Capital Assets	0	1,692	N/A	0	0	N/A	0	0	N/A	66.7%	0	N/A	0	0	N/A	0	0	N/A
Totals:	\$3,078,577	\$1,500,231	48.7%	\$3,164,053	\$1,570,290	49.6%	\$1,570,290	\$1,570,290	49.6%	66.7%	(\$539,079)	-17.0%	(\$539,079)	(\$539,079)	-17.0%	(\$539,079)	(\$539,079)	-17.0%

(1)

WATER FUND (#405) EXPENSES	A		B		C=B/A		D		E		F=E/D		G		H [^]		I=G-F	
	Budget	August 2010 Actual	% Exp'd	Budget	August 2011 Actual	% Exp'd	Budget	Actual	% Exp'd	Expected % Exp*	Var'nc frm Expected	% Variance	Expected	Actual	% Variance	Expected	Actual	% Variance
Operating Expenses	1,803,191	1,197,504	66.4%	1,929,809	1,183,995	61.4%	1,183,995	1,183,995	61.4%	66.7%	102,544	5.3%	102,544	102,544	5.3%	102,544	102,544	5.3%
Capital Outlay	577,000	420,950	73.0%	331,034	43,657	13.2%	43,657	43,657	13.2%	66.7%	177,032	53.5%	177,032	177,032	53.5%	177,032	177,032	53.5%
Debt Principal	127,464	16,000	12.6%	129,077	16,000	12.4%	16,000	16,000	12.4%	66.7%	70,051	54.3%	70,051	70,051	54.3%	70,051	70,051	54.3%
Interest Expense	28,725	9,750	33.9%	26,496	8,950	33.8%	8,950	8,950	33.8%	66.7%	8,714	32.9%	8,714	8,714	32.9%	8,714	8,714	32.9%
Totals:	\$2,536,380	\$1,644,204	64.8%	\$2,416,416	\$1,252,602	51.8%	\$1,252,602	\$1,252,602	51.8%	66.7%	\$358,342	14.9%	\$358,342	\$358,342	14.9%	\$358,342	\$358,342	14.9%

(2)

Net Budget/Income/Variance: \$542,197 (\$143,973) \$747,637 \$317,688 (\$180,737) -2.2%

Key:

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[^]To calculate the dollar variance between expected and actual expenditures, the following formula is used:

H=(D*G) -E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

(1) Interfund loans will only be paid once G.O. debt has been issued.

(2) Capital expenditures are not made evenly throughout the year.

City of Chehalis
Comparative Financial Reports
August 2010 and 2011

STORM FUND (#406) REVENUES	A August 2010		B Actual	C=B/A		D August 2011		E August 2011		F=E/D		G Expected		H^ Var'nc firm		I=F-G	
	Budget	Actual		% Rec'd	Budget	Actual	% Rec'd	% Rec'd*	Expected	Variance	Expected	Variance	Expected	Variance			
Storm & Surface Water Fees	402,500	266,319	66.2%	401,500	268,716	66.9%	66.7%	1,049	0.2%					1,049	0.2%		
Storm Connection/Misc. Fees	24,000	5,090	21.2%	10,000	489	4.9%	66.7%	489	-61.8%					(6,178)	-17.7%		
Interest Earnings	1,500	0	0.0%	500	245	49.0%	66.7%	245	-17.7%					(88)	-17.7%		
Misc. Revenues/Insurance	0	0	N/A	0	398	N/A	66.7%	398	N/A					398	N/A		
Totals:	\$428,000	\$271,409	63.4%	\$412,000	\$269,848	65.5%	66.7%	\$269,848	-1.2%					(\$4,819)	-1.2%		

STORM FUND (#406) EXPENSES	A August 2010		B Actual	C=B/A		D August 2011		E August 2011		F=E/D		G Expected		H^ Var'nc firm		I=G-F	
	Budget	Actual		% Exp'd	Budget	Actual	% Exp'd	% Exp*	Expected	Variance	Expected	Variance	Expected	Variance			
Operating Expenses	376,541	224,551	59.6%	363,139	196,644	54.2%	66.7%	196,644	12.5%					45,449	12.5%		
Capital Outlay	73,000	213	0.3%	0	3,464	N/A	66.7%	3,464	N/A					(3,464)	N/A		
Totals:	\$449,541	\$224,764	50.0%	\$363,139	\$200,108	55.1%	66.7%	\$200,108	11.6%					\$41,985	11.6%		
Net Budget/Income/Variance:	(\$21,541)	\$46,645		\$48,861	\$69,740									\$37,166	10.4%		

Key:

* The expected percentage is calculated as follows: since the report is for the 8th month of the year, 8 is divided by 12-the number of months in the year.
 ^To calculate the dollar variance between expected and actual expenditures, the following formula is used:
 H=(D*G) - E (i.e.(annual budgeted amount x expected % expended) - actual expenditures.)

RECOMMENDATION/COUNCIL ACTION DESIRED

This report is for the Council's information only. No action is necessary.

Reviewed by  City Manager

**CITY OF CHEHALIS
AGENDA REPORT**

Date: September 7, 2011
To: The Honorable Mayor and City Council
From: Judy Schave, City Clerk
Subject: Resolution No. 15-2011- Surplus Property

ISSUE

The public works department has certain property that is no longer of use to the city. State law requires that property must first be declared surplus by the city council before being, leased, sold or otherwise disposed of.

DISCUSSION

A resolution has been prepared for the council's consideration to surplus one (1) Condec 90kW generator, Model No. 100D348. The generator surplus comes with appurtenances including a day tank and battery charger. The generator is located at the City's old wastewater treatment plant and has not been used since the new plant was built. It was running at the time of being placed into inactive status. Any remaining value is unknown at this time.

RECOMMENDATION/COUNCIL ACTION DESIRED

The administration recommends that the council adopt Resolution No. 15-2011 on first and final reading.

SUGGESTED MOTIONS

I move that the council adopt Resolution No. 15-2011 on first and final reading.

REVIEWED BY:  _____, City Manager

RESOLUTION NO. 15-2011

A RESOLUTION OF THE CITY OF CHEHALIS, WASHINGTON, DECLARING PERSONAL PROPERTY OF THE CITY OF CHEHALIS TO BE SURPLUS AND OF NO FURTHER USE TO THE CITY, AND DIRECTING THE SALE AND DISPOSITION THEREOF.

THE CITY COUNCIL OF THE CITY OF CHEHALIS, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. The following described personal property of the city of Chehalis, Washington, a municipal corporation, shall be, and the same hereby is, declared to be surplus and no longer of necessary use.

- 1.** One (1) Condec 90kW Generator, Model No. 100D348

Section 2. The personal property described herein in shall be disposed of by the City Manager.

ADOPTED by the City Council of the city of Chehalis, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 26th day of September, 2011.

Mayor

Attest:

City Clerk

Approved as to form and content:

City Attorney