

January 14, 2019

The Chehalis city council met in regular session on Monday, January 14, 2019, in the Chehalis city hall. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following council members present: Terry Harris, Daryl Lund, Dr. Isaac Pope, Bob Spahr, and Chad Taylor. Councilor Tony Ketchum was absent (excused). Staff present included: Jill Anderson, City Manager; Ken Cardinale, Fire Chief; Caryn Foley, City Clerk; Bill Hillier, City Attorney; Hillary Hoke, Planning & Building Manager; Trent Lougheed, Community Development Director; Brandon Rakes, Airport Operations Coordinator; Rick Sahlin, Public Works Director; Chun Saul, Finance Director, and Glenn Schaffer, Police Chief. Members of the media included Will Rubin from *The Chronicle*.

1. **National Law Enforcement Appreciation Day**. Mayor Dawes stated National Law Enforcement Appreciation Day was January 9. He wanted the chief and members of the Chehalis Police Department to know that the council supports them and understands the difficult job they do on a daily basis. He stated there had already been six police officers across the nation who had lost their lives since the first of the year.

2. **Citizens Business**. Commissioner Edna Fund announced that Homeless Connect was Thursday, January 24 from 10:00 am to 2:00 pm at the 4-H building at the SWW Fairgrounds. The annual event includes a free lunch, haircuts, coats, socks, and more. Agencies will be on hand to connect individuals to services such as veterans, mental health, substance abuse, DSHS, and housing. This year the event will also be held in Morton on January 25 at the Robert Lyle Community Building.

3. **Consent Calendar**. Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of December 11, 2018;
- b. December 31, 2018 Claim Vouchers No. 124585-124692 in the amount of \$177,293.08; and December 14, 2018 Claim Vouchers No. 124441-124584 and Electronic Funds Transfer No. 112018 in the amount of \$293,764.24;
- c. December 31, 2018, Payroll Vouchers No. 40642-40681, Direct Deposit Payroll Vouchers No. 10254-10357, Electronic Federal Tax and DRS Pension/Deferred Comp Payments No. 215-218 in the amount of \$846,683.30; and
- d. Opening a separate interest-bearing account with Security State Bank relating to the tenant deposit from Rich Development Enterprises, LLC.

The motion was seconded by Councilor Lund and carried unanimously.

4. **Resolution No. 1-2019, First and Final Reading – Adopting the Program for Public Information**. City Manager Anderson noted the agenda report indicated suspending the rules to adopt the resolution; however, that was not necessary for a resolution.

Hillary Hoke stated the Program for Public Information (PPI) was a public outreach program to distribute information. The cities of Chehalis and Centralia, and Lewis County joined forces to choose generic topics so everyone was distributing the same basic information. Each agency will also choose specific topics that will be tailored for each agency. The goal is to lower insurance premiums for residents. Information will encourage residents to contact their respective agency to determine which outreach project best fits their property. It was noted that the program was for flood prevention activities and flood insurance information. Ms. Hoke stated possible topics include elevation, flood-proofing, obtaining insurance, and how to lower insurance rates. The materials will be distributed through general mail, flyers, website posting, and eventually social media. Target audiences include flood plain owners, and real estate and insurance agents. Once adopted, the PPI Committee will meet annually to monitor progress and update the program as needed.

Councilor Taylor moved to adopt Resolution No. 1-2019 on first and final reading. The motion was seconded by Councilor Lund and carried unanimously.

5. **Administration Reports**.

a. **National Avenue Realignment Project**. Trent Lougheed stated there were quite a few complaints during construction of the National Avenue Realignment project. All traffic markings have been completed, but some damage needs to be repaired.

January 14, 2019

Mayor Dawes thought damage would continue to happen without some sort of curbing. Mr. Lougheed stated that once the Chamber Way overpass project happens, it is intended to bring all traffic to the upper part of Chamber Way with a round-about, so eventually there will be no traffic under the bridge.

Councilor Harris agreed that there needed to be some kind of delineation to keep people out of the grassy area. City Manager Anderson stated staff would keep assessing any problems and determine if any additional infrastructure was needed.

b. **Airport Economic Update.** Brandon Rakes updated the council on the Washington Aviation Economic Impact Study through the State Department of Transportation to quantify aviation's economic contributions and to summarize the benefits airports provide. Submitted information included the number of businesses, tenants, employees, and sales volumes on Airport property, along with grant history and number of airport staff. Study results won't be available for some time; however, preliminary internal examination indicated a very valuable and healthy Airport. It is estimated that 1,150 people are employed on Airport property (data sourced from ReferenceUSA.com), with annual estimated sales volume of \$235 million. Next steps for economic development include the due diligence phase with Rich Development to conclude by March 15, 2019. If Rich Development remains on the current schedule construction is anticipated by fall of 2019. He anticipated that once construction begins, there would be an increase for Tract 5A and remaining tracts, which would create an ideal time for new marketing relationships with realtors, the Port of Chehalis, and the Lewis EDC.

c. **City Manager Update.** City Manager Anderson echoed the comments made by Mayor Dawes at the beginning of the meeting in regard to law enforcement officers and the entire Police Department.

6. **Councilor Reports/Committee Updates.**

a. Councilor Lund attended the fire consolidation meeting, and the annual Chehalis-Centralia Steam Train meeting in which he was elected Vice President.

b. Councilor Spahr attended the EDC board meeting, and the fire consolidation meeting.

c. Councilor Pope attended the Chehalis Foundation meeting at which City Manager Anderson and Chehalis School Superintendent Ed Rothlin were made ex-officio members. The funding structure for Penny Playground will be presented at the next board meeting.

d. Mayor Dawes attended a meeting relating to 911 communications and options for moving forward, a special Twin Transit board meeting, Business After Hours, and a mayors' meeting. The Historical Museum's annual dinner meeting is February 2 at 4:00 pm at the museum. With regard to the fire consolidation meeting, topics included on-going housing of Chehalis firefighters and borderless response. Mayor Dawes stated the council previously provided direction to the council subcommittee to go forward with certain ideas, fully understanding that anything would take a full council vote. One of the things being looked at was a third-party feasibility study. He wanted to make sure the council was still comfortable with the process, which the council concurred. He noted that whatever is done needs to make financial sense. Mayor Dawes stated a letter was going out to the city's state senator and representatives for assistance for things such as water retention and Recreation Park.

There being no further business to come before the council, the meeting was adjourned at 5:31 pm.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved: 1/28/2019

Initials: cf