

March 28, 2011

The Chehalis city council met in regular session on Monday, March 28, 2011, in the Chehalis city hall. Mayor Ketchum called the meeting to order at 6:00 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Bob Spahr, Daryl Lund, Chad Taylor, and Dennis Dawes. Staff present included: Merlin MacReynold, City Manager; Brian Kelly, Assistant City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Kelvin Johnson, Fire Chief; Eva Lindgren, Finance Manager; Bob Nacht, Community Development Director; Herta Fairbanks, Public Works Director; Rick Sahlin, Street Superintendent; and Dave Vasilauskas, Water Superintendent. Members of the news media included Lee Hughes from *The Chronicle*.

1. **Sexual Abuse/Assault Awareness Month**. Mayor Ketchum presented Human Response Network Program Manager Katie Braae with a proclamation declaring April 2011 as 'Sexual Abuse/Assault Awareness Month' in the city of Chehalis.

2. **National Crime Victim's Rights Week**. Mayor Ketchum presented Human Response Network Interim Lead Crime Victims Advocate Joe Keen with a proclamation declaring the week of April 10-16, 2011, as 'National Crime Victim's Rights Week' in the city of Chehalis.

3. **Consent Calendar**. Councilor Dawes moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of March 14, 2011; and
- b. Claim Vouchers No. 99476-99621 and 22011 in the amount of \$189,865.90 dated March 15, 2011.

The motion was seconded by Councilor Lund and carried unanimously.

4. **Staff Reports**.

a. **February Financial Report**. Ms. Lindgren reported the variance for the sales and use tax revenue was positive, but cautioned the council from getting too enthusiastic about it. She noted they did a better job of budgeting for 2011 than they did in 2010, adding the \$3 million budgeted was more in-line with what was anticipated.

Ms. Lindgren reported on the general fund expenditures, noting the large positive variance in the non-departmental fund was still due to the interfund loans that will be repaid to the water and wastewater funds once the debt is issued. She indicated she still had some adjustments to do for the police department, adding some of the officers' salaries and benefits are being paid out of the gambling enforcement fund.

Ms. Lindgren reported on the wastewater fund, noting the large negative variance was mostly due to the interfund principal repayment, which was tied to the issuance of debt. She noted the same thing was happening in the water fund, with the exception of some additional negative variances.

5. **Council Reports**.

a. **Update from Councilor Spahr**. Councilor Spahr reported he attended a Cowlitz-Lewis Economic Development District Board sub-committee meeting, adding they were working on the by-laws, membership, and designation of small and large cities. He noted they would be going over the information for the next few months, and in the process they may talk a little about membership dues. Councilor Spahr reported the current by-laws refer to two large cities and two small cities from each county, but they don't distinguish between what's considered as being a large city or a small city. He reported they were also talking about bringing in Ports and EDCs, which some thought might become too cumbersome.

b. **Update from Councilor Dawes**. Councilor Dawes reminded Councilors Spahr and Lund about the Regional Fire Protection Service Authority Planning Committee meeting on Wednesday at 6:00 p.m. at the Lewis County District #6 fire hall.

Councilor Dawes reported he attended the Chamber of Commerce Business After Hours event at Live 95/KITI on March 17. He also attended a special meeting with Congresswoman Jaime Herrera Beutler, along with the rest of the council and members of the Centralia City Council, on Friday, March 25, at the Vernetta Smith Chehalis Timberland Regional Library.

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Councilor Dawes indicated they were able to identify a number of issues that the cities could use her assistance on.

6. **2011 Water System Plan (WSP) Update for Council Review**. Herta Fairbanks presented the council with copies of the 2011 WSP update and asked them to review the document over the next couple of weeks. She reported a public workshop was scheduled for April 11, at which time the council could comment on the plan. Ms. Fairbanks suggested Chapters 4, 7, 11, and 12 would be of the most interest to the council, and noted the following:

- Chapter 4, Planning Data and Demand - takes existing city data and extrapolates it into the future over the 20 and 50 year time horizons, which will give an idea of what the demands are going to be on the system based on the population and growth projections for the city;
- Chapter 7, System Analysis - provides the technical detail of the plan, and at the end of each section would be a brief discussion of any improvements necessary for different components of the system, such as: distribution, storage, source, etc.;
- Chapter 11, Capital Improvement Plan - summarizes the improvements over the six-year and 20-year planning horizons; and
- Chapter 12, Financial Plan - projects the impacts of the planned capital improvements and the effects on the financials of the water system.

7. **Resolution No. 7-2011, First and Final Reading – Adopting the Lewis County Hazardous Waste Management Plan Dated March 2011**. Mark Bronson, Lewis County Hazardous Waste Coordinator, reported in October of 2008, the City of Chehalis adopted the Lewis County Solid and Hazardous Waste Management Plan Update. He noted in 2009, the Washington State Department of Ecology (DOE) adopted new guidelines and instructed all counties who had adopted the hazardous waste management plan to re-write their current plans in order to be in compliance with the new guidelines.

Mr. Bronson reported the Lewis County Solid Waste Advisory Committee took on the task of creating an amendment to the hazardous waste management plan to bring Chapter 6 into compliance with DOE guidelines. He stated the update of Chapter 6 was completed at the end of 2010 and given to DOE for their comments, which have been added to the document being presented to the council for adoption.

Mr. Bronson reported the plan adopted in 2008 was pretty bare-bones, adding there were only five pages on hazardous waste management. He noted the updated plan incorporated more educational materials and explained what actions Lewis County was going to take to manage hazardous materials.

Mr. Bronson stated Lewis County was asking all of the cities to adopt the amended Chapter 6 to make the county's plan compliant with DOE guidelines.

Councilor Harris thanked Mr. Bronson and the staff at the Transfer Station for their contributions, and for doing so much of the groundwork. He noted, although the plan was adopted in 2008, they had no clue as to what DOE was going to require in their guidelines. Councilor Harris commented on the fact that it only took half of the life of the plan for it to finally come to fruition. Councilor Harris suggested residents take advantage of the hazo-hut at the Transfer Station, adding it was a wonderful program.

Councilor Spahr talked briefly about the new florescent light bulbs, commenting on how dangerous they were. He inquired about the disposal of the florescent bulbs, wondering what the consumer was supposed to do with them once they burn out. Mr. Bronson reported they worked really hard with the State Legislature to get the mercury light law passed, and at the beginning of 2013 they will have a system of take-back locations where people can more readily take back their florescent tubes.

Councilor Spahr stated the oil recycling station on State Street was no longer there. Mr. Bronson reported that was correct; however, they picked up a new recycling station at the Forest Grange on Jackson Highway, adding they hoped to have the new tank on site in April. He noted it was hard to get site sponsors to agree to put the oil recycling stations on their property, simply because they are real messy. Councilor Lund suggested the county set an example by putting an oil disposal tank at the county courthouse.

Councilor Dawes moved to adopt Resolution No. 7-2011 on first and final reading.

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The motion was seconded by Councilor Lund and carried unanimously.

8. **Ordinance No. 870-B, First Reading – 2011 Amendments to the Chehalis Comprehensive Plan.** Bob Nacht introduced LaJane Schopfer, adding she had been the backbone of the effort over the last couple of years, and was instrumental in putting the technical language into the current proposal. He indicated Ms. Schopfer was very well versed at writing comprehensive plans, noting she understands what the Growth Management Act (GMA) requires.

Mr. Nacht reported the Chehalis Planning Commission had been dealing with the issue in earnest for the last two years. He noted they had several public meetings and two or three public hearings, the last being in February 2011. Mr. Nacht stated the proposed amendments to the comprehensive plan had been posted on the city's website for several weeks. He reiterated that the document itself, or portions of the document, would be revised and changed prior to the second reading of the ordinance.

Mr. Nacht reported the State received the plan on January 28, adding the termination of the 60-day review process by all state agencies would end at 5:00 p.m. on Tuesday, March 29. He noted any comments received from the State would be addressed in the plan as part of the amendments, or revisions. Mr. Nacht stated the next agenda report would identify any specific changes made to the plan from the one currently posted on the website.

Councilor Spahr asked if the city would automatically accept what the state tells us to do. Ms. Schopfer reported they would look at the comments as recommendations, noting they wouldn't normally comment unless it was for a good reason. Mr. Nacht indicated the comments that might come from the state may be recommendations as how to change things to make it more suited for their agencies priorities. He noted they may also comment on the GMA requirements, in which case, the city may need to take a look at altering the plan to satisfy some of the statutory requirements of GMA.

Councilor Harris moved to pass Ordinance No. 870-B on first reading.

The motion was seconded by Councilor Lund and carried unanimously.

There being no further business to come before the council, the meeting adjourned at 6:35 p.m.

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Mayor

Attest:

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City Clerk