

August 30, 2018

The Chehalis city council met in special session on Thursday, August 30, 2018, in the V.R. Lee Community Building at Recreation Park. Mayor Dennis Dawes called the meeting to order at 8:30 am with the following council members present: Terry Harris, Daryl Lund, and Bob Spahr. Councilors Tony Ketchum, Dr. Isaac Pope, and Chad Taylor were absent (excused). Staff present included: Jill Anderson, City Manager; Ken Cardinale, Fire Chief; Caryn Foley, City Clerk; Melody Guenther, Court Administrator; Bill Hillier, City Attorney; Andrew Hunziker, Property/Facilities Manager; Randy Kaut, Deputy Police Chief; Trent Loughheed, Community Development Director; Brandon Rakes, Airport Operations Coordinator; Rick Sahlin, Public Works Director; Chun Saul, Finance Director, Judy Schave, HR/Risk Manager; Glenn Schaffer, Police Chief; Dave Vasilauskas, Water Superintendent; Lilly Wall, Recreation Manager; and Patrick Wiltzius, Wastewater Superintendent. No members of the media or public were present.

1. **Strategic Planning Session.** Mayor Dawes welcomed everyone and stated the purpose of the special meeting was to hold a strategic planning session.

City Manager Anderson stated the group would be following up on the three-goals and six-month objectives set in the January planning session, and to revise, if needed, the three-year goals and set new six-month objectives. The session would also include the development of core values. She welcomed Marilyn Snider, a strategic planning facilitator with Snider and Associates, and Gail Tsuboi, a graphic recorder with Tsuboi Design.

Ms. Snider led the group through a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis since the January 19 planning session, and external factors/trends that will/might have an impact on the city – both positively and negatively. The group brainstormed core values and identified and adopted those of most importance. The three-years goals identified during the January planning session were reaffirmed as still being relevant. Additional six-month objectives were identified for each goal.

The next six-month planning session was set for February 28, 2019.

There being no further business to come before the council, the meeting was adjourned at 2:46 pm.

Dennis L. Dawes, Mayor

Caryn Foley, City Clerk

Approved: 9/10/2018
Initials: cf