

December 21, 2009

The Chehalis city council met in special session on Monday, December 21, 2009, in the Chehalis city hall. Mayor Ketchum called the meeting to order at 6:01 p.m. with the following council members present: Terry Harris, Dr. Isaac Pope, Daryl Lund, Chad Taylor, and Dennis Dawes. Staff present included: Merlin MacReynold, City Manager; Bill Hillier, City Attorney; Judy Schave, City Clerk; Glenn Schaffer, Police Chief; Kelvin Johnson, Fire Chief; Eva Lindgren, Finance Manager; Bob Nacht, Community Development Director; and Patrick Wiltzius, Wastewater Superintendent. Members of the news media in attendance included Marquise Allen of *The Chronicle* and Paul Walker of KITI.

1. **Continue Public Hearing – 2010 Recommended Budget and Revenue Sources.** Mayor Ketchum immediately re-opened the public hearing at 6:02 p.m. City Manager MacReynold reported there had been some adjustments made to the budget as they completed the amendments to the 2009 budget. He asked Ms. Lindgren to briefly walk the council through the changes.

Ms. Lindgren stated Ordinance No. 854-B reflected the budget presented to the Council for first reading, with some minor changes. She noted the agenda report highlighted the key changes that were made.

There being no public comments, Mayor Ketchum closed the public hearing and reopened the regular meeting at 6:05 p.m.

2. **Consent Calendar.** Councilor Dawes moved to approve the consent calendar comprised of the following:

- a. Minutes of the special work sessions of December 1 and 3, 2009; and
- b. Claim Vouchers No. 95365-95504 in the amount of \$159,175.08 dated December 7, 2009.

The motion was seconded by Councilor Taylor and carried unanimously.

3. **Ordinance No. 849-B, Second Reading – Amending the City's Critical Areas Regulations.** Bob Nacht reported the document was ready to incorporate into the Chehalis Municipal Code. He noted the sensitive issues had been reviewed over the last year-and-a-half by the planning commission, as well as the public and various state agencies.

Mr. Nacht noted prior to the first reading they had received comment back from the Department of Ecology, adding the city's consultant had reviewed those comments and advised that they could be appropriately addressed as they go through the annual review process of the development regulations. He stated the matter had been through the public hearing process and he was recommending the council pass the ordinance on second and final reading.

Councilor Harris asked, if an agency came to them before the end of the year with pertinent information, would the city incorporate it into the document if found necessary. Mr. Nacht stated technically the agencies had until December 30 to comment under the 60-day review process, but after the culmination of 52 days, unless they were legal growth management issues, they were not going to address them at this time. He noted thus far the comments had to do with minor recommendations to increase buffer widths and such, which they would review next year and present a recommendation at that time.

Councilor Harris moved that the council pass Ordinance No. 849-B on second and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

4. **Ordinance No. 855-B, Second Reading – Amending the 2009 Budget.** Ms. Lindgren noted the majority of the focus during the first reading was on the general fund. She indicated since that time she had done some additional fine-tuning to the general fund and focused a lot more attention on the other funds.

Ms. Lindgren reported all of the additions to the amendment from first reading were highlighted on the spreadsheet, which clearly identified what the individual items were. She noted the total projected ending fund balance at December 31, 2009, for all funds, including the amendments, would be \$7,980,195.

December 21, 2009

Councilor Dawes moved that the council pass Ordinance No. 855-B, as amended, on second and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

5. **Ordinance No. 854-B, Second Reading – Adopting the 2010 Budget.** Ms. Lindgren reported the 2010 budget had some minor changes that were highlighted in both the agenda report and in the summary report. She noted the estimated total beginning fund balances had been decreased by a total of \$511,656, comprising of reductions to four funds, including: the community development block grant fund, the wastewater fund, the water fund, and the firemen's pension fund.

Ms. Lindgren reported revenues and transfers-in had increased by a total of \$67,770 in the general fund, and \$10,000 in the community development block grant fund; expenditures and transfers-out had been increased by a total of \$95,741 for the general fund, tourism fund, and the housing and urban development fund.

Ms. Lindgren stated the ending fund balance for the proposed 2010 budget for all funds, as presented, was \$7,919,323.

Councilor Harris moved that the council pass Ordinance No. 854-B, as amended, on second and final reading.

The motion was seconded by Councilor Pope and carried unanimously.

There being no further business to come before the council, the meeting adjourned a 6:13 p.m.

Mayor

Attest:

City Clerk

SUGGESTED MOTION

I move that the council approve the minutes of the special city council meeting of December 21, 2009.