

August 14, 2017

The Chehalis city council met in regular session on Monday, August 14, in the Chehalis city hall. Mayor Dennis Dawes called the meeting to order at 5:00 pm with the following council members present: Terry Harris, Daryl Lund, Dr. Isaac Pope, Bob Spahr, and Chad Taylor. Councilor Tony Ketchum was absent (excused). Staff present included: Jill Anderson, City Manager; Ken Cardinale, Fire Chief; Caryn Foley, City Clerk; Randy Kaut, Deputy Police Chief; Brian Kelly, Assistant City Attorney; Judy Pectol, Finance Manager; Brandon Rakes, Airport Office Manager; and Dave Vasilauskas, Water Superintendent. Members of the media included Graham Perednia from *The Chronicle*.

1. **Recognition of Chehalis Water Department.** Mayor Dawes presented Dave Vasilauskas with a Bronze Certificate of Achievement from the Washington State Department of Health Office of Drinking Water for attaining the filtered water turbidity optimization goal of 0.10 NTU or less for three continuous years, 2014-2016. Mr. Vasilauskas stated the award was earned by the good employees who work in the city water department.

Councilor Pope stated he was asked if any of the water going out to the Poplar Farm was anything other than gray water, and whether or not any water or sewer lines had been installed for future use. He was told that wells in that area are drying up. Mr. Vasilauskas stated the only water that goes to the poplars is treated wastewater, and no lines were installed for future use for either water or sewer.

2. **Consent Calendar.** Councilor Spahr moved to approve the consent calendar comprised of the following:

- a. Minutes of the regular meeting of July 24, 2017; and
- b. July 31, 2017 Claim Vouchers No. 119820-119961 in the amount of \$270,858.06; and July 31, 2017, Payroll Vouchers No. 39686-39773, Direct Deposit Payroll Vouchers No. 8497-8602, and Electronic Federal Tax Payment No. 174 in the amount of \$821,254.05.

The motion was seconded by Councilor Lund and carried unanimously.

3. **Resolution No. 5-2017, First and Final Reading – Authorizing Application for Financial Assistance with the Community Economic Revitalization Board (CERB) for Airport Property Economic Revitalization Implementation Strategy.** City Manager Anderson stated the administration is requesting authorization to submit a grant to do some master planning at the airport, particularly the undeveloped properties to the north. CERB grants are on hold due to the lack of a state capital budget; however, the administration thought it was important to go ahead and submit an application so it would be ready to go when the capital budget is ultimately approved. The anticipated cost is a little under \$38,000 of which \$28,418 would be requested from CERB with a local match of just under \$10,000 from the Airport Fund. Among other options, .09 funding will be looked into.

Mayor Dawes stated the .09 committee is meeting in September, so the application should get turned in soon.

Councilor Taylor moved to suspend the rules requiring two readings of a resolution. The motion was seconded by Councilor Spahr and carried unanimously. Councilor Taylor moved to adopt Resolution No. 5-2017 on first and final reading. The motion was seconded by Councilor Pope and carried unanimously.

4. **Establishing an Order of Procedure for City Council Meetings.** City Manager Anderson stated this was a follow-up item to establish an order of procedure. The city council adopted a resolution in 1995 that set forth some rules with follow-up discussion to streamline those rules that were not codified.

Caryn Foley added that in drafting a new resolution, a question came up about a quorum and what constitutes a majority to pass a resolution or ordinance when less than six members are present. MRSC was contacted and they advised that RCW 35A.12.120 and RCW 35A.13.170 provide that the passage of any ordinance, the granting or revocation of a franchise or license, and any resolution for the payment of money requires an affirmative vote of at least a majority of the whole membership of the council. They went on to say that, beyond that, it's really just a matter of local procedure. To address the question, Bill Hillier put together a couple options for the council. Option 1 would be to require a vote of four or more members in the affirmative or the negative for any business regardless of how many council members were present. The second option would be to follow the state statutes that require the vote of at least a majority of the whole membership of the council for the items

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mentioned earlier. Ms. Foley asked the council to discuss and consider the two options and then direct staff to prepare the necessary resolution that would incorporate all of the changes.

Councilor Harris was in favor of option 1 since the council has always worked by the four votes approach. Section 17, relating to voting to alter the rules, would need to be changed from a requirement of "two-thirds of the members present" to "four members of the whole membership" if the council selected option 1. He also suggested including language to make sure that in an extreme emergency situation, (e.g., if four council members cannot be present at a meeting) the council can't be crippled.

Mayor Dawes thought it should take four votes to pass anything. This would create no confusion in the future about the number of votes to pass something.

Councilor Spahr indicated either option worked for him, but thought option 1 would make it easier for staff.

Councilor Harris noted that the last sentence of Section 4, dealing with special meetings, was somewhat confusing and asked if that could be looked at. Mayor Dawes indicated the language probably follows the state statute.

Councilor Harris moved to choose option 1 regarding a quorum and voting, and direct staff to prepare a resolution to adopt the proposed changes. The motion was seconded by Councilor Lund and carried unanimously.

#### **5. Administration Reports.**

a. **City Manager Update.** City Manager Anderson stated the Chamber of Commerce took action by a vote of their board to launch an effort called One Lewis County to change the form of Lewis County government. As a non-voting member on the Chamber board, Ms. Anderson wanted to let the council know that as Chehalis city manager she was not involved in it in any way. In speaking with Centralia City Manager Rob Hill, he will also not be taking a position one way or the other in the effort.

Ms. Anderson stated while on vacation the last couple weeks, she was married in California. She reported that she will be keeping Anderson as her legal name, since her new husband's name is Rick Beitelspacher. She thought Anderson-Beitelspacher was a bit much (tongue in cheek). She thanked the council for their support and stated she was glad to be back.

#### **6. Councilor Reports/Committee Updates.**

a. Mayor Dawes stated the SWW Fair starts tomorrow. He attended the following events: service held for K9, Reign on July 25; Music in the Park on August 28; and helped cook breakfast at the Historical Museum on July 29 for ChehalisFest.

Mayor Dawes noted there would be no executive session as was listed on the agenda.

There being no further business to come before the council, the meeting was adjourned at 5:21 pm.

Dennis L. Dawes, Mayor

Attest:

Caryn Foley, City Clerk

Approved: 8/28/2017

Initials: cf